



TOWN OF SUNAPEE
Water and Sewer Commission

P.O. Box 347, Sunapee, NH 03782-0347
(603) 763-2115

Board of Commissioners Meeting
May 28, 2020, 5:30 p.m.
Sunapee Town Office Meeting Room

Agenda

1. Call to order
2. Sunapee/New London Joint Quarterly Meeting
January 30, 2020 Joint Meeting Minutes
Wastewater Treatment Highlights
3. Forms for Signing
April 30, 2020 Meeting Minutes
April Sewer Purchase Journal
April Water Purchase Journal
Abatement Requests
4. Water Treatment Highlights
TTHM Results 2nd Quarter 2020
5. Old & New Business
6. Next Monthly Meeting June 25, 2020
7. Adjourn



TOWN OF SUNAPEE
WATER AND SEWER COMMISSION
P.O. BOX 347, SUNAPEE, NH 03782-0347
(603) 763-2115

**New London/Sunapee Water & Sewer Commission Joint Quarterly Meeting
January 30, 2019
Sunapee Town Offices Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, J. Anthony Bergeron, Douglas Gamsby, Richard Curtis, Charles Hirshberg, Jeffrey Reed.

Also present: Holly Leonard, David Bailey, New London Selectmen-Janet Kidder, Nancy Rollins and John Cannon.

The Chairman called the meeting to order at 5:30 p.m.

1. September 26, 2019 Joint Meeting Minutes: Anthony B. made a motion to accept the joint meeting minutes, seconded by Janet K., Sunapee voted in favor, New London voted in favor, so declared by the Chairman.
2. Wastewater Treatment Highlights: Dave B. reported that the centrifuge breakdown had ended up costing approximately 58,000 and that now the machine is running great. He stated that some parts other than the gearbox had been rehabbed because it was easy to do so while the machine was taken apart. Dave B. reported that he had taken a load of sludge to Merrimack last week and that they are experimenting with using some PAC just before the centrifuge in hopes of binding the phosphorus to the sludge. He stated that there had been the need to order a new chemical feed pump because of the use of a different type of polymer. Janet K. questioned if there were other municipalities with similar phosphorus issues or if this was a problem unique to Sunapee. Dave B. stated that Sunapee is not unique but that we are lucky to have the State DES personnel involved helping with the testing and trying of different means to deal with it. Dave B. reported that there had been some high flow issues over last weekend that had caused some issues at the plant with the effluent flow meter which had caused chemical feed pumps to not supply the correct dosages and otherwise raising havoc. Nancy R. questioned if there had been any more investigation into a service contract for the centrifuge, to which Dave B. replied that he had not looked any further into it but that he would get on it. Dave B. reported plant has been running pretty well. Charles H. questioned if the Administrative Order of Consent for the phosphorus was needing to be extended. Dave B. stated that another letter will be sent to EPA asking for another extension for the letter of consent. Janet K. questioned if Sunapee personnel had been involved or consulted with regards to the L.S.P.A. watershed study. Dave B. replied that they had not been involved. Jimmy W. stated that L.S.P.A. was more focused on runoff from roads, phosphorus loading in the lake and reduction of harmful chemicals used within the watershed. Anthony B. stated that he had been involved in the first study done by L.S.P.A. and had investigated types of sand used on the roads and helped to determine that all parties were doing all they could to keep up with new findings on what best management practices should be used around the lake.

New London departed at 5:50 p.m.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission and New London Selectmen

this _____ day of _____, 2019.

Theodore Gallup-Chairman

J. Anthony Bergeron

Jeffrey Reed

Douglas Gamsby

Richard Curtis

Charles Hirshberg

Jimmy Williams

Nancy Rollins

John Cannon

Janet Kidder



TOWN OF SUNAPEE
WATER AND SEWER COMMISSION
P.O. BOX 347, SUNAPEE, NH 03782-0347
(603) 763-2115

Board of Commissioners Meeting
April 30, 2020
Sunapee Town Office Meeting Room

PRESENT: Theodore Gallup-Chairman, Charles Hirshberg, Jimmy Williams, Richard Curtis, Douglas Gamsby, Jeffrey Reed.

Also present: David Bailey and Holly Leonard.

The Chairman called the meeting to order at 5:30 p.m.

