

Town of Sunapee



Annual Report

For the Year Ending December 31, 2023

Front Cover Image
Photographer: Timothy White

In Memoriam



Gordon Lord Ramspott

On a chance visit to Sunapee, Gordon and Janet Ramspott thought the town would be a very nice place to live. In 1952 they moved here from Massachusetts and six years later bought their North Road farm, where they lived for the rest of their lives. Gordon was a Sunapee volunteer fireman for 37 years from 1958 to 1995, in an era with some of the town's biggest fires including: Hilltop Farm School, Alexander Crutch factory, Micro-Precision factory, and Russell's Inn.

Gordon served as a Sunapee Cemetery and Water & Sewer Commissioner for 43 years, from 1955 to 1998. He helped guide many important town projects:

- creation of New Eastman Cemetery in 1963,
- construction of the municipal sewerage treatment plant in 1974-5,
- expansion of the plant's service area over the next 20 years,
- 1990s water system filtration improvements and Georges Mills' municipal water wells.

With his technical knowledge of hydro-turbines, Gordon personally rebuilt the town's 1932 hydro-powered water pump that moves Lake Sunapee water up to the Burkehaven Hill reservoir tank. He also advised on the equipment for Sunapee's hydro-powered electrical generating station.

Gordon was a member of the Sunapee Lions Club, the Sunapee Methodist Church, and during his last six years, was an active member of the Sunapee Historical Society.

Dedication

This Town Report is Dedicated to All of Our Generous Volunteers!



The Selectboard would like to take this opportunity to thank the many wonderful volunteers who, each year, embody the spirit of community and neighbors-helping-neighbors that is so essential to the spirit of Sunapee. Some of our volunteers are well known and their work has been a decades-long tradition. Others are less known or new to the volunteer scene, but their work is certainly no less valuable. If you have provided our town with your time and service, this “Thank You!” is for you. Some of our volunteer groups include:

- The Green-Up/Clean-Up team, who help keep our spaces trash-free;
- The Sunapee Gardeners, who provide us with beautiful blooms throughout the year;
- The Thrift Shop volunteers, who curate a store that’s always full of exciting finds;
- Our on-call Firemen, who work tirelessly to ensure the safety of our community;
- The Crowther Chapel docents
- And all the volunteers who hold positions on our Town Boards & Commissions.

In addition, we are grateful for the recreation programs that are made possible by the leadership of coaches and the volunteers who step in to assist with whatever an event calls for. We recognize all those who generously donate to our food pantry as well as those who organize and distribute goods. We also thank everyone who shops for or contributes to our holiday gift drives. We are all fortunate to call Sunapee our home, and we are incredibly grateful for each and every volunteer whose time and efforts support the bright spirit of our town.



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ELECTED TOWN OFFICIALS AND COMMITTEES

	<i>TERM EXPIRES</i>
<i>SELECTBOARD</i>	
Carol Wallace, Chair	2025
Suzanne Gottling, Vice Chair	2026
Jeremy Hathorn	2024
Frederick Gallup	2025
Josh Trow	2024
<i>TOWN CLERK / TAX COLLECTOR</i>	
Joshua Boone	2024
<i>TOWN MODERATOR</i>	
Aaron Simpson	2024
<i>TREASURER</i>	
Sue Fernald	2024
<i>TRUSTEES OF THE TRUST FUNDS</i>	
John Berger	2024
Patrick Fine	2024
Lynn Arnold	2025
<i>CEMETERY COMMISSIONERS</i>	
Jeffrey Trow	2024
Barbara Chalmers	2024
<i>(1) Full Vacancy</i>	
<i>LIBRARY TRUSTEES</i>	
Beverly Bjorklund, Chair	2025
Nancy Berger	2024
Tim Eliassen	2025
James Harrison	2024
Jim McGraw	2023
Jonathan Reed	2024
Susan Johanson, Alternate	2023
<i>PLANNING BOARD</i>	
Peter White, Chair	2026
Joseph Butler	2026
Randy Clark	2024
Jeffrey Claus	2025
Richard Osborne	2024
Gregory Swick	2025
Suzanne Gottling	Ex-Officio
Ann Bordeianu, Alternate	2026
<i>(2) Alternate Vacancy</i>	

SUPERVISORS OF THE CHECKLIST

Mindy Atwood	2024
Faith Reney	2026
Christine Messenger	2028

WATER & SEWER COMMISSIONERS

Theodore Gallup, Chair	2025
Richard Curtis	2025
Douglas Gamsby	2024
Charles Hirshberg	2025
Jeffrey Reed	2024
Jimmy Williams	2026
Wayne Stoddard	2026

ZONING BOARD OF ADJUSTMENT

Jeffrey Claus, Chair	2026
James Lyons, Jr.	2024
Michael Jewczyn	2025
David Munn	2024
Jamie Silverstein	2025
David Andrews, Alternate	2025
Pierre Lessard, Alternate	2025
Christopher Murphy, Alternate	2026
<i>(1) Alternate Vacancy</i>	



TOWN OFFICIALS

TOWN MANAGER

Shannon Martinez

DEPUTY TOWN CLERK & TAX COLLECTOR

Ian Lawson

ASSESSORS

Kristen McAllister, Chief Assessor

Allyson Traeger, Land Use & Assessing Coordinator

Joseph Devarenne, Assistant Assessor

July 2023

Emily Wrenn, Short-Term Rental Coordinator

EMERGENCY MANAGEMENT DIRECTOR

Howard Sargent

FINANCE OFFICE

Cheryl Collins, Finance Associate

Lindsay Hale, Finance Associate

August 2023

July 2022—August 2023

FIRE CHIEF

John Galloway

HEALTH OFFICER

Doug Gamsby

Shannon Martinez, Deputy

LIBRARY DIRECTOR

Malia Ebel

PLANNING & ZONING DIRECTOR

Michael Marquise, Planner

Scott Hazelton

Planning, Zoning & Compliance Administrator

January 2023—June 2023

POLICE CHIEF

E. Neill Cobb

Joshua Levasseur - Executive Administrative Assistant

HIGHWAY DIRECTOR

Michael Martell, April 2023

DEPUTY TREASURER

Kathy Weinstein

WATER & SEWER DEPARTMENT

David Bailey, Superintendent

Holly Leonard, Office Manager

WELFARE DIRECTOR

Laura Trow

APPOINTED TOWN COMMITTEES

TERM EXPIRES

ADVISORY BUDGET COMMITTEE

Malia Ebel	TOE
E. Neill Cobb	TOE
Patrick Fine	2024
John Galloway	TOE
Frederick Gallup	TOO
Suzanne Gottling	TOO
Lynn Arnold	2024
Jeremy Hathorn	TOO
Michael Martell	TOE
Joshua Boone	TOO
Linda Tanner	2024
Joshua Trow	TOO
Carol Wallace	TOO
Steve Bourque	TOE
(2) Full Vacancies	

BALLOT CLERKS

Justine Cutting	Republican
Joan Gross	Republican
Justin Levesque	Democrat
Linda Schultz	Democrat

CAPITOL IMPROVEMENT COMMITTEE

Frederick Gallup	TOO
Michael Jewczyn	TOO
Michael Marquise	TOE
Michael Sizemore	2023
(2) Full Vacancies	

CONSERVATION COMMISSION

Van Webb, Chair	2027
Barbara Chalmers	2025
Clifford Field	2027
Timothy Fleury	2027
Jeffrey Kellner	2026
Virginia Gwynn	2025
Doug Hanson	2026

CROWTHER CHAPEL COMMITTEE

Gisela Polleys, Chair	2023
John Augustine	2024
Betty Erickson	2022
Deborah Grant	2023
Helene Hagan	2022

FIREWARDS

Austin Brown	2024
John Paris	2024
Joshua Trow	2024

FOREST FIRE WARDENS

John Galloway, Warden	2023
Matthew Gross	2023
Corey Oxland	2023
Matthew Pollari	2023
Dana Ramspott	2023
John Gosselin	2023

RECREATION COMMITTEE

Timothy Berube	2024
Charleen Osborne	2024
Nicholas Grant	2025
Ian Kirk	2026
Daniel Whitmoyer	2024

THRIFT SHOP

Valerie Ruopp	2023
Beverly Trainor	2023
Shannon Martinez	TOE
(2) Full Vacancy	

UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

Joshua Trow	2024
Lynn Arnold	2024

WATERSHED COALITION

Peggy Chalmers



THE STATE OF NEW HAMPSHIRE
TOWN OF SUNAPEE
2024 TOWN WARRANT

TO THE INHABITANTS OF THE TOWN OF SUNAPEE, County of Sullivan, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified to meet in the Sunapee Middle High School Gymnasium, located on North Road, in said Sunapee, on Tuesday, the 6 th day of February 2024, at 7:00 pm for the deliberative portion of the Annual Town Meeting, to discuss Articles 1 thru 16 and to discuss and amend, if deemed appropriate, Articles 17 through 43, hereinafter set forth. Final voting action on all articles shall take place by ballot on Tuesday, the 12th day of March 2024, at the Sherburne Gymnasium, Route 11, in said Sunapee. The polls shall be opened from 8:00 am to 7:00 pm.

Article 1: To choose all necessary Town Officers for the ensuing year.

1 Moderator	2 Year Term
2 Selectboard Members	3 Year Term
1 Town Clerk/Tax Collector	1 Year Term
1 Treasurer	1 Year Term
1 Supervisor of the Checklist	1 Year Term
1 Cemetery Commissioner	3 Year Term
1 Cemetery Commissioner	2 Year Term
1 Cemetery Commissioner	1 Year Term
3 Library Trustees	3 Year Term
1 Trustee of Trust Fund	3 Year Term
1 Trustee of Trust Fund	2 Year Term
2 Planning Board Members	3 Year Term
1 Planning Board Member	1 Year Term
2 Water & Sewer Commissioners	3 Year Term
2 Zoning Board Members	3 Year Term

Article 2: Shall the town vote for the adoption of Amendment No. 1, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 1

Amend Section 2.10 – Zoning Map & Description of Districts, Section 2.30 – District Purpose and Description, Section 3.10 – Table of Dimensional Controls, Section 3.20 – Table of Dimensional Controls Overlaid, Section 4.10 – Permitted Uses – All Districts, Section 4.60 – Planned Unit Development, Section 4.80 – Workforce Housing Development, Section 5.30 – Signs – General Requirements - to create a new Georges Mills Village Commercial district within the same boundaries as the existing Village Commercial district but with different dimensional controls and uses.

Full amended text of Section 2.10 – Zoning Map and Description of Districts will be as follows:

GMVC	-	<i>Georges Mills Village Commercial District</i>
VC	-	Village-Commercial District
VR	-	Village-Residential District
MI	-	Mixed Use I District
MII	-	Mixed Use II District
MIII	-	Mixed Use III District
R	-	Residential District
RR	-	Rural-Residential District
RL	-	Rural Lands District

Full amended text of relevant portions of Section 2.30 – District Purpose and Description will be as follows:

Village-Commercial Districts – The Village-Commercial Districts in the Town of Sunapee are patterned after the typical New England Town Centers. These areas are characterized by the highest densities of land use and also contain the mix of land uses associated with village centers, including commercial, public, institutional, and both single-family and multi-family land uses. In general, the two Village Commercial Districts are located in Sunapee Village (including Sunapee Harbor and Lower Village Area) and in Georges Mills (*the Georges Mills Village Commercial District*), and are further described as follows:

Georges Mills Village-Commercial District -

In Georges Mill Village, the *Georges Mills Village-Commercial District* is centered at a point at the intersection of Route 11 and Springfield Road and includes all the lands within a 600’ radius of said point.

Village-Residential District –

In Georges Mills Village, the Village =Residential District begins at the intersection of Springfield Road and Oak Ridge Road and goes due west 1200’, thence southerly to the intersection of Route 11 and the northerly terminus of Jobs Creek Road, then east-southeasterly to the shore of Lake Sunapee, then northerly along the shore of Lake Sunapee to the arc which defines the *Georges Mills Village-Commercial District*, thence westerly/northerly/easterly along the arc which defines the *Georges Mills Village-Commercial District* to the intersection with Springfield Road, thence northerly along Springfield Road to the point of beginning.

Residential District –

In the area surrounding Georges Mills Village, the Residential District begins at a point where the Towns of Sunapee, New London, and Springfield meet and goes southerly along the New London/Sunapee town line to the northerly shore of Lake Sunapee, thence northwesterly to the northerly intersection of Route 11 and Jobs Creek Road, thence northwesterly to the end of Meadow Brook Road, thence northerly to the Springfield town line at a point 600’ westerly of Stony Brook Road, thence along the Sunapee/Springfield town line easterly to the point of beginning. This district includes all the lands within the area described above with the exception of the above with the exception of the Village-Commercial, Georges Mills Village-Commercial and Village-Residential areas described above.

Full amended text for a portion of Section 3.10 – Table of Dimensional Controls will be as follows:

Add a column titled “Georges Mills Village-Commercial” with the following dimensions:

Minimum Lot Size = 0.5 Acres

Maximum Residential Density = 1 du/7,000 sf

Minimum Road Frontage = 75’

Minimum Front Setback (Rt 11, 103, 103B) = 75’

Minimum Front Setback (All other roads as defined in Article XI) = 40’

Side and Rear Setbacks for lots meeting or exceeding minimum lot size or lots which are not pre-existing = 10’

Side and Rear Setbacks for Pre-existing lots below minimum size – existing lots = 10’

Maximum Lot Coverage = 65%

Maximum Structure Height = 40’

Full amended text for a portion of Section 3.20 – Table of Dimensional Controls – Districts Overlayed will be as follows:

Add a column titled “Georges Mills Village-Commercial” with the following dimensions:

Minimum Lot Size (Shorelines) = 1.0 Acres

Minimum Lot Size (Aquifer) = 2.0 Acres

Minimum Lot Size (Wetlands) = 1.5 Acres

Maximum Lot Coverage (Shoreline Impermeable) = 45%

Maximum Lot Coverage (Shoreline Permeable & Impermeable Combined) = 65%

Maximum Lot Coverage (Aquifer) = 20%

Maximum Lot Coverage (Wetlands) = 0%

Full amended text for a Portion of Section 4.10 – Permitted Uses – All Districts will be as follows:

Georges Mills Village-Commercial District (GMVC)

Permitted by Right:

Accessory Uses

Bed & Breakfast

Inns

Home Business

Home Occupation

Single Family Dwellings

Two Family Dwellings

Multi-Family Dwellings (3 to 5 Units)

Municipal Buildings & Facilities

Museums & Galleries

Post Offices

Professional Offices and Clinics

Retail (Up to 2,000 SF/per lot)

Short Term Rentals Owner-in-Residence (STR-OIR)

Short Term Rentals Owner-Not-in-Residence (STR-ONIR)

Permitted by Special Exception:*Restaurants (excluding Drive-in & Drive-Thru Restaurants)**Parking Lots as a primary use of the lot (up to 15 spaces)*

Full amended text for Section 4.60(B)(4) – Planned Unit Development – General Requirements will be as follows:

(4) Permissible Zoning Districts – A Planned Unit Development is permitted in the Village-*Commercial*, Mixed-Use, and Rural-Residential Zoning Districts.

Full amended text for Section 4.80(C)(5) – Workforce Housing Development – General Requirements will be as follows:

(5) A Workforce Housing Development is permitted in the Village-*Residential*, Mixed-Use, and Rural-Residential zoning districts.

Full amended text for Section 5.31 – Sign Regulations – General Requirements – Size will be as follows:

5.31. **Size.** Signs in the Residential, Rural-Residential, Rural Lands, and Mixed-Use Districts shall not exceed 48 squares feet per side and total signage on any given lot may not exceed 96 square feet. Signs in the Village-*Commercial*, *Georges Mills Village-Commercial*, and Village-Residential Districts shall not exceed 24 square feet per side and total signage on any given lot may not exceed 48 square feet. Total signage includes any signs attached to the exterior of the buildings. Any structure or device used as a sign base or carrier will be considered in the square footage calculation.

Article 3: Shall the town vote for the adoption of Amendment No. 2, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 2

Amend Article II, Section 2.30 – District Purpose and Description – Water Resources Overlay District – Shorelines - to add Otter Pond Brook to the list of protected waterways. The State of New Hampshire DES considers it a fourth-order stream similar to the Sugar River which is already named.

Full amended text of Section 2.30 – District Purpose and Description – Shorelines will be as follows:

3) Shorelines – The Shoreline Overlay District shall be defined as all lands within 250 feet of lakes and ponds greater than 10 acres, and the Sugar River *and Otter Pond Brook* (fourth order streams) as shown on the Shoreline Overlay District Map on file in the Office of the Planning Board *and available on the Town of Sunapee Geographic Information Systems (GIS)*.

Article 4: Shall the town vote for the adoption of Amendment No. 3, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 3

Amend Article III, Section 3.10 – Table of Dimensional Controls – Maximum Residential Density - to allow for a greater density in Village (Commercial & Residential) Districts by changing requirement to 1 dwelling unit/7,000 square feet of land area.

Full amended text of a portion of Section 3.10 – Table of Dimensional Controls will be as follows:

Maximum Residential Density	Village Commercial 1 du/ 10,000 7,000 Square Ft.
	Village Residential 1 du/ 10,000 7,000 Square Ft.

Article 5: Shall the town vote for the adoption of Amendment No. 4, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 4

Amend ordinance by deleting Article III, Sections 3.40(l) & 3.40(n) – Additional Requirements and Amending Article II, Section 2.30 – District Purpose and Description – Water Resources Overlay Districts and Add Section 4.34 – Steep Slope District – Specific Provisions - to create a new steep slope overlay district that will regulate construction on slopes exceeding 15%.

Full amended text of a portion of Section 2.30 – District Purpose and Description – Water Resources Overlay District will be as follows:

Water Resources Overlay Districts – This district is comprised of three *four* areas determined by naturally occurring phenomena. This is an *These are* overlay districts; its *their* boundaries are independent but contained within the five districts described above. The three *four* areas comprising the Water Resources Overlay Districts are:

4) Steep Slopes – *The Steep Slope Overlay District is defined as all those areas mapped having a slope of 15% and an elevation change of at least 20'. This map has a title of "Steep Slope Overlay District Map of the Town of Sunapee" and will be available in the Sunapee Planning/Zoning Office and available on-line as part of the Sunapee Geographic Information Systems (GIS). If the applicant does not feel that the mapping is accurate, said applicant may hire a licensed land surveyor or licensed professional engineer to complete an on-site topography to accurately show the slopes.*

Full new text of Section 4.34 – Steep Slope District – Specific Provisions will be as follows:

4.34 – Steep Slope District – Specific Provisions

A) The following standards shall apply to all construction on slopes between 15% and 25%:

- 1) *An erosion control plan per the specifications in Section 4.33(B)(8)(a)(I) must be submitted to the Town of Sunapee for all land disturbance over 1,000 square feet. If the land disturbance exceeds 5,000 square feet in area, the erosion control plan shall be prepared by a New Hampshire licensed professional engineer and submitted to the Town of Sunapee.*
 - 2) *Land clearing in excess of 100,000 square feet that does not involve land disturbance must have an erosion control plan by a New Hampshire licensed professional engineer and be submitted to the Town of Sunapee.*
 - 3) *All temporary erosion control measures must remain in place until the site is stabilized.*
 - 4) *A maintenance program for the above must be included and endure for the life of the project. It is the land owner's obligation to provide proof of adherence to this maintenance program on a regular basis and upon request by the Town of Sunapee.*
- B) *The following standards shall apply to all construction on slopes between 25% and 35%:*
- 1) *An erosion control plan by a New Hampshire licensed professional engineer must be submitted to the Town of Sunapee if the land disturbance exceeds 200 square feet in area.*
 - 2) *Land clearing in excess of 20,000 square feet that does not involve land disturbance shall have an erosion control plan prepared by a New Hampshire licensed professional engineer and be submitted to the Town of Sunapee.*
 - 3) *Permanent stormwater control measures including retention areas, rain gardens, and/or infiltration structures must be designed by a New Hampshire licensed professional engineer and submitted to the Town of Sunapee for all projects with more than 2,000 square feet of impervious area.*
 - 4) *All temporary erosion control measures must remain in place until the site is stabilized.*
 - 5) *A maintenance program shall be part of the professional engineer's design and must be executed indefinitely. It is the land owner's obligation to provide proof of adherence to this maintenance program in conjunction with the professional engineer to the Town of Sunapee. A brief overview of the requirements of the maintenance program shall be filed with the Sullivan County Registry of Deeds.*
- C) *The following standards shall apply to all slopes greater than 35%.*
- 1) *There shall be no land disturbance or construction.*
 - 2) *All land clearing in excess of 10,000 square feet shall have an erosion control plan by a New Hampshire licensed professional engineer and be submitted to the Town of Sunapee. Forestry activities shall follow best management practices for erosion and sedimentation control.*
 - 3) *A maintenance program for the above must be included and endure for the life of the project. It is the land owner's obligation to provide proof of adherence to this maintenance program on a regular basis and upon request by the Town of Sunapee.*

Article 6: Shall the town vote for the adoption of Amendment No. 5 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #5

Amend Article III, Section 3.50(l) – Special Exceptions - to clarify language in subsections 4 & 5 on how this exception may be applied to the relocation of non-conforming structures.

Full amended text of Section 3.50(l) will be as follows:

(l) The ZBA shall allow any legal structure, whether a pre-existing, non-conforming structure *due to a dimensional setback* or a structure approved by prior variance or special exception, ~~which presently non-conforming to one or more dimensional setbacks~~ to be relocated, reconstructed, modified, or replaced by a new structure having the same purpose and use, provided that

- 1) The proposed structure's non-conformity ~~shall be lessened as determined by its location further from to one or more property boundaries, or the water body, from which the dimensional setback the structure is non-conforming to is established~~ is reduced; and
- 2) The proposed structures non-conformity shall not be increased as determined by its location closer to one or more property boundaries or the water body reference line, from which the dimensional setback the structure is non-conforming to is established; and
- 3) The proposed structure is no higher than the greater of 25' from the finished grade at its highest point within any setback or the maximum structure height applicable to the existing structure that may have been permitted by a prior Special Exception or Variance approved the Zoning Board of Adjustment; and
- 4) The *non-conforming, horizontal square footage of the* proposed structure is ~~of~~ the same *as* or less than the *non-conforming, horizontal square footage of the* existing structure, and
- 5) ~~If the proposed structure is (a) in a water body setback and (b) widened relative to the existing structure on the side most closely parallel to the shoreline, the area directly behind and between it and the buildable area of the property is of no greater square footage than the comparable area associated with the existing structure~~ *Special exception 3.50(k) may not be used in conjunction with 3.50(l) for this application and may not be applied to the relocated square footage at any time in the future, and*
- 6) If the proposed structure is non-conforming to a water body setback, it is at least 25' from the water body at all points where the structure is proposed; and
- 7) ~~If the project is in the Shoreline Overlay District, a~~ *A* drainage and erosion control plan ~~is prepared by a licensed professional engineer shall be submitted with the special exception application as part of the application and~~ 8) ~~Approval of a special exception under this provision is contingent upon receipt of~~ *and* an approved Shoreland Water Quality Protection Act (SWQPA) permit ~~must be obtained prior to approval of the Certificate of Zoning Compliance, and~~
- 9) ~~8) Approval of a special exception under this provision is contingent upon receipt of all state and local permits to ensure compliance with Article VII of this Ordinance and any related permits must be obtained prior to issuance of the Certificate of Zoning Compliance.~~

Article 7: Shall the town vote for the adoption of Amendment No. 6 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #6

Amend Article IV, Section 4.33(B)(8)(b)(I)(1) – Shorelines – Specific Provisions - by applying the cutting exemptions listed in 4.33(B)(8)(b)(VII) to 4.33(B)(8)(b)(I)(1) and adding hazardous trees to the list of trees exempt from Planning Board review.

Full amended text of Section 4.33(B)(8)(b)(I)(1) will be as follows:

A cutting and clearing plan shall be subject to the approval of the Planning Board for the following:

Cutting within the Natural Woodland Buffer of more than five (5) trees in any 12-month period or ten (10) trees in any 5-year period having a diameter of six (6) inches or more at a point 4.5 feet above the existing ground. Trees that are determined by an arborist, forester, or Selectmen’s agent to be dead, diseased, *hazardous* or dying are exempt from this requirement provided this determination is filed with the Selectmen’s agent. *Trees that are considered exempt in the construction area described in subsection VII below are also considered exempt from this section.*

Article 8: Shall the town vote for the adoption of Amendment No. 7 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 7

Amend Article IV, Section 4.33 – Shorelines – Specific Provisions – Erosion Control - to limit what land disturbance is allowable within the 50’ shoreline buffer.

Full new text of Section 4.33(B)(8)(b)(VIII) will be as follows:

(VIII) The existing grade within the 50’ shoreline setback must remain unaltered unless, as part of a construction project, retaining walls must be installed to stabilize a steep slope area. Any level areas created by these walls must be re-vegetated with native species. Patios and grassed areas may only be created in the 10’ exempted area around the structure as noted in subsection VII. Dock construction and beach replenishment projects that are approved by the State of New Hampshire DES are exempt from this requirement. A 4’ wide pervious path is exempt from this requirement. Land disturbance for planting of trees, shrubs or other native plant species is allowed provided that it is done by non-mechanical means. Removing a structure, any size retaining wall or patio, may be done by mechanical means if the disturbance is limited to 10’ around the perimeter of the structure, retaining wall, or patio.

Article 9: Shall the town vote for the adoption of Amendment No. 8 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #8

Amend Article IV, Section 4.90 – Accessory Dwelling Unit - to allow for Accessory Dwelling Units to be placed in detached structures and require the owner to be in residence if the ADU is used for a short term rentals.

Full amended text Section 4.90 (C) – Accessory Dwelling Unit will be as follows:

An ADU will be permitted in all districts by special exception. The special exception will be based on items 2-9 in this section and not the requirements found in Section 4.15 (Amended 3/10/2020) Only one (1) ADU is allowed per single family dwelling unit.

Owner occupancy is required in the main unit or ADU

The ADU cannot be larger than 1,000 square feet. ~~It must be within or attached with heated space to the single-family dwelling and there must be a connecting door between units~~

Setback dimensions for the ADU must meet the same guidelines as the single-family unit.

The ADU ~~addition~~ must comply with existing lot coverage standards as specified elsewhere in this Ordinance.

There shall not be more than 2 bedrooms in the ADU.

Septic designs and sewer hook-ups shall accommodate the number of bedrooms as required by Article VII of this ordinance.

Proper off-street parking must be provided per section 3.40(e) of this Ordinance.

If an ADU is used as a short-term rental, the owner must be on the property during the time of the rental.

Article 10: Shall the town vote for the adoption of Amendment No. 9 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #9

Amend Article IV, Section 4.95 – Short-term rentals - to confirm the maximum allowed occupancy and parking, and to stipulate what accessory structures are allowed to be used as short-term rentals.

Full amended text of Section 4.95 will be as follows:

For the purposes of this section, Short-term rentals shall include any single-family residence, two-family residence, or single-family residence with an additional room for rent. It shall not include bed & breakfasts, inns, or hotels/motels.

Short-term rentals shall meet the following standards:

- 1) Short-term Rentals Owner-in-Residence (STR-OIR) are allowed in all zoning districts. Short-term Rentals Owner-Not-in-Residence (STR-ONIR) are allowed in all the Mixed-Use Districts, Village-Commercial, *Georges Mills Village-Commercial*, Village-Residential and Residential Districts. They are permitted only ~~be~~ by Special Exception in the Rural-Residential District and prohibited in the Rural Lands District.
- 2) Occupancy shall be limited to two persons per ~~approved bedroom~~ *the number of bedrooms shown on the town assessing property card* plus one additional person per unit. *At no time shall a STR have an occupancy greater than 16 persons.*
- 3) The number of bedrooms used at the property must conform to the permit requirements from either the State of New Hampshire Department of Environmental Services Water Division Subsurface Systems Bureau (property on septic system) or the Sunapee Water and Sewer Department (property on municipal sewer).
- 4) Short-term rentals of single-family dwellings in their entirety (STR-ONIR) do not require Site Plan Review.
- 5) Short-term rentals with owners in residence (STR-OIR) do not require Site Plan Review.

- 6) Short term rentals with owners not in residence (STR-ONIR) in either a single-family dwelling with an additional room for rent or a two-family dwelling requires Site Plan Review.
- 7) Short-term rentals that require Site Plan Review may apply via the Home Business requirements (Article V, Section D) in the Site Plan Review regulations.
- 8) Parking shall be 1 space/bedroom and a parking plan shall be submitted for review and approval. *The number of cars on the property during overnight quiet hours specified in the Sunapee Noise Ordinance shall not exceed the number of bedrooms in the STR.*
- 9) The exterior of the property must maintain a residential character.
- 10) Short-term rentals must comply with any registration process set forth by the Board of Selectmen.
- 11) A travel trailer, boat, *recreational vehicle, tent*, or other mobile enclosure shall not be used as a short-term rental. *These mobile enclosures shall also not be used to increase occupancy of the STR.*
- 12) Outside trash receptacles must be screened and meet the building setbacks in the district in which they are located.

Article 11: Shall the town vote for the adoption of Amendment No. 10 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #10

Amend Article IV, Section 4.95 – Short-term rentals - to limit the amount of time a short-term rental with an owner not in residence (STR-ONIR) may be operated to 120 days during a 12-month period.

The full new text of Section 4.95(13) will be as follows:

An STR-ONIR shall not be operated as a short-term rental more than 120 days in a 12-month period.

Article 12: Shall the town vote for the adoption of Amendment No. 11 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #11

Amend Article VIII, Section 8.21(h) – Certificate of Zoning Compliance – Permit - to reduce the threshold for requiring certificates of zoning compliance for interior renovations to \$15,000

The full amended text of Section 8.21(h) will be as follows:

(h) interior renovations in excess of ~~\$25,000~~ \$15,000 not included in (a)-(g) above (no fee will be required for a permit under this subsection)

Article 13: Shall the town vote for the adoption of Amendment No. 12 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #12

Amend Article VIII, Section 8.25 – Revocation or Lapse of Building Certificate - to extend validity of Certificate of Zoning Compliance to 24 months

The full amended text of Section 8.25(b) will be as follows:

8.25 Revocation or Lapse of Building Certificate of Zoning Compliance

- (b) *If a construction project for which a Certificate of Zoning Compliance has been issued is not substantially completed after 24 (twenty-four) months, the Selectmen or Agent shall, at the expiration of 12 months during which no earnest or substantial effort has been made to carry out the construction or alterations authorized in a certificate of zoning compliance, declare and send notice to the holder thereof that said Certificate has lapsed. Said Certificate may be reinstated provided new application and fees are submitted on application of the proposed user to the Selectmen or Agent. Reinstatement of the Certificate will be subject to the approval status of any previously issued Special Exception or Variance from the ZBA or Site Plan Review of the Planning Board.*

Article 14: Shall the town vote for the adoption of Amendment No. 13 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #13

Amend Article XI – Definitions – Marina - to update the definition of a Marina

Full amended text of Article XI – Marina will be as follows:

Marina – A waterfront facility whose principal use is the provision of publicly available services for the securing, launching, storing, servicing or repairing or sales of watercraft or other marine equipment. A marina may include sales of watercraft or other marine equipment, however, a non-waterfront commercial business that sells watercraft or other marine equipment is considered a retail use and not a marina use per Article IV of this ordinance. A facility for short-term docking that is ancillary to other land uses is considered a commercial use and not a marina.

Article 15: Shall the town vote for the adoption of Amendment No. 14 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #14

Amend Article XI – Definitions – Structures - to address what constitutes a temporary structure and require that they be on-site for no more than 90 days in a 12 month period.

Full amended text of Article XI – Structures will be as follows:

Structure – Anything constructed or erected with a fixed location on the ground or attached to something having a fixed location on the ground. Structure includes but is not limited to a house, garage, deck, shed, building, swimming pool, billboard, pier or wharf. It shall not include a minor structure or landscaping feature such as a driveway, walkways, patios, rock walls and retaining walls less than 42” in height. *It shall not include temporary structures provided they are not on site more than 90 days in a 12 month period, do not exceed 200 square feet and are placed to meet the zoning setback of the district they are located.*

Article 16: Shall the town vote for the adoption of Amendment No. 15 proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #15

Amend Article XI – Definitions – Structures, Minor - Amend Article XI – Definitions – Structures, Minor - to limit the number of platforms/stairs that can be considered minor structures and add bob-houses/ice-fishing shanties to the list.

Full amended text of Article XI – Structures, Minor will be as follows:

Structure, Minor – A minor structure is exempt from the terms of this Ordinance and shall not require a Certificate of Zoning Compliance. Minor structures shall include the following:

- (1) Fence measuring less than five (5) *feet* high from the ground surface provide that the fence is constructed in such a manner as to allow the fence owner the ability to maintain both the fence and fence owner’s land, if any, on the neighbor’s side of the fence.
- (2) Mail Box
- (3) Flag Pole
- (4) Dog House
- (5) Thirty-two (32) square foot open platform and associated stairs, which is no more than four (4) feet ~~off~~ the ground and is used for access to a structure. *Only one of these platform/stair structures per lot shall be considered as a minor structure.*
- (6) Gym/swing sets for private residential use.
- (7) Pergolas (8’x10’ maximum footprint)
- (8) *Bob houses or ice-fishing shanties that do not exceed 150 square feet*

Article 17: Are you in favor of the Town raising and appropriating the sum of up to \$100,000 (gross budget) for the preparation and revisions of a Watershed Management Plan for the Perkins Pond Watershed that will qualify the Town for federal and state funds (“the Project”); and to authorize \$100,000 of such sum to be raised by the issuance of serial bonds and notes under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33:1 et. seq., as amended); to authorize the Select Board to issue and negotiate such bonds or notes to determine the date, maturities, interest rate, and other details of such bonds or notes as shall be in the best interest of the Town; to authorize the Select Board to apply for, accept, and expend any federal, state, or private funds that may become available in respect of the Project, including but not limited to the State Revolving Fund pursuant to RSA 486:14 established for this purpose, to reduce the amount that must be bonded or to pay debt service on such bonds or notes; and further to raise and appropriate the amount of \$2,000 for the initial debt service payment due in the upcoming fiscal year. It is anticipated that the Town will receive up to \$100,000 in principal forgiveness, with minimal or no impact on the tax rate.

Recommended by the Selectboard. (3/5 Ballot Vote Required)

This warrant article does not affect the tax rate.

Article 18: Are you in favor of the Town raising and appropriating the sum of up to \$1,050,000 (gross budget) for the engineering, permitting, construction and installation of new water mains at five Route 11 crossings and on Lower Main Street, and for the design, engineering and permitting to replace water mains on High Street, Central Street and Route 103B (collectively, “the Project”), and to authorize the issuance of not more than \$1,050,000 of bonds or notes in accordance with RSA 33, the Municipal Finance Act; to authorize the Sunapee Selectboard to issue and negotiate said bonds or notes and to fix the date, maturities, denominations, interest rate and other details of said bonds or notes as shall be in the best interest of the Town, to authorize the Sunapee Selectboard to apply for, accept and expend any federal, state or private funds that are available in respect of the Project, including but not limited to the State Revolving Fund pursuant to RSA 486:14, to reduce the amount that must be bonded or to pay debt service on such bonds or notes? ***Recommended by the Selectboard.*** (3/5 Ballot Vote Required)

This warrant article does not affect the tax rate.

Article 19: To hear the reports of the Sunapee Selectboard, Treasurer, Auditors, Committees, and/or other officers hereto chosen.

This warrant article does not affect the tax rate.

Article 20: Shall the Town raise and appropriate, as an operating budget, not including appropriations by special warrant articles, nor other appropriations voted separately, the amounts as set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein totaling \$10,116,713.76? Should this article be defeated, the default budget shall be \$9,520,702.95, which is the same as last year, with certain adjustments required by the previous action of the Town of Sunapee or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. ***Recommended by the Selectboard.***

This warrant article does affect the tax rate (estimated impact \$0.54) and is included in the estimated 2024 tax rate of \$2.44.

Article 21: Shall the Town establish the Sunapee Fire Department Personnel Expendable Trust Fund for the purpose of supporting the expansion of the Sunapee Fire Department to full-time coverage and raise and appropriate the sum of \$420,000 to be placed in the fund, the entire amount to come from an anticipated gift to the Town; further to name the Selectboard as agents to expend from the fund.

The intent of this article is to expand the department to one full-time fire chief, one full-time 24-hour, 365 days a year houseperson, and one 24-hour, 365 days a year per diem position. If approved, it is the intent that these positions will be included in future operating and default budgets after termination of the above fund distribution, which would have an impact on taxes in the future. ***Recommended by the Selectboard.***

Article 22: Shall the Town raise and appropriate the sum of \$58,000 to make the current part-time Recreation Director a full-time fully benefited position?

The current budgeted hours provide 34 hours a week. This will bring the position to 40 hours a week. This sum covers 9 months of wages and benefits. If approved, it is intended that this funding will remain as part of the operating and default budget for the future. ***Recommended by the Selectboard.***

This warrant article does affect the tax rate (estimated impact \$0.02) and is included in the estimated 2024 tax rate of \$2.44.

Article 23: Shall the Town raise and appropriate the sum of \$141,750.00 to be added to the Highway and Transfer Station Equipment Capital Reserve Fund previously established? (There is currently \$174,097.00 in said reserve fund.) ***Recommended by the Selectboard.***

This warrant article does affect the tax rate (estimated impact \$0.06) and is included in the estimated 2024 tax rate of \$2.44.

Article 24: Shall the Town raise and appropriate the sum of \$120,750.00 to be added to the Fire Apparatus and Equipment Capital Reserve Fund previously established? (There is currently \$721,332.94 in said reserve fund.) ***Recommended by the Selectboard.***

This warrant article does affect the tax rate (estimated impact \$0.05) and is included in the estimated 2024 tax rate of \$2.44.

Article 25: Shall the Town raise and appropriate the sum of \$105,000.00 to be added to the Town Road Bridges Capital Reserve Fund previously established? (There is currently \$164,616.52 in said reserve fund.) ***Recommended by the Selectboard.***

This warrant article does affect the tax rate (estimated impact \$0.04) and is included in the estimated 2024 tax rate of \$2.44.

Article 26: Shall the Town raise and appropriate the sum of \$26,250.00 to be added to the Used Highway Equipment Capital Reserve Fund? (There is currently \$43,478.82 in said reserve fund.) ***Recommended by the Selectboard.***

This warrant article does affect the tax rate (estimated impact \$0.01) and is included in the estimated 2024 tax rate of \$2.44.

Article 27: Shall the Town raise and appropriate the sum of \$52,500.00 to be added to the Highway Garage Infrastructure Improvements Capital Reserve Fund previously established? (There is currently \$101,466.16 in said reserve fund.) ***Recommended by the Selectboard.***

This warrant article does affect the tax rate (estimated impact \$0.02) and is included in the estimated 2024 tax rate of \$2.44.

Article 28: Shall the Town raise and appropriate the sum of \$50,000 to be added to the Town Buildings Maintenance Capital Reserve Fund previously established? (There is currently \$132,233.61 in said reserve fund.) ***Recommended by the Selectboard.***

This warrant article does affect the tax rate (estimated impact \$0.02) and is included in the estimated 2024 tax rate of \$2.44.

Article 29: Shall the Town raise and appropriate the sum of \$8,000 to be placed in the Milfoil Control Non-Capital Reserve Fund previously established? (There is currently \$10,923.23 in said reserve fund.) ***Recommended by the Selectboard.***

This warrant article does affect the tax rate (estimated impact \$0.003) and is included in the estimated 2024 tax rate of \$2.44.

Article 30: Shall the Town raise and appropriate the sum of \$4,200.00 to be added to the Cemetery Expendable Trust Fund previously established for the general maintenance and care of burial lots of the Cemeteries, and to authorize the transfer of said sum from the December 31, 2023, Unassigned Fund Balance? (There is currently \$75,193.84 in said trust fund.) *Recommended by the Selectboard.*

Note: The appropriation of \$4,200.00 is funded by the sale of plots.

This warrant article does not affect the tax rate.

Article 31: Shall the Town raise and appropriate the sum of \$10,000 to be placed in the Conservation Commission Fund previously established, to be used for conservation purposes in accordance with RSA 36-A? (There is currently \$239,189.13 in said fund.) *Recommended by the Selectboard.*

This warrant article does affect the tax rate (estimated impact \$0.004) and is included in the estimated 2024 tax rate of \$2.44.

Article 32: Shall the Town raise and appropriate the sum of \$50,000.00 to be placed in the Veteran's Field Capital Reserve Fund previously established? (There is currently \$69,170.59 in said reserve fund.) *Recommended by the Selectboard.*

This warrant article does affect the tax rate (estimated impact \$0.02) and is included in the estimated 2024 tax rate of \$2.44.

Article 33: To see if the Town will vote to establish Town Dock and Boat Launch Repair and Maintenance Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of repairing and maintaining the Town's docks and boat launches and to raise and appropriate the sum of \$200,000 to be placed in this fund; further to name the Selectboard as agents to expend from the fund. *Recommended by the Selectboard.*

This warrant article does affect the tax rate (estimated impact \$0.08) and is included in the estimated 2024 tax rate of \$2.44.

Article 34: Shall the Town raise and appropriate the sum of \$200,000 to purchase and equip a new roll-off truck for the Transfer Station, authorize the withdrawal of up to \$200,000 from the Highway and Transfer Station Capital Reserve Fund for this purpose (there is currently \$174,097.00 in said fund), authorize the sale or trade-in of the existing roll-off truck, and authorize the use of said trade-in or sale to reduce the amount withdrawn from said fund?

This article is contingent upon the town meeting's approval of Article 23, to raise and appropriate the sum of \$141,750.00 for the Highway and Transfer Station Capital Reserve Fund. If that article is defeated, this article will be void and no appropriation will be made. *Recommended by the Selectboard.*

Article 35: Shall the Town raise and appropriate the sum of \$20,700.00 to be placed in the Town Road Bridges Capital Reserve Fund to fund future bridge repairs, the entire amount to come from unrestricted fund balance. This represents the amount received from the Federal Emergency Management Agency (FEMA) as reimbursement for damages incurred in the 2021 flood event. *Recommended by the Selectboard.*

This warrant article does not affect the tax rate.

Article 36: Shall the Town raise and appropriate the sum of \$125,000 to purchase and equip a new dump truck for the Water & Sewer Department; authorize the withdrawal of up to \$125,000 from Water & Sewer Replacement Funds established for this purpose, authorize the sale of trade-in of the existing dump truck, and authorize the use of said trade-in or sale to reduce the amount withdrawn from said fund? ***Recommended by the Selectboard.***

This warrant article does not affect the tax rate.

