



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
March 30, 2023
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Wayne Stoddard, Douglas Gamsby, Jeffrey Reed.

Also present: Holly Leonard, Aaron Cartier and David Bailey.

The Chairman called the meeting to order at 5:31 p.m.

1. Forms for Approval:

February 23, 2023 Meeting Minutes: Douglas G. made a motion to accept the February 23rd meeting minutes, seconded by Jimmy W. voted unanimously in favor, so declared by the Chairman.

February Sewer Purchase Journal: Douglas G. made a motion to accept the February Sewer Purchase Journal, seconded by Jimmy W., after some discussion regarding Reed Truck Services and the Freightliner, voted unanimously in favor, so declared by the Chairman.

February Water Purchase Journal: Douglas G. made a motion to accept the February Water Purchase Journal, seconded by Jimmy W., after some discussion regarding the backhoe and how the repairs had come out, voted unanimously in the affirmative, so declared by the Chairman.

Sewer Income Statement for January & February 2023: Douglas G. made a motion to accept the income statement for the Sewer Department, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

Water Income Statement for January & February 2023: Douglas G. made a motion to accept the water income statement for February, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

2. Wastewater Treatment Highlights: Dave B. reported that the Wastewater Treatment Plant has been running pretty good as it always does. He stated that sludge went to Merrimack today and that they have been trying to get the solids out of the ditch. Dave B. stated that Bob Harrington in New London had asked about a proposed 60 unit development being proposed in New London, there was some discussion regarding the development and what else might be coming down the line as far as development in the two towns.

Dave B. stated that there have been a few more bids received for doing the manhole on Garnet Hill Road and that Daniels had given the price of \$45,500 in the fall and when asked had agreed to hold that price until spring. He stated that United had given a bid of \$19,496 and that this included paving in around the manhole and that K.A. Stevens had said that they would do it for \$18,750 not including any paving. Aaron C. explained that Stevens had said that they would take \$1,500 off the price if the hammer is not needed. There was some discussion regarding the 3 quotes and that Daniels had not included any backfill and paving in their quote, and what amount of time would be required to perform the work. Douglas G. made a motion to accept Josh Steven's bid for performing the sewer manhole replacement on Garnet Hill Road, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

3. Water Treatment Highlights:

Dave B. stated that the water filtration plant has been running well and he stated that he had just received the results of testing for PFOA's and that there were none detected in either system. He stated that they are going to clean out the concrete tank at Harbor Hill and that with the UV system running he is unsure as to whether there is any need to have the concrete tank in use, so he is considering leaving it off-line if this is fine.

Dave B. reported that Barrie Miller had come to the well site and that they had pulled pump number one out of the well. He stated that the pump is not in great condition and that the representative from Miller had said that it needs to be replaced. There was a proposal from Barrie Miller of \$22,200 to cover the work they have already performed, replace the pump and replace the piping in the well with stainless steel instead of galvanized. There was some discussion regarding the extra \$6,000 to use stainless steel pipe instead of galvanized and where the funds for this replacement could come from and if there is enough money to cover this expense in the budget. Douglas G. made a motion to take up to \$30,000 from the Capital Improvement Capital Reserve to replace Pump #1 and change the piping to Stainless Steel, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman. There was some discussion regarding what the pipe that was removed from the well had looked like and Aaron C. passed around pictures of it.

Dave B. reported that meters have been read and that there are a few to be redone.

4. Old & New Business:

Fuss & O'Neill invoice: After some discussion regarding the projects, Douglas G. made a motion to approve payment of the invoice for \$5,101 to Fuss & O'Neill, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

Holly L. presented that Dave B. has been invited to speak with the Selectmen at a future meeting and that she has done a spreadsheet of the Local Fiscal Recovery Funds that have been received by the Town and after the disbursements that they have agreed to utilize for different things there is approximately \$160,000 remaining. She has questioned Dan Monet as to the cost of the engineering for the water main replacements on Central Street, High Street and 103B that he had quoted last summer and he had stated that the cost has gone up approximately 5% since then. Adding 5% to the proposal will make it approximately \$131,600. Holly L. asked if this is something Dave should ask the Selectmen about again. The Commission would have Dave B. get a new proposal from Dan Monet and move forward with requesting that the Selectmen allocate those ARPA funds toward furthering the progress on the Route 11 crossings and water main replacement project.

Plodzik & Sanderson Audit Questionnaire: Holly L. read the responses to the Audit Questionnaire that she has proposed. Douglas G. made a motion to approve the answers presented for the questions posed and authorize the Chairman to sign on behalf of the Commission, seconded by Wayne, voted unanimously in favor, so declared by the Chairman.

Holly L. questioned if the Commission would entertain holding the next meeting on May 8th instead of April 27th as she will be away on vacation and will not have time to get the billing warrants prepared in time for the end of April usual meeting date. It was agreed that the next meeting will be moved to May 8th.

Non-Public Session: At 6:46 p.m. Douglas G. made a motion to enter nonpublic session pursuant to RSA 91-A:3 Par II Sec(a) to perform the Superintendent's Review,, seconded by Jimmy W., polled unanimously in favor.

Douglas G. made a motion to return to public session, seconded by Jimmy W., polled unanimously in favor. The Commission returned to public session at 7:13 p.m.

While in non-public session the Commission performed the Superintendent's annual review and approved a merit increase for him.

Dave B. stated that the Energy Committee had disbanded and that maybe Bette Nowak would be interested in pursuing the idea of a solar array now that the wastewater treatment plant property has been partially removed from Town Forest designation. Theodore G. thinks that it is Town property and that the Town will need to decide if a solar array is something they wish to pursue.

The next monthly meeting is scheduled for May 8, 2023.

7:19 p.m. Douglas G. made a motion to adjourn, seconded by Wayne S., voted unanimously in the affirmative, so declared by the Chairman.