



**TOWN OF SUNAPEE**  
***Water and Sewer Commission***

P.O. Box 347, Sunapee, NH 03782-0347  
(603) 763-2115

Board of Commissioners Meeting  
June 25, 2020, 5:30 p.m.  
Sunapee Town Office Meeting Room

Agenda

1. Call to order
2. Sunapee/New London Joint Quarterly Meeting  
January 30, 2020 Joint Meeting Minutes  
Wastewater Treatment Highlights  
Quotes for Coating Chlorine Contact Chamber
3. Forms for Signing  
May 28, 2020 Meeting Minutes  
May Sewer Purchase Journal  
May Water Purchase Journal  
Abatement Requests
4. Water Treatment Highlights
5. Old & New Business
6. Next Monthly Meeting July 30, 2020
7. Adjourn



TOWN OF SUNAPEE  
WATER AND SEWER COMMISSION  
P.O. BOX 347, SUNAPEE, NH 03782-0347  
(603) 763-2115

**New London/Sunapee Water & Sewer Commission Joint Quarterly Meeting  
January 30, 2019  
Sunapee Town Offices Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, J. Anthony Bergeron, Douglas Gamsby, Richard Curtis, Charles Hirshberg, Jeffrey Reed.

Also present: Holly Leonard, David Bailey, New London Selectmen-Janet Kidder, Nancy Rollins and John Cannon.

The Chairman called the meeting to order at 5:30 p.m.

1. September 26, 2019 Joint Meeting Minutes: Anthony B. made a motion to accept the joint meeting minutes, seconded by Janet K., Sunapee voted in favor, New London voted in favor, so declared by the Chairman.
2. Wastewater Treatment Highlights: Dave B. reported that the centrifuge breakdown had ended up costing approximately 58,000 and that now the machine is running great. He stated that some parts other than the gearbox had been rehabbed because it was easy to do so while the machine was taken apart. Dave B. reported that he had taken a load of sludge to Merrimack last week and that they are experimenting with using some PAC just before the centrifuge in hopes of binding the phosphorus to the sludge. He stated that there had been the need to order a new chemical feed pump because of the use of a different type of polymer. Janet K. questioned if there were other municipalities with similar phosphorus issues or if this was a problem unique to Sunapee. Dave B. stated that Sunapee is not unique but that we are lucky to have the State DES personnel involved helping with the testing and trying of different means to deal with it. Dave B. reported that there had been some high flow issues over last weekend that had caused some issues at the plant with the effluent flow meter which had caused chemical feed pumps to not supply the correct dosages and otherwise raising havoc. Nancy R. questioned if there had been any more investigation into a service contract for the centrifuge, to which Dave B. replied that he had not looked any further into it but that he would get on it. Dave B. reported plant has been running pretty well. Charles H. questioned if the Administrative Order of Consent for the phosphorus was needing to be extended. Dave B. stated that another letter will be sent to EPA asking for another extension for the letter of consent. Janet K. questioned if Sunapee personnel had been involved or consulted with regards to the L.S.P.A. watershed study. Dave B. replied that they had not been involved. Jimmy W. stated that L.S.P.A. was more focused on runoff from roads, phosphorus loading in the lake and reduction of harmful chemicals used within the watershed. Anthony B. stated that he had been involved in the first study done by L.S.P.A. and had investigated types of sand used on the roads and helped to determine that all parties were doing all they could to keep up with new findings on what best management practices should be used around the lake.

New London departed at 5:50 p.m.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission and New London Selectmen

this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Theodore Gallup-Chairman

\_\_\_\_\_  
J. Anthony Bergeron

\_\_\_\_\_  
Jeffrey Reed

\_\_\_\_\_  
Douglas Gamsby

\_\_\_\_\_  
Richard Curtis

\_\_\_\_\_  
Charles Hirshberg

\_\_\_\_\_  
Jimmy Williams

\_\_\_\_\_  
Nancy Rollins

\_\_\_\_\_  
John Cannon

\_\_\_\_\_  
Janet Kidder

**Vermont Protective Coatings  
P.O. Box 256  
Brandon, VT 05733  
(802) 247-3237**

March 17, 2020

Aaron  
Facilities Operator  
Sunapee WWTF  
Sunapee, N.H.