1. Letter of Resignation: David B. stated that he had received a letter of resignation from Anthony Bergeron. He read the letter. Jeffrey R. made a motion to accept Tony Bergeron's resignation, seconded by Richard C., Theodore G. stated that Tony would like to stay in the loop and continue to receive a Commission packet each month, the roll call was unanimous.
2. Election of Officers: Richard C. nominated Theodore G. to remain as Chairman, seconded by Jeffrey R., roll call was unanimous.
Richard C. nominated Jimmy W. to serve as Vice-Chairman, seconded by Douglas G., after Jimmy W. confirmed that he was willing to perform the duties of Vice-Chairman, polled unanimously.
3. Forms for Signing:
February 27, 2020 Meeting Minutes: Douglas G. made a motion to accept the Meeting Minutes of February 27, 2020, seconded by Jimmy W., polled unanimously in favor, so declared by the Chairman.
February & March Sewer Purchase Journal: Douglas G. made a motion to accept the Sewer Purchase Journal from February through March, seconded by Jimmy W., after some discussion regarding biosolids handling and if the cost of the handling will remain steady or not, polled unanimously in favor, so declared by the Chairman.
February & March Water Purchase Journal: Douglas G. made a motion to accept the Water Purchase Journal for February through March, seconded by Charles H., after some discussion regarding the deposit made to the Capital Reserve fund and Underwood Engineers contract for TTHM remediation, polled unanimously in the affirmative, so declared by the Chairman.
4. Wastewater Treatment Highlights: Dave B. reported that there had been what is called a nitrite break and that this had caused an e-coli violation for the geometric mean in March. He stated that this is supposedly common although he has never had it happen in Sunapee before. Dave B. stated that there had been some grease issues at the Treatment Plant and that it most likely stems from people cooking at home and not disposing of grease and oils correctly. He stated that it was extremely bad a Granliden pump station and that the

department had cleaned the siphon chamber also in hopes of alleviating the problems. There was some discussion regarding the issue and how to combat the problem. Dave B. reported that the biological uptake of phosphorus trials is starting to work better but that it is still an ongoing experiment. Jimmy W. questioned if there are more problems being experienced due to the higher population in the area due to Covid 19. Dave B. responded that it could be. Charles H. questioned if dewatering using the different PAC is going to realize the same percent solids of sludge as was being seen before and if it might affect the volumes of sludge being generated. Dave B. replied that he does not think that there will be too much of a difference with the volume of sludge or the percent solids in it.

Dave B. presented that the proposed centrifuge maintenance and service contract with GEA should be looked into and acted upon. There was some discussion regarding what is included with the proposed contract as far as the major and minor services listed. Jimmy W. feels that the Commission should go with the contract, Theodore G. agrees with that. Douglas G. made a motion to accept the centrifuge maintenance contract with GEA dated 3-26-20, seconded by Charles H., after some discussion regarding the costs of services, the way the contract was priced out and who would come out to the plant for repairs in the event of a malfunction, polled unanimously in favor, so declared by the Chairman. Dave B. reported that the upgrades were done on Pump Stations 10, 11, 12, and 9 and that Pump Station 9 had a pump that was making a lot of racket and it had been sent out to be fixed and that it came back about 2 months ago and now it seems to be working fine. Dave B. stated that the crew has been doing some siding and other repairs at Pump Station 3 and that it is coming along fine. He said that they are working on some electrical conduit issues and that today's rain had caused work to be held off on this.

5. Water Treatment Highlights: Dave B. reported that there had been a question from the State on the bidding documents for the TTHM removal construction and that this is holding up going out to bid on the project. There was some discussion regarding the State and deadlines. Dave B. stated that hydrants are being flushed at night this week and that this seems to be going very well. He reported that a hydrant on Lake Avenue in Georges Mills had been replaced last week at night and the project had gone very well.

6. Old & New Business:

Dave B. presented that Stephen Nix has passed his CDL and that he is proving to be a good, conscientious worker.

Sewer Bond Fees: Holly L. reported that the State had come through with some previously unavailable grant funds for the Perkins Pond project and the Upgrade Project and that these amounts will allow the bond fees to be reduced. The Sewer Upgrade Bond will be sufficient at \$16 every six months instead of \$30, and that 2 years of the amortization for the Perkins Pond Bond fee were able to be reduced for those users as shown on the new schedule presented. There was some discussion regarding the grants being specifically to reduce those bond repayments. Douglas G. made a motion to accept the Grant Funds from the State for Perkins Pond and the Upgrade Bond, and to adjust the bond fees as allowed by this, seconded by Jimmy W., polled unanimously in favor, so declared by the Chairman.

1st Rent Collectors Warrants 2020: Theodore G. stated that the Water Rent Collectors Warrant was in the amount of \$250,467.48 and that the Sewer Rent Collectors Warrant

was in the amount of \$329,316.18. Jeffrey R. made a motion to accept the Rent Collector's Warrants as read for Water and Sewer, seconded by Douglas G., polled unanimously in favor, so declared by the Chairman.

Dave B. stated that he had spoken with Braden Miles regarding the possibility of him serving on the Commission again and that he had stated that he would be willing to for the coming year. The Commission would like to wait until the next meeting to make any decisions regarding filling the vacancy from the resignation of Anthony B. There was some discussion regarding recognizing Anthony B. for his years of service.

