



TOWN OF SUNAPEE
WATER AND SEWER COMMISSION
P.O. BOX 347, SUNAPEE, NH 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
March 29, 2018
Sunapee Town Offices**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Jeffrey Reed, Braden Miles, Richard Curtis, Douglas Gamsby.

Also present: Holly Leonard, David Bailey, New London Selectmen-William Helm and Nancy Rollins, Kim Hallquist-New London Town Administrator, Richard Lee.

The Chairman called the meeting to order at 5:31 p.m.

1. New London Sunapee Joint Meeting: See Joint Meeting Minutes.
2. Forms for Signing:
February 22, 2018 Meeting Minutes: Braden M. made a motion to accept the meeting minutes of February 22nd, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.
February 2018 Sewer Purchase Journal: Jimmy W. made a motion to accept sewer purchase journal as is, seconded by Douglas G., after some discussion regarding A/D Instruments and the purchase of a new snow-blower from All & Awl, voted unanimously in the affirmative, so declared by the Chairman.
February 2018 Water Purchase Journal: Jimmy W. made a motion to accept the Sunapee Water Purchase Journal as is, seconded by Braden M., voted unanimously in favor, so declared by the Chairman.
Asset Management Planning Grant: Douglas G. made a motion to accept the grant from the State of NH DES and to authorize Theodore G. as Chairman to sign the grant acceptance paperwork on behalf of the Commission, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.
3. Collection Highlights: Dave B. reported that the Clearwater Pump Station upgrade will be going on soon and that this will happen in April. He stated that the contractor had wanted to use a different type of pump, one that is like the pump in the pipe gallery at the Wastewater Plant, where the flow does not go through the impellor and that this should be a good design to help prevent future issues with the pump. There was some discussion regarding how long it takes to rebuild the pumps and plans for rehabbing other pump stations and when that might happen.
4. Water Treatment Highlights:
Dave B. reported that filter 1 is clean and being refilled and that filter 2 is being drained in preparation of cleaning. Dave B. reported that he had spoken with DES regarding the violation of the maximum TTHM average for the year and that he is doing some extra testing to see what is going on with the levels of the contaminant. The DES representative will be coming out for the yearly sanitary survey and that he will discuss the TTHM issue

with them while they are here. Dave B. stated that meters are being read and that that is almost over.

5. Old & New Business: Dave B. presented 5 quotes for trucks and stated that Newport was the cheapest at \$21,277 after deducting the trade. The Commission agreed to purchase the new truck from Newport.

Seasonal Laborer: Dave B. stated that the would like to be able to hire a summer helper as had been done in the past. Dave B. stated that in order to do this he needs to have the position added to the Town Organizational Chart. Jimmy W. made a motion to have a seasonal laborer for the Water & Sewer Department and have the position added to the chart, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman. Credit Card & ACH: Holly L. stated that the Department will be utilizing the company that the Town Clerk uses to accept payments via Credit Card, Debit Card and ACH and that the cost will be borne by the customer not by the department. Dave B. will be signing the agreement with Interware for their service and the department will be accepting these payments for the billing going out next month.

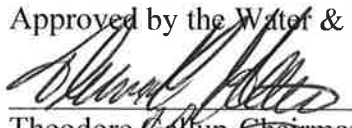
Perkins Pond: Holly L. reported that there are 4 written responses from the 9 customers remaining about attaching to the sewer and another verbal one. There are still 3 customers yet to respond but that they do have until April 2nd. There is also one customer who did not accept the certified letter and Holly L. will check with counsel where to go now with them.

The next meeting will be held April 19th instead of the 26th.


6:36 p.m. Douglas G. made a motion to adjourn, seconded by Braden M., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

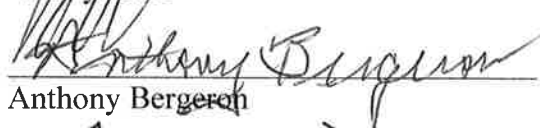
Approved by the Water & Sewer Commission this 19th day of April, 2018.

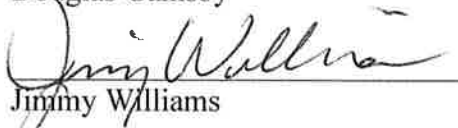

Theodore Gallup, Chairman



Richard Curtis


Jeffrey Reed


Douglas Gamsby


Anthony Bergeron


Jimmy Williams


Braden Miles