



TOWN OF SUNAPEE
WATER AND SEWER COMMISSION
P.O. BOX 347, SUNAPEE, NH 03782-0347
(603) 763-2115

Board of Commissioners Meeting
August 29, 2019
Sunapee Slow Sand Filter Plant at Harbor Hill

PRESENT: Theodore Gallup-Chairman, Jimmy Williams, Richard Curtis, Anthony Bergeron, Douglas Gamsby, Jeffrey Reed.

Also present: Holly Leonard, David Bailey.

The Chairman called the meeting to order at 5:37 p.m.

1. Forms for Signing:

July 25, 2019 Meeting Minutes: Anthony B. made a motion to accept the July 25th meeting minutes, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

July Sewer Purchase Journal: Douglas G. made a motion to accept the July Sewer Purchase Journal, seconded by Anthony B., after some discussion regarding sludge disposal and Alert Scientific, voted unanimously in favor, so declared by the Chairman.

July Water Purchase Journal: Douglas G. made a motion to accept the Water Purchase Journal, seconded by Jimmy W., after some discussion regarding Transcor and the replacement fund, voted unanimously in the affirmative, so declared by the Chairman.

Grant Authorization and Certification: Douglas G. moved to sign the certificate and accept the state grant for 2020, seconded by Jeffrey Reed, voted unanimously in favor, so declared by the Chairman.

Irving Propane Contract: There was some discussion regarding last years contract price having been \$1.51 per gallon and what is offered for this year being \$1.10. Jimmy W. made a motion to accept the contract offer for propane from Irving, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Chairman.

CMOM & Sewer Asset Management Plan Engineering Contract: Anthony B. moved to accept the Underwood contract for the CMOM & Sewer Asset Management Plan, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

2. Wastewater Treatment Highlights: Dave B. stated that the plant has been running well and reported on what has been going on with the vinegar addition testing for phosphorus removal. He reported that there would be a bill coming from the vinegar trucking company as our crew had held him up when they got caught in traffic. Dave B. reported that last week the state was out to do the yearly inspection at the plant and that the inspector had found a sample blank for chlorine that was outdated by a month and they had been missing the bench sheet for alarm testing until after she had left but all in all it had gone well.

3. Water Treatment Highlights:

Theodore G. questioned if any of the proposed changes to the Clean Water Drinking Act may have any impact on Sunapee's testing requirements. There was no one that knew how and if these proposed changes may affect the Sunapee Water Department. Dave B. reported that Mike Metcalf had been at the Slow Sand Filter Plant looking at the space to see how ultraviolet treatment may fit in and at the tanks to see about the option of treatment in them. He stated that the 3rd quarter result for TTHM had come back as less than 2 and that if that is correct it means that the Town is no longer in violation. Dave B. did test again to see if this was just a fluke or if something that had been done has alleviated the problems, there were also tests done at other locations that are Town buildings to see how those results compare with the compliance results. There was some discussion regarding what happens with the LOC if there is no more violation and regarding sending a good news notification to customers if the low-test result is confirmed.

Dave B. reported that the water line on Burkehaven is all set up and chlorinated to be tested next week for bacteria. There was some discussion regarding the road repairs and rocks. Dave B. stated that they had replaced 900 feet of that water line and that he had liked the silt that had been purchased for fill on the project.

4. Old & New Business: 2020 Proposed Budgets:

Holly L. presented that there had been a few changes made from the 2019 budget to the proposed 2020, in the Water Budget the replacement fund deposit had been proposed to increase by 10%, the maintenance and distribution supplies were decreased some while maintenance services had been increased quite a bit. The only change proposed so far to payroll expenses is a approximated 10% increase in health insurance for all of the three budgets. The Collection Budget has the usual 3% increase for the replacement fund deposit, an increase in pump station maintenance supplies and a decrease in sewer maintenance supplies ending up with an increase of .85% overall and the Wastewater Treatment Plant Budget is a proposed decrease of 1.65% with the 3% increase in the replacement fund, increases in lab supplies and equipment as well as auto fuel, the proposed decrease in the chemical line item counteracted all of the increases resulting in the decrease in the proposed budget currently. There was some discussion regarding New London's percentage for the coming year and what that might end up being.

Holly L. presented a proposed warrant article to borrow the funds for the Sewer Department Asset Management Plan of \$30,000 in order to receive the grant funds in that amount. There was some discussion regarding other possible warrant articles, the TTHM violation and possible water line replacement projects as well as how borrowing money to complete these types of items would affect water user rates.

5. Old & New Business:

6:34 p.m. Douglas G. made a motion to enter into non-public session pursuant to RSA 91-A:3, II (a), "the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.", seconded by Jeffrey R., roll call unanimous.

6:59 Anthony B. made a motion to reconvene the public meeting, seconded by Douglas G., roll call unanimous.

While in non-public session the Commission decided to request a meeting with the board of Selectmen at their convenience regarding personnel compensation and employment matters.

The next meeting is scheduled for September 26, 2019, Theodore G. thinks he may not be available.

7:00 p.m. Douglas G. made a motion to adjourn, seconded by Anthony B., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this _____ day of _____, **2019.**

Theodore Gallup-Chairman

Charles Hirshberg

Richard Curtis

Jeffrey Reed

Anthony Bergeron

Jimmy Williams

Douglas Gamsby