Via E-mail: aaron@town.sunapee.nh.us

RE: Proposal  
Chlorine Contact Tank Coatings

Scope:

Furnish labor, materials, equipment and insurance to satisfactorily complete the following;

- Tank to be drained and cleaned by owner.
- Concrete surfaces to be sandblasted to remove failed coatings and clean and profile for new coatings.
- Cracks and joints to be cleaned and treated as necessary.
- Areas in need of deep patching to receive Tnemec Series 217.
- All prepared concrete surfaces at and below waterline to receive a parge coat of Tnemec Series 218.
- All concrete surfaces to receive two (2) complete coats of Tnemec Series N69 at 8-10 mils DFT per coat.
- Clean up and remove generated wastes.

Price: ----- \$ 36,450.00



Kirk Thomas

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For Vermont Protective Coatings, Inc.



**PROJECT PROPOSAL**  
**Surface Prep & Coating of**  
**Chlorine Contact Chamber**

2/24/2020

Aaron Cartier  
Sunapee Wastewater and Sewer  
50 Treatment Plant Rd  
Sunapee, NH 03782

Dear Mr. Aaron Cartier,

CPE is pleased to present to you the following work scope and pricing to repair and coat your clarifier as discussed during the site walk-through on February 4th, 2020. Due to plant operations and product cure time, the project will need to be completed in two individual mobilizations.

**Project Description:**

1. Diamond Grind to remove failed coatings and provide a clean profiled surface
2. Trowel apply Milamar ICO-Gel to all prepped surfaces to fill in exposed aggregate and provide smooth surface
3. Apply 2 Top-Coats of Milamar ICO Fibercoat CR & 16-20mils DFT
4. Clean areas of all debris

**Project Time Estimate**

Estimated time required to complete this project is two mobilizations, each 4-5 (24/hr) workdays Including set-up, and clean up

**Facility-Provided Services:**

CPE requests that the facility assist with the following items, as part of this project:

- Facility shall provide 115-electrical service capable of running a minimum of three (3) power tools or heating lamps.
- Facility shall provide secure parking for APC equipment trailer.
- Facility shall provide secure parking for three (3) APC vehicles, convenient to the work area, for the duration of the project.
- Facility shall provide trash receptacles and removal for all project related debris.

**ROCHESTER**

110 Elmgrove Park  
Rochester, NY 14624

**P** 585.247.3030  
**F** 585.247.7268

**ALBANY**

35 Maplewood Avenue  
Albany, NY 12205

**P** 518.458.7252  
**F** 518.458.7259

**PENNSYLVANIA**

940 Pointview Avenue, Ste. C  
Ephrata, PA 17522

**P** 717.617.2025  
**F** 717.945.7667

**NEW ENGLAND**

865 Turnpike Street  
North Andover, MA 01845

**P** 978.655.8433  
**F** 978.984.6905



SERVICE SYSTEMS SOLUTIONS

**Project Cost:**

CPE shall provide the Application Technicians, specialized equipment, and Milimar product required to accomplish this project, as specified, for the following Project Cost:

**Option 1 – Coat all vertical and horizontal surfaces**

**Price - \$15,770 per side**

**Option 2 – Coat tops of walls and uppermost 3 foot portion of all vertical surfaces**

**Price - \$9,570 per side**

**\*If for any reason beyond the control of CPE, work is stopped for one (1) hour or more, an additional charge of \$120.00 per hour/per man shall apply.**

**Proposal Acceptance:**

Should you wish to proceed with this project, please provide an Authorized Signature and Project Purchase Order Number on the lines provided below. Please email the completed page to [stevens@corrosion-products.com](mailto:stevens@corrosion-products.com) and we will promptly contact you to arrange project scheduling.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

Thank you for allowing us the opportunity to offer our products and services to your facility. Should you have any questions concerning this proposal, please do not hesitate to contact us.

