



**TOWN OF SUNAPEE**  
23 Edgemont Road  
Sunapee, New Hampshire 03782  
Phone: (603) 763-2212 Fax: (603) 763-4925

**Highway Safety Committee Meeting Agenda**

**Date: March 4<sup>th</sup>, 2024**

**Time: 9:00am to 10:00am**

**Location: Safety Services Building – 9 Sargent Road**

1. Welcome and Introductions
  - Brief overview of the purpose of the committee.
  - Introductions of all attendees.
  - Election of Committee Officers – Terms.
2. Review/Update Highway Safety Committee Guidelines
  - Discuss the current guidelines and identify any areas that need updating or clarification.
3. Review of Last Meeting Agendas/Minutes
  - Review agenda from 11/22/21.
  - Review agenda & minutes from 9/24/2020.
  - Review agenda & minutes from 6/3/2020.
  - Discuss any follow-up actions taken since the last meeting on 11/22/21.
4. Set Recurring Committee Schedule
  - Determine the frequency of future meetings (e.g., bi-monthly, quarterly).
  - Discuss and set dates and times for upcoming meetings.
5. Items to Address
  - Maple St – Truck traffic and speed.
  - Parking ordinance changes.
6. AOB
  - Opportunity for members to raise any additional topics or concerns not already on the agenda.
7. Summarize Key Action Items and Assignments
  - Highlight key decisions made during the meeting.
  - Assign tasks and responsibilities to committee members.
8. Confirm Date, Time, and Location of the Next Meeting
  - Confirm the details for the next meeting.

Please come prepared to actively participate in the discussion and decision-making process. If you have any additional agenda items to suggest, please notify Jenn McClaine, Highway Business Manager, prior to the meeting. Thank you for your commitment to improving highway safety in our community.