



TOWN OF SUNAPEE
Water and Sewer Commission

P.O. Box 347, Sunapee, NH 03782-0347
(603) 763-2115

Board of Commissioners Meeting
October 29, 2020, 5:30 p.m.
Sunapee Town Office Meeting Room

Agenda

1. Call to order
 2. New London/Sunapee Joint Meeting
September 24, 2020 Joint Meeting Minutes
Wastewater Treatment Highlights
2020-2021 Flow Ratios and Intertown Billing Rate
 3. Robb Sewer Line
 4. Ultraviolet Water Disinfection Progress
 5. Forms for Approval
September 24, 2020 Meeting Minutes
September Sewer Purchase Journal
September Water Purchase Journal
2nd Billing Warrants 2020
 6. Water Treatment Highlights
 7. Old & New Business
2021 Proposed Budgets
Commission Position Appointment
 8. Next Monthly Meeting November 19, 2020
 9. Adjourn
- *Citizen Input: In accordance with the Governor's Emergency Order #12, citizens access to the meeting at Town Office is limited for meetings. The meeting will be streamed live on the internet via the Town's website at https://townhallstreams.com/towns/sunapee_nh. If citizens have input for the Water & Sewer Commission please contact Holly Leonard-Office Manager at holly@town.sunapee.nh.us no later than 12:30 pm on the day of the meeting. To be on the agenda via zoom, contact the Office Manager for log in information.*



TOWN OF SUNAPEE
WATER AND SEWER COMMISSION
P.O. BOX 347, SUNAPEE, NH 03782-0347
(603) 763-2115

**New London/Sunapee Water & Sewer Commission Joint Quarterly Meeting
September 24, 2020
Sunapee Town Offices Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Douglas Gamsby, Richard Curtis, Charles Hirshberg, Jeffrey Reed.

Also present: Holly Leonard, David Bailey, Wayne Stoddard, Kimberly Hallquist-New London Town Administrator, New London Selectmen-Nancy Rollins, Janet Kidder and John Cannon. Thomas Page and Michael Metcalf – Underwood Engineers.

The Chairman called the meeting to order at 5:32 p.m. stating that “as Chair of the Sunapee Water & Sewer Commission, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is a physical location at 23 Edgemont Road, Meeting Room to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order.

Please note that all votes that are taken during the meeting shall be done by roll call vote.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.”

1. June 25, 2020 Joint Meeting Minutes: Douglas G. made a motion to accept the joint meeting minutes of June, seconded by Richard C., Sunapee polled in favor, New London polled in favor, so declared by the Chairman.
2. Wastewater Treatment Highlights: Dave B. reported that the Chlorine contact tank had been sealed and that it ended up being a very good job, he stated that the roof at the plant was re-shingled and that it had come out very well. Dave B. stated that there had been wash out problems around the pavement between the building and the ditch and that this had been repaired with cement and then paved and sealed to try and prevent it from happening again. Dave B. reported that the phosphorus removal testing is still going on and that we are still operating under the Administrative Order by Consent. He stated that DES personnel are going to be experimenting at the plant for a while more on this and that the plant has been running great. He reported that there had been some high aluminum numbers but that this was within the acceptable range.
3. Flow Ratios and Billing Percentages for 2020-2021: Holly L. presented that Kimberly H. had sent one of the spreadsheets for consideration late in the day and that Kimberly H. is continuing to use the EOS pro control sheets. Kimberly H. presented that New London has been using the pro control sheets right along for looking at the flow percentages, with the

exception of last year when there had been a change in personnel and some months missing. Dave B. stated that he had spoken with Scott MacPherson of A/D Instruments, who calibrates all of the meters for both towns, and that he had told him that the EOS system has not been calibrated for some years. There was much discussion regarding the flow numbers from the handwritten meter readings being quite a bit different in some cases from what the numbers on the pro control sheets show and that there should be some meeting with the calibration company so that everyone can understand why there are discrepancies. New London Selectmen and Sunapee Commissioners would like a tour of the facilities and to have the calibration company explain the different systems and why the numbers produced do not match up better. There was much discussion regarding the metering systems and issues with the time of day the readings are done and the large difference in the flow numbers produced by each system at times. It was decided to table the discussion on Billing percentages and flow ratios until the October meeting and revisit it at that time with more information.

