



**TOWN OF SUNAPEE**  
***Water and Sewer Commission***

P.O. Box 347, Sunapee, NH 03782-0347  
(603) 763-2115

Board of Commissioners Meeting  
April 30, 2020, 5:30 p.m.  
Sunapee Town Office Meeting Room

Agenda

1. Call to order
2. Election of Officers
3. Forms for Signing  
February 27, 2020 Meeting Minutes  
February & March Sewer Purchase Journal  
February & March Water Purchase Journal
4. Wastewater Treatment Highlights  
Centrifuge Maintenance Contract
5. Water Treatment Highlights  
TTHM Violation 1<sup>st</sup> Quarter 2020  
2019 CCR Report
6. Old & New Business  
2020 Sewer Bond Rates  
1<sup>st</sup> Billing Warrants 2020
7. Next Monthly Meeting May 29, 2020
8. Adjourn



TOWN OF SUNAPEE  
WATER AND SEWER COMMISSION  
P.O. BOX 347, SUNAPEE, NH 03782-0347  
(603) 763-2115

**Board of Commissioners Meeting  
February 27, 2020  
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup-Chairman, Jimmy Williams, Richard Curtis, Douglas Gamsby, Jeffrey Reed.

Also present: David Bailey and Holly Leonard.

The Chairman called the meeting to order at 5:32 p.m.

1. Forms for Signing:

January 30, 2020 Meeting Minutes: Douglas G. made a motion to accept the Commission Meeting Minutes of January 30, 2020, seconded by Jimmy W., Douglas G. suggested that GZA should reflect Geo Environmental in order to avoid having just the acronym in the records, voted unanimously in favor, so declared by the Chairman.

February 12, 2020 Wendell Well Informative Session Minutes: Douglas G. made a motion to accept the minutes of the Wendell Wells Information Session of February 12, 2020, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

January Sewer Purchase Journal: Jimmy W. made a motion to accept the Sewer Purchase Journal as written, seconded by Douglas G., after some discussion regarding Aries Chemicals and Maher Corporation, voted unanimously in favor, so declared by the Chairman.

January Water Purchase Journal: Jimmy W. made a motion to accept the Water Journal for January as presented, seconded by Douglas G., after some discussion regarding Underwood Engineers, voted unanimously in the affirmative, so declared by the Chairman.

1<sup>st</sup> Additional Sewer Billing Warrant: There was some discussion regarding the property in question and what is being done there. Douglas G. made a motion to approve the Billing Warrant, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

2. Water Treatment Highlights: Dave B. reported that the second filter has been cleaned and that the February TTHM testing result had come back as a 53 but the yearly average was still barely violating. Dave B. stated that there had been a water main break on Springfield Road yesterday and that it had started sometime Tuesday and was found yesterday. Dave B. stated that he has been looking into doing something with the cable company for phone and internet service at both Harbor Hill and the Wastewater Treatment Plant and that in order to get the cable run there would be a need to run conduit for the cable company to use but that this would not happen until warmer weather.

3. Water Emergency Plans: Dave B. reported that he had changed the shut-down procedure for Sunapee to reflect more current information. Douglas G. questioned if Pizza Chef, Dunkin Donuts and the Smokehouse should be on the priority notification list. There was some discussion regarding Pizza Chef not being on the Town water system and that Slavin's Haven was going off the system soon if not already. It was decided that Dunkin Donuts and the Smokehouse should be added to the priority notification list for Sunapee. Jimmy W. questioned if the turbine was still operational, Dave B. stated that it is used whenever possible and would be utilized in case of emergency loss of power. Douglas G. made a motion to accept the emergency plans for Georges Mills and Sunapee as amended, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.
  
4. Wastewater Treatment Highlights:  
Dave B. reported that the plant has been running pretty decent up until today with the excess water from the rain causing issues with the clarifiers. He stated that he will be stopping in to check on them when he leaves as there has been issues with the depth of the sludge blankets being inconsistent and that he thinks that it may be caused by rags built up on something that is causing the issue. Dave B. reported that the new polymer experimentation is looking promising for the phosphorus removal although it seems to involve extra labor and the resulting sludge is wetter than what was being achieved before. He stated that there had been a contractor that stopped in at the plant and he had been given a quote from him for sealing the chlorine contact tank in the amount of \$15,700 per side. He stated that he will be getting a few more quotes but thinks that the tank needs some rehabbing. There was some discussion regarding different options for dealing with the aging contact tank and what is causing the deterioration of it. Dave B. stated that he has received another contract for spraying of the phragmites and that he plans to enter into it for treatment in September.  
Dave B. reported that there have been some issues with one of the new pumps at Pump Station #9 making a lot of racket and that it seems to be due to a bad bearing and so one of them is being rehabbed. He stated that KSB is working on it and that he thinks one of the pumps at Pump Station #10 may also have a similar problem. He reported that it has been noted that one of the pumps at Woodland Road Pump Station has been running more than the other one and that perhaps it needs rehabbing or replacement. He stated that it will cost approximately \$10,000 for a new Meyers pump and that until he finds out what is going on with the new pumps he is leaning toward what was originally installed. Dave B. stated that he will have this purchase in mind for the end of the year in hopes of having funds in the budget to purchase one.  
Jimmy W. questioned how the phosphorus levels were leaving the plant and Dave B. responded that they seem to be good but that there are some spikes at certain times during normal operations. There was some discussion regarding the experimentation with phosphorus removal and other Towns having similar issues.

5. Old & New Business:

Dave B. presented that he has been going back and forth with Mike Metcalf about getting automatic valves installed at Harbor Hill during the Ultraviolet light installation and that Mike M. had given a quote of an extra \$12,200 for engineering of these valves. There was some discussion regarding the funding for the project and if the warrant article would pass or not. Jeffrey R. made a motion to approve the engineering agreement contingent upon the approval of the warrant article, seconded by Jimmy W. after some discussion regarding what was going to be installed, voted unanimously in favor, so declared by the Chairman.

Hydrant Fees: There was some discussion regarding January's vote to set the hydrant fees at \$220 a year supposing to have been \$250 per year (a 25% increase). Douglas G. made a motion to increase the hydrant fee for 2020 by 25%, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

The next meeting is scheduled for March 26, 2020.

