



WATER & SEWER COMMISSION

P.O. BOX 347

Sunapee, New Hampshire 03782

Phone: (603) 763-2115 Fax: (603) 763-2271

Board of Commissioners Meeting

March 28, 2024, 5:30 p.m.

Sunapee Town Office Meeting Room

Join us on Zoom: <https://us06web.zoom.us/j/83630756208>

1. Call to order
2. Election of Officers
3. Forms for approval
 - February 29, 2024 Meeting Minutes
 - Final December Purchase Journals
 - February Sewer Purchase Journal
 - February Water Purchase Journal
 - February Income Statements
 - Updated Emergency Plan
4. Wastewater Treatment Highlights
5. Water Treatment Highlights
6. Old & New Business
 - On Call Pay
7. Next Monthly Meeting April 25, 2024
8. Adjourn



TOWN OF SUNAPEE
WATER & SEWER COMMISSION
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

Board of Commissioners Meeting
February 29, 2024
Sunapee Town Office Meeting Room

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Wayne Stoddard, Jeffrey Reed, Douglas Gamsby.

Also present: Holly Leonard and David Bailey.

The Chairman called the meeting to order at 5:31 p.m.

1. Forms for Approval:

January 25, 2024 Meeting Minutes: Jimmy W. made a motion to accept the minutes for the January 25, 2024 meeting, seconded by Douglas G. voted unanimously in favor, so declared by the Chairman.

January Sewer Purchase Journal: Jimmy W. made a motion to accept the sewer department purchase journal for January 2024, seconded by Douglas G., after some discussion regarding Eversource bills, voted unanimously in favor, so declared by the Chairman.

January Water Purchase Journal: Douglas G. made a motion to accept the water purchase journal for January 2024, seconded by Jimmy W., after some discussion regarding Martin Truck Bodies, voted unanimously in the affirmative, so declared by the Chairman.

January 2024 Income Statements for Water & Sewer: Douglas G. made a motion to accept the Sunapee Sewer Department and Water Department Income Statements for January, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

2. Wastewater Treatment Highlights: Dave B. reported that the Wastewater Treatment Plant has been running very nicely. He stated that Brian D. does a good job running the plant and that things there are running very well. He Stated that although the centrifuge is running well the sludge has been heavier than normal. Dave B. reported that all of the pump stations had experienced power outages last night and that all of the generators had been running with the exception of the Wastewater Treatment Plant.
3. Water Treatment Highlights: There was some discussion regarding the issues on Winn Hill and the fact that the gate valve at the end of the road near Route 11 is leaking. Dave B. stated that Tuesday night there had been a water main break on Winn Hill, he explained that the main was fixed and that they had found a service line attachment that had problems after the repair and today that line had to be replaced. There was some discussion regarding the water pressure on Winn Hill. Dave B. reported that there had also been a leak on a service on Jobs Creek Road that a contractor had been fixing and during the repair the sewer line had been damaged causing much work for the department and the contractor. He stated that there had been many issues at this property in the past and that a letter had been sent to the property owner stating that they need to replace the entire line and if there is any more leaks the water to all 6 homes on the property would be shut off until replacement is completed. Dave B. stated that there had been a leak on Alpine Court that had been fixed last week. He reported that the power consumption had not been impacted greatly by the fire in Georges Mills and that he and Theodore G. had a sit down discussion with the Fire Wards and Fire Chief about the excess use of the water system during that event. Dave B. feels that they have a much better idea now of both Sunapee and Georges Mills water system capacities after this meeting. There was much discussion regarding the fire and hydrants.

Dave B. stated that he and Aaron C. had been discussing the second well in Georges Mills and replacing the piping and pump there. Holly L. reported that the 1st pump and piping had cost approximately \$28,000, Dave B. will get a quote from Barrie Miller for the Commission to entertain. He reported that the crew has been doing some work on the building at River Road and that the generator at Harbor Hill might need a new starter as it did not start last night when the power went off. Theodore G. noted that a filter was being cleaned at Harbor Hill, Dave B. replied that the #2 filter is partially cleaned.

4. Old & New Business:

Dave B. reported that the computers have had issues at the Wastewater Treatment Plant and that A/D Instruments had quoted \$15,800 to replace them. Douglas G. made a motion to purchase the two new computers for the sewer plant for \$15,800 from the replacement fund, seconded by Jimmy W., after some discussion, voted unanimously in favor, so declared by the Chairman.

Fuss & O'Neill Invoices: Holly L. pointed out that there had been an invoice missed from November that needed approval for payment as well as the newer one from February.

Wayne S. made a motion to approve payment of the two amounts to Fuss & O'Neill, seconded by Douglas G., voted unanimously in the affirmative, so declared by the Chairman.

Auditor Questionnaire: Holly read the questions and recorded the Commissioner's answers. Douglas G. made a motion to have Ted sign the audit questionnaire on behalf of the Commission, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

Solar: Dave B. reported that there had been a meeting about the solar array issue and that they are looking to get another quote for the Norwich Solar guy. Dave B. mentioned that he maybe should have tried to get trees cut in that area while other Town parcels were having clearing done. There was some discussion regarding the possibility of a solar array.

The next monthly meeting is scheduled for March 28, 2024.

6:26 p.m. Douglas G. made a motion to adjourn, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Chairman.

Sunapee SEWER Department
Purchase Journal

For the Period From Dec 1, 2023 to Dec 31, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/4/23	53030P Telephone	11/23		300.78	
	53030C Telephone			45.60	
	53031C Alarms			482.43	
	202000 Accounts Payable		CONSOLIDATED COMMUNICATIONS		828.81
12/4/23	53072C Pump Station Maint. Service	11292301		282.98	
	202000 Accounts Payable		KELLEY PLUMBING & HEATING		282.98
12/4/23	56220C Sewer Line Maint. Supply	3791		32.06	
	202000 Accounts Payable		UNITED CONSTRUCTION CORP		32.06
12/4/23	56240P Auto Fuel Expense	93711100		14.00	
	202000 Accounts Payable		WEX BANK		14.00
12/4/23	56270P Lab Supplies	INV00260476		1,243.69	
	202000 Accounts Payable		USA BLUEBOOK		1,243.69
12/4/23	56210P Maintenance Supply	NHCLA134804		77.25	
	202000 Accounts Payable		FASTENAL COMPANY		77.25
12/5/23	53090P Outside Lab Services	270781		91.00	
	202000 Accounts Payable		EASTERN ANALYTICAL, INC.		91.00
12/5/23	56210P Maintenance Supply	3883		595.49	
	202000 Accounts Payable		UNITED CONSTRUCTION CORP		595.49
12/5/23	56210P Maintenance Supply	6010283		133.82	
	202000 Accounts Payable		HOME DEPOT CREDIT SERVICES		133.82
12/5/23	56270P Lab Supplies	INV00207629	34551 Ohaus MB23 Moisture Balance	2,837.75	
	56270P Lab Supplies		Shipping	67.18	
	202000 Accounts Payable		USA BLUEBOOK		2,904.93
12/8/23	56140P Breakroom Supplies	17720654 120523		66.96	
	202000 Accounts Payable		CRYSTAL ROCK LLC		66.96
12/8/23	56210P Maintenance Supply	NHCLA134879		139.49	
	202000 Accounts Payable		FASTENAL COMPANY		139.49
12/11/23	56260P	1070281250		60.61	

