



TOWN OF SUNAPEE
WATER AND SEWER COMMISSION
P.O. BOX 347, SUNAPEE, NH 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
February 22, 2018
Sunapee Town Offices Meeting Room**

PRESENT: Theodore Gallup-Chairman, Richard Curtis, J. Anthony Bergeron, Douglas Gamsby, Jimmy Williams.

Also present: Holly Leonard, David Bailey.

The Chairman called the meeting to order at 5:33 p.m.

1. Forms for Signing:

January 25, 2018 Meeting Minutes: Anthony B. made a motion to accept the minutes, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman.

January Sewer Purchase Journal: Jimmy W. questioned if the payment to Merrimack County Customs was for the final payment on the stairs and Dave B. responded that it was. Anthony B. made a motion to accept the Purchase Journal, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

January Water Purchase Journal:

Jimmy W. made a motion to accept the Water Purchase Journal as written, seconded by Richard C., voted unanimously in favor, so declared by the Chairman.

2. Wastewater Treatment Highlights: Dave B. reported that the plant has been going alright at the Wastewater Treatment Plant and that there had been some high flows due to all of the melting going on. Dave B. stated that there is a new laborer for the department named Jeremy that started at the beginning of the month and is working out well. Dave B. reported that the stairs are up on the sludge holding tank and that he is impressed with the results however now that now there is a way to get up there he thinks a railing around the top of the tank may be necessary for safety. Dave B. presented that the same person who had installed the stairs had given him a quote of \$5,500 to install a railing around the top of the tank to add some safety up there. There was some discussion regarding what to have at the top of the stairs on the tank and around the top of the tank to avoid anyone being endangered. Anthony B. made a motion to spend \$5,500 for a railing system at the top of the sludge holding tank, seconded by Jimmy W., after some discussion regarding if there would be anyone showing up to inspect the plant and why the railing is now necessary, voted unanimously in the affirmative, so declared by the Chairman.

Dave B. stated that they have been working at getting the dead reeds cut down and that about 80% of it has been done so far. Dave B. gave a brief of what had been going on over the last couple of years with the eradication of the reeds and stated that the mowing down of the dead material had not been included in the contract.

3. Water Treatment Highlights:

Dave B. stated that one filter has been drained and that they are partially finished cleaning one of the filters at Harbor Hill and that now would be a good time to tour the filter if anyone wishes. There was some discussion regarding the filter cleaning process. Dave B. stated that there has been an issue with TTHM's which are a disinfection by-product and the last three testing results have been high resulting in a high yearly average. Dave B. explained that the testing for TTHM's is done at the safety services building and that he had thought that the mixers in the tanks would have helped reduce these by-products but that apparently it has not helped with the stagnant water on Sargent Road. Dave B. thinks that there needs to be a blow-off past the library or inside the Safety Services Building itself to help alleviate the problem in that area. There was some discussion regarding the running averages for the disinfection by-products and perhaps doing more testing to see how it is trending even when testing is not required.

4. Old & New Business:

Pump Station Upgrade Project: Dave B. reported that Rural Development did grant an extension of time for the use of the grant funds until September 30th 2018. Dave B. stated that he had spoken with Barry Slathe and that he is working on getting the pumps ordered for the upgrade.

Dave B. stated that there have been some generator problems especially at Pump Station #10 and that he will be having Yankee Generators address the problem generators at several pump stations.

Empty Commission Position on Ballet: Theodore G. stated that he has spoken with Jeff Reed about becoming a Commissioner and that he is interested in doing so as a write in candidate for the empty slot.

2018 Hydrant Rates: Holly L. reported that the Fire Department had only budgeted for \$200 per hydrant and that the \$220 that was set at the last meeting would need to wait until next year. Anthony B. made a motion to reduce the hydrant rental down to \$200 from the \$220 per year that was voted previously, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman.

Responses to the Letter to Perkins Pond Homeowners not yet connected to sewer:

There was some discussion regarding what responses there had been to the letter that had been mailed to the eight customers.

Commission Pay Period: Dave B. presented that the Commission should change their pay period from April 1st through the end of March to March 1st through the end of February to avoid pay for one meeting in the case of new Commissioners. Anthony B. made a motion to change the Commission pay period to make it March through February, seconded by Douglas G., voted unanimously in the affirmative, so declared by the Chairman

Jimmy W. questioned the meter that was supposed to be added at the Wastewater Plant for New London to get readings with. Dave B. stated that it has been installed and that with the Mission 800 New London is able to access the numbers they want, he is still working with A/D Instruments to get some numbers sent to him.

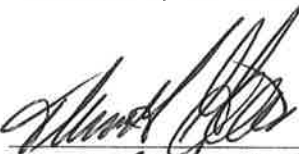

Anthony B. questioned if there is a problem with some pumps? Dave B. stated that his is purchasing Chemical feed pumps in parts in order to not exceed the \$3,000 limit on his authority to purchase. After some discussion regarding what might be a more appropriate limit for Superintendent purchasing authority, Anthony B. made a motion to raise the Superintendent's purchasing limit to \$5,000 before he needs to get permission from the Commission, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

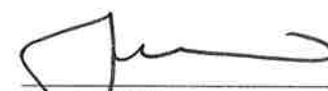

The next meeting will be held March 29th.

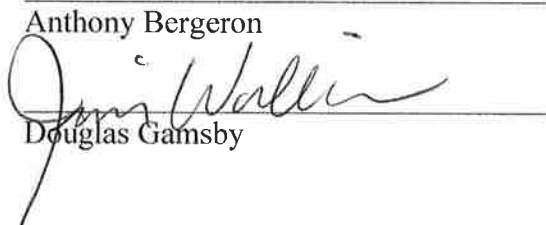
6:15 p.m. Douglas G. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

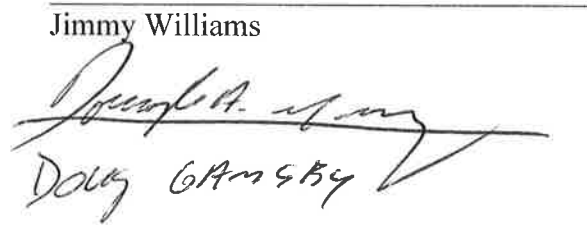
Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this 29th day of March, 2018.


Theodore Gallup-Chairman

Jeffrey Reed


Braden Miles

Richard Curtis

Anthony Bergeron

Douglas Gamsby

Jimmy Williams

Douglas Gamsby