



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
May 26, 2022
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Charles Hirshberg, Jeffrey Reed, Wayne Stoddard, Douglas Gamsby.

Also present: Holly Leonard, Aaron Cartier and Daniel Monette P.E.-Fuss & O'Neill.

The Chairman called the meeting to order at 5:30 p.m.

1. Forms for Approval:

April 28, 2022 Meeting Minutes: Douglas G. made a motion to accept the meeting minutes for April 28, 2022, seconded by Jimmy W. voted 6 in favor, 1 abstained, the motion passed in the majority, so declared by the Chairman.

April Sewer Purchase Journal: Douglas G. made a motion to accept the April Sewer Purchase Journal, seconded by Charles H., after some discussion regarding Clean Waters, the centrifuge and Eversource, voted unanimously in favor, so declared by the Chairman.

April Water Purchase Journal: Douglas G. made a motion to accept the Water Purchase Journal for April, seconded by Jimmy W., after some discussion regarding Underwood Engineers and the UV system, voted unanimously in the affirmative, so declared by the Chairman.

January-May 2022 Sewer Income Statement: Douglas G. made a motion to accept the Sewer Department Income Statement for 2022, seconded by Charles H., after some discussion regarding the statement, voted unanimously in the affirmative, so declared by the Chairman.

January-May 2022 Water Income Statement: Douglas G. made a motion to accept the Water Department Income Statement, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

LMS 76 Abatement Request: Douglas G. reported that a new meter was installed last week and that it appears to be working, he stated that this had been a unique situation and that they are only requesting an abatement of the unmetered water charge. Charles H. made a motion to approve the abatement of \$375, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman.

PHR 37 Abatement Request: Jeffrey R. made a motion to approve the abatement for 37 Prospect Hill Road in Georges Mills, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

PHR 52 Abatement Request: Douglas G. made a motion to accept the request for abatement for the Hutchinson Family Trust of Santa Monica, seconded by Charles H., voted unanimously in favor, so declared by the Chairman.

2. Wastewater Treatment Highlights: Aaron C. reported that things have been running very well at the Wastewater Treatment Plant and he gave some information on what has been going on down there.

3. Water Treatment Highlights:

Aaron C. reported that hydrant flushing is done and that approximately 1400 feet of summer water line was replaced on Westwood and Jobs Creek Road. He stated that they had also replaced 300 feet of 1" line on Burkehaven Lane and that he thinks that these two projects had solved many problem areas that are always a headache. He reported that there had been an issue at River Road Pump Station during the last bad storm and that he had called A/D Instruments to come look into it. A/D had thought that it was a phone line issue and that the lines there were old and Consolidated doesn't seem able to pin down what is going on with the phone line so that it is time to fix the issue. He presented a proposal from A/D instruments in the amount of \$9,400 to replace this and get the problem fixed with the addition of a Comcast internet drop at River Road to run the new PLC on. Jimmy W. made a motion to move forward with the A/D Instruments Repair, seconded by Charles H., voted unanimously in the affirmative, so declared by the Chairman.

Aaron C. stated that he thinks there have been less problems with air bubbles in the UV System as John F. has come up with a better solution for switching things over at the filtration plant that is resulting in less air entering the system so there is less chance of the lamps overheating.

4. Old & New Business:

Fuss & O'Neill Proposal: Theodore G. stated that he would like to request a quote for the engineering of the 103B line as well as this quote for the borings to have more written proposals to present the Selectboard to help them come to a decision about where the Local Fiscal Recovery Funds from ARPA could best be used. There was some discussion regarding which water lines need replacement first, when the current long-term debt of the department will be paid off and the Drinking Water SFR Preapplications being due by June 1st. Aaron C. questioned Dan M. about how long the permits from DES and DOT would be good for, Dan M. responded that DES permits are good for 4 years and that DOT is only good for one season. He stated that the project would need to have gone out to bid and have a contractor lined up before getting the DOT permits. There was some discussion regarding the Local Fiscal Recovery Funds from ARPA and what more to present the Selectboard with to try and get them to allocate those funds to the proposed Water Infrastructure repairs. Douglas G. made a motion to accept the proposal for design and permitting for the directional drilling from Fuss & O'Neill, seconded by Jimmy W., after some discussion, voted unanimously in favor, so declared by the Chairman.

Town Forest Designation of Treatment Plant Lot: Holly L. read a short section from the most recent Conservation Commission Meeting Minutes about what they are proposing with regards to the situation, and that the Town Manager had met with the Energy Committee who have put out that they think the sloped area of the lot would be too steep for a solar installation. There was some discussion regarding the purpose of a Town Forest designation being to encourage the proper management of timber, firewood and other natural resources and that a Wastewater Treatment Plant does not fit into this definition. There was some discussion regarding what other buildings or treatment facilities that may be needed in the future. Theodore G. would have all of the lot taken out of Town Forest unless the Conservation Commission wanted to cover the cost of surveying in order to keep the marsh area in Town Forest. There was some discussion regarding petitioning a warrant article if the Selectmen and the Conservation Commission

were opposed to this and that the lot should never have been put into Town Forest to begin with.

Auditors Comments: Holly L. reported what the auditors had cited as deficiencies and what responses the Commission had voted to have the Chairman sign at the last meeting. There was some discussion regarding asset values and depreciation as well as how these things could be accounted for.

Ordinance Revisions: Holly L. stated that mostly the user charge ordinance and the attachment fee appendixes are where she sees a need for some revisions and that she will have Aaron C. and Dave B. look over the rest of the parts of the ordinances to see if they propose and changes to those larger sections. There was some discussion regarding pressure testing new development lines.

The next monthly meeting will be held on June 30, 2022.

6:50 p.m. Douglas G. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.