



**TOWN OF SUNAPEE**  
***Water and Sewer Commission***

P.O. Box 347, Sunapee, NH 03782-0347  
(603) 763-2115

Board of Commissioners Meeting  
November 17, 2022, 5:30 p.m.  
Sunapee Town Office Meeting Room

1. Call to order
2. Forms for Approval:
  - October 27, 2022 Meeting Minutes
  - October Sewer Purchase Journal
  - October Water Purchase Journal
  - 2022 Sewer Income Statement to date
  - 2022 Water Income Statement to date
  - Abatement Requests
  - Billing Error Adjustments
3. Wastewater Treatment Highlights
4. Water Treatment Highlights
5. Old & New Business
  - Proposed 2023 Budgets
6. Next Monthly Meeting December 29, 2022
7. Adjourn



**TOWN OF SUNAPEE**  
**WATER & SEWER COMMISSION**  
P.O. Box 347, Sunapee, New Hampshire 03782-0347  
(603) 763-2115

**Board of Commissioners Meeting**  
**October 27, 2022**  
**Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Charles Hirshberg, Jeffrey Reed, Wayne Stoddard, Douglas Gamsby.

Also present: Holly Leonard and David Bailey.

The Chairman called the meeting to order at 5:31 p.m.

1. Forms for Approval:

September 29, 2022 Meeting Minutes: Jimmy W. made a motion to accept the September 29th meeting minutes, seconded by Jeffrey R. voted 6 in favor 1 abstained, passes in the majority, so declared by the Chairman.

September Sewer Purchase Journal: Douglas G. made a motion to accept the Sewer Purchase Journal for September, seconded by Charles H., after some discussion regarding sludge hauling and the Town of Merrimack as well as the centrifuge and chemicals, voted unanimously in favor, so declared by the Chairman.

September Water Purchase Journal: Douglas G. made a motion to accept the September Water Purchase Journal, seconded by Jimmy W., after some discussion regarding Harcros chemicals, voted unanimously in the affirmative, so declared by the Chairman.

2022 Sewer Income Statement through September: Douglas G. made a motion to accept the September Sewer Department Income Statement, seconded by Charles H., voted unanimously in the affirmative, so declared by the Chairman.

2022 Water Income Statement through September: Jimmy W. made a motion to accept the Sunapee Water Income Statement for September, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman.

2<sup>nd</sup> Billing Warrants for 2022: Holly L. presented that the sewer user fees had amounted to \$332,355.52 and the sewer bond fees to \$41,257.44 for a total of \$373,612.96. She stated that the water user fees had come out to \$266,420.05 and the water bond fees to \$69,852.25 totaling \$336,272.30 for the water billing warrant. Jimmy W. made a motion to accept the warrants for the water and sewer fees second billing of 2022, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman.

2. Wastewater Treatment Highlights: Dave B. reported that the Wastewater Treatment Plant has been running very well and that he thinks they will be leaving things to run as they currently are for the winter months. He stated that the higher phosphorus limit will be in effect starting in November and running until April and that they can reduce the amount of rare earth that has to be added to save on that chemical and that there is most likely enough of it to last through next year. Dave B. reported that the plant had received a good report from the NH DES inspection and that the only issue they had found was that there was a new edition of the Standard Methods book which needed to be ordered and noted on all the bench sheets.

Dave B. stated that there have been quite a few customers having pump station issues in the Fernwood area and that it may just be the age of the systems causing these problems. There was some discussion

regarding check valves and other items that may be failing in these pump stations. Dave B. stated that there have been some pump station generators with issues but nothing too major.

3. Water Treatment Highlights:

Dave B. reported that the summer water lines are all shut off and blown out. He stated that hydrant flushing will be happening the week after next and that they are going to limit the amount of flushing done in Georges Mills in an effort to put less stress on the wells there. Dave B. reported that Disinfection by-product sampling will be going on next week and that meter readings have all been done.

4. Old & New Business:

Charles H. questioned what would happen if there were an increase in the amount of septic received annually and if this would cause any issues at the Wastewater Plant. He stated that LSPA is pushing to instate a rule that all septic tanks in Sunapee be pumped every 4 years and that he thinks that they will start with just waterfront properties to try it out. Dave B. stated that he does not think that this will pose any big problems for the plant. There was some discussion regarding transfers of ownership and how this would be enforced.