Article 37: Shall the Town raise and appropriate the sum of \$250,000 to construct a garage for the Freightliner truck at the wastewater treatment plant, by authorizing the withdrawal of \$250,000 from the Sewer Capital Improvement Fund in accordance with the official established purpose of this fund. ***Recommended by the Selectboard.***

This warrant article does not affect the tax rate.

Article 38: Shall the Town adopt the ordinance proposed by the Selectboard, pursuant to RSA 31:39-c, to establish a system for the administrative enforcement of violations of town codes, ordinances, bylaws, and regulations and for the collection of penalties, to be used prior to the service of a formal summons and complaint? A copy of the proposed ordinance will be placed on file at the town clerk's office and will be available for voters at the meeting place at the date and time of both sessions of the annual meeting. ***Recommended by the Selectboard.***

This warrant article does not affect the tax rate.

Article 39: Shall the Town vote to clarify language from the 2018 Town approved Public Safety Revolving Fund making it known that the fund is for use by Police, Fire, and Highway in connection with special events, special details, pistol permit feeds, ambulance services, fire services, highway construction projects, and other public safety related projects in accordance with RSA 31:95-h?. Such funds may be expended for the payment of expenses and activities and services supported for the purposes for which the fund was created. Revolving money may accumulate from year to year and is not considered part of the Town's general surplus. All moneys in these revolving funds must be in the custody of the Town Treasurer, who shall pay out from the fund only upon orders of the governing body. No further approval of the legislative body is required for the use of the funds. ***Recommended by the Selectboard.***

**This article is per the recommendation of the 2021 and 2022 Audits.*

This warrant article does not affect the tax rate.

Article 40: Shall the Town adopt RSA 41:11-a, III to authorize the Selectboard to rent or lease municipal property for a term of up to 5 years without further vote or ratification of the town. Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect. ***Recommended by the Selectboard.***

This warrant article does not affect the tax rate.

Article 41: Shall the Town adopt the provisions of RSA 31:95c to restrict 100% of revenues from drug forfeitures to expenditures for the purpose of equipping police cruisers and procuring police equipment? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Drug Forfeitures Special Revenue Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. ***Recommended by the Selectboard.*** (Majority Ballot Vote)

**This article is per the recommendation of the 2021 and 2022 Audits.*

This warrant article does not affect the tax rate.

Article 42: Shall the Town vote to adopt how the voters want to have their votes counted after each election. (select one)

- * Paper Ballot – Dominion, closed source tabulating machine
- * Paper Ballot-VotingWorks, open source tabulating machine
- * Paper Ballot – Hand counted with verified count.

(This will not impact property taxes)

By Petition.

Not recommended by the Selectboard.

In 1999, the Town passed Article 20 granting the Town permission “to purchase a vote tabulating system for use by the Town and School District to tabulate votes in a timely and accurate fashion.”

Article 43: Shall the Town vote to adopt Petitioned Warrant Article 1 results, for either the VotingWorks tabulator or a Hand counting of the ballots, the Town government will Respect and adhere to the decision of the voters and purchase the VotingWorks tabulating machine if that was the decision of the voters or create procedures for hand counting of the voters ballots with verification, if that is what the decision of the voters. (Select Yes or No). (This will not impact property taxes)

By Petition.

Not recommended by the Selectboard.

The choice of a ballot-counting device is the sole responsibility of the selectmen. The New Hampshire Secretary of State's office, in a message to election officials dated September 19, 2023, stated, "Please be advised that New Hampshire law requires the governing body [the board of selectmen] to vote to adopt a new device in a properly noticed public meeting and to send the Secretary of State a notice of that decision, clearly specifying which make and model of ballot counting device will be used in that town/city."



2023 TOWN WARRANT ARTICLES AMENDED

The below amendments were made at the deliberative session held on Tuesday, February 6, 2024.

Article 21:

Shall the town raise and appropriate the sum of \$67,500 to expand the per-diem staffing of the Fire Department from two 8-hour weekday positions to a single 24-hour, 7 day per week coverage? This sum covers 9 months of wages, and these positions will continue to be part time and non-benefited. If approved, it is intended that these positions will remain as part of future operating and default budgets.

Article 22:

Shall the town vote to appropriate the sum of \$58,000 to increase the Recreation Director's role from part-time to full-time to enhance our community's services for all members of the community to include more programming to bolster the health and wellness of Adults and Seniors within the town. This initiative will expand the position from 34 to 40 hours per week to allow the Recreation Director to manage the planned improvements and to increase self-funded programming. This budget covers nine months of wages and benefits. If passed, this change will become a permanent part of our operating budget, ensuring ongoing improvement in our recreational offerings.

Article 39:

Shall the Town vote to clarify language from the 2008 Town-approved Public Safety Revolving Fund, making it known that the fund is for use by the Sunapee Police Department in connection with special detail services for businesses, groups, and individuals requiring specialized traffic control, highway construction, crowd control or other security in accordance with RSA 31:95-h?

The Town may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from activities or services supported by the fund, and may expend money from the fund to pay expenses related to such activities and services. Money in the fund may accumulate from year to year and is not considered part of the Town's general surplus. All moneys in the revolving fund must be in the custody of the Town Treasurer, who shall pay out the same only upon order of the governing body. No further approval of the legislative body is required for the use of the funds.

Article 41:

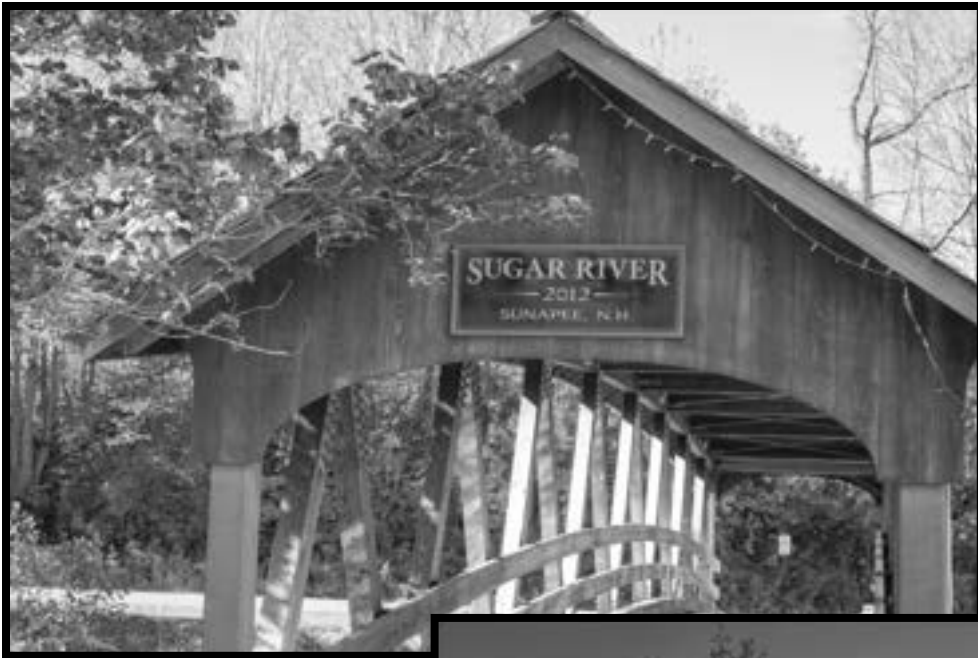
Shall the Town adopt the provisions of RSA 31:95-c to restrict 100% of revenues from drug asset forfeitures by the Sunapee Police Department to expenditures for the purpose of primarily meeting expenses incurred by the Sunapee Police Department in connection with drug-related investigations? Such revenue and expenditures shall be accounted for in a special revenue fund to be known as the Drug Asset Forfeitures Special Revenue Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.

Article 42:

Shall the town instruct the town clerk and the moderator to investigate the purchase of a new ballot counting device to be used for counting votes at each election?

Article 43:

Shall the selectmen consult with the town clerk and the moderator before purchasing a new ballot counting device?



2023 TOWN WARRANT ARTICLES SUMMARY

MONETARY	REOCCURRING WARRANT ARTICLES	Description	Amount Approved in 2021	Amount Approved in 2022	Amount Approved in 2023	Amount Recommended for 2024	Revenue Offset No Increase to Tax Rate	New Tax Dollars Raised in 2024	Estimated Balance as of (8/30)
		Add to Fire Apparatus & Equipment	\$115,000.00	\$115,000.00		\$120,750.00		\$120,750.00	\$721,332.94
		Add to Highway Transfer Station Capital Reserve	\$135,000.00	\$135,000.00	\$135,000.00	\$141,750.00		\$141,750.00	\$174,097.00
		Add to Used Highway Equipment Capital Reserve	\$25,000.00	\$25,000.00	\$25,000.00	\$26,250.00		\$26,250.00	\$43,478.82
		Add to Town Buildings Maintenance	\$40,000.00	\$40,000.00	\$20,000.00	\$50,000.00		\$50,000.00	\$132,233.61
		Add to Town Road Bridges Capital Reserve	\$50,000.00	\$50,000.00	\$100,000.00	\$105,000.00		\$105,000.00	\$164,616.52
		Add to Highway Garage Infrastructure	\$50,000.00	\$50,000.00		\$52,500.00		\$52,500.00	\$101,466.16
		Add to Milfoil Control Non-Capital Reserve Fund	\$5,000.00	\$5,000.00	\$5,000.00	\$8,000.00		\$8,000.00	\$10,923.23
		Cemetery From General Fund to Cemetery Trust Fund	\$3,200.00	\$3,250.00	\$3,800.00	\$4,200.00	Yes		\$75,193.84
		Conservation Fund	\$55,000.00	\$40,000.00	\$1,500.00	\$10,000.00		\$10,000.00	\$139,189.13
		Veteran's Field Capital Reserve Fund		\$50,000.00	\$50,000.00			\$50,000.00	\$69,170.59
		Subtotal	\$478,200.00	\$463,250.00	\$340,300.00	\$568,450.00		\$564,250.00	\$1,750,856.02
		Full-Time Fire Personnel				\$420,000.00	Yes		
		Establishing a Dock and Boat Launch Repair and Maintenance Capital Reserve Fund				\$200,000.00		\$200,000.00	
		Perkins Pond Grant Watershed Management Plan Bond				\$100,000.00	Yes		
		Full-Time Recreation Director				\$58,000.00		\$58,000.00	
		Garage for the freight liner at the w treatment plant				\$250,000.00	Yes		
		Dump Truck for Water/Sewer Department				\$125,000.00	Yes		
		Water Line				\$1,050,000.00	Yes		
		FEMA Grant Money Received to be redirected to Town Road Bridges Capital Reserve Fund				\$20,700.00	Yes		
		Roll Off Truck For Transfer Station from Highway Transfer Capital Reserve Plan				\$200,000.00	Yes		
		Subtotal				\$2,423,700.00		\$258,000.00	
		Establish Drug Forfeiture Special Revenue Fund							
		Public Safety Revolving Fund							
		Compliance RSA 31:39 c, Informal Enforcement Procedures							
		Adopt RSA 41:11-a allowing the Selectboard to							
		Subtotal				\$2,992,150.00		\$822,250.00	\$1,750,856.02
		MONETARY							
		NON-MONETARY							

\$250,000 new tax dollars raised in 2016
 \$485,000 new tax dollars raised in 2017
 \$600,000 new tax dollars raised in 2018
 \$446,520 new tax dollars raised in 2019
 \$484,200 new tax dollars raised in 2020
 \$522,299 new tax dollars raised in 2021
 \$445,000 new tax dollars raised in 2022
 \$361,500 new tax dollars raised in 2023
 \$822,250 new tax dollars raised in 2024

WARRANT

2024 TAX RATE ESTIMATED COMPUTATION

Using 2023 Value of Property for Calculation 2023 TOWN PORTION

Appropriations	\$	12,393,363	
Less: Revenues	\$	- 6,512,037	
Less: Fund Balance Surplus voted	\$	- 3,800	
Less: Fund Balance to Reduce Tax	\$	- 850,000	
Add: Overlay	\$	45,819	
Add: War Service Credits	\$	75,000	
Net Town Appropriation			\$5,148,345

2023 Town Tax Rate **\$2.15**

Net Assessed Valuation 2024	
All Other Tax (Grand List)	\$ 2,396,653,812

AS PROPOSED

		<u>2024 ESTIMATED TOWN PORTION</u>	
Appropriations	\$	13,108,864	
Less: Revenues	\$	- 6,967,880	
Less: Fund Balance to Reduce Tax	\$	- 400,000	
Add: Warrant Article w/o revenue	\$	817,183	
Add: Overlay	\$	45,819	
Add: War Service Credits	\$	85,000	
Net Town Appropriation			\$5,846,903

2024 Estimated Town Tax Rate **\$2.44**

Rate increase \$.29 using 2023 property Values.
This is only operating budget, using \$400,000 of fund balance to reduce taxes. Totals do not include any new assessed valuation for 2024.

2023 TAX RATE COMPUTATION

TOWN PORTION

Total Appropriation	\$ 12,393,363	
Less: Net Revenues (Not Including Fund Balance)	\$ (6,512,037)	
Less: Fund Balance Voted Surplus	\$ (3,800)	
Less: Fund Balance to Reduce Taxes	\$ (850,000)	
Add: War Service Credits	\$ 75,000	
Add: Actual Overlay Used	\$ 45,819	
Net Required Local Tax Effort	\$ 5,148,345	
<i>Town Tax Rate</i>		\$ 2.15

COUNTY APPORTIONMENT

Net County Apportionment	\$5,243,175	
Net Required County Tax Effort	\$ 5,243,175	
<i>County Tax Rate</i>		\$ 2.19

EDUCATION

Net Local School Appropriations	\$12,773,289	
Less: Net Education Grant	\$0.00	
Less: Locally Retained State Education Tax	\$(2,678,474)	
Net Required Local Education Tax Effort	\$ 10,094,815	
<i>School Tax Rate</i>		\$ 4.21
State Education Tax	\$2,678,474	
Net Required State Education Tax Effort	\$ 2,678,474	
<i>State School Tax Rate</i>		\$ 1.13
<i>Total Tax Rate</i>		\$ 9.68

VALUATION

	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$2,396,653,812	\$1,481,348,412
Total Assessment Valuation without Utilities	\$2,396,653,812	\$1,456,025,412

SUMMARY OF INVENTORY (MS-1)

Value of Land Only:

Current Use	\$ 598,061
Residential	\$ 1,314,145,800
Commercial / Industrial	\$ 26,757,100
Total Taxable Land:	<u>\$ 1,341,500,961</u>

Value of Buildings Only:

Residential	\$ 961,272,801
Manufactured Housing	\$ 1,857,400
Commercial / Industrial	\$ 64,731,800
Total Taxable Buildings:	<u>\$ 1,027,862,001</u>

Public Utilities: \$ 30,797,000

Valuation before Exemptions: \$ 2,400,159,962

Exemptions:

Improvements to Assist Persons with Disabilities	\$ 2,945,600
Blind Exemptions	\$ 0
Elderly Exemptions	\$ 90,000
Total Amount of Exemptions:	\$ 3,035,600

Net Valuation on which the Tax Rate for Municipal,
\$ 2,396,653,812

Net Valuation without utilities on which Tax Rate for State
\$ 2,365,856,812

AUDITOR'S REPORT

PLODZIK & SANDERSON

Professional Association/Certified Public Accountants

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen and Town Manager
Town of Sunapee
Sunapee, New Hampshire

Report on the Financial Statements

Adverse and Unmodified Opinions

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major governmental and proprietary fund, and aggregate remaining fund information of the Town of Sunapee as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
Business-type Activities	Adverse
Water Enterprise Fund	Adverse
Sewer Enterprise Fund	Adverse
Hydroelectric Enterprise Fund	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Adverse Opinion on Governmental Activities and Business-type Activities and Proprietary Funds

In our opinion, because of the significance of the matters described in the "Matters Giving Rise to Adverse Opinion on Governmental Activities, Business-type Activities and Proprietary Funds" paragraphs, the financial statements referred to above do not present fairly the financial position of the governmental activities financial statements of the Town of Sunapee, as of December 31, 2022, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions on The Major Governmental Fund and Aggregate Remaining Fund Information

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major governmental and proprietary fund and aggregate remaining fund information of the Town of Sunapee as of December 31, 2022, and the respective changes in financial position and, the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the Town of Sunapee and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Matters Giving Rise to Adverse Opinion on Governmental Activities, Business-type Activities and Proprietary Funds

As discussed in Note 1-8 to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, business-type activities, and proprietary funds, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities and business-type activities and proprietary funds. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities and business-type activities and proprietary funds is not reasonably determinable.

As discussed in Note 15-B to the financial statements, management has not recorded the long-term costs of retirement healthcare costs and obligations for other postemployment benefits for the single employer plan in the governmental activities and business-type activities and proprietary funds. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities and business-type activities and proprietary funds. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities, business-type activities, and proprietary funds. is not readily determinable.

Responsibilities of Management for the Financial Statements

The Town of Sunapee's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Sunapee's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Sunapee's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Sunapee's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Change in Accounting Principle

As discussed in Note 2-D to the financial statements, in fiscal year 2022 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 87, Leases. Our opinions are not modified with respect to this matter.

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions - Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions - Other Postemployment Benefits, and
- Notes to the Required Supplementary Information.

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management's Discussion and Analysis - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Supplementary Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Sunapee's basic financial statements. The accompanying combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Town of Sunapee
Independent Auditor's Report*

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 20, 2023, on our consideration of the Town of Sunapee's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Sunapee's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Town of Sunapee's internal control over financial reporting and compliance.

Stacy A. Platt, CPA

October 20, 2023
Concord, New Hampshire

PLODZIK & SANDERSON
Professional Association

TOWN OF SUNAPEE
COMPARATIVE STATEMENT OF EXPENDITURES 2023 (unaudited)

	2021 Voted	2022 Voted	2023 Voted	2023 YTD (not all invoice received)	2024 Request	2024 Default	\$ Change FYE2024 Less 2023 Voted	% Change /2022	% of Overall Budget
GENERAL GOVERNMENT									
Executive	355,055	325,455	335,473	285,503	393,758	334,461	58,285	17.37%	5.01%
Town Clerk, Election & Reg.	243,422	280,570	245,592	228,561	291,042	244,936	45,450	18.51%	3.71%
Financial Administration	243,964	357,040	508,385	529,482	485,406	507,306	(22,979)	-4.52%	6.18%
Revaluation of Property	102,000	101,301	105,000	75,671	110,000	105,000	5,000	4.76%	1.40%
Legal Expense	18,000	18,000	20,000	47,705	55,000	20,000	35,000	175.00%	0.70%
Personnel Administration	1,000	1,000	1,000	13,752	15,000	1,000	14,000	1400.00%	0.19%
Planning & Zoning	56,074	290,399	379,758	318,541	425,649	378,694	45,891	12.08%	5.42%
General Government Buildings	274,624	313,904	391,308	376,225	460,356	390,382	69,048	17.65%	5.86%
Cemeteries	13,647	14,393	15,876	9,263	15,364	15,876	(512)	-3.22%	0.20%
Insurance	8,068	8,068	12,473	11,697	12,847	12,473	374	3.00%	0.16%
Information Booth	14,390	13,890	14,770	16,798	17,015	14,770	2,245	15.20%	0.22%
Other General Government	31,520	31,968	31,979	23,992	32,004	31,979	25	0.08%	0.41%
TOTAL GENERAL GOV'T	1,361,764	1,755,988	2,061,614	1,938,190	2,313,441	2,056,877	251,827	12.22%	29.46%
Police	918,523	977,826	1,041,333	952,386	1,088,426	1,030,572	47,093	4.52%	13.86%
Ambulance	61,886	64,980	66,300	65,293	67,000	66,300	700	1.06%	0.85%
Fire	419,373	373,949	395,361	289,236	397,269	395,361	1,908	0.48%	5.06%
Emergency Management	200	500	500	165	510	500	10	2.00%	0.01%
Safety Services Building	-	147,100	153,719	155,971	155,652	153,719	1,934	1.26%	1.98%
TOTAL PUBLIC SAFETY	1,399,982	1,564,355	1,657,213	1,464,051	1,708,857	1,646,451	51,645	3.12%	21.76%
Highway	1,817,923	1,948,883	2,060,071	1,742,064	2,135,387	2,057,179	75,316	3.66%	27.19%
Street Lights	16,800	15,000	15,000	9,985	16,500	15,000	1,500	10.00%	0.21%
Transfer Station	626,856	640,288	595,854	576,961	669,752	594,683	73,898	12.40%	8.53%
TOTAL PUBLIC WORKS	2,461,579	2,604,171	2,670,925	2,329,010	2,821,639	2,666,863	150,714	5.64%	35.93%
Health Administration	5,494	482	1,781	1,806	10,092	1,781	8,331	473.08%	0.13%
Animal Control	500	500	500	-	500	500	-	0.00%	0.01%
Health Services	15,176	15,176	15,000	9,224	20,800	15,000	5,800	38.67%	0.26%
Welfare	42,535	43,149	47,360	35,349	44,012	47,360	(3,348)	-7.07%	0.56%
Recreation	167,168	199,554	206,538	209,880	208,512	206,537	1,974	0.96%	2.66%
Library	468,005	470,814	535,987	470,663	576,713	534,828	40,726	7.60%	7.34%
Patriotic Purposes	300	300	300	300	300	300	-	0.00%	0.00%
Other Culture & Recreation	5,000	5,000	6,500	5,000	6,800	6,500	300	4.62%	0.09%
Conservation Commission	3,775	4,500	5,300	5,300	5,300	5,300	-	0.00%	0.07%
TOTAL PUBLIC SERVICE	707,953	739,454	819,246	737,521	873,029	818,096	53,783	6.56%	11.12%
Debt Service - Principal	294,335	136,328	94,105	94,104	96,900	96,853	2,795	2.97%	1.23%
Debt Service - Interest	44,253	38,594	40,953	39,012	37,472	34,564	(3,481)	-8.50%	0.48%
TAN Interest	1,000	1,000	1,000	-	1,000	1,000	-	0.00%	0.01%
TOTAL DEBT	309,598	174,922	136,058	133,116	135,372	132,417	(686)	-0.50%	1.81%
TOTAL GF OPERATING BUDGET	6,240,876	6,838,890	7,345,056	6,601,888	7,852,338	7,320,694	507,282	6.91%	10.89%
SPECIAL REVENUE FUNDS									
Hydroelectric	285,106	225,307	227,683	252,486	273,482	227,683	45,799	20.12%	12.08%
Sewer	1,186,075	1,279,643	1,344,887	1,196,074	1,403,552	1,394,268	58,665	4.36%	13.87%
Water	565,555	587,885	605,518	597,845	587,342	578,058	(18,176)	-3.00%	26.26%
TOTAL SPECIAL REVENUE	2,036,736	2,092,835	2,178,088	2,046,405	2,264,376	2,200,009	86,288	3.96%	17.27%
TOTAL GF & SPECIAL REVENUE	8,277,612	8,931,725	9,523,144	8,648,294	10,116,714	9,520,703	593,570	6.23%	77.17%
Special & Individual Articles	790,200	91,750	2,154,500	2,154,500	2,236,250	-	81,750	3.79%	17.06%
Transfers to Expendable Trusts	790,200	3,250	3,800	3,800	4,200	-	400	10.53%	0.03%
Transfers to Capital Reserve Funds	390,000	636,000	355,000	355,000	751,700	-	396,700	111.75%	5.73%
TOTAL SEPARATE ARTICLES	1,970,400	730,000	2,513,300	2,513,300	2,992,150	-	478,850	19.05%	22.83%
TOTAL BUDGET	10,248,012	9,661,725	12,036,444	11,161,594	13,108,864	9,520,703	1,072,420	8.91%	100.00%

FINANCIALS

TOWN OF SUNAPEE
COMPARATIVE STATEMENT OF REVENUES 2023 (unaudited)

		2021 Per 434-R	2022 Per 434-R	2023 Per 434-R	2023 YTD Unaudited	2024 Projected
TAXES						
3120	Land Use Change Tax	14,000	48,000	6,500	71,245	15,000
3185	Timber Tax	4,000	2,000	1,000	-	-
3185	Yield Taxes	-	-	-	-	-
3186	Payment in Lieu of Taxes	-	-	-	-	-
3189	Other Taxes	-	-	-	-	-
3190	Interest & Penalties on Delinquent Taxes	33,000	40,000	30,000	39,518	40,025
3187	Excavation Tax	350	-	-	-	250
LICENSES, PERMITS & FEES						
3210	Business License & Permits	780	1,280	1,280	1,335	1,000
3220	Motor Vehicle Permit Fees	1,085,000	1,067,000	1,020,000	1,110,889	1,010,550
3230	Building Permits	45,400	46,200	60,000	2,005	83,500
3290	Other Licenses, Permits & Fees	24,800	18,800	20,800	24,472	60,685
FROM FEDERAL						
3311	Federal - House & Urban Development	-	-	-	20,700	-
FROM STATE						
3351	Shared Revenues	-	-	-	-	-
3352	Meals & Room Tax Distribution	257,424	294,330	317,315	317,315	320,500
3353	Highway Block Grant	120,131	122,420	121,933	180,747	44,000
3354	Water Pollution Grant	7,508	7,508	12,000	7,377	7,500
3359	Other	21,967	31,603	21,921	10,848	12,000
3379	Intergovernmental Revenue	109,054	110,000	120,000	90,348	95,000
CHARGES FOR SERVICES						
3401-3406	Income from Departments	135,000	130,000	57,000	103,409	32,965
3409	Other Charges	2,450	6,200	6,200	4,350	4,500
MISCELLANEOUS REVENUES						
3501	Sale of Municipal Property	8,800	-	11,000	11,000	-
3502	Interest on Investments	53,000	35,000	35,000	58,845	52,375
3503-3509	Other	24,000	15,000	9,000	29,026	20,000
INTERFUND OPERATING TRANSFERS IN						
3912	From Special Revenue Funds	-	-	-	-	-
3913	From Capital Projects Funds	-	-	-	-	-
3914	From Enterprise Funds	-	-	-	-	-
	Sewer (Offset)	1,186,075	1,279,643	1,344,887	1,300,418	1,403,552
	Water (Offset)	543,588	565,773	605,518	629,509	587,342
	Electric (Offset)	335,106	225,307	227,683	227,683	
3915	From Capital Reserve Funds	224,200	195,000	335,000	335,000	273,482
3916	From Trust & Agency Funds	-	-	-	(7,503)	-
OTHER FINANCING SOURCES						
3934	Proceeds from Long Term Bonds	-	-	2,148,000	-	-
SUBTOTAL OF REVENUES		4,235,633	4,241,064	6,512,037	4,568,536	4,064,226
	Fund Balance to Reduce Taxes	250,000	500,000	850,000	850,000	400,000
	Voted from Surplus	55,585	84,300	3,800	3,800	24,900
NET REVENUES		4,541,218	4,825,364	7,365,837	5,422,336	4,489,126

BALANCE SHEET—UNAUDITED

ASSETS AS OF 12/31/23

CASH ON HAND

General Fund	\$8,013,656
Hydro Electric Fund	\$512,937
Water Dept. Funds	\$940,573
Sewer Dept. Funds	\$1,300,418
Misc. Other Funds	<u>\$411,850</u>

Funds in Custody of Treasurer: \$9,819,626

ACCOUNTS RECEIVABLE

Property Tax Receivable	\$11,667,974
Due from Other Fund	\$1,607,200
Due from State of New Hampshire	-\$10,533
Due from Trustees	\$72,773
Due from Hydro Fund - Operating Expenses	\$180,928
Due from Special Recreation	\$180,928
Due from Water & Sewer	\$1,846,444
Due from School	
Due from Library	
Water & Sewer Receivables	
TOTAL:	\$15,378,087

TOTAL ASSETS/GRAND TOTAL: **\$25,197,613**

LIABILITIES AND FUND BALANCE AS OF 12/31/23

Trade payables	\$529,406
Payroll items payable	\$208,936
Prepaid taxes	\$0
Land Disturbance Bonds	\$82,382
Due to School	\$7,445,474
ARPA funds received	\$292,735
Funds held in escrow	\$0
Cash held for other funds	<u>\$224,223</u>
TOTAL LIABILITIES	\$8,783,157

FUND BALANCE

Restricted for food pantry	\$152
Reserve for encumbrances	\$224,071
Unassigned fund balance	<u>\$16,190,233</u>
TOTAL FUND BALANCE	\$16,414,456

TOTAL LIABILITIES AND FUND BALANCE: **\$25,197,613**

LONG TERM DEBT

ANNUAL MATURITIES OF OUTSTANDING LONG TERM NOTES AND BONDS

GENERAL OBLIGATION Debt Payable:	ORIGINAL AMOUNT	ISSUE DATE	MATURITY DATE	INTEREST RATE	OUTSTANDING Dec 31, 2023
Water Filtration Bond	\$2,083,400	1997	2027	5.0	\$366,000
New Abbott Library	\$975,000	2015	2033	2.76	\$536,250
Lake Avenue Perkins Pond Sewer WWTP Upgrade Project	\$504,241	2013	2024	4.25	\$9,241
	\$1,585,000	2015	2042	2.5	\$1,024,300
	\$1,467,585	2016	2042	3.5	\$1,136,400
UV System	\$236,000	2022	2041	1.256	\$216,897

The annual requirements to amortize all general obligation debt outstanding as of December 31, 2023, including interest payments, are as follows:

Future Debt Service	Principal	Interest	Total
2024	\$257,106	\$105,335	\$362,440
2025	\$255,900	\$94,165	\$350,065
2026	\$265,138	\$84,865	\$350,003
2027-2042	\$2,510,945	\$585,979	\$3,096,924
TOTALS	\$3,571,744	\$987,326	\$4,559,069



TREASURER'S COMPARATIVE BALANCES

Institution	Balance Per Bank 12/31/2022	Balance Per Bank 12/31/2023
<i>Town of Sunapee Accounts</i>		
Bar Harbor Bank & Trust		
General Fund	\$8,503,515.04	\$8,900,219.98
Payroll Account	\$25,521.83	\$27,500.36
Conservation Commission Fund	\$130,806.00	\$235,837.89
Coffin Memorial Park	\$256.13	\$256.16
Sunapee Center Association	-	-
Total Funds Bar Harbor Bank &	\$8,660,099.00	\$9,163,814.39
Sugar River Bank		
Hydro Fund	\$575,704.30	\$513,132.84
Recreation Special Revenue Fund	\$223,375.78	\$130,052.14
Special Detail Fund	\$-	\$-
Bartlett Tyler Fund	\$28,669.76	\$28,669.76
Dewey Woods Commission	\$1,618.85	\$1,625.40
Town Forest Fund	\$17,262.79	\$17,332.65
Bandstand Account	\$ -	\$ -
Harbour Ridge Property	\$ -	\$ -
Drug Forfeiture	\$ -	\$ -
Total Fund Sugar River Bank	\$846,631.48	\$662,143.03
TOTAL TOWN OF SUNAPEE AC- COUNTS	\$9,506,730.48	\$9,825,957.42

TREASURER'S COMPARATIVE BALANCES

Institution	Balance Per Bank 12/31/2022	Balance Per Bank 12/31/2023
<i>Water & Sewer Accounts</i>		
WATER DEPARTMENT ACCOUNTS		
Sugar River Bank		
Water Department General Fund	\$436,265.77	\$458,622.84
Water Dept. Replacement Fund	\$450,528.00	\$497,217.10
Water Capital Improvement Fund	\$58,391.05	\$58,431.94
Total Water Fund Sugar River Bank	\$945,184.82	\$1,014,271.88
SEWER DEPARTMENT ACCOUNTS		
Sugar River Bank		
Sewer Department General Fund	\$972,842.36	\$1,083,915.12
Sewer Dept. Replacement Fund	\$960,391.28	\$993,651.65
Sewer Capital Improvement Fund	\$587,859.92	\$602,263.04
Total Sewer Fund Sugar River Bank	\$2,521,093.56	\$2,679,829.81
TOTAL WATER & SEWER ACCOUNTS	\$3,466,278.38	\$3,694,101.69

TOWN CLERK REMITTANCES TO TREASURER 2023

Auto Registrations:	\$ 1,106,440.00
Boat Registrations:	\$ 15,370.19
Dog Licenses:	
Town of Sunapee	\$ 4,886.50
State of NH	\$ 383.50
Dept. of Agriculture	\$ 1,296.00
Municipal Agent State of NH	\$357,070.56
Vital Statistics:	
State of NH	\$2,657.00
ATV / Snowmobile:	
State of NH	\$ 11,057.00
Clerk Fees:	
ATV / Snowmobile	\$ 514.00
UCC Filings	\$ 1,335.00
Wetland's Applications	\$ 28.50
Vital Statistics	\$ 1,523.00
Return Check Fees	\$ 0.00
Disk Sales / Copies	\$ 110.69
Total Remittances:	\$ 1,502,671.94



SCHEDULE OF TOWN PROPERTY

PARCEL ID#	LOCATION	USE	ACRES	VALUE
Municipal Buildings & Land				
0106-0064-0000	807 Jobs Creek Rd	Georges Mills Fire Station	0.24	262,200
0129-0036-0000	9 Sargent Rd	Safety Services Building	6.10	3,801,000
0129-0043-0012	11 Soonipi Circle	New Abbott Library	2.78	2,215,800
0132-0001-0000	23 Edgemont Rd	Town Hall & Coffin Park	3.40	630,800
0218-0074-0000	89 Avery Rd	Transfer Station	20.94	500,300
0218-0077-0000	Avery Rd	Transfer Station	14.50	135,600
0218-0082-0001	621 Route 11	Highway Dept. Buildings	7.56	1,194,300
0218-0083-0000	Route 11	Asphalt Crushing Lot	4.20	129,100
Municipal Buildings & Land Sub-Total			59.72	8,869,100
Beaches, Parks, Commons & Playgrounds				
0106-0019-0000	18 Cooper St	Georges Mills Beach	0.61	2,850,600
0123-0021-0000	706 Route 11	Dewey Field	79.00	408,400
0125-0025-0000	158 Garnet St	Dewey Beach	1.20	2,822,400
0132-0003-0000	Edgemont Rd	Ski Tow Hill	10.00	21,500
0133-0003-0000	Edgemont Rd	Ski Tow Hill	10.40	77,000
0133-012-0000	River Rd	Coffin Park Land	0.81	132,900
0133-0013-0000	38 Main St	Hames Park	0.38	99,200
0133-0033-0000	Main St	Parking Lot	0.05	441,500
0133-0036-0000	1 Lake Ave	Parking & Public Restrooms	1.00	3,570,000
0133-0084-0000	Burkehaven Hill Rd	Ben Mere Park / Bandstand	3.60	419,100
Beaches, Parks, Commons & Playgrounds Sub-Total			107.05	10,842,600
Water & Sewer Plants & Facilities				
0104-0012-0000	24 Pleasant St	Public Water Supply Building	10.70	288,500
0120-0022-0000	24 Fernwood Point	Pump Station	0.34	625,900
0121-0001-0000	83 Woodland Rd	Pump Station	0.37	293,800
0123-0020-0000	112 Granliden Rd	Pump Station	0.12	227,500
0125-0045-0000	161 Garnet St	Pump Station	0.06	257,300
0127-0022-0000	184 Lake Ave	Pump Station	0.07	283,200
0128-0024-0000	55 Garnet St	Pump Station	0.06	257,300
0128-0026-0000	91 Garnet St	Pump Station	0.06	257,300
0128-0071-0000	113 Lake Ave	Pump Station	0.04	253,000
0133-0077-0000	Harbor Hill Rd	Public Water Supply	5.19	2,438,500
0133-0090-0000	1 River Rd	Pump Station	0.54	357,800
0134-0031-0000	258 Lake Ave	Pump Station	0.05	255,100
0136-0035-0000	15 Birch Point Ln	Pump Station	0.05	255,100
0136-0049-0000	8 Birch Point Ln	Pump Station	0.93	315,100
0203-0008-0000	Prospect Hill Rd	Town Reservoir	2.05	492,200
0225-0057-0000	21 Post Office Rd	Pump Station	0.06	231,300
0225-0086-0000	50 Treatment Plant Rd	Water Treatment Facility	43.00	16,329,000
0225-0087-0000	Route 11	Water Treatment Facility	0.33	1,700
Water & Sewer Plants & Facilities Sub-Total			64.02	23,419,600
Hydroelectric Plant & Facilities				
0132-0049-0000	21 Edgemont Rd	Hydroelectric Plant & Information Booth	0.67	2,041,900
0132-0050-0000	Edgemont Rd	Hydroelectric Station	0.29	14,600
Hydroelectric Plant & Facilities Sub-Total			0.96	2,056,500
Town Cemeteries				
0104-0005-0000	Route 11	Georges Mills Cemetery	0.36	34,300
0132-0045-0000	Lower Main St	Lower Village Cemetery	0.46	101,200
0210-0035-0000	North Rd	Eastman Cemetery	2.20	10,900
0210-0037-0000	North Rd	Eastman Cemetery	7.10	29,500

SCHEDULE OF TOWN PROPERTY

		Town Cemeteries	
0231-0013-0000	Stagecoach Rd	Weigle Cemetery	0.43 2,200
0231-0015-0000	Stagecoach Rd	Dexters Cemetery	0.25 1,300
0231-0017-0000	Youngs Hill Rd	Crowther Chapel	0.98 122,800
		Town Cemeteries Sub-Total	11.78 302,200
		Schools, Land & Buildings	
0129-0022-0000	23 School St	Playground / Mobile Classroom	2.00 434,600
0129-0025-0000	22 School St	Elementary School	2.70 3,229,500
0129-0034-0000	Route 11	Sherburne Gym Parking	0.02 4,800
0130-0034-0000	10 North Rd	Middle / High School	34.10 7,510,600
0132-0038-0000	Lower Main St	Middle / High School	0.02 5,000
		Schools, Land & Buildings Sub-Total	38.84 11,184,500
		Conservation Land & Town Forests	
0105-0021-0000	Keyes Rd	Conservation Land	1.10 387,400
0122-0031-0000	Jobs Creek Rd	Bartlett-Tyler Lot / Town Forest	47.00 888,500
0122-0032-0000	Jobs Creek Rd	Dewey Woods / Town Forest	2.80 103,100
0123-0001-0000	Route 11	Dewey Woods / Town Forest	9.20 139,500
0123-0003-0000	Route 11	Dewey Woods / Town Forest	5.90 121,800
0124-0011-0000	Ryder Corner Rd	Wendell Marsh	97.40 418,700
0125-0046-0000	Garnet St	Dewey Woods / Town Forest	0.73 224,700
0131-0011-0000	Route 11	Wendell Marsh	36.06 15,000
0131-0022-0000	West Court Rd	Wendell Marsh	0.55 15,300
0131-0023-0000	West Court Rd	Wendell Marsh	2.89 17,100
0206-0007-0000	Prospect Hill Rd	Ledge Pond Lot / Town Forest	89.10 719,000
0206-0008-0000	Ledge Pond	Conservation Land	4.58 398,700
0207-0020-0000	Ledge Pond	Conservation Land	0.21 63,600
0207-0027-0000	Ledge Pond	Conservation Land	0.88 51,300
0207-0028-0000	Ledge Pond	Conservation Land	8.76 56,300
0210-0003-0000	Trow Hill Rd	Flint Webb Lot / Town Forest	40.00 18,000
0224-0014-0000	Route 11	Wendell Marsh	143.40 117,200
0224-0015-0000	North Rd	Wendell Marsh	39.00 31,900
	Route 11	Wendell Marsh	11.80 19,400
		Conservation Land & Town Forests Sub-Total	541.36 3,806,500
		Land & Buildings Acquired by Tax Deed	
0104-0079-0000	Otter Hill Road		1.30 17,200
0115-0041-0000	22 North Shore Rd		0.72 211,700
0132-0031-0000	Winn Hill Rd		0.58 15,000
0148-0043-0000	Edgemont Rd		0.02 56,500
0218-0002-0000	Sargent Rd		0.21 7,300
0218-0048-0000	Apple Hill Rd		7.10 126,000
0218-0064-0000	Sargent Rd		5.00 127,100
0218-0065-0000	Sargent Rd		2.20 125,000
0235-0003-0000	Edgemont Rd		0.21 1,100
0239-0012-0000	Backland		0.69 3,500
		Land & Buildings Acquired by Tax Deed Sub-Total	18.03 690,400

FINANCIALS

SCHEDULE OF TOWN PROPERTY

All Other Town Owned Properties

0102-0001-0000	Backland	Off Interstate 89	0.74	3,700
0102-0003-0000	Interstate 89		10.40	82,800
0102-0004-0000	Interstate 89		5.00	17,300
0102-0005-0000	Backland	Off Interstate 89	3.40	16,500
0103-0031-0000	Route 11	Otter Pond Right of Way	0.09	83,400
0104-0049-0100	Springfield Rd	Springfield Rd Right of Way	0.16	32,900
0104-0049-0200	Off Springfield Rd	Springfield Rd Right of Way	0.05	17,100
0106-0040-0000	Jobs Creek Rd	Lake Sunapee Right of Way	0.10	313,800
0125-0054-0000	Route 11	Old Route 11 Right of Way	0.67	15,500
0129-0037-0000	Route 11	Sargent Rd Right of Way	0.25	13,800
0129-0039-0000	Sargent Rd	Orchard Park Sub Open Space	4.80	-
0136-0063-0000	Birch Point Rd	Birch Point Subdivision Open Space	4.40	169,500
	Burkehaven Hill			
0140-0011-0000	Rd	Burkehaven Hill Boat Ramp	0.01	206,300
0210-0009-0000	Fieldstone Drive	Fieldstone Subdivision Open Space	26.93	172,300
0238-0054-0000	Penacook Path	Penacook Woods Sub Open Space	1.70	100,800
0238-0055-0000	Penacook Path	Penacook Woods Sub Open Space	1.40	99,500
All Other Town Owned Properties Sub-Total			60.10	1,345,200
GRAND TOTALS			901.86	62,516,600

TAX COLLECTOR (MS-61)



New Hampshire
Department of
Revenue Administration

MS-61

Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name
Street No. Street Name Phone Number
Email (optional)

FINANCIALS



Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2022	Year: 2021	Year: 2020
Property Taxes	3110		\$773,585.02		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$40,085.25)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2022	Prior Levies	
Property Taxes	3110	\$23,090,271.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$142,490.00			
Yield Taxes	3185	\$13.27			
Excavation Tax	3187				
Other Taxes	3189		\$83,857.17		

Overpayment Refunds	Account	Levy for Year of this Report	2022	Prior Levies	
				2021	2020
Property Taxes	3110	\$54,508.24			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$9,895.06	\$15,842.51		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$23,257,092.32	\$873,284.70	\$0.00	\$0.00



Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$22,375,949.71	\$667,775.19		
Resident Taxes				
Land Use Change Taxes	\$142,490.00			
Yield Taxes	\$13.27			
Interest (Include Lien Conversion)	\$9,820.06	\$12,901.51		
Penalties	\$75.00	\$2,941.00		
Excavation Tax				
Other Taxes		\$67,571.45		
Conversion to Lien (Principal Only)		\$122,027.22		
<input style="width: 100%;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$1,395.24	\$68.33		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input style="width: 100%;" type="text"/>				
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$773,873.27			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$46,524.23)			
Other Tax or Charges Credit Balance				
Total Credits	\$23,257,092.32	\$873,284.70	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$727,349.04
Total Unredeemed Liens (Account #1110 - All Years)	\$91,491.32



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year			\$50,425.79	\$25,993.23
Liens Executed During Fiscal Year		\$127,562.46		
Interest & Costs Collected (After Lien Execution)		\$3,033.55	\$5,631.38	\$5,888.76
Total Debits	\$0.00	\$130,596.01	\$56,057.17	\$31,881.99

Summary of Credits

	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions		\$67,084.77	\$19,412.16	\$25,993.23
Interest & Costs Collected (After Lien Execution) #3190		\$3,033.55	\$5,631.38	\$5,888.76
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$60,477.69	\$31,013.63	
Total Credits	\$0.00	\$130,596.01	\$56,057.17	\$31,881.99

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$727,349.04
Total Unredeemed Liens (Account #1110 - All Years)	\$91,491.32

FINANCIALS



SUNAPEE (435)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Joshua

Preparer's Last Name

Boone

Date

Jan 3, 2024

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Joshua Boone - Town of Sunapee Tax Collector
Preparer's Signature and Title

**REPORT OF THE TOWN OF SUNAPEE-TRUSTEE OF TRUST FUNDS - YEAR 2023
NON-EXPENDABLE TRUSTS**

Year	Name of Trust	Income				Balance at End of Year	Withdrawals	Grand Total Principal & Income End of Year
		** Principal **	Balance End of Year 2022	Balance Beginning of Year	Income Amount			
various	#1, Cemetery Perpet-	\$ 22,821.29	\$ 34,095.48	\$ 2,618.76	\$ 36,714.24		\$ 59,535.53	
various	#2, Student Awards	\$ 56,612.12	\$ 2,392.25	\$ 2,697.43	\$ 5,089.68		\$ 61,701.80	
1983	Bartlett Speaking	\$ 15,000.00	\$ 697.86	\$ 717.65	\$ 1,415.51		\$ 16,415.51	
1988	Tuohy Memorial	\$ 21,296.91	\$ 813.38	\$ 1,010.77	\$ 1,824.15		\$ 23,121.06	
1983	Bartlett Park	\$ 15,000.00	\$ 6,295.26	\$ 973.54	\$ 7,268.80		\$ 22,268.80	
1970	Library, General	\$ 9,158.77	\$ 631.24	\$ 447.55	\$ 1,078.79		\$ 10,237.56	
1972	Library, Gardner	\$ 2,636.24	\$ 187.16	\$ 129.08	\$ 316.24		\$ 2,952.48	
1948	Firemen's, Knowlton,	\$ 500.00	\$ 17,701.02	\$ 832.08	\$ 18,533.10		\$ 19,033.10	
1969	Firemen's, Robinson,	\$ 1,983.52	\$ 5,178.00	\$ 327.40	\$ 5,505.40		\$ 7,488.92	
1987	Firemen's, Warren & Quaw	\$ 500.00	\$ 725.58	\$ 56.02	\$ 781.60		\$ 1,281.60	
1968	Parks, Coffin, Eliza-	\$ 6,250.14	\$ 4,496.13	\$ 491.27	\$ 4,987.40		\$ 11,237.54	
1958	Visiting Nurse, Emer-	\$ 1,849.28	\$ 887.87	\$ 125.13	\$ 1,013.00		\$ 2,862.28	
1987	Historical Society	\$ 20,950.00	\$ 18,740.35	\$ 1,814.49	\$ 20,554.84		\$ 41,504.84	
1990	Crowther Family	\$ 5,950.26	\$ 3,480.90	\$ 425.85	\$ 3,906.75		\$ 9,857.01	
	Total Non-	\$ 180,508.53	\$ 96,322.48	\$ 12,667.02	\$ 108,989.50		\$ 289,498.03	

EXPENDABLE TRUST FUNDS UNDER RSA 31:19-a
Through December 31, 2023

Year Created	Trust Name	Opening Balance	Principal Added	Interest Income	Total	Withdrawals	Account Total
1989	Cemetery Expendable	\$69,361.97	\$3,800.00	\$3,228.49	\$76,390.46		\$76,390.46
1995	Expendable Insurance	\$5,297.04		\$242.16	\$5,539.20		\$5,539.20
2000	Special Education Trust	\$380,547.09		\$17,182.80	\$397,729.89		\$397,729.89
2002	Milfoil Expendable Reserve	\$10,572.51	\$5,000.00	\$581.10	\$16,153.61		\$16,153.61
2016	Employee Health Insurance Trust Fund	\$27,523.12		\$1,258.24	\$28,781.36		\$28,781.36
2019	Recreation Trust Fund Veterans	\$18,206.29	\$50,000.00	\$1,809.93	\$70,016.22		\$70,016.22
Total Expendable Funds		\$511,508.02	\$58,800.00	\$24,302.72	\$594,610.74	\$0.00	\$594,610.74

TRUST FUNDS
Through December 31, 2023

Year Created	Trust Name	Opening Balance	Principal Added	Interest Income	Total	Withdrawals	Ending Balance
							Balance
1996	Memorial Grdns	\$216.03		\$9.87	\$225.90		\$225.90
2015	Theilen Food Pantry Agreement	\$15,596.87	\$600.00	\$866.54	\$17,063.41		\$17,063.41
2000	Sam Bond Memorial Scholarship	\$7,617.89		\$348.26	\$7,966.15		\$7,966.15
2004	Raymond Leone Scholarship	\$274.36		\$12.55	\$286.91		\$286.91
1996	Molloy Scholarship	\$29.63		\$1.36	\$30.99		\$30.99
1995	Burrill Scholarship	\$19.36		\$0.89	\$20.25		\$20.25
1998	Charles-Esther Flint Scholarship	\$84.04		\$3.85	\$87.89		\$87.89
1999	Journalism Award	\$0.04		\$0.00	\$0.04		\$0.04
2004	Crowther Chapel	\$1,050.43		\$48.02	\$1,098.45		\$1,098.45
2009	L.R.Pierce Memorial Playground	\$1,182.07		\$54.04	\$1,236.11		\$1,236.11
2012	Touhy Family LLC	\$2,301.67		\$132.97	\$2,434.64		\$2,434.64
2014	Brown Family Revocable Trust	\$2,440.00		\$111.54	\$2,551.54		\$2,551.54
2021	Joyce Internicola Memorial Scholarship	\$13,123.75		\$599.96	\$13,723.71		\$13,723.71
2021	Lions Club Scholarship Fund	\$13,680.48		\$617.71	\$14,298.19		\$14,298.19
Total Trust Funds		\$57,616.62	\$600.00	\$2,807.56	\$61,024.18	\$0.00	\$61,024.18

CAPITAL RESERVE TRUST FUNDS
Through December 31, 2023

UNDER RSA 34/35

Year Created	Trust Name	Opening Balance	Principal Added	Interest Income	Total	Withdrawals	Ending Balance	
1984	Fire Apparatus & Equipment C/R	\$700,955.95		\$32,054.25	\$733,010.20		\$733,010.20	
1989	Highway/Transfer Equipment C/R	\$316,719.99	\$135,000.00	\$17,124.71	\$468,844.70		\$468,844.70	
1997	Used Highway Equipment C/R	\$66,532.42	\$25,000.00	\$3,337.00	\$94,869.42		\$94,869.42	
1992	School Buildings Cap Imp Res	\$191,201.72		\$8,635.87	\$199,837.59		\$199,837.59	
1999	New Library C/R	\$0.08		\$0.00	\$0.08	\$0.08	\$0.00	\$0.00
2001	Town Road Bridges C/R	\$77,258.62	\$100,000.00	\$5,489.52	\$182,748.14		\$182,748.14	
2003	Dirt Roads Paving C/R	\$91,284.20	\$25,000.00	\$4,663.49	\$120,947.69		\$120,947.69	
2008	Sunapee Central Elementary C/R	\$93,820.44		\$4,237.53	\$98,057.97		\$98,057.97	
2013	Sewer Capital Improvement C/R	\$306,710.70	\$100,000.00	\$14,589.06	\$421,299.76		\$421,299.76	
2015	Sunapee High School Roof C/R	\$126,754.70		\$5,725.05	\$132,479.75		\$132,479.75	
2010	Town Buildings Maintenance C/R	\$107,190.99	\$20,000.00	\$6,986.96	\$134,177.95		\$134,177.95	
2016	Computer System Upgrade CR	\$612.18		\$27.99	\$640.17		\$640.17	
2019	Water Capital Improvement C/R	\$100,153.61	\$50,000.00	\$5,991.05	\$156,144.66	\$35,983.87	\$120,160.79	
2021	Highway Garage Infrastructure C/R	\$98,601.19		\$4,508.98	\$103,110.17		\$103,110.17	
2020	School Technology C/R	\$141,077.34		\$6,413.32	\$147,490.66		\$147,490.66	
2023	Middle School Heating C/R		\$25,000.00	\$149.49	\$25,149.49		\$25,149.49	
2023	School District Grounds C/R		\$75,000.00	\$448.45	\$75,448.45		\$75,448.45	
2023	Central Eeementary Ed C/R		\$75,000.00	\$448.45	\$75,448.45		\$75,448.45	
Total Capital Reserve Funds		\$2,418,874.13	\$630,000.00	\$120,831.17	\$3,169,705.30	\$35,983.95	\$3,133,721.35	

ABBOTT LIBRARY
PROFIT & LOSS BUDGET VS. ACTUAL
(DRAFT)
January through December 2023

Revenue

1 Town Funding Contributions			
100 Town Funding	\$118,642.84	\$118,642.84	\$0.00
101 Town Funding Payroll & Benefits	\$373,180.85	\$413,510.98	-\$40,330.13
Total 1 Town Funding Contributions	\$491,823.69	\$532,153.82	-\$40,330.13
43400 Direct Public Support			
43450 Individ, Business Contributions	\$550.00	\$0.00	\$550.00
Total 43400 Direct Public Support	\$4,514.00	\$0.00	\$4,514.00
44540 State Grants			
Total 44500 Government Grants (deleted)	\$300.00	\$0.00	\$300.00
45000 Investments (deleted)			
45030 Interest-Savings, Short-term CD	\$435.44	\$0.00	\$435.44
Total 45000 Investments (deleted)	\$435.44	\$0.00	\$435.44
46400 Other Types of Income			
46429 Interest Operating Acct	\$7.23	\$0.00	\$7.23
46430 Miscellaneous Revenue	\$300.00	\$0.00	\$300.00
46480 Book Reimbursement	\$518.87	\$0.00	\$518.87
46481 Non-Resident Fees	\$1,280.00	\$0.00	\$1,280.00
46482 General Donations/Coffee	\$2.21	\$0.00	\$2.21
46487 Printing/Copying Income	\$1,129.50	\$0.00	\$1,129.50
46488 Fax	\$83.40	\$0.00	\$83.40
46489 Overdue Conscience	\$738.25	\$0.00	\$738.25
Total 46400 Other Types of Income	\$4,292.78	\$0.00	\$4,292.78
47200 Program Income	\$168.81	\$0.00	\$168.81
Uncategorized Revenue	\$6.02	\$0.00	\$6.02
Total Revenue	\$501,540.74	\$532,153.82	-\$30,613.08
Gross Profit	\$501,540.74	\$532,153.82	-\$30,613.08

Expenditures

2 Payroll and Benefit Expenses			
207 Full Time Wages	\$203,143.75	\$214,856.46	-\$11,712.71
208 Part Time Wages	\$71,886.91	\$76,021.70	-\$4,134.79
208.5 Overtime Wages	\$676.10	\$0.00	\$676.10
209 Unused Sick Time	\$1,179.17	\$3,580.76	-\$2,401.59
210 Health Insurance	\$39,713.17	\$66,715.20	-\$27,002.03
215 Life & Disability Insurance	\$3,288.21	\$3,941.60	-\$653.39
220 Medicare	\$3,940.24	\$3,172.29	\$767.95
221 Employer FICA	\$16,848.46	\$16,853.72	-\$5.26
231 Retirement Contribution	\$26,973.87	\$30,755.37	-\$3,781.50
250 Unemployment Comp Insurance	\$366.85	\$491.74	-\$124.89
260 Workers Compensation Insurance	\$278.47	\$279.70	-\$1.23
Total 2 Payroll and Benefit Expenses	\$368,295.20	\$416,668.54	-\$48,373.34

FINANCIALS

3 Prof. & Tech Services			
341 Telephone	\$1,288.20	\$1,550.00	-\$261.80
341A Fire Alarm	\$1,307.10	\$750.00	\$557.10
341B Internet Access	\$1,742.89	\$500.00	\$1,242.89
342A Computer Support/Hardware	\$5,738.43	\$6,700.00	-\$961.57
342B Copier Lease	\$1,649.97	\$1,300.00	\$349.97
365 Equipment Repair	\$0.00	\$300.00	-\$300.00
Total 3 Prof. & Tech Services	\$11,726.59	\$11,100.00	\$626.59
4 Facilities			
410 Electricity	\$7,369.22	\$10,125.00	-\$2,755.78
411 Heat	\$5,246.14	\$6,000.00	-\$753.86
412 Water	\$1,074.00	\$600.00	\$474.00
413 Sewer	\$0.00	\$500.00	-\$500.00
430 Bldg Repair & Maintenance	\$7,307.31	\$9,000.00	-\$1,692.69
440 Outside Maintenance	\$2,964.54	\$3,700.00	-\$735.46
Total 4 Facilities	\$23,961.21	\$29,925.00	-\$5,963.79
5 Other Services			
520 Insurance	\$4,885.65	\$3,196.84	\$1,688.81
540 Training and Meetings	\$3,403.78	\$1,375.00	\$2,028.78
550 Programs	\$643.06	\$500.00	\$143.06
555 Advertising	\$220.00	\$3,296.00	-\$3,076.00
560 Membership	\$575.00	\$750.00	-\$175.00
Total 5 Other Services	\$9,727.49	\$9,117.84	\$609.65
6 Supplies			
610 General Supplies	\$1,522.93	\$2,000.00	-\$477.07
610-A Machine Supplies	\$232.85	\$700.00	-\$467.15
610-C Program Supplies	\$3,970.58	\$2,800.00	\$1,170.58
625 Postage	\$260.49	\$300.00	-\$39.51
630 Office Equipment	\$385.91	\$100.00	\$285.91
640 Custodial Supplies	\$1,252.50	\$1,000.00	\$252.50
Total 6 Supplies	\$7,625.26	\$6,900.00	\$725.26
62100 Contract Services			
62110 Accounting Fees	\$0.00	\$1,750.00	-\$1,750.00
62140 Legal Fees	\$5,000.00	\$5,000.00	\$0.00
62150 Outside Contract Services	\$10,000.00	\$2,500.00	\$7,500.00
Total 62100 Contract Services	\$15,000.00	\$9,250.00	\$5,750.00
65000 Operations			
65020 Postage, Mailing Service	\$166.00	\$0.00	\$166.00
Total 65000 Operations	\$166.00	\$0.00	\$166.00
7 Capital Outlay			
750 Furniture and Fixtures	\$0.00	\$289.34	-\$289.34

Total 7 Capital Outlay	\$0.00	\$289.34	-\$289.34
8 Library Materials			
802-A Books	\$25,931.02	\$25,700.00	\$231.02
802-B Subscriptions	\$4,166.72	\$3,400.00	\$766.72
802-C Non-Print	\$7,540.03	\$7,150.00	\$390.03
802-F Software	\$9,305.95	\$8,600.00	\$705.95
802-G Collection Supplies	\$652.76	\$1,700.00	-\$1,047.24
802-H E-Content	\$7,494.80	\$5,500.00	\$1,994.80
Total 8 Library Materials	\$55,091.28	\$52,050.00	\$3,041.28
9 Bank Charges and Fees			
Total non-payroll expenses	\$123,297.83	\$118,632.18	\$4,665.65
Total Payroll expenses	\$368,295.20	\$416,668.54	-\$48,373.34
Total Expenditures	\$491,593.03	\$535,300.72	-\$43,707.69
Net Operating Revenue	\$9,947.71	-\$3,146.90	\$13,094.61
Other Revenue			
Total 8100 Nonrecurring outside revenue	\$1,881.44	\$0.00	\$1,881.44
Total Other Revenue	\$1,881.44	\$0.00	\$1,881.44
Other Expenditures			
Total Other Expenditures	\$1,168.72	\$0.00	\$1,168.72
Net Other Revenue	\$712.72	\$0.00	\$712.72
Net Revenue	\$10,660.43	-\$3,146.90	\$13,807.33

ABBOTT LIBRARY
STATEMENT OF FINANCIAL POSITION
(DRAFT)
As of December 31, 2023

ASSETS	Total
Current Assets	
Bank Accounts	
B101 Operating Account	23,674.59
B102 Trust and Fines	27,084.32
B102.1 Petty Cash - Drawer	45.00
Total B102 Trust and Fines	\$ 27,129.32
B103 Debit Card Account	1,107.74
B201 Cap. Campaign/Donation Account	22,638.75
Total Bank Accounts	\$ 74,550.40
Accounts Receivable	
11000 Accounts Receivable	156.00
Total Accounts Receivable	\$ 156.00
Other Current Assets	
12000 Undeposited Funds	0.00
A18611 Accrued Interest from CD	1,470.16
A303 Accrued Interest from Town Trusts	796.19
Total Other Current Assets	\$ 2,266.35
Total Current Assets	\$ 76,972.75
Other Assets	
A18600 Other Assets	
A18610 Certificate of Deposit	
A18620 Martha Abbott Trust	125,160.00
A18630 Mabel Davies' Funds	115,104.00
Total A18610 Certificate of Deposit	\$ 240,264.00
Total A18600 Other Assets	\$ 240,264.00
A301 Library Gardner Fund	2,636.24
A302 Library General Fund	9,158.77
Total Other Assets	\$ 252,059.01
TOTAL ASSETS	\$ 329,031.76
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	2,565.05
2100 Encumbrances	7,815.75
Total 20000 Accounts Payable	\$ 10,380.80
Total Accounts Payable	\$ 10,380.80
Total Current Liabilities	\$ 10,380.80
Total Liabilities	\$ 10,380.80
Net Assets	\$ 318,650.96

**ABBOTT LIBRARY
STATEMENT OF ACTIVITY
(DRAFT)
As of December 31, 2023**

	TOTAL
Revenue	
1 Town Funding Contributions	
100 Town Funding	98,869.04
101 Town Funding Payroll & Benefits	313,791.70
Total 1 Town Funding Contributions	412,660.74
43400 Direct Public Support	3,964.00
43450 Individual, Business Contributions	500.00
Total 43400 Direct Public Support	4,464.00
44500 Government Grants (deleted)	
44540 State Grants	300.00
Total 44500 Government Grants (deleted)	300.00
45000 Investments (deleted)	
45030 Interest-Savings, Short-term CD	435.44
Total 45000 Investments (deleted)	435.44
46400 Other Types of Income	233.32
46429 Interest Operating Acct	5.83
46430 Miscellaneous Revenue	300.00
46480 Book Reimbursement	518.87
46481 Non-Resident Fees	1,240.00
46482 General Donations/Coffee	2.21
46487 Printing/Copying Income	914.20
46488 Fax	82.90
46489 Overdue Conscience	642.58
Total 46400 Other Types of Income	3,939.91
47200 Program Income	168.81
Uncategorized Revenue	6.02
Total Revenue	\$421,974.92
GROSS PROFIT	\$421,974.92
Expenditures	
2 Payroll and Benefit Expenses	
207 Full Time Wages	170,584.26
208 Part Time Wages	57,300.52
208.5 Overtime Wages	125.65
210 Health Insurance	38,069.90
215 Life & Disability Insurance	2,279.23
220 Medicare	3,244.23
221 Employer FICA	13,872.17
231 Retirement Contribution	22,784.77
250 Unemployment Comp Insurance	366.85
260 Workers Compensation Insurance	278.47
Total 2 Payroll and Benefit Expenses	308,906.05

ABBOTT LIBRARY
STATEMENT OF ACTIVITY
(DRAFT)
As of December 31, 2023

	TOTAL
3 Prof. & Tech Services	
341 Telephone	1,288.20
341A Fire Alarm	1,307.10
341B Internet Access	1,224.49
342A Computer Support/Hardware	5,738.43
342B Copier Lease	1,649.97
Total 3 Prof. & Tech Services	11,208.19
4 Facilities	
410 Electricity	7,369.22
411 Heat	5,246.14
412 Water	1,074.00
430 Bldg Repair & Maintenance	11,463.31
440 Outside Maintenance	2,964.54
Total 4 Facilities	28,117.21
5 Other Services	
520 Insurance	4,885.65
540 Training and Meetings	3,403.78
550 Programs	643.06
555 Advertising	220.00
560 Membership	575.00
Total 5 Other Services	9,727.49
6 Supplies	
610 General Supplies	1,522.93
610-A Machine Supplies	232.85
610-C Program Supplies	3,789.34
625 Postage	260.49
630 Office Equipment	385.91
640 Custodial Supplies	1,252.50
Total 6 Supplies	7,444.02
62100 Contract Services	
62140 Legal Fees	5,000.00
Total 62100 Contract Services	5,000.00
65000 Operations (deleted)	
65020 Postage, Mailing Service	166.00
Total 65000 Operations (deleted)	166.00
65100 Other Types of Expenses (deleted)	
65160 Other Costs	0.00
Total 65100 Other Types of Expenses (deleted)	0.00
8 Library Materials	
802-A Books	25,917.30
802-B Subscriptions	4,166.72
802-C Non-Print	7,540.03
802-F Software	9,305.95
802-G Collection Supplies	652.78
802-H E-Content	7,494.80
Total 8 Library Materials	55,077.56

ABBOTT LIBRARY
STATEMENT OF ACTIVITY
(DRAFT)
As of December 31, 2023

	TOTAL
9 Bank Charges and Fees	0.00
Total Expenditures	\$425,646.52
NET OPERATING REVENUE	\$ -3,671.60
Other Revenue	
8100 Nonrecurring outside revenue	
8101 Abbott Library reimbursement	659.70
8102 Friends of the Library reimbursement	333.05
Total 8100 Nonrecurring outside revenue	992.75
Total Other Revenue	\$992.75
Other Expenditures	
9101 Abbott Library debit card expenses	446.15
9102 Friends of the Library debit card expenses	301.06
Total Other Expenditures	\$747.21
NET OTHER REVENUE	\$245.54
NET REVENUE	\$ -3,426.06

TOWN OF SUNAPEE TOWN WARRANT
THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE TOWN OF SUNAPEE, County of Sullivan, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified to meet in the Sunapee Middle High School Gymnasium, located on North Road, in said Sunapee, on Tuesday, the 7th day of February 2023, at 7:00 pm for the deliberative portion of the Annual Town Meeting, to discuss Articles 1 thru 14 and to amend, if deemed appropriate, Articles 15 through 41, hereinafter set forth. Final voting action on all articles shall take place by ballot on Tuesday, the 14th day of March 2023, at the Sherburne Gymnasium, Route 11, in said Sunapee. The polls shall be opened from 8:00 am to 7:00 pm.

Moderator Aaron Simpson opened the Deliberative Session on Tuesday, February 7th at 7:00 pm. Chairman of the Board of Selectmen Josh Trow **led the voters in the Pledge of Allegiance. Aaron Simpson explained the Moderator's Rules of Procedure. The Moderator asked for any questions.**

Article 1: To choose all necessary Town Officers for the ensuing year.

*denotes winner

1 Selectman	3 Year Term	*Sue Gottling	585 votes
1 Town Clerk/Tax Collector	1 Year Term	* Joshua P. Boone	689 votes
1 Treasurer	1 Year Term	*Sue Fernald	375 votes
		Michael P. Barrett	226 votes
1 Cemetery Commissioner	3 Year Term	*John Augustine	Write-in 3 votes
			(Declined to accept)
2 Library Trustees	3 Year Term	*James A. McGraw	552 votes
		*Susan Newman Johanson	581 votes
1 Trustee of Trust Fund	2 Year Term	*Lynn F. Arnold	573 votes
1 Trustee of Trust Fund	3 Year Term	*John Berger	Write-in 4 votes
			(Declined to accept)

1 Planning Board Members	2 Year Term	*Gregory D. Swick	287 votes
		Pierre Lessard	253 votes
2 Planning Board Members	3 Year Term	*Peter John White	551 votes
		*Joseph J. Butler	506 votes
2 Water & Sewer Commissioners	3 Year Term	*Jimmy G. Williams	558 votes
		*Wayne M. Stoddard	583 votes
1 Zoning Board. Members	3 Year Term	*Jeff Claus	569 votes

Article 2: Shall the Town raise and appropriate the sum of up to \$2,148,000 for first phase of the engineering, design, construction and installation of new water mains at five Route 11 crossings and on Lower Main Street, High Street, Central Street and Route 103B, and to authorize the issuance of not more than \$2,148,000 of bonds or notes in accordance with RSA 33, the Municipal Finance Act and authorizing the Sunapee Board of Selectmen to issue and negotiate said bonds or notes and to fix the date, maturities, denominations, interest rate and other details of said bonds or notes: and to authorize the Sunapee Board of Selectmen to apply for, accept and expend any grant funds that are available for such purpose? (3/5 majority vote required) *Recommended by the Board of Selectmen.*

Without impairing the general obligation of the Town to repay such bonds, the Sunapee Water and Sewer Commission will collect through water bond fees any amounts necessary to support repayment of 100% of the project cost.

Dave Baily -Sunapee Water and Sewer Superintendent - of Riverside Drive urges voters to vote for this. Approximately half of this project will be paid by the government. We could get back \$1 million ifwe make this work. These pipes are old and breaking and we will be fixing them sooner or later and this is a good time to get started on it.

Chris Whitehouse of Winn Hill Rd was confused by the wording about the number of new water mains that would be installed.

Dave Bailey explained that his first priority is the 5 Route 11 crossings. The Winn Hill crossing approximately 25 feet deep and at some point he is going to need to fix that so it makes sense to him to fix it before there is a problem and he can only put a Band-Aid on it. The George's Mills Store crossing is another spot that needs to be fixed before it breaks and that is his worst spot. Lower Main needs to happen too.

Chris Whitehouse said that pipes on Winn Hill Road are one hundred years old and he was wondering if installing a new water main would hurt those pipes.

Dave Bailey would have loved to have worked on this location before Scott Hazelton worked on Winn Hill. However, in his eyes, the crossing needs to be done first.

Chris Whitehouse asked if only people using town water will be paying for this and how much of it will impact him.

Dave Bailey said that only people using town water would be paying for this, but he wasn't sure of a number off the top of his head and invited Chris Whitehouse to his office to look into this.

The Moderator asked for further questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 652 No 117**

Article 3: Shall the town vote for the adoption of Amendment No. 1, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 1

Amend Article II, Section 1.42 - Filing of Zoning Ordinance Amendments - to add language that allows Zoning Ordinance amendments to be placed on Town website per RSA 675:7.

Full Text of the amended section will be as follows:

1.42 Filing of Zoning Ordinance Amendments. All zoning ordinance amendments shall be placed on file with the Town Clerk for public inspection. *They may also be published on the Town website per RSA 675:7*

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 619 No 143**

Article 4: Shall the town vote for the adoption of Amendment No. 2, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 2

Amend Article II, Section 2.41 - Location of District Boundaries - to clarify language that the discontinuance of a road does not alter a zoning district boundary.

Full Text of the amended section will be as follows:

2.41 Location of District Boundaries - District boundaries shown within the lines of roads, streets, and transportation rights-of-way shall be deemed to follow the center lines. The ~~vacation~~ *discontinuance* of roads shall not affect the location of such district boundaries. When the Board of Selectmen or their duly appointed agent cannot definitively determine the location of a district

boundary by such center lines, by the scale of dimensions on the Zoning Map, or by the fact that it clearly coincides with a property line, it shall refuse action, and the Zoning Board of Adjustment, on appeal, shall interpret the location of the district boundary with reference to the scale of the Zoning Map and the purposes set forth in all relevant provisions of this ordinance.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 577 No201**

Article 5: Shall the town vote for the adoption of Amendment No. 3, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 3

Amend Article III, Section 3.40(m) - Additional Requirements - to better define 90-day use and allowable extensions of time with issuance of a Certificate of Zoning Compliance, require that if a travel trailer is used for sleeping quarters it must be connected to septic system or municipal sewer or be self-contained, and not used as a rental.

Full Text of the amended section will be as follows:

3.40(m) Travel trailers, which include, but are not limited to camper trailers, motor homes, ~~recreational vehicles~~ tent trailers and truck campers, are permitted subject to the following restrictions:

- 1) The owner of the travel trailer may store up to two (2) such trailers on his/her property in as inconspicuous a location as possible;
- 2) A travel trailer may be used for temporary sleeping quarters for not more than 90 *total* days per *calendar year* ~~12-month period~~ unless a Certificate of Zoning Compliance is issued. Sewage Disposal must be in compliance with New Hampshire ~~Water Supply and Pollution Control~~ *Department of Environmental Services Water Division Subsurface Systems Bureau* regulations or approved by the Sunapee Municipal Water and Sewer Department if on municipal sewer. *If the travel trailer is self-contained, sewage must be disposed of per Water and Sewer Department Standards;*
- 3) All travel trailers used for temporary sleeping quarters must be in compliance with all other provisions of this ordinance including building setbacks;
- 4) If three (3) or more travel trailers are to be placed on an individual lot and used as ~~sleeping quarters for any purpose including storage~~, a Site Plan Review approval must *first* be granted by the Planning Board.
- 5) *Travel trailers may not be used as a rental.*

The Moderator asked for questions or discussion on the Article.

Christine Corey of Route 103 thought that at the Planning Board meeting line 2 where it states not more than 90 days, that was going to be 120 days instead.

Peter White - on the Planning Board - of Stagecoach Road said that there was further discussion on this, and he believes what was ultimately decided was 90 total days per calendar year as opposed to a twelve month period, unless a certificate of zoning compliance is issued.

Christine Corey asked if this was done after the public meeting and Peter White said absolutely not, it was done in public.

The Moderator asked for further questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 501 No249**

Article 6: Shall the town vote for the adoption of Amendment No. 4, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 4

Amend Article III, Section 3.50(b)- Special Exceptions - to clarify that an average front setback may be applied when a comparison method is used per this special exception and update how the hierarchy of structures is determined.

Full Text of the amended section will be as follows:

- 3.50(b) The ZBA may allow a lesser front setback provided that all of the following conditions are met:
- (1) the lot for which the lesser front setback is requested is a pre-existing lot and non-conforming due to lot size
 - (2) the majority of the lots on the same side of the road and within 500' of both sides of the subject lot have structures of equal or greater type which do not meet front setback requirements (the hierarchy of structures from greater to lesser is house>garage>shed. *If a lesser structure is contained within a greater structure, then it shall all be considered as the greater structure*)
 - (3) the proposed structure for which the special exception is being sought shall be no closer at the average distance from te the centerline of road right-of-way than any of all structures of equal or greater type used in the comparison in paragraph (2) above;
 - (4) the proposed structure shall be no closer than 10' to the right-of-way line of the road and;
 - (5) the portion of the proposed structure encroaching on the front setback shall be no higher than 25'.

The Moderator asked for questions or discussion on the Article, being none, he moved it to the official ballot.

***Yes 554 No209**

Article 7: Shall the town vote for the adoption of Amendment No. 5, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 5

Amend Article III - Special Exceptions - by adding Section 3.50(1) to allow more flexibility in shifting an existing non-conforming footprint into an area of a lot that is more conforming while maintaining certain minimums to protect water bodies and neighboring properties.

Full Text of the amended section will be as follows:

- 3.50(1).** *The ZEA shall allow any legal structure, whether a pre-existing, non-conforming structure or a structure approved by prior variance or special exception, which presently is non-conforming to one or more dimensional setbacks to be relocated, reconstructed, modified or replaced by a new structure having the same purpose and use, provided that:*
- (i) *The proposed structure's non-conformity shall be lessened as determined by its location further from one or more property boundaries, or the water body, from which the dimensional setback the structure is non-conforming to is established; and*
 - (ii) *The proposed structure's non-conformity shall not be increased as determined by its location closer to one or more property boundaries, or the water body reference line, from which the dimensional setback the structure is non-conforming to is established; and*
 - (iii) *The proposed structure is no higher than the greater of 25' from the finished grade at its highest point within any setback or the maximum structure height applicable to the existing structure that may have been permitted by a prior Special Exception or Variance approved by the Zoning Board of Adjustment; and*
 - (iv) *The proposed structure is of the same or less horizontal square footage as the existing structure; and*
 - (v) *If the proposed structure is (a) in a water body setback and (b) widened relative to the existing structure on the side most closely parallel to the shoreline, the area directly behind and between it and the buildable area of the property is of no greater square footage than the comparable area associated with the existing structure; and*
 - (vi) *If the proposed structure is non-conforming to a water body setback, it is at least 25' from the water body at all points where the structure is proposed; and*
 - (vii) *A drainage and erosion control plan is prepared by a licensed professional engineer as part of the application; and*
 - (viii) *Approval of a special exception under this provision is contingent upon receipt of an approved Shore/and Water Quality Protection Act (SWQPA) permit, and*
 - (ix) *Approval of a special exception under this provision is contingent upon receipt of all state and local permits to ensure compliance with Article VII of the Ordinance.*

The Moderator asked for questions or discussion.

Dave Bailey of Riverside Drive had a question about the 25 foot height from the finished grade at its highest point.

Peter White clarified that references their definition of height and it's to the highest point

of the building from the grade around the building.

Patrick Fine of Burkehaven Hill Road isn't sure what the actual changes to the ordinance are.

The Moderator said this is new language being added and Peter White said that was correct.

The Moderator asked for further questions or discussion on the Article, being none he moved it to the official ballot.

*Yes 467 No 295

Article 8: Shall the town vote for the adoption of Amendment No. 6, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 6

Amend Article IV, Section 4.33(B)(8)(b)(I)- Cutting and Removal of Natural Vegetation within the Natural Woodland Buffer - to create a cutting/clearing standard for landowners who phase their project over several years. This addition will set a limit on the number of trees over a longer period of time to allow for re-growth.

Full Text of the amended section will be as follows:

- (I) A cutting and clearing plan shall be subject to the approval of the Planning Board for the following:
 - (1) Cutting within the Natural Woodland Buffer of more than five (5) trees *in any 12-month period or ten (10) trees in any 5-year period* having a diameter of six (6) inches or more at a point 4.5 feet above the existing ground. in any 12 month period Trees that are determined by an arborist, forester, or Selectman's agent to be dead, diseased, or dying are exempt from this requirement provided this determination is filed with the Selectmen' s agent, *or*
 - (2) Removal of large areas of vegetation (over one thousand [1000] square feet) within the Natural Woodland buffer in any calendar year *or over 2000 square feet in a 5-year period.*

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

*Yes 432 No352

Article 9: Shall the town vote for the adoption of Amendment No. 7, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 7

Amend Article IV, Sections 4.10-Permitted Uses and create Section 4.95 - Short Term Rentals, Article VIII, Section 8.21 - Certificate of Zoning Ordinance Compliance- Permit and Amend Article XI - Definitions to provide definition of short-term rentals, new definitions for Owner-in-residence, Bed & Breakfasts, Inns, and Hotel/Motels. Further provide standards that short-term rentals must follow and limit which districts certain types of short-term rentals will be allowed to operate.

Full Text of the amended section will be as follows:

Article IV, Section 4.10

Remove Lodging and Boarding and Tourist Homes from use list.

Add Short-Term Rentals Owner-in-Residence (STR-OIR) as permitted uses in all districts
Add Short-Term Rentals Owner-Not-in-Residence (STR-ONIR) as permitted uses in only the Mixed-Use (I,II,III), Village-Commercial, Village-Residential, and Residential Districts.
These will be permitted only by Special Exception in the Rural-Residential District and prohibited in the Rural Lands District.

Article IV, Section 4.95 -Short-Term Rentals

For the purposes of this section Short-term rentals shall include any single-family residence, two-family residence, or single-family residence with an additional room for rent. It shall not include bed & breakfast, inns, or hotel/motels.

Short-term rentals shall meet the following standards:

- 1) *Short-Term Rentals Owner-in-Residence (STR-OIR) are allowed in all zoning districts.
Short-Term Rentals Owner-Not-in-Residence (STR-ONIR) are allowed in all the Mixed-Use Districts, Village-Commercial, Village-Residential, and Residential District. They are permitted only by Special Exception in the Rural-Residential District and prohibited in the Rural Lands District.*
- 2) *Occupancy shall be limited to two persons per approved bedroom plus one additional person per unit.*
- 3) *The number of bedrooms used at the property must conform to the permit requirements from either the State of New Hampshire Department of Environmental Services Water Division Subsurface Systems Bureau (property on a septic system) or the Sunapee Water and Sewer Department (property on municipal sewer).*
- 4) *Short-term rentals of single-family dwellings in their entirety (STR-ONIR) do not require Site Plan Review.*
- 5) *Short-term rentals with owners in residence (STR-OIR) do not require Site Plan Review.*
- 6) *Short-term rentals with owners not in residence (STR-ONJR) in either a single-family*

dwelling with an additional room/or rent or a two-family dwelling requires Site Plan Review.

- 7) *Short-term rentals that require site plan review may apply via the Home Business requirements (Article V, Section D) in the Site Plan Review regulations.*
- 8) *Parking shall be 1 space/bedroom and a parking plan shall be submitted/or review and approval.*
- 9) *The exterior of the property must maintain residential character.*
- 10) *Short-term rentals must comply with any registration process set forth by the Board of Selectmen.*
- 11) *A travel trailer, boat, or other mobile enclosure may not be used as a short-term rental.*
- 12) *Outside trash receptacles must be screened and meet the building setbacks in the district in which they are located.*

Article VIII, Section 8.21 - Certificate of Zoning Ordinance Compliance - Permit

~~8.21 Certificate Required~~ *If The following actions require a Certificate of Zoning Ordinance Compliance:*

- (a) a new structure is to be constructed or installed;
- (b) an existing structure is to undergo expansion;
- (c) additional dwelling units are to be added to the existing structure;
- (d) any municipal structure is to be constructed or undergo expansion;
- (e) a bedroom or kitchen is to be added to an existing structure;
- (f) a structure is to be demolished;
- (g) a Site Plan Review approval has been granted by the Planning Board;
- (h) interior renovations in excess of \$25,000 not included in (a)-(g) above (no fee will be required for a permit under this subsection)
- (i) *a property is used as a Short-term Rental*

Article XI - Definitions

New Definitions:

Short-Term Rental - Owner not in Residence (STR-ONIR) - *A one or two-family dwelling where transient accommodations are provided for any periods less than 30 days. The landowner does not need to be in residence. Short term rentals of this type shall not include Hotels/Motels, Bed & Breafasts or Inns as these are separately defined.*

Short-Term Rental - Owner-in-Residence (STR-0/R) - *A portion of a dwelling unit or second dwelling unit where transient accommodations are provided for any periods less than 30 days. The landowner must be in residence during the period of any rental.*

Amended Definitions:

~~**Bed & Breakfast, Tourist Homes, & Inns, Lodging and Bearding**~~ - ~~An owner-occupied single-family dwelling in which no more than ten (10) between two (2) and six (6) additional rooms are used to provide transient sleeping accommodations and the landowner is in residence during the operation of the bed & breakfast. with meals served to guests only. Breakfast may be served to lodging guests only.~~

Inns - *A single-family dwelling in which between two (2) and ten (10) additional rooms are used to provide transient sleeping accommodations. The landowner does not need to be in residence,*

but a duly designated operator must be on site during the operation of the inn. Inns may hold special functions such as weddings, meetings, or other gatherings. Meals may be served to lodging guests or guests at special functions.

Hotel & Motel - A *commercial* building or group of buildings providing sleeping accommodations for persons on a transient basis. *A property will be considered a hotel/motel if it has three (3) or more units and does not meet the definition of a bed & breakfast or inn. Hotel/motel units may not be dwelling units per the definition in this ordinance.*

The Moderator asked for questions or discussion on the Article.

John Augustine of Nutting Road supports in general this article but doesn't feel enough information has been provided to vote yes or no. He wanted more clarification of the registration process and what the cost to the tax payer the whole program would be.

Josh Trow process isn't fully fleshed out and it is planned to cover its own cost. However, at the first pass at this, it probably won't pay for itself because this is new. In the long term, inspection costs will cover the cost.

John Augustine brought up the potential for a high number of legal actions that could be brought against town. He asked who will be responsible for the cost of those legal actions? He asked if the town would be building in any surcharge to cover future legal costs.

Josh Trow said ideally, yes, and they will be meeting with legal counsel at the next meeting. The municipality can't make money off this, but it can make enough to cover the program. If legal counsel costs do go over, the town will need to pay those.

John Augustine wanted to know if additional information will be given to public before March 14 vote and Josh Trow said yes.

Dale Dewey of Garnet St was unsure about short term rental owner in residence and not in residence. He feels 30 days seems restrictive but he's in favor personally. He feels like this is an oxymoron and asked about the intent.

Peter White believes the board felt that if someone had an extra room in their house and they were living there they viewed this differently. If the owner wasn't living there they viewed that differently and wanted to define it. 30 days seems to be a common number among the STR community and the State.

Josh Trow added the 30 days is not over the course of a year, it is for a consecutive period of time.

Dale Dewey feels that it is favoring people who use STR as a business and disfavoring people who want to rent their homes a week or two out of the year. He stated it doesn't make logical sense to him.

Peter White stated they can't discriminate based on ownership, whether it's

privately owned or owned by a business.

Dale Dewey thinks Sunapee doesn't want to be inundated with Airbnb and VRBOs, but doesn't understand why they are restricting those who want to rent for a small amount of time. He thinks it isn't a question of ownership, rather it's a question of usage. He asked what the objective was in writing the article the way it was written and what they were trying to achieve.

Peter White stated the Planning Board has been talking about this for quite a while. The Town Manger put a task force together to address what some residents saw as a problem. Some towns don't allow STR at all but this is being decided in the courts. The task force came before the Planning Board and the Planning Board felt that they narrowed it down to what they felt was reasonable and fair and are now putting it out to the Town on the ballot and let the Town decide. He stated they had to start somewhere and thought it was a reasonable proposal. He felt there will be growing pains and will address this in the future. Currently there are no STR definitions. Town Task Force and the Planning Board worked had to make this a reasonable proposal.