The next meeting is scheduled for May 28, 2020 not May 29 as was reflected in the agenda.

6:25 p.m. Douglas G. made a motion to adjourn, seconded by Charles H., voted unanimously in the affirmative, so declared by the Chairman.

Submitted by Holly Leonard.

Approved by the Water & Sewer Commission this _____ day of _____, **2019.**

Theodore Gallup-Chairman

Charles Hirshberg

Richard Curtis

Jeffrey Reed

Jimmy Williams

Douglas Gamsby

Sunapee SEWER Department
Purchase Journal
For the Period From Apr 1, 2020 to Apr 30, 2020

Filter Criteria includes: 1) Includes Drop Shipments, Report order is by Date, Report is printed in Detail Format.

| Date | Account ID Account Description | Invoice/CM # | Line Description | Debit Amount | Credit Amount |
|--------|--|--------------|--------------------------------|----------------------------|---------------|
| 4/2/20 | 56290P Chemical Expense 202000 Accounts Payable | 093262 | ARIES CHEMICAL, INC | 1,307.97 | 1,307.97 |
| 4/2/20 | 53094P BIOS HANDLING 202000 Accounts Payable | 10880 | CLEAN WATERS, INC. | 402.58 | 402.58 |
| 4/2/20 | 53030P Telephone 53030C Telephone 53031C Alarms 202000 Accounts Payable | 3-20 | CONSOLIDATED COMMUNICATIONS | 189.21 100.90 395.47 | 685.58 |
| 4/2/20 | 56270P Lab Supplies 202000 Accounts Payable | 377092 | NSI Solutions, Inc. | 173.00 | 173.00 |
| 4/2/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 4013302 | HOME DEPOT CREDIT SERVICES | 84.92 | 84.92 |
| 4/2/20 | 56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable | 4469404 | UNIFIRST | 47.96 22.96 48.17 | 119.09 |
| 4/2/20 | 56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable | 4471457 | UNIFIRST | 47.96 22.96 48.17 | 119.09 |
| 4/2/20 | 56210P Maintenance Supply 202000 Accounts Payable | 5525452 | HOME DEPOT CREDIT SERVICES | 223.92 | 223.92 |
| 4/2/20 | 56240P Auto Fuel Expense 202000 Accounts Payable | 64617665 | WEX BANK | 14.00 | 14.00 |
| 4/2/20 | 56210P Maintenance Supply 202000 Accounts Payable | 768297 | BELLETETTES | 37.19 | 37.19 |
| 4/2/20 | 56210P Maintenance Supply 202000 Accounts Payable | 787777 | BELLETETTES | 9.41 | 9.41 |
| 4/2/20 | 53050C Auto Repair/Service 202000 Accounts Payable | 790852 | SANEL NAPA | 46.54 | 46.54 |
| 4/2/20 | 53050C Auto Repair/Service 202000 Accounts Payable | 791122 | SANEL NAPA | 23.26 | 23.26 |
| 4/2/20 | 53050C Auto Repair/Service 202000 Accounts Payable | 791126 | SANEL NAPA | 3.39 | 3.39 |
| 4/9/20 | 53094P BIOS HANDLING 202000 Accounts Payable | 00010220 | Town of Merrimack | 2,638.21 | 2,638.21 |
| 4/9/20 | 53070P | 126749 | | 1,320.00 | |

