



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
September 28, 2023
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup-Chairman, Richard Curtis, Jimmy Williams, Charles Hirshberg, Wayne Stoddard, Douglas Gamsby, Jeffrey Reed.

Also present: Holly Leonard, Aaron Cartier and David Bailey. Attended via zoom: New London Selectmen- Janet Kidder, Bebe Hammond Casey and William Helm, New London Town Administrator Kimberly Hallquist.

The Chairman called the meeting to order at 5:30 p.m.

1. New London Sunapee Joint Meeting: See Joint Meeting Minutes.
2. Forms for Approval:
 - August 24, 2023 Meeting Minutes: Douglas G. made a motion to accept the meeting minutes, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.
 - August Sewer Purchase Journal: Douglas G. made a motion to accept the August Sewer Purchase Journal, seconded by Charles H., after some discussion regarding the body for the new truck and PFOA testing, voted unanimously in favor, so declared by the Chairman.
 - August Water Purchase Journal: Charles H. made a motion to accept the Water Purchase Journal for August, seconded by Jimmy W, after some discussion regarding A/D Instruments invoice for the new well meter and the possibility of a second new pump and related piping for Georges Mills, voted unanimously in the affirmative, so declared by the Chairman.
 - Water & Sewer Income Statements through August 31, 2023: Douglas G. made a motion to accept the August Water & Sewer Income Statements, seconded by Jimmy W voted unanimously in favor, so declared by the Chairman.
3. Wastewater Collection System Highlights: Dave B. reported that all the pump stations are running well and that the crew had taken care of manholes for paving as well as some on Burkehaven Hill that needed attention. He stated that some manholes had been readied for paving and that the Highway department had decided not to pave School Street resulting in the Water & Sewer personnel having to pave them back in and lower them.
4. Water Treatment Highlights: Dave B. reported that all of the trucks had been inspected, and that in Georges Mills there were hydrant risers put in to bring up some low hydrants. Dave B. stated that there had been a water leak on School Street and one on Garnet Hill Road this month. Dave B. reported that there had been some dirty water complaints from customers on High Street and that the crew had gone out and flushed the area. There was some discussion regarding the dirty water and how the flushing had seemed to alleviate

the issue. Dave B. stated that he is going to present a warrant article for a new one ton to stay proactive in replacing equipment as needed.

5. Old & New Business:

Irving 23-24 Contract: Holly L. presented that the proposed contract with Irving Oil had been received and that it was approximately ten cents cheaper than last year's. There was some discussion regarding the offer from Irving. Wayne S. made a motion to take advantage of the offer and enter into the agreement with Irving, seconded by Douglas G., voted unanimously in favor, the Chairman signed the contract on behalf of the Commission.

Fuss & O'Neill Invoices: Dave B. stated that he had spoken with Dan Monet and that Dan M. has a lot of the plans completed, so the bill was a bit higher this time. There was some discussion regarding the water main replacement projects. Jimmy W. made a motion to approve payment of the invoices presented from Fuss & O'Neill for engineering services, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman.

2024 Proposed Budgets: Holly L. presented that she had attempted to combine small amount line items in the proposed budget to make them look more streamlined and less cluttered. There was some discussion regarding the yearly deposits into the Replacement Funds and how those amounts might be lowered to help stabilize overall budget increases. Holly L. stated that the Commission could put more funds if available into the Capital Improvement Capital Reserve funds. Aaron C. suggested continuing to increase the deposits to the Replacement Funds and using the water replacement funds to purchase the new pump and piping for Georges Mills with a warrant article. There was some discussion regarding how these funds were established and where the authority to expend lies. There was discussion regarding perhaps increasing the pump station maintenance services line item, even though it was underspent in 2023, to accommodate replacing siding and the roof on Pump Station 13 in lieu of presenting a warrant article for this project. As New London wanted to attend the October meeting and discuss the Treatment Plant Budget, it was decided to finalize what the Commission would like to present to the Selectmen in November at the October meeting.

The next monthly meeting will be on October 19, 2023.

6:57 p.m. Douglas G. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.