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Uniform Expense 56260C			30.31	
	Uniform Expense 56250P			84.66	
	Building/Custodial Expense 202000		UNIFIRST		175.58
	Accounts Payable				
12/11/23	54100C	12/23		1,698.44	
	Electricity Expense 54100P			5,699.82	
	Electricity Expense 202000		EVERSOURCE		7,398.26
	Accounts Payable				
12/11/23	53094P	12719		2,065.41	
	BIOS HANDLING 202000		Town of Merrimack		2,065.41
	Accounts Payable				
12/11/23	102040	1922	OVERPAYMENT REFUND	487.00	
	A/R Sewer User Fees 202000		SUNAPEE HARBOR RIVERWAY		487.00
	Accounts Payable				
12/11/23	56150C	4402657		46.36	
	OFFICE EQUIPMENT 56150P			46.36	
	OFFICE EQUIPMENT 202000		SCHWAAB, INC		92.72
	Accounts Payable				
12/11/23	54200P	534564		1,259.91	
	Heating Fuel Expense 202000		IRVING OIL CORP		1,259.91
	Accounts Payable				
12/11/23	56230C	83495629		253.12	
	Pump Station Maint. Supply 202000		F. W. WEBB COMPANY		253.12
	Accounts Payable				
12/12/23	56260P	1070283184		60.61	
	Uniform Expense 56260C			30.31	
	Uniform Expense 56250P			84.66	
	Building/Custodial Expense 202000		UNIFIRST		175.58
	Accounts Payable				
12/12/23	56210P	NP3338579-01		6.43	
	Maintenance Supply 202000		LAVALLEY BUILDING SUPPLY		6.43
	Accounts Payable				
12/13/23	53070P	115331		1,925.00	
	Maintenance Service 202000		MARK USKO'S CONTRACTING		1,925.00
	Accounts Payable				
12/13/23	53070P	3918		1,097.50	
	Maintenance Service 202000		PROSPECT HILL CONSTRUCTION		1,097.50
	Accounts Payable				
12/14/23	56270P	111423		285.00	

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	Lab Supplies 202000 Accounts Payable		HAMPSHIRE PURIFIED WATER		285.00
12/14/23	53050P Auto Repair/Service 202000 Accounts Payable	1283		1,105.00	
			MERRIMACK COUNTY CUSTOMS		1,105.00
12/14/23	54200P Heating Fuel Expense 202000 Accounts Payable	53932		438.50	
			IRVING OIL CORP		438.50
12/14/23	56210P Maintenance Supply 202000 Accounts Payable	950376		14.69	
			SANEL NAPA		14.69
12/14/23	56230C Pump Station Maint. Supply 202000 Accounts Payable	950479		207.27	
			SANEL NAPA		207.27
12/14/23	53050P Auto Repair/Service 202000 Accounts Payable	INV3091482		410.94	
			SOUTHWORTH-MILTON, INC		410.94
12/14/23	53050C Auto Repair/Service 202000 Accounts Payable	INV3094261		117.10	
			SOUTHWORTH-MILTON, INC		117.10
12/14/23	56220C Sewer Line Maint. Supply 56210P Maintenance Supply 202000 Accounts Payable	INV3106419		116.63	
				116.63	
			SOUTHWORTH-MILTON, INC		233.26
12/15/23	53071C Sewer Line Maint. Service 202000 Accounts Payable	028589		194.31	
			A/D INSTRUMENT REPAIR, INC.		194.31
12/15/23	56140P Breakroom Supplies 202000 Accounts Payable	17720654 010224		53.97	
			CRYSTAL ROCK LLC		53.97
12/15/23	53090P Outside Lab Services 202000 Accounts Payable	271483		112.00	
			EASTERN ANALYTICAL, INC.		112.00
12/15/23	53090P Outside Lab Services 202000 Accounts Payable	271485		24.50	
			EASTERN ANALYTICAL, INC.		24.50
12/15/23	56100P Office Supplies 56100C Office Supplies 202000 Accounts Payable	35860853		42.99	
				42.98	
			QUILL CORPORATION		85.97

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12/15/23	53030P Telephone	9951187803		104.33	
	53030C Telephone			104.33	
	202000 Accounts Payable		VERIZON WIRELESS		208.66
12/18/23	53070P Maintenance Service	028609		932.65	
	202000 Accounts Payable		A/D INSTRUMENT REPAIR, INC.		932.65
12/18/23	56260P Uniform Expense	1070285177		121.15	
	56260C Uniform Expense			30.31	
	56250P Building/Custodial Expense			87.77	
	202000 Accounts Payable		UNIFIRST		239.23
12/18/23	56240C Auto Fuel Expense	351047		362.40	
	56240P Auto Fuel Expense			314.94	
	202000 Accounts Payable		TREASURER STATE OF NH		677.34
12/19/23	56150C OFFICE EQUIPMENT	CW-58184	Lenovo ThinkPad & Dock	799.00	
	56150P OFFICE EQUIPMENT		Lenovo ThinkPad	799.00	
	202000 Accounts Payable		CCI Managed Services		1,598.00
12/20/23	56290P Chemical Expense	291012990		1,153.00	
	202000 Accounts Payable		HARCROS CHEMICALS INC.		1,153.00
12/20/23	54200C Heating Fuel Expense	434276		240.80	
	202000 Accounts Payable		IRVING OIL CORP		240.80
12/20/23	54200C Heating Fuel Expense	438046		226.39	
	202000 Accounts Payable		IRVING OIL CORP		226.39
12/20/23	53050P Auto Repair/Service	950977		34.58	
	202000 Accounts Payable		SANEL NAPA		34.58
12/20/23	53050P Auto Repair/Service	950979		26.99	
	53050C Auto Repair/Service			26.98	
	202000 Accounts Payable		SANEL NAPA		53.97
12/20/23	56200P Safety Supplies	NHCLA134946		115.16	
	202000 Accounts Payable		FASTENAL COMPANY		115.16

