



TOWN OF SUNAPEE
WATER AND SEWER COMMISSION
P.O. BOX 347, SUNAPEE, NH 03782-0347
(603) 763-2115

Board of Commissioners Meeting
April 19, 2018
Sunapee Town Offices Meeting Room

PRESENT: Theodore Gallup-Chairman, Richard Curtis, J. Anthony Bergeron, Douglas Gamsby, Jimmy Williams, Braden Miles, Jeffrey Reed.

Also present: Holly Leonard, David Bailey.

The Chairman called the meeting to order at 5:30 p.m.

1. Election of Officers: Anthony B. nominated Mr. Gallup for Chairman, seconded by Jimmy W., voted unanimously, so declared. Jimmy W. nominated Anthony B. as Vice-Chairman, seconded by Douglas G., voted 6 in favor, 1 abstained, passes in the majority, so declared by the Chairman.
2. Forms for Signing:
March 29, 2018 Meeting Minutes: Douglas G. made a motion to accept the meeting minutes of March 29, 2018, seconded by Jimmy W., voted 6 in favor 1 abstained, passes in the majority, so declared by the Chairman.
March Sewer Purchase Journal: Anthony B. made a motion to accept the Sewer Purchase Journal for March, seconded by Jimmy W., after some discussion regarding the new truck, voted unanimously in favor, so declared by the Chairman.
March Water Purchase Journal: Anthony B. made a motion to accept the Water Purchase Journal for March, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman.
1st Billing Warrants for 2018: Holly L. presented that the Water Billing Warrant was for the amount of \$237,365.47 and that the Sewer Billing Warrant was for the amount of \$350,737.44. Anthony B. made a motion to accept the warrants for the water and sewer departments, seconded by Braden M., voted unanimously in the affirmative, so declared by the Chairman.
3. Water Treatment Highlights: Dave B. reported that filter1 has been cleaned and is being filled and that hydrants will be flushed the week of April 30 through May 4th. He stated that this time during flushing he plans on keeping track of how long each hydrant is flushed for in order to get a better idea of how much water is being used for flushing. Dave B. stated that Underwood Engineers will be sending a contract for the engineering of the Asset Management Plan. He stated that he had done the Sanitary Survey of the Water Plants and he thinks that this had gone very well. There was some discussion regarding the fence around the water tank on Harbor Hill having been on a list to fixed since the last Sanitary Survey, and Theodore G. suggested that Dave B. get some quotes for fixing the fence. There was some discussion regarding the possibility of changing the sampling location for the TTHM's from the Safety Services Building to another location on that line, and that regardless of all of the positive changes that have been made in

Sunapee why the issue would have gotten worse with the TTHM's. Dave B. stated that Mr. Souza had suggested testing the water coming from the concrete tank as perhaps the water in it does not turn over enough.

4. Wastewater Treatment Highlights:

Dave B. reported that the plant has been running well and that the phosphorus seems to still be rising and falling without any rhyme or reason. He stated that A/D Instruments has installed a new set of switches for the selector tanks and that these will be programmed into the computer on Monday, hopefully helping with keeping the biological phosphorus uptake process working better. Dave B. stated that the meters had been calibrated and that they were within .8% of accurate. Dave B. reported that there were some new manhole rings purchased to rehab manholes on North Road and Stagecoach Road, and that these resin rings would be glued down instead of having mortar which had been a problem in the past.

Dave B. stated that the Freightliner has had a backup camera installed on it to help with backing it into locations.

5. Old & New Business:

Perkins Pond Letters: Holly L. stated that she had spoken with Commission Counsel and that he had said to send the letter regular mail to the homeowner that had not picked up their certified, and that the next step, with the three homeowner's that had not responded and given the Commission an acceptable plan for attaching, is to begin the legal proceedings for cease and desists on the property. There was some discussion about this being the last resort and that the Commission had hoped not to have a need to pursue this but that the ordinances and RSA's need to be enforced.

Seasonal Laborer Position:

Dave B. stated that he may have an issue with the position that the Commission had voted to add for the department as he had presented it as a Grade 5 position but that the Town Manager had stated that it can only be classified under Seasonal which has no steps or Grade. Dave B. will be speaking with the Town Manager about the issue but this may need the Commission to revote on it and bring it before the Selectmen if it can't be worked out with the Town Manager.

Theodore G. stated that he wanted to make sure that all of the Commission and David B. are reminded that they should stay away from any Commission business via e-mail, and that if any Commissioner has an issue with a personnel matter that they should bring their concern to Dave B. and if he does not rectify the problem to their satisfaction then it should be brought up at a Commission Meeting in non-public session.

The next meeting will be held May 31st.


6:04 p.m. Anthony B. made a motion to adjourn, seconded by Douglas G., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this 31st day of May, 2018.

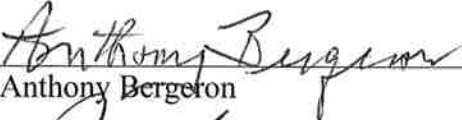


Theodore Gallup-Chairman

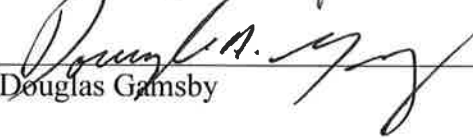


Braden Miles

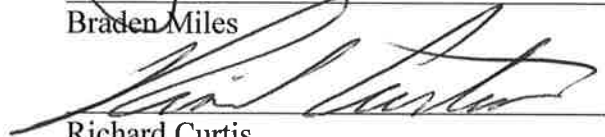
David Cain



Anthony Bergeron



Douglas Gamsby



Richard Curtis

Jimmy Williams