



**TOWN OF SUNAPEE**  
***Water and Sewer Commission***

P.O. Box 347, Sunapee, NH 03782-0347  
(603) 763-2115

Board of Commissioners Meeting  
February 24, 2022, 5:30 p.m.  
Sunapee Town Office Meeting Room

Agenda

1. Call to order
2. Forms for Approval:
  - January 27, 2022 Meeting Minutes
  - January Sewer Purchase Journal
  - January Water Purchase Journal
  - January 2022 - Sewer Income Statement
  - January 2022 Water Income Statement
3. Wastewater Treatment Highlights
4. Water Treatment Highlights
  - UV System Progress
5. Old & New Business
6. Next Monthly Meeting March 31, 2022
7. Adjourn



**TOWN OF SUNAPEE**  
**WATER & SEWER COMMISSION**  
P.O. Box 347, Sunapee, New Hampshire 03782-0347  
(603) 763-2115

**New London/Sunapee Water & Sewer Commission Joint Quarterly Meeting**  
**January 27, 2022**  
**Sunapee Town Offices Meeting Room**

PRESENT: Theodore Gallup - Chairman, Douglas Gamsby, Richard Curtis, Charles Hirshberg, Jeffrey Reed, Jimmy Williams, Wayne Stoddard.

Also present: Holly Leonard, David Bailey, New London Selectmen-Nancy Rollins, Janet Kidder and John Cannon, Shannon Martinez-Sunapee Town Manager.

The Chairman called the meeting to order at 5:33 p.m.:

1. September 30, 2021 Joint Meeting Minutes: Douglas G. made a motion to accept the joint quarterly meeting minutes from September 30th, seconded by Nancy R., Sunapee polled in favor, New London polled in favor, so declared by the Chairman.
2. Wastewater Treatment Highlights: Dave B. reported that the Wastewater Treatment Plant has been running pretty well but that they are still experiencing some issues with the phosphorus removal. He stated that they have not been using very much of the rare earth in an effort to keep costs down and that he thinks that there is an issue with trying to run two ditches right now in the cold weather. Dave B. reported that they are dealing with trying to keep both ditches running and that he believes that it will work out fine.  
Dave B. stated that he is working on filling out a new discharge permit application and that he does need to have it done six months prior to the expiration date which is October 31<sup>st</sup>.  
Dave B. stated that the representative from the stated that had been out looking at the collection system to set up for PFOA sampling would be back for sampling soon. There was some discussion regarding running both ditches and why it is an issue during the colder months of the year with lower flows going through the plant.  
Dave B. reported that the Inflow and Infiltration report needs to be sent to the state soon and reminded New London that they need to submit one as well.  
Janet K. questioned how the planning for using the ARPA funds for the line borings is going. Dave B. responded that there is going to be a request for qualifications discussed later in the meeting to keep this moving forward.  
Charles H. questioned the sludge drying proposal and Dave B. stated that RMI is still having issues with the supplier of the equipment and that the machine which they have to offer is not set up specifically for Sunapee and that it might be quite a stretch to retrofit it for the Sunapee Plant. Dave B. said that he has been speaking with engineers about other dewatering units and possibilities.

New London departed the meeting at 5:45 p.m.

Submitted by Holly Leonard.



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**Board of Commissioners Meeting**  
**January 27, 2022**  
**Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup - Chairman, Douglas Gamsby, Richard Curtis, Charles Hirshberg, Jeffrey Reed, Jimmy Williams, Wayne Stoddard.

Also present: Holly Leonard, David Bailey, New London Selectmen-Nancy Rollins, Janet Kidder and John Cannon, Shannon Martinez-Sunapee Town Manager

The Chairman called the meeting to order at 5:33 p.m.

