



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
August 25, 2022
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Charles Hirshberg, Jeffrey Reed, Wayne Stoddard, Douglas Gamsby.

Also present: Holly Leonard and David Bailey.

The Chairman called the meeting to order at 5:30 p.m.

1. Forms for Approval:

July 28, 2022 Meeting Minutes: Jimmy W. made a motion to accept the July 28th meeting minutes, seconded by Charles H. voted 6 in favor 1 abstained, passes in the majority, so declared by the Chairman.

July Sewer Purchase Journal: Douglas G. made a motion to accept the July Sewer Purchase Journal, seconded by Jimmy W., after some discussion regarding Stearns Septic, Underwood Engineers, Alert Scientific as well price increases and how user fees are set, voted unanimously in favor, so declared by the Chairman.

July Water Purchase Journal: Jimmy W. made a motion to accept the Sunapee Water Purchase Journal for July, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Chairman.

2022 Sewer Income Statement to date: Douglas G. made a motion to accept the 2022 Sewer Department Income Statement, seconded by Jeffrey R., Charles H. noted that the year to date and the current month are the same and requested that it be revised so that the previous month's number be shown to allow for easier notification that prices are rising, Holly L. will attempt to revise the report to show more information showing the current month and the previous month for future meetings. After much discussion regarding revising the report and what should be shown on the report, voted unanimously in the affirmative, so declared by the Chairman.

2022 Water Income Statement to date: Douglas G. made a motion to accept the 2022 Water Income Statement, seconded by Jimmy W., after some discussion regarding negative numbers in the budgeted column, voted unanimously in favor, so declared by the Chairman.

2. Wastewater Treatment Highlights: Dave B. reported that DES had been to the Wastewater Plant and done their yearly inspection. He stated that it went very well with only a few minor things noted for improvement. Dave B. reported that the flows have been low and that there had been some unfortunate incidents with the toxicity tests and the flat head minnows dying resulting in a need to do subsequent testing. There was some discussion regarding the toxicity report and how the sampling is done. Dave B. said that things have been going well and that there had been manhole work done on Birch Point in anticipation of paving out there. He stated that the right of ways have been mowed and that the pump stations would be vacuumed out soon. Dave B. reported that he had received a quote for replacing or repairing the manhole that had been an issue at Stone End Road and that he is waiting for a third proposal before presenting it to the Commission. Dave B. stated that the Pump Station #4 generator is almost ready to switch over to the liquid propane after much delay.

3. Water Treatment Highlights:

Dave B. reported that they have been locating curbs on Lower Main Street for Fuss & O'Neill and that he had spent some time talking to Gordon Ramspott about mystery valves and where they could have gone to. He stated that Harbor Hill has been running great and that the PLC instrumentation for the UV system is still on the horizon hopefully for September. Dave B. reported that the recovery of the wells in Georges Mills has been a little concerning and that there may need to be a water ban on certain uses if the drought continues. There was some discussion regarding the amount of use in Georges Mills, the repair of the summer line on Westwood and some leaks on the water lines at Cogswell's Cottages. Charles H. questioned how much draw down there is on the tank in the Mills and Dave B. responded that it is only about a foot.

4. Old & New Business:

There was some discussion regarding the phragmites and what is going on with the spraying of it. Douglas G. stated that the Conservation Commission is looking to take over the wetland portion of the Wastewater Plant lot and that if they do then Conservation would then be able to take over any invasive species issues using their budget. There was some discussion regarding the Town Forest, the Treatment Plant lot and what should be proposed for warrant articles.

There was some discussion regarding the DWSRF Loan closing for UV System and that the first payment had not been budgeted for in the 2022 budget but that the State is insisting that it must be paid in December. Holly L. stated that at a past meeting there had been a vote to purchase the new PLC for River Road but it had not been decided how to fund that purchase. After some discussion Charles H. made a motion to withdraw the \$13,538.43 for the first payment on the SRF UV system loan due on December 1, 2022 and the \$9,400 to pay for the PLC for River Road Pump Station from the Water Capital Improvement Capital Reserve Fund that was established for such purposes, in accordance with RSA 38:29III, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

Fuss & O'Neill Proposals and reasons for the increase in pricing for splitting the projects: There some discussion regarding the reasons given for the increase of \$43,000 to split the High Street, Central Street and 103B project into two different projects and what is being done on Lower Main Street. Holly L. read an email sent by Dan Monet regarding the status of the work currently being done. There was much discussion regarding the ARPA Local Fiscal Recovery Funds and what these funds had been intended for. Jimmy W. made a motion to move forward with the two projects combined and present this to the Selectmen to see if they will use the LFRF funds to finance the project, seconded by Douglas G., after some discussion, voted unanimously in favor, so declared by the Chairman.

Ordinance Revisions: Holly L. stated that Douglas G. had given her a new table to insert in place of the 1999 One in Appendix A and that she was having problems converting the PDF table to a word document. Douglas G. brought up the issue of travel camper trailers dumping at the Treatment Plant and proposed to do something with section 6.11 to establish fees and documentation of this receiving. Holly L. presented that several neighboring Towns have no charge for these campers dumping the same as Sunapee and that several charge a nominal fee of \$10. There was much discussion regarding travel campers and issues in Sunapee with them being used as short-term rentals. It was decided to leave this alone for the time being and see what zoning and planning do about the issue. There was some discussion regarding how much to increase the attachment fees as they had not been addressed since 2000. The Commission decided that doubling the fees should work to start and that this should be worded in the ordinances so that these fees can be changed yearly like the rates and to do away with the "effective dates" noted for the Attachment Fees. Douglas G. noted that all references to the Water

Supply Pollution Control need to be changed to NH DES Water Division. Holly L. will make all of the proposed revisions, send the ordinances to DES Representatives for approval and set up a Commission Meeting/Public Hearing on the revisions.

The next monthly meeting will be held on September 29, 2022.

7:05 p.m. Douglas G. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.