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| Date | Account ID Account Description | Invoice/CM # | Line Description | Debit Amount | Credit Amount |
|---------|--|--------------|--------------------------------|--------------|---------------|
| | Maintenance Service 202000 Accounts Payable | | DECAMP TRUCKING | | 1,320.00 |
| 4/9/20 | 53090P Outside Lab Services 202000 Accounts Payable | 208906 | | 84.00 | |
| | | | EASTERN ANALYTICAL, INC. | | 84.00 |
| 4/9/20 | 56290P Chemical Expense 202000 Accounts Payable | 2482 | | 389.51 | |
| | | | HOLLAND COMPANY, INC. | | 389.51 |
| 4/9/20 | 56290P Chemical Expense 202000 Accounts Payable | 290197532 | | 671.00 | |
| | | | HARCROS CHEMICALS INC. | | 671.00 |
| 4/9/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 815878 | | 82.87 | |
| | | | BELLETTES | | 82.87 |
| 4/9/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 817157 | | 201.25 | |
| | | | BELLETTES | | 201.25 |
| 4/9/20 | 56210P Maintenance Supply 202000 Accounts Payable | 10549630 | | 135.14 | |
| | | | ATCO INTERNATIONAL | | 135.14 |
| 4/13/20 | 56200C Safety Supplies 202000 Accounts Payable | 025862 | | 733.85 | |
| | | | A/D INSTRUMENT REPAIR, INC. | | 733.85 |
| 4/13/20 | 56140P Breakroom Supplies 202000 Accounts Payable | 033120 | | 45.44 | |
| | | | CRYSTAL ROCK LLC | | 45.44 |
| 4/13/20 | 53090P Outside Lab Services 202000 Accounts Payable | 209120 | | 17.50 | |
| | | | EASTERN ANALYTICAL, INC. | | 17.50 |
| 4/13/20 | 56240C Auto Fuel Expense 56240P Auto Fuel Expense 202000 Accounts Payable | 306675 | | 171.33 | |
| | | | | 267.97 | |
| | | | TREASURER STATE OF NH | | 439.30 |
| 4/14/20 | 54100C Electricity Expense 54100P Electricity Expense 202000 Accounts Payable | 4-2020 | | 1,953.80 | |
| | | | | 4,569.33 | |
| | | | EVERSOURCE | | 6,523.13 |
| 4/16/20 | 56290P Chemical Expense 202000 Accounts Payable | 2705 | | 1,586.62 | |
| | | | HOLLAND COMPANY, INC. | | 1,586.62 |
| 4/16/20 | 56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable | 44734858 | | 13.42 | |
| | | | | 15.96 | |
| | | | | 48.17 | |
| | | | UNIFIRST | | 77.55 |
| 4/16/20 | 56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable | 4475530 | | 47.96 | |
| | | | | 22.96 | |
| | | | | 49.92 | |
| | | | UNIFIRST | | 120.84 |
| 4/16/20 | 56230C Pump Station Maint. Supply | 821289 | | 14.21 | |

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|---------|--|--------------|------------------------------|--------------|---------------|
| | 202000 Accounts Payable | | BELLETETTES | | 14.21 |
| 4/16/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 825316 | | 52.17 | |
| | | | BELLETETTES | | 52.17 |
| 4/16/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 827420 | | 6.36 | |
| | | | BELLETETTES | | 6.36 |
| 4/16/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 827589 | | 2.80 | |
| | | | BELLETETTES | | 2.80 |
| 4/16/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 828862 | | 39.34 | |
| | | | BELLETETTES | | 39.34 |
| 4/16/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 829097 | | 53.48 | |
| | | | BELLETETTES | | 53.48 |
| 4/20/20 | 56270P Lab Supplies 202000 Accounts Payable | 197830 | | 66.26 | |
| | | | USA BLUEBOOK | | 66.26 |
| 4/20/20 | 56210P Maintenance Supply 202000 Accounts Payable | 203739 | | 73.25 | |
| | | | USA BLUEBOOK | | 73.25 |
| 4/20/20 | 53090P Outside Lab Services 202000 Accounts Payable | 209461 | | 84.00 | |
| | | | EASTERN ANALYTICAL, INC. | | 84.00 |
| 4/20/20 | 53030P Telephone 53030C Telephone 202000 Accounts Payable | 9852072355 | | 93.03 | |
| | | | | 93.03 | |
| | | | VERIZON WIRELESS | | 186.06 |
| 4/23/20 | 53020C Legal/Engineering Fees 202000 Accounts Payable | 15316 | | 569.70 | |
| | | | UNDERWOOD ENGINEERS, INC. | | 569.70 |
| 4/23/20 | 53020C Legal/Engineering Fees 202000 Accounts Payable | 162171 | | 250.00 | |
| | | | SULLOWAY & HOLLIS, PLLC | | 250.00 |
| 4/23/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 358741 | | 54.95 | |
| | | | NEWPORT SAND & GRAVEL | | 54.95 |
| 4/23/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 358742 | | 148.78 | |
| | | | NEWPORT SAND & GRAVEL | | 148.78 |
| 4/23/20 | 56220C Sewer Line Maint, Supply 202000 Accounts Payable | 4-23 2nd | | 30.00 | |
| | | | STEPHEN NIX | | 30.00 |
| 4/23/20 | 56210P Maintenance Supply 202000 Accounts Payable | 4-23-20 | | 133.39 | |
| | | | STEPHEN NIX | | 133.39 |
| 4/23/20 | 56100P Office Supplies 56100C Office Supplies 202000 Accounts Payable | 6316860 | | 9.99 | |
| | | | | 9.99 | |
| | | | QUILL CORPORATION | | 19.98 |
| 4/23/20 | 56210P | 820740 | | 16.46 | |

Sunapee SEWER Department
Purchase Journal
For the Period From Apr 1, 2020 to Apr 30, 2020