Dave B. reported that the Sludge Quality Certificate renewal that needs to be done every five years has just been submitted and that he should be hearing from the state soon on this.

Dave B. presented that PRB had submitted a sixth request for payment on the UV system work and that this leaves only the retainage which will be released in March after the warranty period is up. Charles H. made a motion to approve the payment request in the amount of \$7,500, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Chairman.

Ordinance Revisions: Holly L. presented that it seems the ordinance change public hearing will have to be postponed a bit as the DES representative for the Water Division had just gotten back with a long list of things to change. She stated that he also had suggested that Commission Counsel be consulted prior to adoption of these changes. Holly L. will input the proposed changes to the Water User Ordinance and then send them off to counsel for approval before advertising the public hearing for an upcoming meeting.

Dave B. mentioned that he will not be available for the meeting scheduled for November 17<sup>th</sup> and that he and Holly L. had discussed not having a meeting in November. Perhaps the December meeting could be a combination of both months. Holly L. will evaluate if there is anything that comes in that must be addressed November 17<sup>th</sup> and if not the Commission can cancel the meeting.

There was some discussion regarding the Wastewater Treatment Plant Capacity and New London's proposed development near the hospital.

The proposed 2023 Budgets were reviewed and the prospect of not increasing the deposit into the replacement funds was discussed to be decided after review of the proposed Warrant Articles.

The proposed 2023 Warrant Articles were reviewed. There was much discussion regarding the water line replacements and if the amount offered by the SRF would be enough. Jeffrey R. made a motion to approve the warrant article for the water line replacements, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

Jimmy W. made a motion to put forth the warrant article for a new truck, seconded by Wayne S., voted unanimously in the affirmative, so declared by the Chairman.

After some discussion with Dave B. regarding the increased quote from Daniels Construction for replacing the manhole at the intersection of Garnet Hill Road and Stone End Road. Jimmy W. made a motion to change the amount of the manhole article from \$40,000 to \$45,000, seconded by Charles H., after some discussion regarding bidding and getting more quotes, voted unanimously in favor, so declared by the Chairman.

After some discussion regarding the balances in the Replacement Fund accounts and which of the proposed warrant articles used some of it, the Commission decided to increase the contribution to the replacement funds for 2023 by 2% instead of the 3% that has historically been used.

The next monthly meeting is scheduled for November 17, 2022.

6:58 p.m. Douglas G. made a motion to adjourn, seconded by Charles H., voted unanimously in the affirmative, so declared by the Chairman.

**Sunapee SEWER Department**  
**Purchase Journal**  
**For the Period From Oct 1, 2022 to Oct 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
10/3/22	56240P Auto Fuel Expense 202000 Accounts Payable	84029310		14.00	
			WEX BANK		14.00
10/4/22	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	1070167269		57.01 40.62 72.08	
			UNIFIRST		169.71
10/4/22	56210P Maintenance Supply 202000 Accounts Payable	4523107		76.45	
			HOME DEPOT CREDIT SERVICES		76.45
10/4/22	56210P Maintenance Supply 202000 Accounts Payable	8623477		82.84	
			HOME DEPOT CREDIT SERVICES		82.84
10/6/22	56270P Lab Supplies 202000 Accounts Payable	10-5-22 T-Bird		21.52	
			David Bailey		21.52
10/6/22	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	1070165453		59.59 40.62 72.08	
			UNIFIRST		172.29
10/6/22	56210P Maintenance Supply 202000 Accounts Payable	2700405		73.94	
			BELLETETTES		73.94
10/6/22	56230C Pump Station Maint. Supply 202000 Accounts Payable	2718627		18.41	
			BELLETETTES		18.41
10/6/22	53050C Auto Repair/Service 202000 Accounts Payable	36452		278.00	
			Sunapee Street Auto Works		278.00
10/6/22	53050P Auto Repair/Service 202000 Accounts Payable	36453		298.00	
			Sunapee Street Auto Works		298.00
10/6/22	53050C Auto Repair/Service 53050P Auto Repair/Service 202000 Accounts Payable	36454		351.30 351.30	
			Sunapee Street Auto Works		702.60
10/6/22	54200P Heating Fuel Expense	646303		705.98	

