



TOWN OF SUNAPEE
Water and Sewer Commission

P.O. Box 347, Sunapee, NH 03782-0347
(603) 763-2115

Board of Commissioners Meeting
August 27, 2020, 5:30 p.m.
Sunapee Town Office Meeting Room

Agenda

1. Call to order
2. Robb Sewer Line
3. Ultraviolet Water Disinfection Progress
4. Forms for Approval
 - July 30, 2020 Meeting Minutes
 - July Sewer Purchase Journal
 - July Water Purchase Journal
 - State Grant Application – FY21
5. Wastewater Treatment Highlights
6. Water Treatment Highlights
7. Old & New Business
8. Next Monthly Meeting September 24, 2020
9. Adjourn

Water & Sewer Commission
Town of Sunapee
23 Edgemont Rd
Sunapee, NH 03782

Tuesday, August 11, 2020

Commissioners;

In 1997 I installed a pressure sewer line along the Jobs Creek Road right of way from my residence at 436 Jobs Creek Rod to the gravity system on Woodland Road. It was built at my expense to the Town of Sunapee specifications, designed to allow any abutters to hook in, and discussed and approved by the Water and Sewer Commission at that time (see the attached letters dated 15 May 1997, 27 September 1996, John Robb Pressure Sewer System Specifications received 23 Jan 1997, Sketch Plan prepared by Charles Hirshberg).

The line I own consists of 977 feet of force main attaching to the Town of Sunapee gravity system on Woodland Road and terminates at the curb shut-off at the northwest boundary of my property adjacent to Jobs Creek Road. Plugged wye's were installed at each of the abutter's property as specified. I believe this line was inspected by the Town when it was installed.

Initially in agreement with the Town of Sunapee, I retained ownership of the initial force main line to try recoup my initial construction costs.

Over the years, my residence at 436 Jobs Creek, the caretakers house at 407 Jobs Creek, 424 Jobs Creek, and my barn at 453 Jobs Creek have all hooked into the force main with systems designed per the agreed upon specifications.

The lines connecting from the caretakers house at 407 Jobs Creek to the line servicing 424 Jobs Creek to the end of the line I installed were designed and installed by the owners of those properties according to the terms outlined in the attached Jobs Creek Road Sewer Line Extension Agreement (see the covenants #2 and 3). I assume that these feeder lines were designed by a certified civil engineer and approved by the Town of Sunapee, as was the agreed responsibility of the owners.

The line I installed has functioned well without problems or repairs.

At this time I would like to consider turning the line I installed over to the Town of Sunapee. I do not believe any of the two remaining abutters desire to hook in to this line and they have had sufficient opportunity to do so.

With your permission, I will be happy to attend the next Water and Sewer Commission meeting 27 Aug 2020 to discuss this proposal.

If I can supply any additional information, please contact me.



John F Robb
436 Jobs Creek Road
Sunapee, NH 03782
603-236-6225

cc: David Bailey

David Brennan
Superintendent, Water and Sewer Department
Town of Sunapee
Sunapee, New Hampshire 03782

May 15, 1997

Dear David;

Thanks for the information about the sewer line today. I will look for the applications in the mail.

I believe I have fulfilled all the commitments I made to the Commission, outlined in a letter to you dated 9/27/96. I will forward a set of as-built plans to your office.

I would appreciate it if you could put in writing in a letter to me the following:

- 1.) That the line is approved for use as of this date and has been constructed and tested to the specifications of the Town of Sunapee.
- 2.) That the Town will accept ownership of the line a point in the future to be determined by the owners of the line. Until that time the owners will assume full responsibility for inspection, maintenance, and repair of the line.

If you will recall, the later provision was agreed to so I could recoup some of the costs of construction and maintain good terms with my neighbors. I am please that others are intending to hook up so soon, and look forward to eventually having all 5 abutting lots attached.

Thanks for your help and support in this successful project.

Sincerely,

John F. Robb, MD
9 Woodcock Lane
Etna, New Hampshire 03750
H 603-643-3390
O 603-650-8237

David Brennan
Superintendent, Water and Sewer Department
Sunapee, New Hampshire 03782

Friday, September 27, 1996

Dear Mr. Brennan;

Thanks for the chance to present the plans for the sewer tie in at the Sewer and Water Commission meeting last night. I greatly appreciate the careful consideration and helpful suggestions you and the members of the commission gave to me. I have been uniformly impressed with all the people I have dealt with in the town offices, confirming my suspicion that Sunapee is a great place to live.

I had a thought about your statement about the water metering. This sounds like a great idea for several reasons. Not only can it potentially lower my sewer rates, but more importantly, if I install a meter, then I can accurately measure the amount of clean water run into the tank. I will have Charlie calculate the dead space in the line and tank, that way I will know how much water to run into the system to clear the tank and line. If I expect it to be dormant for a period of time, doing this should help with the concerns about stagnant sewage sitting in the line for extended periods of time. Would this work or just increase my rates needlessly? Do you have any specs on meters?