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|---------|--|--------------|------------------------------|--------------|---------------|
| | Maintenance Supply 202000 Accounts Payable | | BELLETTES | | 16.46 |
| 4/23/20 | 56210P Maintenance Supply 202000 Accounts Payable | 830635 | | 18.56 | |
| | | | BELLETTES | | 18.56 |
| 4/23/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 832075 | | 8.93 | |
| | | | BELLETTES | | 8.93 |
| 4/23/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 837491 | | 20.88 | |
| | | | BELLETTES | | 20.88 |
| 4/23/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 839309 | | 0.89 | |
| | | | BELLETTES | | 0.89 |
| 4/23/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 840026 | | 14.23 | |
| | | | BELLETTES | | 14.23 |
| 4/23/20 | 56210P Maintenance Supply 202000 Accounts Payable | 842943 | | 65.33 | |
| | | | BELLETTES | | 65.33 |
| 4/24/20 | 54200C Heating Fuel Expense 202000 Accounts Payable | 132587 | | 119.67 | |
| | | | IRVING OIL CORP | | 119.67 |
| 4/24/20 | 54200C Heating Fuel Expense 202000 Accounts Payable | 132954 | | 120.00 | |
| | | | IRVING OIL CORP | | 120.00 |
| 4/24/20 | 54200C Heating Fuel Expense 202000 Accounts Payable | 133560 | | 119.67 | |
| | | | IRVING OIL CORP | | 119.67 |
| 4/24/20 | 54200C Heating Fuel Expense 202000 Accounts Payable | 143703 | | 165.42 | |
| | | | IRVING OIL CORP | | 165.42 |
| 4/24/20 | 54200C Heating Fuel Expense 202000 Accounts Payable | 144149 | | 191.94 | |
| | | | IRVING OIL CORP | | 191.94 |
| 4/24/20 | 54200C Heating Fuel Expense 202000 Accounts Payable | 145501 | | 106.85 | |
| | | | IRVING OIL CORP | | 106.85 |
| 4/24/20 | 54200P Heating Fuel Expense 202000 Accounts Payable | 146355 | | 107.63 | |
| | | | IRVING OIL CORP | | 107.63 |
| 4/24/20 | 54200C Heating Fuel Expense 202000 Accounts Payable | 151730 | | 162.99 | |
| | | | IRVING OIL CORP | | 162.99 |
| 4/24/20 | 54200C Heating Fuel Expense 202000 Accounts Payable | 152047 | | 181.77 | |
| | | | IRVING OIL CORP | | 181.77 |
| 4/24/20 | 56270P Lab Supplies 202000 Accounts Payable | 206347 | | 762.36 | |
| | | | USA BLUEBOOK | | 762.36 |
| 4/27/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 04212003 | PS 3 | 716.06 | |
| | | | KELLEY PLUMBING & HEATING | | 716.06 |

Sunapee SEWER Department
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|---------|--|---------------|-----------------------------|-------------------------|---------------|
| 4/27/20 | 56290P Chemical Expense 202000 Accounts Payable | 10944 | CLEAN WATERS, INC. | 7,202.85 | 7,202.85 |
| 4/27/20 | 56270P Lab Supplies 202000 Accounts Payable | 11918846 | HACH COMPANY | 1,848.43 | 1,848.43 |
| 4/27/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 51613 | UNITED CONSTRUCTION CORP | 46.68 | 46.68 |
| 4/27/20 | 56150C OFFICE EQUIPMENT 56150P OFFICE EQUIPMENT 202000 Accounts Payable | 6312363 | QUILL CORPORATION | 51.66 51.66 | 103.32 |
| 4/27/20 | 56130C Billing Expense 56100P Office Supplies 202000 Accounts Payable | 887999616 | RR DONNELLEY | 107.95 107.95 | 215.90 |
| 4/28/20 | 56290P Chemical Expense 202000 Accounts Payable | 290197703 | HARCROS CHEMICALS INC. | 1,670.00 | 1,670.00 |
| 4/28/20 | 56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable | 4477557 | UNIFIRST | 15.42 15.26 46.57 | 77.25 |
| 4/28/20 | 56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable | 4479616 | UNIFIRST | 47.96 22.95 48.17 | 119.08 |
| 4/28/20 | 56150C OFFICE EQUIPMENT 56150P OFFICE EQUIPMENT 202000 Accounts Payable | 6431349 | QUILL CORPORATION | 40.00 40.00 | 80.00 |
| 4/28/20 | 53050C Auto Repair/Service 202000 Accounts Payable | 791104 | SANEL NAPA | 15.42 | 15.42 |
| 4/28/20 | 53050C Auto Repair/Service 202000 Accounts Payable | 793083 | SANEL NAPA | 4.15 | 4.15 |
| 4/28/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | NP2955724-01 | LAVALLEY BUILDING SUPPLY | 3.60 | 3.60 |
| 4/28/20 | 56210P Maintenance Supply 202000 Accounts Payable | NP2955739-01 | LAVALLEY BUILDING SUPPLY | 94.32 | 94.32 |
| 4/28/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | NP2956590-01 | LAVALLEY BUILDING SUPPLY | 6.17 | 6.17 |
| 4/28/20 | 56230C Pump Station Maint. Supply 202000 | NP29954278-01 | LAVALLEY BUILDING | 19.19 | 19.19 |

