



**TOWN OF SUNAPEE  
WATER & SEWER COMMISSION**  
P.O. Box 347, Sunapee, New Hampshire 03782-0347  
(603) 763-2115

**Board of Commissioners Meeting  
January 26, 2023  
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup - Chairman, Richard Curtis, Wayne Stoddard, Douglas Gamsby.  
Also present: Holly Leonard, David Bailey, New London Selectmen- Janet Kidder, Nancy Rollins and William Helm, Kimberly Hallquist-New London Town Administrator.

The Chairman called the meeting to order at 5:31 p.m.

1. New London Sunapee Joint Meeting: See Joint Meeting Minutes.
2. Forms for Approval:
  - December 22, 2022 Meeting Minutes: Douglas G. made a motion to accept the December 22<sup>nd</sup> minutes, seconded by Wayne S., voted unanimously in favor, so declared by the Chairman.
  - January 5, 2023 Meeting Minutes: Douglas G. made a motion to accept the January 5<sup>th</sup> meeting minutes, seconded by Richard C. Douglas G. questioned what the plan on the warrant article for removing the Treatment Plant from Town Forest was and there was some discussion regarding what was on the warrant article and if it should be reworded to say 29 acres instead of 24 at deliberative session. Voted unanimously in favor of approving the minutes, so declared by the Chairman.
  - December Sewer Purchase Journal: Holly L. passed around an updated Purchase Journal that included payroll expenses for December. Douglas G. made a motion to accept the revised Sewer Purchase Journal for December 1<sup>st</sup> through December 31<sup>st</sup>, seconded by Richard C., voted unanimously in favor, so declared by the Chairman.
  - December Water Purchase Journal: Holly L. passed around the updated December Water Purchase Journal. Douglas G. made a motion to accept the revised Water Purchase Journal for December 1<sup>st</sup> through 31<sup>st</sup>, seconded by Richard C., after some discussion regarding the purchase of meter supplies at the end of the year, voted unanimously in the affirmative, so declared by the Chairman.
  - 2022 Sewer Income Statement through December 31, 2022: Douglas G. made a motion to accept the 2022 Sewer Income Statement, seconded by Wayne S., after some discussion regarding septic receiving income, voted unanimously in favor, so declared by the Chairman.
  - 2022 Water Income Statement through December 31, 2022: Douglas G. made a motion to accept the Water Department Income Statement for December 1<sup>st</sup> through December 31<sup>st</sup>, seconded by Richard C., voted unanimously in favor, so declared by the Chairman.
  - 1<sup>st</sup> Additional Sewer Billing Warrant 2023: After some discussion regarding the property being charged for an additional unit, Douglas G. made a motion to approve the rent collectors warrant for \$480, seconded by Richard C., voted unanimously in favor, so declared by the Chairman.

2023 Lien Warrant for 2022 Rents Uncollected: Holly L. presented that the lien warrant had added up to \$83,857.17 and that this was up quite a bit from 2022. Douglas G. made a motion to approve the lien warrant for the 2022 unpaid balances, seconded by Wayne S., voted unanimously in the affirmative, so declared by the Chairman.

3. Water Treatment Highlights: Dave B. reported that the water filtration plant has been running very nicely and that filter three has been drained and cleaned. He stated that it had very little that needed to be cleaned out of it and that most likely this is due to the replacement of the intake pipe. He stated that the concrete storage tank has been shut off since the first week of the year and that TTHM samples will be taken the first week of February. Dave B. stated that the concrete tank was drained down to approximately 20 feet and that the water remaining in it would have to be pumped off and the tank cleaned before filling it with fresh water for the summer months. He reported that they have been working on the generator at River Road and that it has had a blown motor for some time, although it was not a priority because the turbine is able to be utilized and now is a good time to be repairing it.

Dave B. reported that hydrants are being cleaned out, and that he has been looking to hire a well company to come take one of the pumps out of one of the wells in Georges Mills to what specifications they are and maybe see what might be going on with them. Dave B. thinks that they may be speaking with Wragg Brothers about having this work done.

Dave B. stated that there may be a leak going on in Georges Mills as there has higher water use than normal there.

4. Old & New Business:

Theodore G. questioned if any work had been done on an Intertown Agreement as there had been an issue with how an employee would get paid when they went to help with an emergency in another town. Holly L. stated that mutual aid would be delved into when redoing the Emergency Plans for approval and practicing next month.

Fuss & O'Neill Invoices: Douglas G. made a motion to approve the January 18<sup>th</sup> and January 16<sup>th</sup> invoices from Fuss & O'Neill for payment, seconded by Richard C., voted unanimously in favor, so declared by the Chairman.

2023 Rates: Holly L. presented that there had not been time to discuss with Dave B. what to propose for increases and stated that she had been thinking that about an 5 to 8% increase in the rates but would do more research on this for next month's meeting.

The Superintendent's Review was also tabled until the next meeting.

The next monthly meeting will be on February 23, 2022.

6:20 p.m. Douglas G. made a motion to adjourn, seconded by Richard C., voted unanimously in the affirmative, so declared by the Chairman.