Carl Dunlap of Ridgewood applauds the effort to draft language to define STR but doesn't agree with this restrictive language. He feels it unfairly creates separate classes and exemptions for rural residential seems impossible. Sunapee has a tradition of tourism. He wouldn't want to stay somewhere where the owners are living there. He would rather stay somewhere and have the entire place to himself. He brought up the nine percent rooms tax and asked how much of this goes to the Town versus the State.

Town Manager Shannon Martinez thought that it was approximately \$200,000 last year. Josh Trow stated that last year it was in the neighborhood of \$200,000.

Shannon Martinez added that when the Town gets the money, they deposit it into General Fund. There would be no direct relationship between the meals and rooms tax that is given to the Town from the State and whatever program they put forth.

Dave Hoffman of Garnet St asked if there were any rough estimates of how many STRs there are in each of the districts.

Shannon Martinez didn't know the district breakdown but there are about 200 STRs. 60- 70 percent are in the rural residential area, which would require the special exception. More than half would need this.

Dave Hoffman asked where are these STR and do we want to have them in certain places only? He was curious why location and how many people are in a house are bundled together. He wanted to know how to make a motion to amend the amendment. He feels they should be separated.

The Moderator said these are zoning amendments and come from the Planning Board

and have to go on the Warrant as presented by the Planning Board. They are not amendable. There were many meetings where Dave Hoffman could have gone in front of the Planning Board and made that argument.

Charlene Osborn of Route 11 feels this was driven from people who are completely against STRs. Sunapee has been a tourist community forever, longer before she was here. Her house in the harbor and the only way to keep it in the family is to be able to rent it out. She doesn't see why it should be more restrictive if she rents that house for 29 days than if she rents it for 30 days. The occupancy restriction is a complaint of hers, a couple with two twin babies should be able to stay in a one bedroom. She feels this is really restrictive. She doesn't feel this is a smart way to introduce this type of language to the Town that needs tourism. Without tourism, she feels Sunapee will shrivel up and die. One little word in this very long list of things really can change something for somebody.

Lisa Hoekstra of Maple Street asked what are the data and facts that show this is a necessary amendment?

Shannon Martinez stated that a group of concerned citizens came to BOS and they said they are listening and started a group to address this. This was a broad and transparent group.

Lisa Hoekstra asked if there were no actual facts from police or fire?

Shannon Martinez stated there were concrete facts delivered by the then police chief and at the same time, other concrete facts were delivered by other department heads.

The Moderator redirected the conversation.

Lisa Hoekstra asked how many people in leadership of the taskforce were actual STR owners.

Shannon Martinez stated that there were four people on average that were STR owners in the group.

Lisa Hoekstra stated that this didn't answer her question. She asked how many people in leadership were STR owners. Shannon Martinez asked her if she would like to give the answer and Lisa Hoekstra stated there were zero. She also stated she wrote the minutes, and one set of minutes are not posted online because someone in leadership chose not to post them so the minutes are not complete online. She also asked for agenda items to be added but they were not put on the agenda. She stated that STR owners really weren't part of the process of getting to where we are at now. She also stated that the Board of Selectmen have yet to make a statement if currently existing STRs will be allowed to stay in place. She asked if this decision will be made prior to the March vote?

Josh Trow was unsure if a definitive answer will be given. They still have a meeting with legal counsel.

Shannon Martinez stated that all of these conversations have happened at the meetings and the operating hypothesis is it not clearly articulated in our zoning ordinance and therefore it is not allowed. The lawyers have said there is nothing to grandfather and one could assume that nothing will be grandfathered. She said absolutely nothing will be grandfathered because in the spirit of the ordinance, a short term rental is not allowed in Sunapee.

Lisa Hoekstra asked if the restrictions on this amendment universal to all of Sunapee or just STRs and specifically the restrictions on how many people per bedroom and parking stops?

Peter White stated those restrictions would be for STRs only.

Lisa Hoekstra stated that this could be construed as discriminatory. Septic systems are based on bedrooms not people. She is for STR regulations, is a STR owner, and is a owner in residence, but thinks these were done too fast and without STR voices. She also asked the Selectboard what the impact of restriction of STR would be on tourism.

Peter White was not sure if anyone can answer that. He said that Planning Board had numerous public meetings where they heard from people that own or don't own STR and those who live here and don't.

The Moderator asked Lisa Hoekstra to make statements and not rhetorical.

Lisa Hoekstra stated that there are 70-80 STRs that are in rural districts and if this passes they would have to go to the Zoning Board of Appeals. She said that so far for one, it has taken six hours and numerous legal dollars. She feels this is not a good use of time. She also said the budget will ask for more money. Those that own STR will be defunded by budget and money taken out of their pockets if they can't rent their homes and triple defunded if considering fees.

Lynn Arnold of Burma Road said that because of permissive zoning, there is no ordinance that speaks to STR but all are illegal at this point in Sunapee. She stated that in Portsmouth, the courts have ruled in favor of Portsmouth and there are no STRs in Portsmouth. She also said there was just a ruling made by the housing appeals board involving a Sunapee STR. She was wondering since ruling came out after the public meeting, does that ruling affect this proposed ordinance.

Peter White doesn't believe that ruling affects this proposed ordinance.

Peter Hoekstra of Maple Street stated that in the middle of 1800s the steamship boom started. In the Historical Society building there is a placard of a ticket that for a train trip from Grand Central Station all the way to Sunapee and then a steamship all the way to Sunapee Harbor. He isn't in support of this ordinance and feels it is more restrictive. He feels like this ordinance takes away 200 years of inviting spirit of Sunapee. Hotels are not here anymore. This ordinance puts a big no to anyone who would want to come to Sunapee and STRs are filling in the gap.

Chris Whitehouse pointed out that part of this ordinance states what zones can have STR and which zones cannot without exception. This takes the focus from all of Sunapee, to the focus of the Village and around Sunapee Harbor. He held up a map saying certain zones won't be able to have STRs. He said for people who live in the area around the Sunapee or Georges Mills harbors, this narrows the focus to the most densely populated area of Sunapee and says that they can have STRs with no restrictions. He said that if you are for or against this ordinance, this article should fail. He said we have taxed working class people off this late. Some families have homes that they need to rent to pay the taxes and if they can't they have to sell. He said there was a line in the article that states the exterior must maintain residential character. He asked Peter White if he could define what that is.

Peter White said the best answer was given by Richard Osborn who said you'll know it when you see it. Primarily, this line pertains to signage.

Chris Whitehouse said it was apparent to him that at the last meeting those in attendance didn't want this, but the Planning Board wants it off their plate. He said more people opposed it than were for it.

Peter White said the intent of the Planning Board was to put something together that was reasonable for the Town to vote on and decide.

Christine Corey stated she was against this article. She stated she was one of the fortunate ones that was in the rural are, the biggest area. There is a lot of space and if wants to do something with her property she has to jump through hoops, whereas people on lake doesn't have to. Why aren't areas all around the lake affected by this? She feels like all those around the lake should be held to this. She asked how this came about at the last meeting and an individual spoke at that December Planning Board meeting. She said this person said the atmosphere changed when an Airbnb came, and she wanted it back to what it was. Christine Corey said things change in Sunapee, but they don't need to change for the worse. There are things you can do as a neighbor, such as call the police, talk to the property owner. You don't need to restrict everybody because of a couple of bad apples.

She feels like her property is in a great location to rent but her location would take several hours and an attorney to be able to get through any of this if she chooses to do anything with a STR. She asked that people vote on facts not feelings. This will impact all of us greatly and without the tourists, taxes will be impacted.

Dale Dewey thinks there should be an amendment to study this rather than one with lots of rules.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 508 No247**

Article 10: Shall the town vote for the adoption of Amendment No. 8, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 8

Amend Article IV, Section 4.90 A & B - to add language to the Accessory Dwelling Unit (ADU) section to reflect correct state statute reference along with updated reasons for allowing ADUs.

Full Text of the amended section will be as follows:

- A. Authority. This article is adopted pursuant to RSA 674:21 ~~RSA 674:71~~ 674:73 and is intended as an Accessory Dwelling Unit (ADU) provision.

- B. The purpose of the ADU is to provide societal benefits for aging homeowners, ~~recent college graduates~~ and care givers ~~disabled persons etc~~ along with increased access to affordable housing or long-term renters.

- C. General Requirements
 - 1. An ADU will be permitted in all districts by Special Exception. The special exception will be based on items 2-9 in this section and not on the requirements found in Section 4.15 (Amended 3/10/2020)
 - 2. Only one (1) ADU is allowed per single family dwelling unit.
 - 3. Owner occupancy is required in the main unit or ADU
 - 4. The ADU cannot be larger than 1000 square feet. It must be within or attached with heated space to the single-family dwelling and there must be a connecting door between units.
 - 5. Setback dimensions for the ADU must meet the same guidelines as the single-family unit.
 - 6. The ADU addition must comply with existing lot coverage standards as specified elsewhere in this Ordinance.
 - 7. There shall not be more than 2 bedrooms in the ADU.
 - 8. Septic designs and sewer hookups shall accommodate the number of bedrooms as required by Article VII of this ordinance.
 - 9. Proper off-street parking must be provided per section 3.40(e) of this Ordinance.

The Moderator asked for questions or discussion on the Article.

Lisa Hoeskra brought up that the numbering of the articles on the slideshow don't match the deliberative booklet. Josh Trow said that they errored in the placement of the bond article for water and sewer was supposed to come after the zoning articles so article 2 will become article 14.

Lisa Hoekstra doesn't know why disabled persons was crossed off. She thinks a disabled person would be a prime candidate to need an ADU. She feels this was short sighted.

Peter White stated they went back and forth, but this is meant to be more inclusive than exclusive. It's not that a disabled person couldn't rent an ADU. They were following State outlines and guidelines.

The Moderator asked for further questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 526 No234**

Article 11: Shall the town vote for the adoption of Amendment No. 9, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 9

Amend Article VI, Section 6.12 - Non-Conforming Structures - Reconstruction & Article XI- Definitions - to clarify that any reconstruction of a building envelope must be in the same horizontal footprint as the previous structure.

Full Text of the amended section will be as follows:

6.12 Reconstruction. A pre-existing, non-conforming structure existing at the time of the passage of this Ordinance (March 18, 1987) may be replaced in the same or smaller envelope by a new structure having the same purpose and use provided that the non-conformity to this Ordinance is not increased thereby *and the new structure stays within the horizontal footprint of the existing structure*. The reconstruction *or relocation* of any other non-conforming structure requires a variance or special exception from the Zoning Board of Adjustment.

The replacement of a non-conforming structure with a structure that increases the non-conformity to this Ordinance, either vertically or horizontally, shall only be permitted by variance, or if permitted hereby, by Special Exception.

Article XI - Definitions (add)

Horizontal Footprint - The exact horizontal location on the ground of an existing structure.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 501 No 251**

Article 12: Shall the town vote for the adoption of Amendment No. 10, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 10

Amend Article X, Section 10.50- Decision - to update the rules for Zoning Board of Adjustment decisions including extending time for issuing decisions and clarifying methods of noticing decisions.

Full Text of the amended section will be as follows:

10.50 Decision

Within ~~thirty (30)~~ *forty-five (45)* days after the public hearing, the Board shall issue its decision *per RSA 676:7, II*. The concurring vote of three (3) members of the Zoning Board of Adjustment shall be needed to ~~reverse an action of an administrative official or decide in favor of an applicant in any matter before it~~ *take any action (RSA 674:33, III)*. The Board shall make a final written decision relative to an application or appeal, *which shall include findings of fact that support the decision*. The decision shall be filed in the Town Office within ~~seventy two (72) hours~~ *five business days* after the decision has been made. If the appeal is approved, the decision shall ~~state the conditions of the special exception or variance were found to exist and shall indicate~~ *include* any conditions attached to the approval. If the appeal is denied, all reasons for denial shall be indicated in the denial letter and on the record.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 496 No258**

Article 13: Shall the town vote for the adoption of Amendment No. 11, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 11

Amend Article XI - Definitions - Maximum Structure Height - to confirm that height is measured from the finished grade at a point 15' away from the structure to the highest level of the roof.

Full Text of the amended section will be as follows:

Maximum Structure Height - The vertical distance measured from the lowest ~~ground elevation~~ *around the finished grade 15'away from the* structure to the highest level of the roof (excluding cupolas, weathervanes, *chimneys, antennae, etc...*)

The Moderator asked for questions or discussion on the Article.

Patrick Fine wanted clarification as to what this is trying to achieve. He reads it from the

ground rather than finished grade. What is the intention of this change?

Peter White stated this change came about because of fire safety issues. A fireman came to them and the way the ordinance is currently written, the slope near a house could interfere with a ladder. The intent of this amendment is to ultimately make it so people wouldn't be able to do this. Patrick Fine gave a scenario and Peter White said the board talked about many scenarios.

The Moderator asked for further questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 477 No284**

Article 14: Shall the town vote for the adoption of Amendment No. 12, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment No. 12

Amend Article XI - Definitions - to change the requirement that retail sales in a home business are limited to antiques by allowing products that are associated with an approved service.

Full Text of the amended section will be as follows:

Home Business - Any business that is conducted within the home, by the inhabitants of the home and no more than three non-resident employees. The home business shall meet all of the requirements of the Site Plan Review Regulations. If the home business is for retail purposes *has retail items for sale*, it shall be limited to items which are made on the premises, antiques, *or associated with a service offered in the home business*. The home business shall be subordinate and incidental to the primary residential use of the property and shall not change the residential character of the dwelling or neighborhood. The home business shall not generate noise, odor, traffic, or any other negative influence on the community or neighboring properties.

The Moderator asked for questions or discussion on the Article.

Lisa Hoekstra wanted to point out that Article 9 Amendment 7 about STRs that refers to home businesses, the very last line of this amendment could be used to deny someone a STR. She asked people take this into consideration when thinking about the other amendment.

Peter White stated they reviewed this in a Planning Board meeting. This isn't intended to regulate any STR.

Lisa Hoekstra stated the amendment reads people may apply via the home business requirements.

Peter White stated that is part of the site planning review.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

Josh Trow made a motion to move article 2 to become the new article 14 to correct the order of articles. Jeremy Hathorn seconded. Vote by voice and passed.

***Yes 530 No254**

Article 15: To hear the reports of the Selectmen, Treasurer, Auditors, Committees, and/or other officers heretofore chosen.

As printed in the Town Report.

Article 16: Shall the Town raise and appropriate, as an operating budget, not including appropriations by special warrant articles, nor other appropriations voted separately, the amounts as set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein totaling \$9,545,063.00? Should this article be defeated, the default budget shall be \$8,997,272.00, which is the same as last year, with certain adjustments required by the previous action of the Town of Sunapee or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. *The Board of Selectmen recommend this appropriation.*

Josh Trow stated that the deliberative booklet and slideshow presentation default budget amount are different. \$8,922,694.00 is updated correct amount. No motion necessary. The deliberative booklet was printed before ORA approval. Josh Trow stated the increase in the budget came from various areas: COLA of 5%, close to 60% of the budget is personnel, health insurance changes, costs of heating fuels. There were personnel changes to make more open positions more attractive to potential hires. Highway sand and salt costs have gone up.

The Moderator asked for questions or discussion on the Article.

John Augustine of Nutting Road stated he has lived here for 21 years and there have been more changes in past 12 months than in the prior 20 years combined. He felt these changes were well intended but asked if there was appropriate skill, time, and willpower to get it done. He feels there is a change in the philosophy, more spending, more staff, more equipment, more programs and services, more regulation. He felt like when he first moved to Sunapee the attitude was limited government but now the philosophy is that government will be the solution to all of life's problems. He sees significant increase in budget over the past years. He feels like current leadership has a different approach, but prior leadership were frugal Yankees and had Yankee values. He stated that the general theme people would hear at this deliberative session was that current leadership will be the Town's savior and solve all their problems, but you will have to give up more money and freedoms. He asked that people think about what type of town they want to live in going forward. He asked what is the compensation increase included in the budget for the town employees?

Josh Trow stated the COLA number of 5% is about a \$212,000 increase. He stated the current personnel policy is 2.5% for the first 11 steps and 1.7% for the next 7 steps. The step increases with current personnel is estimated to be \$100,000. COLA is twice as much as expected increases could be.

John Augustine asked if he heard correctly that everybody in town government would be getting a 7.5% increase assuming they don't get fired?

Josh Trow stated that everybody would be getting a 5% increase and if their review is satisfactory, they could get an additional 2.5% or 1.7% increase.

Chris Whitehouse said that he's the reason that number keeps changing. Thanked Shannon Martinez for acknowledging the error and fixing it. Shannon thanked him also. He wanted to know about new positions and why department heads need these extra positions added.

Police Chief Neill Cobb stated there was no additional staffing increase proposed this year. Josh Trow explained some part time positions were combined to make one full time.

Chris Whitehouse asked about more services.

Shannon Martinez said no one was interested in part time positions, then offered full time position and having a hard time filling. Building and Grounds change would improve care to town properties. Tree removal budget was cut but facilities care will increase.

Chris Whitehouse asked of the \$700,000 budget increase, what percentage of that was employee raises. Shannon Martinez didn't have that information available at the time.

Chris Whitehouse stated the Sunapee population is declining and resident school enrollment isn't growing, however the school is bringing in students from other areas. Our government seems to be growing at an exponential rate while our population is not. It doesn't make sense to continue to grow the government. He understands wanting to give employees raises but it is substantially more than inflation every year. Doesn't make logical sense to grow the government without population growth. He said the Town is proposing to give \$850,000 back this year and \$500,000 last year, a \$350,000 increase. He asked why just not take that from taxpayers and not give them the extra \$350,000?

Josh Trow explained that this year's proposal and what they are trying is not doing that upfront and doing it at the tail end. When preparing to set the tax rate in October, they pick somewhere between \$300,000 and \$500,000 to help offset the tax rate. One of the concerns raised validly was that by not using the fund balance immediately for warrant articles they are not guaranteeing it will get spent out of fund balance. He feels this is a fair concern, but their expectation is that future boards would see the logic in it and proceed with that. The Board has a goal of S-17%, or

about 2 months' worth of operating expenses, as a fund balance at the end of the audited year. The Selectboard has a goal of not using fund balance up front but will use later. If the Town Clerk has a good year with registrations, this could help with the fund balance and rolling it forward.

Shannon Martinez said that Chris' questions had prompted Patrick Fine to lead us through different exercises to make sure they were asking for the minimum amount of money necessary to provide the services the Town wants. She said it's a 9% increase. She said neighboring communities' tax rates were looked at. They took into consideration inflation and put together a smart and thoughtful budget.

Chris Whitehouse wasn't sure how she came up with that math. He stated the State of NH Department of Employment Services, the Sunapee poverty rate is 14.7%, three years ago it was 8.3% and three years prior to that it was 5.6%. He stated that people in this town are getting poorer, not richer. Tax increases are making people poor.

Patrick Fine wants to agree and disagree with John Augustine and Chris Whitehouse. He disagrees that this is a growth budget. He explained several budget types and feels this falls within the straight-line rate. The inflation rate in this state is 7.7%. The increase in this budget is 7.2%. The Town was able to control those costs by having the Town Manager and department heads work together. Salaries have gone up in this state and labor market is more expensive. The Town and department heads have done an admirable job to control costs and come below inflation rate. He is sure there are projects they would like to do but they are cost conscious. He agrees with John that there needs to be a budget philosophy at the beginning of the budget process. As you look to next budget year, the Board of Selectmen should articulate this to the town and what the targets are and use that to guide the budget process. Chris Whitehouse has been an advocate for those in town who are affected by poverty. The Town should consider all citizens in town.

Jesse Tyler of Dowd Lane stated Patrick Fine has turned the tide in budget advisory and appreciates his contributions. He thanked all employees, boards, Peter White and his board trying to navigate the STR. He wants to advocate for rapid change, noting it's hard to hire and to get volunteers for boards. He doesn't want us to continue with part time roles such as fire chief and recreation director, where those serving the town aren't getting full time pay and benefits. He says it's important to his family to see these positions as full time. He added that he's never had more confidence with paying his tax bill than in the past 12 months.

John Augustine said that he thinks there are wants and needs. Government should provide needs and when times are good, they can provide wants. In this time during this climate, wants should be looked at more closely. He gave an example of a new phone system at the Town Office, and he said this wasn't a need. He asked the Board of Selectmen if they could provide any example of what was told no.

Josh Trow said that the Town Manager has a long list of things she wants to do. He said that they do review the things that are firmly within their control. He stated

recreation programs went up, such as summer camp. Building permits costs are under review for the fee amount. The transfer station can make money and town clerk fees could increase a bit. Grant finding could be beneficial, and police and fire departments have done this.

Departments do try to find alternate funding. As many years as he's known, the Board of Selectmen isn't asking them to cut or cap, but asking department heads to bring them what they believe it costs to a provide level of service residents expect. More residents expect more paved roads, more recreation programs, faster response times. He added they do say no to people and programs.

John Augustine quoted, "You can't always get what you want. But if you try sometimes, well, you might find you get what you need." He added that as anyone who has raised a child, sometimes you need to say no or not right now but maybe next year, next month, or a different time. John Augustine appreciated the honest discussion.

The Moderator asked for further questions or discussion on the Article, being none he moved it to the official ballot.

*Yes 420 No 265

Article 17: Shall the Town raise and appropriate the sum of \$59,378.00 to change the part-time position of fire chief to full-time. This sum covers nine months of wages and benefits. If approved, it is intended that this position will remain as part of the operating and default budgets in the future. *The Board of Selectmen recommend this appropriation.*

Fire Chief John Galloway stated that in 2017 the Fire Engineers started talking about expansion of the Fire Department and within a few years a full-time chief would be needed. In 2018, goals were set for a full-time fire chief and changing engineers to appointed fire wards. In 2019, the appointed Engineers were changed to the appointed fire wards and the fire wards then appointed the fire chief. He explained the responsibilities of the fire chief, including meetings, inspections, in charge of burn permits, places of assembly, day-to-day fire department operations. He added that as the chief, he works more hours than he signed up for. He put in countless hours, long days and nights at the station. There is an increase in the demands of the job. STR inspections would increase his need. A full-time chief would allow for more fire prevention and working with schools and better service to the town. MRI was hired in 2022 to look over equipment, staffing, and operations of FD. MRI concluded that Sunapee should have a full time chief and staffing at the fire department ready to respond. He stated that an outside group that made this conclusion. He said that the Fire Department has brought in about \$300,000 in grants. He said that was the want, this is the need.

Mike Jewczyn, of Burkehaven Lane stated that he is a retired firefighter and EMT instructor. He said that he is not affiliated with the fire department here but feels there are firefighters and everyone else. He said this wasn't meant to be a joke. That bringing together all these fight fighters into a unit that can accomplish a goal, need to

be led by someone who is competent and able to do the paperwork afterwards. He said currently the town is asking the part time chief to do this for a pittance. You have to pay for the talent. If you don't like the existing chief after you hire him and give him the money, fire him and try a new one.

Mark Scott of North Road had a few questions for the Fire Wards. He said this would be the last time to debate the salary of the fire chief and next year it would be \$79,170. He asked what pay grade that would be. Shannon Martinez said 18. Mark School said the Town just advertised the highway director position at pay grade 18 and the requirements are quite extensive. He said the Fire Wards haven't updated the position of fire chief since April of 2019. The minimum requirements are high school graduation or a GED, 6 years at lieutenant level, officer 1, fire fighter 2, EMR, Class B CDL with tank and air endorsements. He asked if we should be looking for someone with fire science degree and administrative experience. He said they didn't sit down with the Fire Chief to set goals but are increasing his pay. He said he needed to amend Article 17 and walked a paper over to the Moderator.

The Moderator read the amendment, "Shall the Town raise and appropriate the sum of \$59,378 to change the part time position of fire chief to full time? This sum covers nine months of wages and benefits. In the event that this article shall pass, the position of fire chief shall be outsourced in search of the most qualified candidate. If approved, it is intended that the position will remain as part of the operating and default budgets in the future." The Moderator asked is there was a second and Theodore Gallup seconded this.

Josh Trow wanted to make sure he understood that change, and that the position would go out to a search. Mark Scott said that was correct, just like currently the Town is outsourcing for a highway director and we just finished outsourcing for the police chief. He asked why this would be any different? Josh Trow said John Galloway already went through the interview process. Josh Trow said they didn't hire MRI for the police chief process, they did this in-house. He wasn't unsure of the legality of this amendment and forcing how the Board of Selectmen does hiring.

Mark Scott wanted to make it clear that he was speaking to the position and not the individual.

Chris Whitehouse said he was going to suggest the same thing as Mark Scott. He thinks the process for fire chief was inconsistent with other department head hirings. He was unaware of those requirements that Mark Scott listed off and they do seem reasonable. He noted Chief Cobb went through a rigorous process to get where he was. By not doing this would show an inconsistency in policy in how they hire department heads. This wouldn't be fair to Chief Cobb or the future highway director. If John is the most qualified applicant, he should get it.

Shannon Martinez said the fire chief position is governed by RSA. To tell Chief Galloway they are going to fire him, they have to have cause. The RSA makes it hard for the Town to be consistent. Chris Whitehouse asks if this applies to a stipend fire

chief. Josh Trow said Chief Galloway was an appointed fire chief and a fire chief is a fire chief, it doesn't matter how they are paid.

Josh Trow motioned for a recess to speak with legal counsel and Carol Wallace seconded. Voice vote for a recess passed. After several minutes of recess, the Moderator recognized Josh Trow.

Josh Trow gave feedback they received from legal counsel and there was nothing wrong with the motion. The restriction of that is, that since the chief position is appointed by the Fire Wards, the vote could happen but by law it would not be required that the Board of Selectmen outsource the hiring process. Also, if part time chief goes to full time, they are not obligated to keep current fire chief. The amendment's search portion wouldn't be legally binding though.

John Galloway added that Mark was one of the ones who wrote the original job description knowing it was going to full time chief.

Meegan Reed of Chase Street requested a secret ballot rather than voice vote and handed a piece of paper to the Moderator. The Moderator asked that the signatures be verified as voting members in town: Meegan Reed, Betty Ramspott, Ernest Rowe, John Reed, and Jeff Reed. All signatures were those of voters in town. Motion to vote by secret ballot passed. Betty Rampcott assisted Supervisors of the Checklist Faith Webb Reney and Melinda Atwood.

Theodore Gallup asked for clarification and the Moderator reread the amendment. The Moderator asked for questions. There were none and he directed voters to the Supervisors of the Checklist.

After a few minutes of voting, the Moderator called meeting to order and announced the results of the secret ballot:

Yes – 29

No – 32

The amended motion failed. The Moderator asked for any further discussion.

Chris Whitehouse said there were comments made by Chief about going to meeting versus going to calls. He said he understands everybody has meetings but for someone that didn't have anyone show up their call, he thinks they would rather the Chief go to the call than the meeting.

Chief Galloway said that if I could schedule when the calls were, he wouldn't be at the meetings.

Chris Whitehouse spoke to the Chief's handout of call responses. In November of 2021 the Board of Selectmen increased his pay to about \$50,000 and added stipend call-firefighters. Last year about \$100,000 was added to the fire department but there

are more missed calls with more funding and stipend firefighters when they are investing more money. Chris Whitehouse asked if there was a number of hours the part time fire chief was required to work? Josh Trow said there was no statutory requirements, and it was a part time position. Chris Whitehouse thinks this expectation is ridiculous for the amount of money the fire chief is paid. Chief Galloway said that what Chris Whitehouse is asking for is a part time chief to be available 24/7. Chris Whitehouse says this isn't the case. He spoke to fire officers who are missing calls also. Chief Galloway doesn't mind the criticism and concerns. Explained the on-call officers are paid \$100 per week. 4 months ago, all people on call at night are fire and EMS so they can respond to any call at night.

Moderator calls this dialogue out of order. Chris Whitehouse says he is speaking to specific information provided to the body to make a decision. The Moderator says Chris Whitehouse is speaking to per diem subject in the next article. Chris Whitehouse disagreed and said we've invested money but got less out of it.

Josh Trow states the fire chief and prior chief were underpaid. He agrees there was a pay change made already, and they are looking to make another one and it's not the person it's the job. The job isn't a part time position.

Terry White of Stagecoach Road believes the prior fire chief was underpaid, but when John Galloway became chief, they looked at all the additional work the chief needed to do. She said we give other department heads to get pay raises and this is the same situation here. She said to make it a level playing field, we can't single out that he isn't going to as many calls as the prior chief, there is a lot more to the equation.

John Augustine said the real issue with most voters, there won't be a rigorous job search. He asked Chief Galloway if there should be one or if it's right he should be given the job? Chief Galloway explained he wasn't picked the first time around for the chief position, he was picked the second time around and there were still interviews the second time. He thinks he wasn't just given the job. He thinks it's continuing to do the job he's been doing for 3 years. John Augustine said if it were him, he would want to go through the process so there wouldn't be any question to others that he didn't earn the job.

Chief Galloway said he researched other community chief responses to call near us, and they were full time chiefs and only had 30% response rates. He has strong members, strong officers, and he trusts them. If he can't go to a call, he can listen. He can talk to them if he doesn't think something is going quite right. He gives advice and hears theirs. He asked do you require the highway director to plow every road, the police chief to respond to every call, recreation director to coach every team. He then explained the fire chief responsibilities and why he is standing there asking to be full time.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

Yes 334

*No 455

Article 18: Shall the Town raise and appropriate the sum of \$192,594.00 to expand the per-diem staffing of the Fire Department from 8-hour weekday positions up to 24-hour, 7 day per week coverage. This sum covers nine months of wages, and these positions will continue to be part-time, non-benefitted. If approved, it is intended that these positions will remain as part of the operating and default budgets in the future. *The Board of Selectmen recommend this appropriation.*

Chief Galloway explained that when he first started in 2000, fire pay was \$1 per call, then went to \$1 an hour, and on March 20, 2017 it went to a point system of \$10 per point where one point was equal to one hour. In 2019 the current pay scale went to hourly based on certification and rank. In 2022 daytime per diem started. He said we've been continuing to evolve due to changes and this is a continuing chain of events to provide service to the town. Members of the department are paid but he still considers them volunteers. He spoke about several years in the past where there were calls with no response. He wasn't chief then but since he has been chief, he has been tracking call response differently. In 2020 there were 14 calls with no response. In 2021 there were 17 calls with no response. In 2022 there were 37 calls with no response. In 2023 there were 5 calls already with no response. He said this was dangerous. He said it was ludicrous that some would propose that some calls had no response on purpose. Covid had impacts during this time. Some members retired from life professions and were usually around during the day, but now are working out of state and not around during the night and the day. New London Ambulance is the contracted ambulance for transport, not first to the scene. They've been doing the primary care, but this really is the fire department's responsibility. The ambulance could be anywhere from Bradford to Dartmouth. They've had mutual aid ambulances from Lebanon, Newport, and Franklin, and could be half an hour or more before you see an ambulance. The police department responds when they are available but are limited in training. They are looking to expand two existing per diems to 24/7 with no benefits. To sign up, the person must be firefighter and EMT certified. Current members will be able to respond as they do now. With these positions filled, it means there will be a response when you're having your worst day. OSHA has a two people in and two people out rule. NFPA also gives the same minimum standards. The fire department is a what if department. He means they never know what the next call will be and they have to be prepared for anything. They aren't prepared and are hitting the basics. He said everyone has health insurance, you pay deductibles and hope you never will have to use them. Per diem is the same way. We pay them to respond when you're having your worst day but hope you don't have to use this. ISO is a public protection classification. This rating is the rating of the town and how a homeowner's premium is set. 50% of the grading is fire department related. Currently Sunapee has a 5/5x rating. 24/7 hour response will improve the score. The State of NH says a \$250,000 house will pay on average \$1,100 for the homeowner's premium. .44% of the value of your house is what you pay. Rounded, the total town amount is \$1.5 billion, so \$6.6 million in insurance premiums. If we can better that rate by 5%, that would be a \$330,000 savings per year, which is the cost of both warrant articles.

Mike Jewczyn said there is an old firefighting adage that says 90% of the job is showing up. People say that's stupid but everyone in this room are entitled. When he calls 911, someone has to come. What this initiative does for the FD is to have someone guaranteed to respond. It all starts with having two people that show up.

What happens when no one shows up? You have to have something where your entitlement allows you to call 911 and someone shows up. That's what this does.

John Augustine that the handout says currently there is Per Diem staffing Monday through Friday, 8 am until 4 pm. He was wondering if there could be a way where days and times that there are more calls could be staffed and was there any discussion to have something other than where we are today to going to 24/7 coverage?

Josh Trow said the issue with filling the 8 hour shift is in restricting the pool with who could fill it. The 24 hour shift with increase in pay is to increase the goal of filling shifts. The point of this is that no matter the time the call comes in, there is someone there to respond. They felt that taking this leap now and giving the people the coverage, they expect was right. JT had personally called 911 five times last year and had varied response times and various departments respond.

John Augustine said every Friday the police department sends out a report. He asked, given these fire department increases, should we expect, there will be an equal level of communication? The Moderator called this out of order.

Mark Scott asked what's the monetary cost to install sleeping quarters?

Chief Galloway said male and female bathrooms with showers are all set. The ambulance crew has been utilizing this for 3 years already. Volunteers are working on getting rooms set up.

Mark Scott said that your ISO rating is primarily set from the distance of your house to the municipal water supply.

The Moderator asked for questions or discussion on the Article, being none, he moved it to the official ballot.

Yes 336 *No 448

Article 19: Shall the Town raise and appropriate the sum of up to \$38,711.00 to make the current part-time Recreation Director a full-time fully benefited position? The current budgeted hours provide 30 hours a week. This will bring the position to 40 hours a week. This sum covers 9 months of wages and benefits. If approved, it is intended that this funding will remain as part of the operating and default budget for the future. *The Board of Selectmen recommend this appropriation.*

Charlene Osborne, Chair of the Recreation Committee, said they have been running the department with a part time recreation director. They only have seasonal summer staff, there are no assistants or person to do paperwork. The prior director had a 30 hour per week job. Someone stepped in as coordinator, but still can't do the job in 30 hours. The need for a full-time director has been needed for years and

more than 30 hours per week. They can't offer the current level of programming next year without a full time director. She feels this is something that is needed.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

Yes 377 *No 417

Article 20: Shall the Town raise and appropriate the sum of \$115,000.00 to be added to the Fire Apparatus and Equipment Capital Reserve Fund previously established? (There is currently \$699,721.59 in said reserve fund.) *The Board of Selectmen recommend this appropriation.*

Josh Trow explained capital reserve plans and the increasing costs. He spoke about how departments have a plan for future purchases and these capital reserve funds.

Chief Galloway spoke that \$115,000 won't be enough for future purchases. He spoke of grants and how one of the vehicles they purchased was from a grant. They are trying to save some of the money for equipment for capital reserve. Future truck purchases are going to increase.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

Yes 388 *No 394

Article 21: Shall the Town raise and appropriate the sum of \$135,000.00 to be added to the Highway and Transfer Station Equipment Capital Reserve Fund previously established? (There is currently \$121,162.26 in said reserve fund.) *The Board of Selectmen recommend this appropriation.*

Josh Trow said the gist is the same as the prior, just different equipment

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 435 No347**

Article 22: Shall the Town raise and appropriate the sum of \$25,000.00 to be added to the Used Highway Equipment Capital Reserve Fund? (There is currently \$66,415.26 in said reserve fund.) *The Board of Selectmen recommend this appropriation.*

Josh Trow said this is tied to used equipment and is at the discretionary expense of the selectboard. He gave examples of past purchases.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 454 No325**

Article 23: Shall the Town raise and appropriate the sum of \$20,000.00 to be added to the Town Buildings Maintenance Capital Reserve Fund previously established? (There is currently \$106,890.02 in said reserve fund.) *The Board of Selectmen recommend this appropriation.*

Scott Hazelton, former Highway Director, explained that in the past 5 years this has helped replace the roof on the Safety Services Building and paint it. Those weren't planned but this helped pay for it. This year they are asking for less.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 471 No310**

Article 24: Shall the Town raise and appropriate the sum of \$50,000.00 to be added to the Highway Garage Infrastructure Improvements Capital Reserve Fund previously established? (There is currently \$98,427.56 in said reserve fund.) *The Board of Selectmen recommend this appropriation.*

Scott Hazelton said this fund is for getting water and sewer service to the highway garage from the library property. This has been in plan for a couple years now.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

Yes 365 *No 417

Article 25: Shall the Town raise and appropriate the sum of \$100,000.00 to be added to the Town Road Bridges Capital Reserve Fund previously established? (There is currently \$77,122.57 in said reserve fund.) *The Board of Selectmen recommend this appropriation.*

Scott Hazelton said that bridge repair costs and maintenance has increased substantially, and one bridge cost has doubled. Josh Trow said any bridge that is less than 10 feet in span are the Town's responsibility. Scott Hazelton said the Town is on the hook for some of the bridges the State inspects.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 540 No242**

Article 26: Shall the Town raise and appropriate the sum of \$25,000.00 to be added to the Dirt Roads Paving Capital Reserve Fund previously established? (There is currently \$91,123.45 in said reserve fund.) *The Board of Selectmen recommend this appropriation.*

Scott Hazelton said we do have a draft plan that's been prepared and will be discussing this plan with the Board further in the future.

John Augustine said there was a survey to people who live on dirt roads if they want it paved. He hasn't heard anything about this. Will there be a survey?

Scott Hazelton said there will be a survey.

John Augustine said that was a little vague. When can we expect that survey and the plan to present to the public and in what sequence?

Josh Trow said this was low on the priory list. These roads have been dirt roads for quite some time. This is also for completing partially paved roads, not just dirt road conversions. It's on the radar but not a top priority.

John Augustine said given that response, this could not have been asked for this year.

Josh Trow said a number of concerned citizens raise their concerns in the spring time and we need to put away a little every year to pay for these future projects. This is our way to chip away at those plans.

The Moderator asked for questions or discussion on the Article being, none he moved it to the official ballot.

***Yes 468 No315**

Article 27: Shall the Town raise and appropriate the sum of \$3,800.00 to be added to the Cemetery Expendable Trust Fund previously established for the general maintenance and care of burial lots of the Cemeteries, and to authorize the transfer of said sum from the December 31, 2022, Unassigned Fund Balance? (There is currently \$69,239.83 in said trust fund.) *The Board of Selectmen recommend this appropriation.*

Josh Trow said this funding is for mowers, headstone repairs, and more space. There is only so much space in the cemeteries, and we'll have to purchase more.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 561 No 215**

Article 28: Shall the Town raise and appropriate the sum of \$1,500.00 to be placed in the Conservation Commission Fund previously established, to be used for conservation purposes in accordance with RSA 36-A? (There is currently \$130,806.00 in said fund.) *The Board of Selectmen recommend this appropriation.*

Josh Trow said every year the Conservation Commission asks for \$55,000 as a starting point. Change in use tax is split with them. They received \$97,000 in Capital Reserve Funds. They were gracious to ask for less this year.

The Moderator asked for questions or discussion on the Article, being none he moved it to

the official ballot.

***Yes 525 No 256**

Article 29: Shall the Town raise and appropriate the sum of \$5,000.00 to be placed in the Milfoil Control Non-Capital Reserve Fund previously established? (There is currently \$10,553.89 in said reserve fund.) *The Board of Selectmen recommend this appropriation.*

Josh Trow said the LSPA does a lot of work to keep the lake clean. The money isn't just used for milfoil control, it also is used for zebra mussels, phosphates, and lake host. Clean water supply is important to this town, and this isn't much to pay to support this. The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 612 No 167**

Article 30: Shall the Town raise and appropriate the sum of up to \$50,000.00 to be placed in the Veteran's Field Capital Reserve Fund previously established? (There is currently \$18,174.23 in said reserve fund.) *The Board of Selectmen recommend this appropriation.*

Charlene Osbourn said the Committee originally wanted to propose same article as last year. The Advisory Budget Committee didn't think this was fiscally responsible. They are asking for \$50,000 to go into this fund. They would like to see this go forward and already have spent \$50,000. They want to seek grant funding. One grant they know of would pay for half the project if approved. Grant paperwork will be a two year process. Recreation hasn't asked for more money. She hopes people support this to move forward with grant funding. Info can be found of recreation website.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 429 No353**

Article 31: Shall the Town raise and appropriate the sum of \$220,000 to purchase and equip a new dump/plow truck for the Highway Department, authorize the withdrawal of up to \$220,000 from the Highway and Transfer Station Capital Reserve Fund previously established for that purpose, and authorize the sale or trade-in of the existing dump/plow truck (H6), with proceeds from the trade-in or sale to be used to reduce the amount withdrawn from said fund? *The Board of Selectmen recommend this appropriation.*

Scott Hazelton said they are looking to replace truck H6. In 2014 they created vehicle maintenance tracking program. Since purchased, H6 has cost the Town 1 ½ the original purchase price. It's time to replace this truck with a new one.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 490 No280**

Article 32: Shall the town raise and appropriate the sum of up to \$70,000 to purchase and equip a new truck for the Water & Sewer Department, authorize the withdrawal of up to \$70,000 from the Water & Sewer Department Replacement Fund previously established for such purposes, and authorize the sale or trade-in of the existing 2005 Chevrolet Panel Truck (W3), with proceeds from the trade-in or sale to be used to reduce the amount withdrawn from said fund?

Recommended by the Board of Selectmen.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 502 No263**

Article 33: Shall the Town raise and appropriate the sum of up to \$45,000 to fund the replacement of the manhole at the Garnet Hill/Stone End Road Intersection, and to authorize the withdrawal of said funds from the Collection System Replacement Fund previously established for such purposes? ***Recommended by the Board of Selectmen.***

Dave Bailey said this manhole needs to be repaired. On the 4th of July last year, the pipes came apart and it wasn't an easy fix. They got it together now but needs to be rehabbed.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 503 No 254**

Article 34: Shall the Town vote to modify the elderly exemption from property tax in the Town of Sunapee under RSA 72:39-a, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years \$50,000; for a person 75 years of age up to 80 \$70,000; for a person 80 years of age or older \$90,000. To qualify, the person must have been a New Hampshire resident for at least 3 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$34,000 or, if married, a combined net income of less than \$41,000; and own net assets not in excess of \$75,000, excluding the value of the person's residence. ***The Board of Selectmen recommend this appropriation.***

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 630 No 140**

Article 35: Shall the Town vote to modify the Blind Exemption amount, previously adopted in 1987 as per RSA 72:37 of the amount of \$15,000.00. It is proposed to increase this exemption amount to \$23,000.00. This exemption provides that every inhabitant who is legally blind shall be exempt each year from the property tax on a residence to the value of \$23,000.00. *The Board of Selectmen recommend this appropriation.*

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 603 No 167**

Article 36: Shall the Town vote to readopt the provisions of RSA 72:28, II, previously adopted (2006), for an Optional Veterans' Tax Credit at \$500.00 per year, and readopt RSA 72:28-b, the All Veterans' Tax Credit, at \$500.00 per year. This readoption includes the expansion of the eligibility requirements of the Optional Veterans' Credit and All Veterans' tax credit to include individuals who have not yet been discharged from service in the armed forces. If readopted and approved, this article shall take effect for the 2023 property tax year. *The Board of Selectmen recommend this appropriation.*

Josh Trow made a motion to divide the article into two. He stated that the DRA said the Town would need to divide this into two pieces. This was seconded by Sue Gottling. Josh Trow read the two proposed separated articles:

Article 36: Shall the Town vote to readopt the provisions of RSA 72:28, II, previously adopted (2006), for an Optional Veterans' Tax Credit at \$500.00 per year. This readoption includes the expansion of the eligibility requirements of the Optional Veterans' Credit to include individuals who have not yet been discharged from service in the armed forces. If readopted and approved, this article shall take effect for the 2023 property tax year.