My understanding of the conclusions of the meeting last month and the one last night are as follows;

- I have the approval and encouragement of the Commission to proceed with the sewer tie in project, pending approval of the final plans.
- I will pay for the construction of the line, contracting for the engineering and installation. Plans and construction will be acceptable and approved by the Town.
- I will have the Town inspect the line as it is laid, and supply the Town with "as built" plans.
- I will assure that construction is performed in consultation with Tony Bergeron, the Sunapee Road Agent.
- I agree to install stubs to serve the lots the line abuts for future hook up by the owners of those lots, specifically, lots 34 (Usko), 35-1 (Holmes), 36 (Closs). Lot 33 (Topliffe) is already hooked up to town sewer. Lot 36 is undeveloped. Lots 35-1 (Holmes) and 34 (Usko) are not interested in hooking up at the current time, however, both support the construction of the line.
- I will retain ownership of the line until I wish to turn it over to the town. This will allow me to recoup some of the costs of construction, and remain on good terms with my neighbors.
- For the period of time I retain ownership, I will be responsible for inspection and maintenance of the line.
- Unresolved or incomplete at the current time are:
 - 1.) The need for an easement from the town for access to the line. This will be explored with the selectmen.

Water & Sewer Commission
Town of Sunapee
23 Edgemont Rd
Sunapee, NH 03782

Tuesday, August 11, 2020

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Rev'd 1/23/97 JFR.

**JOHN ROBB
PRESSURE SEWER SYSTEM
SPECIFICATIONS**

1. MATERIALS

- A. **Force Main** shall be 2 inch diameter SDR 21 pressure pipe or 200 PSI Polyethylene.

SDR 21 shall have push on joints with O rings
200 PSI Poly shall have teflon joints with stainless steel bands capable of withstanding the rated pressure of the pipe.

- B. **Fittings for bends and angles** shall have a rating equivalent to the pipe to be used.

All bends shall be made up of 22 deg. or 45 deg. fittings for rigid pipe but in no case shall 90 deg. bends be used. Slight changes in direction can be created by sweeping the pipe but in no case shall a sweep exceed the manufacturer's recommendations for the particular pipe.

- C. **A capped service** shall be a 2"x2"x2" Tee or Y-Tee with a pressure cap installed on the service end of the tee. The cap shall be capable of withstanding 80 pounds of pressure head.

- D. **Pavement Replacement** in any area where the force main construction impacts the roadway or a paved drive apron shall be coordinated with the Sunapee Road Agent for work in the Town Roads and shall be a thickness equal to that existing on the drive apron.

- E. **Pump Chamber for the Robb Residence** shall be a 1000 gallon concrete tank with suitable size opening to allow removal of the pump without the need for a man to enter the tank.

Provide a 4 ft. diameter riser to grade with access cover at grade.
All joints in the tank and riser shall be sealed with a bituminous gasket or a non shrink grout. The intent is to seal the tank from groundwater and surface water infiltration.

The pump chamber shall have a 3 inch diameter Sch 40 PVC vent. The vent location may be run to a far corner of the garage to be less obtrusive.

F. Grinder Pump and Associated Components.

1. Grinder Pump shall be a Piranha Model V 2.5, 230 volt, single phase pump capable of 30 gpm at a total head of 80 feet.
2. Piranha Ball Check Guide Rail Assembly no. 6232536 with built in ball check.
3. Control Panel to be a Simplex NEMA 4X Panel available from Pumps Systems of Franklin, N.H.
4. Float Controls to be the mercury type. Provide three floats: pump on, pump off, and high water alarm.
5. Provide a gate valve to allow for closing off the force main for pump removal.

2. INSTALLATION

A. Force Main shall be installed at a depth of 6 feet.

1. Where ledge is encountered between 4 1/2 and 6 feet, the depth can be reduced to a minimum of 4 1/2 feet with 2 inch thick blue board styrofoam insulation applied over the pipe and alongside the pipe as a 3 sided box (no bottom insulation).
2. Bedding for the force main shall be a minimum of 4 inches of pea stone under the pipe and stone to the spring line of the pipe.
3. Cover over the pipe can be either 6 inches of pea stone or a 12 inch blanket of clean uniform sand free from rocks over 1 inch in size.
4. Backfill above the sand blanket or pea stone cover can be existing material. Remove rocks and boulders over 12 inches in diameter within a distance of 3 feet above the pipe.
5. Thrust blocks shall be used at all bend locations. Concrete blocks wedged against undisturbed soil can be used for thrust blocks. A piece of rubber shall be wedged between the block and the pipe to reduce any abrasion of the pipe.

B. In place markers for service tee stubs.

A hardwood riser to 6 inches below finished grade shall be provided as a marker and backer for the tee stub cap. Tack a piece of metal to the top of the riser such that the marker can be found with a metal detector.

C. Trench Compaction.

Trench backfill shall be compacted in 1 1/2 foot lifts using a plate vibratory compactor and excavator bucket. The top foot of backfill where the trench is off the pavement but on the road shoulder shall be gravel as required by the Sunapee Road Agent.

D. Tree Removal.

Where required, trees shall be removed and the stumps disposed of in an approved off site location.

E. Culverts disturbed by construction.

Any culverts disturbed by the construction shall be reinstalled. If the pipes are damaged they shall be replaced.

F. Site Restoration.

All areas disturbed shall be restored to the pre-construction condition. Areas that are grasses shall be loamed, seeded, and mulched.