1. New London Sunapee Joint Meeting: See Joint Meeting Minutes.
2. Forms for Approval:
  - December 16, 2021 Meeting Minutes: Douglas G. made a motion to accept the meeting minutes, seconded by Charles H., voted unanimously in favor, so declared by the Chairman.
  - December Sewer Purchase Journal: Douglas G. made a motion to accept the December Sewer Purchase Journal, seconded by Jeffrey R., after some discussion regarding Clean Waters being the vendor for polymer and that a representative from the company will be coming to the plant to do some jar testing in hopes of adjusting it to work a bit better, voted unanimously in favor, so declared by the Chairman.
  - December Water Purchase Journal: Douglas G. made a motion to accept the December Water Purchase Journal, seconded by Jeffrey R., after some discussion regarding Stiles Company, the new meter reading software and the progress with the installation of new meters, voted unanimously in the affirmative, so declared by the Chairman.
  - 2022 Lien Warrant: Holly L. presented that the lien warrant had ended up being \$45,588.19 for unpaid 2021 water and sewer bills. Charles H. made a motion to send the lien warrant as presented to the Town Clerk Tax Collector, seconded by Douglas G., voted unanimously in the affirmative, so declared by the Chairman.
  - ORR 78 Abatement Request: Charles H. made a motion to approve the abatement for 78 Oak Ridge Road, seconded by Wayne S., voted unanimously in the affirmative, so declared by the Chairman.
  - 2021 Sewer Income Statement: Charles H. made a motion to accept the Sewer Department 2021 Income Statement as presented, seconded by Jimmy W., after some discussion regarding the report, voted unanimously in favor, so declared by the Chairman.
  - 2021 Water Income Statement: Douglas G. made a motion to accept the 2021 Water Income Statement, seconded by Charles H., after some explanation of the report, voted unanimously in favor, so declared by the Chairman.

3. Water Treatment Highlights:

Dave B. stated that the state had been out in November and that they had done a sanitary survey of the systems. He reported that he received letters back saying that everything looks fine and that Randall Suozzo had suggested a few things to consider implementing in the assessments.

Dave B. reported that filter three had been drained and that there seems to be little to no sludge layer to be cleaned off. He stated that perhaps this is due to the improvements that have been made, such as the new intake pipe, and stated that he still does not feel comfortable going longer than one year before cleaning a filter because there might be a problem during the high use months and the filters might not be able to keep up if not cleaned.

Dave B. stated that there is work being done at River Road and that there is a line to the Turbine pump that is leaking as well as some pipes that are rusting in there as well that are being replaced.

4. Old & New Business:

Legal counsel sent an e-mail asking if the amendment to the Mietelski easement was to include any replacement shed in the future or not. There was some discussion regarding the easement and the shed. Douglas G. made a motion to update the easement deed document to apply to any replacement shed in the future, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Chairman.

There was some discussion regarding the meter issue on Lower Main Street. Douglas G. would have Holly L. send another letter, making sure that both owners receive it, stating what was going to happen with unmetered water fees if the meter is not replaced.

Dave B. reported to the Commission that there had been a meeting with the Town Manager, the Energy Committee and the Conservation Commission about the solar power idea for the Wastewater Treatment Plant area. Dave B. reported that the idea had been shot down by the Conservation Commission and Shannon M. reported that this is due to what specific uses town forest can be used for. She stated that there will be more investigation into the possibility but that lands categorized as Town Forest could not be used for this type of project.

2022 Rates: Holly L. passed around the Sewer Department Combined budget sheet that shows the requested budget for 2022 and the projected income based upon last years numbers. She presented that it is proposed that a 10% increase in the Sewer user rate would generate some funds that could potentially be deposited into the Capital Improvement Reserve improving the amount in that account in keeping with things that are being flagged as needing improvements in the near future.

Holly L. passed out a Water Department budget summary sheet that shows a projected loss if the rates were to remain the same and the proposed budget passes. She presented that she also felt that the Water user fee should be raised approximately 10% in order to cover the budget and perhaps have some money that could be put to the Water Capital Improvement Reserve. Holly L. also pointed out that the hydrant fee could potentially be raised by about 8% and bring the Hydrant fees more in line with what other Town's are charging. There was some discussion regarding the rates and Shannon M. interjected that it seems that the Town of Sunapee has been keeping their budget's artificially low and

that this is not fiscally responsible practice as budgets, rates and income need to keep up in order to fund current expenses as well as future improvements needed in years to come. It was suggested that the rates be raised 15% and after some discussion regarding what the cost would be per year to the users, Wayne S. made a motion to increase the water and sewer rates by 15%, seconded by Charles H., after some discussion regarding hydrants, voted unanimously in favor, so declared by the Chairman.

Douglas G. made a motion to raise the hydrant fee by \$25.00 per hydrant, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

**Watermain Replacement Engineering Request for Qualifications:**

A draft Request for Qualifications was passed out and Dave B. stated that he had received an e-mail from Randal Suozzo from DES who had suggested that he did not think that the Commission needed to do interviews and could choose the most qualified engineer without holding interviews. He also suggested that wording be added about possible lead service lines and the need to replace them if any are found. After some discussion regarding the ARPA funds and if the proposed March 31<sup>st</sup> deadline for submittals would be sufficient it was decided to put out the RFP with the suggested things edited.