After some discussion regarding the proposed 2021 Treatment Plant Budget, New London signed out of the meeting at 6:03 p.m.

Submitted by Holly Leonard.

| | Townline Total | Sunapee Contribution | Sunapee Plant Total | NL % |
|--------|----------------|----------------------|---------------------|--------|
| Sep-19 | 6,034,600 | 1,978,904 | 8,013,504 | 75.31% |
| Oct-19 | 6,742,500 | 2,276,316 | 9,018,816 | 74.76% |
| Nov-19 | 6,656,300 | 3,097,108 | 9,753,408 | 68.25% |
| Dec-19 | 9,703,100 | 1,747,204 | 11,450,304 | 84.74% |
| Jan-20 | 8,129,200 | 2,243,920 | 10,373,120 | 78.37% |
| Feb-20 | 6,294,300 | 2,201,508 | 8,495,808 | 74.09% |
| Mar-20 | 9,652,300 | 2,458,740 | 12,111,040 | 79.70% |
| Apr-20 | 10,142,400 | 3,315,968 | 13,458,368 | 75.36% |
| May-20 | 7,663,500 | 3,322,292 | 10,985,792 | 69.76% |
| Jun-20 | 6,465,100 | 2,222,516 | 8,687,616 | 74.42% |
| Jul-20 | 6,406,500 | 3,894,108 | 10,300,608 | 62.20% |
| Aug-20 | 6,344,300 | 4,105,556 | 10,449,856 | 60.71% |

12 Mos 90,234,100 32,864,140 123,098,240 73.30

8/31/2019 4,240,250 676710784

8/31/2020 5,142,591 799809024

90,234,100 123,098,240 73.30

71.24 Currently Billing At

71.3 Proposed

2020 Billing Flows

| Month | New London | Sunapee | Sunapee Plant |
|--------------|-------------------|-------------------|--------------------|
| Sept '19 | 5,838,337 | 2,175,167 | 8,013,504 |
| Oct '19 | 6,803,211 | 2,215,605 | 9,018,816 |
| Nov '19 | 6,534,838 | 3,218,570 | 9,753,408 |
| Dec '19 | 8,624,184 | 2,826,120 | 11,450,304 |
| Jan '20 | 8,140,055 | 2,233,065 | 10,373,120 |
| Feb '20 | 6,598,406 | 1,897,402 | 8,495,808 |
| Mar '20 | 9,420,157 | 2,690,883 | 12,111,040 |
| Apr '20 | 10,057,843 | 3,400,525 | 13,458,368 |
| May '20 | 7,755,961 | 3,229,831 | 10,985,792 |
| June '20 | 6,043,647 | 2,643,969 | 8,687,616 |
| July '20 | 6,193,925 | 4,106,683 | 10,300,608 |
| Aug '20 | 6,162,775 | 4,287,081 | 10,449,856 |
| Total | 88,173,339 | 34,924,901 | 123,098,240 |

2020 Billing = N New London = 71.6%

Sunapee = 28.4%

Proposed Billing for 2020/2021 = 69.6%



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Sunapee Town Office Meeting Room**

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Also present: Holly Leonard, David Bailey, Wayne Stoddard, Kimberly Hallquist-New London Town Administrator, New London Selectmen-Nancy Rollins, Janet Kidder and John Cannon.

The Chairman called the meeting to order at 5:32 p.m. stating that “as Chair of the Sunapee Water & Sewer Commission, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is a physical location at 23 Edgemont Road, Meeting Room to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order.

Please note that all votes that are taken during the meeting shall be done by roll call vote. Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.”