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|---------|--|--------------|-----------------------|------------------|------------------|
| | Accounts Payable | | SUPPLY | | |
| 4/30/20 | 56270P Lab Supplies 202000 Accounts Payable | 11923583 | HACH COMPANY | 173.78 | 173.78 |
| 4/30/20 | 56210P Maintenance Supply 202000 Accounts Payable | 845260 | BELLETTETTES | 3.01 | 3.01 |
| 4/30/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 854951 | BELLETTETTES | 7.15 | 7.15 |
| 4/30/20 | 56150C OFFICE EQUIPMENT 56150P OFFICE EQUIPMENT 202000 Accounts Payable | CW-48234 | CCI Manageed Services | 490.00 490.00 | 980.00 |
| | | | | 35,670.82 | 35,670.82 |

Approved by the Water & Sewer Commission this _____ day of _____, 2020.

Theodore Gallup

Douglas Gamsby

J. Anthony Bergeron

Jeffrey Reed

Richard Curtis

Jimmy Williams

Charles Hirshberg

Sunapee WATER Department
Purchase Journal
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| Date | Account ID Account Description | Invoice/CM # | Line Description | Debit Amount | Credit Amount |
|---------|---|--------------|---|-----------------|---------------|
| 4/2/20 | 530900 Outside Lab Services 202000 Accounts Payable | 208829 | EASTERN ANALYTICAL, INC | 30.00 | 30.00 |
| 4/2/20 | 530300 Telephone 530310 Alarms 202000 Accounts Payable | 3-20 | CONSOLIDATED COMMUNICATIONS | 172.76 64.00 | 236.76 |
| 4/2/20 | 562600 Uniform Expense 202000 Accounts Payable | 4469404 | UNIFIRST | 18.22 | 18.22 |
| 4/2/20 | 562600 Uniform Expense 202000 Accounts Payable | 4471457 | UNIFIRST | 18.22 | 18.22 |
| 4/2/20 | 562100 Maintenance Supply 202000 Accounts Payable | 790562 | SANEL NAPA | 17.63 | 17.63 |
| 4/2/20 | 530600 Equipment Repair 202000 Accounts Payable | 791030 | SANEL NAPA | 12.92 | 12.92 |
| 4/9/20 | 530700 Maint. Repair/Service 202000 Accounts Payable | 025833 | A/D INSTRUMENT REPAIR | 684.75 | 684.75 |
| 4/9/20 | 530900 Outside Lab Services 202000 Accounts Payable | 120040059 | NELSON ANALYTICAL LAB | 45.00 | 45.00 |
| 4/9/20 | 530900 Outside Lab Services 202000 Accounts Payable | 209036 | EASTERN ANALYTICAL, INC | 30.00 | 30.00 |
| 4/9/20 | 562300 Meter Supplies 202000 Accounts Payable | 240333 | STILES COMPANY | 2,126.50 | 2,126.50 |
| 4/9/20 | 562900 Chemical Expense 202000 Accounts Payable | 290197531 | HARCROS | 243.00 | 243.00 |
| 4/13/20 | 562400 Auto Fuel Expense 202000 Accounts Payable | 306675 | TREASURER STATE OF NH | 178.99 | 178.99 |
| 4/14/20 | 541000 Electricity Expense 202000 Accounts Payable | 4-2020 | EVERSOURCE | 1,369.01 | 1,369.01 |
| 4/15/20 | 202010 A/P Due to General Fund 202000 Accounts Payable | 1981592 | Matthew Harris 1013 MSGM TOWN OF SUNAPEE | 887.65 | 887.65 |
| 4/16/20 | 530900 Outside Lab Services 202000 Accounts Payable | 209337 | EASTERN ANALYTICAL, INC | 30.00 | 30.00 |
| 4/16/20 | 562300 Meter Supplies 202000 Accounts Payable | 240324 | STILES COMPANY | 75.00 | 75.00 |
| 4/16/20 | 562200 Distribution Supplies 202000 Accounts Payable | 358539 | Summer water line NEWPORT SAND & GRAVEL | 618.00 | 618.00 |
| 4/16/20 | 562600 | 4473485 | | 15.16 | |

