

## COMMUNITY HOUSING NAVIGATOR

The Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) is hiring a Community Housing Navigator. The Navigator will be full-time staff position. The Navigator's objective is to advance community engagement and planning efforts to identify solutions to the region's housing shortage, with particular attention to solutions through local regulatory change. The Navigator's time will be utilized to work individually and collectively with the Towns of Newbury, New London, Sunapee and Wilmot. For each of these four towns, the Navigator will build a shared understanding and consensus for housing, and how each can provide needed homes while they maintain their character and support their local economy. The Navigator will also work with other UVLSRPC staff to advance effective and equitable community engagement techniques for a variety of planning issues.

### **Expectations and Responsibilities**

The Navigator will serve as coordinator of housing solutions, especially local regulatory change. This may include, but is not limited to:

- Participate in and recruit local champions for the Housing Academy facilitated by UNH Cooperative Extension.
- Work with consultants, municipal staff, and municipal boards to conduct engagement, housing needs analysis, regulatory audits, and/or propose regulatory change.
- Facilitate equitable housing opportunity planning with incorporation of land use planning, infrastructure planning (e.g., multi-modal transportation, public water and sewer, high-speed internet), and municipal budgeting.
- Facilitate outreach and engagement efforts specific to the public, at-risk residents and stakeholders by building trust and collaboration, providing education, soliciting ideas for regulatory changes, and seeking input on regulatory proposals. These efforts will integrate best practices and new innovations in the field, such as psychological research.
- Engage with state and local housing partners (e.g., developers, financiers, contractors) to be mutually informed by and implement cross-sector, effective solutions.
- Use visuals to effectively communicate ideas and build understanding of the real outcomes of diverse strategies.

### **Skills and Qualifications:**

- Commitment to diversity, equity, inclusion, and justice, particularly as it relates to housing.
- Ability to understand and respond to communities' interests and needs in ways that foster trust and constructive problem solving among diverse stakeholders.
- Experience in community engagement and outreach, project management, and community organizing.
- Advanced Skills in virtual and in-person event facilitation, communications (e.g., social media, newsletters), and volunteer recruitment and retainment.
- Familiarity with housing development, zoning regulations, land use planning, and municipal government

- Bachelor's degree in planning, public administration, or other similar field, and 2 years of professional experience
- Preferred Skills in Microsoft Excel, ArcMap, ArcGIS Online, Qualitative data collection.

**UVLSRPC Benefits Package**

Full-time salaried position at \$53,000 to \$63,000 per year, with full benefits. Benefits included are 100% employer-paid health and dental insurance, paid time off, holidays, access to employee contribution retirement plan on day 1 and up to 6% match from employer after first year, and short-and long-term disability.

Please submit resume and cover letter to Meghan Butts at [mbutts@uvlsrc.org](mailto:mbutts@uvlsrc.org)