3. COORDINATION WITH THE TOWN OF SUNAPEE

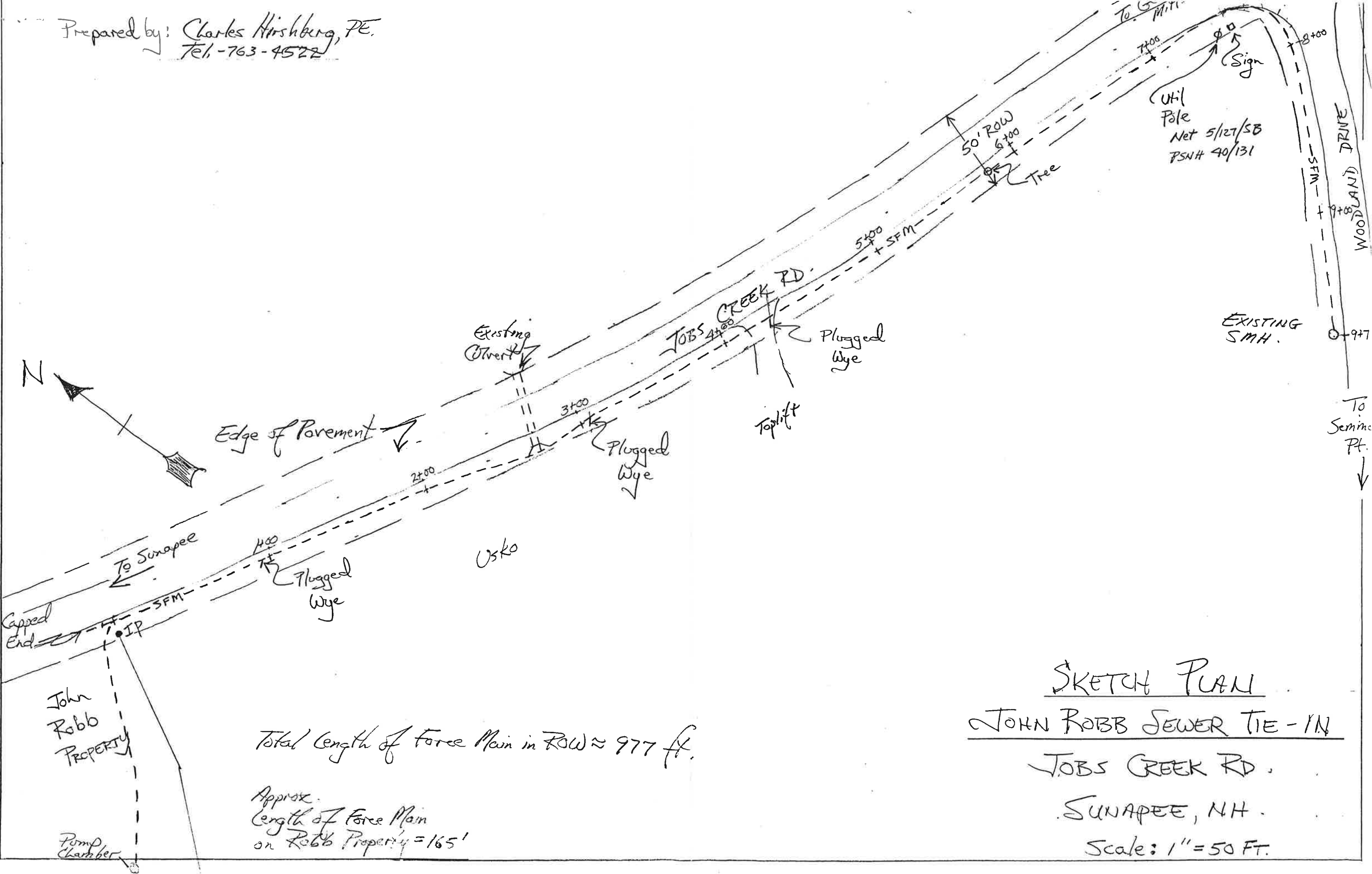
Prior to the start of construction the contractor shall take out a trench permit from the Sunapee Road Agent and coordinate the construction activity with the Sunapee Sewer and Water Dept. so that they can periodically inspect the installation, tie-in point, and pump station installation.

The tie-in configuration and exact location upstream of the existing manhole on Woodland Drive shall be determined jointly with the Sunapee Sewer and Water Dept.

4. TESTING OF THE FORCE MAIN

Once the entire force main is installed it shall be pressure tested at 100 feet of head. Once the line is up to pressure it shall be maintained for five minutes with less than 5 pounds of pressure drop allowed.

Prepared by: Charles Hirschberg, PE.
Tel. -763-4522



Total Length of Force Main in ROW \approx 977 ft.

Approx.
Length of Force Main
on Robb Property = 165'

SKETCH PLAN

JOHN ROBB SEWER TIE-IN

JOBS CREEK RD.

SUNAPEE, NH.

Scale: 1" = 50 Ft.

**JOBS CREEK ROAD
SEWER LINE EXTENSION
AGREEMENT**

This Agreement entered into this _____ day of _____, _____, by and between **JOHN F. ROBB and MARTHA D. ROBB** (hereinafter Robb), of 9 Woodcock Lane, Etna, New Hampshire 03750, owners of certain property situated at 436 Jobs Creek Road in Sunapee, New Hampshire (Tax Map 16, Lot 35 - Volume 951, Page 545 at the Sullivan County Registry of Deeds), and _____ (hereinafter neighbor), of _____ (address) owner(s) of certain property at _____ (Street Address) in Sunapee, New Hampshire (designated premises);

WITNESSETH:

WHEREAS, the parties hereto are the owners of certain properties lying generally on Jobs Creek Road and northwesterly of Lake Sunapee, and

WHEREAS the nearest portion of the Town of Sunapee's municipal sewer system currently ends at Woodland Drive at the end of the gravity system;