Sunapee WATER Department
Purchase Journal
For the Period From Apr 1, 2020 to Apr 30, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

| Date | Account ID Account Description | Invoice/CM # | Line Description | Debit Amount | Credit Amount |
|---------|--|--------------|----------------------------|---|---------------|
| | Uniform Expense 202000 Accounts Payable | | UNIFIRST | | 15.16 |
| 4/16/20 | 562600 Uniform Expense 202000 Accounts Payable | 4475530 | UNIFIRST | 18.22 | 18.22 |
| 4/16/20 | 542000 Heating Fuel Expense 202000 Accounts Payable | 938097 | IRVING OIL CORPORATION | 423.10 | 423.10 |
| 4/16/20 | 562200 Distribution Supplies 202000 Accounts Payable | NHCLA121205 | FASTENAL COMPANY | 146.74 | 146.74 |
| 4/20/20 | 530900 Outside Lab Services 202000 Accounts Payable | 209453 | EASTERN ANALYTICAL, INC | 30.00 | 30.00 |
| 4/20/20 | 530300 Telephone 202000 Accounts Payable | 9852072355 | VERIZON WIRELESS | 93.04 | 93.04 |
| 4/21/20 | 510000 Superintendent Labor 511000 Full Time Labor 512000 Administrative Labor 513000 Overtime Pay 521000 Life & Disability Expense 522000 FICA/Medicare 523000 Health Insurance Expense 523000 Health Insurance Expense 202000 Accounts Payable | 651 Feb | | 1,750.00 4,759.64 1,506.35 1,606.60 160.34 709.89 2,942.12 2,746.09 | 16,181.03 |
| 4/21/20 | 510000 Superintendent Labor 511000 Full Time Labor 512000 Administrative Labor 513000 Overtime Pay 521000 Life & Disability Expense 522000 FICA/Medicare 523000 Health Insurance Expense 530410 Office/Computer Service 572000 1997 Water Bond Payments 202000 Accounts Payable | 651 Jan | | 1,750.00 4,525.90 1,506.35 976.96 110.83 643.84 2,581.14 407.32 45,360.32 | 57,862.66 |
| 4/21/20 | 510000 Superintendent Labor 511000 Full Time Labor 512000 Administrative Labor 513000 Overtime Pay 521000 Life & Disability Expense 522000 FICA/Medicare 523000 Health Insurance Expense 524000 Retirement 202000 Accounts Payable | 651 Mar | | 2,187.50 6,071.50 1,875.88 917.68 156.30 819.28 2,565.76 919.49 | 15,513.39 |
| | | | TOWN OF SUNAPEE | | |

Sunapee WATER Department
Purchase Journal
For the Period From Apr 1, 2020 to Apr 30, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

| Date | Account ID Account Description | Invoice/CM # | Line Description | Debit Amount | Credit Amount |
|---------|--|--------------|------------------------------|-------------------|-------------------|
| 4/24/20 | 542000 Heating Fuel Expense 202000 Accounts Payable | 150848 | IRVING OIL CORPORATION | 200.12 | 200.12 |
| 4/24/20 | 530900 Outside Lab Services 202000 Accounts Payable | 209716 | EASTERN ANALYTICAL, INC | 30.00 | 30.00 |
| 4/27/20 | 583000 20 Article TTHM Remediation 202000 Accounts Payable | 15327 | UNDERWOOD ENGINEERS, INC. | 12,200.00 | 12,200.00 |
| 4/27/20 | 561500 OFFICE EQUIPMENT 202000 Accounts Payable | 6312363 | QUILL CORPORATION | 51.67 | 51.67 |
| 4/27/20 | 561300 Billing Expense 202000 Accounts Payable | 887999616 | RR DONNELLEY | 107.95 | 107.95 |
| 4/28/20 | 562600 Uniform Expense 202000 Accounts Payable | 4477557 | UNIFIRST | 15.16 | 15.16 |
| 4/28/20 | 562600 Uniform Expense 202000 Accounts Payable | 4479616 | UNIFIRST | 18.23 | 18.23 |
| 4/28/20 | 561500 OFFICE EQUIPMENT 202000 Accounts Payable | 6431349 | QUILL CORPORATION | 39.99 | 39.99 |
| 4/28/20 | 530500 Auto Repair/Service 202000 Accounts Payable | 791104 | SANEL NAPA | 15.42 | 15.42 |
| 4/28/20 | 530500 Auto Repair/Service 202000 Accounts Payable | 793083 | SANEL NAPA | 4.15 | 4.15 |
| 4/30/20 | 562200 Distribution Supplies 562350 Hydrant Replacement 202000 Accounts Payable | 359040 | NEWPORT SAND & GRAVEL | 103.00 45.00 | 148.00 |
| 4/30/20 | 561500 OFFICE EQUIPMENT 202000 Accounts Payable | CW-48234 | CCI Managed Services | 489.00 | 489.00 |
| | | | | 110,224.68 | 110,224.68 |

Approved by the Water & Sewer Commission this _____ day of _____, 2020.

