



TOWN OF SUNAPEE  
WATER AND SEWER COMMISSION  
P.O. BOX 347, SUNAPEE, NH 03782-0347  
(603) 763-2115

**Board of Commissioners Meeting  
March 30, 2017  
Sunapee Town Offices Meeting Room**

PRESENT: Peter Hill – Vice-Chairman, Richard Curtis, Jimmy Williams, David Cain, Braden Miles.

Also present: Holly Leonard, David Bailey.

The Vice-Chairman called the meeting to order at 5:31 p.m.

1. Election of Officers: The Vice-Chairman proposed leaving the election of officers until the next meeting as there were two members missing. The Commission agreed to postpone the election.
2. Forms for Signing:  
February 23, 2017 Meeting Minutes: Jimmy W. made a motion to approve minutes as presented, seconded by Braden M., voted unanimously in favor, so declared by the Vice-Chairman.  
February Sewer Purchase Journal: Jimmy W. made a motion to accept the Sewer Purchase Journal as written, seconded by Braden M., voted unanimously in favor, so declared by the Vice-Chairman.  
February Water Purchase Journal: Jimmy W. made a motion to accept the Sunapee Water Department Journal as written, seconded by Richard C., voted unanimously in favor, so declared by the Vice-Chairman.
3. Water Treatment Highlights:  
Dave B. presented that there had been an informative meeting for residents about the Main Street and Lower Main Street paving project and that he plans on replacing the valves the nights of the 24<sup>th</sup>, 25<sup>th</sup> and maybe the 26<sup>th</sup> of April, and will be doing the rest of the preparation for paving work the week before that and the week after. There was some discussion regarding when the paving would be happening and how water customers will be notified of the possible interruption of service.  
Dave B. stated that filter three has been cleaned and that meter reading is going on right now. He stated that hydrants will be flushed the week of the 10<sup>th</sup> of April in preparation for the busy three weeks after that when the valves are being fixed and manholes being raised.  
Dave B. stated that a new mixer for the concrete tank was delivered today and that he hopes this will help with the lead and copper sampling that will be going on in the fourth quarter. There was some discussion regarding the cost of the mixer.  
David C. questioned if the River Road work had been completed, Dave B. stated that he is still awaiting a new mag meter which should arrive sometime in May and then the work there would be done. David C. asked what the cost of the new meter was and Dave B. reported that it would cost \$3,000.

4. Wastewater Treatment Highlights: Dave B. reported that the Wastewater Treatment Plant has been having an issue with ammonia recently and that because of this he is waiting to do his toxicity testing until later in the month. Dave B. stated that he had gotten a load of mixed liquor delivered from Claremont's Wastewater Facility in hopes of alleviating the ammonia issues by introducing some new bacteria to stimulate the plant's biological process. Dave B. stated that the mixed liquor does not cost anything except for the cost of trucking it to Sunapee. There was some discussion regarding options for trucking the mixed liquor.

Dave B. reported that the department has applied for a permit to respray the phragmites this year and that he is not sure yet how much will grow back and need to be resprayed, but that it will be interesting to see how the first application had worked.

Dave B. said that A/D Instruments had been at the plant replacing a failed control box and that while they were there he had asked about something to send out a flow reading from the plant influent meter. The quote he had received from A/D instruments was for a Mission 800 system that is cloud based and the cost of the unit is approximately \$4,000, \$563 each year for the service of using the cloud plus a one-time \$200 set up fee on top of that. Dave B. stated that if this is what New London would like to do in order to have an e-mail of the meter reading at a certain time each day he would propose giving them the room at the plant to install such a program and that they should pay the cost of it.

David C. questioned what was going on with the magnesium hydroxide and Dave B. stated that he is no longer going to be using it once it is used up and that he along with Ken K. from DES had met with a representative of Holland Co., who supplies the Poly Aluminum Chloride (PAC) for the plant, and that he will be back to do some jar testing with sodium aluminate to see if it will work in place of the mag hydroxide and PAC.

David C. questioned how moving the pH probe had worked out, Dave B. responded that it has been doing very well in the new location and that the readings are much higher than they have ever been.

David C. asked what is going on with the mapping and asset management, Dave B. stated that he has not done anything with the mapping and that he needs to get back to Cartographics regarding their quote of \$45,450 being more money than can be expended without perhaps a warrant article for next March's vote.

There was some discussion regarding the Colby Sawyer students and the worms that had failed to provide phosphorus removal. Dave B. stated that the students were happy with the results and that they are now working on their presentation.

Dave B. reported that the price of Chlorine had gone up by 5 cents a gallon.

5. Old & New Business: Jimmy W. questioned what was being done with the job descriptions and adjustments to the pay scale. Dave B. stated that he has spoken with the Town Manager and that the proposed changes would be coming before the Selectmen next Monday night. David C. stated that he had spoken with a Human Resource manager for a hospital and that this person did not like the step type program in use by the Town. There was much discussion regarding the Town's pay policies and the Right to Know act as well as why the Commission adheres to the Town's employment policies. Dave B. stated that he has been getting on Underwood Engineers to get the pump station upgrades moving and that he has at least received some paperwork on the upgrades and thinks they are moving along with work.

David C. questioned how many of the Perkins Pond residents are attached to the sewer, Dave B. stated that he thinks there are about 20 left to still connect and that most of them are just waiting for a contractor to get to their job.

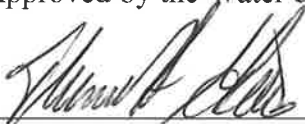
David C. passed around a proposal to have an "Executive Session" on each agenda in case it may be necessary. After some perusal of this proposal the Commission would like to discuss it with the full board and let all members read over the proposal prior to the meeting. The discussion will be brought up at the next meeting.

The next meeting will be held April 27<sup>th</sup>.

6:28 p.m. David C. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Vice-Chairman.

Submitted by Holly Leonard.


Approved by the Water & Sewer Commission this 27<sup>th</sup> day of April, 2017.

  
Theodore Gallup-Chairman

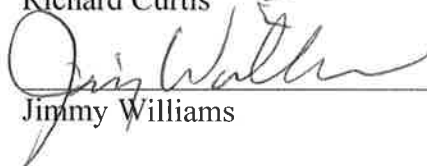
  
Peter Hill

  
J. Anthony Bergeron

  
David Cain

  
Richard Curtis

Braden Miles

  
Jimmy Williams