



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
April 19, 2022
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Charles Hirshberg, Jeffrey Reed, Wayne Stoddard.

Also present: Holly Leonard, David Bailey.

Joseph Ducharme, PE – Hoyle Tanner Senior Vice President

Jon Ashley, PE & Nick Schegggle, PE – Dubois & King

Dan Monette, PE & Phil Forzley, PE – Fuss & O'Neill

The Chairman called the meeting to order at 5:30 p.m.

1. Hoyle Tanner Interview: Joseph Ducharme stated that he appreciates the Commission's time and consideration of Hoyle Tanner for their engineering needs. He reported that there are a lot of funding options available right now and that this qualification process sets the Commission up for the next phase. He stated that he has been with Hoyle Tanner for a bit over four years and that 80% of their work is for municipalities doing water, sewer and stormwater engineering. He gave information about how the Route 11 crossings would be handled. There was discussion regarding the crossings and other possible work that the Water & Sewer might need to have an engineer involved in.
2. Dubois & King Interview: Jon Ashley and Nick Schegggle introduced that Jon had been to Sunapee investigating the projects that Sunapee had in mind. Jon A. stated that he had spoken with Dave B. about one of the boring locations and discussed the options of dealing with DOT on these types of projects. There was discussion regarding the borings and if they would require steel or HDPE sleeves along with how many tries it might take to do each boring due to unforeseen obstacles. There was some discussion regarding how contracts could be drawn up to allow for such unforeseen problems and the possible replacement of other lines in town. There was discussion regarding what may happen involving any lead service lines that may be found during replacement of these old lines and the new requirements of having to replace the full line to the house even if it does not belong to the Town.
3. Fuss & O'Neill Interview: Phil Forzley and Dan Monette handed out a packet and presented it to the Commission. Dan M. stated that Fuss & O'Neill is a local firm operating mostly out of White River Junction and that Sunapee has been a client in the past. He stated the he himself would be the project engineer for Sunapee if Fuss & O'Neill is chosen, and that Phil F. would be the Principal-in-Charge liaison at the office. Dan M. presented that SRF has funds to be distributed and that preapplications for this are due by June 1st. There was discussion regarding the funding options available and the different options for construction of the Route 11 water line crossings. There was some discussion regarding Rural Development funding and State Revolving Fund as well as what guidelines each involves.

4. Discussion:

Theodore G. stated that he thought the first and third firms that presented were very well presented. Richard C. thought that all three were very good options. There was much discussion regarding which firm would be the best one to hire for Sunapee's upcoming water infrastructure improvement projects as well as the possibility of needing other engineering of various projects for both the Water and the Sewer Departments. Jimmy W. made a motion to go with Fuss & O'Neill for the Sunapee Water Department proposed infrastructure improvement engineering, seconded by Jeffrey R., voted 5 in favor, 1 abstained, the motion passes in the majority, so declared by the Chairman.

There was discussion regarding the next step in the process being to request a quote from Fuss & O'Neill for design engineering of the Route 11 crossings.

The Commission will send a proposal of use of the ARPA / Local Fiscal Recovery Funds (LFRFs) received and to be received by the Town of Sunapee to the Selectmen for their next meeting on May 2nd stating the projects slated and amounts that these would cost along with stating that these projects meet all of the criteria set forth for eligible use of these funds that were awarded to "non-entitlement units of government" or NEU's. Holly L. mentioned that the Town has a deadline for beginning reporting to the US Treasury regarding LFRF uses and compliance by April 30th and that the Town Manager is working on getting access to the reporting portal to do so.

The next monthly meeting will be held on April 28, 2022.

7:35 p.m. Charles H. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.