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	202000 Accounts Payable		IRVING OIL CORP		705.98
10/6/22	56210P Maintenance Supply 202000 Accounts Payable	9/16/22 Runnings		29.66	
			David Bailey		29.66
10/6/22	53030P Telephone 53030C Telephone 53031C Alarms 202000 Accounts Payable	9/22		210.79 71.27 432.53	
			CONSOLIDATED COMMUNICATIONS		714.59
10/6/22	56210P Maintenance Supply 202000 Accounts Payable	900942		55.89	
			SANEL NAPA		55.89
10/6/22	56210P Maintenance Supply 202000 Accounts Payable	NHCLA130912		91.23	
			FASTENAL COMPANY		91.23
10/11/22	56270P Lab Supplies 202000 Accounts Payable	122737		551.46	
			USA BLUEBOOK		551.46
10/11/22	56200P Safety Supplies 202000 Accounts Payable	127392		617.09	
			USA BLUEBOOK		617.09
10/11/22	53090P Outside Lab Services 202000 Accounts Payable	250226		49.00	
			EASTERN ANALYTICAL, INC.		49.00
10/11/22	56220C Sewer Line Maint. Supply 202000 Accounts Payable	RL01564		1,236.00	
			Cummins-Wagner Co., Inc		1,236.00
10/13/22	56140C Breakroom Supplies 202000 Accounts Payable	17720654 101122		14.00	
			CRYSTAL ROCK LLC		14.00
10/17/22	54100P Electricity Expense 54100C Electricity Expense 202000 Accounts Payable	10/22		4,129.35 819.85	
			EVERSOURCE		4,949.20
10/17/22	53094P BIOS HANDLING 202000 Accounts Payable	11814		1,894.24	
			Town of Merrimack		1,894.24
10/17/22	56240C Auto Fuel Expense 56240P	335122		419.77 361.19	

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**Purchase Journal**

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Auto Fuel Expense 202000 Accounts Payable		TREASURER STATE OF NH		780.96
10/17/22	53030P Telephone 53030C Telephone 202000 Accounts Payable	9917634603		104.20 104.20	
			VERIZON WIRELESS		208.40
10/18/22	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	1070169137		57.01 40.62 72.08	
			UNIFIRST		169.71
10/18/22	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	1070171082		57.01 40.62 72.08	
			UNIFIRST		169.71
10/18/22	56200P Safety Supplies 202000 Accounts Payable	133466		423.20	
			USA BLUEBOOK		423.20
10/18/22	53020C Legal/Engineering Fees 202000 Accounts Payable	COCWSRF0722		366.06	
			TREASURER, STATE OF NH		366.06
10/18/22	56210P Maintenance Supply 202000 Accounts Payable	INV0149645	Val-Matic 4" 504BF Swing Flex Valve w/BackflowActuator & Mechanical Indicator TI-SALES	2,259.37	
					2,259.37
10/19/22	56290P Chemical Expense 202000 Accounts Payable	290212273		1,067.75	
			HARCROS CHEMICALS INC.		1,067.75
10/20/22	56220C Sewer Line Maint. Supply 202000 Accounts Payable	501597A		463.47	
			VIRGINIA RUBBER CORP		463.47
10/25/22	53090P Outside Lab Services 202000 Accounts Payable	251034		115.50	
			EASTERN ANALYTICAL, INC.		115.50
10/25/22	56230C Pump Station Maint. Supply 202000 Accounts Payable	2758415		6.76	
			BELLETETTES		6.76
10/25/22	56230C Pump Station Maint. Supply	2759434		17.17	