6:27 p.m. Douglas G. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this \_\_\_\_\_ day of \_\_\_\_\_, **2019.**

\_\_\_\_\_  
Theodore Gallup-Chairman

\_\_\_\_\_  
Charles Hirshberg

\_\_\_\_\_  
Richard Curtis

\_\_\_\_\_  
Jeffrey Reed

\_\_\_\_\_  
Anthony Bergeron

\_\_\_\_\_  
Jimmy Williams

\_\_\_\_\_  
Douglas Gamsby

**Sunapee SEWER Department**  
Purchase Journal

For the Period From Feb 1, 2020 to Mar 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
2/6/20	53070P Maintenance Service 202000 Accounts Payable	025700	A/D INSTRUMENT REPAIR, INC.	671.25	671.25
2/6/20	53030P Telephone 53030C Telephone 53031C Alarms 202000 Accounts Payable	1/2020	CONSOLIDATED COMMUNICATIONS	288.76 101.83 395.73	786.32
2/6/20	53094P BIOS HANDLING 202000 Accounts Payable	10761	CLEAN WATERS, INC.	783.93	783.93
2/6/20	56270P Lab Supplies 202000 Accounts Payable	128495	USA BLUEBOOK	56.22	56.22
2/6/20	56270P Lab Supplies 202000 Accounts Payable	128801	USA BLUEBOOK	65.25	65.25
2/6/20	53090P Outside Lab Services 202000 Accounts Payable	206475	EASTERN ANALYTICAL, INC.	101.50	101.50
2/6/20	53090P Outside Lab Services 202000 Accounts Payable	206596	EASTERN ANALYTICAL, INC.	38.50	38.50
2/6/20	56290P Chemical Expense 202000 Accounts Payable	290196374	HARCROS CHEMICALS INC.	671.00	671.00
2/6/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4452745	UNIFIRST	46.81 20.41 44.60	111.82
2/6/20	56260P Uniform Expense 56260C Uniform Expense 202000 Accounts Payable	4454842	UNIFIRST	46.81 20.41	67.22
2/6/20	56210P Maintenance Supply 202000 Accounts Payable	5622512	HOME DEPOT CREDIT SERVICES	12.86	12.86
2/6/20	56240P Auto Fuel Expense	63628837		47.89	

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	202000 Accounts Payable		WEX BANK		47.89
2/6/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	6609984-3	F.W. WEBB COMPANY	160.00	160.00
2/6/20	56210P Maintenance Supply 202000 Accounts Payable	715039	BELLETTETTES	10.68	10.68
2/6/20	56210P Maintenance Supply 202000 Accounts Payable	717392	BELLETTETTES	14.63	14.63
2/13/20	53094P BIOS HANDLING 202000 Accounts Payable	00010132	Town of Merrimack	1,372.94	1,372.94
2/13/20	56260C Uniform Expense 56260P Uniform Expense 202000 Accounts Payable	0004427691	GEMPLER'S	287.28 287.28	574.56
2/13/20	56150C OFFICE EQUIPMENT 202000 Accounts Payable	11720654 020420	CRYSTAL ROCK LLC	34.79	34.79
2/13/20	53090P Outside Lab Services 202000 Accounts Payable	120020374	NELSON ANALYTICAL LAB	30.00	30.00
2/13/20	53090P Outside Lab Services 202000 Accounts Payable	1304	AQUATEC ENVIRONMENTAL, Inc.	1,650.00	1,650.00
2/13/20	57200C 20 Article 34 CMOM 202000 Accounts Payable	15065	UNDERWOOD ENGINEERS, INC.	779.58	779.58
2/13/20	53090P Outside Lab Services 202000 Accounts Payable	206846	EASTERN ANALYTICAL, INC.	84.00	84.00
2/13/20	56240C Auto Fuel Expense 56240P Auto Fuel Expense 202000 Accounts Payable	304913	TREASURER STATE OF NH	170.51 221.69	392.20
2/13/20	56280P Lab Equipment 202000 Accounts Payable	3059699917	IDEXX DISTRIBUTION, INC	749.23	749.23

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2/13/20	56280P Lab Equipment 202000 Accounts Payable	3059761713	IDEXX DISTRIBUTION, INC	254.18	254.18
2/13/20	56270P Lab Supplies 202000 Accounts Payable	434442	NCL OF WISCONSIN, INC.	48.17	48.17
2/13/20	56210P Maintenance Supply 202000 Accounts Payable	66171338-2	F.W. WEBB COMPANY	42.70	42.70
2/13/20	56210P Maintenance Supply 202000 Accounts Payable	66242444	F.W. WEBB COMPANY	132.24	132.24
2/13/20	56250P Building/Custodial Expense 202000 Accounts Payable	719945	BELLETTETTES	55.00	55.00
2/13/20	56250P Building/Custodial Expense 202000 Accounts Payable	720023	BELLETTETTES	5.38	5.38
2/13/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	723885	BELLETTETTES	21.36	21.36
2/13/20	56210P Maintenance Supply 202000 Accounts Payable	727556	BELLETTETTES	19.57	19.57
2/13/20	54200C Heating Fuel Expense 202000 Accounts Payable	731190	IRVING OIL CORP	240.78	240.78
2/13/20	54200C Heating Fuel Expense 202000 Accounts Payable	731670	IRVING OIL CORP	191.72	191.72
2/13/20	54200C Heating Fuel Expense 202000 Accounts Payable	733398	IRVING OIL CORP	128.84	128.84
2/13/20	54200C Heating Fuel Expense 202000 Accounts Payable	738334	IRVING OIL CORP	244.32	244.32
2/13/20	54200C Heating Fuel Expense 202000 Accounts Payable	738767	IRVING OIL CORP	179.78	179.78
2/13/20	54200C Heating Fuel Expense	741049		92.05	

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	202000 Accounts Payable		IRVING OIL CORP		92.05
2/13/20	54200C Heating Fuel Expense 202000 Accounts Payable	741410		184.87	
			IRVING OIL CORP		184.87
2/13/20	54200C Heating Fuel Expense 202000 Accounts Payable	744459		101.00	
			IRVING OIL CORP		101.00
2/13/20	54200C Heating Fuel Expense 202000 Accounts Payable	744995		92.49	
			IRVING OIL CORP		92.49
2/13/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	785204		153.79	
			SANEL NAPA		153.79
2/20/20	54200C Heating Fuel Expense 202000 Accounts Payable	137399		160.00	
			IRVING OIL CORP		160.00
2/20/20	56270P Lab Supplies 202000 Accounts Payable	141044		378.09	
			USA BLUEBOOK		378.09
2/20/20	54100C Electricity Expense 54100P Electricity Expense 202000 Accounts Payable	2/2020		1,817.27	
				4,354.96	
			EVERSOURCE		6,172.23
2/20/20	53090P Outside Lab Services 202000 Accounts Payable	207191		17.50	
			EASTERN ANALYTICAL, INC.		17.50
2/20/20	54200P Heating Fuel Expense 202000 Accounts Payable	248425		315.59	
			IRVING OIL CORP		315.59
2/20/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4456922		47.96	
				22.96	
				48.17	
			UNIFIRST		119.09
2/20/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4459011		47.96	
				22.96	
				49.92	
			UNIFIRST		120.84