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/22/23	54200C Heating Fuel Expense 202000 Accounts Payable	833376	IRVING OIL CORP	323.62	323.62
12/25/23	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	1070286874	UNIFIRST	60.61 30.31 84.66	175.58
12/26/23	51100C Full Time Labor 51100P Full Time Labor 51300C Overtime Pay 51300P Overtime Pay 52200C FICA/Medicare Expense 52200P FICA/Medicare Expense 52300C Health Insurance Expense 52300P Health Insurance Expense 52400C Retirement 52400P Retirement 52100C Life & Disability Expense 52100P Life & Disability Expense 53030C Telephone 53030P Telephone 53041C Office/Computer Service 53041P Office/Computer Service 56100C Office Supplies 56100P Office Supplies 202000 Accounts Payable	100 Nov23	P TOWN OF SUNAPEE	7,859.26 18,589.37 475.64 1,001.47 636.85 1,478.09 2,236.72 5,177.00 1,170.48 2,716.60 145.16 335.98 47.95 47.95 132.93 132.94 300.98 190.01	42,675.38
12/27/23	53090P Outside Lab Services 202000 Accounts Payable	1662	AQUATEC ENVIRONMENTAL, Inc.	1,910.00	1,910.00
12/27/23	53094P BIOS HANDLING 202000 Accounts Payable	3549573	BELLETTETTES	38.04	38.04
12/27/23	56270P Lab Supplies 202000	INV00227238	USA BLUEBOOK	723.60	723.60

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	Accounts Payable				
12/27/23	56200P Safety Supplies 202000 Accounts Payable	NHCKA135003	FASTENAL COMPANY	37.98	37.98
12/28/23	56290P Chemical Expense 202000 Accounts Payable	107481	ARIES CHEMICAL, INC	1,908.84	1,908.84
12/28/23	53090P Outside Lab Services 202000 Accounts Payable	272207	EASTERN ANALYTICAL, INC.	91.00	91.00
12/28/23	56270P Lab Supplies 202000 Accounts Payable	3142732441	IDEXX DISTRIBUTION, INC	250.27	250.27
12/28/23	56270P Lab Supplies 202000 Accounts Payable	497342	NCL OF WISCONSIN, INC.	143.90	143.90
12/28/23	53050C Auto Repair/Service 202000 Accounts Payable	951571	SANEL NAPA	22.66	22.66
12/28/23	51100C Full Time Labor	Dec 23		7,783.84	
	51100P Full Time Labor			26,455.92	
	51300C Overtime Pay			200.00	
	51300P Overtime Pay			938.03	
	52200C FICA/Medicare Expense			538.79	
	52200P FICA/Medicare Expense			1,847.87	
	52300C Health Insurance Expense			1,771.68	
	52300P Health Insurance Expense			6,079.55	
	52400C Retirement			1,056.73	
	52400P Retirement			3,626.24	
	52100C Life & Disability Expense			165.93	
	52100P Life & Disability Expense			569.32	
	53030C Telephone			47.95	
	53030P Telephone			47.95	
	53041C Office/Computer Service			132.62	
	53041P Office/Computer Service			132.63	
	56100C Office Supplies			66.13	
	56100P			66.12	

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Office Supplies 202000 Accounts Payable		TOWN OF SUNAPEE		51,527.30
12/28/23	56200P Safety Supplies 202000 Accounts Payable	INV00232166		121.37	
			USA BLUEBOOK		121.37
12/29/23	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	1070288601		120.05 30.31 84.66	
			UNIFIRST		235.02
12/29/23	53094P BIOS HANDLING 202000 Accounts Payable	12768		3,383.39	
			Town of Merrimack		3,383.39
12/29/23	53090P Outside Lab Services 202000 Accounts Payable	272505		70.00	
			EASTERN ANALYTICAL, INC.		70.00
12/29/23	56210P Maintenance Supply 202000 Accounts Payable	951636		30.17	
			SANEL NAPA		30.17
12/29/23	56230C Pump Station Maint. Supply 202000 Accounts Payable	9947958287		22.34	
			W. W. GRAINGER, INC.		22.34
12/31/23	51100C Full Time Labor 51100P Full Time Labor 51900C Unused Sick Leave Pay 51900P Unused Sick Leave Pay 52200C FICA/Medicare Expense 52200P FICA/Medicare Expense 202000 Accounts Payable	106		1,049.49 1,647.89 861.55 2,956.44 128.11 439.58	
			TOWN OF SUNAPEE		7,083.06
12/31/23	53030P Telephone 53030C Telephone 53031C Alarms 202000 Accounts Payable	12/23		124.87 45.60 480.87	
			CONSOLIDATED COMMUNICATIONS		651.34
12/31/23	56240P Auto Fuel Expense 202000 Accounts Payable	94208454		14.00	
			WEX BANK		14.00

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
				141,548.14	141,548.14

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12/4/23	530300 Telephone & Alarms	11/23		74.90	
	530310 Alarms			242.00	
	202000 Accounts Payable		CONSOLIDATED COMMUNICATIONS		316.90
12/4/23	562200 Distribution Supplies	307836		309.44	
	202000 Accounts Payable		STILES COMPANY		309.44
12/4/23	530400 Computer Software & Service	80143751		777.44	
	202000 Accounts Payable		BADGER METER INC.		777.44
12/6/23	530900 Outside Lab Services	123110135		330.00	
	202000 Accounts Payable		NELSON ANALYTICAL LAB		330.00
12/8/23	530300 Telephone & Alarms	12/1/23		144.89	
	202000 Accounts Payable		COMCAST		144.89
12/8/23	530900 Outside Lab Services	123120559		60.00	
	202000 Accounts Payable		NELSON ANALYTICAL LAB		60.00
12/8/23	542000 Heating Fuel Expense	437711		392.31	
	202000 Accounts Payable		IRVING OIL CORPORATION		392.31
12/8/23	562200 Distribution Supplies	6268824		313.83	
	202000 Accounts Payable		E.J.PRESCOTT INC		313.83
12/11/23	562600 Uniform & Bldg Expense	1070281250		29.83	
	202000 Accounts Payable		UNIFIRST		29.83
12/11/23	541000 Electricity Expense	12/23		1,528.11	
	202000 Accounts Payable		EVERSOURCE		1,528.11
12/12/23	562600 Uniform & Bldg Expense	1070283184		29.83	
	202000 Accounts Payable		UNIFIRST		29.83
12/14/23	542000 Heating Fuel Expense	53167		348.78	
	202000 Accounts Payable		IRVING OIL CORPORATION		348.78
12/14/23	530600 Equipment Repair	INV3106419		116.63	
	202000 Accounts Payable		SOUTHWORTH-MILTON, INC		116.63

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12/15/23	530300 Telephone & Alarms 202000 Accounts Payable	9951187803	VERIZON WIRELESS	104.34	104.34
12/18/23	562600 Uniform & Bldg Expense 202000 Accounts Payable	1070285177	UNIFIRST	29.83	29.83
12/18/23	562400 Auto Fuel Expense 202000 Accounts Payable	351047	TREASURER STATE OF NH	310.92	310.92
12/19/23	561500 OFFICE EQUIPMENT 202000 Accounts Payable	cw-58184	CCI MANAGED SERVICES	189.00	189.00
12/20/23	553000 Advertising Expense 202000 Accounts Payable	00138882	SUNSHINE COMMUNICATIONS, LLC	202.50	202.50
12/20/23	552200 Training/Education 202000 Accounts Payable	173689358	BRYCE TURNER	50.00	50.00
12/20/23	562900 Chemical Expense 202000 Accounts Payable	291012989	HARCROS	358.80	358.80
12/20/23	562100 Maintenance & Safety Supply 202000 Accounts Payable	3531784	BELLETTETES	12.64	12.64
12/21/23	562100 Maintenance & Safety Supply 202000 Accounts Payable	3536675	BELLETTETES	8.55	8.55
12/25/23	562600 Uniform & Bldg Expense 202000 Accounts Payable	1070286874	UNIFIRST	29.83	29.83
12/26/23	511000 Full Time Labor	100 nov		10,934.00	
	513000 Overtime Pay			585.84	
	522000 FICA/Medicare			810.75	
	523000 Health Insurance Expense			3,087.30	
	524000 Retirement			1,430.16	
	521000 Life & Disability Expense			200.36	
	530300 Telephone & Alarms			47.95	
	530410 Office/Computer Service			132.00	
	561000			300.98	

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	Office Supplies 202000 Accounts Payable		TOWN OF SUNAPEE		17,529.34
12/26/23	530300 Telephone & Alarms 202000 Accounts Payable	12/16/23	COMCAST	229.38	229.38
12/26/23	580000 23 WATER AMP GRANT W 202000 Accounts Payable	21063	UNDERWOOD ENGINEERS, INC.	125.97	125.97
12/27/23	562300 Meter Supplies 202000 Accounts Payable	308111	STILES COMPANY	9,710.55	9,710.55
12/27/23	562900 Chemical Expense 202000 Accounts Payable	INV00227176	USA BLUEBOOK	764.55	764.55
12/28/23	530700 Maint.Repair/Service 202000 Accounts Payable	028631	A/D INSTRUMENT REPAIR	989.60	989.60
12/28/23	511000 Full Time Labor 513000 Overtime Pay 522000 FICA/Medicare 523000 Health Insurance Expense 524000 Retirement 521000 Life & Disability Expense 561000 Office Supplies 530300 Telephone & Alarms 530410 Office/Computer Service 202000 Accounts Payable	101 Dec 23	TOWN OF SUNAPEE	10,650.86 1,296.17 805.77 2,650.68 1,581.04 248.20 66.13 47.95 132.62	17,479.42
12/28/23	552200 Training/Education 202000 Accounts Payable	12091	GRANITE STATE RURAL WATER	115.00	115.00
12/28/23	562200 Distribution Supplies 202000 Accounts Payable	308128	STILES COMPANY	550.54	550.54
12/28/23	542000 Heating Fuel Expense 202000 Accounts Payable	540825	IRVING OIL CORPORATION	428.07	428.07
12/28/23	530400 Computer Software & Service	80146387		57.44	

Sunapee WATER Department
Purchase Journal
For the Period From Dec 1, 2023 to Dec 31, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	202000 Accounts Payable		BADGER METER INC.		57.44
12/29/23	562600 Uniform & Bldg Expense 202000 Accounts Payable	1070288601		29.83	
			UNIFIRST		29.83
12/30/23	562200 Distribution Supplies 202000 Accounts Payable	3994		316.66	
			UNITED CONSTRUCTION CORP.		316.66
12/31/23	511000 Full Time Labor	106		1,049.82	
	519000 Unused Sick Leave Pay			1,289.00	
	522000 FICA/Medicare			191.65	
	202000 Accounts Payable		TOWN OF SUNAPEE		2,530.47
12/31/23	530300 Telephone & Alarms	12-23		74.90	
	530310 Alarms			242.00	
	202000 Accounts Payable		CONSOLIDATED COMMUNICATIONS		316.90
				57,168.12	57,168.12
				57,168.12	57,168.12

Sunapee SEWER Department
Purchase Journal
For the Period From Feb 1, 2024 to Feb 29, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
2/1/24	53070P Maintenance Service 202000 Accounts Payable	028691	A/D INSTRUMENT REPAIR, INC.	1,412.75	1,412.75
2/1/24	56140P Breakroom Supplies 202000 Accounts Payable	17720654 013024	CRYSTAL ROCK LLC	66.96	66.96
2/1/24	56210P Maintenance Supply 202000 Accounts Payable	29194	THE MAHER CORPORATION	740.00	740.00
2/1/24	56210P Maintenance Supply 202000 Accounts Payable	3607332	BELLETTETTES	43.18	43.18
2/1/24	56210P Maintenance Supply 202000 Accounts Payable	3608130	BELLETTETTES	23.26	23.26
2/1/24	54200P Heating Fuel Expense 202000 Accounts Payable	440211	IRVING OIL CORP	561.04	561.04
2/1/24	54200C Heating Fuel Expense 202000 Accounts Payable	445019	IRVING OIL CORP	292.58	292.58
2/1/24	54200C Heating Fuel Expense 202000 Accounts Payable	445590	IRVING OIL CORP	266.70	266.70
2/1/24	56240P Auto Fuel Expense 202000 Accounts Payable	94981748	WEX BANK	14.00	14.00
2/2/24	53030P Telephone 53030C Telephone 53031C Alarms 202000 Accounts Payable	1/24	CONSOLIDATED COMMUNICATIONS	125.27 48.24 481.15	654.66
2/2/24	54200C Heating Fuel Expense 202000 Accounts Payable	49014	IRVING OIL CORP	294.20	294.20
2/5/24	54200C Heating Fuel Expense 202000 Accounts Payable	340548	IRVING OIL CORP	308.03	308.03
2/5/24	54200C Heating Fuel Expense 202000	343174	IRVING OIL CORP	308.18	308.18

Sunapee SEWER Department Purchase Journal For the Period From Feb 1, 2024 to Feb 29, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accounts Payable				
2/6/24	56260P Uniform Expense	1070298771		140.34	
	56260C Uniform Expense			29.73	
	202000 Accounts Payable		UNIFIRST		170.07
2/6/24	56270P Lab Supplies	3145018178		731.51	
	202000 Accounts Payable		IDEXX DISTRIBUTION, INC		731.51
2/6/24	56210P Maintenance Supply	6017		270.00	
	202000 Accounts Payable		WESCOR ASSOCIATES, INC		270.00
2/7/24	53094P BIOS HANDLING	12812		2,152.72	
	202000 Accounts Payable		Town of Merrimack		2,152.72
2/7/24	202010 A/P Due to General Fund	Pereira CHS 14		531.99	
	202000 Accounts Payable		TOWN OF SUNAPEE		531.99
2/8/24	54100P Electricity Expense	2/24		5,691.07	
	54100C Electricity Expense			1,236.56	
	202000 Accounts Payable		EVERSOURCE		6,927.63
2/8/24	56210P Maintenance Supply	3608811		61.75	
	202000 Accounts Payable		BELLETTETTES		61.75
2/8/24	56100P Office Supplies	36922575		33.99	
	202000 Accounts Payable		QUILL CORPORATION		33.99
2/8/24	56270P Lab Supplies	INV00261885		1,361.86	
	202000 Accounts Payable		USA BLUEBOOK		1,361.86
2/9/24	53090P Outside Lab Services	124020718		30.00	
	202000 Accounts Payable		NELSON ANALYTICAL LAB		30.00
2/9/24	56270P Lab Supplies	3144971599		360.09	
	202000 Accounts Payable		IDEXX DISTRIBUTION, INC		360.09
2/9/24	54200C Heating Fuel Expense	739866		304.05	
	202000 Accounts Payable		IRVING OIL CORP		304.05
2/22/24	53070P	000470424		50.00	

Sunapee SEWER Department
Purchase Journal
For the Period From Feb 1, 2024 to Feb 29, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Maintenance Service 202000 Accounts Payable		TREASURER STATE OF NH		50.00
2/22/24	53070P Maintenance Service 202000 Accounts Payable	00470423	TREASURER STATE OF NH	150.00	150.00
2/22/24	56260P Uniform Expense 56260C Uniform Expense 202000 Accounts Payable	1070300777	UNIFIRST	152.76 29.73	182.49
2/22/24	56260P Uniform Expense 56260C Uniform Expense 202000 Accounts Payable	1070302643	UNIFIRST	83.00 21.00	104.00
2/22/24	56290P Chemical Expense 202000 Accounts Payable	107863	ARIES CHEMICAL, INC	2,122.64	2,122.64
2/22/24	53070P Maintenance Service 202000 Accounts Payable	12468516	INTERSTATE FIRE PROTECTION	210.00	210.00
2/22/24	53020P Legal/Engineering Fees 202000 Accounts Payable	196178	SULLOWAY & HOLLIS, PLLC	825.00	825.00
2/22/24	54100C Electricity Expense 202000 Accounts Payable	2/15 GAS	EVERSOURCE	677.45	677.45
2/22/24	54200C Heating Fuel Expense 202000 Accounts Payable	26866	IRVING OIL CORP	161.37	161.37
2/22/24	53094P BIOS HANDLING 202000 Accounts Payable	273958	EASTERN ANALYTICAL, INC.	1,432.00	1,432.00
2/22/24	54200C Heating Fuel Expense 202000 Accounts Payable	34423	IRVING OIL CORP	248.60	248.60
2/22/24	56210P Maintenance Supply 202000 Accounts Payable	3621488	BELLETETTES	65.69	65.69
2/22/24	56100P Office Supplies 56100C Office Supplies	37019361		10.79 10.79	

Sunapee SEWER Department
Purchase Journal

For the Period From Feb 1, 2024 to Feb 29, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	202000 Accounts Payable		QUILL CORPORATION		21.58
2/22/24	56100P Office Supplies 202000 Accounts Payable	37123574		77.99	
			QUILL CORPORATION		77.99
2/22/24	54200C Heating Fuel Expense 202000 Accounts Payable	431525		289.79	
			IRVING OIL CORP		289.79
2/22/24	54200P Heating Fuel Expense 202000 Accounts Payable	441515		1,071.62	
			IRVING OIL CORP		1,071.62
2/22/24	56270P Lab Supplies 202000 Accounts Payable	499488		60.48	
			NCL OF WISCONSIN, INC.		60.48
2/22/24	56210P Maintenance Supply 202000 Accounts Payable	955238		63.42	
			SANEL NAPA		63.42
2/22/24	53050P Auto Repair/Service 202000 Accounts Payable	955494		73.24	
			SANEL NAPA		73.24
2/22/24	56210P Maintenance Supply 202000 Accounts Payable	956192		43.98	
			SANEL NAPA		43.98
2/22/24	53030P Telephone 53030C Telephone 202000 Accounts Payable	9956125711		104.33	
				104.33	
			VERIZON WIRELESS		208.66
2/22/24	202010 A/P Due to General Fund 202000 Accounts Payable	Libby		259.80	
			TOWN OF SUNAPEE		259.80
2/22/24	56210P Maintenance Supply 202000 Accounts Payable	NHCLA135428		208.75	
			FASTENAL COMPANY		208.75
2/26/24	53090P Outside Lab Services 202000 Accounts Payable	274531		136.50	
			EASTERN ANALYTICAL, INC.		136.50
2/27/24	56260P Uniform Expense 56260C Uniform Expense 202000 Accounts Payable	1070304519		83.00	
				21.60	
			UNIFIRST		104.60

**Sunapee SEWER Department
Purchase Journal**

For the Period From Feb 1, 2024 to Feb 29, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
2/27/24	53090P Outside Lab Services 202000 Accounts Payable	1682		2,100.00	
			AQUATEC ENVIRONMENTAL, Inc.		2,100.00
2/27/24	56240C Auto Fuel Expense 56240P Auto Fuel Expense 202000 Accounts Payable	352974		266.04 279.61	
			TREASURER STATE OF NH		545.65
2/28/24	56290P Chemical Expense 202000 Accounts Payable	291013896		1,368.60	
			HARCROS CHEMICALS INC.		1,368.60
2/29/24	56250P Building/Custodial Expense 202000 Accounts Payable	17720654 022724		66.96	
			CRYSTAL ROCK LLC		66.96
2/29/24	56210P Maintenance Supply 202000 Accounts Payable	NHCLA135504		280.94	
			FASTENAL COMPANY		280.94
2/29/24	56200P Safety Supplies 202000 Accounts Payable	P20499		150.00	
			Chappell Tractor		150.00
2/29/24	56210P Maintenance Supply 202000 Accounts Payable	P20500		55.31	
			Chappell Tractor		55.31
				31,338.31	31,338.31

Sunapee WATER Department
Purchase Journal

For the Period From Feb 1, 2024 to Feb 29, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
2/1/24	562100 Maintenance & Safety Supply 202000 Accounts Payable	29195	THE MAHER CORPORATION	166.00	166.00
2/1/24	530400 Computer Software & Service 202000 Accounts Payable	80149273	BADGER METER INC.	57.44	57.44
2/1/24	562100 Maintenance & Safety Supply 202000 Accounts Payable	954451	SANEL NAPA	19.68	19.68
2/2/24	530300 Telephone & Alarms 530310 Alarms 202000 Accounts Payable	1/24	CONSOLIDATED COMMUNICATIONS	76.48 242.00	318.48
2/6/24	562600 Uniform & Bldg Expense 202000 Accounts Payable	1070298771	UNIFIRST	34.24	34.24
2/8/24	541000 Electricity Expense 202000 Accounts Payable	2/24	EVERSOURCE	1,951.06	1,951.06
2/9/24	530900 Outside Lab Services 202000 Accounts Payable	124020727	NELSON ANALYTICAL LAB	60.00	60.00
2/9/24	530300 Telephone & Alarms 202000 Accounts Payable	2/1/24	COMCAST	147.89	147.89
2/9/24	542000 Heating Fuel Expense 202000 Accounts Payable	743641	IRVING OIL CORPORATION	520.44	520.44
2/9/24	542000 Heating Fuel Expense 202000 Accounts Payable	748522	IRVING OIL CORPORATION	408.64	408.64
2/22/24	530700 Maint.Repair/Service 202000 Accounts Payable	000470423	TREASURER STATE OF NH	50.00	50.00
2/22/24	562600 Uniform & Bldg Expense 202000 Accounts Payable	1070300777	UNIFIRST	34.24	34.24
2/22/24	562600 Uniform & Bldg Expense 202000 Accounts Payable	1070302643	UNIFIRST	34.60	34.60

Sunapee WATER Department**Purchase Journal**

For the Period From Feb 1, 2024 to Feb 29, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
2/22/24	580000 23 WATER AMP GRANT W 202000 Accounts Payable	21353	UNDERWOOD ENGINEERS, INC.	2,179.58	2,179.58
2/22/24	530900 Outside Lab Services 202000 Accounts Payable	274187	EASTERN ANALYTICAL, INC	175.00	175.00
2/22/24	562900 Chemical Expense 202000 Accounts Payable	291013783	HARCROS	429.75	429.75
2/22/24	562100 Maintenance & Safety Supply 202000 Accounts Payable	3629657	BELLETTETES	73.79	73.79
2/22/24	562100 Maintenance & Safety Supply 202000 Accounts Payable	3630238	BELLETTETES	43.06	43.06
2/22/24	562100 Maintenance & Safety Supply 202000 Accounts Payable	3635917	BELLETTETES	41.18	41.18
2/22/24	562100 Maintenance & Safety Supply 202000 Accounts Payable	3636077	BELLETTETES	84.55	84.55
2/22/24	561000 Office Supplies 202000 Accounts Payable	37019361	QUILL CORPORATION	10.79	10.79
2/22/24	530300 Telephone & Alarms 202000 Accounts Payable	9956125711	VERIZON WIRELESS	104.34	104.34
2/26/24	562600 Uniform & Bldg Expense 202000 Accounts Payable	1070304519	UNIFIRST	34.00	34.00
2/26/24	530700 Maint.Repair/Service 202000 Accounts Payable	115345	MARK USKO'S CONTRACTING	375.00	375.00
2/26/24	530300 Telephone & Alarms 202000 Accounts Payable	2/16/24	COMCAST	243.89	243.89
2/27/24	562400 Auto Fuel Expense 202000 Accounts Payable	352974	TREASURER STATE OF NH	269.84	269.84
2/29/24	530700 Maint.Repair/Service	028739		1,145.95	

**Sunapee WATER Department
Purchase Journal**

For the Period From Feb 1, 2024 to Feb 29, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	202000 Accounts Payable		A/D INSTRUMENT REPAIR		1,145.95
2/29/24	562200 Distribution Supplies 202000 Accounts Payable	308769	STILES COMPANY	277.21	277.21
2/29/24	562100 Maintenance & Safety Supply 202000 Accounts Payable	3639519	BELLETTETES	24.30	24.30
2/29/24	562100 Maintenance & Safety Supply 202000 Accounts Payable	3644054	BELLETTETES	6.29	6.29
2/29/24	530410 Office/Computer Service 202000 Accounts Payable	80151928	BADGER METER INC.	57.44	57.44
2/29/24	562100 Maintenance & Safety Supply 202000 Accounts Payable	NHCLA135504	FASTENAL COMPANY	280.94	280.94
				9,659.61	9,659.61

Sunapee SEWER Department
2024 Income Statement
 For the Two Months Ending February 29, 2024