1. New London Sunapee Joint Meeting: See Joint Meeting Minutes.
2. Robb Sewer Line: Dave B. reported that he has not done much in regards to looking into the Robb sewer line, he stated that he does think that Noel Eastman will be fixing the broken curb stop at the Segal residence. Holly L. stated that both the Koffs and the Holmes have been contacted and are looking into attaching to the sewer. Dave B. stated that he will look into more thoroughly and be ready to discuss at October’s meeting.
3. Wastewater Highlights Continued: Dave B. stated that the wet wells and the siphon chamber have been cleaned out. He reported that the roof on Pump Station #3 has been re-shingled, that the driveway had been paved there and that completes the work on that building. Dave B. told the Commission that there is an ongoing issue with the generator at Pump Station # 9 and that it may require either the installation of variable frequency drive or a bigger generator for that location. Dave B. would recommend purchasing a larger generator at the cost of this will be approximately \$15,000 where the pumps will be about \$5,000 and that he is not certain that the VFD pumps will work to solve the issues. Dave B. suggested that there be a plan to replace a generator each year as they are all aging.
4. Harbor Hill Ultraviolet Disinfection Project: Thomas P. presented that last month Underwood Engineers had been finishing up the design, he stated that the drawings and

project manual had been sent earlier in the week for review and that these included the federal requirements for the SRF funding. Thomas P. stated that there had been the need to increase the size of the UV system and that the new design includes larger reactors to meet the percent removal for the design flow at the plant. Thomas P. thinks that enough they have presented enough money in their proposals to include all of this as well as the contingency. He stated that the new design includes the converter for changing the single-phase power at the location to the 3 phase that is needed for the new system to operate. Thomas P. reported that the budget for construction engineering which he had e-mailed earlier in the day is for \$40,000 and he went over what is included in that price. He stated that after Sunapee approves the design it can be sent to DES for approval and then be put out for bidding. He presented a schedule of bid opening in November, award of the bid in December and commencement of work in January of 2021. Thomas P. stated that it would be best to have work completed prior to the high summer flows next year. He reported that he has spoken with Randy Suozzo at DES and that SRF funding is available and that given Sunapee's affordability index there is up to 15% loan forgiveness available along with the very low interest rates offered on the SRF loan. Thomas P. presented that the interest rate for the SRF loan is currently at 1.296% and that DES suggests moving forward with applying for the loan as soon as possible to get these special deals finalized as they will honor the low interest rate if they happen to go up and that DES will lower it if it happens to go down. Thomas P. stated that he would be available to meet with anyone that has questions on the design to speed up the approval process and to let him know if anyone wants to do this. Jimmy W. questioned the total cost on the presented budget and if this covers everything, Thomas P. responded that once the bids come in it will be easier to tell what the real costs will be. Jimmy W. questioned if Covid will put any constraints on the project, Thomas P. replied that Underwood had been finding that some things are actually going better with contractors but that there may be supply chain issues that are unforeseen. He stated that mostly contractors have begun operating differently to meet the new reality of Covid. Charles H. questioned if DES could change their mind on the project if the town comes into compliance. Thomas P. stated that waiting until next year to move forward with the funding could result in a problem with getting the good deals. Dave B. questioned if there may be any impact on the budget numbers to include Davis Bacon Wages and American Iron & Steel, Thomas P. replied that it is hard to say and that he thinks it will boil down to how busy contractors are and how much they want the work. There was some discussion regarding Atlantium being exempt from those requirements. Thomas P. stated that Underwood would like the Commission's concurrence and approval of the engineering as well as for them to accept the SRF funding. He stated that they would like to get comments on the drawings and get those to DES as soon as possible and that before bidding they would like to get the design agreement amendment approved as well as the construction engineering contract. Douglas G. made a motion to approve Amendment #2 to ESR #6 Design Phase as presented, seconded by Jimmy W., polled unanimously in favor, so declared by the Chairman.

Jimmy W. made a motion to move forward with ESR#7 UV Bidding and Construction contract, seconded by Douglas G., polled unanimously in the affirmative, so declared by the Chairman.

Jeffrey R. made a motion to accept the SRF funding and move forward with the application for it, seconded by Douglas G., after some discussion regarding doing the application prior to bidding, polled all in favor, so declared by the Chairman.

5. Forms for Signing:

August 27, 2020 Meeting Minutes: Douglas G. made a motion to accept the August 27th Meeting minutes, seconded by Jimmy W., Holly L. pointed out that she had neglected to include Wayne Stoddard on the list of people present, polled unanimously in favor of the minutes with the addition of Wayne S. to the list of participants, so declared by the Chairman.

