

Office of Tax Collector

P.O. Box 303

Sunapee, NH 03782

Office: 603-763-2449

Office Hours: Mon, Tues, Thurs, Fri 8-4:30

E-mail: joshua@town.sunapee.nh.us

Wed 8-12:30

PAPERLESS BILLING REQUEST & AGREEMENT

PRINT CLEARLY

NAME: _____ TEL. # _____

I AM A LEGAL OWNER OF THE PROPERTY: _____
Initial

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____

MAP & LOT #: _____

Terms and Conditions

1. I hereby request that future tax bills be forwarded to me electronically and accept that the paperless bill will be the sole means by which I am notified of taxes due and that I will no longer receive a paper bill through the mail;
2. I understand that all other types of notifications from the Town will still be conducted through the mail;
3. I agree to notify the Tax Collector's Office, in writing, either through the mail, or email, of any change in my email address;
4. I agree to notify the Assessing Office or Tax Collector's Office, in writing, either through the mail, or email, of any change in my mailing address;
5. I acknowledge that any emailed bill notice issued to the address provided is a valid and properly issued bill, and failure to receive it does not alter the obligation to make payment on time. Interest accrued to late balances will remain fully collectible in instances of failure to receive the emailed bill notice.
6. Should I wish to terminate the receipt of paperless bill notifications, I understand that I must notify the Tax Collector's Office, in writing, either through the mail, or email, of my desire to opt out of electronic delivery at which point I will begin receiving paper bills through the mail.

I have read, understand, and agree to the above terms and conditions.

Signature

Date