Article 36 a: Shall the Town vote to readopt the provisions of RSA 72:28-b, for the All-Veterans' Tax Credit, at \$500.00 per year. This readoption includes the expansion of the eligibility requirements of the All-Veterans' tax credit to include individuals who have not yet been discharged from service in the armed forces. If readopted and approved, this article shall take effect for the 2023 property tax.

Voice vote passed to amend and divide Article 36 into two parts.

The Moderator asked for questions or discussion on the Article 36.

Chris Whitehouse was curious to current tax impact. He thought it was about \$85,000.

Josh Trow said \$85,000 is what they used for budgeting.

The Moderator asked for further questions or discussion on Article 36, being none he moved it to the official ballot.

***Yes 611 No 151**

The Moderator asked for questions or discussion on the Article 36a, being none he moved it to the official ballot.

***Yes 597 No 159**

Article 37: Shall the Town vote to discontinue the **Trustees of Trust Funds Sugar River Account created in 2018**; said funds with any accumulated interest to the date of withdrawal, are to be transferred to the Town's General Fund? **2022 Sugar River Account with \$33.00.** *The Board of Selectmen recommend this decision.*

Josh Trow said this is just cleaning up from the financial reviews that have been happening.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 694 No 85**

Article 38: Shall the Town vote to discontinue the **New Library Building Fund created in 2012**; said funds with any accumulated interest to the date of withdrawal, are to be transferred to the Town's General Fund? **09/30/2022 TD Bank Account with \$0.08.** *The Board of Selectmen recommend this decision.*

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 644 No79**

Article 39: Shall the Town vote to start the process to select a municipal flag to be flown over public buildings and recreational areas in town, beginning with an open call for public submissions for said municipal flag, and then establishing a Town of Sunapee Flag Design Committee which would convene to select finalists to be voted upon by residents of the Town of Sunapee?

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 427 No334**

Article 40: Shall the Town vote to convey the 2.5% fractional ownership interest in property on Oak Ridge Road-Parcel ID 0103-0024-000, bequeathed to the Town of Sunapee F.A.S.T. Squad by Donald R. Osgood, to Janet McAlister of Sunapee, New Hampshire on such terms and conditions as the selectmen may deem appropriate?

Josh Trow said a piece of a parcel had been gifted to the F.A.S.T. Squad. A portion was given back to the owner, but paperwork showed the Town still owned a portion. This article is just to be able to give back the small piece to the owner. This was a gift, so it needs to be voted on.

The Moderator asked for questions or discussion on the Article, being none he moved it to the official ballot.

***Yes 503 No 228**

Article 41: Shall the town remove land on which the Wastewater Treatment Plant is located, and land needed for expansion of the plant, from the town forest? The land to be removed is a portion of the parcel previously known as the Barrett Lot, Map 5, Lot 22. It is anticipated that approximately 24 acres of the 41-acre parcel would be removed. Removal is contingent on the town forest being surveyed and exact boundaries being agreed upon by the Conservation Commission and the Water and Sewer Commission.

Dave Bailey wants to amend the article and read amendment aloud, "Shall the town remove land on which the Wastewater Treatment Plant is located, and land needed for possible expansion of the plant, from the town forest? The land to be removed is a portion of the parcel previously known as the Barrett Lot, Map 5, Lot 22. It is anticipated that approximately 29.5 acres of the 41-acre parcel would be removed. Removal is contingent on the town forest being surveyed and exact boundaries being agreed upon by the Conservation Commission and the Water and Sewer Commission."

Theodore Gallup seconded the motion.

Dave Bailey said this has been in Town Forest for a while, but they need to be ready for anything from EPA in the future to help remove stuff from water. This just allows them to do that.

Katherine Hurd of Nutting Road asked if anyone from the Conservation Commission was present to speak to this. No one came forward.

Dave Bailey said the Conservation Commission has met with the Water and Sewer Commissioner and came to this conclusion together and are in agreement to this change. Josh Trow asked if this change is based on a survey and Dave Bailey said yes.

The Moderator read amendment again:


Shall the town remove land on which the Wastewater Treatment Plant is located, and land needed for possible expansion of the plant, from the town forest? The land to be removed is a portion of the parcel previously known as the Barrett Lot, Map 5, Lot 22. It is anticipated that approximately 29.5 acres of the 41-acre parcel would be removed. Removal is contingent on the town forest being surveyed and exact boundaries being agreed upon by the Conservation Commission and the Water and Sewer Commission. *This warrant doesn't affect the tax rate.*

Voice vote to amend Article 41 passed.

The Moderator asked for questions or discussion on the Article, being none, he moved it to the official ballot.

***Yes 471 No 275**

The Moderator adjourned the meeting at 11:22 pm.


Joshua P. Boone, Town Clerk

March 20, 2023
Date



SELECTBOARD

To the Citizens of Sunapee,

2023 was a year of upward momentum for our town. Despite the mountain of change that needed to take place in the documentation of policies and procedures within the town (including Investment and Ethics policies) the attitude of the Town team members has been incredibly positive. The culture is changing and the demands are increasing, resulting in turnover in staff and increased pressure on those who remain. Even Mother Nature is throwing challenge after challenge at our town, with stronger and more frequent storms battering our community. Despite all of this, when one comes into Town Hall or any of our town facilities one is greeted with a smile and a “can do” attitude. The fact that this positive vibe is felt while Town employees are facing a challenging landscape speaks to the resilience, tenacity and strong character of our entire Town team.

The year 2023 got off to a big start with an election in March that had Sunapee residents casting their votes for a whopping 41 warrant articles! The vote included passing Zoning article amendment number seven which codified the permissibility of Short Term Rentals (STRs) in various districts within the town. The vote to put controls on STR proliferation then required that the Select Board oversee the development and implementation of an STR registration process. To the detriment of other important town initiatives, the implementation of the STR registration process has been all-consuming for many of the staff in Town. Hopefully, we will be able to complete this initiative and move forward to focus on other pressing needs that will benefit the town in 2024.

Inflation played a big part in the budgeting process in 2023 and is set to do the same for 2024. In addition, in the fall of 2023 the value of properties in Sunapee was reassessed as a result of increased demand by folks wanting to buy here. This puts pressure on taxpayers at a time when costs of operating the Town are increasing. Legal expenses have increased due to the number of lawsuits and complaints filed against the various town Boards, despite the best efforts of these volunteer Boards. The need to set aside funds for capital improvements to roads, bridges and equipment increases with the increased cost of materials and we have not kept our reserves in sync with these increases over the years. All of these issues add to the stresses our taxpayers have felt throughout the year.

It’s important that the Select Board hear from you, the voters of Sunapee. We’ve worked hard to find a way to make our members accessible to the townspeople outside of our meetings. Currently, Select Board members can be contacted via email, and we attend the Town Manager’s Community Conversation and are available afterwards to hear your thoughts. While I believe that, in large part, the townspeople understand and support the activities of the various Boards, there is a very vocal minority that makes public service more difficult (and undesirable) than it needs to be. The national culture has degraded to the point where slander and libel are accepted. I hope that all residents of our small town can fight against this trend and share differences of opinion in a civil, constructive manner and that the silent majority will become more vocal in support of the Town employees and the volunteers who make Sunapee what it is - our wonderful small Town.

Thank you for allowing the entire Select Board to represent you. It is an honor to do so.

Carol P. Wallace
Chair, Sunapee Selectboard

TOWN MANAGER

Welcome to the 2023 Annual Town Report! As the year closes and I reflect upon all that we have accomplished in 2023, I am grateful to be surrounded by a great team and supported by our Selectboard. We have a phenomenal group of volunteers and elected officials that serve on a multitude of boards and commissions, and their service ensures success in day-to-day Town function as well as progression towards big-picture goals and visions. Their tireless commitment and collaboration are appreciated beyond words.

I am deeply grateful for the members of our Town staff who continue to go above and beyond in serving the Town of Sunapee. It has been another year of change and staffing challenges, but their positive energy, teamwork, innovative ideas, and kindness are building a stronger, more resilient Sunapee. I am also humbled by the care, attention, and extended hours they invest in the strengthening of our Town departments. These efforts come in the wake of the retirements and departures of long-time Town employees in 2021, 2022, and 2023. Along with losing their presence in our Town offices, we also lost decades of institutional knowledge. The commitment and hard work of our current staff are crucial as we navigate this period of transition while continuing to provide essential services to our residents.

There isn't a day that goes by that we don't miss those giants that came before us. Even in their absence, we continue to learn from their legacies and the years of skills and knowledge they provided the Town of Sunapee. While the list of distinguished Town team members to thank is too many to enumerate individually, I would be remiss were I not to take this opportunity to recognize the contributions of our long-time Administrative Assistant, Barbara Vaughn. Barb retired in January 2023 after 15 years of service. Barb's superpower was remembering everyone's name and making sure everyone felt welcomed at the Town Hall. I am personally indebted to Barb for the countless ways she helped me navigate my first year as Town Manager.

While we know that change is inevitable and we will miss our former colleagues, we are now carried by the new energy and ideas brought in with new team members. In 2023, we welcomed a new Human Resources Director, a new Buildings and Grounds Director, a new Highway Director, a new Finance Director, a new Highway Business Manager, a new Highway Foreman, a new Buildings and Grounds Foreman, our first-ever Code Compliance Officer, a new Library Director, a new Assistant Library Director, a new truck driver, a new heavy equipment operator, a new mechanic, and a new Finance Associate.

Bringing up to speed and allowing time for people to step into their positions has been a heavy lift, but also a valuable opportunity. This time has given a space to think critically and intentionally about how we can best revitalize our departments, develop strategies to elevate our internal standards of governance, and create success metrics to guarantee effectiveness in the services we provide our residents. The 2024 budget has concrete inputs and metrics built into key department strategies, emphasizing our commitment to addressing fundamental corrections and laying the groundwork for more coherent policies.

In that vein, our Town team is updating outdated policies, integrating new technologies, and modernizing processes to provide more effective, resident-centered services. Through our newly launched OpenGov site (<https://sunapeenh.portal.opengov.com/>) residents can now apply for, track progress, and pay for various permits and applications online. New applications are being added each day, and we look forward to the many additions in the coming year.

Several substantial projects and important milestones were accomplished in 2023 due to the team's focus and dedication across our departments:

- Kristen McAllister, Tri-Town Chief Assessor, and Joe Devarenne, Tri-Town Assistant Assessor, spent several months working on one of the most difficult reevaluations in recent history. They managed this process with grace, patience, and an unwavering sense of humor. They went out of their way to provide details on the revaluation process and spent more time than they had addressing questions from residents ensuring everyone was being treated equitably.
- Our new Health Officer Doug Gambsy, supported by Allyson Traeger, the Town team, LSPA, and several key community members made the adoption of a new septic regulation possible. This regulation is an important step in protecting our watershed and shoreland buffers.
- In March of 2023, due a grant awarded to the Sunapee Fire Department, the Town of Sunapee Selectboard accepted unanticipated revenue in the amount of \$50,000.00 from the State of New Hampshire Governor's Office for Emergency Relief and Recovery – the APRA SFRF Locality Equipment Matching Program Application Award.
- In April of 2023, the Town of Sunapee Selectboard accepted a new Fire Boat that was generously donated to the Sunapee Fire Department.
- In July of 2023, the Town of Sunapee Selectboard adopted the Short-Term Rental Regulation after months of discussion between the Selectboard, Planning Board, Zoning Board, and community members. As the Short-Term Rental process continues to evolve, we want to express our gratitude for the patience and understanding of property owners. We are continuing to streamline our registration platform to enhance clarity, efficiency, and user experience.
- In August of 2023, the Town of Sunapee Selectboard accepted unanticipated funds for the Sunapee Fire Department in the amount of \$221,860.95 provided by FEMA via the Assistance to Firefighters grant for equipment.
- The Town of Sunapee Selectboard adopted a new fee schedule for the Beach and Transfer stickers and updated the Transfer Station Ordinance - eliminating outdated language and integrating a new cold weather policy. They also updated a new fee schedule for the Planning, Zoning, and Compliance department. Countless hours went into researching the fees and regulations in other towns in order to create and deploy a more equitable and holistic approach.
- Throughout the year, the Highway department has fostered several key relationships with various community groups including, but not limited to, Oakledge, LSPA, and the Sunapee Yacht Club.
- The Police Department has undertaken a huge project in updating all their policies and ushering in a new accreditation program.
- The Sunapee Fire Department, with the support of other Town and State departments, masterfully contained an oil spill that took place in Sunapee Harbor. Their prompt response, coordinated efforts, and clear communication with residents and Harbor businesses were key to mitigating a potential environmental crisis.
- The Planning, Zoning, and Compliance department supported a well-attended Master Plan focus group discussion, complementing the Master Plan Survey and providing valuable community insight.
- The Recreation Department supported a Recreation Needs Assessment survey in partnership with the University of New Hampshire, which should yield results in early 2024. The Recreation Department also facilitated several crucial renovations to Dewey Field.

- The Conservation Commission took on several important projects, including the completion of the Natural Resources Inventory and Conservation Plan, which can be found on the Town Web Site and/or the Abbott Library.
- The Selectboard worked determinedly to update several policies, including the Right to Know Policy, the Ethics Policy, and the Rules of Procedure policy. They also adopted their first Investment Policy.
- The Finance team instituted new practices and modernized systems.
- The Human Resources department established a Human Resources Working Group and has taking on the task of updating the outdated employee manual.

The above list is not exhaustive of all the work being done by our team, but it does give some insight into the breadth and depth of work being undertaken to achieve industry standards, meet the needs of Sunapee residents, and to professionalize the entirety of the organization. To those projects and teams that we not listed, please know that the oversight was not intentional. We commend all the work you have completed this year and all you contribute to the success of Town administration.

We foresee 2024 bringing stability on the staffing front, allowing more consistent and effective systems. I am confident in the abilities of our Department Heads and trust their leadership will continue building on the many initiatives that started in 2023. As our new staff members settle into their roles, I look forward to seeing them flourish and the unique perspectives and skills that they bring to our team. We know that it will be a busy year, and already anticipate a number of large projects that will require effective communication and collaboration to be successful. I consider myself lucky to be surrounded by a group of individuals whose dedication, ingenuity, and commitment to both their work and to one another can bring any vision to life and help our Town grow into its highest potential.

Respectfully Submitted,

Shannon Martinez, Town Manager

TOWN CLERK & TAX COLLECTOR

As I sit down to write this report, I reflect on many of the wonderful interactions I've had with the residents and property owners of Sunapee this year. One of the most impactful moments was being able to certify a home birth here in Sunapee and assist the parents in filing the required paperwork with the Division of Vital Records. In 2023 there were 12,071 births in New Hampshire and only 255 (2%) of those were home births. Given this statistic and knowing that Betty Ramspott had only certified a home birth twice during her 25 years as Town Clerk, really drove home how special it was to be able to do that for this family.

2023 was a busy year for the Town Clerk's Office. We completed the following number of transactions:

- Auto Registrations: 6,107
- Boat Registrations: 692
- Dog Licenses: 725
- ATV/Snowmobile Registrations: 77
- Vital Record/Marriage License Requests: 241

Approximately 17% (\$258,740.68) of town clerk and 18% (\$4,320,056.46) of property tax transactions were submitted online. If you choose the online ACH option, a 95-cent convenience fee is added and your payment is secure, guaranteed to get to us, and applied the following business day. The cost of a first-class stamp is 66-cents (and increasing to 68-cents in 2024) and could take multiple days to arrive.

At the time of writing this report, the collection rate for 2023 property taxes is 97%. Thank you to all of the Sunapee property owners who are so prompt with paying their property tax bills. A goal of mine in 2023 was to be able to provide property owners with the ability to opt-in to receiving their property tax bills electronically. I am happy to say that we now have this option available for you. If you would like to have your property tax bill emailed to you rather than mailed, please contact me and I would be happy to sign you up for paperless property tax billing. In addition, PDF copies of all property tax bills are now available online on the Sunapee Tax Kiosk website. If you misplace the original bill we mailed you, you can conveniently view and/or print off a copy of your tax bill from that website directly, rather than calling our office to request a copy and waiting several days for it to arrive in the mail.

As a reminder, all dogs 4 months or older are required to be licensed by April 30th of each year. Please make sure your dog's rabies vaccine is current as we are unable to license a dog if their rabies vaccine has expired. Dogs not licensed prior to June 1st will be subject to a \$25 fine. In 2023, there were only 4 dogs that did not have their licenses renewed. I thank all Sunapee dog owners that have completed the process to license their dogs.

In addition to my role as the Sunapee Town Clerk & Tax Collector, I am a member of the New Hampshire City & Town Clerks' Association Executive Board where I serve as the co-chair of the Dartmouth Lake Sunapee Region and am a member of the legislative committee. I also am a member of the New Hampshire Tax Collectors' Association where I serve as the co-chair for Sullivan County. Being active in these associations, I have the great opportunity to interact with and receive important updates from our State partners at the DMV, Secretary of State's Office, and Vital Records Administration on a monthly basis. I feel this allows me to better serve the Sunapee residents and property owners, and as a town, Sunapee has a presence in Concord.

On behalf of Deputy Town Clerk & Tax Collector Ian Lawson and myself, thank you for being such wonderful customers and fellow community members. We look forward to serving you in 2024.

Respectfully submitted,
Joshua P. Boone
Town Clerk & Tax Collector

ABBOTT LIBRARY



2023 was another great year at the Abbott Library! We continue to be a center of education, information, imagination, and enjoyment in Sunapee. Library visits, new members, circulation (including print, non-print, and electronic resources), and programming are all up from recent years. And in other exciting news, Justin Levesque has returned to the position of Assistant Director, and is already bringing his creative energy to all aspects of the library, including the Book and Film Clubs. We have also hired a dynamic Youth and Children's Librarian, Kyler Wesner, who starts in January. The previous director, Melinda Atwood, who guided the library so well during her tenure, and who even managed to bring the library out of COVID lockdowns even stronger than it had been before, accepted the position of Assistant State Librarian this spring, and I started my tenure in June.

The Abbott Library has been a busy place! More than 25,000 visitors came to the library in 2023, and we signed up nearly 250 new patrons. Our library materials (print and non-print) continue to circulate briskly. In addition to curating our print, DVD, CD, and Audiobook collections, we have added more items to our Library of Things, which offers patrons the chance to check out "non-traditional library" items, such as Pickleball paddles, gardening tools, video games, a telescope, snow shoes, and a hotspot. Our circulation numbers indicate that we are continuing to collect and maintain materials that resonate, and our circulation team continues to serve our patrons well.



We also expanded our e-content and provided nearly 750 training and help sessions to assist patrons with accessing our online materials. Our foreign language training app (Mango), streaming subscriptions, collections of eBooks and eAudiobooks, Ancestry.com subscription, and our online subscription to the New York Times have all proved popular with patrons. In 2024, we look forward to continuing to build our electronic resources and providing training for those who would like help using them.



Our programming has also continued to thrive and provide enrichment for patrons of all ages. With the support of the Friends of the Abbott Library, in 2023, we offered more than 150 programs for families and adults that were attended by nearly 2,300 people, both increases over previous years. In addition to staples like our fun Summer Reading Program, afterschool programs, story time, and Mah Jongg Club, we started Pickleball in the Parking Lot, Friday Night Films, a Fiber Arts Club, and Engaging with Animals, which brought presenters from VINS, the Southern Vermont Natural History Museum, the Audubon Society, Monadnock Falconry, and the Squam



Lake Science Center. We also hosted a tie-dye event, flower arranging programs, puppet shows, genealogy workshops, creative gift-wrapping (continued to next page)



instructional sessions, crafting for adults and children, STEM sessions, programs on NH's history and archeology, and other engaging and informative offerings. We look forward to expanding our programming presence even further in 2024, as we launch a new Winter Reading Program, start a Getting to Know New Hampshire slate of events, and host Community Health Conversations that will focus on issues such as water and outdoor safety, while also continuing and expanding our seasonal events schedules, which include the Summer Reading Program and support for Sunapee's summer day camp.



In 2023, we continued the tradition of collaborating with other departments across Sunapee to bring programs and enrichment.



Partnering with the Sunapee School District brought popular children's book author, Ralph Fletcher to town, and also resulted in read along and story time opportunities and an internship program. A collaboration with the Department of Recreation and General Buildings and Grounds created three makeshift Pickleball courts in the Abbott Library parking lot, and with the extensive help and expertise of several dedicated volunteers, we held Pickleball tutorials and pick-up sessions throughout the fall. In December, a

collaboration between the Welfare Department, Town Hall, and the Library brought five trees from the annual Festival of Trees celebration to the Library for the first time. A partnership with the Sunapee Gardeners created a beautiful daffodil-filled space in memory of Betty Reid, a former Sunapee Gardner and Abbott Library Trustee, and taught children from Sunapee's afterschool program about the importance of this early spring plant. In 2024, we look forward to building on these partnerships and forging others!



Our space saw some exciting changes in 2023 with renovations to the Children's Section that include honeycomb seating and storage. In 2024, we look forward to creating a new dedicated Graphic Novel section, creating an engaging Teen Section, and moving our Youth and Children's Librarian into the Children's Section, so that he can better support families visiting the Library. Thank you to the Abbott Library Foundation for supporting these changes!

And thank you to the Friends of the Abbott Library and the Abbott Library Foundation for all of their support for our programming and capital improvements, which totaled \$51,000 in 2023. Their non-taxpayer funded support enhance all aspects of the library, and we greatly appreciate them and the dedicated volunteers who serve on those organizations and all who contribute to them.



Respectfully submitted,

- Malia Ebel, Director
- Justin Levesque, Assistant Director
- Brittany Blomquist, Technology & Outreach Librarian
- Terri Rounds, Library Aide
- Ruane Miller, Library Aide
- Alex Grout, Library Aide
- Wendy Lilly-Hansen, Saturday Library Aide
- David Sanberg, Saturday Library Aide
- Brian Gebo, Custodian
- Barbara Fitzgerald, Library Aide Substitute
- Liz Moulton, Library Aide Substitute

ABBOTT LIBRARY ANNUAL STATISTICS

	2023	2022	2021
Library Use:			
Total Circulation	53,155	46,970	43,008
Library Visits	24,094	21,245	15,310
Active Borrowers	1,254	1,225	1,120
New Registrations	245	196	216
Internet Usage & Public Computer Sessions		3,603	4,152
eBooks Downloaded	3,039	2,684	2,290
eAudiobooks Downloaded	4,628	4,279	3,537
Online Tools	9,180	3,108	
Website Visits	16,283	14,111	14,834
Programming:			
Adult Programs	63	56	46
Adult Program Participants	638	453	476
Family Programs	92	91	73
Family Program Participants	1,686	1,404	1,135
Meeting Room Usage in Hours:			
Activities Room	316	276	108.50
Conference Room	280	185	0
Materials Added:		Materials Deleted:	
Adult Fiction	569	39	
Adult Non-Fiction	290	23	
Audiobooks	76	233	
Young Adult	168	82	
Children	457	704	
DVDs	283	15	
Music CDs	43	2	
Library of Things	28	0	
Total:	1,859	1,098	
Inter-Library Loans (through NH ILL):			
Lent by Sunapee	1308	1,008	990
Borrowed by Sunapee	980	843	863
Volunteer Hours:			
Volunteer Hours	1,325.5	1,337.2	1,285.5

ASSESSING OFFICE



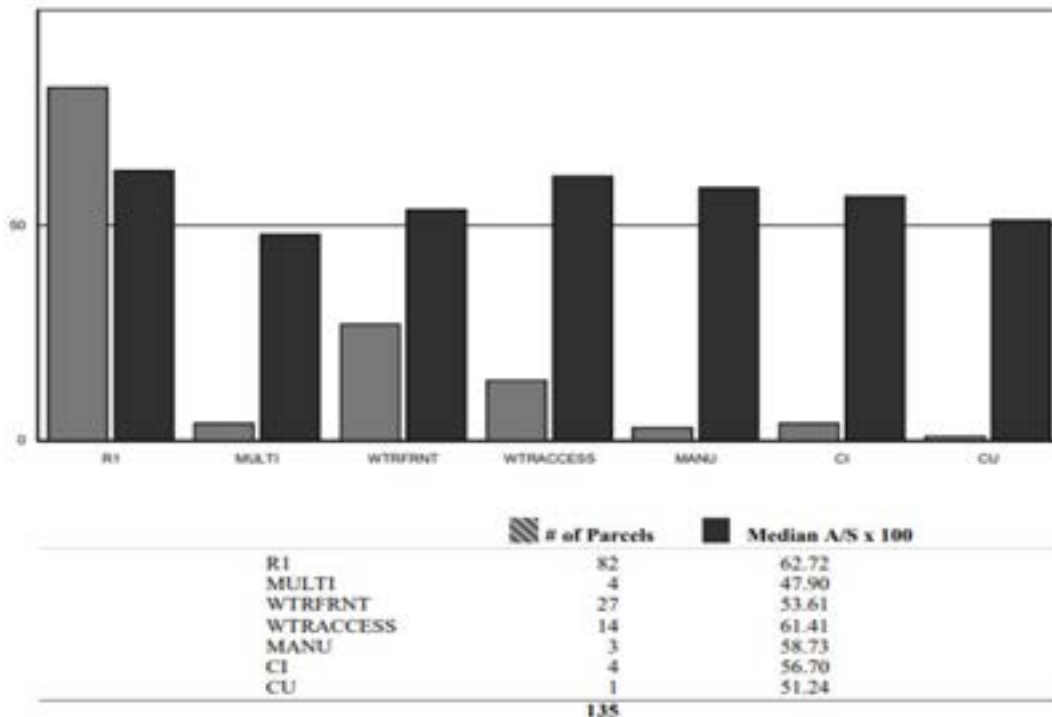
Year in Review From The Assessing Office – 2023

It's been a very busy year for the Tri Town Assessing Office due to State Requirements regarding assessed values, we updated values close to 100% of market value as of April 1, 2023, for both New London and Sunapee. The main need to perform an update is proportionality in taxation, in that whether you own a piece of vacant land, a boatslip, a property on Lake Sunapee, or a modest home in the woods, every property is at the same level of assessment, so that all taxpayers are contributing to their fair share of the burden.

Before the revaluation, the overall assessment to sale ratio was 58.7% was fair market value. That overall ratio is then used to equalize the towns value to 100% for purposes of apportioning the Sullivan County portion of the tax bill as well as the SWEPT (State Education tax). The problem when equalizing overall values is it's not proportional to all property types.

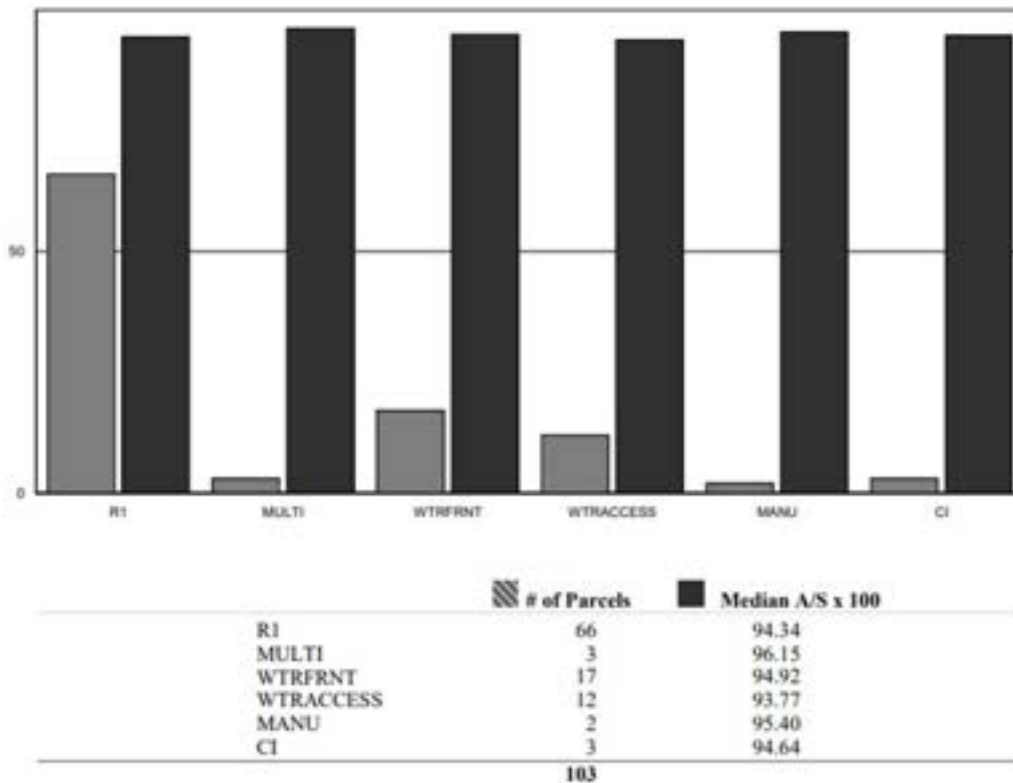
Below are Sunapee statistics prior to the revaluation, as shown, not all property types were trending at 58.7 percent of current market value. By updating all assessments to near market value, fairness occurs.

Sunapee: Median A/S Ratio by Improved Use



After the Revaluation, not only are the property values in line with market activity, statistically with are compliant with standards put forth by New Hampshire Assessing Standards Board. Below, is where the statistics after the revaluation are shown.

Sunapee:Median A/S Ratio by Improved Use



State Standards require the overall assessment to sale ratio be between 90%-110% of Fair Market Value, Sunapee is compliant at 95%

Coefficient of Dispersion – The (COD) is a measure of assessment equity and represents the average deviation of a group of ratios from the median ratio expressed as a percentage of the median. A COD is calculated for the entire sampling and for each stratum. As per National Assessment Standards, CODs should be under 20 in rural and recreation areas, under 15 for older heterogeneous and under 10 for new, more homogeneous areas. Since New Hampshire is generally rural and has diverse property types the state standard is 20. Sunapee is compliant at 5.01

Price Related Differential – The (PRD) is calculated by dividing the mean ratio by the weighted mean ratio. It measures vertical inequities (differences in the appraisal of low-value and high-value properties) in assessments. PRDs greater than 1.03 tend to indicate assessment regressivity (lower value properties assessed at higher ratios. PRDs less than .98 tend to indicate assessment progressivity (lower-valued properties assessed at lower ratios than higher-valued properties). PRDs in New Hampshire should be between .98 and 1.03 during the year of certification. Sunapee is compliant at 1.007

This report is being written after tax bills have been mailed using the new assessments, taxpayers sometimes feel the only mechanism to challenge their tax bill is thru the assessment. In fact, the only function we perform is how the total pie (State Education, Local School, and County and Municipal budgets) is divided based on assessed values. The assessment function is a totally separate process from the budget process. Simply saying, “My Tax Bill Is Too High” is not a reason to adjust an assessment. We are regularly monitoring the relationship between assessment and sales price. The goal is to keep all classes of property (low value, high value, waterfront, non-waterfront and vacant land) at a similar assessment to sale price relationship.

The assessor's office constantly monitors the Real Estate market and if the time ever comes to adjust values downward we are poised to do so. Again, we will monitor the market and make appropriate adjustments if and when necessary to obtain fairness and equity among all classes and types of property

I would like to take this opportunity to thank the citizens for the opportunity to serve you over the past nearly 17 years. I look forward to a cooperative and amicable relationship for many years to come. I would also like to thank staff, Allyson Traeger(Land Use and Assessing Coordinator) and Joe Devarenne (Assistant Assessor) who are both very capable and dedicated employees. They make my job more enjoyable. If you have any questions regarding how assessments are done or about your particular assessment, please feel free to call or stop by the Town Office.

Respectfully submitted,

Kristen McAllister, Chief Assessor

“No act of kindness, no matter how small, is ever wasted.” – Aesop

ASSESSING OFFICE MISSION STATEMENT

SERVICES PROVIDED:

The Tri-Town Assessing Staff provides professional and technical services to the three-member towns including Sunapee, New London and Newbury. The Department is responsible for discovering, identifying, and valuing all real estate within town boundaries. The Department provides real estate data including property record cards, maps (hard copy or GIS), specialized reports, ownership information, explanation of the assessment process, and various other information services. The Department manages an assessment roll of about 8,600 parcels totaling over 5.5 Billion Dollars in property value.

DEPARTMENT OBJECTIVES:

- Maintain fair and equitable assessments.
- Provide a high level of customer service.
- Perform assessment function within budget.
- Comply with State Standards, Laws and Rules.
- Conduct town business in an ethical manner.
- Address abatement requests in a timely and professional manner.
- Adequately defend assessments.
- Provide statutorily required reports in a timely manner.
- Process property ownership changes.
- Expand staff knowledge base in the appraisal/assessment field.
- Assist other town departments with vital data and analysis.
- Provide digital information, via the Internet, including assessment data.
- Ensure that the taxpayer is well informed.
- Provide the best possible assessing program in an efficient and cost-effective manner.

PROPERTY TAX RELIEF PROGRAMS

The following tax relief programs are permitted by State law and adopted by Town Meeting. Applications are available by the Assessor's office, online at the Town of Sunapee website: www.town.sunapee.nh.us or the NH Department of Revenue website: www.nh.gov/revenue.

Abatements: Per RSA 76:16, property owners who believe their property is assessed incorrectly or that the assessment is disproportionate to other similar properties may apply to the Board of Selectmen for abatement.

Filing deadline: March 1st

Blind Exemption: Per RSA 72:37, every inhabitant owning residential real estate, who is legally blind as determined by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Department of Education may apply for an exemption off the assessment of their residential property. Applicants must be a resident of Sunapee.

Benefits—reduction of assessed value: \$23,000.

Filing deadline: April 15th

Elderly Exemption: Per RSA 72:39-a and RSA 72:39-b, residents over 65 years of age who meet income and asset limits may apply for an exemption off the assessment of their property. A single resident must have a net income under \$34,000 and married residents must have a combined net income under \$41,000. Applicants cannot own assets in excess of \$75,000 (excluding the value of the residence and residential land up to two acres). Applicants must be a resident of Sunapee and must have lived in the State of New Hampshire for three (3) years, as of April 1st. Approved applications will receive the following reductions off their assessed value:

Benefits—reduction of assessed value: ages 65 – 74: \$50,000; ages 75 – 79: \$70,000; age 80 and over: \$90,000.

Filing deadline: April 15th

Veteran's Tax Credit: Per RSA 72:28, a resident who has served in the armed forces in qualifying wars or armed conflicts and was honorably discharged; a resident who served in any war or armed conflict that has occurred since May 8, 1975 in which the resident earned an armed forces expeditionary medal or theater of operations service medal; individuals who have not yet been discharged; or the spouse or surviving spouse of such resident, may qualify for a \$500 tax credit. The surviving spouse of any person who was killed or died while on active duty, so long as the surviving spouse does not remarry, may qualify for a \$2,000 tax credit. Applicants must be a resident of Sunapee and must have lived in the State of New Hampshire for at least one year, as of April 1st. Any person who has a total and permanent service connected disability or is a double amputee or paraplegic because of a service connected injury, and has been honorably discharged, may qualify for a \$2,000 tax credit.

Filing deadline: April 15th

All Veteran's Tax Credit: Per RSA 72:28-b, the credit granted under this section shall be the same as the amount of the standard or optional veterans' tax credit. A town or city with an existing standard or optional veterans' tax credit under RSA 72:28 prior to August 18, 2016, adopting the credit under this section, may phase in the amount of the all veterans' tax credit over a 3-year period to match the standard or optional veterans' tax credit. A person shall qualify for the all veterans' tax credit if the person is a resident of this state who is a veteran, as defined in RSA 21:50, and served not less than 90 days on active service in the armed forces of the United States and continues to serve or was honorably discharged or an officer who continues to serve or was honorably separated from service; or the spouse or surviving spouse of such resident, provided that training for active duty or state active duty by a member of the national guard or reserve shall be included as service under this paragraph; provided however that the person is not eligible for and is not receiving a credit under RSA 72:28 or RSA 72:35.

Filing deadline: April 15th

Solar Tax Credit: Per RSA 72:62, the Town of Sunapee has adopted a solar energy system exemption equal to 100% of the ad valorem value of the solar energy system from the assessed value, for property tax purposes, for persons owning real property which is equipped with a —solar energy system as defined in RSA 72:61.

Filing deadline: April 15th

CEMETERY COMMISSION

The complete records of Sunapee cemetery burials and cemetery lots, digitized in 2022, can be seen at the commission's webpage: town.sunapee.nh.us/cemetery-commission

Interesting histories of all seven town cemeteries and ancient burial practices, along with our By-Laws and Regulations are also posted at the web-page. We take this opportunity to remind the community to report cremains interments to the commission prior to burial.

2023 Vault Burials

<u>Death Date</u>	<u>Name</u>	<u>Cemetery</u>	<u>Lot</u>	<u>Grave</u>
4 Jan 2023	Janet (Bloom) Grevstad	New Eastman B	Lot 86-A	G2
6 Jun 2023	Robert L. Polleys, Jr	Old Eastman W Ext	Lot 55	G3

2023 Cremains Burials

<u>Death Date</u>	<u>Name</u>	<u>Cemetery</u>	<u>Lot</u>	<u>Grave</u>
18 Jan 2023	Garrett Bruce Key	New Eastman D	Lot 81-D	G2
31 May 2023	David M. Key	New Eastman D	Lot 81-D	G2
27 Jun 2020	Priscilla (Davis) Key	New Eastman D	Lot 81-D	G2
12 Jan 2023	Marion Hoffmann	New Eastman B	Lot 42-A	G1
10 Feb 2023	Betsey Jane Wiggins	Old Eastman W Ext	Lot 18	G2
2 Oct 2022	Roger Alan Avery	New Eastman A	Lot 47-A	G2
24 Jan 2020	David F. Coury	New Eastman B	Lot 17-B	G2
13 May 2016	Jeanne (Donoghue) Sullivan	New Eastman B	Lot 62-B	G4
4 Oct 2023	George M. Mirsberger	New Eastman B	Lot 79-B	G2
23 Jun 2022	Leo J. Salonen	New Eastman B	Lot 72-B	G2
2 Nov 2023	Dorothy J. (Wagner) Riley	New Eastman A	Lot 77-A	G1

Respectfully submitted,
Jeffrey Trow, Chair
Barbara Chalmers, Secretary



CONSERVATION COMMISSION

2023 was a busy year for the Conservation Commission. The new Sunapee Natural Resources Inventory (NRI) report was completed early in the year. It is available for view at the library, town hall, and at our website: town.sunapee.nh.us/conservation-commission

Work began to implement the new NRI Action Plan. Efforts are underway to map the locations of invasive plants and gather information regarding control programs used elsewhere in NH. The appearance in Sunapee of Mile-a-Minute weed was brought to the commission's attention. Mapping of vernal pools, the fleeting but important type of wetland habitat that makes its appearance in spring, has also begun. The commission supported the LSPA's work toward new town septic system monitoring and pumping rules. We also continue to provide input on projects under planning board review.

Efforts that began in 2022 to remove the upland forest portion and sewer plant site from town forest designation resulted in a 2023 warrant article which passed. This provides for needed future expansion area of the sewer plant. The wetland and prime habitat zone connecting conserved lands to the north and south remains in town forest designation.

A new project was begun in 2023 to restore the historic Dewey Woods meadow which has become overgrown. This meadow provides a grassy wildlife and pollinator habitat, allows low-impact recreation, and has a great view of Mt. Sunapee. Work will continue there over the next few years, beginning with limited tree removal at the meadow's perimeter.

Planning is underway to address trail erosion at Ledge Pond land caused by a brook that jumped its bank. Necessary permits will be in hand for restoration work in 2024.

The commission welcomed new members Doug Hanson and Jeff Kellner in 2023. We still need an alternate member.

Town forest hiking trail kiosks were freshly painted and updated with new signage. There are now QR codes at trail heads which provide linkage to our website trail maps and help us gauge trail use. More I.D. disks have been installed at the perimeters of town-owned conservation land.

The commission reviewed many DES wetlands and shoreline permit applications in 2023 and instituted a new procedure for processing and review as recommended by the NH Association of Conservation Commissions in their 6-part wetlands training that several members attended. Two members also attended this year's annual conference and found it very informative.

The Commission heard from community members regarding water quality threat at Otter Brook from a proposed Georges Mills development, proposals to limit ridge line and steep slope development and voted to support a 2024 warrant article for a Perkins Pond watershed study aiming to improve that waterbody's water quality.

We are asking voters in 2024 to level fund our annual \$55,000 appropriation to the conservation commission fund (less income from the current use change tax) that we use to complete conservation projects in town. With greatly increasing land costs and rising costs of conservation easements, our long-standing goal for this fund is now to reach \$425,000, but we are well short. We hope that you will support the commission and land conservation by helping us through your vote to secure funding for this important work.

Thank you.

Van Webb, Chairman

Barbara Chalmers, Secretary

CROWTHER CHAPEL



Another (very wet) successful year at the Chapel with a good number of visitors. They came from near and far, from Florida to New Hampshire and places in between.

As in the past we posted our openings with a variety of local Churches and that did bring in additional visitors.

My thank you to all the Committee Members for being docents helping with setting up, cleaning the Chapel and taking minutes at our meetings.

A special thanks to David Lantz for storing our artifacts at M.J. Harrington's for the Winter. Also thank you to the new owners of the Dexter's Inn, Maria and Paul LaPorte for letting us use the Inn as our monthly meeting place.

The Chapel is Open 4 Sundays a year, on the last Sunday of the months during June, July, August and September from 11.30 until 1.30. A docent will be present to answer any questions about the history of the Chapel.

We are always welcoming additional volunteers, and we had one this year, thank you Mr. Abby from New London.

If anyone is interested in volunteering please get in touch with us via the town office.

