



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**

P.O. BOX 347
Sunapee, New Hampshire 03782
Phone: (603) 763-2115 Fax: (603) 763-2271

Board of Commissioners Meeting
April 25, 2024, 5:30 p.m.
Sunapee Town Office Meeting Room
Join us on Zoom: <https://us06web.zoom.us/j/83630756208>

1. Call to order
2. Sunapee/New London Joint Quarterly Meeting
January 25, 2024 Joint Meeting Minutes
Wastewater Treatment Highlights
3. Forms for approval
March 28, 2024 Meeting Minutes
March Sewer Purchase Journal
March Water Purchase Journal
March Income Statements
1st Billing Warrants 2024
4. Water Treatment Highlights
5. Old & New Business
Fuss & O'Neill Invoice
Fuss & O'Neill design proposal
Capital Reserve Deposits
6. Next Monthly Meeting May 2, 2024
7. Adjourn



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New London/Sunapee Water & Sewer Commission Joint Quarterly Meeting
January 25, 2024
Sunapee Town Offices Meeting Room

PRESENT: Theodore Gallup-Chairman, Richard Curtis, Jimmy Williams, Charles Hirshberg, Douglas Gamsby, Wayne Stoddard, Jeffrey Reed.

Also present: Holly Leonard, David Bailey. New London Selectmen- Janet Kidder, Bebe Hammond Casey and William Helm.

The Chairman called the meeting to order at 5:32 p.m.:

1. September 28, 2023 Joint Meeting Minutes: William H. made a motion to approve the joint minutes as presented, seconded by Charles H., Sunapee voted in favor of approving the minutes, New London voted in favor of approving the minutes, so declared by the Chairman.
2. Wastewater Treatment Highlights: Dave B. stated that the Wastewater Treatment Plant has been running nicely with the exception of the extremely cold days when there had been freeze up issues. He stated that in 2023 there had been about 100,000 gallons more septic received than in 2022 and that interestingly there had been less sludge hauled to Merrimack in the same time span.
Dave B. stated that they are looking at purchasing a new dumpster for the sludge as the old one needs replacing.
William H. questioned if Sunapee would have a warrant article for installation of solar panels on the Wastewater Plant property. Douglas G. replied that the Sunapee Selectmen are presenting a warrant article to allow them to lease town property for up to 5 years, and that there is limited amount of time that town property can be leased according to RSA 21A. There was some discussion regarding New London's solar arrays and their supply contract for the energy purchased. Dave B. questioned what was received in return for the investment in the solar arrays. New London has an engineer that deals with the solar array issues and is more knowledgeable about them, they will send his information over.
Dave B. reported that things are going well and that he has been working on reports for the year end. There was some discussion regarding New London's proposed water main replacement project and how New London water funds these types of projects.

New London Departed at 5:45 p.m.

Submitted by Holly Leonard.



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Board of Commissioners Meeting
March 28, 2024
Sunapee Town Office Meeting Room

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Wayne Stoddard, Jeffrey Reed, Douglas Gamsby, Charles Hirshberg.
Also present: Holly Leonard and David Bailey.

The Chairman called the meeting to order at 5:31 p.m.

1. Election of Officers: Richard C. nominated Theodore G. for Chairman, seconded by Jimmy W., voted unanimously in favor. Wayne S. nominated Jimmy W. to continue on as Vice-Chairman, seconded by Douglas G., voted unanimously in favor.

2. Forms for Approval:

February 29, 2024 Meeting Minutes: Douglas G. made a motion to accept the February meeting minutes, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

Final December 2023 Purchase Journals: Jimmy W. made a motion to accept the Sunapee Water and Sewer Purchase Journals for December 2023, seconded by Wayne S., there was some discussion regarding biosolid disposal and issues that may come up with them in regards to PFOA's in the future. Voted unanimously in the affirmative, so declared by the Chairman.

February Sewer Purchase Journal: Douglas G. made a motion to accept the February sewer purchase journal, seconded by Jimmy W., after some discussion regarding Aquatec Biological, voted unanimously in favor, so declared by the Chairman.

February Water Purchase Journal: Jeffrey R. made a motion to accept the February water purchase journal, seconded by Charles H., after some discussion regarding A/D Instruments and how Georges Mills wells have been running, voted unanimously in the affirmative, so declared by the Chairman.

February 2024 Income Statements for Water & Sewer: Douglas G. made a motion to accept the February Income Statements, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

Updated Water Emergency Plans: Holly L. presented that the only changes to the emergency plans since last year was the deletion of an employee in the chain of command. Douglas G. made a motion to accept the updated emergency plans, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

3. Wastewater Treatment Highlights: Dave B. reported that the Wastewater Treatment Plant has been running very well up until today. He stated that there had been a lot of water received with all the snow melt. Dave B. reported that there had been an issue with the effluent flow meter and that it had been replaced with a new one. He stated that more sampling is coming up due to the new discharge permit. He reported that he might be considering updating some things at the Granliden Pump Station and that he will be looking into this for a possible warrant article next year.

4. Water Treatment Highlights: Dave B. stated that the turbine has been running since the 14th and that John F. has been able to run the control valve down there very effectively. He reported that some work had been done on Winn Hill and that the faulty valve had been removed. Dave B. stated that he has a quote from Barry Miller to replace the pump and piping on Georges Mills well 1 for \$26,990. There was some discussion regarding what to do with the old pump and the Manor fire and how much water can be pumped out of the Georges Mills Wells. Charels H. made a motion to authorize Dave B. to move forward with the replacement for \$26,990, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.
5. Old & New Business:
Dave B. stated that Aaron had gotten together 3 quoted for a new F-600 truck and that Aaron had preferred the one from Grappone. There was some discussion regarding using the old dump body on the new truck or purchasing a new body. Jeffrey R. made a motion to move forward with the Grappone quote and a new body, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.
On Call Pay: Holly L. stated that back at the beginning of budget discussions an increase from \$100 a week for being on call to \$150 per week had been discussed and plugged into the proposed budget for 2024 that has now been approved. Charles H. made a motion to increase the on call pay to \$150 from \$100, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.
There was some discussion regarding the Georges Mills Bridge and what is being done with it as well as the possibility of installing a water line across it.

The next monthly meeting is scheduled for April 25, 2024.

6:26 p.m. Charles H. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.