Sincerely,

**Benjamin Stevens, CMRP**  
*Reliability Specialist*  
Cell – 617-699-5591

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Rochester, NY 14624

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TOWN OF SUNAPEE  
WATER AND SEWER COMMISSION  
P.O. BOX 347, SUNAPEE, NH 03782-0347  
(603) 763-2115

**Board of Commissioners Meeting  
May 28, 2020  
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup-Chairman, Charles Hirshberg, Jimmy Williams, Richard Curtis, Douglas Gamsby, Jeffrey Reed.

Also Present: David Bailey, Holly Leonard, Michael Metcalf and Thomas Page of Underwood Engineers.

The Chairman called the meeting to order at 5:31 p.m. stating that “as Chair of the Sunapee Water & Sewer Commission, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is a physical location at 23 Edgemont Road, Meeting Room to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order.

Please note that all votes that are taken during the meeting shall be done by roll call vote.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.”

1. TTHM Remediation Progress: Michael M. of Underwood Engineers stated that they have been working on an issue with the design using Atlantium’s RZ401-12 UVP that was brought up by NH DES representatives regarding these units not having enough removal to meet the log necessary for the design flow. Michael M. stated that Underwood and Atlantium had come up with options for adding a third unit or switching to two 6 inch UV units with higher lamp intensity. He stated that there would be a need for three phase power for the installation of the 6” UV piping, and that there is a transformer that is being developed that will transfer from single to three phase power on site thus avoiding the possible huge cost to run 3 phase from Main Street up to Harbor Hill. Mike M. stated that the 2 6” unites would treat more that the full flow of the water treatment plant and that although the initial cost including the transformer may be higher the O & M costs would most likely be less thus offsetting the initial increased investment. Michael M. feels that the \$400,000 should be enough to get the project redesigned and constructed unless there is the need to add the chloramines. Theodore G. questioned if Dave B. had spoken with Michael M. about Aaron C.’s idea of what may have been happening with an overflow that may have been introducing raw water where it shouldn’t be and possibly being the reason for the high TTHM results over the past few years. There was some discussion regarding if this could have been the cause for the high test results and if there may not be a need for chloramine addition because the last three test results had brought the Town back into compliance. There was some discussion regarding the dates on the Administrative Order of Consent and if the passing results would buy more time to work on another design for the UV treatment. Michael M. will plan on speaking with DES to

see if something can be put into writing granting an extension of time. Charles H. questioned if coming into compliance negates the administrative order. Michael M. stated that he feels that it would but the order was consented to so most likely the State will be fine with changing the dates. There was some discussion regarding the next testing date in August and if there should be interim testing done to ensure that things are still trending downward. There was discussion regarding the potential cost of running 3 phase power to Harbor Hill versus the transformer that has not been approved for use yet which is somewhere in the range of \$5,000 to \$6,000. Dave B. questioned if the generator at Harbor hill would work with the proposed transformer as it would not if 3 phase power was run. Michael M. stated that it should work and that he will speak with DES about the schedule, he will keep the Commission informed as to what is going on with DES. Jimmy W. questioned how the budget on the engineering is doing, Michael M. stated that they are definitely over budget at this point but are currently forging ahead to find a solution for the problem. Underwood representatives signed off the meeting at 6:10 p.m.