WHEREAS, Robb has caused to be designed, built and installed a sewer line lying upon Jobs Creek Road to connect to the municipal sewer line of the Town of Sunapee, thereby extending said sewer system for a distance of approximately 977 feet in a general northerly direction along Woodland Drive to its intersection with Jobs Creek Road and then turning in a general westerly direction along Jobs Creek Road to the premises of Robb; and

WHEREAS, it is contemplated that the sewer line serve the parties to this agreement and other parties with whom Robb, in their sole discretion, have, or may in the future, enter into like sewer line extension agreements with, and

WHEREAS, Robb has paid the costs of designing and installing said sewer line and acquiring a hook-up of said sewer line to the municipal sewer line, and

WHEREAS, the parties hereto mutually agree that a one-time payment to Robb for reimbursement of a portion of the sewer line construction expense, along with other mutually acceptable obligations and conditions for use of and a connection to the sewer line, is desirable,

NOW THEREFORE, for good and valuable mutual consideration, the parties hereto covenant and agree as follows:

1. That neighbor hereby pays to Robb the sum of \$ _____,00, for the right of neighbor to connect one dwelling unit located at the designated premises to the sewer line, and shall be entitled to so connect to the sewer line at their own expense upon making full payment as required.
2. That neighbor shall assume all costs of connection to the sewer line, shall be responsible for maintenance of the sewer line from neighbor's dwelling unit to the junction with the sewer line, and shall keep neighbor's hookup line in good working order and condition so as not to adversely affect the condition and working order of the sewer line.
3. That all plans for any connections to the sewer line shall be drawn by a certified civil engineer and be approved by Robb or his duly authorized engineer and/or by the Town of Sunapee, with all costs of design and approval born by neighbor.

4. That neighbor shall contribute equally and proportionately, based upon the number of hookups existing at any given time, to the maintenance and repair of the sewer line in accordance with a formula which divides the costs of maintenance and repair by the number of users, factored by the number of hookups per user, at such times as determined by Robb. However, Robb reserves the right to adjust contributions in the interest of justice and fairness, so that each user's contribution is equitable based upon the use of the line by such user and the nature and location of the repairs or maintenance.

5. That until the sewer line is turned over to the Town of Sunapee, Robb is deemed the sole owner of the line, reserves the sole right to determine what maintenance and repairs shall be performed to the sewer line, when such maintenance and repairs shall be performed and what contractor or other persons shall perform such maintenance or repairs.

6. That Robb shall have the sole right to determine when and under what conditions the operation, maintenance and ownership of the sewer line shall be turned over to the Town of Sunapee, without the expectation of recompense or recovery of any costs and expenses incurred by Robb or any other party for the design and installation of the sewer line. Neighbor shall be notified by Robb or the Town of Sunapee when such transfer occurs.

7. That the connection line from neighbor's land to the sewer line shall serve only one habitation or dwelling, and other habitations upon neighbor's land, such as an additional house or houses, a guest house, apartment or other dwelling unit, shall not share the hook-up contemplated in this agreement, but may be deemed an additional hookup with a proportionate payment and obligation to share in maintenance and repairs. In the event of a dispute over the servicing of buildings on neighbor's property by the hookup contemplated herein, Robb reserves the right to determine what habitation constitutes a dwelling unit for the purposes of this agreement and whether the connection may serve more than one building.

8. That Robb reserves the sole right to determine which properties the sewer line will serve, the number of additional connections to the sewer line, as well as the price, timing and location for such connections.

9. That Robb and/or the Town of Sunapee shall have the right to inspect, repair or replace the line at any time, and neighbor shall cooperate in such inspections, repair or replacement. In addition, in the event of line failure or disrepair, neighbor may make such repairs as are necessary for the continued functioning of the sewer line at its original capacity and function. This previous sentence and right is in no way intended to confer rights upon neighbor to enlarge sewer line capacity or to make design changes in the line, without the written consent of Robb.

10. That neighbor hereby appoints John F. Robb as our lawful attorney-in-fact for us and in our names to perform any act, power, duty, right or obligation whatsoever including but not limited to contracting for the services for maintenance and repair required above and to collect funds from us as outlined above with respect to the sewer line referred to herein. This Power-of-Attorney shall be interpreted as a special or limited Power-of-Attorney. The rights, powers, and authority of said attorney-in-fact herein granted shall commence and be in full force and effect on the date of this agreement and shall remain in full force and effect until responsibility and ownership of the project has been assumed by the Town of Sunapee or other appropriate governmental entity. This special or limited Power-of-Attorney shall not be affected by the subsequent disability or incompetence of the neighbor.

11. It is expressly stated and agreed to by the parties that neighbor has the right to all benefits and provisions of this agreement, including use of the applicable sewer line or lines, so long as neighbor is in full compliance with the provisions and obligations of this agreement, as determined by Robb.

12. Any dispute arising under this Agreement shall be submitted to arbitration in accordance with New Hampshire RSA 542. Each party in dispute shall each choose an arbitrator within thirty (30) days of written notice from any disputing party. The arbitrators so chosen shall in turn choose one common arbitrator within thirty (30) days of the selection of the first arbitrators. The arbitrator so chosen shall forthwith set as early a hearing date as is practicable which he or she may postpone only for good cause shown. A decision by the arbitrator, made as soon as practicable after submission of the dispute, shall be binding upon the parties and shall be enforceable as part of this Agreement.