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2/20/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	737882	BELLETTETTES	25.72	25.72
2/20/20	56200C Safety Supplies 202000 Accounts Payable	903820268	NORTHERN SAFETY CO. INC.	638.40	638.40
2/20/20	53030P Telephone 53030C Telephone 202000 Accounts Payable	9847896407	VERIZON WIRELESS	93.23 93.23	186.46
2/20/20	56200P Safety Supplies 202000 Accounts Payable	1054361	ATCO INTERNATIONAL	392.85	392.85
2/27/20	54200C Heating Fuel Expense 202000 Accounts Payable	145792	IRVING OIL CORP	224.76	224.76
2/27/20	53090P Outside Lab Services 202000 Accounts Payable	207444	EASTERN ANALYTICAL, INC.	84.00	84.00
2/27/20	53070P Maintenance Service 202000 Accounts Payable	66225	INTERSTATE FIRE PROTECTION	167.00	167.00
2/27/20	53050P Auto Repair/Service 202000 Accounts Payable	786561	SANEL NAPA	50.44	50.44
2/27/20	56210P Maintenance Supply 202000 Accounts Payable	NHCLA120564	FASTENAL COMPANY	179.65	179.65
2/27/20	56210P Maintenance Supply 202000 Accounts Payable	NHCLA120605	FASTENAL COMPANY	170.09	170.09
3/5/20	56200P Safety Supplies 202000 Accounts Payable	000392709	TREASURER STATE OF NH	150.00	150.00
3/5/20	56200P Safety Supplies 202000 Accounts Payable	000392710	TREASURER STATE OF NH	50.00	50.00
3/5/20	53094P BIOS HANDLING 202000 Accounts Payable	10825	CLEAN WATERS, INC.	3,645.56	3,645.56

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3/5/20	53094P BIOS HANDLING 202000 Accounts Payable	1954	HOLLAND COMPANY, INC.	145.70	145.70
3/5/20	202010 A/P Due to General Fund 202000 Accounts Payable	2020 Perkins P gra	TOWN OF SUNAPEE	4,916.50	4,916.50
3/5/20	53090P Outside Lab Services 202000 Accounts Payable	207631	EASTERN ANALYTICAL, INC.	17.50	17.50
3/5/20	56210P Maintenance Supply 55220P Training/Education 202000 Accounts Payable	3-5-20	CASH	58.99 60.00	118.99
3/5/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4461098	UNIFIRST	47.96 22.96 48.17	119.09
3/5/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4463176	UNIFIRST	47.96 22.96 48.17	119.09
3/5/20	56240P Auto Fuel Expense 202000 Accounts Payable	64086937	WEX BANK	14.00	14.00
3/5/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	740936	BELLETTETTES	0.88	0.88
3/5/20	53050P Auto Repair/Service 202000 Accounts Payable	787697	SANEL NAPA	9.43	9.43
3/5/20	56210P Maintenance Supply 202000 Accounts Payable	9449216119	W.W. GRAINGER, INC.	94.28	94.28
3/5/20	56210P Maintenance Supply 202000 Accounts Payable	CW-47675	CCI Manageed Services	199.98	199.98
3/5/20	56210P	NP2940653-01		27.55	

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	Maintenance Supply 202000 Accounts Payable		LAVALLEY BUILDING SUPPLY		27.55
3/5/20	56210P Maintenance Supply 202000 Accounts Payable	NP2941574-01		89.74	
			LAVALLEY BUILDING SUPPLY		89.74
3/6/20	54200C Heating Fuel Expense 202000 Accounts Payable	129485		160.89	
			IRVING OIL CORP		160.89
3/6/20	56270P Lab Supplies 202000 Accounts Payable	153925		531.71	
			USA BLUEBOOK		531.71
3/6/20	56210P Maintenance Supply 202000 Accounts Payable	756138		16.82	
			BELLETTETTES		16.82
3/6/20	53050C Auto Repair/Service 202000 Accounts Payable	787515		49.00	
			SANEL NAPA		49.00
3/12/20	53094P BIOS HANDLING 202000 Accounts Payable	00010191		2,053.73	
			Town of Merrimack		2,053.73
3/12/20	56140P Breakroom Supplies 202000 Accounts Payable	030320		45.51	
			CRYSTAL ROCK LLC		45.51
3/12/20	53020C Legal/Engineering Fees 202000 Accounts Payable	161392		1,187.70	
			SULLOWAY & HOLLIS, PLLC		1,187.70
3/12/20	57300P 16 Article Phragmites 202000 Accounts Payable	2020		300.00	
			SOLITUDE LAKE MANAGEMENT		300.00
3/12/20	53090P Outside Lab Services 202000 Accounts Payable	207877		84.00	
			EASTERN ANALYTICAL, INC.		84.00
3/12/20	56290P Chemical Expense 202000 Accounts Payable	290196913		671.00	
			HARCROS CHEMICALS INC.		671.00
3/12/20	56240C Auto Fuel Expense	305794		226.07	
	56240P Auto Fuel Expense			202.42	
	202000 Accounts Payable		TREASURER STATE OF NH		428.49
3/12/20	55220P	4-3-20		55.00	

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	Training/Education 55220C			55.00	
	Training/Education 202000 Accounts Payable		NHWPCA		110.00
3/12/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	41585717	THE BLAKE GROUP	25.57	25.57
3/12/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	41585928	THE BLAKE GROUP	15.60	15.60
3/12/20	56210P Maintenance Supply 56230C Pump Station Maint. Supply 202000 Accounts Payable	44396806	BLUETARP FINACIAL	13.33 13.33	26.66
3/12/20	56100C Office Supplies 56100P Office Supplies 202000 Accounts Payable	5151131	QUILL CORPORATION	115.92 115.92	231.84
3/12/20	56210P Maintenance Supply 202000 Accounts Payable	6011680	HOME DEPOT CREDIT SERVICES	49.57	49.57
3/12/20	53094P BIOS HANDLING 202000 Accounts Payable	763135	BELLETTETTES	35.64	35.64
3/12/20	56210P Maintenance Supply 202000 Accounts Payable	767732	BELLETTETTES	3.54	3.54
3/12/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	769680	BELLETTETTES	1.33	1.33
3/12/20	53050P Auto Repair/Service 202000 Accounts Payable	788217	SANEL NAPA	10.99	10.99
3/12/20	56210P Maintenance Supply 202000 Accounts Payable	IN-20-044	Seepex Model #MD 006-12 with dry run protection device as quoted on 20-047 AQUA SOLUTIONS, Inc.	4,920.00	4,920.00
3/12/20	56210P Maintenance Supply 202000 Accounts Payable	IN-20-045	Seepex .83 HP, 3400 RPM, 60 HZ 115/230V Motor as quoted on 20-047A AQUA SOLUTIONS, Inc.	800.00	800.00