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	202000 Accounts Payable		BELLETTES		17.17
10/25/22	54200C Heating Fuel Expense 202000 Accounts Payable	333706		19.25	
			IRVING OIL CORP		19.25
10/25/22	54200C Heating Fuel Expense 202000 Accounts Payable	338248		121.45	
			IRVING OIL CORP		121.45
10/25/22	53070P Maintenance Service 202000 Accounts Payable	55857		427.50	
			KEY COMMUNICATIONS		427.50
10/25/22	56200C Safety Supplies 202000 Accounts Payable	P60098		80.26	
			Chappell Tractor		80.26
10/25/22	56200C Safety Supplies 202000 Accounts Payable	P60106		18.00	
			Chappell Tractor		18.00
10/27/22	51100C Full Time Labor	39		12,596.91	
	51100P Full Time Labor			21,613.10	
	51300C Overtime Pay			440.65	
	51300P Overtime Pay			738.46	
	52200C FICA/Medicare Expense			976.32	
	52200P FICA/Medicare Expense			1,663.82	
	52300C Health Insurance Expense			2,945.55	
	52300P Health Insurance Expense			5,071.67	
	52400C Retirement			1,833.08	
	52400P Retirement			3,142.63	
	53041C Office/Computer Service			108.21	
	53041P Office/Computer Service			108.22	
	56120C Postage Expense			40.65	
	202000 Accounts Payable		TOWN OF SUNAPEE		51,279.27
10/27/22	51100C Full Time Labor	40		10,606.25	
	51100P Full Time Labor			19,787.05	
	51300C Overtime Pay			526.99	
	51300P Overtime Pay			976.03	
	52100C Life & Disability Expense			395.10	



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	52100P Life & Disability Expense			713.74	
	52200C FICA/Medicare Expense			785.62	
	52200P FICA/Medicare Expense			1,476.41	
	52300C Health Insurance Expense			3,089.51	
	52300P Health Insurance Expense			5,581.05	
	52400C Retirement			1,482.58	
	52400P Retirement			2,798.19	
	53041C Office/Computer Service			106.98	
	53041P Office/Computer Service			106.98	
	202000 Accounts Payable		TOWN OF SUNAPEE		48,432.48
				<b>119,242.37</b>	<b>119,242.37</b>

**Sunapee WATER Department**  
**Purchase Journal**  
**For the Period From Oct 1, 2022 to Oct 31, 2022**

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<b>Date</b>	<b>Account ID Account Description</b>	<b>Invoice/CM #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
10/3/22	530700 Maint.Repair/Service 202000 Accounts Payable	027619	A/D INSTRUMENT REPAIR	1,272.05	1,272.05
10/3/22	530400 Computer Software Support 202000 Accounts Payable	80107812	BADGER METER INC.	57.44	57.44
10/4/22	562600 Uniform Expense 202000 Accounts Payable	1070167269	UNIFIRST	23.78	23.78
10/6/22	562600 Uniform Expense 202000 Accounts Payable	1070165453	UNIFIRST	23.78	23.78
10/6/22	530500 Auto Repair/Service 202000 Accounts Payable	36454	Sunapee Street Auto Works	351.30	351.30
10/6/22	530500 Auto Repair/Service 202000 Accounts Payable	36495	Sunapee Street Auto Works	278.00	278.00
10/6/22	530300 Telephone 530310 Alarms 202000 Accounts Payable	9/22	CONSOLIDATED COMMUNICATIONS	96.25 202.00	298.25
10/11/22	530300 Telephone 202000 Accounts Payable	10/1/22	COMCAST	129.89	129.89
10/11/22	562900 Chemical Expense 202000 Accounts Payable	290212133	HARCROS	405.75	405.75
10/11/22	562200 Distribution Supplies 202000 Accounts Payable	59886	UNITED CONSTRUCTION CORP.	78.16	78.16
10/17/22	541000 Electricity Expense 202000 Accounts Payable	10/22	EVERSOURCE	1,350.75	1,350.75
10/17/22	562400 Auto Fuel Expense 202000 Accounts Payable	335122	TREASURER STATE OF NH	396.57	396.57
10/17/22	530300 Telephone 202000 Accounts Payable	9917634603	VERIZON WIRELESS	104.21	104.21