The next monthly meeting will be on February 24, 2022.

7:04 p.m. Douglas G. made a motion to adjourn, seconded by Charles H., voted unanimously in the affirmative, so declared by the Chairman.

**Sunapee SEWER Department**  
**Purchase Journal**

For the Period From Jan 1, 2022 to Jan 31, 2022

Filter Criteria includes: 1) Includes Drop Shipments, Report order is by Date, Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/13/22	56260P Uniform Expense	1070094062		48.11	
	56260C Uniform Expense			16.53	
	56250P Building/Custodial Expense			60.33	
	202000 Accounts Payable		UNIFIRST		124.97
1/13/22	56260P Uniform Expense	1070095987		48.11	
	56260C Uniform Expense			26.53	
	56250P Building/Custodial Expense			63.12	
	202000 Accounts Payable		UNIFIRST		137.76
1/13/22	53090P Outside Lab Services	122010344		30.00	
	202000 Accounts Payable		NELSON ANALYTICAL LAB		30.00
1/13/22	56140P Breakroom Supplies	17720654 010422		53.93	
	202000 Accounts Payable		CRYSTAL ROCK LLC		53.93
1/13/22	56210P Maintenance Supply	2190397		4.81	
	202000 Accounts Payable		BELLETTETTES		4.81
1/13/22	56210P Maintenance Supply	2190445		23.56	
	202000 Accounts Payable		BELLETTETTES		23.56
1/13/22	56210P Maintenance Supply	2195611		64.11	
	202000 Accounts Payable		BELLETTETTES		64.11
1/13/22	54200C Heating Fuel Expense	438603		315.94	
	202000 Accounts Payable		IRVING OIL CORP		315.94
1/13/22	56210P Maintenance Supply	50250705		99.00	
	202000 Accounts Payable		MAIN OXY-ACETYLENE SUPPLY CO.		99.00
1/13/22	53050P Auto Repair/Service	867360		19.97	
	202000 Accounts Payable		SANEL NAPA		19.97
1/13/22	56260C Uniform Expense	P25450		44.50	
	56260P Uniform Expense			44.50	
	202000 Accounts Payable		Chappell Tractor		89.00
1/13/22	55220P Training/Education	brian test 2/22		50.00	

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	202000 Accounts Payable		TREASURER STATE OF NH		50.00
1/20/22	56290P Chemical Expense 202000 Accounts Payable	099885	ARIES CHEMICAL, INC	1,480.63	1,480.63
1/20/22	54100P Electricity Expense 202000 Accounts Payable	1/2022	EVERSOURCE	5,614.90	5,614.90
1/20/22	56210P Maintenance Supply 202000 Accounts Payable	2208089	BELLETTETTES	47.52	47.52
1/20/22	56210P Maintenance Supply 202000 Accounts Payable	2212521	BELLETTETTES	12.46	12.46
1/20/22	56100P Office Supplies 56100C Office Supplies 202000 Accounts Payable	22160401	QUILL CORPORATION	35.92 35.92	71.84
1/20/22	53090P Outside Lab Services 202000 Accounts Payable	238068	EASTERN ANALYTICAL, INC.	101.50	101.50
1/20/22	53070P Maintenance Service 53070P Maintenance Service 202000 Accounts Payable	2586500845	Minor Centrifuge Service + Expenses & Freight GEA Mechanical Equipment US, Inc	5,937.88 1,096.36	7,034.24
1/20/22	54200P Heating Fuel Expense 202000 Accounts Payable	746429	IRVING OIL CORP	1,153.69	1,153.69
1/20/22	54200C Heating Fuel Expense 202000 Accounts Payable	749669	IRVING OIL CORP	202.69	202.69
1/20/22	53050P Auto Repair/Service 202000 Accounts Payable	869193	SANEL NAPA	92.63	92.63
1/20/22	53030P Telephone 53030C Telephone 202000 Accounts Payable	9896793507	VERIZON WIRELESS	104.28 104.28	208.56
1/25/22	56270P Lab Supplies 202000	0119	HAMPSHIRE PURIFIED WATER	255.00	255.00