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3/19/20	56270P Lab Supplies 202000 Accounts Payable	0310	HAMPSHIRE PURIFIED WATER	205.50	205.50
3/19/20	56270P Lab Supplies 202000 Accounts Payable	161463	USA BLUEBOOK	12.49	12.49
3/19/20	56270P Lab Supplies 202000 Accounts Payable	161924	USA BLUEBOOK	466.85	466.85
3/19/20	53030P Telephone 53030C Telephone 53031C Alarms 202000 Accounts Payable	2/20	CONSOLIDATED COMMUNICATIONS	238.63 103.76 395.79	738.18
3/19/20	53090P Outside Lab Services 202000 Accounts Payable	208171	EASTERN ANALYTICAL, INC.	17.50	17.50
3/19/20	56290P Chemical Expense 202000 Accounts Payable	290197144	HARCROS CHEMICALS INC.	999.00	999.00
3/19/20	54100C Electricity Expense 54100P Electricity Expense 202000 Accounts Payable	3/2020	EVERSOURCE	1,832.60 4,774.91	6,607.51
3/19/20	56250P Building/Custodial Expense 202000 Accounts Payable	4454842 56250P	UNIFIRST	44.60	44.60
3/19/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4465255	UNIFIRST	47.96 22.96 48.17	119.09
3/19/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4467331	UNIFIRST	47.96 22.96 48.17	119.09
3/19/20	56100P Office Supplies 56100C	5523018		52.81 52.82	

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	Office Supplies 202000 Accounts Payable		QUILL CORPORATION		105.63
3/19/20	56210P Maintenance Supply 202000 Accounts Payable	66651293		185.08	
			F.W. WEBB COMPANY		185.08
3/19/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	789375		25.99	
			SANEL NAPA		25.99
3/19/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	789520		1.99	
			SANEL NAPA		1.99
3/19/20	53050C Auto Repair/Service 202000 Accounts Payable	789736		29.34	
			SANEL NAPA		29.34
3/19/20	53072C Pump Station Maint. Service 202000 Accounts Payable	79552		150.00	
			DALE'S RADIATOR SERVICE		150.00
3/19/20	53030P Telephone 53030C Telephone 202000 Accounts Payable	9849980624		93.23	
				93.23	
			VERIZON WIRELESS		186.46
3/19/20	56210P Maintenance Supply 202000 Accounts Payable	IN-20-045 Ship		227.45	
			AQUA SOLUTIONS, Inc.		227.45
3/19/20	53050P Auto Repair/Service 202000 Accounts Payable	LP303724		7.86	
			FREIGHTLINER OF NH		7.86
3/19/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	PB90321		9.00	
			B-B CHAIN, INC.		9.00
3/26/20	53070P Maintenance Service 202000 Accounts Payable	025783		3,500.00	
			A/D INSTRUMENT REPAIR, INC.		3,500.00
3/26/20	53070P Maintenance Service 202000 Accounts Payable	025787		661.00	
			A/D INSTRUMENT REPAIR, INC.		661.00
3/26/20	55220C Training/Education 55220P Training/Education 202000 Accounts Payable	1-3-20 & 3-3-20 li		29.99	
				29.99	
			HOLLY LEONARD		59.98

**Sunapee SEWER Department**  
Purchase Journal

For the Period From Feb 1, 2020 to Mar 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
3/26/20	53094P BIOS HANDLING 202000 Accounts Payable	10858	CLEAN WATERS, INC.	7,205.71	7,205.71
3/26/20	56270P Lab Supplies 202000 Accounts Payable	171423	USA BLUEBOOK	25.95	25.95
3/26/20	56270P Lab Supplies 202000 Accounts Payable	171786	USA BLUEBOOK	535.10	535.10
3/26/20	56270P Lab Supplies 202000 Accounts Payable	172027	USA BLUEBOOK	375.57	375.57
3/26/20	53090P Outside Lab Services 202000 Accounts Payable	208419	EASTERN ANALYTICAL, INC.	84.00	84.00
3/26/20	56290P Chemical Expense 202000 Accounts Payable	290197291	HARCROS CHEMICALS INC.	671.00	671.00
3/26/20	56280P Lab Equipment 202000 Accounts Payable	3061863964	IDEXX DISTRIBUTION, INC	257.96	257.96
3/26/20	54200P Heating Fuel Expense 202000 Accounts Payable	742300	IRVING OIL CORP	496.81	496.81
3/26/20	53050C Auto Repair/Service 202000 Accounts Payable	789907	SANEL NAPA	11.38	11.38
3/26/20	53050C Auto Repair/Service 202000 Accounts Payable	790124	SANEL NAPA	59.90	59.90
3/26/20	56210P Maintenance Supply 202000 Accounts Payable	790248	SANEL NAPA	32.28	32.28
3/26/20	54200P Heating Fuel Expense 202000 Accounts Payable	851927	IRVING OIL CORP	264.87	264.87
3/26/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	9472864447	W.W. GRAINGER, INC.	427.60	427.60
3/26/20	56230C	950		330.00	

**Sunapee SEWER Department****Purchase Journal****For the Period From Feb 1, 2020 to Mar 31, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

<b>Date</b>	<b>Account ID Account Description</b>	<b>Invoice/CM #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
	Pump Station Maint. Supply 202000 Accounts Payable		MERRIMACK COUNTY CUSTOMS		330.00
3/31/20	56200P Safety Supplies 202000 Accounts Payable	182559		33.81	
			USA BLUEBOOK		33.81
3/31/20	56270P Lab Supplies 202000 Accounts Payable	183085		810.47	
			USA BLUEBOOK		810.47
3/31/20	53090P Outside Lab Services 202000 Accounts Payable	208685		17.50	
			EASTERN ANALYTICAL, INC.		17.50
3/31/20	56250P Building/Custodial Expense 202000 Accounts Payable	241		107.45	
			CENTRAL PAPER PRODUCTS		107.45
3/31/20	56210P Maintenance Supply 56230C Pump Station Maint. Supply 202000 Accounts Payable	32060702		59.39	
				59.39	
			MAIN OXY-ACETYLENE SUPPLY CO.		118.78
3/31/20	56100P Office Supplies 56100C Office Supplies 202000 Accounts Payable	5827894		10.89	
				10.89	
			QUILL CORPORATION		21.78
3/31/20	56100P Office Supplies 56100C Office Supplies 202000 Accounts Payable	5837112		28.83	
				28.83	
			QUILL CORPORATION		57.66
				<b>68,760.37</b>	<b>68,760.37</b>



**Sunapee WATER Department**  
**Purchase Journal**

For the Period From Feb 1, 2020 to Mar 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
2/6/20	530300 Telephone	1/2020		168.13	
	530310 Alarms			32.00	
	202000 Accounts Payable		CONSOLIDATED COMMUNICATIONS		200.13
2/6/20	562100 Maintenance Supply	128801		160.00	
	202000 Accounts Payable		USA BLUEBOOK		160.00
2/6/20	530900 Outside Lab Services	206541		30.00	
	202000 Accounts Payable		EASTERN ANALYTICAL, INC		30.00
2/6/20	562900 Chemical Expense	290196375		194.40	
	202000 Accounts Payable		HARCROS		194.40
2/6/20	562600 Uniform Expense	4452745		18.33	
	202000 Accounts Payable		UNIFIRST		18.33
2/6/20	562600 Uniform Expense	4454842		18.33	
	202000 Accounts Payable		UNIFIRST		18.33
2/6/20	530500 Auto Repair/Service	784405		28.26	
	202000 Accounts Payable		SANEL NAPA		28.26
2/7/20	571000 2019 CR Establish	1-30-20 vote		50,000.00	
	202000 Accounts Payable		TOWN OF SUNAPEE		50,000.00
2/13/20	562600 Uniform Expense	0004427691		287.29	
	202000 Accounts Payable		GEMPLER'S		287.29
2/13/20	530900 Outside Lab Services	120020373		45.00	
	202000 Accounts Payable		NELSON ANALYTICAL LAB		45.00
2/13/20	541000 Electricity Expense	2/2020		1,423.35	
	202000 Accounts Payable		EVERSOURCE		1,423.35
2/13/20	562300 Meter Supplies	239859		3,871.36	
	202000 Accounts Payable		STILES COMPANY		3,871.36
2/13/20	562400 Auto Fuel Expense	304913		211.97	
	202000 Accounts Payable		TREASURER STATE OF NH		211.97