**Sunapee WATER Department**  
**Purchase Journal**  
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10/18/22	562600 Uniform Expense 202000 Accounts Payable	1070169137	UNIFIRST	23.78	23.78
10/18/22	562600 Uniform Expense 202000 Accounts Payable	1070171082	UNIFIRST	23.78	23.78
10/18/22	562100 Maintenance Supply 202000 Accounts Payable	2740969	BELLETTETES	7.98	7.98
10/18/22	562100 Maintenance Supply 202000 Accounts Payable	2741308	BELLETTETES	18.86	18.86
10/25/22	530300 Telephone 202000 Accounts Payable	10/16/22	COMCAST	191.94	191.94
10/25/22	562100 Maintenance Supply 202000 Accounts Payable	903064	SANEL NAPA	330.58	330.58
10/27/22	562100 Maintenance Supply 202000 Accounts Payable	2773462	BELLETTETES	9.89	9.89
10/27/22	511000 Full Time Labor 513000 Overtime Pay 522000 FICA/Medicare 523000 Health Insurance Expense 524000 Retirement 530410 Office/Computer Service 202000 Accounts Payable	39	TOWN OF SUNAPEE	12,482.87 693.00 1,003.27 3,056.29 1,892.15 108.21	19,235.79
10/27/22	511000 Full Time Labor 513000 Overtime Pay 521000 Life & Disability Expense 522000 FICA/Medicare 523000 Health Insurance Expense 524000 Retirement 530410 Office/Computer Service 561200 Postage Expense 202000	40	TOWN OF SUNAPEE	8,141.01 445.59 307.30 630.63 2,402.95 1,207.27 106.97 29.87	13,271.59

### Sunapee WATER Department

#### Purchase Journal

For the Period From Oct 1, 2022 to Oct 31, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Accounts Payable			37,884.12	37,884.12

Sunapee SEWER Department  
**2022 Income Statement**  
 For the Ten Months Ending October 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
<u>REVENUES</u>				
SRB Checking Interest Earned	\$ 169.65	\$ 1,691.15	\$ 0.00	(1,691.15)
Capital Improvement Interest	123.06	1,181.82	0.00	(1,181.82)
SRB Plant Replacement Interest	120.85	1,147.18	0.00	(1,147.18)
SRB Collection Replacement Int	82.94	787.37	0.00	(787.37)
Miscellaneous Income	498.25	970.25	0.00	(970.25)
Discounts Taken	1.16	7.71	0.00	(7.71)
New London Quarterly	0.00	393,616.91	569,534.00	175,917.09
Sewer User Fees	373,612.96	746,745.92	658,038.56	(88,707.36)
Sewer User Fee Interest	0.00	577.16	0.00	(577.16)
Sewer User Fee Abatement	0.00	(419.00)	0.00	419.00
Attachment Fees Rec'd	3,000.00	20,345.00	0.00	(20,345.00)
Septic Receiving	6,345.00	29,463.00	0.00	(29,463.00)
Upgrade Grant Received	0.00	39,130.00	39,130.00	0.00
Perkins Pond Grant Funds	0.00	9,502.50	9,575.50	73.00
Plant Replacement Deposit	0.00	54,875.00	54,875.00	0.00
Collection Replacement Deposit	0.00	26,772.00	26,772.00	0.00
<b>Total Revenues</b>	<b>383,953.87</b>	<b>1,326,393.97</b>	<b>1,357,925.06</b>	<b>31,531.09</b>
<u>EXPENDITURES</u>				
Superintendent Labor	0.00	10,076.09	25,700.00	15,623.91
Superintendent Labor	0.00	21,323.02	51,360.00	30,036.98
Full Time Labor	23,203.16	66,978.92	60,150.00	(6,828.92)
Full Time Labor	41,400.15	138,398.82	175,210.00	36,811.18
Administrative Labor	0.00	8,603.74	21,190.00	12,586.26
Administrative Labor	0.00	8,604.05	21,200.00	12,595.95
Overtime Pay	967.64	3,399.64	6,750.00	3,350.36
Overtime Pay	1,714.49	6,910.21	10,800.00	3,889.79
Commission Pay	0.00	0.00	1,000.00	1,000.00
Commission Pay	0.00	375.00	1,000.00	625.00
Unused Sick Leave Pay	0.00	0.00	2,500.00	2,500.00
Unused Sick Leave Pay	0.00	0.00	3,000.00	3,000.00
<b>Total Wages</b>	<b>67,285.44</b>	<b>264,669.49</b>	<b>379,860.00</b>	<b>115,190.51</b>
Life & Disability Expense	395.10	1,693.59	2,160.00	466.41
Life & Disability Expense	713.74	2,884.10	4,460.00	1,575.90
FICA/Medicare Expense	1,761.94	6,698.67	7,915.00	1,216.33
FICA/Medicare Expense	3,140.23	13,245.40	18,585.00	5,339.60
Health Insurance Expense	6,035.06	27,175.99	39,850.00	12,674.01
Health Insurance Expense	10,652.72	50,709.01	80,500.00	29,790.99
Retirement	3,315.66	12,726.94	17,000.00	4,273.06
Retirement	5,940.82	24,600.29	35,800.00	11,199.71
Unemployment Expense	0.00	65.95	110.00	44.05
Unemployment Expense	0.00	214.89	220.00	5.11
Worker's Comp. Expense	0.00	937.88	1,620.00	682.12
Worker's Comp. Expense	0.00	3,055.67	3,650.00	594.33
<b>Total Payroll Benefits</b>	<b>31,955.27</b>	<b>144,008.38</b>	<b>211,870.00</b>	<b>67,861.62</b>
Auditing	0.00	0.00	2,000.00	2,000.00
Auditing	0.00	0.00	4,500.00	4,500.00
Legal/Engineering Fees	366.06	10,410.84	4,500.00	(5,910.84)