2. Wastewater Treatment Highlights: Dave B. reported that the plant has been running pretty well right now and that the biological phosphorus removal is being figured out slowly. He stated that they have determined that keeping the DO at the right level for optimal removal is a bit of a balancing act as it needs to be adjusted daily in response to many variables. He stated that there have been mostly good phosphorus removal numbers but that every so often there will be a high number but it seems to be happening less often. Dave B. reported that ditch 1 is emptied and cleaned out and that sludge had been hauled today. He stated that sludge sampling is going on next week and that it will be tested for all of the things needed to maintain the Sludge Quality Certification as well as for PFOA's. He reported that the grease issues are continuing to affect the plant and that it is making it difficult to tell how much water is in the sludge holding tank. Dave B. reported that Pump Station 3 is coming along and that the siding is getting done, he stated that the conduit that goes into the wetwell needs to be remedied and the wires rerun there. Theodore G. questioned what New London is doing on Jobs Creek Road. Dave B. reported that they are vacuuming and cleaning out manholes as well as repairing one that was damaged over the winter. Dave B. stated that New London is doing some of Sunapee's manholes as well and that Sunapee will pave some of New London's back in to reciprocate the work done for us.
3. Forms for Signing:
  - April 30, 2020 Meeting Minutes: Douglas G. made a motion to accept the April 30<sup>th</sup> Meeting Minutes, seconded by Richard C., polled unanimously in favor, so declared by the Chairman.
  - April Sewer Purchase Journal: Douglas G. made a motion to accept the April Sewer Purchase Journal, seconded by Richard C., after some discussion regarding DeCamp Trucking, and Clean Waters, polled unanimously in favor, so declared by the Chairman.
  - April Water Purchase Journal: Douglas G. made a motion to accept the Water Purchase Journal for April, seconded by Jeffrey R., polled unanimously in the affirmative, so declared by the Chairman.
  - LMS 139 Abatement Request: Douglas G. made a motion to accept the abatement request for David & Janet Cain, seconded by Jeffrey R., after some discussion regarding the water being turned off to the building, polled unanimously in favor, so declared by the Chairman.



PHR 37 Abatement Request: After some discussion regarding what property this was, Douglas G. made a motion to accept the request for abatement for Alex and Lisa, seconded by Jeffrey R., polled unanimously in the affirmative, so declared by the Chairman.

R11S 477 Abatement Request: Douglas G. made a motion to accept the request for abatement from Sunhaven Properties, seconded by Jeffrey R., after some discussion regarding the past use of the property and the change in buildings there, polled unanimously in favor, so declared by the Chairman.

4. Water Treatment Highlights: Dave B. reported that the water use had been up pretty high over the weekend and that there had been a leak at Dewey Beach as well as one on Garnet Street. He stated that the concrete tank is being drained currently and that the turbine has been running well.

Dave B. stated that he had received an e-mail from the Town Manager regarding fire flows and that the last time they had been tested was when Vicky Abby was Superintendent. He stated that since it has been a very long time and many new lines have been run in Town that maybe an engineering firm should be hired to get some more current fire flow information.

Douglas G. commented on the amount of time being spent on repairing summer water lines as he had spoken with Aaron C. about them and questioned if there should be a study to see if it would be feasible to discontinue these as they are cost and time intensive. There was some discussion regarding if the Commission has to provide service to the summer line users. Holly L. presented what the number of users is on each of the summer lines and gave the Commission information on the amount of income realized from them.

5. Old & New Business:

There was some discussion regarding the TTHM results and Holly L. questioned if the Commission would like to send out a good news letter about no longer being in violation of the TTHM standards. There was some discussion regarding sending out a letter, the Commission was on board with sending one out.

Dave B. stated that there had been some discussion in the past about lining the contact tanks at the Treatment Plant and that he had received 2 quotes for this and that he will bring those to the next meeting.

The next meeting is scheduled for June 25, 2020.

