



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
September 29, 2022
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup - Chairman, Richard Curtis, Charles Hirshberg, Jeffrey Reed, Jimmy Williams, Douglas Gamsby.

Also present: Holly Leonard, David Bailey, New London Selectmen- Janet Kidder and William Helm, Lynn Lewis-New London Finance Director, Margaret Blank-Underwood Engineers and Sharon Nall-NH Department of Environmental Services.

The Chairman called the meeting to order at 5:32 p.m.

1. New London Sunapee Joint Meeting: See Joint Meeting Minutes.
2. Sunapee Sewer Asset Management Program Wrap Up: Margaret Blank of Underwood Engineers presented the conclusions of the Asset Management Program that has been established for the Sunapee Sewer Department. Sharon Nall introjected that there are many funding opportunities available to utilize and listed some deadlines and grant programs that Sunapee could make good use of. There was much discussion regarding the available ARPA funds and other grant monies. Sharon N. stated that there is a November 3rd workshop for anyone interested in attending. There was some discussion regarding the need to increase rates and the fact that doing this would make more grant funds available to the community.
3. Forms for Approval:
 - August 25, 2022 Meeting Minutes: Jeffrey R. made a motion to approve the minutes, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.
 - August Sewer Purchase Journal: Jimmy W. made a motion to accept the August Sewer Purchase Journal, seconded by Charles H., after some discussion regarding Clean Waters and the cost of Polymer, voted unanimously in favor, so declared by the Chairman.
 - August Water Purchase Journal: Charles H. made a motion to accept the August Water Purchase Journal, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.
 - 2022 Sewer Income Statement through August 31, 2022: Jimmy W. made a motion to accept the 2022 Sewer Department Income Statement, seconded by Charles H., voted unanimously in favor, so declared by the Chairman.
 - 2022 Water Income Statement through August 31, 2022: Jimmy W. made a motion to accept the 2022 Income Statement for the Water Department, seconded by Charles H., voted unanimously in favor, so declared by the Chairman.
 - Irving Energy Propane Contract Proposal: After some discussion regarding the proposal received by Irving Energy, Charles H. made a motion to accept the offer of \$1.56 per gallon for propane, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

4. Water Treatment Highlights: Dave B. reported that the water plants are running pretty well and that the wells in Georges Mills are slowly recovering from the summer. He stated that next year he would have to institute a water use ban in Georges Mills if the trend toward extremely dry summers continues.

Dave B. reported that a water main repair had been done near Dewey Beach and that a problem line had been replaced.

There was some discussion regarding the letter from NHDES regarding the Water Main Replacements and Route 11 crossings DWSRF Project Priority List. There will need to be a warrant article drafted so that a final application for the loan can be submitted by May 1st. The Commission discussed the \$2,148,000 loan and the grants and loan forgiveness offered of \$965,370, and how much of the project this might cover.

Fuss & O'Neill update: Holly L. reported that Dan M. of Fuss & O'Neill had e-mailed an update for the Commission about where they are at with the engineering. His update stated that Lower Main Street Survey is completed and that permit materials are compiled and waiting for concept design plans. He also stated that they have completed concept plans for each of the Route 11 crossings but still need to schedule digging test pits with Dave B.

5. Old & New Business:

Garnet Hill Road Manhole Repair: Dave B. reported that Daniels had been the only one to offer a proposal for the repair of the manhole at the intersection of Stone End Road and Garnet Hill Road. He stated that he does not think the proposed reconfiguration of the pipes in the manhole will be able to be accomplished as shown in the diagram from Daniels. There was some discussion regarding the installation of a new manhole perhaps being the best remedy for the manhole problem. Dave B. will check with Daniels to see if they would want to wait until spring to do the manhole replacement and in the meanwhile he and Holly L. will let the Commission know what works best for funding the \$40,000 to do the repair.

Sewer Ordinance Changes: The Commission reviewed the changes proposed by Alexis Rastorguyeff, PE, Industrial Pretreatment Supervisor-NH Department of Environmental Services. Holly L. will make the proposed changes and send it back to Alexis R. prior to scheduling a public hearing on the changes.

Holly L. stated that she is still awaiting any suggestions from the Water Division at DES about the proposed water ordinance changes.

The next monthly meeting will be on October 27, 2022.

7:38 p.m. Jeffrey R. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.