**Sunapee WATER Department****Purchase Journal**

For the Period From Feb 1, 2020 to Mar 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

<b>Date</b>	<b>Account ID Account Description</b>	<b>Invoice/CM #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
2/13/20	562100 Maintenance Supply 202000 Accounts Payable	s3141977,001	ROCKINGHAM ELECTRIC	15.20	15.20
2/20/20	530900 Outside Lab Services 202000 Accounts Payable	206986	EASTERN ANALYTICAL, INC	30.00	30.00
2/20/20	530900 Outside Lab Services 202000 Accounts Payable	207031	EASTERN ANALYTICAL, INC	35.00	35.00
2/20/20	562600 Uniform Expense 202000 Accounts Payable	4456922	UNIFIRST	18.22	18.22
2/20/20	562600 Uniform Expense 202000 Accounts Payable	4459011	UNIFIRST	18.22	18.22
2/20/20	530300 Telephone 202000 Accounts Payable	9847896407	VERIZON WIRELESS	93.24	93.24
2/27/20	542000 Heating Fuel Expense 202000 Accounts Payable	146560	IRVING OIL CORPORATION	390.18	390.18
2/27/20	530900 Outside Lab Services 202000 Accounts Payable	207383	EASTERN ANALYTICAL, INC	30.00	30.00
2/27/20	562100 Maintenance Supply 202000 Accounts Payable	66290342-2	F.W. WEBB COMPANY	211.61	211.61
2/27/20	542000 Heating Fuel Expense 202000 Accounts Payable	837856	IRVING OIL CORPORATION	298.57	298.57
3/5/20	530700 Maint.Repair/Service 202000 Accounts Payable	000392709	TREASURER STATE OF NH	50.00	50.00
3/5/20	530900 Outside Lab Services 202000 Accounts Payable	207555	EASTERN ANALYTICAL, INC	170.00	170.00
3/5/20	530900 Outside Lab Services 202000 Accounts Payable	207578	EASTERN ANALYTICAL, INC	30.00	30.00
3/5/20	530700 Maint.Repair/Service	26738		584.59	

**Sunapee WATER Department****Purchase Journal**

For the Period From Feb 1, 2020 to Mar 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments, Report order is by Date, Report is printed in Detail Format.

<b>Date</b>	<b>Account ID Account Description</b>	<b>Invoice/CM #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
	202000 Accounts Payable		THE MAHER CORPORATION		584.59
3/5/20	562100 Maintenance Supply 202000 Accounts Payable	3-5-20	CASH	46.99	46.99
3/5/20	562600 Uniform Expense 202000 Accounts Payable	4461098	UNIFIRST	18.22	18.22
3/5/20	562600 Uniform Expense 202000 Accounts Payable	4463176	UNIFIRST	18.22	18.22
3/5/20	562200 Distribution Supplies 202000 Accounts Payable	51370	UNITED CONSTRUCTION CORP.	224.03	224.03
3/5/20	562100 Maintenance Supply 202000 Accounts Payable	749446	BELLETTES	3.26	3.26
3/5/20	530500 Auto Repair/Service 202000 Accounts Payable	786675	SANEL NAPA	47.02	47.02
3/5/20	530500 Auto Repair/Service 202000 Accounts Payable	787510	SANEL NAPA	91.47	91.47
3/5/20	530500 Auto Repair/Service 202000 Accounts Payable	787516	SANEL NAPA	52.42	52.42
3/5/20	562100 Maintenance Supply 202000 Accounts Payable	S3149667.001	ROCKINGHAM ELECTRIC	11.22	11.22
3/12/20	530900 Outside Lab Services 202000 Accounts Payable	120030500	NELSON ANALYTICAL LAB	45.00	45.00
3/12/20	530900 Outside Lab Services 202000 Accounts Payable	207729	EASTERN ANALYTICAL, INC	270.00	270.00
3/12/20	530900 Outside Lab Services 202000 Accounts Payable	207730	EASTERN ANALYTICAL, INC	270.00	270.00
3/12/20	530900 Outside Lab Services 202000 Accounts Payable	207742	EASTERN ANALYTICAL, INC	30.00	30.00

**Sunapee WATER Department**  
**Purchase Journal**

For the Period From Feb 1, 2020 to Mar 31, 2020

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<b>Date</b>	<b>Account ID Account Description</b>	<b>Invoice/CM #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
3/12/20	562300 Meter Supplies 202000 Accounts Payable	240028	STILES COMPANY	543.00	543.00
3/12/20	562200 Distribution Supplies 202000 Accounts Payable	3-5-20	NOEL EASTMAN JR., INC	85.00	85.00
3/12/20	541000 Electricity Expense 202000 Accounts Payable	3/2020	EVERSOURCE	1,443.32	1,443.32
3/12/20	562400 Auto Fuel Expense 202000 Accounts Payable	305794	TREASURER STATE OF NH	211.16	211.16
3/12/20	562100 Maintenance Supply 202000 Accounts Payable	44396806	BLUETARP FINANCIAL	13.33	13.33
3/19/20	583000 20 Article TTHM Remediation 202000 Accounts Payable	15182	UNDERWOOD ENGINEERS, INC.	14,615.42	14,615.42
3/19/20	530300 Telephone 530310 Alarms 202000 Accounts Payable	2/20	CONSOLIDATED COMMUNICATIONS	172.75 96.00	268.75
3/19/20	530900 Outside Lab Services 202000 Accounts Payable	208068	EASTERN ANALYTICAL, INC	30.00	30.00
3/19/20	562900 Chemical Expense 202000 Accounts Payable	290197143	HARCROS	194.40	194.40
3/19/20	562600 Uniform Expense 202000 Accounts Payable	4465255	UNIFIRST	18.22	18.22
3/19/20	562600 Uniform Expense 202000 Accounts Payable	4467331	UNIFIRST	18.22	18.22
3/19/20	542000 Heating Fuel Expense 202000 Accounts Payable	49559	IRVING OIL CORPORATION	406.97	406.97
3/19/20	561000 Office Supplies 202000 Accounts Payable	5524156	QUILL CORPORATION	19.99	19.99

