



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
April 28, 2022
Sunapee Town Office Meeting Room**

PRESENT: Jimmy Williams-Vice - Chairman, Douglas Gamsby, Richard Curtis, Charles Hirshberg, Jeffrey Reed.

Also present: Holly Leonard, David Bailey, New London Selectmen-Nancy Rollins and Janet Kidder, Kimberly Hallquist-New London Town Administrator.

The Chairman called the meeting to order at 5:30 p.m.

1. New London Sunapee Joint Meeting: See Joint Meeting Minutes.
2. Forms for Approval:
 - March 31, 2022 Meeting Minutes: Douglas G. made a motion to accept the March 31st meeting minutes, seconded by Jeffrey R., voted unanimously in favor, so declared by the Vice-Chairman.
 - April 19, 2022 Meeting Minutes: Jeffrey R. made a motion to accept the meeting minutes from April 19th, seconded by Charles H., after some discussion regarding the Engineering firm that was chosen and the proposal to the Selectmen, voted unanimously in favor, so declared by the Vice-Chairman.
 - March Sewer Purchase Journal: Douglas G. made a motion to accept the March Sewer Purchase Journal, seconded by Charles H., after some discussion regarding the asset management plan, Devine Millimet and the bond refunding as well as belts purchased from Amazon, voted unanimously in favor, so declared by the Vice-Chairman.
 - March Water Purchase Journal: Douglas G. made a motion to accept the March Water Purchase Journal, seconded by Charles H., after some discussion regarding Underwood Engineers and the UV system, voted unanimously in the affirmative, so declared by the Vice-Chairman.
 - 2022 Sewer Income Statement through March 2022: Douglas G. made a motion to accept the Sewer Department 2022 Income Statement, seconded by Jeffrey R., after some discussion regarding the statement, New London billings and grants received, voted unanimously in favor, so declared by the Vice-Chairman.
 - 2022 Water Income Statement through March 2022: Douglas G. made a motion to accept the 2022 Water Income Statement, seconded by Richard C., voted unanimously in favor, so declared by the Vice-Chairman.
3. Water Treatment Highlights:

Dave B. reported that hydrant flushing is being done this week and that the other part of the crew is working on the summer water line replacement on Jobs Creek Road. He stated that he thinks they should be mostly finished with that line and that they have been talking about doing more summer line replacement on Burkehaven Lane. He reported that they had rented an excavator to do the work on Jobs Creek and that they are going to

run into some fabric on Burkhaven that will be a bit of a hinderance. There was some discussion regarding how deep the line needs to be.

Dave B. reported River Road is all ready to have the turbine turned on if needed and that the UV system is up and running.

Dave B. stated that Underwood was at Harbor Hill today measuring if there is any head loss going on with the UV system and he reported that it had run fine at the full plant design flow rate of 87 gpm per filter 261 gpm max flow. There was some discussion regarding the air release valves and if air bubbles have been a problem. Dave B. stated that there had been a shut-down of the lamps when the system was running full bore and that this is an issue that needs to be addressed by A/D Instruments. There was some discussion regarding the testing of the plant, the instrumentation and flows.

Dave B. reported that the filters needed to be cleaned in order to make this test happen and that filter #2 appeared to have a blow out hole in the sand and that he had called Peter Pintas who had been the onsite engineer at the time the plant was built. He stated that Peter could not come out with the testing that had been going on so he will be coming out at another time to investigate the potential problem and recommend what needs to happen in order to fix it.

PRB Certificate of Substantial Completion: Dave B. stated that the substantial completion certificate needs to be signed. Charles H. questioned how some things were installed incorrectly despite the engineers being on-site overseeing the project. Dave B. stated that the thinks that quite a few things were not done correctly. Charles H. made a motion to have the Vice-Chairman sign off on the certificate of substantial completion, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Vice-Chairman.

PRB Pay Application #5: Charles H. made a motion to approve the contractor's application for payment number five, seconded by Douglas G., voted unanimously in favor, so declared by the Vice-Chairman.

Disbursement Request #6 for State Revolving Loan Funds: Jeffrey R. made a motion to approve Disbursement Request number six, seconded by Charles H., voted unanimously in the affirmative, so declared by the Vice-Chairman.

Atlantium Service Quote: Dave B. stated that they had asked about a service contract on the UV system and that they are trying to have this timed to be in sync with Hillsborough's services in order to get a discounted rate. There was some discussion regarding what warranty the UV system has and what the service involves. Dave B. stated that he thinks that they need to be asked what things are covered in the service and the costs of them before entering into the agreement.

4. Old & New Business:

Proposal for use of Local Fiscal Recovery Funds from ARPA for Sunapee's Water Infrastructure projects. Jeffrey R. made a motion to accept the letter to the Selectmen regarding the proposed water department use of the LFRF ARPA funds, seconded by Charles H., voted unanimously in favor, so declared by the Vice-Chairman.

Dave B. stated that he had recollected there was something about the Intertown Agreement that needs addressing. Holly L. responded that the Collection system Intertown Agreement had never been revised or updated, but that the Commission also should look into revising and updating the Sunapee Water & Sewer Ordinances also. Holly L. will e-mail the documents out for review and discussion regarding potential changes to be made.

Holly L. read through the questions on the Auditor's Questionnaire and the Commission responses. Charles H. made a motion to have the Chairman sign the questionnaire as prepared, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Vice-Chairman.

Charles H. would like to have the Town Forest issue on the next agenda.

The next monthly meeting will be on May 26, 2022.

7:14 p.m. Charles H. made a motion to adjourn, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Vice-Chairman.