13. That the within agreement shall be binding upon the parties hereto and their respective heirs, successors and assigns, and the agreement, benefits and provisions thereof, shall be appurtenant to the designated premises and inure to the successors in interest to the designated premises.

EXECUTED this ____ day of _____, _____.

John F. Robb

Martha D. Robb

State of New Hampshire
County of _____

On this ____ day of _____, _____, appeared before me John F. Robb and Martha D. Robb, who acknowledged that they executed the within for the purposes expressed therein.

My Commission Expires:

Justice of the Peace/Notary Public

EXECUTED this ____ day of _____, _____.

State of New Hampshire
County of _____

On this ____ day of _____, _____, appeared before me _____, who acknowledged that they executed the within for the purposes expressed therein.

Justice of the Peace/Notary Public

My Commission Expires:



TOWN OF SUNAPEE
WATER AND SEWER COMMISSION
P.O. BOX 347, SUNAPEE, NH 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
July 30, 2020
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Douglas Gamsby, Richard Curtis, Charles Hirshberg, Jeffrey Reed.
Also present: Holly Leonard & Aaron Cartier.

The Chairman called the meeting to order at 5:34 p.m. stating that “as Chair of the Sunapee Water & Sewer Commission, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is a physical location at 23 Edgemont Road, Meeting Room to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order.

Please note that all votes that are taken during the meeting shall be done by roll call vote. Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.”

1. Forms for Approval:

June 25, 2020 Meeting Minutes: Douglas G. made a motion to accept the minutes for the June 25, 2020 meeting, seconded by Richard C., polled unanimously in favor, so declared by the Chairman.

June Sewer Purchase Journal: Douglas G. made a motion to accept the June Sewer Purchase Journal, seconded by Jimmy W., polled unanimously in favor, so declared by the Chairman.

June Water Purchase Journal: Douglas G. made a motion to accept the June 2020 Water Purchase Journal, seconded by Charles H., polled unanimously in the affirmative, so declared by the Chairman.

2. Wastewater Treatment Highlights: Aaron C. reported that there had been issues with the scraper in one of the clarifiers and that this had caused sludge to build up in the clarifier. He stated that there had been no overflow of sludge but that it had caused the need to check on the plant several times during the night and over a weekend because at the same time there had been an issue with the phone dialer not calling out. He stated that the clarifier issue has been fixed and that the dialer has been replaced with a Mission unit that works over a cellular line instead of using a land line. There was some discussion regarding this same thing being done at pump stations and Theodore G. questioned if there was any problems at the pump stations with getting cellular service. Aaron C. responded that getting cellular service no longer seems to be the issue that it once was.

There was some discussion regarding maybe doing this at Harbor Hill as well when the upgrade when it gets underway. Aaron C. stated that internet had just been installed up there and maybe the same could be done at River Road.

Aaron C. reported that toxicity sampling will be done for the third quarter next week. He stated that manholes and gate boxes had been raised on Chase Street and Sargent Road for paving. He stated that they had to repair a manhole on Lake Avenue in Georges Mills where a brick had fallen in and had caused an odor complaint.

3. Water Treatment Highlights: Aaron C. reported that the next disinfection by-product testing will be done next week and that some TTHM tests were taken in July that showed the concrete tank had less TTHM's than the steel tank and that this is most likely due to the sediment that had been cleaned out of the concrete tank. He stated that there had been quite a lot more of it in the concrete tank than he would have thought. He also reported that there had at one point been a time when the mixer had shut down and that perhaps setting up an alarm of some sort to alert personnel when the mixers are off would be advantageous.

Jimmy W. questioned how the engineers are moving along with the ultraviolet project.

Aaron C. stated that he had not heard anything recently from them. Holly L. reported that there had been an e-mail from the engineers to the State Electrical Inspector asking for an electrical code waiver for the project.

Aaron C. told the Commission that the water main across the river on Lower Winn Hill had been replaced when it continued leaking after the break was fixed.

There was some discussion regarding the Energy Committee's invitation for the Commission to meet with them and Bob Collins' question about excess electrical use at River Road this June and July. Aaron C. stated that they had changed the pumps in Georges Mills to run in the early morning instead of at night and that maybe the same thing could be done in Sunapee to divert usage to a lower demand part of the day. He stated that the water use is up considerably and that the turbine has not been in use due to the low water table.

4. Old & New Business:

Aaron C. stated that there had been quite a few hoses that had needed replacing on the vacator unit and that he would like to start thinking about a garage to keep some of the equipment in as the year is more than half over. There was some discussion regarding the roof at the plant and Aaron C. stated that he thinks there is a company coming to look at the job and give a quote and that he would get ahold of another company or so the get more quotes on the job.

Aaron C. reported that the warranty from both companies that quoted the sealing of the chlorine contact tanks at the Wastewater Plant had been for one year and that Dave B. had signed the contract with the company that gave the lower quote.

The next meeting is scheduled for August 27, 2020.

6:00 p.m. Douglas G. made a motion to adjourn, seconded by Richard C., polled unanimously in the affirmative, so declared by the Chairman.