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	Accounts Payable		WATER		
1/25/22	54100C Electricity Expense 202000 Accounts Payable	1-22 C		1,556.74	
			EVERSOURCE		1,556.74
1/25/22	54200C Heating Fuel Expense 202000 Accounts Payable	24625		513.56	
			IRVING OIL CORP		513.56
1/26/22	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	1070097921		43.11 20.86 63.12	
			UNIFIRST		127.09
1/26/22	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	1070099813		48.11 15.86 63.12	
			UNIFIRST		127.09
1/27/22	56270P Lab Supplies 202000 Accounts Payable	849717		926.61	
			USA BLUEBOOK		926.61
1/27/22	56270P Lab Supplies 202000 Accounts Payable	850106		139.70	
			USA BLUEBOOK		139.70
1/27/22	56230C Pump Station Maint. Supply 202000 Accounts Payable	NP3150366-01		55.09	
			LAVALLEY BUILDING SUPPLY		55.09
				<b>20,734.59</b>	<b>20,734.59</b>
				<b>20,734.59</b>	<b>20,734.59</b>



**Sunapee WATER Department**  
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1/13/22	562600 Uniform Expense 202000 Accounts Payable	1070094062	UNIFIRST	25.01	25.01
1/13/22	562600 Uniform Expense 202000 Accounts Payable	1070095987	UNIFIRST	25.01	25.01
1/13/22	530900 Outside Lab Services 202000 Accounts Payable	122010362	NELSON ANALYTICAL LAB	45.00	45.00
1/13/22	552200 Training/Education 202000 Accounts Payable	2-1-22 class	GRANITE STATE RURAL WATER	30.00	30.00
1/13/22	552100 Dues & Publications 202000 Accounts Payable	20222092	NHWWA	200.00	200.00
1/13/22	562100 Maintenance Supply 202000 Accounts Payable	2193739	BELLETTETES	12.47	12.47
1/13/22	562900 Chemical Expense 202000 Accounts Payable	290207785	HARCROS	256.50	256.50
1/13/22	542000 Heating Fuel Expense 202000 Accounts Payable	440130	IRVING OIL CORPORATION	1,128.19	1,128.19
1/20/22	541000 Electricity Expense 202000 Accounts Payable	1/2022	EVERSOURCE	1,606.29	1,606.29
1/20/22	561000 Office Supplies 202000 Accounts Payable	22160401	QUILL CORPORATION	35.93	35.93
1/20/22	530300 Telephone 202000 Accounts Payable	9896793507	VERIZON WIRELESS	104.28	104.28
1/25/22	530300 Telephone 202000 Accounts Payable	1-16-22	COMCAST	161.30	161.30
1/25/22	562100 Maintenance Supply 202000 Accounts Payable	2204987	BELLETTETES	9.78	9.78
1/26/22	562600 Uniform Expense	1070097921		25.01	

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	202000 Accounts Payable		UNIFIRST		25.01
1/26/22	562600 Uniform Expense 202000 Accounts Payable	107009813	UNIFIRST	25.01	25.01
1/27/22	542000 Heating Fuel Expense 202000 Accounts Payable	448695	IRVING OIL CORPORATION	607.87	607.87
				<b>4,297.65</b>	<b>4,297.65</b>
				<b>4,297.65</b>	<b>4,297.65</b>

Sunapee SEWER Department  
**2021 Income Statement**  
 For the One Month Ending January 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
<u>REVENUES</u>				
SRB Checking Interest Earned	\$ 182.41	\$ 182.41	\$ 0.00	(182.41)
Checking Acct. Interest	0.00	0.00	0.00	0.00
Surplus Savings Interest	0.00	0.00	0.00	0.00
Capital Improvement Interest	118.92	118.92	0.00	(118.92)
SRB Plant Replacement Interest	110.35	110.35	0.00	(110.35)
SRB Collection Replacement Int	75.74	75.74	0.00	(75.74)
PDIP Interest	0.00	0.00	0.00	0.00
Plant Replacement Interest	0.00	0.00	0.00	0.00
Coll. Replacement Interest	0.00	0.00	0.00	0.00
B-1-4 Construction Interest	0.00	0.00	0.00	0.00
B-5 Garnet Hill Rd Interest	0.00	0.00	0.00	0.00
Insurance Reimbursement	0.00	0.00	0.00	0.00
New London Reimbursement	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00
Income from other agencies	0.00	0.00	0.00	0.00
Town General Fund Perkins Pond	0.00	0.00	0.00	0.00
Discounts Taken	0.00	0.00	0.00	0.00
New London Quarterly	0.00	0.00	0.00	0.00
Sewer User Fees	0.00	0.00	0.00	0.00
Sewer User Fee Interest	0.00	0.00	0.00	0.00
Sewer User Fee Abatement	0.00	0.00	0.00	0.00
Attachment fee Refunded	0.00	0.00	0.00	0.00
Attachment Fees Rec'd	0.00	0.00	0.00	0.00
WWTP Contributions	0.00	0.00	0.00	0.00
Septic Receiving	485.00	485.00	0.00	(485.00)
Grant Funds Rec'd	0.00	0.00	0.00	0.00
Upgrade Grant Received	0.00	0.00	0.00	0.00
Funds rec'd from Cap Reserve	0.00	0.00	0.00	0.00
Perkins Pond Grant Funds	0.00	0.00	0.00	0.00
Plant Replacement Deposit	0.00	0.00	0.00	0.00
Collection Replacement Deposit	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>972.42</b>	<b>972.42</b>	<b>0.00</b>	<b>(972.42)</b>
<u>EXPENDITURES</u>				
Superintendent Labor	0.00	0.00	0.00	0.00
Superintendent Labor	0.00	0.00	0.00	0.00
Full Time Labor	0.00	0.00	0.00	0.00
Full Time Labor	0.00	0.00	0.00	0.00
Administrative Labor	0.00	0.00	0.00	0.00
Administrative Labor	0.00	0.00	0.00	0.00
Overtime Pay	0.00	0.00	0.00	0.00
Overtime Pay	0.00	0.00	0.00	0.00
P/T Seasonal Labor	0.00	0.00	0.00	0.00
Commission Pay	0.00	0.00	0.00	0.00
Commission Pay	0.00	0.00	0.00	0.00
Unused Sick Leave Pay	0.00	0.00	0.00	0.00
Unused Sick Leave Pay	0.00	0.00	0.00	0.00
<b>Total Wages</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Life & Disability Expense	0.00	0.00	0.00	0.00
Life & Disability Expense	0.00	0.00	0.00	0.00

For Management Purposes Only

Sunapee SEWER Department  
**2021 Income Statement**  
 For the One Month Ending January 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
FICA/Medicare Expense	0.00	0.00	0.00	0.00
FICA/Medicare Expense	0.00	0.00	0.00	0.00
Health Insurance Expense	0.00	0.00	0.00	0.00
Health Insurance Expense	0.00	0.00	0.00	0.00
Retirement	0.00	0.00	0.00	0.00
Retirement	0.00	0.00	0.00	0.00
Unemployment Expense	0.00	0.00	0.00	0.00
Unemployment Expense	0.00	0.00	0.00	0.00
Worker's Comp. Expense	0.00	0.00	0.00	0.00
Worker's Comp. Expense	0.00	0.00	0.00	0.00
<b>Total Payroll Benefits</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Auditing	0.00	0.00	0.00	0.00
Auditing	0.00	0.00	0.00	0.00
Legal/Engineering Fees	0.00	0.00	0.00	0.00
Legal/Engineering Fees	0.00	0.00	0.00	0.00
Kennedy vs Sunapee	0.00	0.00	0.00	0.00
Unbudgeted Expenditures	0.00	0.00	0.00	0.00
Telephone	104.28	104.28	0.00	(104.28)
Telephone	104.28	104.28	0.00	(104.28)
Alarms	0.00	0.00	0.00	0.00
Alarms	0.00	0.00	0.00	0.00
Pagers	0.00	0.00	0.00	0.00
Pagers	0.00	0.00	0.00	0.00
Computer Software Support	0.00	0.00	0.00	0.00
Computer Software Support	0.00	0.00	0.00	0.00
Office/Computer Service	0.00	0.00	0.00	0.00
Office/Computer Service	0.00	0.00	0.00	0.00
Office Rent	0.00	0.00	0.00	0.00
Office Rent	0.00	0.00	0.00	0.00
Auto Repair/Service	0.00	0.00	0.00	0.00
Auto Repair/Service	112.60	112.60	0.00	(112.60)
Maintenance Service	7,034.24	7,034.24	0.00	(7,034.24)
Sewer Line Maint. Service	0.00	0.00	0.00	0.00
Pump Station Maint. Service	0.00	0.00	0.00	0.00
New London Force Main	0.00	0.00	0.00	0.00
NL Pump Station Upgrade	0.00	0.00	0.00	0.00
Manhole Contract	0.00	0.00	0.00	0.00
Outside Lab Services	131.50	131.50	0.00	(131.50)
BIOS HANDLING	0.00	0.00	0.00	0.00
BIOS Trucking	0.00	0.00	0.00	0.00
Geo-tube	0.00	0.00	0.00	0.00
BIOS Lab	0.00	0.00	0.00	0.00
<b>Total Purchased Prof &amp; Tech Services</b>	<b>7,486.90</b>	<b>7,486.90</b>	<b>0.00</b>	<b>(7,486.90)</b>
Electricity Expense	1,556.74	1,556.74	0.00	(1,556.74)
Electricity Expense	5,614.90	5,614.90	0.00	(5,614.90)
Heating Fuel Expense	1,032.19	1,032.19	0.00	(1,032.19)
Heating Fuel Expense	1,153.69	1,153.69	0.00	(1,153.69)
<b>Total Purchased Property Services</b>	<b>9,357.52</b>	<b>9,357.52</b>	<b>0.00</b>	<b>(9,357.52)</b>
Property Insurance	0.00	0.00	0.00	0.00
Property Insurance	0.00	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00	0.00

For Management Purposes Only

Sunapee SEWER Department  
**2021 Income Statement**  
 For the One Month Ending January 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
Vehicle Insurance	0.00	0.00	0.00	0.00
Vehicle Insurance	0.00	0.00	0.00	0.00
Travel Expense	0.00	0.00	0.00	0.00
Travel Expense	0.00	0.00	0.00	0.00
Dues & Publications	0.00	0.00	0.00	0.00
Dues & Publications	0.00	0.00	0.00	0.00
Training/Education	0.00	0.00	0.00	0.00
Training/Education	50.00	50.00	0.00	(50.00)
Employee Testing	0.00	0.00	0.00	0.00
Employee Testing	0.00	0.00	0.00	0.00
Advertising Expense	0.00	0.00	0.00	0.00
Advertising Expense	0.00	0.00	0.00	0.00
<b>Total Other Purchased Services</b>	<b>50.00</b>	<b>50.00</b>	<b>0.00</b>	<b>(50.00)</b>
Office Supplies	35.92	35.92	0.00	(35.92)
Office Supplies	35.92	35.92	0.00	(35.92)
Postage Expense	0.00	0.00	0.00	0.00
Postage Expense	0.00	0.00	0.00	0.00
Billing Expense	0.00	0.00	0.00	0.00
Breakroom Supplies	0.00	0.00	0.00	0.00
Breakroom Supplies	53.93	53.93	0.00	(53.93)
OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
Safety Supplies	0.00	0.00	0.00	0.00
Safety Supplies	0.00	0.00	0.00	0.00
Maintenance Supply	251.46	251.46	0.00	(251.46)
Sewer Line Maint. Supply	0.00	0.00	0.00	0.00
Pump Station Maint. Supply	55.09	55.09	0.00	(55.09)
Auto Fuel Expense	0.00	0.00	0.00	0.00
Auto Fuel Expense	0.00	0.00	0.00	0.00
Building/Custodial Expense	249.69	249.69	0.00	(249.69)
Uniform Expense	124.28	124.28	0.00	(124.28)
Uniform Expense	231.94	231.94	0.00	(231.94)
Lab Supplies	1,321.31	1,321.31	0.00	(1,321.31)
Lab Shipping	0.00	0.00	0.00	0.00
Lab Equipment	0.00	0.00	0.00	0.00
Chemical Expense	0.00	0.00	0.00	0.00
Chemical Expense	1,480.63	1,480.63	0.00	(1,480.63)
<b>Total Supplies</b>	<b>3,840.17</b>	<b>3,840.17</b>	<b>0.00</b>	<b>(3,840.17)</b>
Coll. Replacement Fund	0.00	0.00	0.00	0.00
Plant Replacement Fund	0.00	0.00	0.00	0.00
<b>Total Replacement Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Perkins Pond Misc.	0.00	0.00	0.00	0.00
<b>Total Perkins Pond Misc</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 20,734.59</b>	<b>\$ 20,734.59</b>	<b>\$ 0.00</b>	<b>(20,734.59)</b>

MISCELLANEOUS EXPENSES

Perkins Pond Bond Payments	\$ 0.00	\$ 0.00	\$ 0.00	0.00
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For Management Purposes Only

Sunapee SEWER Department  
**2021 Income Statement**  
 For the One Month Ending January 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
19 Article 16 Asset Mgmt Prog	0.00	0.00	0.00	0.00
2019 Asset Mgmt Plan	0.00	0.00	0.00	0.00
BOND 5 GARNET HILL REFUND	0.00	0.00	0.00	0.00
16 Article Phragmites	0.00	0.00	0.00	0.00
Bond Payment Interest Expense	0.00	0.00	0.00	0.00
19 ARTICLE BACKHOE REFURBISH	0.00	0.00	0.00	0.00
19 Article 28 Backhoe Refurbis	0.00	0.00	0.00	0.00
19 Article 27 Pump St Upgrades	0.00	0.00	0.00	0.00
WWTP Upgrade Loan Payment	0.00	0.00	0.00	0.00
<b>Total Bond Payments</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Warrant Articles</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL MISC. EXPENDITURES</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00</b>
<u>OTHER EXPENSES</u>				
Coll. Replacement Expense	\$ 0.00	\$ 0.00	\$ 0.00	0.00
Plant Replacement Expense	0.00	0.00	0.00	0.00
<b>Total Replacement Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Sunapee WATER Department  
**2021 Income Statement**  
 For the Twelve Months Ending December 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
<u>REVENUES</u>				
SRB Checking Interest	\$ 101.79	\$ 101.79	\$ 0.00	(101.79)
Checking Acct. Interest	0.00	0.00	0.00	0.00
Surplus Savings Interest	0.00	0.00	0.00	0.00
Capital Improvement Interest	3.30	3.30	0.00	(3.30)
Replacement Fund Interest	0.00	0.00	0.00	0.00
PDIP -General Surplus Interest	0.00	0.00	0.00	0.00
SRB Replacement Fund Interest	321.41	321.41	0.00	(321.41)
PDIP -1997 Water Bond Interest	0.00	0.00	0.00	0.00
Insurance Reimbursement	0.00	0.00	0.00	0.00
PDIP -DWSRF Repay. Interest	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00
Discounts Taken	0.00	0.00	0.00	0.00
Water User Fees	0.00	0.00	0.00	0.00
Water User Fee Interest	0.00	0.00	0.00	0.00
Water User Fee Abatement	0.00	0.00	0.00	0.00
State Boat Grant	0.00	0.00	0.00	0.00
Attachment Fees Rec'd	0.00	0.00	0.00	0.00
GM Water Project Income	0.00	0.00	0.00	0.00
ATTACHMENT FEES REFUNDED	0.00	0.00	0.00	0.00
Federal Grant Funds Rec'd	0.00	0.00	0.00	0.00
State Grant Funds Rec'd	8,287.64	8,287.64	0.00	(8,287.64)
State Revolving Loan Rec'd	0.00	0.00	0.00	0.00
Water Replacement Deposit	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>\$ 8,714.14</b>	<b>\$ 8,714.14</b>	<b>\$ 0.00</b>	<b>(8,714.14)</b>
<u>EXPENDITURES</u>				
Superintendent Labor	\$ 0.00	\$ 0.00	\$ 0.00	0.00
Full Time Labor	0.00	0.00	0.00	0.00
Administrative Labor	0.00	0.00	0.00	0.00
Overtime Pay	0.00	0.00	0.00	0.00
P/T Seasonal Labor	0.00	0.00	0.00	0.00
Commission Pay	0.00	0.00	0.00	0.00
Unused Sick Leave Pay	0.00	0.00	0.00	0.00
<b>Total Wages</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Life & Disability Expense	0.00	0.00	0.00	0.00
FICA/Medicare	0.00	0.00	0.00	0.00
Health Insurance Expense	0.00	0.00	0.00	0.00
Retirement	0.00	0.00	0.00	0.00
Unemployment Expense	0.00	0.00	0.00	0.00
Worker's Comp. Expense	0.00	0.00	0.00	0.00
<b>Total Payroll Benefits</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Auditing	0.00	0.00	0.00	0.00
Legal/Engineering Fees	0.00	0.00	0.00	0.00
ENGINEERING FEES	0.00	0.00	0.00	0.00
Telephone	464.27	464.27	0.00	(464.27)
Alarms	84.00	84.00	0.00	(84.00)
Pagers	0.00	0.00	0.00	0.00
Computer Software Support	57.44	57.44	0.00	(57.44)