Sincerely
Gigi Polleys
Chairperson
Crowther Chapel

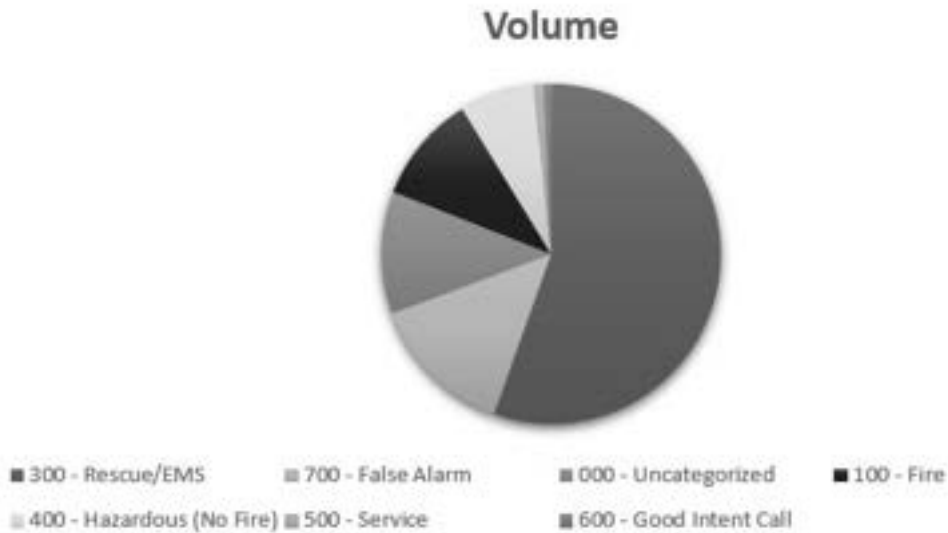
FIRE DEPARTMENT



The Sunapee Fire Department and I would like the community to know that the fire department does its very best to be there for them. I would also like to thank all the members of the Sunapee Fire Department, as well as their families for the flexibility that is required for responding to calls at all hours of the day and night.

Our department responded to just over 700 emergency calls and an overall total of 1549 calls. Every year with more and more people either living in or visiting our community we are getting an increase for service.

Below you will find this year's calls:



000 - Uncategorized	58
100 - Fire	75
300 - Rescue/EMS	405
400 - Hazardous (No Fire)	52
500 - Service	7
600 - Good Intent Call	5
700 - False Alarm	101

Also included this year are our non-emergency calls for service.

11 life safety inspections	15 residential safety checks	8 fireworks permit
107 category 1 fire permits	64 category 2 fire permits	95 category 3 fire permits
480 phone calls into the station	35 details (community related)	31 in service calls



The Sunapee Fire Department has luckily received grants and donations that have helped with the upgrade of many pieces of equipment. We received a grant this year to replace all our air packs for a total of \$231,000.00 As always, we are still applying for more grants to help offset the cost of equipment and supplies.

The fire department has added a few new members this year as well as a few of the members have furthered their training with academy level pro-board classes. With this training the department reaches a new high with over 61% of the dept are now firefighter certified. We always continue to work on in house training such as cold water rescue, pump training, SCBA(self-contained breathing apparatus)

search and rescue and much more.

Sunapee Fire Department is always a proud supporter of town events, such as filling the ice rink, Thanksgiving Day Turkey Trot, High school bonfire, parades and we even helped delivered Santa to the Harbor for visits with our youth.

Sunapee Fire has implemented a new program this year, The Weather Emergency Contact form is found on the town web page under the fire department. The Sunapee Fire Department maintains a list of town residents who may live alone, do not have transportation, be elderly or disabled that the department will check on in the event of severe weather such as a blizzard, ice storm or long duration power failure or another emergency impacting the Town of Sunapee. The department is currently updating the list for the 2024 year and is adding new people who wish to be contacted. Following a major storm, a telephone call is made to check on the well-being of people on the list. If the person can't be reached by phone, a fire department member will go to the home in a department marked vehicle to check on the person. The fire department members will have department identification with them. If you, a family member, or neighbor would like to be contacted in a weather emergency by the Sunapee Fire Department, please send an email with the information listed below to dispatchcenter@town.sunapee.nh.us Please indicate "Weather Emergency Contact List" in the subject of the email. If you wish, you can mail this completed form to Sunapee Fire Department, PO Box 15 Sunapee NH 03782. This contact information remains confidential and is not shared with any other organization. Please contact the Sunapee Fire Department if you have questions.

A couple of reminders. In an emergency it is imperative that we locate your residence as soon as possible. With this said I would like to ask all residents to please make sure you have your house numbers visible from the road. Also, a reminder to change your batteries in your smoke and carbon monoxide detectors twice a year.

For the most part the Sunapee Fire Department is an on-call department; therefore, we respond from home or family activities when it is possible. We are always seeking new members for both Fire and Medical positions. Please contact me, or any member of the Sunapee Fire Department to learn more.

Thank You from myself and the members of the Sunapee Fire Department.

EMERGENCY - DIAL 911

Chief John Galloway
 Sunapee Fire Department
 PO Box 15
 9 Sargent Rd.
 Sunapee, NH 03782
 Phone # 603-763-5770
 Fax # 603-763-7358
 Cell # 603-520-5593



HIGHWAY DEPARTMENT

Winter Maintenance Highlights:

The Winter Maintenance operations began on November 16, 2022, and extended through March 28, 2023. The season witnessed the start with a dense, wet snowstorm accumulating around 4 inches before transitioning to sleet and freezing rain. This pattern, once rare, has become more of a normal occurrence with winters featuring heavy wet snow and milder temperatures. Navigating through the winter proved challenging, especially with gravel roads remaining unfrozen, posing a unique obstacle to plowing efforts.

On January 19, 2023, the board granted approval for a pilot program using treated salt, incorporating magnesium chloride and molasses. The strategic aim is to lower salt-related expenses by reducing overall product usage. The initiative is not only cost-effective but also environmentally conscious, aiming to minimize sodium chloride in the lake and reduce sediment. A significant milestone was achieved in November 2023, with the board endorsing a complete transition to treated salt, fostering enthusiasm within the highway department for this transformative shift.



Treated Salt Pilot Program

Left: Town Office Parking Lot pre-treated the night before the storm, and the initial stages of the melting process are becoming visible.

Center: North Road pre-treated the night before the storm. School traffic helped expedite the melting process.

Right: Birch Point pre-treated the night before the storm & spot treated post-storm to help the melting process, due to limited direct sunlight in the area. (-1° air temp).

Treated Salt Program Implementation:

The board's approval for the Mag-Chloride and Molasses-treated salt program marked a significant leap in our endeavors to reduce winter treatment costs and uphold environmental conservation. Our primary focus remains on the lake, striving to minimize the introduction of sodium chloride, silt, and sediment. Mag-Chloride's versatility extends beyond winter, offering effective dust control on gravel roads, resulting in reduced dust and a firmer road surface. This multipurpose approach promises not only cost savings but also increased efficiency in road maintenance activities.

These initiatives align with our commitment to operational excellence and environmental stewardship, reflecting our dedication to the community's well-being. We eagerly anticipate the positive impact of these measures on both our operations and the overall health of our town.

Treated Salt Saving Equipment from Corrosion:

Top: Photos show the effect of treated salt on equipment, showcasing the removal of corrosion from the loader bucket following prior damage from Super-Sand & Untreated Salt.

Bottom: Demonstrating the process of combining the liquid with Untreated Salt to create Magic-0.



Roadway Maintenance & Repairs:

Despite ambitious plans for comprehensive maintenance, the year posed challenges due to an unprecedented volume of rain in June and July 2023. On July 9th and 10th 2023, an exceptional 8.2 inches of rain fell within 48 hours, more than double the monthly average for June at 4.37 inches and July at 4.64 inches. Consequently, our focus shifted towards addressing road washouts, rebuilding shoulders, and managing drainage issues. Despite these challenges, we effectively carried out paving and ditching operations on Ryder, North Rd, and Lower Winn Hill roads, including the replacement of several culverts. Additionally, we accomplished the long-awaited paving of the Highway garage parking lot.

July 9th-10th Rain Storm:

Left: Flooding aftermath on Hamel Road caused by the storm on July 9th/10th.

Right: Significant shoulder damage on Hells Corner Rd resulting from the July storm.

Respectfully submitted,

Michael Martell, Highway Director

& Team: Nick Moote, Jon Chartier, Jack Quigley, Jim Ouellette, Chris Kelly, Stephen Bowie, and Dan Spear.



BUILDINGS & GROUNDS

In 2023, the Buildings and Grounds Department underwent a significant transformation, evolving into an independent department previously under the jurisdiction of the Highway Department. This pivotal change facilitated the recruitment of a dedicated full-time Director, Foreman, and Laborer for the Buildings and Grounds Department.

During this transformative period, the department demonstrated exceptional proficiency in a substantial project—replacing, relocating, and reconstructing the community sand/salt shed at the transfer station. Meticulously designed for resident convenience, this initiative not only readies us for the imminent winter season but also guarantees our community is well-prepared for any challenges winter may present, whether it's snow, sleet, or ice. Gratitude goes to the dedicated team whose outstanding efforts made this preparation possible.



**Building and Grounds Department:
From Left to Right: Josh Wroblewski
(Director), Kenny Warburton
(Foreman), Ric Beard (Laborer)**

Community Sand/Salt Shed:



Left: The old bin before repurposing it for the new location of the community sand/salt shed.

Center: Capturing the process of rebuilding and replacing blocks to reinforce the base of the new shed.

Right: Showing the relocation of the shed roof to its new location.



Left: Guardrail, that was previously repaired, after withstanding a Memorial Day weekend collision.

Right: Guardrail post-collision and restored back to safeguarding the community and waterfront.

An additional notable achievement included the thorough repair of all guardrails within Georges Mills Harbor. One of the recently repaired guardrails at the Georges Mills dock demonstrated its resilience by withstanding a collision, preventing a truck and trailer from an unwanted lake adventure. Acting swiftly, our team immediately addressed the situation,

restoring the guardrail to its original state. Their prompt and efficient response showcased exceptional work, ensuring the continued safety and integrity of our waterfront.

As we approach 2024, the Sunapee Buildings and Grounds Department stands ready for proactive engagement. Equipped with a fully staffed team, the department is poised to address longstanding projects that were once hindered by time and staffing constraints. The unwavering commitment to efficiency and effectiveness positions the department to reach noteworthy milestones in the coming year.

Respectfully submitted,
Josh Wroblewski
Buildings & Grounds Director

HYDROELECTRIC PLANT

WOW!!! I am pleased to provide this, my 24th, annual report for the Town's Hydro-Electric Generating Plant, which I started operating on July 1, 2000. Due to the high default Eversource energy rates AND the extremely wet 2023, the Plant was able to generate all year and produce a record amount of revenue and near record generation. The default energy rate for January was \$0.22566/KwH, for February through July the rate was \$0.20221/KwH, and the rate was \$0.12582/Kwh for the balance of the year. Production was 2,913,920 Kwh for a record gross revenue of \$524,613.51! Net revenue, after paying the net metering aggregator, was \$425,442.76. In addition, the Town received an additional \$54,929.16 in the sale of Renewable Energy Credits (REC's), which brings the 2023 total revenue to a record \$480,371.92!

The Plant officially went online in February 1985 and was paid a fixed \$0.09/KwH for the first 20 years. Upon expiration of that contract in February of 2004, the Town was then paid the wholesale hourly energy rate based on the Integrated System Operators-New England (ISO-NE) settled rate. This had a dramatic effect on revenue, as annual revenue was cut by about a third. In 2013 I applied for, and the Town received, certification from the NH Public Utilities Commission as a Class IV Renewable Energy source. This allowed the Town, through an aggregator, to sell renewable energy credits to utilities. This helped the revenue by adding about \$0.025/KwH.

In 2018 the Plant was approved as a net metering generation facility, which qualified the Plant to receive the Eversource default energy rate, which is the standard rate Eversource charges customers for electricity. This rate is adjusted every February and August and is highly dependent on the price of natural gas, as an average of 50% of New England's electricity is produced by natural gas generation. Nuclear comes in second at an average of 20%, hydro usually is third at 10%, and the balance is made up with net imports and renewables (wood, refuse, wind, and solar). Standard Power of America finds markets for our net metered generation and is paid a fee based on the varying energy rate.

Prior to the construction of the Plant in 1984, the Sunapee Water Department utilized the discharge from Lake Sunapee to spin a turbine and pump the municipal water. Once the Hydro Plant went on line, the Water Department switched to electric pumps and the Hydro Plant was responsible for paying the electric bill. During periods of high river flow, the water is pumped with the turbine. In 2023, this was a record of 88 days.

The original 15-year construction bond was \$1.1 million at 9.50% interest. The annual principle was \$75,000 and annual interest expense started at \$104,500 and decreased annually until the debt was retired in 1999. The Plant has generated over 85 million KwH and over \$7.3 million to date. The revenue has been used to retire the original debt and has contributed to many of the building projects and special equipment needs for the Town.

The dollar amounts in this report may be different from the amounts shown in the Revenue section of this Town Report due to the timing of payments.

In closing, I would like to thank Joe Adams and Jeff Collins for their continued commitment as assistant Plant Operators.

Respectfully Sumbitted,

Robert A. Collins
Chief Plant Operator



PLANNING BOARD

This past year, along with acting on site plans and subdivisions, the Planning Board continued to spend considerable time in its review and update of the town’s Master Plan. This process has been a multi-year effort with plans to issue a revised Sunapee Master Plan for 2024. The board finalized its meetings with the town’s department heads and committees and received the town wide questionnaire results to review and incorporate into the updated 2024 Sunapee Master Plan.

In an effort to include as many townspeople as possible in the process, the board held a series of public workshops this past year at different venues and online, which were facilitated by the Upper Valley/Lake Sunapee Regional Planning Commission, covering the many subjects and issues identified in the Master Plan questionnaire. The final workshop, which was held at the SMHS gym on a Saturday morning in October, was run by the town’s planning and zoning department and the planning board members and focused on specific topics residents had identified as important. Resident’s participation in this process was critical in defining the vision for the future development of Sunapee, helping to set priorities and goals for future land development, land conservation, recreation, and economic growth drivers.

The many cases that the Planning Board reviewed and acted on over the past year included:

- Minor subdivisions.
- Relocation of the Farmer’s Market to the Ben Mere site.
- Several mergers of adjacent building lots and lot line adjustments.
- The vertical expansion of the existing cell tower.
- Numerous waterfront tree cutting applications.
- A boat showroom proposal in Georges Mills.
- Rebuilding an existing marina in Georges Mills.
- Consultation with developers of a possible small home development in town.
- Conversion of some residential properties into commercial use by a local maintenance and service company.

The Planning and Zoning Boards held their usual joint public meetings to suggest and gather input on proposed amendments to the zoning ordinance this year, but we started earlier than prior years due to the desire to have enough time to thoroughly review and discuss the possible amendments.

Although there are the usual clarifications and updates, there will be other very important and substantive proposals/changes which will also be on the ballot for the residents of Sunapee to carefully review and consider.

The board has seen an increase in attendance and participation at many of its meetings this year concerning many important issues being proposed and discussed. This involvement is critical in helping guide the board in its review and decisions on cases and we invite all citizens to contribute their input on the matters facing our town. Please check the town’s website along with posted notices around town and published notices in local papers for when the board is having public meetings and try to attend either in person or online.

Respectfully submitted,
Peter J. White, Chair

PLANNING BOARD APPLICATIONS

	<i>Approved</i>	<i>Denied</i>	<i>Withdrawn</i>	<i>Pending</i>	<i>Total</i>
Subdivisions*	0	0	0	0	0
Site Plans	5	1	0	0	6
Mergers^	5	0	0	0	5
Cutting / Clearing	2	0	0	1	3
Total Cases	12	1	0	0	14

*No new lots were approved in 2023.

^Five (5) lots were merged.

Respectfully Submitted,

Michael Marquise
Town Planner

POLICE DEPARTMENT



In 2023 several vacant positions were filled within the department. In February Timothy Puchtler was promoted to Lieutenant and Nicholas Boisvert was promoted to Sergeant which left a vacant full-time patrol officer position. After an extensive hiring process, it was filled midyear by Cooper Dion. Officer Dion immediately began his training to fulfill the required 16-week full-time police academy and 16-week department field training. He completed the full-time police academy in November of 2023 and is expected to complete his field training in February 2024. His field training will be completed with Sgt. Boisvert and Officer Joseph Merullo. Joshua Levasseur, our Executive Administrative Assistant, answers phone calls and walk-ins Monday through Friday during business hours. In addition to his many responsibilities, he heads programs including the crime statistics, weekly logs, social media posts, prepares and organizes prosecution files and assists patrol.

Steven Marshall was hired as the Sunapee Police Department's Accreditation Manager. He is also responsible for grant writing, a new formal responsibility within the department. In 2023 the Accreditation Manager wrote a Highway Safety Grant which resulted in an award of \$6,600 for the department to perform additional patrols. Being awarded the Highway Safety Grant paves the way to additional equipment related grant funding, including refreshing in car computers and printers, as well as traffic monitoring devices. The replacement of in car computers and printers is needed to complement an upcoming change in our records management system. The Accreditation Manager is also tasked with looking for and assessing other grant opportunities as they become available.

Our part-time staff continue to be a critical part of our team. Officer Peter Brigham fills many of the vacant shifts, heads the department's restorative justice program and is active with the boat patrol. Officer Nicholas Henault has filled most of the vacant weekend nights shifts throughout the year and Officers Jeffrey Reed and Jeremy Soulia fill in as needed. Our Sunapee Harbor Liaison position was filled this summer by Avery Gove after he had completed an internship with the department in the spring. Brian Suttmeier, who had been the Harbor Liaison the previous year, took on a position as an Evidence Technician with the department. David Sanborn, most commonly known as "Shiny", is at the school crosswalk every morning and afternoon, regardless of the weather.

One of the major goals of 2023 was to bolster professional development and training opportunities for all members of the Sunapee Police Department. Throughout 2023 a tremendous amount of time and resources was allocated to training as there had been a transition in staffing roles and expectations. Training conducted by various professional organizations was sought out and there was a focus in training of leadership and active threat preparedness. Some of the training completed by the Police Department staff are as follows:

- Active Threat Tabletop Exercise – NH Homeland Security
- De-escalation – NH PSTC
- Ethics – NH PSTC
- Implicit Bias – NH PSTC
- Crisis Intervention Team (CIT) Mental Health Awareness & De-escalation, National Alliance on Mental Illness (NAMI)
- Breaching Instructor – Sig Academy
- Firearms Instructor Recertification – NH PSTC
- First Line Supervisor – Roger Williams University Justice System Training & Research Institute
- Sexual Offender Registry, Criminal Records Unit, Justice Information Bureau, and NCIC updates – NH LEAP
- Crime Scene Operations, University of TN Law Enf. Info. Center, funded through US DOJ COPS Office grant
- Active Shooter Response Instructor – Sig Academy
- Executive Level Institute – FBI LEEDA
- Cellebrite Operator and Physical Analyzer – Cellbrite
- Identifying and Responding to Aggressive Human Behavior – Primex
- Taser – Axon
- Sexual Assault Response Training (SERT) – State of NH
- Firearms Qualifications – Sunapee PD
- Active Threat – NH LEAP
- Shield Instructor – Sig Academy
- Police Pistol – Sig Instructor
- Shotgun Instructor – NH PSTC
- Property and Evidence Room Management
- Geofence
- CPR – New London Hospital
- Full-Time Police Academy (16 weeks)

The second goal established for 2023 was to update and revise Standard Operating Policies and Procedures (SOPs) as necessary to reflect current standards in anticipation of the upcoming state-run accreditation program for New Hampshire. Revision of the SOPs included not only the policies and procedures, but a revision of the department job descriptions and forms. One hundred twenty-four (124) new policies and procedures have been written or revised and 147 forms written or revised. The SOPs are in the process of being assessed and enacted. A new software in 2024 will assist in the dissemination and tracking of policy issuance. Job descriptions were developed and approved for the following positions:

- Lieutenant
- Sergeant
- Full-Time Patrol Officer
- Executive Admin. Assistant
- Part-Time Patrol Officer
- Harbor Liaison Officer
- Evidence Technician
- Crossing Guard
- Detective
- Prosecutor
- Accreditation Manager

An outside consultant evaluated the evidence room and procedures. From that a multi-factor authentication security system was installed, an additional camera system to protect evidence was installed and the evidence technician job description established.



In 2023 two police cruisers were replaced in accordance with the established replacement plan. A 2023 Tahoe replaced the 2017 Ford F150, and a 2023 Dodge Durango replaced the 2017 Ford SUV. Due to changes in vehicle ordering and upfit lead times the Durango took about a year from the time of order to being placed in service. The patrol cruisers were given a new look with a significant change in their graphics. As part of the change, not only is the

emergency 911 number displayed but also 988, which is the suicide and crisis lifeline.

In addition to patrol, investigations, prosecution, and administration of law enforcement and policing services, the Sunapee Police Department institutes, participates and supports many other programs. In 2023 the police department initiated voluntary participation in the NH Law Enforcement Accreditation program to ensure we meet professional standards and reduce liability. In addition to his regular duties, Sgt. Boisvert is assigned as an investigator with the NH Internet Crimes Against Children Task Force. Other programs and community outreach we are involved in are:



- Reporting and transparency
 - Crime Data Analysis 2003-2022
 - Weekly Call for Service and Arrest Logs
 - S.A.F.E Reports – Quarterly Activity Reports
- School Involvement
 - LEADS
 - Health Class
 - Alcohol Awareness
 - Early Morning Recess
 - Halloween Safety Talk
 - Cereal Drive
 - Back to School Event – Fingerprinting
- Coffee with the Chief
- Restorative Justice
- Faith and Blue
- Social Media presence
- Interactive Parking Maps and Brochure
- Boater’s Safety Class
- Drug Take Back
- Donations from SPBA
 - Gym Equipment with Fire Assoc.
 - AEDs for cruisers and Harbor
- Conversation with the Superintendent about Emergency Operations Plan
- July 4th Celebration in Sunapee Harbor

For 2024 the police department has set two major goals. The first is to reduce exposure to liability and demonstrate the Sunapee Police Department's commitment to professional standards through voluntary participation in the accreditation program of the NH Law Enforcement Accreditation Commission (LEAC) and to conduct successful self-assessments of the accreditation standards by evaluating the LEAC guidance and providing supporting documentation of compliance in preparation of LEAC's Formal Assessment. The second is to further enhance each department member's professional development through specialized training opportunities that meet the department's needs.

The Sunapee Police Department appreciates its relationship with the Sunapee Police Benevolent Association. From time to time the SPBA will fund special projects of the police department. In 2023 the SPBA donated 4 AEDs to the Sunapee Police Department. All four cruisers will now be equipped with this vital, lifesaving equipment. One of the AEDs that had been in a cruiser is expected to be stationed in Sunapee Harbor for the warmer months.

In 2023 the Sunapee Police Department handled the following:

- 5,664 Calls for Service
- 215 Incident Reports
- 1201 Citations
- 83 Arrests
- 55 Accidents
- 562 Walk ins
- 2572 telephone calls
- 317 Field Interviews

I wish to thank all the members of the Sunapee Police Department for the dedication and professionalism they have shown to maintain a continuity of service to our community while we have been shorthanded. Since 2003 the department has maintained with five full-time police officer positions, and we look forward to having all five filled in 2024. I would also like to express my appreciation to the members' families who support us every day when we leave to perform our duties. We also appreciate the teamwork and assistance we receive from other Sunapee Departments and our neighboring police agencies. Finally, I wish to express my sincere gratitude to the Sunapee community for your continued support.

E. Neill Cobb
Chief of Police

RECREATION DEPARTMENT

Sunapee Recreation Department strives to provide content that the residents can be proud of, in a fun and learning environment that all participants can enjoy and grow from. This year brought some long-needed im-provements to one of our parks, Dewey Field. The Recreation Committee approved the use of donations funds from events such as the Turkey Trot and other donations to the Recreation Department, to expand the field space and the replacement of the fencing surrounding the ball field. This will allow our town to utilize the Dewey field for all levels of baseball and softball in the Cal Ripken levels of play.



Winter Activities:

This winter started out with mild temperatures, not yet cold enough for ice making. When we were able to hit a cold stretch to build our ice up enough to open the rink. Whether it is indoor or outdoor activities, Sunapee residents do what they can to stay active in the winter months, whether it is ice skating, skiing, basketball, or boot camp.

Ice Skating Rink: The Ice-Skating rink is located at Veterans Field in Sunapee. The Ice Rink is a major town event that comes together with multiple departments and volunteers. Thank you to Craig Heino, GGB&G foreman for his years of service putting the rink together with his leadership. We would also like to thank for their hard work the staff members of the GGB&G, Highway department and the volunteer members of the Sunapee Fire Department for their hard work each year. This year Sunapee Fire helped put over 60,000 gallons of water on the rink to build up, and then repair our rink. We finished off the season with a celebration of winter event, partnering with the SPTO. We supplied hot chocolate, smore making over an open firepit at the ice rink, and pizza during the open gym at Sherburne.

Basketball: Basketball for the youth groups (Kinder and 1st & 2nd grades) was reimagined this year. We split the groups at different locations, High School, and Sherburne gyms, and allowed for more focus on skill development. This was helpful to keep these kids focused and working on age-appropriate basketball drills. We had 37 kids sign up for these programs.

Our 3rd & 4th grade division saw a higher-than-normal participation rate, with overall 38 kids signed up and competing in 3 boys and 1 girls teams. The 5th & 6th grade teams had a total of 19 kids overall, for a boys and girls team each. Our town continues to participate in the Sugar River Basketball league, comprised of neighboring towns.

Open Gym: We were able to offer youth drop-in basketball for grades 3-8 on Saturday evenings at the Sherburne gym. This program ran from December to the end of February from 6pm to 8pm. Participants take the opportunity to use the gym for basketball and some soccer and was supervised by volunteers from the town.

Adult Drop-in Basketball: Adult basketball for men and women continued throughout the year but we tried out a new time for this group. We ran a drop in program for high school – adult ages from 10am – 12pm each Sunday morning at the Sherburne Gym.

Spring Activities:

Baseball: Baseball participation begins with the Tee- Ball level, around the kindergarten age. We offer Rookie, Minors and Majors levels, which all compete in the Kearsarge Valley Cap Ripken league. This year we had 101 players participate in these programs. Our goal is to teach the basics of catching, throwing, and hitting off a tee at the lower levels, to learning how to pitch and play on the expanded field space of the highest levels of Rec. This year we saw a lot of growth from these players over the season. Teams enjoyed their fair share of success over the course of the season as well. Highlighting the Minors season was an exciting Championship game held at Sunapee's Dewey Field, where 2 of our 3 Sunapee teams this year competed against each other for the division title. Great sportsmanship was seen by both teams, as our Town was the clear winner! Sunapee coaches also volunteered to coach the Kearsarge Valley All Stars this past summer. Thank you to all the coaches from Sunapee for helping, particularly Dan Whitmoyer for taking on this task and responsibility.

Softball: Sunapee girl softball teams participates in the Kearsarge Mountain South League. This league offers an Under 10 and Under 12 division for towns in the Kearsarge area. This season we had 21 participants this year, allowing us to field a team in each division. The team played very well and enjoyed themselves. Again, this season our High School Varsity coach, Bonnie Cruz, offered the girls a pitching clinic on Friday mornings before school. This teaches the kids the proper techniques on fast pitch softball and allows for growth at this young age to develop pitching mechanics. Once again this season Bonnie Cruz, our High School Varsity coach, offered the 3rd through 6th grade girls a pitching clinic on Friday mornings before school. This allows for growth in this area and teaches them the proper techniques on fast pitch softball.

Granite State Track and Field: This year we did not have many participants sign up for Sunapee Track, a program sponsored by NHRPA. We are very lucky to partner with Newport Track, not only for use of their track facility, but also in combining our teams so that these athletes could still compete. Field events include: 50m, 100m, 200m, 400m, 800m, 1600m, 4 x 100m relay, standing long jump and softball throw.

Spring Egg Hunt: A fun spring tradition organized by the recreation and many high school volunteers, particularly from the Sunapee National Honors Society. Over 100 young egg hunters raced around the Gazebo lawn to search for 800+ little treasures.

Summer Activities:

Sunapee Summer Day Camp: Sunapee Summer Day camp resumed operations for the third year, strengthening the structure that we built last summer. Teaming closely with the Sunapee School District and Abbott Library, we focus our programs to ensure safety, enrichment, and fun for all campers. Theme weeks this year included Sunapee Olympics, Water week, Animation/Cinemagic, Food Frenzy, Into the Wild/Nature, and To Infinity & Beyond. We held field trips to Sunapee Lake Cruises (Water week), Salt Hill Restaurant and Bartlett Blueberry Farm (Food week), New London Barn (Cinemagic week), Kearsarge Mtn (Nature week), Discover Center (Infinite & Beyond week) and to the NH Fischer Cats for Camp Days held in Manchester, NH.

Babe Ruth Baseball: Twenty-three 13-18 year old boys turned out for the Summer Babe Ruth season this year. The league is a favorite of high school players and coaches, allowing the short spring season to extend into the summer for weekly games. We offered one team this year, a 13-15-year-old team. The team enjoyed a successful summer season and looks to continue Sunapee's strong baseball tradition.

Dewey Beach/Georges Mill's Beach: Our beach staff does an outstanding job of getting the beaches ready for residents and their guests to enjoy each day in the summer months. Opening around Memorial Day and operating until Labor Day, 9am – 4pm, we offered Swim lessons, paddle boards and kayaks rentals, and a snack shack for cool treats. Whether you want to swim to one of the docks, build a sandcastle on the beach or play some basketball, Dewey Beach has something for everyone. George's Mills beach was maintained daily to continue offering this 'hidden gem' to residents to get away from the crowds. This year we were able to open with regular staffing hours at Georges Mills beach each Thursday through Saturday, 10am – 2pm.



Swim lessons: 98 swimmers enrolled in our Swim program at Dewey Beach this summer. We continue to re-invest in the program to offer swim aids to diversify the program and keep the kids excited and eager to learn more each summer. We continued a late afternoon session to allow Summer Camp participants to enroll and make it easier for families to make lessons for working parents.

4th of July celebration: Once again the Watermelon Race in the Harbor kicked off the Fourth of July holiday weekend in Sunapee. There were approximately 15-20 participants and a large crowd turned out to watch on the Friday night in the harbor. Saturday's Parade travels down Central Street, into and around the harbor. This is always a treat for the community to see the creative floats/cars decorated for the event. In the harbor we were treated to some old-time rock and roll, as the band 'Friday Night Therapy' played for us prior to the Fireworks. Fireworks in the harbor was the place to be on such a great Saturday in Sunapee to celebrate the 4th of July! Special thanks for all those who donated to the fireworks, as it would not be possible without these donations. Also, a huge thanks goes to all the volunteers that come together each year to help facilitate the event organization and traffic duties, led by our Sunapee Police and Fire Departments.



Challenger Soccer camp: This weeklong soccer camp, run by the Challenger Soccer program, is designed to enhance the skills for all ages and skill levels. This camp attracts over 60 soccer enthusiasts from ages 3-12 and is held on Veterans' field in July.

Rock Bass Fishing Derby: This summer we were able to get close to 63 anglers of all ages to join in on the fun in Lake Sunapee on August 12th to help rid of these pesky little critters. The derby caught over 1,400 + rock bass and we heard that the teams hoping to catch more in their normal spots are being fished out! That means the derby is successfully helping to control this evasive fish species in our lake.

Special Trips: Sunapee Recreation attempted to re-visit New York City and Broadway for another adventure to the theatre this past August. Unfortunately, due to some circumstances out of our control, this trip had to be cancelled. We hope to bring it back next year and offer this type of Recreational offering for all ages.

Fall Activities:

Soccer: Soccer in town continues to grow as we attracted 124 players between the kindergarten through the 6th grade. We focus the K-1/2 level, Saturday mornings in fall, on skills and drills. These are run by groups of volunteers, parents, and high school soccer athletes. By offering these in a fun and enthusiastic way, the kids get the most out of this programming. At the Upper levels, grades 3rd- 6th, we participate in the Merrimack Valley Soccer League. League offers good competition and a focus on sportsmanship and skill development. All teams had successful seasons, as well as competing in year-end jamborees and tournaments.

Lake Sunapee Turkey Trot 5K race: The annual Thanksgiving Day tradition was held again this year, its 17th year in Sunapee Harbor. This year we had our first ever Title Sponsor, Mountain Edge Suites, help to market and spread the word for our small race. Over 685 runners/walkers lined the racecourse from Burkehaven Hill Rd to Lake Ave on its 5K loop. This being the Sunapee Recreation departments primary fundraiser for the year, we are thrilled that this was one of the most successful years to date. Special thanks to David Rowell for assisting in the race planning and operations and to all the sponsors and volunteers for their dedicated efforts to make this event a success. For race results and additional details go to www.sunapeeturkeytrot.com.

Recreation Committee:

Charleen Osborne – Chair
Tim Berube
Nick Grant

Jesse Socci – Secretary (through August 2023)
Dan Whitmoyer
Ian Kirk (new member December 2023)

Student Membership:

Sophie Bourque
Izzy Correa

Thank you for supporting recreation and all its benefits to our Town!

**Respectfully submitted,
Steve Bourque
Recreation Coordinator**

SUNAPEE WELCOME CENTER



This past summer, Mother Nature blessed us with the most rain in a summer season that we have ever seen. At one point even with the gates wide open the water in the lake was so high docks were under water and a no wake was in effect for the whole lake. It was not surprising we had many requests for inside activities.

However, in spite of the weather, hiking trails were still very popular. The River Walk and Clarke's Lookout were frequent choices. The Historical Museum and MV Mt Sunapee rides were also very popular. The Craftman's Fair in August always brings many visitors.

Our lovely facility, beautiful flower boxes, and well kept area brought many compliments. A big thank you to all who make this happen.

We are open weekends Memorial Day through June and Labor Day through Columbus Day. July and August we are open seven days a week. Our hours are 10:00am to 4:00pm. Stop in and visit us, we would be delighted to visit with you.

Respectfully submitted:

Saylor Darling
Lois Gallup
Margery Bradie
Earl Abbe
Ron Garceau

TRANSFER STATION

The Transfer Station has processed approximately 1,170 tons of Municipal Solid Waste (MSW) in 2023, a decrease from 2022 of 1,230 tons. Despite the decline in MSW, Construction and Demolition Debris (C&D) handling increased to 545 tons in 2023 from 515 tons in 2022. The disposal cost for MSW and C&D in 2023 rose to \$62.05/ton from \$57.86/ton in 2022. Additionally, the transfer station has currently processed 116 tons of corrugated cardboard (OCC), 7 tons of newspaper, 13 tons of aluminum cans, 6 tons of steel cans, 67 tons of glass, 13 tons of PETE, 2.5 tons of batteries, 74 tons of light iron, 138 loads of brush, and approximately 1,100 individual tires.



Transfer Station Department:

Left to Right: Earl Towle (Foreman), Mike Spear (Attendant 1), Jon Roy (Attendant 2), Mark Keith (Truck Driver)

Despite market challenges, our commitment to diverting materials from the waste stream remains unwavering. We have strategically retained 18 bales of High-Density Polyethylene (HDPE) natural recyclables, adapting to current market conditions offering only 0.06 cents per pound—a significant decrease from 0.96 cents per pound in 2021 and 0.51 cents per pound in 2022. Also, in response to recycling market challenges, we have recently been utilizing North Coast Services, a NRRA partner, out of Concord, NH for electronics recycling. Although the cost of each electronic might be slightly higher (a few cents), it translates into savings in terms of valuable time, fuel, and equipment maintenance by avoiding the need for a trip to Dover, NH. The use of North Coast Services also results in cost savings with the reusable cages being returned to us.



Left: 15 of 18 HDPE bales strategically retained amid market shifts.

Right: Innovative reusable cages housing electronics – a glimpse into our sustainable practices.



2023, we made notable facility enhancements, such as installing a new concrete slab for C&D processing and relocating the community sand/salt shed that was led by the Buildings and Grounds team. Presently, the Transfer Station is undergoing a restroom renovation, also managed by the Building & Grounds team, with completion anticipated by the end of the year.

Left: The new concrete slab designed for C&D processing.

Right: The recently repurposed community sand/salt shed, now situated in its new location.

The "Take-it or Leave-it" shack and compost programs, led by the Transfer Station team, thrive as vital components of our community's commitment to sustainability. Residents actively engage in these initiatives, promoting a culture of reuse and reducing unnecessary waste. The shack encourages community exchange, while the compost program returns organic materials to the earth, creating nutrient-rich compost for local use. Additionally, efforts are underway to remove a dirt pile, enhancing compost processing efficiency and further establishing the Transfer Station as a hub for sustainable living in Sunapee. Your continued participation in these programs contributes significantly to waste reduction and environmental stewardship.



Left: Embracing community exchange at the 'Take-it or Leave-it' shack.

Right: Unveiling the artistry of compost crafting, showcasing the progressive stages from just-started on the left, mid-2024-ready in the middle, to ready-to-use on the right.

Your active participation in recycling is crucial. Please consciously separate recyclables from household trash, contributing to environmental sustainability and saving on MSW disposal costs. Thank you for your ongoing support and commitment to a cleaner and greener Sunapee.

Respectfully Submitted,
Earl Towle,
Transfer Station Foreman



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234

Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402

E-mail: info@nrra.net

Web Site: www.nrra.net

Sunapee, NH NRRA 2023 Annual Customer Activity Report					
Product: Product Name	Net Lbs	Gross/Net Tons	Quantity	Customer Revenue	Customer Expense
Alum Cans-Loose					
Subtotal	28420	14.21	13	\$12,093.70	
Baling Wire					
Subtotal	0	0	10		\$1,678.80
Bulbs-Fluor. Lamps Straight					
Subtotal	0	0	5376		\$510.72
Bulbs-Storage Box 4 ft.					
Subtotal	0	0	10		\$50.00
Electronics-Monitor Computer					
Subtotal	547	0.2735	1		\$123.08
Electronics-TV Cathode Ray					
Subtotal	4368	2.184	2		\$982.81
Electronics-TV Flat Screen					
Subtotal	5202	2.601	2		\$1,170.45
Fibers-Mixed Loose					
Subtotal	17560	8.78	1		\$87.80
Freon-Units					
Subtotal	0	0	341		\$2,728.00
Glass-PGA					
Subtotal	221660	110.83	10		\$4,433.20
Plastic-PET Baled					
Subtotal	25720	12.86	48	\$257.20	
Propane-1#					
Subtotal	0	0	400		\$400.00
Propane-100#					
Subtotal	0	0	2		\$50.50
Propane-20#					
Subtotal	0	0	109		\$372.75
Propane-30#					
Subtotal	0	0	1		\$5.25
Propane-Acetyene, Argon, O2					
Subtotal	0	0	1		\$35.25
Propane-Fire Extin.					
Subtotal	0	0	153		\$803.25
Propane-Motor Fuel/Forklift					
Subtotal	0	0	1		\$5.25
Scrap-#1 HMS Unprepared					
Subtotal	7200	3.2143	1	\$620.36	
Scrap-AC's					
Subtotal	8234	4.117	14	\$1,111.59	
Scrap-Ballast					
Subtotal	855	0.3817	1	\$132.53	
Scrap-Batteries-Auto					
Subtotal	5030	2.2455	2	\$779.65	
Scrap-Facility Fee					
Subtotal	0	0	38		\$1,263.40
Scrap-Light Iron					
Subtotal	284840	127.1605	35	\$17,150.98	
Steel Cans-Loose					
Subtotal	20020	8.9375	3	\$728.64	
Tires-Oversized-Under 25"					
Subtotal	150	0.075	1		\$110.00
Tires-Passenger					
Subtotal	21400	10.7	856		\$2,996.00
Tires-Truck, Trailer & Farm Tractor					
Subtotal	135	0.0675	3		\$63.00
Total	651341	308.6375	7435	\$32,874.65	\$17,869.51



Northeast Resource Recovery Association

"Partnering to make recycling strong through economic and environmentally sound solutions"

SUNAPEE, NH, TOWN OF CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Recycling isn't just good for your wallet, it's great for the environment, saving energy and resources. The Northeast Resource Recovery Association – your recycling nonprofit – helped market the recyclable materials listed below to be processed into raw materials, ready to be remanufactured into new products!

RECYCLABLE MATERIAL	2023 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is just one benefit of recycling materials, rather than manufacturing new products from virgin resources.
ALUMINUM CANS	28,420 LBS	You saved enough energy to run a TV for 1,648,360 hours!
PLASTICS	25,720 LBS	You saved 1,351 gallons of gasoline!
ELECTRONICS	10,117 LBS	You saved enough energy to power 284 homes for 1 day!
GLASS	221,660 LBS	You saved about 1,327 trash bags from ending up in a landfill!
SCRAP METAL	306,159 LBS	You saved 456,176 pounds of iron ore!
PAPER &/OR CARDBOARD	17,560 LBS	You saved 149 trees!
STEEL CANS	20,020 LBS	You saved enough energy to swap 694 incandescent lightbulbs for LEDs!
TIRES	21,685 LBS	You saved 516 gallons of oil!

AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **1,984,531** lbs. of carbon dioxide emissions. This is equivalent to removing **201** passenger cars from the road for an entire year!

**The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM).
2101 Dover Road, Epsom, NH 03234 | 603.736.4401 | info@nrrecycles.org | www.nrrecycles.org | [Facebook](https://www.facebook.com/NRRArecycles) /NRRArecycles

Benefits of NRRA Municipal Membership

- Voting privileges at NRRA annual/special membership meetings
- Free subscription to NRRA's E-Newsletter – "Full of Scrap"
- Access to all of NRRA's cooperative marketing programs, providing consistently high value revenue, consistent movement for all recyclables and the entire waste stream including MSW
- Access to NRRA's monthly pricing guide, members' only section of website, and cooperative purchasing programs
- NRRA monthly/quarterly/annual activity reports
- Discounts to NRRA award winning annual conference, workshops, bus tours, other events and on all NRRA School CLUB recycling programming
- NRRA SWAT team assistance as needed on site
- Technical assistance from NRRA's member services team
- Attendance at NRRA's member's only "M.O.M" meetings
- Opportunities for NH DES credit towards operator trainings
- Free NRRA membership for all K-12 schools in your municipality
- Grant processing assistance for any NH the Beautiful bins, grants, signs and grant applications for recycling infrastructure
- Cooperative purchasing - including assistance with purchasing recycling infrastructure (ex. balers, skid steers, trailers and storage containers)

Membership Fee is .08/capita (\$ 125 minimum/\$ 1,900 maximum)

Municipal dues year runs from April 1 through March 31*

(option for July 1 thru June 30 available upon request)

Municipal membership fees can be prorated (by the quarter) for new members

TRANSFER STATION & BEACH PASSES

It has been a busy year for Transfer Station and Beach Passes! This year, all 3-year passes expired. During this busy time, the town rolled out an online request system for new stickers. This system streamlined sticker distribution while allowing residents to choose their method of pick up.