**Sunapee WATER Department**  
**Purchase Journal**  
**For the Period From Feb 1, 2020 to Mar 31, 2020**

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<b>Date</b>	<b>Account ID Account Description</b>	<b>Invoice/CM #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
3/19/20	530600 Equipment Repair 202000 Accounts Payable	789736	SANEL NAPA	29.33	29.33
3/19/20	530300 Telephone 202000 Accounts Payable	9849980624	VERIZON WIRELESS	93.24	93.24
3/26/20	530900 Outside Lab Services 202000 Accounts Payable	208326	EASTERN ANALYTICAL, INC	30.00	30.00
3/26/20	530900 Outside Lab Services 202000 Accounts Payable	208599	EASTERN ANALYTICAL, INC	30.00	30.00
3/26/20	552200 Training/Education 202000 Accounts Payable	4-21-20 test	TREASURER-STATE OF NH	100.00	100.00
3/26/20	542000 Heating Fuel Expense 202000 Accounts Payable	752607	IRVING OIL CORPORATION	203.65	203.65
3/26/20	530600 Equipment Repair 202000 Accounts Payable	787675	BELLETTETES	10.14	10.14
3/26/20	530600 Equipment Repair 202000 Accounts Payable	789807	SANEL NAPA	16.99	16.99
3/26/20	530600 Equipment Repair 202000 Accounts Payable	790229	SANEL NAPA	47.49	47.49
3/26/20	562100 Maintenance Supply 202000 Accounts Payable	791528	BELLETTETES	11.77	11.77
3/26/20	552200 Training/Education 202000 Accounts Payable	Linkedin 2-3-20	Holly Leonard	29.99	29.99
3/31/20	561000 Office Supplies 202000 Accounts Payable	5827894	QUILL CORPORATION	10.89	10.89
3/31/20	561000 Office Supplies 202000 Accounts Payable	5837112	QUILL CORPORATION	28.83	28.83
				<b>78,101.20</b>	<b>78,101.20</b>

### Sunapee WATER Department

### Purchase Journal

For the Period From Feb 1, 2020 to Mar 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
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Approved by the Water & Sewer Commission this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Theodore Gallup

\_\_\_\_\_  
Anthony Bergeron

\_\_\_\_\_  
Richard Curtis

\_\_\_\_\_  
Douglas Gamsby

\_\_\_\_\_  
Charles Hirshberg

\_\_\_\_\_  
Jeffrey Reed

\_\_\_\_\_  
Jimmy Williams



GEA Mechanical Equipment US, Inc.

**GEA USA, Separator Division**

100 Fairway Court  
Northvale, NJ 07647

Sunapee Wastewater Treatment Plant  
23 Edgemont Road  
Sunapee, NH 03782  
Attn: David Bailey-Superintendent

Adam Ramos  
Director of Service Sale Equipment  
Phone:(410) 997-6601  
adam.ramos@gea.com

Dear David,

March 26, 2020

**Capital Care Maintenance Agreement Quotation Number CC032620SWWTP**

Subject: 3 Year Serve & Care Agreement

GEA Mechanical Equipment US, Inc. ("GEA") offers its three (3) year Serve & Care Agreement for the equipment listed below.

**Benefits of Services by Factory Trained Personnel:**

1. Reduced labor rate
2. Minimized downtime
3. Increased productivity & reliability
4. GEA parts
5. Regularly scheduled service
6. Machine inspection
7. Training
8. 24/7 emergency technical support and parts shipment

**Other Services Available**

- Condition Monitoring
- Training classes
- Process optimization
- Rental equipment (availability dependent)

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**Headquarters**

100 Fairway Ct.  
Northvale, NJ 07647  
Phone : (201)767-3900  
Fax : (201) 767-3901

**Midwest Office**

1707 Randall Rd. Suite 355  
Elgin, Illinois 60123  
Phone: (630) 503-4700  
Fax: (630) 503-4701

**South Office**

4725 Lakeland Commerce Pkwy #4  
Lakeland, Florida 33805-7666  
Phone : (863) 603-8900  
Fax: (863) 603-8901



### **Minor Service (4000 hours or six months)**

- Removal of conveyor scroll and inspect for wear
- Inspection of solids discharge ports and bushings for wear
- Check feed & discharge bearing
- Inspection of the of lubrication system
- Oil exchange Gear Box (UCF 469-00-39)
- Re-Greasing of gearbox (UCD 305-00-30)
- Inspection and adjustments of drive belts and speed sensors
- Greasing\* of all motors
- Replacement of gaskets for liquid end and feed tube
- Assemble unit and test run on water and product
- Verify correct functions of all alarm systems and interlocks if supplied by GEA Mechanical Equipment, US
- Perform vibration analysis using CSI 2120 or Schenck Vibration Analyzers if indicated by results using the hand-held Viber-A Vibration Meter
- Provide written report detailing the overall condition of unit, noting any deficiencies with recommended course of action

\*All lubricants provided by customer must be per OEM recommendations.

### **Major Service (8000 hours or twelve months)**

- Inspection of unit in operation on product
- Replacement of the planetary gear's shaft complete (SMEK) with a factory reconditioned shaft\*\* (UCF 469-00-39)
- Oil\* exchange Gear Box (UCF 469-00-39)
- Greasing\* of the Gear Box (UCD 305-00-30)
- Replacement of all main bowl bearings, gaskets, seals and O-rings
- Replacement of all scroll bearings, gaskets, seals and o-rings
- Greasing\* of the liquid side scroll bearings
- Inspection of bowl, scroll and discharge ports for wear
- Replacement of V-belts
- Replacement of gaskets for feed –tube; -line and liquid discharge line





- Inspection and adjustment of speed sensors (if required)
- Inspect temperature probe and vibration pick up (if equipped)
- Greasing\* of the motors
- Assemble unit and test run on water or product
- Perform vibration analysis using CSI 2120 or Schenck Vibration Analyzers if indicated by results using the hand-held Viber-A Vibration Meter
- Provide written report detailing the overall condition of unit, noting any deficiencies with recommended course of action

\*All lubricants provided by customer must be per OEM recommendations.

\*\*Major Service for the UCF 469-00-39 requires replacement of the planetary gear's shaft complete (SMEK) with a factory reconditioned shaft which is available through our exchange program.

Services will be performed during regular business hours in a normal 5-day business week.

All parts replaced under this Agreement are considered normal wear items. Items such as major bowl parts, wear liners and inserts, slide-ring packing, electrical components, main drive or frame components are not included in this Agreement, but are available at a preferred price, and installed with no additional labor cost.

**Customer Responsibility:**

The Maintenance Agreement does not discharge the Customer from its obligations to operate the machine in accordance with the operating and maintenance manuals and to observe the accident prevention regulations.