For Management Purposes Only

Sunapee SEWER Department  
**2022 Income Statement**  
 For the Ten Months Ending October 31, 2022

	Current Month	Year to Date	Annual	Year to Date
	Actual	Actual	Budget	Unspent
Legal/Engineering Fees	0.00	0.00	5,000.00	5,000.00
Telephone	175.47	1,679.23	2,350.00	670.77
Telephone	314.99	2,928.44	4,000.00	1,071.56
Alarms	432.53	4,641.97	5,000.00	358.03
Computer Software Support	0.00	915.00	1,500.00	585.00
Computer Software Support	0.00	515.00	615.00	100.00
Office/Computer Service	215.19	918.06	1,500.00	581.94
Office/Computer Service	215.20	1,846.89	3,000.00	1,153.11
Office Rent	0.00	0.00	2,500.00	2,500.00
Office Rent	0.00	0.00	2,500.00	2,500.00
Auto Repair/Service	629.30	2,922.46	3,000.00	77.54
Auto Repair/Service	649.30	1,472.18	1,500.00	27.82
Maintenance Service	427.50	16,891.59	22,000.00	5,108.41
Sewer Line Maint. Service	0.00	2,655.00	4,000.00	1,345.00
Pump Station Maint. Service	0.00	3,680.72	17,000.00	13,319.28
Manhole Contract	0.00	11,191.08	20,000.00	8,808.92
Outside Lab Services	164.50	10,304.89	15,000.00	4,695.11
BIOS HANDLING	1,894.24	32,653.79	64,000.00	31,346.21
BIOS Lab	0.00	0.00	1,200.00	1,200.00
<b>Total Purchased Prof &amp; Tech Services</b>	<b>5,484.28</b>	<b>105,627.14</b>	<b>186,665.00</b>	<b>81,037.86</b>
Electricity Expense	819.85	12,311.69	24,410.00	12,098.31
Electricity Expense	4,129.35	46,287.91	63,500.00	17,212.09
Heating Fuel Expense	140.70	7,577.97	15,000.00	7,422.03
Heating Fuel Expense	705.98	8,018.13	12,750.00	4,731.87
<b>Total Purchased Property Services</b>	<b>5,795.88</b>	<b>74,195.70</b>	<b>115,660.00</b>	<b>41,464.30</b>
Property Insurance	0.00	1,555.00	1,555.00	0.00
Property Insurance	0.00	4,500.00	4,500.00	0.00
Liability Insurance	0.00	2,410.00	2,410.00	0.00
Liability Insurance	0.00	2,510.00	2,510.00	0.00
Vehicle Insurance	0.00	1,035.00	1,035.00	0.00
Vehicle Insurance	0.00	300.00	300.00	0.00
Travel Expense	0.00	0.00	75.00	75.00
Travel Expense	0.00	0.00	150.00	150.00
Dues & Publications	0.00	0.00	75.00	75.00
Dues & Publications	0.00	0.00	150.00	150.00
Training/Education	0.00	295.00	500.00	205.00
Training/Education	0.00	358.00	1,500.00	1,142.00
Employee Testing	0.00	0.00	75.00	75.00
Employee Testing	0.00	0.00	50.00	50.00
<b>Total Other Purchased Services</b>	<b>0.00</b>	<b>12,963.00</b>	<b>14,885.00</b>	<b>1,922.00</b>
Office Supplies	0.00	300.81	700.00	399.19
Office Supplies	0.00	437.83	910.00	472.17
Postage Expense	40.65	604.53	950.00	345.47
Postage Expense	0.00	544.82	515.00	(29.82)
Billing Expense	0.00	387.65	400.00	12.35
Breakroom Supplies	14.00	159.81	250.00	90.19
Breakroom Supplies	0.00	426.85	300.00	(126.85)
OFFICE EQUIPMENT	0.00	144.83	700.00	555.17
OFFICE EQUIPMENT	0.00	144.83	600.00	455.17
Safety Supplies	98.26	98.26	2,000.00	1,901.74
Safety Supplies	1,040.29	3,750.57	2,500.00	(1,250.57)
Maintenance Supply	2,669.38	17,347.48	12,000.00	(5,347.48)