Theodore Gallup

Douglas Gamsby

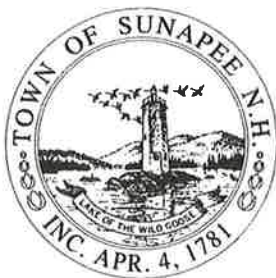
J. Anthony Bergeron

Jeffrey Reed

Richard Curtis

Jimmy Williams

Charles Hirshberg



TOWN OF SUNAPEE
Water and Sewer Commission

P.O. Box 347, Sunapee, NH 03782-0347
(603) 763-2115

RECEIVED

MAY 13 2020

SUNAPEE
WATER & SEWER

Request for Abatement

Name: David & Janet Cain

Map/Lot: 0131/0035

Mailing Address: 80 Lyme Rd. Apt 203
P.O. Box 461
Sunapee, NH 03782

Location of Property: 137 Lower Main Street

Year for Abatement: 19-20

Reason for Abatement: No Water Use

Amount Requested: Water: \$ 260.00

Water Interest: \$ _____ Total: \$ 260.00

Water Bond: \$ _____

Bond Interest: \$ _____ Total: \$ _____

Sewer: \$ 390.00

Sewer Interest: \$ _____ Total: \$ 390.00

Sewer Bond: \$ _____

Bond Interest: \$ _____ Total: \$ _____

By signing below, the applying party(s) certifies and swears under the penalties of RSA 641, the application has a good-faith basis, and the facts stated are true to the best of my/our knowledge.

Date: 5/13/20

[Signature]
Signature of applicant

Signature of applicant

Decision of the Commission: _____

SUNAPEE WATER & SEWER COMMISSION:



TOWN OF SUNAPEE
Water and Sewer Commission

P.O. Box 347, Sunapee, NH 03782-0347
(603) 763-2115

RECEIVED

MAY 11 2020

SUNAPEE
WATER & SEWER

Request for Abatement

Map/Lot: 0104-0023

Name: Alex Toichi Ishii & Lisa Rogak

Mailing Address: 486 Canaan St

Location of Property: 37 Prospect Hill Road

Canaan, NH 03741

Year for Abatement: 19-20

Reason for Abatement: No Water Use

Amount Requested: Water: \$ 260.00

Water Interest: \$ _____ Total: \$260.00

Water Bond: \$ _____

Bond Interest: \$ _____ Total: \$ _____

Sewer: \$ 390.00

Sewer Interest: \$ _____ Total: \$390.00

Sewer Bond: \$ _____

Bond Interest: \$ _____ Total: \$ _____

By signing below, the applying party(s) certifies and swears under the penalties of RSA 641, the application has a good-faith basis, and the facts stated are true to the best of my/our knowledge.

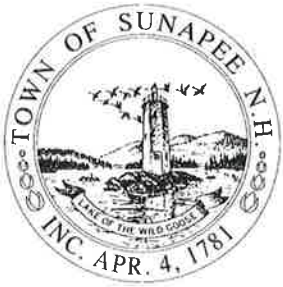
Date: 7 May 2020

[Signature]
Signature of applicant

[Signature]
Signature of applicant

Decision of the Commission: _____

SUNAPEE WATER & SEWER COMMISSION:



TOWN OF SUNAPEE
Water and Sewer Commission
P.O. Box 347, Sunapee, NH 03782-0347
(603) 763-2115

RECEIVED
MAY 14 2020
SUNAPEE
WATER & SEWER

Request for Abatement

Name: Sunhaven Properties, LLC

Map/Lot: 0132-0034-0001

Mailing Address: 50 Pine Ridge Rd.

Location of Property: 477 Route 11

Sunapee, NH 03782

Year for Abatement: 19-20

Reason for Abatement: Billed for 2 Units instead of 1

Amount Requested: Water: \$ 385.00

Water Interest: \$ _____ Total: \$385.00

Water Bond: \$195.00

Bond Interest: \$ _____ Total: \$195.00

Sewer: \$ _____

Sewer Interest: \$ _____ Total: \$ _____

Sewer Bond: \$ _____

Bond Interest: \$ _____ Total: \$ _____

By signing below, the applying party(s) certifies and swears under the penalties of RSA 641, the application has a good-faith basis, and the facts stated are true to the best of my/our knowledge.

Date: 5/9/2020


Signature of applicant

Signature of applicant

Decision of the Commission: _____

SUNAPEE WATER & SEWER COMMISSION:

