

Town of Sunapee
Trustee of the Trust Funds
Town Hall - November 8, 2021
Attending: Lynn Smith, Patrick Fine
Absent: John Berger

Meeting called to order at 6:00 pm

We discussed the need to add Patrick onto the TD Bank Account as a signer and get him online banking access. Lynn will contact Keith Pike at TD Bank to get this setup.

Lynn will also ask Keith for an updated account and balance report. Is this something we can run ourselves using online banking, or could TD Bank send this report to us monthly?

Patrick and Lynn reviewed 6 check requests from the Town of Sunapee. All were approved except one. There were not enough funds in the Bridge Maintenance Capital Reserve Fund to honor the request. Lynn will notify the town. Lynn wrote checks to the Town of Sunapee for the other five requests. Either John will have to come in to sign them, or Patrick will once he is a signer on the account.

Lynn reviewed the 3 deposits that were made this month. 2 deposits were made to the Theilen Food Pantry and 1 to the Computer Upgrade Fund.

Lynn and Patrick reviewed the September bank statement noting one check was still outstanding. Lynn noted the town had questions about that check, which likely delayed the deposit of the check.

Meeting was adjourned at 6:40pm

Submitted by Lynn Smith, Trustee, Secretary