To assist us in providing the Minor Service and maintaining our proposed schedule to minimize your production down time, Customer agrees to provide the following:

- One (1) qualified maintenance person to assist for the entire visit or GEA will dispatch a second service technician at an additional cost.
- When required, hand cleaning of bowl parts
- Clean up and disposal of all used oil and cleaning items
- Provide safe working conditions

**Suggested Service Schedule:**

<b>Contract Year</b>	<b>2019-2020</b>	<b>2021</b>	<b>2022</b>
<b>Maintenance Type</b>	<b>Minor</b>	<b>Minor</b>	<b>Major</b>
<b>Contract Duration</b>	<b>3 Year Contract</b>		



**The following machines are included in this Agreement**

Location: Sunapee, NH

Machine	Type	S/N
Watermaster 4000	Decanter	8008-153

**Pricing:**

As a preferred GEA customer, you are receiving parts and labor at a significant savings.

Watermaster 4000

Price of each Minor Service = \$ 5,937.88

Price of each Major Service = \$ 26,159.21

Pricing for labor and parts which are part of the Minor and Major Services will be maintained for the 3 year agreement duration.

Above pricing includes labor and travel time for one (1) service technician. All expenses, daily per-diem, travel costs and freight will be invoiced at actual cost.

**Maintenance Agreement Start Date and period of validity:**

**Start Date:** April, 2020

**End Date:** April, 2022

**Payment:**

30 days net upon receipt of invoice.

Incoterm: EX-Works Naperville, IL

**Warranty:** A 90 day limited warranty applies. See attached Terms & Conditions.

Services shall be scheduled by Customer as outlined in the operations manual.

GEA needs to be notified approx. 3-4 weeks before the scheduled service.

Please contact our Customer Support and Service Center to schedule your service.

**Northvale, NJ**

Michael Richmond

[Michael.Richmond@gea.com](mailto:Michael.Richmond@gea.com)

Phone: +201-784-4354

Fax: +201-784-6485

24/7 Emergency Line: +1-800-509-9299



All prices are valid for 60 days from date of this Quotation set forth below.

This Quotation is subject to the Terms & Conditions – Services which are attached hereto and incorporated herein. If you require additional information or any clarification, please do not hesitate to contact us.

Sincerely,

Adam Ramos  
Director of Service Sales Equipment  
Phone:(410) 997-6601



**GEA Mechanical Equipment US, Inc. Maintenance Agreement accepted and  
agreed to by:**

\_\_\_\_\_

**GEA Mechanical Equipment US, Inc.**

\_\_\_\_\_

**Town of Sunapee WWTP  
I accept this Maintenance Agreement  
as stated above**

\_\_\_\_\_

**Name (please print)**

\_\_\_\_\_

**Name (please print)**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Date**



**Appendix**

**Minor parts**

<b>Description</b>	<b>Part Number</b>	<b>Quantity</b>
Oil, Gearbox	0015-0013-000	3
Grease Scroll Splines	0015-0104-080	1
Gasket Fill Plug	0007-2924-830	2
Gasket, Bowl Hub	0007-2637-750	1
Gasket	0007-2825-750	1
Set of Belts	0021-3884-810	1
Coupling Element	8654-3396-000	1

**MAJOR SERVICE (includes Minor parts)**

<b>Description</b>	<b>Part Number</b>	<b>Quantity</b>
Oil, Bowl Bearings	0015-0036-000	2
Grease Scroll Bearings	0015-0129-010	2
Gasket	8416-1265-280	2
Gasket	8416-1265-270	2
Seal	0004-3295-830	1
Gasket	0007-2581-380	1
Snap Ring	0026-5854-170	1
Solid Side Bearing	0011-6222-400	1
Liquid Side Bearing	0011-1022-500	1
Gasket	0007-3619-630	1
Seal	0004-3284-850	4
Gasket	0007-1717-830	2
Gasket	0007-2825-830	1
Gasket	0007-2088-750	2
Brng Solid Side	0011-6216-960	1
Brng Liquid Side	0011-7218-980	2
Nilos Ring	0004-3135-000	2
Gasket	0007-1693-750	2



Gasket	0007-2300-750	1
Seal	0004-3304-850	1
Gasket	0007-3364-760	1
Gasket	0007-1693-750	2
Gasket	0007-2941-750	3
Nilos Ring	0004-3281-300	2
Seal	0004-3012-850	2
Gasket	0007-2482-750	2
Gasket	0007-2011-750	1
Gasket	0004-2214-780	1



**TOWN OF SUNAPEE**  
**Water and Sewer Commission**  
P.O. Box 347, Sunapee, NH 03782-0347  
(603) 763-2115

**IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER**  
**Sunapee's Drinking Water Contains High Levels of Disinfection By-Products**  
**NOTICE OF STANDARD MAXIMUM CONTAMINANT LEVEL (MCL) VIOLATION**

The Sunapee water system has been in violation of drinking water standards for total Trihalomethanes (TTHMs) for all of 2018 and 2019. Although this is not an emergency, as our customers, you have a right to know what is happening, what you should do and what we are doing to correct this situation.

We are required to monitor your drinking water for specific contaminants on a regular basis. The Locational Running Annual Average (LRAA) is determined by averaging all the samples collected at a particular monitoring location during the previous four calendar quarters. **The LRAA standard for Total TTHM is 0.080 mg/L. Although the individual result for the 4th quarter of 2019 was a .064 mg/L for TTHM and the result for the 1<sup>st</sup> quarter of 2020 was .053 mg/L**, when calculating the LRAA the Sunapee system still was in exceedance of the maximum contaminant level for TTHM.

The LRAA of TTHM exceeded the MCL of 0.080 mg/L at our system's sampling location.

The LRAA was 0.0807 mg/L

**What does this mean?**

**This is not an emergency.** If it had been, you would have been notified immediately. However, *some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidney or central nervous system and may have an increased risk of getting cancer.*

**What should I do?**

It is not necessary to use alternate water; however, if you have specific health concerns, please contact your health care professional. General health related questions may be directed to Dave Gordon of the NHDES Environmental Health Program at (603) 271-4608.

**Steps We Are Taking:** The Sunapee Water & Sewer Commission's consultant is finishing up the final design for installation of an Ultraviolet Disinfection System to be installed at the Sunapee Slow Sand Filter Plant. This system has been chosen as the best alternative to help curb the formation of TTHM's. The Commission will present the final design to the NH DES for their approval and then begin construction as quickly as possible. The Commission is pleased that the warrant article for the funding of said design and construction on the March ballot has passed and the project is fully underway.

