



**TOWN OF SUNAPEE**  
**WATER AND SEWER COMMISSION**  
P.O. BOX 347, SUNAPEE, NH 03782-0347  
(603) 763-2115

**Board of Commissioners Meeting**  
**January 26, 2017**  
**Sunapee Town Offices**

PRESENT: Theodore Gallup – Chairman, Peter Hill-Vice Chairman, J. Anthony Bergeron, David Cain, Jimmy Williams, Richard Curtis.

Also present: Holly Leonard, David Bailey, Aaron Cartier, New London Selectmen-William Helm and Janet Kidder, Kimberly Hallquist – New London Town Administrator, Donna Nashawaty – Sunapee Town Manager.

The Chairman called the meeting to order at 5:36 p.m.

1. New London Sunapee Joint Meeting: See Joint Meeting Minutes.
2. Pay Scale Changes: Donna N. joined the table for the discussion. Donna N. gave a synopsis of how the new pay scale had been arrived at and stated that other towns paid to do a pay study and that Sunapee had been able to utilize the information gleaned to implement changes to their own pay table to bring the town more up to date on the wages being paid to employees in comparison with other similar towns in the state. Donna N. stated that she had implemented the last pay table and that it had been fine until it started to get skewed when there was no COLA adjustments or no new steps given to long term employees resulting in the need to make changes. Anthony B. stated that he sees that the employees have been regrouped and moved around. Donna N. stated that she had used New London and Moultonboro as comparisons for water and sewer jobs in Sunapee. Anthony B. stated that he has a problem with some of the classifications and sees that a bunch of personnel have been moved around resulting in less sameness between departments. Anthony B. explained that in the upper positions the perspective department heads are in the same category, but when you drop down to the foreman positions those have not remained in the same category with each other. Donna N. stated that the study showed that the foremen positions were not the same in other communities and she stated that other towns did not have any water and sewer foremen as a position. There was much discussion regarding the positions of foreman, giving performance incentives in more than one step increments if the department head wishes, and the possibility of changing the pay table or perhaps the title of the position and how this could be done. Donna N. stated that any department head can come to her with a proposal for a change and she would bring this before the Selectmen to see if they would approve the change. Donna N. pointed out that Dave B. needs to be the one to make sure that the pay is correct for the jobs involved. The Commission may look at going before the Selectmen with a proposal to fix the pay table and scale for the water and sewer positions involved. There was much discussion regarding the job descriptions and perhaps changing those. The Commission thanked Donna N. for attending.

3. Forms for Signing:

January 5, 2017 Meeting Minutes: David C. made a motion to accept the minutes as written, seconded by Anthony B., voted unanimously in the affirmative, so declared by the Chairman.

December 2016 Sewer Purchase Journal: Jimmy W. made a motion to accept the journal as written, seconded by Richard C., voted unanimously in the affirmative, so declared by the Chairman.

December 2016 Water Purchase Journal: Anthony B. made a motion to accept the Water Purchase Journal as printed, seconded by Peter H., voted unanimously in favor, so declared by the Chairman.

2017 Lien Warrant for 2016 Fees Uncollected: Holly L. stated that the lien warrant amount for this year was \$57,785.37 which is much less than any past years. Anthony B. made a motion to accept the Lien Warrant as presented, seconded by Peter H., voted unanimously in favor, so declared by the Chairman.

Letter from Ronald Straight: Anthony B. made a motion to discuss the letter from Mr. Straight, seconded by Peter H., after some discussion Anthony B. rescinded his motion and Peter H. took back his second. David C. made a motion to deny Mr. Straights request to rescind the interest charge on his bill, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

4. Water Treatment Highlights:

Dave B. reported that there had been a leak on Winn Hill and that the department has been working at River Road to fix the problems that have been going on there. Dave B. stated that the filter plant is running fairly well and that one filter is currently empty. Dave B. stated that due to the Lower Main Street paving in the spring the department needs to address some gate valves and he also plans on adding some gate valves where there are none but there should be. Dave B. would propose adding these at night to cause less inconvenience, one would be added on North Road and one on School Street. Anthony B. questioned if this could be done during April vacation to further avoid inconveniences to the public. Dave B. thinks that April vacation may work for this to be done. David C. questioned the Winn Hill water line and if that is going to be replaced. Dave B. stated that he would like to bore under Route 11 for the Winn Hill main and that this is more of a priority than the line itself but that it will all depend on what the Highway department decides to do on Winn Hill as to when this will have to be addressed.

5. 2017 Rates: Holly L. presented that after reviewing the income from last year and the proposed budgets for 2017, Dave B. and herself would suggest that the Commission leave the rates as they are with the exception of the Sewer Bond Fee which can be dropped from \$70 per year to \$60 per year. Jimmy W. made a motion to set the rates as proposed by Dave B. and Holly L., seconded by Anthony B., voted unanimously in favor, so declared by the Chairman.

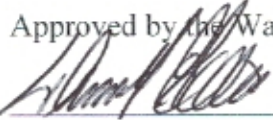
6. Old & New Business: Dave B. stated that Gunter (Dundee) N. is not planning to run for the Commission. There was some discussion regarding who may be willing to serve as a Commissioner for the empty position.



7:35 p.m. Peter H. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

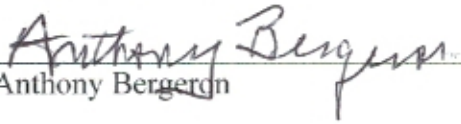
Approved by the Water & Sewer Commission this 23rd day of February, 2017.


  
Theodore Gallup-Chairman

  
Richard Curtis

  
David Cain

  
Peter Hill

  
Anthony Bergeron

  
Jimmy Williams

  
Gunter (Dundee) Nestler