For Management Purposes Only

Sunapee SEWER Department  
**2022 Income Statement**  
 For the Ten Months Ending October 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
Sewer Line Maint. Supply	1,699.47	6,143.68	7,000.00	856.32
Pump Station Maint. Supply	42.34	1,043.89	6,000.00	4,956.11
Auto Fuel Expense	419.77	2,769.99	4,000.00	1,230.01
Auto Fuel Expense	375.19	3,011.49	3,000.00	(11.49)
Building/Custodial Expense	288.32	2,735.07	3,100.00	364.93
Uniform Expense	162.48	1,339.50	1,800.00	460.50
Uniform Expense	230.62	2,425.76	3,350.00	924.24
Lab Supplies	572.98	15,451.57	22,700.00	7,248.43
Lab Equipment	0.00	903.73	8,800.00	7,896.27
Chemical Expense	1,067.75	73,313.97	75,000.00	1,686.03
<b>Total Supplies</b>	<b>8,721.50</b>	<b>133,486.92</b>	<b>156,575.00</b>	<b>23,088.08</b>
Coll. Replacement Fund	0.00	26,772.00	26,772.00	0.00
Plant Replacement Fund	0.00	54,875.00	54,875.00	0.00
<b>Total Replacement Fund</b>	<b>0.00</b>	<b>81,647.00</b>	<b>81,647.00</b>	<b>0.00</b>
<b>Total Perkins Pond Misc</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 119,242.37</b>	<b>\$ 816,597.63</b>	<b>\$ 1,147,162.00</b>	<b>330,564.37</b>
<u>MISCELLANEOUS EXPENSES</u>				
Perkins Pond Bond Payments	\$ 0.00	\$ (24,424.38)	\$ 44,211.50	68,635.88
19 Article 16 Asset Mgmt Prog	0.00	2,319.36	0.00	(2,319.36)
2019 Asset Mgmt Plan	0.00	1,936.78	0.00	(1,936.78)
WWTP Upgrade Loan Payment	0.00	21,464.62	81,697.28	60,232.66
<b>Total Bond Payments</b>	<b>0.00</b>	<b>1,296.38</b>	<b>125,908.78</b>	<b>124,612.40</b>
<b>Total Warrant Articles</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL MISC. EXPENDITURES</b>	<b>\$ 0.00</b>	<b>\$ 1,296.38</b>	<b>\$ 125,908.78</b>	<b>124,612.40</b>
<u>OTHER EXPENSES</u>				
<b>Total Replacement Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>