We had anticipated resolving the problem within the first six months but have been unsuccessful in resolving it with the small procedural changes that were tried. We are, however, anticipating the problem will be resolved by December of next year. For more information, please contact David Bailey, Superintendent of The Sunapee Water and Sewer Department at 603-763-2115 or P.O. Box 347, Sunapee, NH 03782

*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

Approved 2019	Sewer Plant	Sewer Collection	TOTAL Sewer
Wages	211,315.00	96,144.50	307,459.50
Payroll Expenses	111,695.00	57,024.00	168,719.00
Purchased Prof. & Tech Services	105,900.00	57,100.00	163,000.00
Purchased Property Services	72,000.00	34,710.00	106,710.00
Other Purchased Services	8,860.00	5,675.00	14,535.00
Supplies	175,045.00	49,080.00	224,125.00
<b>Total O &amp; M</b>	<b>684,815.00</b>	<b>299,733.50</b>	<b>984,548.50</b>

Upgrade Loan	84,915.00	
Perkins Pond		\$ 46,779.50

**Total Bond**                      **84,915.00**                      **46,779.50**

**2019 O & M & BOND TOTAL**                      **\$ 769,730.00**                      **\$ 346,513.00**                      **\$ 1,116,243.00**

Proposed 2020	Sewer Plant	Sewer Collection	TOTAL Sewer	% Increase From 19
Wages	222,700.00	101,185.00	323,885.00	5%
Payroll Expenses	122,600.00	64,150.00	186,750.00	11%
Purchased Prof. & Tech Services	106,965.00	55,950.00	162,915.00	0%
Purchased Property Services	72,000.00	34,710.00	106,710.00	0%
Other Purchased Services	8,860.00	5,675.00	14,535.00	0%
Supplies	182,400.00	48,315.00	230,715.00	3%
<b>Total O &amp; M</b>	<b>715,525.00</b>	<b>309,985.00</b>	<b>1,025,510.00</b>	
<b>O &amp; M % of increase</b>	<b>4.48%</b>	<b>3.42%</b>	<b>4.16%</b>	

Bond Debt			
Perkins Pond		\$ 46,229.00	46,229.00
Upgrade	84,915.00		84,915.00
<b>Total Bond</b>	<b>84,915.00</b>	<b>46,229.00</b>	

**2020 O & M & BOND TOTAL**                      **\$ 800,440.00**                      **\$ 356,214.00**                      **\$ 1,156,654.00**

**Anticipated Revenue 2020**

1465 Sewer Rents	\$ 571,038.00	based on 2019 Warrant	<b>\$ 57,263.42</b>
Town of New London	\$ 508,022.75	71%	
Upgrade Bond Fees	\$ 87,900.00	\$60 per user	
Perkins Pond Bond Fee:	\$ 46,956.67		
<b>Total Sewer</b>			<b>\$ 1,213,917.42</b>

2020 Upgrade Bond Grant Rc \$ 39,130.00 16/6 mo

Fund Balances at 1/30/20	
Capital Improvement Reserve	\$ 322,933.87
Operating Funds	\$ 441,625.94
Capital Improvement Account	\$ 509,536.77
Replacement Funds	\$ 750,215.00
	<b>\$ 2,024,311.58</b>



PERKINS POND SEWER PROJECT

3/5/2020

User 27 Year Payment Plan

Date of payment	Principal	Interest	Total Payment
2016	290.61	194.35	484.96
2017	290.61	187.08	477.69
2018	290.61	179.82	470.43
2019	290.61	172.55	463.16
2020	256.48	142.84	399.32
2021	227.98	117.55	345.53
2022	290.61	150.76	441.37
2023	290.61	143.49	434.10
2024	290.61	136.22	426.83
2025	290.61	128.96	419.57
2026	290.61	121.70	412.31
2027	290.61	114.43	405.04
2028	290.61	107.16	397.77
2029	290.61	99.90	390.51
2030	290.61	92.63	383.24
2031	290.61	85.37	375.98
2032	290.61	78.10	368.71
2033	290.61	70.84	361.45
2034	290.61	63.57	354.18
2035	290.61	56.30	346.91
2036	290.61	49.04	339.65
2037	290.61	41.78	332.39
2038	290.61	34.51	325.12
2039	290.61	27.24	317.85
2040	290.61	19.98	310.59
2041	290.61	12.72	303.33
2042	290.61	5.45	296.06
	7,749.71	2,634.34	\$ 10,384.05

Loan payments will be bi-annual

Total loan cost: \$2,674,682 Split with town

There are now 103 users on the sewer project. Additional users to the system during the bond period will result in an adjustment at the end of the bond duration.



TOWN OF SUNAPEE  
WATER AND SEWER COMMISSION  
P.O. BOX 347, SUNAPEE, NH 03782-0347  
(603) 763-2115

\$180,909.68  
2020 Water User Fees  
\$69,557.80  
2020 Water Bond Fees  
Total: \$250,467.48  
First Billing

RENT COLLECTOR'S WARRANT  
STATE OF NEW HAMPSHIRE

Sullivan SS.

To Holly Leonard, Collector of WATER RENTS & BOND FEES for the town of Sunapee in said county.

In the name of the State of New Hampshire, you are hereby directed to collect the water rents in the list herewith committed to you, amounting in all to the sum of:

Two hundred fifty thousand four hundred sixty-seven and 48/100 dollars.

And we further order you to remit all money collected, to the treasurer of said town at least on a weekly basis or whenever receipts exceed \$500.00. The list on the following pages is a correct list of the assessment of the WATER & BOND FEE rents for the year 2020, upon the ratable estates in said Sunapee and of all rents assessed on the real estates in said town of persons and corporations not residents therein as made by us, the Water & Sewer Commission.

Given under our hands and seal, at Sunapee, NH this \_\_\_\_\_ day of \_\_\_\_\_ in the year 2020.

\_\_\_\_\_  
Theodore Gallup

\_\_\_\_\_  
J. Anthony Bergeron

\_\_\_\_\_  
Richard Curtis

\_\_\_\_\_  
Douglas Gamsby

\_\_\_\_\_  
Charles Hirshberg

\_\_\_\_\_  
Jeffrey Reed

\_\_\_\_\_  
Jimmy Williams



TOWN OF SUNAPEE  
 WATER AND SEWER COMMISSION  
 P.O. BOX 347, SUNAPEE, NH 03782-0347  
 (603) 763-2115

\$285,324.00  
 2020 Sewer User Fees  
 \$43,992.18  
 2020 Sewer Bond Fees  
 Total: \$329,316.18  
 First Billing

RENT COLLECTOR'S WARRANT  
 STATE OF NEW HAMPSHIRE

Sullivan SS.

To Holly Leonard, Collector of SEWER RENTS & BOND FEES for the town of Sunapee in said county.

In the name of the State of New Hampshire, you are hereby directed to collect the sewer rents in the list herewith committed to you, amounting in all to the sum of:

Three hundred twenty-nine thousand three hundred sixteen and 18/100 dollars.

And we further order you to remit all money collected, to the treasurer of said town at least on a weekly basis or whenever receipts exceed \$500.00. The list on the following pages is a correct list of the assessment of the SEWER rents for the year 2020, upon the ratable estates in said Sunapee and of all rents assessed on the real estates in said town of persons and corporations not residents therein as made by us, the Water & Sewer Commission.

Given under our hands and seal, at Sunapee, NH this \_\_\_\_\_ day of \_\_\_\_\_ in the year 2020.

\_\_\_\_\_  
 Theodore Gallup

\_\_\_\_\_  
 J. Anthony Bergeron

\_\_\_\_\_  
 Richard Curtis

\_\_\_\_\_  
 Douglas Gamsby

\_\_\_\_\_  
 Charles Hirshberg

\_\_\_\_\_  
 Jeffrey Reed

\_\_\_\_\_  
 Jimmy Williams