Sunapee SEWER Department
Purchase Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
7/1/20	56140P Breakroom Supplies 202000 Accounts Payable	17720654 062320	CRYSTAL ROCK LLC	56.00	56.00
7/1/20	56240P Auto Fuel Expense 56240C Auto Fuel Expense 202000 Accounts Payable	66184260	WEX BANK	128.06 128.06	256.12
7/1/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	S040725953.001	NorthEast Electrical	142.20	142.20
7/1/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	S040883958.001	NorthEast Electrical	87.54	87.54
7/2/20	53094P BIOS HANDLING 202000 Accounts Payable	1022278	BELLETTES	47.52	47.52
7/2/20	56250P Building/Custodial Expense 202000 Accounts Payable	1024772	BELLETTES	10.68	10.68
7/2/20	53090P Outside Lab Services 202000 Accounts Payable	212422	EASTERN ANALYTICAL, INC.	84.00	84.00
7/2/20	53097P BIOS Lab 202000 Accounts Payable	212492	EASTERN ANALYTICAL, INC.	1,525.00	1,525.00
7/2/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4497692	UNIFIRST	47.96 27.37 48.17	123.50
7/2/20	53072C Pump Station Maint. Service 202000 Accounts Payable	79602	DALE'S RADIATOR SERVICE	650.00	650.00
7/2/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	800339	SANEL NAPA	99.95	99.95
7/2/20	56220C Sewer Line Maint. Supply 202000 Accounts Payable	801245	SANEL NAPA	22.23	22.23
7/2/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	S040725953.002	NorthEast Electrical	342.53	342.53
7/6/20	53090P Outside Lab Services 202000 Accounts Payable	212672	EASTERN ANALYTICAL, INC.	17.50	17.50
7/6/20	53075C Manhole Contract 202000 Accounts Payable	INV0119569	TI-SALES	2,953.18	2,953.18
7/7/20	53030P Telephone 53030C Telephone 53031C Alarms 202000	6-2020	CONSOLODATED	188.95 99.47 401.56	689.98

Sunapee SEWER Department
Purchase Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accounts Payable		COMMUNICATIONS		
7/9/20	56210P Maintenance Supply	070620VENH	200-0483 VBND Active Mixing Chamber with 1/2 HP 90 VDC motor	3,700.00	
	202000 Accounts Payable		WALKER WELLINGTON		3,700.00
7/9/20	56230C Pump Station Maint. Supply	1035508		25.24	
	202000 Accounts Payable		BELLETTETTES		25.24
7/9/20	56240C Auto Fuel Expense	309321		67.92	
	56240P Auto Fuel Expense			239.63	
	202000 Accounts Payable		TREASURER STATE OF NH		307.55
7/9/20	56210P Maintenance Supply	3626226		39.94	
	202000 Accounts Payable		HOME DEPOT CREDIT SERVICES		39.94
7/9/20	56210P Maintenance Supply	801813		19.99	
	202000 Accounts Payable		SANEL NAPA		19.99
7/9/20	56210P Maintenance Supply	801919		0.38	
	202000 Accounts Payable		SANEL NAPA		0.38
7/9/20	53070P Maintenance Service	91092		1,231.00	
	202000 Accounts Payable		ALERT SCIENTIFIC		1,231.00
7/14/20	53094P BIOS HANDLING	00010362		3,495.41	
	202000 Accounts Payable		Town of Merrimack		3,495.41
7/14/20	53020P Legal/Engineering Fees	15561		703.42	
	202000 Accounts Payable		UNDERWOOD ENGINEERS, INC.		703.42
7/14/20	53090P Outside Lab Services	212999		84.00	
	202000 Accounts Payable		EASTERN ANALYTICAL, INC.		84.00
7/14/20	56260P Uniform Expense	4499684		47.96	
	56260C Uniform Expense			27.37	
	56250P Building/Custodial Expense			48.17	
	202000 Accounts Payable		UNIFIRST		123.50
7/14/20	56260P Uniform Expense	4501626		47.96	
	56260C Uniform Expense			27.37	
	56250P Building/Custodial Expense			48.17	
	202000 Accounts Payable		UNIFIRST		123.50
7/14/20	54100P Electricity Expense	7/2020		4,367.44	
	202000 Accounts Payable		EVERSOURCE		4,367.44
7/16/20	56210P Maintenance Supply	802429			32.63
	202000 Accounts Payable		SANEL NAPA	32.63	
7/16/20	56200P Safety Supplies	802876		217.62	
	202000 Accounts Payable		SANEL NAPA		217.62