For Management Purposes Only

Sunapee WATER Department  
**2021 Income Statement**  
 For the Twelve Months Ending December 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
Office/Computer Service	0.00	0.00	0.00	0.00
Office Rent	0.00	0.00	0.00	0.00
Auto Repair/Service	95.18	95.18	0.00	(95.18)
Equipment Repair	0.00	0.00	0.00	0.00
Maint.Repair/Service	50.00	50.00	0.00	(50.00)
Lab Services	0.00	0.00	0.00	0.00
Outside Lab Services	260.00	260.00	0.00	(260.00)
<b>Total Purchased Prof &amp; Tech Services</b>	<b>1,010.89</b>	<b>1,010.89</b>	<b>0.00</b>	<b>(1,010.89)</b>
Electricity Expense	3,066.60	3,066.60	0.00	(3,066.60)
Heating Fuel Expense	2,617.87	2,617.87	0.00	(2,617.87)
<b>Total Purchased Property Services</b>	<b>5,684.47</b>	<b>5,684.47</b>	<b>0.00</b>	<b>(5,684.47)</b>
Property Insurance	0.00	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00	0.00
Liability Claim	0.00	0.00	0.00	0.00
Vehicle Insurance	0.00	0.00	0.00	0.00
Travel Expense	0.00	0.00	0.00	0.00
Dues & Publications	200.00	200.00	0.00	(200.00)
Training/Education	30.00	30.00	0.00	(30.00)
Employee Testing	0.00	0.00	0.00	0.00
Advertising Expense	0.00	0.00	0.00	0.00
<b>Total Other Purchased Services</b>	<b>230.00</b>	<b>230.00</b>	<b>0.00</b>	<b>(230.00)</b>
Office Supplies	48.92	48.92	0.00	(48.92)
Postage Expense	0.00	0.00	0.00	0.00
Billing Expense	0.00	0.00	0.00	0.00
Breakroom Supplies	45.93	45.93	0.00	(45.93)
OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
Safety Supplies	0.00	0.00	0.00	0.00
Maintenance Supply	108.89	108.89	0.00	(108.89)
Distribution Supplies	954.80	954.80	0.00	(954.80)
Meter Supplies	1,061.92	1,061.92	0.00	(1,061.92)
Hydrant Replacement	0.00	0.00	0.00	0.00
Auto Fuel Expense	319.73	319.73	0.00	(319.73)
Building/Custodial Expense	0.00	0.00	0.00	0.00
Uniform Expense	281.30	281.30	0.00	(281.30)
Lab Supplies	1,479.71	1,479.71	0.00	(1,479.71)
Lab Equipment	0.00	0.00	0.00	0.00
Chemical Expense	410.40	410.40	0.00	(410.40)
<b>Total Supplies</b>	<b>4,711.60</b>	<b>4,711.60</b>	<b>0.00</b>	<b>(4,711.60)</b>
Water Replacement Fund	0.00	0.00	0.00	0.00
<b>Total Replacement Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 11,636.96</b>	<b>\$ 11,636.96</b>	<b>\$ 0.00</b>	<b>(11,636.96)</b>

MISCELLANEOUS EXPENSES

1997 Water Bond Payments	\$ 0.00	\$ 0.00	\$ 0.00	0.00
DWSRF Loan Repayment	0.00	0.00	0.00	0.00
DWSRF Loan Interest	0.00	0.00	0.00	0.00

For Management Purposes Only



Sunapee WATER Department  
**2021 Income Statement**  
 For the Twelve Months Ending December 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
Bond Payments - Principal	0.00	0.00	0.00	0.00
LOAN PAYMENT-LAKE AVE	0.00	0.00	0.00	0.00
<b>Total Bond/Interest Payments</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
20 Article TTHM Remediation	0.00	0.00	0.00	0.00
<b>Total Warrant Articles</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL MISC. EXPENDITURES</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00</b>
<u>OTHER EXPENSES</u>				
Water Replacement Expense	\$ 0.00	\$ 0.00	\$ 0.00	0.00
<b>Total Replacement Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2019 CR Establish	0.00	0.00	0.00	0.00
WATER PROTECTION	0.00	0.00	0.00	0.00
<b>Total Unbudgeted Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00</b>