6:39 p.m. Charles H. made a motion to adjourn, seconded by Richard C., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this \_\_\_\_\_ day of \_\_\_\_\_, **2020.**

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Theodore Gallup-Chairman

\_\_\_\_\_  
Charles Hirshberg

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Richard Curtis

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Jeffrey Reed

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Douglas Gamsby

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Jimmy Williams

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**Sunapee SEWER Department**  
**Purchase Journal**  
**For the Period From May 1, 2020 to May 31, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	56240P Auto Fuel Expense 202000 Accounts Payable		TREASURER STATE OF NH	240.84	420.27
5/13/20	53030P Telephone 53030C Telephone 53031C Alarms 202000 Accounts Payable	4/2020		188.96 99.54 395.91	684.41
			CONSOLIDATED COMMUNICATIONS		
5/13/20	54100P Electricity Expense 54100C Electricity Expense 202000 Accounts Payable	5/2020		4,275.60 2,013.85	6,289.45
			EVERSOURCE		
5/13/20	53090P Outside Lab Services 202000 Accounts Payable	938053		550.63	550.63
			ENVIRONMENTAL RESOURCE ASSOC.		
5/14/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	359902		65.34	65.34
			NEWPORT SAND & GRAVEL		
5/14/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4483649		47.96 22.95 48.17	119.08
			UNIFIRST		
5/14/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	885905		22.06	22.06
			BELLETETTES		
5/14/20	56210P Maintenance Supply 202000 Accounts Payable	890904		1.77	1.77
			BELLETETTES		
5/18/20	53090P Outside Lab Services 202000 Accounts Payable	120051133		30.00	30.00
			NELSON ANALYTICAL LAB		
5/18/20	53090P Outside Lab Services 202000 Accounts Payable	210650		84.00	84.00
			EASTERN ANALYTICAL, INC.		
5/18/20	56270P Lab Supplies 202000 Accounts Payable	438963		59.88	59.88
			NCL OF WISCONSIN, INC.		
5/18/20	53030P Telephone 53030C Telephone 202000 Accounts Payable	9854130856		93.03 93.03	186.06
			VERIZON WIRELESS		
5/21/20	53031C Alarms 202000 Accounts Payable	1040108		347.40	347.40
			MISSION COMMUNICATIONS, LLC		
5/21/20	56210P Maintenance Supply 202000 Accounts Payable	5827894-2		4.31	4.31
			QUILL CORPORATION		
5/21/20	56210P Maintenance Supply 202000 Accounts Payable	6118740		31.98	31.98
			QUILL CORPORATION		
5/21/20	53050C	795289		46.00	

**Sunapee SEWER Department**  
**Purchase Journal**  
For the Period From May 1, 2020 to May 31, 2020

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5/5/20	53090P Outside Lab Services 202000 Accounts Payable	209989	EASTERN ANALYTICAL, INC.	101.50	101.50
5/5/20	56200P Safety Supplies 202000 Accounts Payable	213077	USA BLUEBOOK	227.82	227.82
5/5/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	4544482	HOME DEPOT CREDIT SERVICES	60.69	60.69
5/5/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	711107	HOME DEPOT CREDIT SERVICES	79.97	79.97
5/5/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	8010995	HOME DEPOT CREDIT SERVICES	100.28	100.28
5/5/20	54200C Heating Fuel Expense 202000 Accounts Payable	834544	IRVING OIL CORP	157.13	157.13
5/5/20	53040C Computer Software Support 202000 Accounts Payable	93819673	ESRI, INC.	200.00	200.00
5/5/20	53040C Computer Software Support 202000 Accounts Payable	M17282	CONTINENTAL UTILITY SOLUTIONS	600.00	600.00
5/7/20	53094P BIOS HANDLING 202000 Accounts Payable	00010261	Town of Merrimack	2,924.69	2,924.69
5/7/20	56290P Chemical Expense 202000 Accounts Payable	093554	ARIES CHEMICAL, INC	1,302.69	1,302.69
5/7/20	56240P Auto Fuel Expense 56240C Auto Fuel Expense 202000 Accounts Payable	65218615	WEX BANK	14.03 110.00	124.03
5/7/20	56270P Lab Supplies 202000 Accounts Payable	75562	DATA SUPPORT CO. INC	328.00	328.00
5/8/20	53090P Outside Lab Services 202000 Accounts Payable	210256	EASTERN ANALYTICAL, INC.	17.50	17.50
5/11/20	56270P Lab Supplies 202000 Accounts Payable	224968	USA BLUEBOOK	450.34	450.34
5/11/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4481620	UNIFIRST	47.96 22.95 48.17	119.08
5/13/20	56270P Lab Supplies 202000 Accounts Payable	0507	HAMPSHIRE PURIFIED WATER	205.50	205.50
5/13/20	56240C Auto Fuel Expense	307557		179.43	

**Sunapee SEWER Department**  
**Purchase Journal**  
**For the Period From May 1, 2020 to May 31, 2020**

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Auto Repair/Service 202000 Accounts Payable		SANEL NAPA		46.00
5/21/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	904182		195.22	
			BELLETETTES		195.22
5/21/20	56210P Maintenance Supply 202000 Accounts Payable	907404		28.22	
			BELLETETTES		28.22
5/21/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	907701		16.02	
			BELLETETTES		16.02
5/26/20	56290P Chemical Expense 202000 Accounts Payable	093797		1,301.37	
			ARIES CHEMICAL, INC		1,301.37
5/26/20	56270P Lab Supplies 202000 Accounts Payable	11960563		346.07	
			HACH COMPANY		346.07
5/26/20	53050C Auto Repair/Service 202000 Accounts Payable	18468		37.89	
			ALBEE AUTOMOTIVE SERVICES LLC		37.89
5/26/20	53090P Outside Lab Services 202000 Accounts Payable	210939		17.50	
			EASTERN ANALYTICAL, INC.		17.50
5/26/20	56270P Lab Supplies 202000 Accounts Payable	240030		522.63	
			USA BLUEBOOK		522.63
5/26/20	56290P Chemical Expense 202000 Accounts Payable	290198223		706.75	
			HARCROS CHEMICALS INC.		706.75
5/26/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4485674		47.96	
				22.95	
				48.17	
			UNIFIRST		119.08
5/26/20	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	4487689		47.96	
				22.95	
				48.17	
			UNIFIRST		119.08
5/26/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	51866		49.62	
			UNITED CONSTRUCTION CORP		49.62
5/26/20	53050C Auto Repair/Service 202000 Accounts Payable	796282		162.53	
			SANEL NAPA		162.53
5/26/20	53050C Auto Repair/Service 202000 Accounts Payable	796287		35.98	
			SANEL NAPA		35.98
5/26/20	56230C Pump Station Maint. Supply 202000 Accounts Payable	881495		5.58	
			BELLETETTES		5.58
5/26/20	56230C	929236		108.37	

**Sunapee SEWER Department**  
**Purchase Journal**  
 For the Period From May 1, 2020 to May 31, 2020

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Pump Station Maint, Supply 202000 Accounts Payable		BELLETTETTES		108.37
5/26/20	56230C Pump Station Maint, Supply 202000 Accounts Payable	929926	BELLETTETTES	4.45	4.45
5/26/20	56210P Maintenance Supply 202000 Accounts Payable	930261	BELLETTETTES	9.89	9.89
5/26/20	56230C Pump Station Maint, Supply 202000 Accounts Payable	NP295484201	LAVALLEY BUILDING SUPPLY	249.91	249.91
5/26/20	56210P Maintenance Supply 202000 Accounts Payable	SS185518.001	ROCKINGHAM ELECTRIC	506.34	506.34
5/28/20	54200C Heating Fuel Expense 202000 Accounts Payable	530777	IRVING OIL CORP	117.46	117.46
				<b>20,601.82</b>	<b>20,601.82</b>

Approved by the Water & Sewer Commission this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Theodore Gallup

\_\_\_\_\_  
Charles Hirshberg

\_\_\_\_\_  
Richard Curtis

\_\_\_\_\_  
Jeffrey Reed

\_\_\_\_\_  
Douglas Gamsby

\_\_\_\_\_  
Jimmy Williams

**Sunapee WATER Department**  
**Purchase Journal**  
**For the Period From May 1, 2020 to May 31, 2020**

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/5/20	561400 Breakroom Supplies 202000 Accounts Payable	17720654 04282	CRYSTAL ROCK	45.38	45.38
5/5/20	530900 Outside Lab Services 202000 Accounts Payable	209981	EASTERN ANALYTICAL, INC	30.00	30.00
5/5/20	530400 Computer Software Support 202000 Accounts Payable	93819673	ESRI	200.00	200.00
5/5/20	530400 Computer Software Support 202000 Accounts Payable	M17282	CONTINENTAL UTILITY SOLUTIONS	600.00	600.00
5/7/20	562500 Building/Custodial Expense 202000 Accounts Payable	56 HHR 6-1-20	TOWN OF SUNAPEE	211.00	211.00
5/7/20	562400 Auto Fuel Expense 202000 Accounts Payable	65218615	WEX BANK	110.00	110.00
5/7/20	562200 Distribution Supplies 202000 Accounts Payable	67040665-2	F.W. WEBB COMPANY	117.60	117.60
5/7/20	530400 Computer Software Support 202000 Accounts Payable	80052037	BADGER METER INC.	780.00	780.00
5/7/20	562200 Distribution Supplies 202000 Accounts Payable	871528	BELLETETES	28.23	28.23
5/7/20	562200 Distribution Supplies 202000 Accounts Payable	874289	BELLETETES	26.69	26.69
5/8/20	530900 Outside Lab Services 202000 Accounts Payable	210258	EASTERN ANALYTICAL, INC	30.00	30.00
5/11/20	562600 Uniform Expense 202000 Accounts Payable	4481620	UNIFIRST	18.23	18.23
5/11/20	542000 Heating Fuel Expense 202000 Accounts Payable	632109	IRVING OIL CORPORATION	503.99	503.99
5/13/20	562300 Meter Supplies 202000 Accounts Payable	240579	STILES COMPANY	428.54	428.54
5/13/20	562400 Auto Fuel Expense 202000 Accounts Payable	307557	TREASURER STATE OF NH	199.00	199.00
5/13/20	530300 Telephone 530310 Alarms 202000 Accounts Payable	4/2020	CONSOLIDATED COMMUNICATIONS	171.37	255.37
5/13/20	562600 Uniform Expense 202000 Accounts Payable	4483649	UNIFIRST	18.23	18.23
5/13/20	541000	5/2020		1,390.15	

**Sunapee WATER Department**  
**Purchase Journal**

For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Electricity Expense 202000 Accounts Payable		EVERSOURCE		1,390.15
5/13/20	530500 Auto Repair/Service 202000 Accounts Payable	794863	SANEL NAPA	24.17	24.17
5/13/20	562200 Distribution Supplies 202000 Accounts Payable	877023	BELLETETES	92.25	92.25
5/13/20	562100 Maintenance Supply 202000 Accounts Payable	885224	BELLETETES	9.79	9.79
5/14/20	562200 Distribution Supplies 202000 Accounts Payable	359902	NEWPORT SAND & GRAVEL	414.20	414.20
5/18/20	530900 Outside Lab Services 202000 Accounts Payable	120051136	NELSON ANALYTICAL LAB	45.00	45.00
5/18/20	530900 Outside Lab Services 202000 Accounts Payable	210615	EASTERN ANALYTICAL, INC	30.00	30.00
5/18/20	530900 Outside Lab Services 202000 Accounts Payable	210670	EASTERN ANALYTICAL, INC	60.00	60.00
5/18/20	579100 LOAN PAYMENT-LAKE A 202000 Accounts Payable	5/30/2020	BAR HARBOR BANK & TRUST	24,935.05	24,935.05
5/18/20	562200 Distribution Supplies 202000 Accounts Payable	51792	UNITED CONSTRUCTION CORP.	272.81	272.81
5/18/20	530300 Telephone 202000 Accounts Payable	9854130856	VERIZON WIRELESS	93.04	93.04
5/19/20	530900 Outside Lab Services 202000 Accounts Payable	210863	EASTERN ANALYTICAL, INC	170.00	170.00
5/19/20	562300 Meter Supplies 202000 Accounts Payable	240600	STILES COMPANY	31.60	31.60
5/19/20	562300 Meter Supplies 202000 Accounts Payable	240612	STILES COMPANY	617.80	617.80
5/19/20	562900 Chemical Expense 202000 Accounts Payable	290198132	HARCROS	1,223.10	1,223.10
5/19/20	530700 Maint.Repair/Service 202000 Accounts Payable	869539	TRI STATE BACKFLOW PREVENTION	770.00	770.00
5/21/20	530500 Auto Repair/Service 202000 Accounts Payable	795289	SANEL NAPA	45.99	45.99
5/28/20	530500 Auto Repair/Service 202000 Accounts Payable	18468	ALBEE AUTOMOTIVE SERVICES LLC	37.89	37.89



**Sunapee WATER Department**  
**Purchase Journal**  
 For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/28/20	562600 Uniform Expense 202000 Accounts Payable	4485674	UNIFIRST	18.23	18.23
5/28/20	562600 Uniform Expense 202000 Accounts Payable	4487689	UNIFIRST	18.23	18.23
5/28/20	530500 Auto Repair/Service 202000 Accounts Payable	796282	SANEL NAPA	162.52	162.52
5/28/20	530500 Auto Repair/Service 202000 Accounts Payable	796287	SANEL NAPA	35.98	35.98
5/28/20	562100 Maintenance Supply 202000 Accounts Payable	894270	BELLETTETES	2.47	2.47
				<b>34,102.53</b>	<b>34,102.53</b>

Approved by the Water & Sewer Commission this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Theodore Gallup

\_\_\_\_\_  
Douglas Gamsby

\_\_\_\_\_  
J. Anthony Bergeron

\_\_\_\_\_  
Jeffrey Reed

\_\_\_\_\_  
Richard Curtis

\_\_\_\_\_  
Jimmy Williams

\_\_\_\_\_  
Charles Hirshberg





**TOWN OF SUNAPEE**  
**Water and Sewer Commission**

P.O. Box 347, Sunapee, NH 03782-0347  
(603) 763-2115

RECEIVED

MAY 29 2020

SUNAPEE  
WATER & SEWER

**Request for Abatement**

Name: Luke & Stacy Wilson

Map/Lot: 0107/0047

Mailing Address: 1125 Maxwell Lane, Apt 316  
Hoboken, NJ 07030

Location of Property: 58 & 60 John Avery Lane

Year for Abatement: 19-20

Reason for Abatement: No Water Use

Amount Requested: Water: \$ 520.00

Water Interest: \$ \_\_\_\_\_ Total: \$ 520.00

Water Bond: \$ \_\_\_\_\_

Bond Interest: \$ \_\_\_\_\_ Total: \$ \_\_\_\_\_

Sewer: \$ 780.00

Sewer Interest: \$ \_\_\_\_\_ Total: \$ 780.00

Sewer Bond: \$ \_\_\_\_\_

Bond Interest: \$ \_\_\_\_\_ Total: \$ \_\_\_\_\_

By signing below, the applying party(s) certifies and swears under the penalties of RSA 641, the application has a good-faith basis, and the facts stated are true to the best of my/our knowledge.

Date: 5/29/2020

Signature of applicant

\_\_\_\_\_  
Signature of applicant

Decision of the Commission: \_\_\_\_\_

SUNAPEE WATER & SEWER COMMISSION:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