Sunapee SEWER Department
Purchase Journal

For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
7/16/20	53030P Telephone	9858219699		94.15	
	53030C Telephone			94.15	
	202000 Accounts Payable		VERIZON WIRELESS		188.30
7/16/20	53070P Maintenance Service	ARD-GSP-02212		1,500.00	
	202000 Accounts Payable		TREASURER STATE OF NH		1,500.00
7/16/20	53075C Manhole Contract	INV0120037		1,936.84	
	202000 Accounts Payable		TI-SALES		1,936.84
7/16/20	56210P Maintenance Supply	S3209676.001		139.83	
	56230C Pump Station Maint. Supply			11.22	
	202000 Accounts Payable		ROCKINGHAM ELECTRIC		151.05
7/17/20	53070P Maintenance Service	026042		5,248.34	
	202000 Accounts Payable		A/D INSTRUMENT REPAIR, INC.		5,248.34
7/17/20	56290P Chemical Expense	4284		1,607.81	
	202000 Accounts Payable		HOLLAND COMPANY, INC.		1,607.81
7/20/20	53090P Outside Lab Services	213250		17.50	
	202000 Accounts Payable		EASTERN ANALYTICAL, INC.		17.50
7/20/20	56250P Building/Custodial Expense	285939		43.95	
	202000 Accounts Payable		USA BLUEBOOK		43.95
7/20/20	53075C Manhole Contract	5731500		470.92	
	202000 Accounts Payable		E.J.PRESCOTT, INC.		470.92
7/20/20	54100C Electricity Expense	7-20 C		1,456.12	
	202000 Accounts Payable		EVERSOURCE		1,456.12
7/23/20	56290P Chemical Expense	094304		1,302.69	
	202000 Accounts Payable		ARIES CHEMICAL, INC		1,302.69
7/23/20	56230C Pump Station Maint. Supply	1059210		24.46	
	202000 Accounts Payable		BELLETTETTES		24.46
7/23/20	56290P Chemical Expense	11113		3,673.06	
	202000 Accounts Payable		CLEAN WATERS, INC.		3,673.06
7/23/20	56270P Lab Supplies	12039341		345.22	
	202000 Accounts Payable		HACH COMPANY		345.22
7/23/20	56230C Pump Station Maint. Supply	41620978	Pump Station #2	1,712.29	
	202000 Accounts Payable		THE BLAKE GROUP		1,712.29
7/23/20	56230C Pump Station Maint. Supply	41620983	Pump Station #2	4,332.00	
	202000 Accounts Payable		THE BLAKE GROUP		4,332.00
7/23/20	56220C Sewer Line Maint. Supply	803060		14.67	
	202000 Accounts Payable		SANEL NAPA		14.67

Sunapee SEWER Department
Purchase Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
7/27/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	040725953.004	NorthEast Electrical	342.53	342.53
7/27/20	56140C Breakroom Supplies 202000 Accounts Payable	17720654 072120	CRYSTAL ROCK LLC	45.28	45.28
7/27/20	53090P Outside Lab Services 202000 Accounts Payable	213735	EASTERN ANALYTICAL, INC.	84.00	84.00
7/27/20	56280P Lab Equipment 202000 Accounts Payable	3067958364	IDEXX DISTRIBUTION, INC	796.42	796.42
7/27/20	56100P Office Supplies 56100C Office Supplies 202000 Accounts Payable	8771949	QUILL CORPORATION	33.00 33.00	66.00
7/27/20	56210P Maintenance Supply 202000 Accounts Payable	NP298597401	LAVALLEY BUILDING SUPPLY	13.64	13.64
7/30/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	035 4503593	UNIFIRST	47.96 26.31 48.17	122.44
7/30/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	035 4505515	UNIFIRST	47.96 26.31 48.17	122.44
7/30/20	56290P Chemical Expense 202000 Accounts Payable	290199210	HARCROS CHEMICALS INC.	706.75	706.75
7/30/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	NHCLA122578	FASTENAL COMPANY	61.65	61.65
				47,965.92	47,965.92

Sunapee WATER Department
Purchase Journal
 For the Period From Jul 1, 2020 to Jul 31, 2020

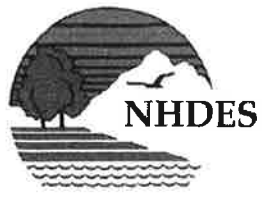
Filter Criteria includes: 1) Includes Drop Shipments, Report order is by Date, Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
7/2/20	561000 Office Supplies 202000 Accounts Payable	138317632	QUILL CORPORATION	27.98	27.98
7/2/20	530900 Outside Lab Services 202000 Accounts Payable	212432	EASTERN ANALYTICAL, INC	30.00	30.00
7/2/20	562600 Uniform Expense 202000 Accounts Payable	4497692	UNIFIRST	25.03	25.03
7/2/20	562400 Auto Fuel Expense 202000 Accounts Payable	66184260	WEX BANK	150.73	150.73
7/2/20	530600 Equipment Repair 202000 Accounts Payable	801245	SANEL NAPA	22.23	22.23
7/6/20	530900 Outside Lab Services 202000 Accounts Payable	212673	EASTERN ANALYTICAL, INC	30.00	30.00
7/6/20	562200 Distribution Supplies 202000 Accounts Payable	67632453	F.W. WEBB COMPANY	455.22	455.22
7/7/20	530900 Outside Lab Services 202000 Accounts Payable	212718	EASTERN ANALYTICAL, INC	56.00	56.00
7/7/20	562400 Auto Fuel Expense 202000 Accounts Payable	309321	TREASURER STATE OF NH	76.02	76.02
7/7/20	562200 Distribution Supplies 202000 Accounts Payable	52274	UNITED CONSTRUCTION CORP.	68.10	68.10
7/7/20	530300 Telephone 530310 Alarms 202000 Accounts Payable	6/2020	CONSOOLIDATED COMMUNICATIONS	172.48 84.00	256.48
7/7/20	562200 Distribution Supplies 202000 Accounts Payable	67672245-2	F.W. WEBB COMPANY	293.40	293.40
7/7/20	562200 Distribution Supplies 202000 Accounts Payable	67718936	F.W. WEBB COMPANY	2,364.80	2,364.80
7/9/20	530700 Maint.Repair/Service 202000 Accounts Payable	91092	ALERT SCIENTIFIC	259.00	259.00
7/14/20	562600 Uniform Expense 202000 Accounts Payable	4499684	UNIFIRST	25.03	25.03
7/14/20	562600 Uniform Expense 202000 Accounts Payable	4501626	UNIFIRST	25.03	25.03
7/14/20	562200 Distribution Supplies 202000 Accounts Payable	5725313	E.J.PRESCOTT INC	370.71	370.71
7/14/20	541000	7/2020		1,324.59	