All properties and tenants are allowed 2 transfer station and beach stickers per property. Additional stickers are available for purchase at \$25 for 3-year stickers and \$10 for 1-year stickers. The decal pass is to be affixed to the inside of the driver's side windshield, upper corner. If not affixed and the decal pass is lost, a fee of \$50 will be charged for a replacement pass.

Each property is also able to request a visitor card stock pass, the passes are good for one year from May 1 to April 30. Property owners may also request a contractor's pass. They will be issued a temporary pass with their make and color of vehicle, plate number, and expiration date.

There is a fee for any materials placed in the open-top container. The tickets necessary for placing materials in this container are available at the Selectboard's Office. Brochures explaining the fee schedule and the materials covered, are also available at the Selectboard's Office or on the Town website.

To request a new or replacement transfer station sticker, please go to: sunapeenh.portal.opengov.com
Instructions can also be found on the Town website under the Transfer Station page: www.town.sunapee.nh.us/transfer-station/pages/transfer-station-beach-stickers

TRANSFER/RECYCLING STATION HOURS

603-763-4614

Monday, Thursday, Friday, and Saturday ~ 8:00 am - 4:15 pm

Sunday ~ 8:00 am – 11:45 am. Closed Tuesday and Wednesday

The Town of Sunapee adopted an Ordinance at the Annual Meeting March 12, 1985 (amended March 1989 and 1990 and 2023) covering our Transfer/Recycling Facility. Copies are available at the Sunapee Town Office or on the town's website: www.town.sunapee.nh.us

Respectfully submitted,
Allyson Traeger, Land Use & Assessing Coordinator



TRUSTEES OF THE TRUST FUND

The Sunapee Trustees of the Trust Funds (**STOTF**) met six times in 2023 to discharge its fiduciary duties under both the Town of Sunapee's Investment Policy and the State of New Hampshire's Revised Statutes, Title III (2014) (**RSA 31:19, Trusts, Reserve Funds and the Role of Trustees**), regarding the 47 existing Trust Funds to ensure that the monies therein are fully protected and prudently invested with sufficient liquidity to satisfy any authorized demands for funds. As stated in last year's report, all funds shall be invested and maintained in a professional manner that adheres to the principals of:

- Safety – preserving the value of principle through conservative investments that protect against loss due to error or fraud.
- Liquidity – maintaining the ability to convert invested assets into cash, when and as needed, without incurring financial penalties.
- Investment Return – obtaining the highest investment return possible, consistent with the concern for safety and liquidity.
- Convenience – maintaining a system of operational controls that facilitates the investment and reporting processes, while minimizing associated administrative and cost burdens.

Trustee Chairman John Berger completed his term in March of 2023 and, based on write-in ballot, agreed to serve another 1 year term. He was sworn in by Town Officials shortly thereafter. At their next official meeting, the Trustees appointed Patrick Fine to the Chairmanship.

The **STOTF** revised its Investment Policy in July, 2022 and made no changes to it in 2023. The Investment Policy can be viewed on the Town's website.

Two Trust Funds, the Journalism Award and the Old Abbott Library Capital Reserve, were closed during the year as their purpose had been fulfilled, leaving 47 Trust Funds under the auspices of the Trustees.

The Town's 47 Trust Funds are invested with TD Bank, N.A. through its Government Banking Department and held in a multi sub-account deposit product which is insured by the Federal Deposit Insurance Corporation (FDIC). TD Bank, N.A. is a wholly owned subsidiary of the Canadian multinational Toronto Dominion Bank. Any amounts above the \$250,000 FDIC insurance limit are collateralized through a TD Bank N.A. Trustee agreement with Bank of New York (BONY) Mellon utilizing a Letter of Credit (LOC) from the Federal Home Loan Bank (FHLB) of Pittsburgh, of which BONY Mellon is a member.

The **STOTF** receives monthly rate updates from TD Bank in large (over \$100,000) Certificate of Deposit (CD) yields, as well as U.S. Treasury equivalents, to determine if there are opportunities within a portion of the 47 trust funds to increase the yield on investments for those funds where there is no forecast need to invade balances for planned or potential withdrawals. TD Bank, N.A. agreed to provide such monthly updates and has done so in accordance with said agreement. The \$3,000,000 invested on December 15, 2022 in the 4.20% TD Bank (90 day) CD matured on March 15, 2023 and was rolled into a 4.70% 6 month (180 day) CD which matured on September 11, 2023. \$2,869,896.87 of that money was reinvested in a 3 month (106 day) 5.30% TD Bank CD which matured on December 28, 2023. **STOTF** will continue to review opportunities to enhance investment returns when and where merited.

Aggregate Trust Funds began the year at \$3,264,829.78 There was \$689,400 in principal added, \$160,608.47 in interest earned for an average yield of 4.37%, up from \$28,814.95 and 0.85% in 2022, and \$35,983.95 in monies withdrawn, leaving a year end 2023 aggregate balance of \$4,078,854.30. (**Individual fund balances can be viewed in the FINANCIALS section of the 2023 Sunapee Town Report.**) The rise in interest earned from the prior year was primarily due to the three CDs described above and TD Bank, N.A. concomitantly increasing the rate it pays on the residual sub-account deposits in the 47 trust accounts from 2.25% at the beginning of the year to 3.20% at year end.

Since late 2019, TD Bank, N.A., upon request from the **STOTF**, has submitted an annual written attestation stating that, subject to its examination, the **STOTF** complied with the requirements of NH RSA 31:25 (Custody; Investment). TD Bank, N.A. provided such attestation to the **STOTF** by letter on January 3, 2024. In addition, the **STOTF** reviewed TD Bank, N.A.'s performance as Investment Advisor and concluded that TD Bank, N.A. had performed satisfactorily in 2023 and, therefore, shall continue to act as Investment Advisor to the **STOTF** in 2024.

Consistent with the above, we, the **Sunapee Trustees of the Trust Funds (STOTF)**, believe we have faithfully discharged our fiduciary duties for the fiscal year 2023.

Respectfully submitted,

Patrick, Fine (Chairman), Lynn Arnold (Trustee), John Berger (Trustee)

WATER & SEWER DEPARTMENT

The Water & Sewer Department had a busy year in 2023 and I would like to offer thanks to the Water and Sewer Commissioners for their support during the past year and to the Highway, Fire, and Police departments for their assistance.

This year in the water systems, the department repaired two water main breaks, seven water service line leaks and 4 curb stops, installed one new pump and piping at the pump at Georges Mills wells, replaced 1,600 feet of summer water line, worked with the engineers to finish up with most of the design for replacing the five Route 11 crossing and the Lower Main Street water main, and tested all commercial backflows in town. The department also flushed hydrants at night in the spring and fall.

The Georges Mills well system ran quite well and had six call outs during the year. The Georges Mills plant processed 14,662,886 gallons of potable water, which is about 1.98 million gallons more than in 2022 and the Georges Mills wells did much better without the recovery issues that were experienced during the 2022 summer months.

The Slow Sand Filter plant ran well with five call outs. Each of the three filters were cleaned once during the year. The Slow Sand Filter plant processed 47,181,799 gallons of potable water, which is 1,369,955 less than in 2022.

The Water Department is continuing to change out old meters in for new ones that read via radio and we would like to encourage customers that still have the old meters with little black pads on the outside of their houses to call and set up to have a new one installed.

The Wastewater Treatment plant has been running quite well with eleven call outs during the year. The plant treated and returned just over 129.2 million gallons of clean water back to the river to be used again. This is approximately 5.3 million gallons less than 2022. In doing so we produced about 85.46 tons of sludge that was dewatered utilizing our centrifuge and trucked to Merrimack's Wastewater Treatment plants where they treat and prepare it for land application.

The Collection System also ran fairly well, despite all of the rain during this past year, with six pump station alarms. Thirty-one manholes were inspected, repaired and upgraded as part of our collection system yearly maintenance. The Department also repaired 6 sewer curb stops, assisted with two new sewer connections, vacuumed all pump station wet wells and recorded video of 4,600 feet of sewer main, and jetted approximately 1,300 feet of sewer main looking for any problems and clearing blockages.

We wish to remind all sewer users that many items you purchase may say that they are flushable, when in all reality they create expensive problems in household plumbing as well as in all types of sewer and septic systems. These types of items should only be disposed of in the trash! Never flush non-woven products such as baby or other cleaning wipes, toilet cleaning items, sanitary items or dental floss. Please put all household FOG (fats, oils and grease) into a can or jar for disposal in the trash as well. Avoiding the introduction of these items into the sewer system is very important in helping to prevent problems within your own sewer lines as well as in the Town's sewer collection and treatment system.

Water & Sewer Department personnel continue to do the daily routines of plant inspections, water sampling, maintenance of our facilities and taking classes to keep current with the ever additional and changing rules and regulations for drinking water and water reclamation. Many thanks to the Water and Sewer Department personnel for their commitment and hard work as they are on call 24 hours a day, 7 days a week.

I would like to invite any interested citizens to request a tour of the Sunapee Water and or Wastewater Plants. To arrange for a tour, or to ask any questions, please call (603) 763-2115.

Respectfully submitted,

David Bailey
Superintendent

2023 CONSUMER CONFIDENCE REPORT TOWN OF SUNAPEE WATER DEPARTMENT

2023 Consumer Confidence Report

Town of Sunapee Water Department

PWS # 2271010 & PWS # 2271020

Introduction

Like any responsible public water system, our mission is to deliver the best-quality drinking water and reliable service at the lowest, appropriate cost. Aging infrastructure presents challenges to drinking water safety, and continuous improvement is needed to maintain the quality of life we desire for today and for the future.

In 2023, we repaired and raised a few hydrants, replaced 1,600 feet of summer water line, repaired two water main breaks, repaired seven water service line leaks, installed one new pump and piping at the Georges Mills well site, tested all commercial backflow preventers in Town and flushed hydrants in the spring and in the autumn. In 2023 we worked with Underwood Engineers to begin updating the Asset Management plan and have been working with Fuss & O'Neill consultants on getting the designs completed for replacing water mains on Lower Main St. and the five Route 11 crossings.

In 2024 year we plan to be going out to bid for the water main replacements, are planning to replace the second pump and piping at Georges Mills wells, replace a hydrant as well as another 1,000 or so feet of summer water line.

We are continuing to work at getting all of the 20 plus year old meters in town replaced with new ones that allow for radio readings and would appreciate any customers that still have the old meters with the black touch pads on the side of their houses to call us and set up an appointment to have a new meter installed.

These new investments along with on-going operation and maintenance costs are supported solely by water user fees. When considering the high value we place on water, it is truly a bargain to have water service that protects public health, fights fires, supports businesses and the economy, and provides us with the high-quality of life we enjoy.

What is a Consumer Confidence Report?

The Consumer Confidence Report (CCR) details the quality of your drinking water, where it comes from, and where you can get more information. This annual report documents all detected primary and secondary drinking water parameters and compares them to their respective standards known as Maximum Contaminant Levels (MCLs).



The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial or domestic

waste water discharges, oil and gas production, mining or farming.

Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff and residential uses.

Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff and septic systems.

Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. The US Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

What is the source of my drinking water?

The Sunapee water systems source is surface water from Lake Sunapee. The water intake pipe is about 35 feet below the surface and is located in Sunapee Harbor. The water is filtered in the Slow Sand Filter Plant located on Harbor Hill and is treated with Soda Ash to raise the pH and disinfected using ultraviolet light and finally some chlorine is added to ensure that any bacteria that might enter the distribution system is eliminated.

The Georges Mills water system source is ground water from two bedrock wells located on Pleasant Street. The water is aerated to remove radon, treated to prevent corrosion and disinfected with chlorine.

Why are contaminants in my water? Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Abbreviations

BDL: Below Detection Limit
mg/L: milligrams per Liter
NA: Not Applicable
ND: Not Detectable at testing limits
NTU: Nephelometric Turbidity Unit
ppb: parts per billion
ppm: parts per million
RAA: Running Annual Average
TTHM: Total Trihalomethanes

Drinking Water Contaminants:

Lead: If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. This water system is responsible for high quality drinking water, but we can't control the variety of materials used in your plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing cold water from your tap for at least 30 seconds before using water for drinking or cooking. Do not use hot water for drinking and cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://water.epa.gov/drink/info/lead/index.cfm>

current information. At the present time, DES has no plans to update this data.

The complete Assessment Report is available for review at the Sunapee Water & Sewer Department office located at 23 Edgemont Road. For more information, call David Bailey-Water and Sewer Superintendent at 603-763-2115, or visit the DES Drinking Water Source Assessment website at <http://des.nh.gov/organization/divisions/water/dwgb/dwssp/dwssp.htm>.

How can I get involved?

For more information about your drinking water, please call David Bailey, Sunapee Water and Sewer Superintendent, at 603-763-2115. The Water and Sewer Office is located in the Town Hall at 23 Edgemont Road. The Water and Sewer Commission meets the last Thursday of each month, unless otherwise posted. Meeting notices are posted in the Town Hall, on the Town Web Site, in the Abbott Library and in the Sunapee Post Office.

Violations and Other information: Sunapee had no violations during 2022.

Definitions

Action Level or AL: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Maximum Contaminant Level or MCL: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal or MCLG: The level of a contaminant in drinking water below

Do I need to take special precautions? Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

Source Water Assessment Summary

DES prepared drinking water source assessment reports for all public water systems between 2000 and 2003 in an effort to assess the vulnerability of each of the state's public water supply sources. Included in the report is a map of each source water protection area, a list of potential and known contamination sources, and a summary of available protection options. The results of the assessment, prepared on 10/24/2002, are noted below.

- For Lake Sunapee, no susceptibility factors were rated high, 4 were rated medium, and 8 were rated low.
- For Georges Mills Water Works, no susceptibility factors were rated high, 2 were rated medium, and 10 were rated low.

Note: This information is over thirteen years old and includes information that was current at the time the report was completed. Therefore, some of the ratings might be different if updated to reflect

LEAD AND COPPER

Contaminant (Units)	Action Level	90 th percentile sample value *	Date	# of sites above AL	Violation Yes/No	Likely Source of Contamination	Health Effects of Contaminant
Copper (ppm)	1.3	.188	11/30/22	0	NO	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives	Copper is an essential nutrient, but some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience gastrointestinal distress. Some people who drink water containing copper in excess of the action level over many years could suffer liver or kidney damage. People with Wilson's Disease should consult their personal doctor.
Lead (ppb)	15	2	11/30/22	0	NO	Corrosion of household plumbing systems; erosion of natural deposits	(15 ppb in more than 5%) Infants and young children are typically more vulnerable to lead in drinking water than the general population. It is possible that lead levels at your home may be higher than at other homes in the community as a result of materials used in your home's plumbing. If you are concerned about elevated lead levels in your home's water, you may wish to have your water tested and flush your tap for 30 seconds to 2 minutes before using tap water. Additional information is available from the Safe Drinking Water Hotline (800-426-4791). (above 15 ppb) Infants and children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.

SECONDARY CONTAMINANTS

Secondary MCLs (SMCL)	Level Detected	Date	Treatment technique (if any)	AL (Action Level), SMCL or AGQS (Ambient groundwater quality standard)	Specific contaminant criteria and reason for monitoring
Chloride (ppm)	26	8/31/23	N/A	250	Wastewater, road salt, water softeners, corrosion
PH (ppm)	7.23	8/31/23	N/A	6.5-8.5	Precipitation and geology
Sodium (ppm)	23	8/31/23	N/A	100-250	We are required to regularly sample for sodium
Sulfate (ppm)	2.8	8/31/23	N/A	250	Naturally occurring

DETECTED WATER QUALITY RESULTS

Contaminant (Units)	Level Detected	MCL	MCLG	Violation YES/NO	Likely Source of Contamination	Health Effects of Contaminant
Radioactive Contaminants * Represents 2015 Test Results						
Compliance Gross Alpha (pCi/L)	.3*	15	0	NO	Erosion of natural deposits	Certain minerals are radioactive and may emit a form of radiation known as alpha radiation. Some people who drink water containing alpha emitters in excess of the MCL over many years may have an increased risk of getting cancer.
Combined Radium 226 + 228 (pCi/L)	.3*	5	0	NO	Erosion of natural deposits	Some people who drink water containing radium 226 or 228 in excess of the MCL over many years may have an increased risk of getting cancer.
Microbiological Contaminants						
<u>Coliform and E. coli</u> Bacteria	No samples tested positive.	0	0	NO	Human and animal fecal waste	<i>E. coli</i> are bacteria whose presence indicates that the water may be contaminated with human or animal wastes. Human pathogens in these wastes can cause short-term effects, such as diarrhea, cramps, nausea, headaches, or other symptoms. They may pose a greater health risk for infants, young children, the elderly, and people with severely compromised immune systems.
Turbidity (NTU) R.A.A. (Turbidity is a measure of the cloudiness of the water.)	.034	TT	N/A	NO	Soil runoff	Turbidity has no health effects. However, turbidity can interfere with disinfection and provide a medium for microbial growth. Turbidity may indicate the presence of disease-causing organisms. These organisms include bacteria, viruses, and parasites that can cause symptoms such as nausea, cramps, diarrhea, and associated headaches.
Inorganic Contaminants						
Barium (ppm)	.011	2	2	NO	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits	Some people who drink water containing barium in excess of the MCL over many years could experience an increase in their blood pressure.
Volatile Organic Contaminants						
Haloacetic Acids (HAA) (ppb) R.A.A.	37.43	60	NA	NO	By-product of drinking water disinfection	Some people who drink water containing haloacetic acids in excess of the MCL over many years may have an increased risk of getting cancer.
Total Trihalomethanes (TTHM) (Bromodichloromethane Bromoform Dibromomethane Chloroform) (ppb) R.A.A.	61.88	100/80	NA	NO	By-product of drinking water chlorination	Some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous systems, and may have an increased risk of getting cancer.

2023 TEST RESULTS FOR SUNAPEE, NH SYSTEM #2271020

LEAD AND COPPER

Contaminant (Units)	Action Level	90 th percentile sample value *	Date	# of sites above AL	Violation Yes/No	Likely Source of Contamination	Health Effects of Contaminant
Copper (ppm)	1.3	.076	9/22/23	0	NO	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives	Copper is an essential nutrient, but some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience gastrointestinal distress. Some people who drink water containing copper in excess of the action level over many years could suffer liver or kidney damage. People with Wilson's Disease should consult their personal doctor.
Lead (ppb)	15	0	9/22/23	0	NO	Corrosion of household plumbing systems, erosion of natural deposits	(15 ppb in more than 5%) Infants and young children are typically more vulnerable to lead in drinking water than the general population. It is possible that lead levels at your home may be higher than at other homes in the community as a result of materials used in your home's plumbing. If you are concerned about elevated lead levels in your home's water, you may wish to have your water tested and flush your tap for 30 seconds to 2 minutes before using tap water. Additional information is available from the Safe Drinking Water Hotline (800-426-4791). (above 15 ppb) Infants and children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.

DETECTED WATER QUALITY RESULTS

Contaminant (Units)	Level Detected*	MCLG	MCL	Violation YES/NO	Likely Source of Contamination	Health Effects of Contaminant
Microbiological Contaminants						
Coliform and <u>E. coli</u> Bacteria	No Samples tested positive.	0	0	NO	Human and animal fecal waste	<u>E. coli</u> are bacteria whose presence indicates that the water may be contaminated with human or animal wastes. Human pathogens in these wastes can cause short-term effects, such as diarrhea, cramps, nausea, headaches, or other symptoms. They may pose a greater health risk for infants, young children, the elderly, and people with severely compromised immune systems.

2023 TEST RESULTS FOR SUNAPEE, NH SYSTEM #2271020

DETECTED WATER QUALITY RESULTS						
Contaminant (Units)	Level Detected*	MCL	MCLG	Violation YES/NO	Likely Source of Contamination	Health Effects of Contaminant
Radioactive Contaminants * Represents 2018 Results # Represents 2015 Test Results						
Compliance Gross Alpha (pCi/L)	10.4*	15	0	NO	Erosion of natural deposits	Certain minerals are radioactive and may emit a form of radiation known as alpha radiation. Some people who drink water containing alpha emitters in excess of the MCL over many years may have an increased risk of getting cancer.
Uranium (ug/L)	14*	30	0	NO	Erosion of natural deposits	Some people who drink water containing uranium in excess of the MCL over many years may have an increased risk of getting cancer and kidney toxicity.
Combined Radium 226 + 228 (pCi/L)	1.3 #	5	0	NO	Erosion of natural deposits	Some people who drink water containing radium 226 or 228 in excess of the MCL over many years may have an increased risk of getting cancer.
Inorganic Contaminants * Represents 2022 Test Results						
Barium (ppm)	.017*	2	2	NO	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits	Some people who drink water containing barium in excess of the MCL over many years could experience an increase in their blood pressure.
Fluoride (ppm)	.57*	4	4	NO	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories	Some people who drink water containing fluoride in excess of the MCL over many years could get bone disease, including pain and tenderness of the bones. Fluoride in drinking water at half the MCL or more may cause mottling of children's teeth, usually in children less than nine years old. Mottling also known as dental fluorosis, may include brown staining and/or pitting of the teeth, and occurs only in developing teeth before they erupt from the gums.
Volatile Organic Contaminants						
Haloacetic Acids (HAA) (ppb)	None Detected	60	NA	NO	By-product of drinking water disinfection	Some people who drink water containing haloacetic acids in excess of the MCL over many years may have an increased risk of getting cancer.
Total Trihalomethanes (TTHM) (Bromodichloromethane Bromoform Dibromomethane Chloroform) (ppb)	4.87	100/80	NA	NO	By-product of drinking water chlorination	Some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous systems, and may have an increased risk of getting cancer.
Secondary Contaminants * Represents 2022 Test Results						
Sodium (ppm)	13*	250	250	NO	Action Level 100-250	Specific Contaminant Criteria and Reason for Monitoring We are required to regularly sample for sodium

WATER QUALITY HEALTH EFFECTS INFORMATION

Health Effects Information:

Copper—Copper is an essential nutrient, but some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience gastrointestinal distress. Some people who drink water containing copper in excess of the action level over many years could suffer liver or kidney damage. People with Wilson’s Disease should consult their personal doctor.

Lead—(15 ppb in more than 5%) Infants and young children are typically more vulnerable to lead in drinking water than the general population. It is possible that lead levels at your home may be higher than at other homes in the community as a result of materials used in your home’s plumbing. If you are concerned about elevated lead levels in your home’s water, you may wish to have your water tested and flush your tap for 30 seconds to 2 minutes before using tap water. Additional information is available from the Safe Drinking Water Hotline (800-426-4791). (Above 15 ppb) Infants and children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.

Coliform and E. coli Bacteria—*E. coli* are bacteria whose presence indicates that the water may be contaminated with human or animal wastes. Human pathogens in these wastes can cause short-term effects, such as diarrhea, cramps, nausea, headaches, or other symptoms. They may pose a greater health risk for infants, young children, the elderly, and people with severely compromised immune systems.

Compliance Gross Alpha—Certain minerals are radioactive and may emit a form of radiation known as alpha radiation. Some people who drink water containing alpha emitters in excess of the MCL over many years may have an increased risk of getting cancer.

Uranium—Some people who drink water containing uranium in excess of the MCL over many years may have an increased risk of getting cancer and kidney toxicity.

Combined Radium—Some people who drink water containing radium 226 or 228 in excess of the MCL over many years may have an increased risk of getting cancer.

Barium—Some people who drink water containing barium in excess of the MCL over many years could experience an increase in their blood pressure.

Turbidity—Turbidity has no health effects. However, turbidity can interfere with disinfection and provide a medium for microbial growth. Turbidity may indicate the presence of disease-causing organisms. These organisms include bacteria, viruses, and parasites that can cause symptoms such as nausea, cramps, diarrhea, and associated headaches.

Glyphosate—Some people who drink water containing glyphosate in excess of the MCL over many years could experience problems with their kidneys or reproductive difficulties.

Fluoride—Some people who drink water containing fluoride in excess of the MCL over many years could get bone disease, including pain and tenderness of the bones. Fluoride in drinking water at half the MCL or more may cause mottling of children’s teeth, usually in children less than nine years old. Mottling also known as dental fluorosis, may include brown staining and/or pitting of the teeth, and occurs only in developing teeth before they erupt from the gums.

Haloacetic Acids—Some people who drink water containing haloacetic acids in excess of the MCL over many years may have an increased risk of getting cancer.

Trihalomethanes—Some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous systems, and may have an increased risk of getting cancer.

WELFARE DEPARTMENT

2023 was a year of change in the Welfare Office. The end to the highest level of Covid concerns required people to adjust their lives to the “new normal”.



Rentals became challenging to find due to an influx of people choosing to live in Sunapee year-round combined and short-term rentals replacing some of the long-term rental properties during Covid. Also, federal programs geared to assisting renters had ended. All of this, along with inflation, created a large financial strain on the rental community.

That meant steady usage of the food pantry. Our small group of volunteers does an amazing job making sure that we aren't distributing outdated food and that things are ready in an instant if someone has an urgent need. In addition to regular food pantry usage, we were able to supply children at the elementary school with bags (provided by the Sunapee Police Benevolent Association) filled with food for the weekends.

There was a fantastic response to the “Back-to-School” backpack & supply drive! Thanks to the many generous donors, every child in our Town had the opportunity to return to school with a new backpack and fresh school supplies!

We also worked with generous donors to re-home nearly new appliances, cabinets, and recreational items to those who could use them. Thus, also helping to breathe new life into them and keep them out of the landfill for several years to come.

We continue to work with the churches, police, schools, local businesses, individuals, and organizations on holiday programs as well as food drives throughout the year. This year we were able to provide 78 individuals from 45 families in our town with Christmas gifts and cheer. This was a 30% increase over our past highest year ever! Once again, several of Santa's helpers sorted and organized the gifts. Food for the family Christmas bags was fundraised by the Sunapee Middle High School's Service Club called the “Empty Bowl” dinner and the police delivered gifts to some of the senior citizens in our town. It was a lot of work – but, thanks to the help of many, we were able to make the holiday merrier for all!



Finally, because of the Sunapee Heating Fuel Fund, sponsored entirely by private donations and managed by Southwestern Community Services, we were able to help clients who had a longer winter and slightly higher heating fuel costs than anticipated. We work continuously with Southwestern Community Services to determine heating fuel eligibility and how to best serve our clients. Thank you again to the entire Sunapee community. We are very fortunate for your continued support!

Respectfully Submitted,

Laura Trow
Welfare Administrator

ZONING BOARD OF ADJUSTMENTS

The Sunapee ZBA parallels the role of all NH municipal ZBAs – to act as a quasi-judicial body to balance the rights of the individual property owner with the interests of all the citizenry as embodied in the regulations of the Zoning Ordinance. In short, the role of the ZBA is to interpret the Zoning Ordinance for the protection of the citizens of the Town.

The ZBA derives its powers from state law, specifically RSA 674:33 and 674:33-a, which together provide that a town ZBA has the authority to hear and decide appeals of individual property owners to specific regulations in the Zoning Ordinance. These appeals fall into four separate and distinct categories: (1) Appeal from Administrative Decision; (2) Approval of Special Exception; (3) Grant of Variance; and (4) Grant of Equitable Waivers of Dimensional Requirement.

Per State Statute, a ZBA is comprised of five full members, plus alternate members; the latter have the right to vote when sitting for member absences/recusals. At least three voting members (full members plus seated alternates) comprise a quorum to conduct the business of the ZBA. Currently, the Sunapee ZBA has five full members, and three alternate members. The composition of the Board remained unchanged in 2023 except for a relatively brief period with Ann Bordeianu as an alternate member. Ann served on the board for approximately 8 months and was a welcomed and effective member on the board. However, just as she began to gain confidence on the Board Ann felt that her time would be better served on the Planning Board. Though the ZBA was saddened to see her leave, we were comforted knowing that she would still be serving our town.

ZBA membership at the end of December 2023: Jeff Claus/Chair, Jamie Silverstein/Vice Chair, Jim Lyons, David Munn, Michael Jewczyn and alternates David Andrews, Pierre Lessard, and Chris Murphy.

I would like to thank the Board Members for their dedication and service on the Board and to the Town. I would also like to extend the opportunity to other town residents to consider joining the Board, either as a Member or Alternate.

Lastly, although we operate as an independent board we acknowledge and appreciate the support of the Town Manager, the Zoning Administrator, the Board of Selectmen, the Planning Board, and other Town bodies that together seek to promote the health, safety and general welfare of our community.

Respectfully,
Jeff Claus, Chair / Town of Sunapee Zoning Board of Adjustment

ZONING BOARD OF ADJUSTMENT APPLICATIONS

	Approved	Denied	Dismissed / Withdrawn	Total
Special Exceptions	08	00	00	08
Variances	09	05	05	19
Rehearing	00	02	00	02
Administrative Appeal	00	01	00	01
Equitable Waivers	00	00	00	00
Total Applications	17	08	05	30

ZONING REPORT

CERTIFICATE OF ZONING COMPLIANCE (CZC) PERMITS ISSUED IN 2023

New Single Family Homes (includes replacements)	31
Residential Alternations, Renovations, Additions	27
Garages and Outbuildings	21
Manufactured/Mobile Homes	03
Municipal Structures/Renovations	02
Commercial Structures, New	01
Commercial Structure Additions / Renovations	03
Multi-Family Homes	01
Decks, Porches, etc.	23
Miscellaneous, Boat Houses, Solar Units, Cell Tower Additions, etc.	11
Total	123

ESTIMATED VALUE OF CONSTRUCTION \$35,782,200.00

10 YEAR SUMMARY

	<u>Total CZCs</u>	<u>New Single Family Homes*</u>
2023	123	31
2022	122	18
2021	111	22
2020	104	23
2019	89	14
2018	104	11
2017	127	21
2016	113	19
2015	136	19
2014	117	12
2013	112	14

*Includes Replacements

OTHER PERMITS ISSUED IN 2023

Demolition Only Permits	04
Tree Cutting	57
Driveway Permits	13
Land Disturbance Permits	33
Sign Permits	09
Total Applications	116

Respectfully submitted,
Allyson Traeger
Land Use & Assessing Coordinator











AUSBON SARGENT LAND PRESERVATION TRUST

The mission of the Ausbon Sargent Land Preservation Trust (Ausbon Sargent) is to protect the rural character of the twelve towns of the Mt. Kearsarge/Ragged/Lake Sunapee region, through land conservation, stewardship, and community engagement. This area includes the towns of Andover, Bradford, Danbury, Goshen, Grantham, New London, Newbury, Springfield, Sunapee, Sutton, Warner, and Wilmot. Since our founding in 1987, Ausbon Sargent has completed 165 projects and protected 13,541 acres – including sixteen working farms and over eight miles of lake frontage. Each of these conservation lands provides for public benefits in the form of forest, farm, wetland, or open space conservation and two-thirds of these properties offer public access.

Quality of life is very important to the residents of New Hampshire and the state consistently ranks in the top ten as one of the best places to live in the United States. Contributing to this ranking are our clean water, scenic places, and our opportunities for outdoor recreation. Open spaces also contribute significantly to the economic well-being of the State and our communities.

Ausbon Sargent has had a busy year of completing land projects, working on others in various stages of completion, bringing awareness to land protection, and stewarding the 165 projects under our care. We completed two land projects, which make up a little over 197 acres of land, now protected in the towns of Bradford and Wilmot. 2023 has also been a year of transition, as we honored the remarkable legacy of Debbie Stanley, our first Executive Director, who retired in June after 35 years leading Ausbon Sargent. We also created and filled the new position of Stewardship and Outreach Coordinator.

This summer, we held lots of hikes and other events as the threat of COVID lessened. We collaborated with LSPA, local Conservation Commissions, The Council on Aging, Woodcrest Village, and Tracy Memorial Library on outings and presentations to showcase and connect people with the wonderful properties we preserve. We held hikes in Wilmot, Bradford, Grantham, New London, Sutton, and Springfield, and a rail trail bike ride in Andover. A new snowshoe trail guide was created for this winter and can be downloaded from our website! A butterfly program was offered at LSPA last March, in preparation for springtime pollinator gardens, and we held volunteer training workshops for people who wished to become conservation easement monitors. In addition to these activities, which are open to all, we held our Volunteer Appreciation party at LSPA, we resumed the in-person version of the ever-popular Progressive Dinner, and we were thrilled to hold our holiday party at the beautiful and historic Livery in Sunapee Harbor. It has been a pleasure for the board and staff to be able to hold events and activities in so many of the towns we serve.

Ausbon Sargent is thankful to have the assistance of over 200 volunteers who help with easement monitoring, committee support, and clerical work. Your community members help to protect these special places in many ways as members, conservation easement donors, volunteer easement monitors and participating in various committees at the Land Trust. They also encourage town officials throughout our 12-town region to conserve our rural character by supporting land conservation.



Our website (www.ausbonsargent.org) indicates which of the land trust's protected properties have trails open to the public for hiking, cross-country skiing, and snowshoeing, and includes trail maps, printable hiking challenges, and driving directions. Be sure to look under the heading "Connect with the Land" for these details. Our calendar of events for the winter season is also available on our website, so take a look and join us! For information on all of Ausbon Sargent's protected properties, please visit our website and join our email list. Find us on Instagram and be sure to "Like" us on Facebook!

It has always been a pleasure to work with the Town of Sunapee Conservation Commission. We look forward to future events, collaborations, and land projects with you!

Respectfully submitted,

Ben Wallace

Executive Director

Board of Trustees

<i>Robin Albing</i>	<i>Deborah Lang</i>
<i>Lisa Andrews</i>	<i>Russ Moore</i>
<i>Aimee Ayers</i>	<i>Jim Owers</i>
<i>Chuck Bolduc</i>	<i>Mike Quinn</i>
<i>Laurie DiClerico</i>	<i>Diane Robbins</i>
<i>Susan Ellison</i>	<i>Steve Root</i>
<i>Lexi Garcia</i>	<i>Bob Zeller</i>

Staff

Executive Director	<i>Ben Wallace</i>
Land Protection Specialist	<i>Andy Deegan</i>
Stewardship Manager	<i>Anne Payeur</i>
Operations Manager	<i>Jen Deasy</i>
Development and Communications Coordinator	<i>Kristy Heath</i>
Outreach and Stewardship Coordinator	<i>Glennie LeBaron</i>
Bookkeeper	<i>Susie Moore</i>

FOREST FIRE WARDEN AND STATE FOREST RANGER

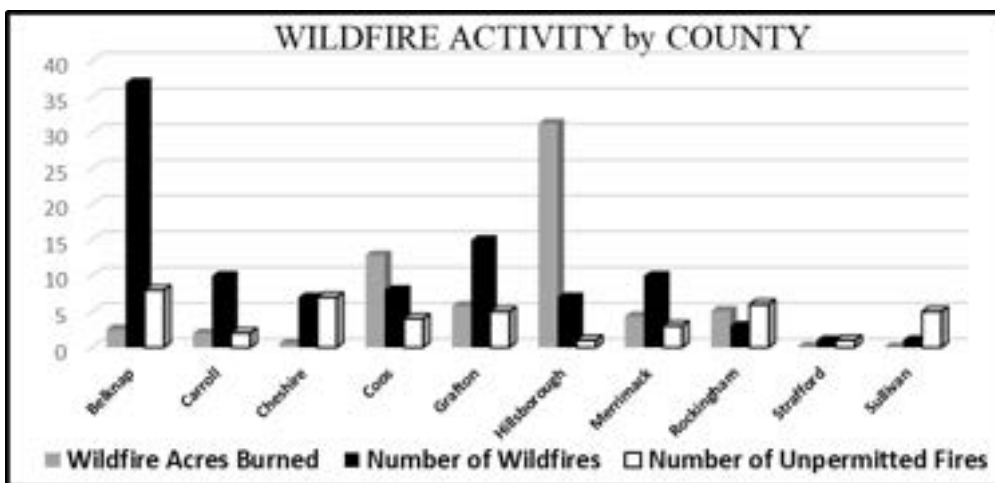
This past year we observed wet weather in late spring and throughout the summer. This led to reduced wildfire activity throughout the state and allowed many of our state firefighting resources to respond to Nova Scotia and Quebec to assist our Canadian neighbors with their record wildfire season. We were also able to team up with local fire departments and provide many wildfire trainings throughout the state.

This time of year, we see fires caused by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Even with the lower wildfire threat in New Hampshire in 2023, properties within the Wildland Urban Interface were still impacted, with 8 structures threatened and 3 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2024 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up-to-date information, follow us on X and Instagram: [@NHForestRangers](https://www.instagram.com/NHForestRangers)



2023 WILDLAND FIRE STATISTICS



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2023	99	64.5	42
2022	59	203	48
2021	66	86	96
2020	113	89	165
2019	15	23.5	92

*Unpermitted fires which escape control are considered Wildfires.

CAUSES of FIRES REPORTED											
Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
0	0	22	3	80	4	4	10	1	2	0	4

KEARSARGE AREA COUNCIL ON AGING, INC.

Established in 1992, the Kearsarge Area Council on Aging (COA) has become an important social service organization dedicated to meeting the needs of our communities' seniors, and their families, friends, and neighbors. The mission of COA is to promote, develop, and reinforce programs that support and enhance the health, well-being, dignity, and independence of older people in the nine towns we serve in the greater Kearsarge area.

COA is a focal point for many area seniors who depend on us to help support their independence, help them find their sense of purpose, and provide the opportunity to help others through our many volunteer opportunities. 2023 is a strong year for COA. We have 26 active programs. We are collaborating with New London Recreation, The Barn Playhouse, New London Outing Club, Lake Sunapee Region Visting Nurse Association, Wilmot Red Barn, AmeriCorps, AARP and Senior Community Service Employment Program.

- The Transportation Program operates with one paid driver funded through many generous grants and the return of many volunteers. This service brings seniors to their physician appointments, grocery store, etc. and is heavily relied on by many isolated individuals.
- The Durable Medical Equipment Program is fully operational and serving the needs of many who are unable to obtain medical equipment elsewhere.
- Daily programs and services are offered within our building and in the community. Many have the new option of Zoom attendance.
- We partner with Lake Sunapee VNA to provide foot care four times a month.
- COA continues to be a resource center to our seniors and their families.

We are proud to be a resource center, operate the second largest free Mobility Lending Equipment Program in New Hampshire, and provide free transportation to our clients in the nine towns we serve. We are fiscally resourceful and operate on a lean budget.

We appreciate our partners, towns, volunteers, members, donors, business sponsors, Board members and staff. It is with their guidance and support that we continue to lead to high levels of health and well-being opportunities for our senior neighbors.

Respectfully submitted,

Kelley Keith

Kelley F. Keith, BA, MS

Executive Director

KLS FOOD PANTRY



We wish to express our heartfelt gratitude to the many people who continue to provide us with financial support, to those who support our programs through the donation of food and other supplies, and especially our magnificent volunteers at the Kearsarge Lake Sunapee Community Food Pantry (KLSCFP). This support has allowed us to adapt to the evolving needs of our communities as they arise and to grow our programs to a level of quality and compassion we could only have dreamed of a dozen years ago.

In May of 2008, a group of community members, concerned about their neighbors' abilities to put food on the table created the Kearsarge Lake Sunapee Community Food Pantry. KLSCFP is a 501(c)3 tax exempt non-profit supported financially and materially by incredibly generous local area individuals, businesses, and organizations. We depend primarily on financial donations and the hard work of our amazing volunteers to carry out our mission. That mission is to help meet the food and basic household needs of people in the Kearsarge Lake Sunapee Region who are experiencing financial hardship, either temporarily or long term.

The towns included in our outreach effort are: Andover, Bradford, Danbury, New London (including Elkins), Newbury, Salisbury, Springfield, Sunapee (including Georges Mills), Sutton, Warner, and Wilmot. Families from all of these towns use the pantry's services. In an attempt to ensure that all who could benefit from the services of the KLSCFP are identified we collaborate with the welfare officers of these towns, Kearsarge Ecumenical Ministries, Kearsarge Neighborhood Partners, New London Hospital, and a variety of others.

KLSCFP does not receive any federal, state, or local funding. More than 125 volunteers from the area towns are involved in the operation of the food pantry. Their roles reflect the manifold aspects of running a modern food pantry. From food sourcing and acquisition to stocking the shelves to distribution to our clients twice a week, this is a complex operation. Located at the back of the First Baptist Church in New London, the food pantry is open Wednesday evenings from 4:30 to 6:30PM and on Saturdays from 10:00 to 11:30AM.

KLSCFP is committed to providing a healthy variety of non-perishable foods as well as dairy, meat, eggs, fresh fruit and vegetables, paper goods and toiletries, laundry and dish detergents and diapers. Families are able to visit the food pantry on a weekly basis. Over the course of 2023 we provided support to approximately 230 different households, at times serving up to 52 households in a single week.

There are many reasons why individuals come to the food pantry. Some are struggling with the high cost of rent in our state or the rising cost of groceries while others have lost their home and are living in temporary housing. These challenges and many others have brought new people to the food pantry. Some of those folks may only need our help once while others might need longer-term support. Regardless, all who need our assistance are welcomed.

We continue expand our sources of food and other supplies beyond the New Hampshire Food Bank, Hannaford Feed America Fresh Rescue Program, the USDA, and the SCPA. In 2023 we added Market Basket and Shaw's supermarkets to our list of generous food suppliers. We are thankful for the fresh produce from Kearsarge Food Hub, Spring Ledge Farm, our twice weekly delivery of fresh bread from Blue Loon, and the kindness of the many local residents who share their summer garden bounty with our clients.

We are thankful to Loaves & Fishes for donating to our account at the New Hampshire Food Bank. Each year Hannaford and the New London Police Department partner for a very successful "Stuff-the-Cruiser" food donation event. Benjamin Edwards shreds documents for the public once a year for free asking only for a donation of food to the Food Pantry. Every November Troop 71 participates in the largest food drive in the country, "Scouting for Food", from which local donations benefit the KLSCFP and the Sunapee Food Pantry. Other efforts by local service organizations, school groups, and businesses further add to the food supply. The Food Pantry receives many hundreds of pounds of food as well as monetary donations from these events.

While many local businesses and organizations support the work of KLSCFP annually I would like to particularly spotlight the O'Halloran Group who has been tremendously generous in their support of the food pantry as a result of the huge success of their annual Ultra 1K Road Race. We continue to benefit from local woodworker Peter Gunn and his "Breadboard Fundraiser". Peter crafts beautiful breadboards from local wood which are then sold in a number of local shops, with the profits donated to the food pantry. We continue deliver food to those at Bittersweet who do not have transportation or are ill and cannot come to the food pantry on their own. We also maintain a partnership with Kearsarge Neighborhood Partners to deliver food to those who are unable to come to the food pantry and with students from Colby-Sawyer College who volunteer to carry bags and load cars with groceries.

