



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
June 29, 2023
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Wayne Stoddard, Douglas Gamsby, Charles Hirshberg.

Also present: Holly Leonard and David Bailey.

The Chairman called the meeting to order at 5:33 p.m.

1. Forms for Approval:

May 25, 2023 Meeting Minutes: Jimmy W. made a motion to accept the May 25th 2023 meeting minutes, seconded by Richard C. voted unanimously in favor, so declared by the Chairman.

May Sewer Purchase Journal: Douglas G. made a motion to accept the May sewer purchase journal, seconded by Jimmy W., after some discussion regarding Stearns septic, paving in the manhole that was repaired on Garnet Hill, Grapone and the new truck, unanimously in favor, so declared by the Chairman.

May Water Purchase Journal: Douglas G. made a motion to accept the May Water Purchase Journal, seconded by Charles H. after some discussion regarding Pete's Tire Barn and the Town of Sunapee, voted unanimously in the affirmative, so declared by the Chairman.

May 30, 2023 Income Statements for Water & Sewer: Douglas G. made a motion to accept the May Income Statements, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

Billing Error Adjustment QUR 12: Douglas G. made a motion to approve the billing error adjustment for Danis seconded by Jimmy W., after some discussion regarding the issues with the newer meter readings, voted unanimously in the affirmative, so declared by the Chairman.

Abatement Request of JAL 58: Douglas G. made a motion to approve the abatement for 58 John Avery Lane, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

- 2. Wastewater Treatment Highlights:** Dave B. stated that the plant has been running ok and that the flows have been fairly high with all the rain, and that running the plant has been challenging with so much excess water. He stated that the lab equipment calibration company had been to the plant and made sure that all the equipment is registering correctly. He reported that they are getting ready to do a QAQC test soon and that last year they had problems with the e-coli test. He stated that he is looking to find another company that does this quality control testing as he has not been pleased with ERA. Dave B. reported that some scrap metal had been hauled out and taken to the junk yard while the guys are cleaning up the back yard. He stated that the cruiser is fixed and running great.

3. Water Treatment Highlights:

Dave B. reported that a couple of water leaks had been located and repaired in Georges Mills. He stated that there had been one at the Cooper Street bathrooms and it was below water level creating issues for the repair. He stated that the flows at the well site have slowed down quite a bit since repairing these leaks, and that there was a leak today on Westwood Road that was repaired.

Dave B. stated that lightning had struck at Harbor Hill and started a brush fire. He reported that there had been an issue with the phone lines and the alarm. Dave B. has a proposal from AD to install a Mission unit at Harbor Hill for \$5,976.10 and that he is requesting permission to spend that much on the unit. There was some discussion regarding the phone lines at Harbor Hill and what the Mission unit does. Charles H. made a motion to accept the request for the purchase and installation of the mission unit at Harbor Hill in the amount of up to \$6,000, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

Dave stated that the Water Department had received \$8,550 from the sale of the boat at the State auction.

4. Old & New Business:

Dave B. reported that he had received an e-mail from a construction company about the Brown property on Beech Street, and that their proposal is to install affordable housing of perhaps fifteen units, Dave B. passed around the proposed project information. There was some discussion regarding the cost to extend the water and sewer lines to the property and if this would require State approval.

Fuss & O'Neill invoice: Jimmy W. made a motion to approve the bill from Fuss & O'Neill in the amount of \$505, seconded by Wayne S., voted unanimously in favor, so declared by the Chairman.

Investment Policy: Holly L. passed out a draft Investment Policy for the Commission to review and requested input from anyone who notices something that they would suggest adding or rewording. She stated that this would be reviewed by Commission Counsel before approval.

Current Investment Rates: Holly L. presented the current balances for Water and Sewer checking and savings accounts currently in Sugar River Bank and stated that the bank is offering a six month CD that is paying 4.5% APY. She stated that currently all of these accounts are earning approximately .25% APY and that she would suggest the Commission invest the Capital Improvement and Replacement Funds for both water and sewer in six month CDs.

Charles H. made a motion to have the Town Treasurer invest the water and sewer Capital Improvement Funds and Replacement Funds in a six month CD at Sugar River Bank, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

The next monthly meeting is scheduled for July 27, 2023.

6:28 p.m. Jimmy W. made a motion to adjourn, seconded by Charles H., voted unanimously in the affirmative, so declared by the Chairman.