



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
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(603) 763-2115

**Board of Commissioners Meeting
March 31, 2022
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Charles Hirshberg, Jeffrey Reed, Wayne Stoddard.

Also present: Holly Leonard, David Bailey.

The Chairman called the meeting to order at 5:32 p.m.

1. Election of Officers: Jimmy W. nominated Theodore G. for Chairman, seconded by Charles H., voted unanimously in favor, so declared by the Chairman.
Jeffrey R. nominated Jimmy W. for Vice-Chairman, seconded by Wayne S., voted unanimously in the affirmative, so declared by the Chairman.
2. Forms for Approval:
February 24, 2022 Meeting Minutes: Charles H. made a motion to accept the meeting minutes, seconded by Richard C. voted unanimously in favor, so declared by the Chairman.
February Sewer Purchase Journal: Jimmy W. made a motion to accept the Sewer Purchase Journal, seconded by Charles H., after some discussion regarding Aquatec Environmental, the Town of Merrimack, Underwood Engineers and the Asset Management Plan as well as the price of fuel, voted unanimously in favor, so declared by the Chairman.
February Water Purchase Journal: Jimmy W. made a motion to accept the Water Department Purchase Journal as is, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Chairman.
February 2022 Sewer Income Statement: Jeffrey R. made a motion to accept the 2021 Sewer Income Statement, seconded by Charles S., voted unanimously in the affirmative, so declared by the Chairman.
February 2022 Water Income Statement: Jeffrey R. noted that the Income Statements need to be renamed so that they read 2022 instead of 2021. Jimmy W. made a motion to accept the Sunapee Water Department Income Statement for 2022, seconded by Charles H., voted unanimously in favor, so declared by the Chairman.
3. Water Main Replacement Engineering RFQ Submittals: Three engineering firms submitted Statements of Qualifications for consideration. Theodore G. opened the submittals from Fuss & O'Neil, Hoyle, Tanner & Associates as well as Dubois & King and copies were distributed around the table. After some discussion regarding Charles H. being acquaintances with some of the individuals at Fuss & O'Neil and that he may have to recuse himself from the decision to be made as to which firm Sunapee Water should choose, and how and when to make the selection. It was decided to do interviews with the three firms and Holly L. will schedule a meeting for this in the next week and a half to

two weeks giving each firm 15 minutes to present with time for questions after each presentation.

4. Wastewater Treatment Highlights: Dave B. reported that there have been a lot high flows at the plant but that it is running alright and that the crew has been able to respond to those flows by reducing the air in the ditches. He reported that there has been an issue with the new mixer that was put in ditch 2 and that this seems to be a wiring issue caused by ice and mice. Dave B. stated that new wiring will have to be pulled through to put the mixer back online. Dave B. stated that the polymer pump is giving the crew a hard time and that the hose gets eaten up by the polymer and blows apart often. He reported that although everything has been tried to keep the pump cleaned out that this is a constant issue with the polymer. Dave stated that he has not heard anything more about the sludge drying machine and that there really is no place for it inside at the plant. There was some discussion regarding the possibility of other systems that might be able to do the same job.

5. Water Treatment Highlights:
Dave stated that new pipes were put into River Road for the turbine. He stated that Bob Collins had wanted the turbine turned on last week and the pipe was not in yet so that couldn't be done. Dave B. reported that a representative from Water Industries showed up yesterday and that he had asked him about the possibility of replacing the 1997 pumps in Georges Mills. Dave B. stated that TTHM Testing will be done in May and that hydrant flushing will be happening at the end of April. He stated that a new summer line will be installed on Jobs Creek to Westwood Road before summer lines are turned on in mid May.

UV System Startup: Dave B. stated that the UV system is up and running right now and that he has not noticed that it is doing anything different yet. He stated that it seems as if the UV would kill the bacteria in the line and that the amount chlorine needed should be reduced but that this has not happened yet as far as he can tell. Dave B. reported that he has e-mailed Tom Page about possible air in the UV system lines and that this may cause the lamps to burn out if the water is not able to cool them. He stated that according to the Atlantium manuals the piping should be pitched at 5% to get rid of the air bubbles and that at Harbor Hill it was installed fairly level due to space restrictions.

SRF Disbursement Request #5: Jeffrey R. made a motion to process the 5th Request for Disbursement of the SRF loan funds, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

6. Old & New Business:
Dave B. stated that there is a Selectman's Meeting on April 4th and that the designation of Town Forest Land around the Wastewater Plant will be discussed if any Commissioners would like to attend. There was some discussion regarding how this designation had come about and the why it would preclude installation of solar collectors.
Maple Street-Dave B. reported that he had been approached by an individual who wishes to build a new home and tie into the town water and sewer on Maple Street where he had thought that it would be advantageous to extend the main mains to Beech Street. He stated that this would mean installing about 800 feet of water main and 200 feet of sewer main to that area and that other residents on Beech Street have been interested in tying onto the water previously and that one property owner is interested in tying into the sewer

main if there is a new one there as they would be able to avoid pumping up to where they currently are tied in. Dave B. stated that he had spoken with the contractor and had thought that the department could supply the pipes and fittings if the contractor would dig the trenches, put in the new mains and repave where needed. He stated that after discussing this with Theodore G. it seems that the customer should perhaps be required to put up a bond to cover the cost of the pipe so that the department isn't stuck with it in the event that the customer backs out of the project. There was some discussion regarding what other buildings that may be gained by the addition of these mains. The Commission would invite the contractor to attend the next meeting to discuss the issue.

The next monthly meeting will be held on April 28, 2022.

7:07 p.m. Jeffrey R. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.