



TOWN OF SUNAPEE
WATER AND SEWER COMMISSION
P.O. BOX 347, SUNAPEE, NH 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
October 25, 2018
Sunapee Town Offices Meeting Room**

PRESENT: Theodore Gallup-Chairman, J. Anthony Bergeron, Douglas Gamsby, Jimmy Williams, Jeffrey Reed.

Also present: Holly Leonard, David Bailey.

The Chairman called the meeting to order at 5:35 p.m.

1. Forms for Signing:

September 27, 2018 Meeting Minutes: Anthony B. made a motion to accept the meeting minutes, seconded by Douglas G., voted unanimously in the affirmative, so declared by the Chairman.

September Sewer Purchase Journal: Douglas G. made a motion to accept the September Sewer Purchase Journal, seconded by Jimmy W., after some discussion regarding the spraying of the phragmites and Daniels Construction, voted unanimously in favor, so declared by the Chairman.

September Water Purchase Journal: Douglas G made a motion to accept the September Water Purchase Journal, seconded by Jimmy W., after some discussion regarding Ernie Rowe and office computer services, voted unanimously in favor, so declared by the Chairman.

2nd Billing Warrants for 2018: Holly L. presented that the Water Billing amounts ended up being \$201,237.31 for user fees and \$69,687.80 for water bond fees for a total amount of \$270,925.11 and that the Sewer Billing amounts were for \$283,374.00 for user fees and \$67,823.66 for sewer bond fees for a total sewer warrant of \$351,197.66. Douglas G. made a motion to accept the Water and Sewer Billing Warrants as presented, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

2. Water Treatment Highlights:

Dave B. reported that the department is getting ready to flush hydrants the first full week of November and that all of the summer water lines are shut off and blown out. He stated that he has not heard anything from Mike M. of Underwood about the TTHM issues. There was some discussion regarding the cleaning of the tanks possibly alleviating these problems but that it may not necessarily help. Dave B. stated that Margaret Blank of Underwood has been working some on the Asset Management Plan. He reported that the water system has been running alright and that he had fallen down on finding out what other town's may be doing to counteract TTHM problems. Jimmy W. questioned if there had been any more tests done on them. Dave B. stated that they had still come back high and that he is waiting for the State to give him the orders to do another violation letter to the customers. There was some discussion regarding the past water quality issues.

3. Wastewater Treatment Highlights:

Dave B. reported that he had taken sludge to Merrimack today and that he has not heard anything from Claremont about them possibly accepting it again. He stated that the department has been using the vacator unit quite a bit lately and that it is parked at the Transfer Station currently inside so that it will not freeze and be damaged. It has been being used to clean out ditch 2, which is 2/3 of the way cleaned out and to pump out manholes in hopes of avoiding heaving. Dave B. stated that the plant seems to be running ok now and that there are still sporadic high phosphorus test results and that he thinks that it will turn out that it is the septic receiving that is the cause of the high phosphorus readings. There was some discussion regarding the size of the septic trucks and how the septic is introduced into the system.

Dave B. stated that there had been some problems with the pumps at Pump Station 7 and that he has a quote from the KSB pump guy for new pumps there in the amount of \$7,300 for each pump. Theodore G. questioned if the Commission should authorize the purchase of one pump if the budget will allow it, and Dave B. responded yes. Dave B. stated that it would cost \$3,000 each approximately to rebuild the pumps and that he feels it is much better to just purchase new ones. Anthony B. made a motion to allow Dave B. to purchase one pump for approximately \$7,500 if the budget will allow it, seconded by Jimmy W., voted unanimously. There was some discussion regarding what would happen if a pump fails and how soon a new one might arrive. It was decided that there should be \$16,000 added to the pump station upgrade warrant article to allow for the purchase of more pumps.

4. Old & New Business:

11/18-10/19 Electric Contract: Holly L. presented that the Town had decided to go with Summer Energy as the electric supplier for the coming year and that they are offering .08695 up some from Nexterra's price from last year of .8499. Douglas G. made a motion to accept the Summer Energy Electric Proposal for the coming year, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

2019 Proposed Budgets and Warrant Articles:

Holly L. presented the budgets with the most recent adoptions for payroll items by the Selectmen and a noted a few changes since the last draft had been presented and what this may mean for 2019 rates. Anthony B. made a motion to accept the Water Budget, the Sewer Treatment Plant Budget and the Sewer Collection Budget as proposed for 2019, seconded by Jeffrey R., voted unanimously in favor, so declared by the Chairman.

Backhoe Refurbishment Article: Anthony B. made a motion to accept the \$30,000 warrant article for upgrading the backhoe, seconded by Jimmy W., after some discussion regarding if was enough money, voted unanimously in favor, so declared by the Chairman.

Pump Station Upgrade Article: Theodore G. read the warrant article as re-worded earlier in the meeting for the amount of \$370,000 for not specific pump station numbers. Jimmy W. made a motion to accept the warrant article as rewritten for the pump station upgrades, seconded by Douglas G., voted unanimously in the affirmative, so declared by the Chairman.

The next meeting will be held November 29th.

6:35 p.m. Douglas G. made a motion to adjourn, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this _____ day of _____, **2018.**

Theodore Gallup-Chairman

Braden Miles

David Cain

Richard Curtis

Anthony Bergeron

Jimmy Williams

Douglas Gamsby