Sunapee WATER Department
Purchase Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Electricity Expense 202000 Accounts Payable		EVERSOURCE		1,324.59
7/14/20	562100 Maintenance Supply 202000 Accounts Payable	S3209676.001	ROCKINGHAM ELECTRIC	27.68	27.68
7/16/20	530300 Telephone 202000 Accounts Payable	9858219699	VERIZON WIRELESS	94.14	94.14
7/17/20	530700 Maint.Repair/Service 202000 Accounts Payable	869549	TRI STATE BACKFLOW PREVENTION	200.00	200.00
7/20/20	530900 Outside Lab Services 202000 Accounts Payable	213258	EASTERN ANALYTICAL, INC	30.00	30.00
7/20/20	562200 Distribution Supplies 202000 Accounts Payable	5731500	E.J.PRESCOTT INC	113.88	113.88
7/27/20	561000 Office Supplies 202000 Accounts Payable	8771949	QUILL CORPORATION	32.99	32.99
7/30/20	562600 Uniform Expense 202000 Accounts Payable	035 4503593	UNIFIRST	25.03	25.03
7/30/20	562600 Uniform Expense 202000 Accounts Payable	035 4505515	UNIFIRST	25.03	25.03
7/30/20	530900 Outside Lab Services 202000 Accounts Payable	120071828	NELSON ANALYTICAL LAB	45.00	45.00
7/30/20	530600 Equipment Repair 202000 Accounts Payable	26969	THE MAHER CORPORATION	316.73	316.73
7/30/20	562900 Chemical Expense 202000 Accounts Payable	290199211	HARCROS	370.70	370.70
7/30/20	562100 Maintenance Supply 202000 Accounts Payable	3721991	DULTMEIER SALES	30.88	30.88
				7,172.41	7,172.41



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



August 5, 2020

Sunapee Water Works Commission
PO Box 347
Sunapee, NH 03782

SUBJECT: APPLICATION FOR ANNUAL PAYMENT OF STATE GRANTS – FY21
Sunapee Water & Sewer: #95-2271010

Enclosed is a copy of an *Application for FY 2021 Payment of State Grants for Compliance with the Surface Water Treatment Rule*. This application is for scheduled payments to you in Fiscal Year 2021.

Please note this is a reimbursement grant program. If you have refinanced the original loan(s) or prepaid on the loan(s) and the amortization schedules have changed, notify our office immediately and provide a copy of the current debt schedule associated with this grant. Failure to do so may be in violation of the grant conditions.

If the individual representative authorized by the governing body to act on behalf of the public water system has changed from the original application, an updated authorization must be completed and returned with this application.

Please sign the document, retain a copy for your files, and return a copy to us (*with the debt schedule if applicable*) by August 31, 2020 via email to Stephanie.Nistico@des.nh.gov or mail to the following address:

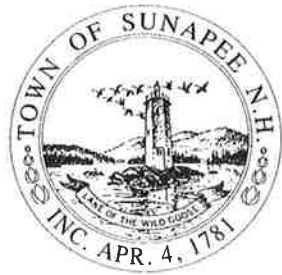
Stephanie Nistico
NHDES-Drinking Water and Groundwater Bureau
29 Hazen Drive, PO Box 95
Concord, NH 03302-0095

Should you have any questions please feel free to contact me at 271-7017 or johnna.mckenna@des.nh.gov.

Sincerely,

Johnna McKenna
Drinking Water and Groundwater Bureau

Enclosure: Application for FY 2021 Payment of State Grants Request for Certification



TOWN OF SUNAPEE
Water and Sewer Commission
P.O. Box 347, Sunapee, NH 03782-0347
(603) 763-2115

Certificate of Vote of Authorization

We, the undersigned duly elected Commissioners of the Town of Sunapee Water and Sewer Department, do hereby state that on March 30, 2020 at the regular monthly meeting of the Water and Sewer Commission, the Commissioners voted Theodore Gallup as the Chairman of the Commission.

The undersigned Commissioners hereby authorize, Theodore Gallup, as Chairman, to sign the application for annual payment of the state grant on the Commission's behalf.

_____	_____
_____	_____
_____	_____
_____	_____

New Hampshire Department of Environmental Services

**Application for FY 2021 Payment of State Grant
for Compliance with the Surface Water Treatment Rule
Under RSA 486-A**

REQUEST FOR CERTIFICATION

Request for FY 2021 payment of filtration grant offered and accepted:

Public Water System: **Sunapee Water & Sewer**
Project No: **95-2271010**

Total grant accepted	\$839,147.68
Prior payments received	\$626,907.16
FY 2021 payment this application	\$21,726.00

The **Sunapee Water & Sewer**, (herein called the "Applicant") hereby makes Application to the State of New Hampshire (herein called the "State") for FY 2021 payment of the State Grant as above indicated for Project No. **95-2271010**.

The statements contained herein are certified by the undersigned representative of the Applicant to be true, correct and complete to the best of his/her knowledge and belief. He/she further certifies that: He/she has been authorized to file this application by formal action of the governing body of the Applicant as is evidenced by the attached certified copy of authorization made by the Applicant's governing body. He/she certifies that proper and efficient operation and maintenance of the Project have been provided since the prior application, or completion of the project. He/she further certifies that the debt schedule associated with the project(s) is current and accurate.

(Date)

(Signature of Representative)

(Title)