	Current Month	Year to Date	Annual Budget	Year to Date Unspent
<u>REVENUES</u>				
SRB Checking Interest Earned	\$ 381.63	\$ 798.11	\$ 0.00	(798.11)
Capital Improvement Interest	220.77	452.25	0.00	(452.25)
SRB Plant Replacement Interest	220.35	455.81	0.00	(455.81)
SRB Collection Replacement Int	135.05	279.36	0.00	(279.36)
Discounts Taken	1.94	2.88	0.00	(2.88)
Sewer User Fee Abatement	0.00	(501.99)	0.00	501.99
Attachment Fees Rec'd	0.00	14,982.40	0.00	(14,982.40)
Septic Receiving	1,355.00	9,140.00	0.00	(9,140.00)
Upgrade Grant Received	0.00	0.00	39,131.00	39,131.00
Perkins Pond Grant Funds	0.00	0.00	9,722.50	9,722.50
Plant Replacement Deposit	0.00	0.00	35,975.00	35,975.00
Collection Replacement Deposit	0.00	0.00	26,000.00	26,000.00
Total Revenues	2,314.74	25,608.82	110,828.50	85,219.68
<u>EXPENDITURES</u>				
Full Time Labor	0.00	0.00	126,500.00	126,500.00
Full Time Labor	0.00	0.00	290,000.00	290,000.00
Overtime Pay	0.00	0.00	7,200.00	7,200.00
Overtime Pay	0.00	0.00	13,000.00	13,000.00
Commission Pay	0.00	0.00	1,000.00	1,000.00
Commission Pay	0.00	0.00	1,000.00	1,000.00
Unused Sick Leave Pay	0.00	0.00	2,500.00	2,500.00
Unused Sick Leave Pay	0.00	0.00	3,000.00	3,000.00
Total Wages	0.00	0.00	444,200.00	444,200.00
Life & Disability Expense	0.00	0.00	2,500.00	2,500.00
Life & Disability Expense	0.00	0.00	5,500.00	5,500.00
FICA/Medicare Expense	0.00	0.00	9,250.00	9,250.00
FICA/Medicare Expense	0.00	0.00	22,000.00	22,000.00
Health Insurance Expense	0.00	0.00	45,850.00	45,850.00
Health Insurance Expense	0.00	0.00	96,000.00	96,000.00
Retirement	0.00	0.00	18,500.00	18,500.00
Retirement	0.00	0.00	40,500.00	40,500.00
Unemployment Expense	0.00	0.00	1,730.00	1,730.00
Unemployment Expense	0.00	0.00	3,950.00	3,950.00
Total Payroll Benefits	0.00	0.00	245,780.00	245,780.00
Auditing	0.00	0.00	2,000.00	2,000.00
Auditing	0.00	0.00	1,500.00	1,500.00
Legal/Engineering Fees	0.00	0.00	4,500.00	4,500.00
Legal/Engineering Fees	825.00	825.00	5,000.00	4,175.00
Telephone	152.57	256.90	8,000.00	7,743.10
Telephone	229.60	333.93	4,000.00	3,666.07
Alarms	481.15	481.15	0.00	(481.15)
Computer Software Support	0.00	0.00	3,000.00	3,000.00
Computer Software Support	0.00	0.00	3,615.00	3,615.00
Office/Computer Service	0.00	599.40	0.00	(599.40)
Office Rent	0.00	0.00	2,500.00	2,500.00

For Management Purposes Only

Sunapee SEWER Department
2024 Income Statement
 For the Two Months Ending February 29, 2024

	Current Month	Year to Date	Annual Budget	Year to Date Unspent
Office Rent	0.00	0.00	2,500.00	2,500.00
Auto Repair/Service	0.00	75.08	4,000.00	3,924.92
Auto Repair/Service	73.24	2,038.43	5,000.00	2,961.57
Maintenance Service	1,822.75	1,822.75	22,000.00	20,177.25
Sewer Line Maint. Service	0.00	0.00	4,000.00	4,000.00
Pump Station Maint. Service	0.00	383.45	17,000.00	16,616.55
Manhole Contract	0.00	0.00	20,000.00	20,000.00
Outside Lab Services	2,266.50	2,973.00	15,000.00	12,027.00
BIOS HANDLING	3,584.72	3,584.72	55,200.00	51,615.28
Total Purchased Prof & Tech Services	9,435.53	13,373.81	178,815.00	165,441.19
Electricity Expense	1,914.01	3,843.03	33,910.00	30,066.97
Electricity Expense	5,691.07	11,677.13	88,000.00	76,322.87
Heating Fuel Expense	2,473.50	3,055.87	10,000.00	6,944.13
Heating Fuel Expense	1,632.66	1,632.66	10,000.00	8,367.34
Total Purchased Property Services	11,711.24	20,208.69	141,910.00	121,701.31
Property Insurance	0.00	0.00	4,500.00	4,500.00
Property Insurance	0.00	0.00	7,000.00	7,000.00
Training/Education	0.00	100.00	725.00	625.00
Training/Education	0.00	100.00	1,700.00	1,600.00
Total Other Purchased Services	0.00	200.00	13,925.00	13,725.00
Office Supplies	10.79	114.71	3,000.00	2,885.29
Office Supplies	122.77	226.69	2,450.00	2,223.31
Breakroom Supplies	66.96	66.96	0.00	(66.96)
Safety Supplies	150.00	150.00	0.00	(150.00)
Maintenance Supply	1,856.28	2,538.64	25,500.00	22,961.36
Sewer Line Maint. Supply	0.00	0.00	9,000.00	9,000.00
Pump Station Maint. Supply	0.00	82.06	6,000.00	5,917.94
Auto Fuel Expense	266.04	487.30	4,000.00	3,512.70
Auto Fuel Expense	293.61	720.99	3,600.00	2,879.01
Building/Custodial Expense	66.96	304.86	0.00	(304.86)
Uniform Expense	102.06	220.98	2,200.00	1,979.02
Uniform Expense	459.10	765.19	8,100.00	7,334.81
Lab Supplies	2,513.94	2,720.94	31,500.00	28,779.06
Chemical Expense	3,491.24	20,806.59	97,000.00	76,193.41
Total Supplies	9,399.75	29,205.91	192,350.00	163,144.09
Coll. Replacement Fund	0.00	0.00	26,000.00	26,000.00
Plant Replacement Fund	0.00	0.00	35,975.00	35,975.00
Total Replacement Fund	0.00	0.00	61,975.00	61,975.00
Total Perkins Pond Misc	0.00	0.00	0.00	0.00
TOTAL OPERATING EXPENDITURE	\$ 30,546.52	\$ 62,988.41	\$ 1,278,955.00	1,215,966.59