The New Hampshire Food Bank received a grant from the U.S. Department of Agriculture (USDA) to support efforts to provide those in need with access to locally grown fruits, vegetables, meat and dairy. From this effort this year we received a grant of \$2500 to partner with small local farmers. This project allows the food pantry to provide additional locally sourced fresh food while simultaneously strengthening those local producers to the great benefit of a vibrant sustainable local food supply. With this grant we continue our relationship with Crow Tree Farm in Andover and Nalla Farm in Wilmot.

A major contributor to the continued success of the KLSCFP is the First Baptist Church of New London. This exceptionally community-minded organization has provided the physical space to house the food pantry since it opened on January 28, 2009. Throughout the year FBC looks for additional ways to support our clients through a variety of efforts. The food pantry could not function without the help and support it receives from the church staff, Steph Barton, Kit Ross and Steven Hunt. Steph and Kit have been supporting the food pantry since its inception.

We would not have been able to keep the food pantry open if we didn't have the support from the communities we serve. We are fortunate to live in an area where people truly care about those who have less. According to the Carsey School of Public Policy New Hampshire residents volunteer at a rate higher than the national average and ranks second in the country as a percent of residents who participate in charitable giving. Perhaps nowhere is that more evident than at the Kearsarge Lake Sunapee Community Food Pantry. Together, we continue to make a difference!

As 2023 comes to an end so does the tenure of our magnificent Managing Directors, Marilyn Paradis and Clara Sheehy. These two selfless and tireless wonders have led the KLS Community Food Pantry through some of the most challenging times our communities have experienced in generations. Coming into the role with a wealth of life experience and ideas the two found themselves having to quickly change their mindset and lead the organization into a world beset by a global pandemic. This dynamic duo have moved us in the direction of being an integral part of the regional food security infrastructure, always looking for better ways to provide our client families with healthier food, provided with care and dignity.

The KLS Community Food Pantry, its volunteer corps, and Board of Directors has come out the other side of the Covid 19 pandemic stronger, more effective, and more dedicated of purpose then it has ever been. To a great extent the growth and success of the organization is a testament to the strength of spirit, caring nature, and willingness to think outside of the box displayed by Clara and Marilyn on a daily basis. On behalf of the Board I wish to extend my sincerest gratitude to them both, from whom I have learned much.

Respectfully submitted,

William Ross, Chair

KLS Community Food Pantry Board of Directors

LAKE SUNAPEE PROTECTIVE ASSOCIATION



Lake Sunapee Protective Association (LSPA), founded in 1898, is dedicated to preserving and enhancing the environmental integrity of the Lake Sunapee region, especially its lakes and watersheds, through education, research, and collaborative action. LSPA's vision is that our lakes and surrounding watersheds remain vibrant and environmentally sustainable because our communities engage in sound stewardship.

Our work is supported primarily through contributions from our 900+ members. Federal, state and local grants provide additional funding, and three towns, Sunapee, Newbury and New London, contribute annually towards our efforts to prevent invasive species infestations.

LSPA's Center for Lake Studies has served as a meeting place, educational center and research facility, catalyzing the interactions that make our work successful. Our doors are open at 63 Main St. in Sunapee Harbor from 9:00 – 5:00 Monday through Friday, with educational displays and information for residents and visitors freely available. Information about upcoming events and volunteer opportunities can be found on our website: <https://www.lakesunapee.org/>

In 2023 our staff worked alongside nearly 200 volunteers and dozens of collaborating organizations on a wide range of initiatives aimed at improving the environmental integrity of our lakes, streams and rivers.

Invasive Species Monitoring and Prevention

Since 2000 LSPA has provided courtesy boat inspections at boat ramps on Lake Sunapee to prevent invasive species introductions. This program has been successful, and Lake Sunapee remains one of the few lakes in New Hampshire without infestations of invasive variable milfoil, curly-leaf pondweed, fanwort, Asian clams, or spiny water fleas. The state-wide Lake Host program is administered by NH LAKES, with LSPA hiring and supervising the Lake Hosts for the five boat ramps on Lake Sunapee. LSPA membership donations provide more than half of the funding for this program, and the remainder is covered by grants from the towns of Newbury, New London and Sunapee, along with a grant from NH LAKES.

In 2023, 12 paid and three volunteer Lake Hosts worked over 2,400 hours conducting more than 5,000 inspections at five boat ramps on Lake Sunapee. There were no invasive species found on boats entering or leaving Lake Sunapee this year.

The second line of defense in preventing invasive species from entering the lake is our Invasive Watch program. Volunteers in this program perform monthly surveys from July to September while swimming, kayaking, stand up paddle boarding (SUP), or snorkeling. A total of 38 Invasive Watch areas were surveyed by LSPA staff and 46 volunteers in 2023 and no invasive species were detected.

Watershed Management Plan Implementation

LSPA's 2020 – 2030 Watershed Management Plan outlines approaches to improve water quality by reducing nutrient input (primarily phosphorus) into lakes and streams in the Lake Sunapee Watershed. Excess nutrients are known to lead to toxic cyanobacteria blooms, algal blooms, reduced water clarity and lower oxygen levels which can harm aquatic life. The plan consists of 31 actions that use strategies including: Education and Outreach, Research, Monitoring and Assessment, Land Conservation, Land Use Regulation, Zoning and Ordinances.

This year LSPA Watershed Director, Geoff Lizotte, coordinated a grant funded project with the Granliden Community Association (GCA) in Sunapee that addressed road and beach erosion which was degrading Lake Sunapee's high-quality waters. GCA implemented some of the stormwater project components while a professional site work contractor completed the bulk of the work which involved the construction of grass swales, sediment traps and an earthen berm planted with native shrubs and groundcover. LSPA also coordinated a grant funded project at Pine Cliff Road in Newbury with the Town Highway Department that addressed soil erosion and sedimentation along the road.

The Newbury Highway Department took on the construction phase of the project, installing sediment traps, check dams, infiltration trench and a paved swale all of which slow down stormwater runoff and drop out sediment, ultimately reducing phosphorus levels in Lake Sunapee. Completion of these projects help meet the water quality goal of reducing downstream phosphorus levels in Lake Sunapee. Funding for both projects was provided in part by a Watershed Assistance Grant from the New Hampshire Department of Environmental Services (NHDES) with Clean Water Act Section 319 funds from the U.S. Environmental Protection Agency (EPA).

2023 marked the third year for LSPA's Watershed Wise Program, which encourages land stewardship practices that benefit water quality in streams, lakes and ponds in the Lake Sunapee Watershed. A total of six residents participated in the program this year by completing a self-assessment which was followed up with a free property evaluation performed by LSPA to determine if standards were met to acquire Watershed Wise Partner status. Landowners who did not meet these standards were provided with information about what they could change to achieve Watershed Wise Partner status. More information about the program can be found at www.lakesunapee.org/ww-intro.

LSPA's public awareness campaign, "Let's be Clear," reached 12 groups this year. This effort, spearheaded by volunteers from LSPA's Watershed Committee, helped to spread awareness of simple actions that can be taken by homeowners to protect water quality. <https://www.lakesunapee.org/lets-be-clear>

Water Quality Monitoring

The LSPA Water Quality Lab is housed at Colby-Sawyer College and is a collaborative effort of CSC, LSPA, and NHDES. It is the only satellite lab for the NH Volunteer Lake Assessment Program (VLAP) that is currently in operation. In 2023, the lab conducted over 4100 tests on 934 water samples taken from Lake Sunapee and 24 other waterbodies in the region. In Lake Sunapee, water samples were collected by 19 family volunteers, LSPA interns and staff. These samples were collected monthly in Lake Sunapee at the four deep sites, eight cove sites and 30 tributary locations. LSPA staff also collected one winter sampling through the ice in February 2023. Water sample analyses include pH, Acid Neutralizing Capacity, Conductivity, Turbidity, Chloride, Chlorophyll-a, *E. coli* and Total Phosphorus. The data are used to track short and long-term trends occurring in watershed lakes, ponds and streams.

For additional information about LSPA's work including our scientific research and environmental education programs, please visit our website <https://www.lakesunapee.org/>

LAKE SUNAPEE REGION VNA & HOSPICE

Dear Friends:

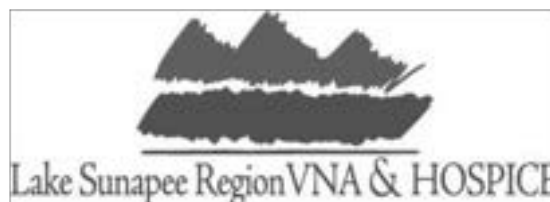
On behalf of the entire team at Lake Sunapee Region VNA & Hospice (LSRVNA), thank you for the opportunity to provide home health, hospice, personal care, clinics, support groups and more in 2023. We remain proud of our organization's culture of respect and our ability to respond to community need in a complex world. Medicare regulations related to how we care for patients and, in turn, are reimbursed changed in consequential ways last year. Responding to these new guidelines, which impact care plans and many processes, is a core focus of our updated strategic plan. While competition for staff, especially nurses, remains fierce, we successfully recruited a significant number of RN Case Managers in 2023. Retention of employees also remained a priority, and we saw an average retention rate last year of 90%, well above industry averages. We continued to offer a variety of meaningful employee benefits such as resources to help defray the cost of health care premiums and the establishment of a well-received car care fund to help staff maintain their vehicles and remain safe on the roads (staff drive 500,000 +/- miles annually delivering care in 25+ area towns!). The past year also welcomed the return of the beloved *Women Who Make A Difference Luncheon* and the much-needed *Good Day Respite Program*. Also in 2023, we created a unique partnership with New London Barn Playhouse to offer innovative workshops to address needs of caregivers. I am proud to report that for the 12-month period ending September 30, 2023, we served residents of Sunapee in the following ways:

- Provided skilled nursing, therapy, hospice and supportive care to 131 residents;
- Provided free/reduced cost nursing, therapy and social work visits to residents; visits were also provided under various Medicaid programs (NH Medicaid reimburses at less than 65% of cost);
- Provided 14 months of bereavement programming to hospice families after the death of their loved one at no cost to the family, as well as several support groups to help people through the grieving process;
- With the expertise of both a palliative nurse practitioner and a palliative care registered nurse (LSRVNA is the only local home care agency with these dedicated positions), patients and their families continued to benefit from our Palliative Care Program, helping them understand and navigate advanced illness;
- Foot Care Clinics were offered in six communities, in response to a general lack of access to this important care.

With so many challenges, our gratitude for those who help sustain LSRVNA as an enduring presence is enormous. Our dedicated team of frontline caregivers and behind the scenes employees, as well as generous community partners like you, keep us strong in service to our community. We understand that your funds, like ours, are limited. This makes us even more grateful for your ongoing confidence and your consideration of funding this year. Please do not hesitate to contact me if you have questions or if there are other ways we may be of service to you and your Town's residents.

With respect,

Jim Culhane, President & CEO
603-526-4077
jculhane@lakesunapeevna.org



NEW LONDON HOSPITAL

One of our goals at New London Hospital (NLH) is to ensure long term sustainability so we can continue providing care to our community for years to come. In 2023, while we addressed critical needs in our service lines, we also continued to focus on our most valuable asset: our employees.



We made a definitive effort to invest in the people we employ at NLH and Newport Health Center (NHC). We ensured our employees' wages and benefits were market-competitive—reflecting our commitment to meet their needs as an employer. We take great pride in the quality care we are able to provide our community and appreciate the true value of the employees at NLH and Newport Health Center who support and deliver that care.

This commitment to our staff resulted in another positive effect of which we are also pleased to share. Since the beginning of the year, we've hired more than 100 new employees. We have always known NLH and NHC are special places to work and are grateful to be an

employer of choice in our region.

Financials

We are pleased to report that Fiscal Year 2023 (July 2022 thru June 2023) featured one of NLH's strongest financial performances in decades. We closed the year with an impressive \$7.3 million operating margin (7.7%), which was \$5 million over budget and 5.3% over the budgeted margin. While these figures are reflective of some strong results in our Radiology, Operating Room and Laboratory Services, the number we are most proud to share is our low employee turnover rate of 9%.

Primary Care

We also have an encouraging update in our primary care practice, as we recently welcomed several new providers. It has been a challenging couple of years and we thank you for your patience as we filled these vacancies. Our goal has always been to secure the best people to deliver your care and we are confident that you will be pleased with our new team members. As our new staff work their way into rotations, we look forward to welcoming new patients in our primary care practice.

Hospital Days

This year's Hospital Days raised thousands of dollars for its beneficiary, Hematology/Oncology Infusion Services. This department provides compassionate and personalized care to our community members living with cancer, blood disorders and other conditions. Thank you to our sponsors, staff and especially, our community, for making the 97th Annual Hospital Days one to remember. It was so refreshing to see our community spirit in full bloom. From the kickoff at our Community Forum on Thursday, through all the activities on Saturday, so many of us came together to share support for NLH and our pride in this special region of New Hampshire.



Our community strengthens and sustains us. Please know how grateful we are for your ongoing support, and that we wish you and yours the very best in 2024.

Warmly,

M. Tom Manion
President and CEO

Jeff Hollinger
Chair, Board of Trustees

To receive the latest NLH updates including information about upcoming events, important messages to the community and general hospital updates, please visit the bottom of our website homepage and click on "Subscribe to eNews."

STATE HOUSE REPRESENTATIVE, HOPE DAMON



I am honored to serve as state representative for Sunapee. I have worked hard in my first year in office to be accessible, present at local meetings and always welcome constituent input. With a very narrow partisan divide in the House, committees have 10 representatives from each party. There is consensus on many bills, more than one might expect. About 70% of bills leave committees with a unanimous (or close to) recommendation which means they are voted by the full House on the consent calendar very efficiently. On more controversial issues, many committee votes are tied. Those bills go to the floor without committee recommendation and have reports from both perspectives. The vote on those bills literally comes down to which party has more attendance in that session. If you have ever doubted that who you elect matters or whether your vote counts – the NH house in 2022 is daily confirmation that voting has impact.

I serve on education committee where I vigorously support public education. We processed almost 100 bills. Finding the balance between respecting local control and ensuring that students receive adequate education is an ongoing challenge. In 2024, we will continue to work on curriculum, assessment, accountability, access to school meals, student rights and privacy, parental concerns, vouchers and book censorship attempts. I appreciate the choices families make as to what is best for their children and believe that it is our responsibility to ensure quality education in all settings.

Education committee also addresses the community college and university systems. Despite very low state funding to education at all levels, NH rates highly for quality of education. Funding will continue to be a priority especially in light of the fall superior court decisions that we are violating the state constitution by not adequately funding education. Improving state education funding to communities is a primary reason that I ran for office – I will continue to seek solutions that reduce the impact on local property taxes.

I also serve on the special committee on housing which was appointed in 2023 to address the critical shortage of housing throughout the state. NH needs 60,000 more housing units by 2030. There is not enough housing of any kind – workforce housing for our service workers, teachers, healthcare workers, and road crews is severely inadequate, both rental and homeowner. The housing committee works in a very bipartisan, collaborative way. We heard from many experts and stakeholders, looked at what approaches have been effective in other areas and have a dozen bills submitted to make it easier and more efficient to create various types of housing. Again, the balance of local control and what the state involvement should be is a challenge.

I will always support legislation to protect reproductive freedoms and civil rights for all, to maintain our safe, fair election process and to ensure that no person is hungry or homeless. Kindness, empathy and respect for humankind are core values of my work. I am prime sponsor of 5 bills this session including HB1571 that would make diabetes monitoring more affordable.

Local work this past year included addressing the road damage throughout the district from Mother Nature's generosity with rain, encouraging those eligible to apply for SNAP benefits, working to protect our beautiful natural resources especially Lake Sunapee and Perkins Pond and making communities aware of the option of participating with the Community Power Coalition of NH to reduce electric costs.

On the county level, state representatives serve as county delegates. The most significant county project this year is the renovation of Sullivan County nursing home which is proceeding on schedule and within budget. This 3 year, \$75M project (over \$34M from federal funds) demolished the 1931 Sanders building, constructs an addition to the fully-renovated 1970 Stearns building with much improved bathroom facilities for residents, more spaces for families to meet with residents and staff, more efficient food service facilities and desperately-needed infrastructure improvements. Follow the progress at <https://sullivancountynh.gov/1220/SCHC-Renovation>.



The County also operates Sullivan House to provide affordable housing for individuals in recovery from substance use disorder, manages the HUD lead abatement programs which have pumped \$700K into the local economy while protecting people from lead toxicity (www.sullivancountynh.gov/1236/Lead-Paint-Abatement-Healthy-Homes-Program), utilized a \$27K USDA Rural Development grant to market the Sugar River Region, used \$25K in ARPA funds to develop a comprehensive trails plan (www.sctrailsplan.com), runs the Public Cidery, works with the Claremont Growers Collective to revitalize the local food system of Sullivan County, coordinates with Economic Development Administration to help municipalities access infrastructure grants, provides a grants writer to support municipalities and is available to sponsor Community Development Block Grants. I have been impressed with the considerable impact and benefits of our county tax dollars. All of these programs ultimately give back to the community more than they cost.



It is a privilege to represent you. I take this responsibility very seriously. Please reach out for information and to share your perspective. Value your opportunity to participate in democracy by being an informed citizen and voter.

Respectfully,

Representative Hope Damon
hoperdnh@gmail.com, 603-848-4257



STATE HOUSE REPRESENTATIVE, LINDA TANNER



State Representative Linda Tanner
Sullivan District 5
Sunapee-Springfield
Education Committee
RepTanner@gmail.com

I am honored to be serving the towns of Springfield and Sunapee in my 5th term in the New Hampshire House. Starting our 2023 session voters had elected 201 Republicans and 198 Democrats. Our numbers have changed to be even closer over the year. This is the narrowest partisan split since 1871. As a result, compromise is taking precedence over extremism on both sides to bring more balance and common ground. That is a good thing!

Last term we addressed the State Budget which is a document that outlines our values and goals for the State. This term the compromise budget resulted in significant investments in some of the State's most critical needs, public education, healthcare, affordable housing, and childcare. This budget came through a bipartisan process that started to address workforce housing, PFAS testing and remediation, an increase in money to the Community College and University Systems, increased school building aid, and added money for highway and bridge betterment programs. In the House, legislation was passed to codify reproductive rights, ban racial profiling, and increase eligibility for free meals at school but failed in the Senate. These issues will continue to be a focus in the upcoming House session.

As a member of the Education Committee, I continue to be a voice for supporting Public Education. With 107 bills assigned to the Education committee, we will be hard at work in this session. Some issues will be censorship of books, curriculum, academic standards, school meals, students' privacy.

The priority in Education will be dealing with the recent court decisions on school funding which states that the current state funding is inadequate and must be addressed in the legislature. Currently, 70% of the burden for funding our local, community public schools come from local property taxes. New Hampshire has one of the lowest levels of State contribution for education in the Nation. This system is unfair to our local taxpayers and increases the inequities and stress on our public schools. I will work to stop the downshifting of the tax burden for adequately funding public education from the State to local property taxpayers. Other school funding issues will include addressing public funding for charter schools, private and religious schools as well as pre-school and the State College and University system.

The citizens of Sunapee and Springfield have voiced their concerns to me about the importance of keeping Lake Sunapee and surrounding lakes clean and safe. We have a priority to protect our natural resources by responding to the threat of invasive species, the growth of cyanobacteria and maintaining ecological balance in our water and shoreline. I am working through legislation for common sense solutions to maintain the quality of our bodies of water, the ecological systems that support our lakes and a safe recreational environment.

I will continue to support legislation to protect our right to reproductive healthcare, to free, fair, and efficient elections, and to protect all our citizens from discrimination.

I urge you to keep informed of State and local issues by attending meetings and hearings in person or on the internet. Run for local offices, and have your voice heard. Your input on issues is important. The public can access House and Senate daily calendars on the general court website, www.gencourt.state.nh.us/house/schedule/dailyschedule.aspx You can enter testimony online or find out when and where the meeting will be held to attend in person. Most importantly, VOTE in all elections to keep our democracy.

It is a privilege and an honor to be serving the towns of Sunapee and Springfield. Please, email me with your concerns, comments, and advice.

Representative Linda Tanner



SUNAPEE GARDENERS

The Sunapee Gardeners are volunteers who come together to enhance our community by planting and maintaining the many gardens and shrubs in the Sunapee and Georges Mills areas. Our focus is the beautification of our town through our gardening endeavors and educational programs.



The Sunapee Gardeners have raised funds to establish a Pollinators Garden to be planted on the property of the LSPA in honor of Ellie Goddard and her inspiration to beautify the harbor. There will be educational signage to inspire visitors to establish pollinator gardens of their own. To make a contribution, please contact the LSPA / Ellie's Garden.

In memory of Betty Reid, a former Sunapee Gardener, 600 daffodil bulbs were planted by Sunapee Gardeners, library staff, middle school students, teachers, kindergartners, and friendly volunteers. More bulbs will be planted on the hillside next to the Thrift Shop, The Museum, and along the Riverwalk beside the boulder in memory of Tony Bergeron.

We sponsored two programs that were well-attended by the public. The program on butterflies was co-sponsored with the Ausbon Sargent Land Trust and the LSPA. We also co-sponsored a program with the LSPA on Pollinators.

We enjoyed several outings this summer: The Fells: (Art in Bloom: flower arranging), Sanborn Mills Farm, a guided tour all the gardens that the Sunapee Gardeners maintain, and in November, a visit to The John Hay Estate for Christmas at The Fells.

This holiday season, we Sunapee Gardeners hope that you have enjoyed the Harbor festooned with wreaths, bows, greens, and candlelights. The wreaths were offered at cost to the businesses.

The Gardeners plant and maintain many gardens and planters around Sunapee which include our Town Hall, Hames Park, Georges Mills, Dewey Beach, and several gardens in the harbor.





Our window boxes at The Information Booth welcome those arriving to our Town. The Hames Park and the Watering Trough by Sunapee's Livery welcome all to the harbor. In the 1800's and the early 1900's, this watering trough refreshed the horses that were boarded at The Livery. The Livery, which is on The Historic Register, is now a lively venue for music, art, events, and more.

In the harbor, the Sunapee Gardeners maintain the Memorial Garden and the Serpentine Garden, both near the tour boats, and the Long Garden, located in front of The Center for Lake Studies, the home of the Lake Sunapee Protective Association. We also plant and tend the Bridge Boxes which cross the dam that regulates the water in our precious lake.



This year, we welcomed several new Gardeners. Anyone is welcome to join us! All that is asked is a desire to support our beautification efforts for our community. For more information, please visit our new website: www.sunapeegardeners.org or contact us via email at SunapeeGardeners@gmail.com.

Chairman: Debbie Chrisman
Co-Chairman: Ginny Gwynn
Treasurer: Muriel Bergeron
Secretary: Kate McCloy
Head Gardener: Donna Rowe
Co-Head Gardener: Patty Eaves

SUNAPEE HISTORICAL SOCIETY

FLANDERS-OSBORNE MUSEUM AND SUNAPEE ARCHIVES



The Sunapee Historical Society has been preserving and researching our town's rich history and making it available to the community for fifty years! During 2023, we enjoyed celebrating all that's been done in that time to create a mature organization that now owns two buildings—the museum in the Harbor for warm-weather use and Sunapee Archives for year-round use—and thousands of historical artifacts, many of which are on display.

To mark the anniversary, we published a book about Lake Sunapee's islands and designed a Sunapee History Trivia game. We also introduced young students from SCES to the museum, held a fly-tying demonstration, participated in a joint program with LSPA, and celebrated with a party at The Livery.

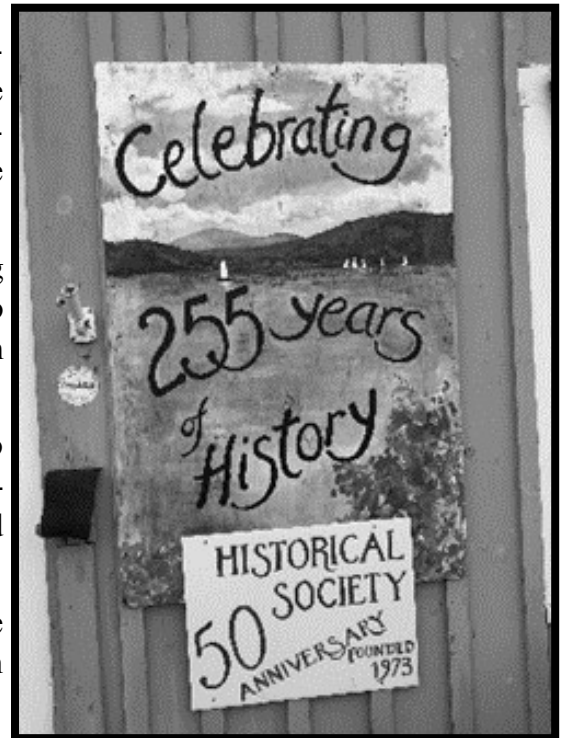
As usual, we enjoyed two history cruises and presented five programs: Life on the Islands, The Fires of Sunapee, Restaurants We Have Known, Sunapee's Conserved Lands, and Mary Kronenwetter discussing her book, *Pauper Auction*—a book that could have been written about life in Sunapee in its early days.

Throughout the year, we were researching, planning, answering questions from the public, providing informational support to *SooNipi Magazine*, discussing Sunapee's Civil War soldiers with the 8th graders, and more.

We have recently updated the town meeting room display case to feature old-time winter life in Sunapee with photos, a made-in-Sunapee ice skate, and models of early farm sleighs and snow road equipment.

As an independent, all-volunteer organization, we couldn't survive without the help of all who volunteer their time, treasures from their collections, and/or financial support. Thanks to all!

Now we look forward into our next fifty years!



Respectfully submitted,

Becky Rylander, President
Officers and Directors

SUNAPEE-RAGGED-KEARSARGE GREENWAY



The Sunapee-Ragged-Kearsarge Greenway Coalition was founded in 1993 to promote hiking and land conservation in our area. The coalition has pieced together a 75-mile hiking trail, known as the SRK Greenway, which forms a loop that links the regions three most prominent peaks: Mt Sunapee, Ragged Mountain, and Mt Kearsarge.

The SRKG Coalition is a community based, all-volunteer organization governed by an active Board of Directors. The Board oversees trail maintenance work, publishes a newsletter, and maintains a website (www.srkg.org). Sunapee directors are Tim Eliassen and Dan Whitmoyer.

In 2023, the SRK offered two hikes to celebrate its 30th Anniversary in October. One hike was up Mt. Kearsarge led by Sunapee director Dan Whitmoyer, and the other was to Morey Pond led by Sunapee director Tim Eliassen. Trail use continued at a high level as hiking remained an attractive way to get exercise and enjoy the outdoors. Much trail work, mostly in the way of trimming brush and clearing blowdowns was accomplished.

Much of the trail passes over private property and would not exist without the generosity of many landowners, including several in the town of Sunapee. Thank you to all these landowners.

The website has maps of the entire 75-mile SRK Greenway. Also on the website are a schedule of hikes sponsored by the organization, a calendar of events, landowner information, membership information, and links to other hiking trails in New Hampshire. There is a map of the entire trail, updated in 2019, and a guidebook, updated in 2022. Both are available for purchase on our website and at selected locations around the area.

In Sunapee, from the south, the trail goes from the Webb Forest on Harding Hill Road, north to Hells Corner, then North to Tilton Park and the town offices. The next section follows lower Main Street to North Road, then North Road past the Middle-High School to Hilltop Road, and finally North Road to its end in a class VI road that continues on to the Springfield section of the trail.

Tim Eliassen
Dan Whitmoyer
Sunapee representatives, SRKG Board of Directors

SUNAPEE SENIORS

The Sunapee Senior Citizens Association is open to all residents of Sunapee and surrounding towns who are 55 years of age or older. We currently have 73 members. Meetings are held at the Lake Sunapee Methodist Church on selected Mondays of each month from September through June, and are held beginning with lunch at noon and followed by a business meeting, program, or entertainment. Dues are \$10 per year, and interested people are always welcome to attend.



To start off 2023, we showed the local classic film comedy, “Henry Phipps Goes Skiing”, starring Babe Sargent -written, produced, and directed by Bruce Cronin (There may have been some members of the cast in attendance). We later hosted a NH Humanities program, “New England Lighthouses and the People Who Kept Them”, by Jeremy D’Entremont. As with all of our NH Humanities programs, we advertised in advance and welcomed the public to join us.

We held a potluck Valentine luncheon in February, were entertained by Sunapee Elementary K-1 children for St. Patrick’s Day, visited the Kearsarge Indian Museum for an exclusive tour, and took a bus trip to the Currier Museum in Manchester, where we enjoyed lunch in their sunlit café.



Officers elected in 2022 agreed to continue in their roles and were re-elected (see photo).

Our final get-together before our summer break was our annual potluck picnic, held at the LSPA (Knowlton House) overlooking the harbor.

Starting up in September, we hosted a second NH Humanities program, “Thirteen Days in October: The Untold Cuban Missile Crisis Story”, by Michael Tougias. Then, on a glorious autumn day, we held a luncheon cruise on the Sunapee Lake Queen, sponsored by the Town of Sunapee Recreation Department. We learned about classes and programs from Abbott Library’s new director, Malia Ebel, and were entertained with

holiday songs by the Sunapee Singers, led by Nancy Tripp. Finally, we gathered once again at The Old Courthouse Restaurant for a delicious holiday meal and celebration of a great year for the Seniors.

Watch for some exciting trips and programs coming up in 2024!

Our volunteers continue to operate the Thrift Shop in the basement of the Historical Society Archives building. The shop is open Tuesdays 2:00-4:00, and Saturdays 10:00-12:00, and is always looking for additional volunteers to help with sorting clothes or staffing the shop. It also accepts donations of clothing and linens in good condition during open hours, or they can be dropped off at the town transfer station. The profits from the shop are donated to local organizations, and annual scholarships are awarded to deserving students. The local organizations include the Sunapee and Newport food pantries, Southwest Community Services Fuel Assistance, VNA, Fast Squad, Sunapee Seniors, Upper Valley Humane Society, Police Benevolent Association, Sunapee schools art, music and physical education programs, Abbott Library, Sunapee Historical Society, and Ausbon Sargent Land Preservation Trust. The Thrift Shop has saved the town disposal fees, and saved the environment by recycling good used clothing and linens.



If anyone has questions or wishes to learn about Sunapee Seniors or the Thrift Shop, please contact Patty Eaves at pattykingeaves@yahoo.com.

President: Patty Eaves
Vice President: Gail Cook
Secretary: Janice Field
Treasurer: Beverly Trainor

UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION



- Local to communities: UVLSRPC staff have worked with several municipalities in planning circuit rider work and GIS support and provided technical assistance on transportation-related projects. Staff have assisted municipalities with successful grant writing and completed plans such as hazard mitigation plans, natural resource inventories, and master plans.
- Housing: UVLSRPC continued to fight our region's housing challenges by assisting communities in receiving grant funds and facilitating regulatory audits and updates. We have also expanded our housing work and hired a Housing Navigator that is assisting communities with outreach and addressing various interests in the housing conversation. For more information on our housing work <https://www.uvlsrpc.org/housinguvls/>
- Transportation: UVSLRPC has the knowledge and expertise in Regional Transportation. Our team has provided technical assistance to over 20 projects of regional priority to advance them toward implementation. This effort resulted in at least 3 funding awards for construction. Our goal is to bring more transportation funds to the Upper Valley Region through project development and technical assistance. Our team is also in the final stages of updating the Region's Long-Range Transportation Plan that showcases both capital and non-capital strategies to improve the region's transportation system. <https://www.uvlsrpc.org/projects/transportation/regional-corridor-transportation-plan/>
- Project Highlights: UVLSRPC has been awarded funding and has worked intensively on brownfields priorities, solid waste management, composting and food scraps, clean transportation, Sullivan County Trails, stream and culvert assessments, lead paint reduction, and creating a new stormwater program.

UVLSRPC will continue to serve its member communities in addressing the region's highest priorities.

Connect with us at info@uvlsrpc.org or 603-448-1680

Meghan Butts, Executive Director, mbutts@uvlsrpc.org

***BIRTHS REGISTERED IN THE TOWN OF SUNAPEE
JANUARY 1, THROUGH DECEMBER 31, 2023***

Birth Date	Child's Name	Father's/Parent's Name	Mother's/Parent's Name	Birth Place
January 6	Evelyn Grace Doolittle	Mark Doolittle	Tia Doolittle	Concord, NH
February 3	August Matthew Harris	Matthew Harris	Katie Harris	Lebanon, NH
February 14	Chase Barrett Flewelling	Kyle Flewelling	Bianca Barrett	Lebanon, NH
March 14	Easton Davis Hemingway	Michael Hemingway	Olivia Hurton	Lebanon, NH
March 18	Jameson Steele Balch	Benjamin Balch	Autumn Balch	Lebanon, NH
March 25	Parker Mitchell Carley	Justin Carley	Lucy Bass	Lebanon, NH
April 21	Dustin Callum Main	Jonathan Main	Deidre Landry	Lebanon, NH
May 26	Ivy Mae Tilton	Garrett Tilton	Madison Tilton	Sunapee, NH
June 18	Felix Fedelis Monroe	Joshua Monroe	Emily Monroe	Lebanon, NH
July 7	Madison Olivia Sumner	Michael Sumner	Kaitlyn Earthrowl	Lebanon, NH
July 7	Lillian Scarlett O'Neil	Timothy O'Neil	Kirsten O'Neil	Lebanon, NH
July 7	Luna Louise Waste	David Waste	Emma Waste	Lebanon, NH
July 15	Olivia Grace Arteaga	Michael Arteaga	Julie Arteaga	Lebanon, NH
July 16	Benjamin Rhodes Brown	Austin Brown	Emilie Brown	Manchester, NH
September 28	Joseph Michael Mason	John Mason	Sarah Mason	Manchester, NH
September 28	Molly Victoria Mason	John Mason	Sarah Mason	Manchester, NH
November 16	Zachary Matthew Garland	Matthew Garland	Nicole Garland	Lebanon, NH

I hereby certify the above to be correct to the best of my knowledge and belief.

Respectfully submitted,

Joshua P. Boone
Town Clerk & Tax Collector

***DEATHS REGISTERED IN THE TOWN OF SUNAPEE
JANUARY 1, THROUGH DECEMBER 31, 2023***

DATE	NAME	PLACE	FATHER	MOTHER
01/2/2023	Betty J Reid	Sunapee	Walter Heath	Mary Murray
01/4/2023	Janet B Grevstad	New London	Frank Bloom	Mary Beeman
01/13/2023	Alan W Doherty	Newport	William Doherty	Shirley Smythe
01/15/2023	Thomas N Judge	Sunapee	Edward Judge	Marvel Stout
01/18/2023	Garrett B Keay	Sunapee	David Keay	Priscilla Davis
02/10/2023	Betsy J Wiggins	Sunapee	Burt Wiggins	Aline Messer
02/26/2023	Robert B Hill	Sunapee	Robert Hill	Margaret Fulkerson
03/07/2023	John T Gutman	Sunapee	Charles Gutman	Margaret Lyons
03/13/2023	Jo A Myers	New London	Richard Darrah	Winnifred Bates
03/18/2023	Joan C Hastings	Sunapee	Eino Anderson	Helga Haverinen
04/07/2023	Ziro J Torres Jr	Sunapee	Ciro Torres	Griselda Unknown
05/05/2023	John G Rooney	Lebanon	Gilbert Rooney	Margaret O'Connell
05/24/2023	Phyllis J Gray	Sunapee	Harry Burnett	Florence Rexford
06/06/2023	Ludwig Markert	Lebanon	Max Markert	Maria Sopp
06/18/2023	Anna M Jacobsmeyer	Nashua	George Soule	Helen O'Brien
06/20/2023	Donald F Bent	New London	Charles Bent	Grace Colby
06/30/2023	Melissa C Trow	Lebanon	James Ferrigno	Mary Milvae
07/07/2023	Amy J Huff	New London	Harold Ralens	Carlotta Shwartz
07/16/2023	Van E Wiggins	Lebanon	Robert Wiggins	Myrtle Hall
07/31/2023	Patricia Van Dorn	Lebanon	George Conroy	Agnes Scott
08/03/2023	Joseph J Chiarella	New London	Joseph Chiarella	Evelyn Allard
08/28/2023	Thomas F Guterl	Sunapee	Francis Guterl	Ruth Guterl
09/13/2023	Barbara Hastings	Sunapee	William Ewen	Clara Ayers
09/27/2023	Shirley C Bolash	Lebanon	Stephen Lazar	Elizabeth Weiss
10/01/2023	Allen W Bullis Jr	Sunapee	Allen Bullis Sr	Eleanor Perkins
10/04/2023	George Mirsberger	Lebanon	Konrad Mirsberger	Erika Behrens
11/11/2023	Krist G Andersen	Georges Mills	Krist Andersen	Marjorie Schneider
11/19/2023	Reginald O Oak	Sunapee	Reginald Oak	Virginia Reno
11/24/2023	Walter R Putnam	Sunapee	Douglas Putnam Sr	Jessica Harrison
12/04/2023	Ruth Lindner	Newport	Eugene Lamm	Margot Heyn
12/05/2023	Shirley C Anderson	New London	Chester Caldwell	Olive Roberts
12/11/2023	Richard B Fischl	Georges Mills	Edward Fischl	Isobel Gutterman
12/16/2023	Ralph B Hawkins	Sunapee	Frank Hawkins	Theresa Hogan
12/16/2023	Susan R Kaelin	Sunapee	Clifford Roberts	Etty Ashley
12/21/2023	Brian C T Ebel	Sunapee	Jamie Unknown	Claire Toner
12/22/2023	Gordon L Ramspott	Sunapee	Robert Ramspott	Ruth Parker

I hereby certify the above to be correct to the best of my knowledge and belief.

Respectfully submitted,
Joshua P. Boone
Town Clerk & Tax Collector

***MARRIAGES REGISTERED IN THE TOWN OF SUNAPEE
JANUARY 1, THROUGH DECEMBER 31, 2023***

DATE	GROOM/ BRIDE	RESIDENCE	GROOM/BRIDE	RESIDENCE	TOWN OF ISSUANCE	PLACE OF MARRIAGE
January 14	Jason Gade	Wallingford, CT	Kaitlin Quartuccio	Wallingford, CT	Sunapee	Sunapee
February 23	Derek Abbott	Sunapee	Emily Sebastian	Sunapee	Sunapee	Sunapee
February	Thomas Radford	Sunapee	Terrie Kelly	Sunapee	Sunapee	Sunapee
March 29	Mark Powling	Williamsville, VT	Stephanie Larpenter	Sunapee	Walpole	Charlestown
March 15	Justin Carley	Sunapee	Lucy Bass	Sunapee	Sunapee	Sunapee
May 23	Michael Gonza-	Sunapee	Abigail Johnston	Taftsville, VT	Sunapee	Sunapee
May 26	Vincent DiMau- ro	Sunapee	Robin Saunders	Sunapee	Sunapee	Sunapee
May 28	Conor Burke	Boston, MA	Brittany Bang	Boston, MA	Sunapee	Sunapee
June 3	Shawn Healy	Sunapee	Emily Krueger	Sunapee	Sunapee	Franconia
June 17	William Carlson	Washington, DC	Devon Calhoun	Washington, DC	Sunapee	Newbury
July 22	Kevin Bonneau	Traphill, NC	Kristen Babbitt	Traphill, NC	Sunapee	Sunapee
August 19	Jacob Warken- tien	Guild	Maggie Hurd	Guild	Sunapee	Greenfield
August 19	Miles Malone	Alameda, CA	Katherine Anderson	Alameda, CA	Sunapee	Newbury
September 3	Derek Reifer	New York, NY	Rebecca Marder	New York, NY	Sunapee	Sunapee
September 9	Shawn Winslow	Sunapee	Gabrielle Duprat	Sunapee	Sunapee	Newbury
September 21	James Flotken	St. Louis, MO	Shannon Hogan	Sunapee	Sunapee	Sunapee
September 23	Philip Benoit	Sunapee	Taylor Harkness	Sunapee	Sunapee	Newbury
October 21	Khory Conway	Brockton, MA	Abbi Wirta	Brockton, MA	Sunapee	Sunapee
October 21	Matthew Tenney	West Gardiner, ME	Paige Prescott	West Gardi- ner, ME	Sunapee	Bretton Woods
October 21	Garrett Field	Sunapee	Paloma Picazo Car- rillo	Sunapee	Grantham	New London
October 28	Shawn Fitzpat- rick II	Claremont	Kari Fletcher	Claremont	Sunapee	Sunapee
December 16	Scott Palisoul	Georges Mills	Brianna Houde	Georges Mills	Concord	Plymouth
December 24	Stephen Gregory	Sunapee	Patricia Duhaime	Sunapee	Sunapee	Sunapee

I hereby certify the above to be correct to the best of my knowledge and belief.

Respectfully submitted,
Joshua P. Boone
Town Clerk & Tax Collector

TOWN OF SUNAPEE DIRECTORY

ABBOTT LIBRARY	763-5513
Please call or check abbottlibrary.org for hours	
FIRE DEPARTMENT NON-EMERGENCY	763-5770
HIGHWAY DEPARTMENT	763-5060
PLANNING, ZONING, & COMPLIANCE OFFICE	763-2212 ext. 1023
POLICE DEPARTMENT NON-EMERGENCY	763-5555
RECREATION DEPARTMENT	763-2212 ext. 1012
SAU #85 OFFICE	763-4627
SELECTBOARD'S OFFICE	763-2212 ext. 1010
Mon/Tues/Thurs/Fri: 8:00-5:00; Wed: 8:00-1:00	
SUNAPEE CENTRAL ELEMENTARY	763-5675
SUNAPEE MIDDLE HIGH	763-5615
TOWN CLERK / TAX COLLECTOR	763-2449
Mon/Tues/Thurs/Fri: 8:00-4:30; Wed: 8:00-12:30	
TRANSFER STATION	763-4614
Mon/Thurs/Fri/Sat: 8:00-4:15; Sun: 8:00-11:45	
WATER & SEWER DEPARTMENT	763-2115
WELCOME CENTER	
Memorial Day-June: Sat/Sun: 10:00-5:00; July-Labor Day: Daily: 10:00-5:00	
Labor Day-Columbus Day: Sat/Sun: 10:00-5:00	
WELFARE OFFICE	763-2212 ext. 1025
Sunapee Hours: Wed: 9:00—12:00	

DIAL 911 FOR EMERGENCIES

**ANNUAL MEETING FOR THE ELECTION
OF TOWN AND SCHOOL OFFICERS
AND
BALLOT VOTING ON THE WARRANT ARTI-
CLES FOR
TOWN AND SCHOOL BUDGETS**

**POLLS ARE OPEN 8:00 AM TO 7:00 PM
TUESDAY, MARCH 12, 2024
AT THE
SHERBURNE GYMNASIUM ON ROUTE 11**

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happening in Sunapee!
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Board Minutes & Police News
At www.town.sunapee.nh.us**