



TOWN OF SUNAPEE  
WATER AND SEWER COMMISSION  
P.O. BOX 347, SUNAPEE, NH 03782-0347  
(603) 763-2115

**Board of Commissioners Meeting  
May 30, 2019  
Sunapee Town Offices Meeting Room**

PRESENT: Theodore Gallup-Chairman, Jimmy Williams, Richard Curtis, Anthony Bergeron, Douglas Gamsby, Jeffrey Reed, Charles Hirshberg.

Also present: Holly Leonard, David Bailey and Katrina Hill.

The Chairman called the meeting to order at 5:32 p.m.

1. End of Lake Avenue Sewer Collection System: Katrina Hill approached was in attendance to present the as built plans of the Lake Avenue Sewer Extension that was put in by the Hills. There was some discussion regarding the differences in the plan and the as-built drawings. The Commission would like to have Dave B. and the crew review these and find out if there are any buildings within 300 feet of this line that are not yet attached to the sewer prior to any vote on the town taking over this line formally. The issue will be addressed at the June meeting.
2. Forms for Signing:  
April 18, 2019 Meeting Minutes: Anthony B. made a motion to accept the minutes of April 18th, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.  
April Sewer Purchase Journal: Jimmy W. moved to accept the Sewer Purchase Journal as written, seconded by Anthony B., voted unanimously in favor, so declared by the Chairman.  
April Water Purchase Journal:  
Jimmy W. moved to accept the Sunapee Water Journal, seconded by Anthony B., after some discussion regarding Underwood and legal and engineering fees, voted unanimously in the affirmative, so declared by the Chairman.
3. Water Treatment Highlights: There was some discussion regarding the meeting at Harbor Hill with DES representatives regarding the tthm issue and the Administrative Order by Consent that DES had stated was needed from the Commission. There was some discussion regarding voting to enter into the AOC and some discussion regarding what this means and what the Commission can do in order to remedy the tthm issue and how long this will take given the high readings from the May test results. There was some discussion regarding perhaps using sodium silicate instead of soda ash for ph adjustment and the possibility that the organics in the slow sand filters may be what is allowing the organics through and causing the creation of the by-products at the Filter Plant. There was some discussion regarding Dave B. speaking with other system operators that may have achieved good results with similar plants that have experienced the same problems. The Commission would propose writing to DES and telling them that they will draft a proposal for the AOC while working on some of these other items that could help to lower the chlorine by-products within the Sunapee system. Anthony B. made a motion to notify the State that the Commission is willing to enter into and Administrative Order of

Consent with the State, seconded by Richard C., voted unanimously in the affirmative, so declared by the Chairman.

Holly L. presented that the Commission had resolved to create a Sewer Capital Reserve Fund using excess general funds in 2013 which may be a way to fund the resolution of the by-product issue if one could be created for the water system. Such a fund can be expended without a vote of the town so long as the expenditure meets the criteria named in the creation and the full Commission votes to expend those funds. There was some discussion regarding how much funds the Water Department has and how the water budget is doing to date. Holly L. stated that taking the current balance of the checking account and subtracting out the unspent portion of the 2019 budget there is a remainder of \$97,000 and that it would be advisable to start such an account with maybe \$50,000 of that and see if there is more available at year end to increase the account. The Commission is in favor of creating a Water Capital Reserve fund and would have the resolution ready for the next meeting. Holly L. handed out the 3 budgets to date for the Commission to review.

Asset Management Plan: Dave B. reported that the Asset Management Plan is nearly complete and ready to start using and that the engineer is going to come up with a proposal to start the CMOM for the wastewater system.

4. Wastewater Treatment Highlights: Dave B. stated that they have been working on Pump Station #7 and that a new pump has been installed there. He reported that there had been a few issues with getting the pump going but that it is working now. Dave B. stated that the plan is to do the other pump and change the transformers on the outside as well. He stated that Daniels is working on starting the upgrade of Pump Station 9 and that there have been some leaking generator radiators at a couple of the pump stations. There was some discussion regarding leaving the block heaters on year round and if this could be causing the radiator issues. Dave B. stated that the plant has been running good and that Ken Kessler is not coming tomorrow, but his counterparts will be there. Dave B. stated that another round of testing for PFOAs in the sludge were done and that this time the results were much lower. There was some discussion regarding the better results and more cautious sampling procedures. There was some discussion regarding the vinegar and Dave B. stated that he has spoken with Earl about the container at the Transfer Station and will be working on getting it set up at the plant soon.
5. Old & New Business: Perkins Pond Legal Proceedings: Douglas G. made a motion to proceed with filing complaints against the users that have not tied into the Perkins Pond System, seconded by Jimmy W., after some discussion regarding the properties in question, voted unanimously in favor, so declared by the Chairman.

The next meeting is scheduled for June 27, 2019, Charles H. stated that he would not be able to attend that evening.

6:47 p.m. Douglas G. made a motion to adjourn, seconded by Charles H., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this \_\_\_\_\_ day of \_\_\_\_\_, **2019.**

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Theodore Gallup-Chairman

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Charles Hirshberg

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Richard Curtis

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Jeffrey Reed

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Anthony Bergeron

\_\_\_\_\_  
Jimmy Williams

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Douglas Gamsby