MISCELLANEOUS EXPENSES

For Management Purposes Only

Sunapee SEWER Department
2024 Income Statement
 For the Two Months Ending February 29, 2024

		Current Month		Year to Date		Annual Budget	Year to Date Unspent
Perkins Pond Bond Payments	\$	0.00	\$	0.00	\$	42,888.52	42,888.52
Total Bond Payments		0.00		0.00		42,888.52	42,888.52
23 Article #32 Truck		0.00		4,534.00		0.00	(4,534.00)
Total Warrant Articles		0.00		4,534.00		0.00	(4,534.00)
TOTAL MISC. EXPENDITURES	\$	0.00	\$	4,534.00	\$	42,888.52	38,354.52
<u>OTHER EXPENSES</u>							
Total Replacement Expenses		0.00		0.00		0.00	0.00

Sunapee WATER Department
2024 Income Statement
 For the Two Months Ending February 29, 2024

	Current Month	Year to Date Actual	Annual Budget	Year to Date Unspent
<u>REVENUES</u>				
SRB Checking Interest	\$ 167.72	\$ 344.39	\$ 0.00	(344.39)
Capital Improvement Interest	3.53	7.07	0.00	(7.07)
SRB Replacement Fund Interest	177.84	367.87	0.00	(367.87)
Discounts Taken	2.73	2.73	0.00	(2.73)
Water User Fee Abatement	0.00	(340.50)	0.00	340.50
Attachment Fees Rec'd	0.00	4,964.19	0.00	(4,964.19)
State Grant Funds Rec'd	0.00	0.00	16,500.00	16,500.00
Water Replacement Deposit	0.00	0.00	50,000.00	50,000.00
Total Revenues	\$ 351.82	\$ 5,345.75	\$ 66,500.00	61,154.25
<u>EXPENDITURES</u>				
Full Time Labor	\$ 0.00	\$ 0.00	\$ 151,600.00	151,600.00
Overtime Pay	0.00	0.00	14,300.00	14,300.00
Commission Pay	0.00	0.00	1,000.00	1,000.00
Unused Sick Leave Pay	0.00	0.00	3,000.00	3,000.00
Total Wages	0.00	0.00	169,900.00	169,900.00
Life & Disability Expense	0.00	0.00	2,700.00	2,700.00
FICA/Medicare	0.00	0.00	11,500.00	11,500.00
Health Insurance Expense	0.00	0.00	49,880.00	49,880.00
Retirement	0.00	0.00	19,900.00	19,900.00
Unemp & WC Expense	0.00	0.00	2,335.00	2,335.00
Total Payroll Benefits	0.00	0.00	86,315.00	86,315.00
Auditing	0.00	0.00	1,000.00	1,000.00
Legal/Engineering Fees	0.00	0.00	10,000.00	10,000.00
Telephone & Alarms	572.60	1,068.72	9,000.00	7,931.28
Alarms	242.00	242.00	0.00	(242.00)
Computer Software & Service	57.44	57.44	90,000.00	89,942.56
Office/Computer Service	57.44	57.44	0.00	(57.44)
Office Rent	0.00	0.00	2,500.00	2,500.00
Auto Repair/Service	0.00	856.84	6,000.00	5,143.16
Maint.Repair/Service	1,570.95	1,570.95	15,000.00	13,429.05
Outside Lab Services	235.00	295.00	5,500.00	5,205.00
Total Purchased Prof & Tech Services	2,735.43	4,148.39	139,000.00	134,851.61
Electricity Expense	1,951.06	3,774.57	29,000.00	25,225.43
Heating Fuel Expense	929.08	1,877.29	10,000.00	8,122.71
Total Purchased Property Services	2,880.14	5,651.86	39,000.00	33,348.14
Property Insurance	0.00	0.00	4,500.00	4,500.00
Dues & Publications	0.00	0.00	200.00	200.00
Training/Education	0.00	323.00	1,700.00	1,377.00
Total Other Purchased Services	0.00	323.00	6,400.00	6,077.00

For Management Purposes Only

Sunapee WATER Department
2024 Income Statement
 For the Two Months Ending February 29, 2024

	Current Month	Year to Date Actual	Annual Budget	Year to Date Unspent
Office Supplies	10.79	114.72	3,100.00	2,985.28
Maintenance & Safety Supply	739.79	821.84	13,100.00	12,278.16
Distribution Supplies	277.21	277.21	12,000.00	11,722.79
Meter Supplies	0.00	0.00	15,000.00	15,000.00
Hydrant Replacement	0.00	0.00	7,500.00	7,500.00
Auto Fuel Expense	269.84	542.23	4,000.00	3,457.77
Uniform & Bldg Expense	137.08	274.04	2,900.00	2,625.96
Lab Supplies & Equipment	0.00	0.00	5,000.00	5,000.00
Chemical Expense	429.75	859.50	9,500.00	8,640.50
Total Supplies	1,864.46	2,889.54	72,100.00	69,210.46
Water Replacement Fund	0.00	0.00	50,000.00	50,000.00
Total Replacement Fund	0.00	0.00	50,000.00	50,000.00
TOTAL OPERATING EXPENDITURE	\$ 7,480.03	\$ 13,012.79	\$ 562,715.00	549,702.21
<u>MISCELLANEOUS EXPENSES</u>				
1997 Water Bond Payments	\$ 0.00	\$ 0.00	\$ 82,746.00	82,746.00
DWSRF Loan Repayment	0.00	0.00	13,518.43	13,518.43
LOAN PAYMENT-LAKE AVE	0.00	0.00	9,362.50	9,362.50
Total Bond/Interest Payments	0.00	0.00	105,626.93	105,626.93
Total Warrant Articles	0.00	0.00	0.00	0.00
TOTAL MISC. EXPENDITURES	\$ 0.00	\$ 0.00	\$ 105,626.93	105,626.93
<u>OTHER EXPENSES</u>				
Total Replacement Expenses	0.00	0.00	0.00	0.00
Total Unbudgeted Expenditures	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00	0.00