August Sewer Purchase Journal: Douglas G. made a motion to accept the August 2020 Sewer Purchase Journal, seconded by Jimmy W., polled unanimously in favor, so declared by the Chairman.

August Water Purchase Journal: Douglas G. made a motion to accept the August Water Purchase Journal, seconded by Richard C., polled unanimously in the affirmative, so declared by the Chairman.

2020-2021 Irving Propane Contract: Holly L. presented that Irving had issued a proposed contract for propane at \$1.21 per gallon up from \$1.10. Charles H. made a motion to approve the Irving propane contract based on the price quoted, seconded by Douglas G., polled unanimously in favor, so declared by the Chairman.

6. Water Treatment Highlights: Dave B. reported that there is a water main leak in the parking lot of the Methodist Church that will require turning off water to the lower village in order to repair. He stated that there had been fire flow testing done for Lake Sunapee Protective Association for their building on Main Street. Dave B. reported that the Georges Mills wells were not actually recovering as well as he had thought. He stated that he does not think that a water use ban is necessary but that the wells seem to be affected by the drought and are not recharging as they should be. The Commission would propose that a notice be sent out suggesting users in Georges Mills conserve water. Dave B. suggested that maybe the pumps there could be in need of replacement. There was some discussion regarding checking into rebuilding them and perhaps the cost of new ones. Dave B. will investigate the costs for both options. There was some discussion regarding fire flows in Georges Mills and speaking with the Fire Department to alert them to the need to be easy on the wells at the moment.

7. Old & New Business:

2021 Draft Proposed Budgets:

Holly L. presented some changes that Aaron Cartier had suggested after the packets had been mailed, and what she will change in response to these suggestions. There was some discussion regarding how the UV would impact the electricity use at Harbor Hill and what to budget for that.

Dave B. reported that the Blazer will be brought to the White Farm for auction next week.

The next meeting is scheduled for October 29, 2020 and Dave B. questioned if Wayne S. would be interested in filling the empty position on the Commission. Wayne S. would and will be appointed at the next meeting.

7:23 p.m. Douglas G. made a motion to adjourn, seconded by Jimmy W., polled unanimously in the affirmative, so declared by the Chairman.

Sunapee SEWER Department
Purchase Journal
For the Period From Sep 1, 2020 to Sep 30, 2020

Filter Criteria includes: 1) Includes Drop Shipments, Report order is by Date, Report is printed in Detail Format.

| Date | Account ID Account Description | Invoice/CM # | Line Description | Debit Amount | Credit Amount |
|--------|---|--------------|-----------------------|--|---------------|
| 9/3/20 | 56280P Lab Equipment 202000 Accounts Payable | 12098274 | HACH COMPANY | 4,784.07 | 4,784.07 |
| 9/3/20 | 57020P Plant Replacement Expense 202000 Accounts Payable | 16652 | CPE | 31,540.00 | 31,540.00 |
| 9/3/20 | 56240C Auto Fuel Expense 56240P Auto Fuel Expense 202000 Accounts Payable | 310203 | TREASURER STATE OF NH | 269.76 202.38 | 472.14 |
| 9/3/20 | 56270P Lab Supplies 202000 Accounts Payable | 333308 | USA BLUEBOOK | 376.43 | 376.43 |
| 9/3/20 | 56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable | 4513244 | UNIFIRST | 47.96 26.31 48.17 | 122.44 |
| 9/3/20 | 56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable | 4515203 | UNIFIRST | 47.96 26.31 48.17 | 122.44 |
| 9/3/20 | 56240P Auto Fuel Expense 202000 Accounts Payable | 67223086 | WEX BANK | 14.00 | 14.00 |
| 9/3/20 | 53070P Maintenance Service 202000 Accounts Payable | 8-18-20 | JEFF HERNANDEZ | 6,325.00 | 6,325.00 |
| 9/3/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 809400 | SANEL NAPA | 101.28 | 101.28 |
| 9/3/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 9629241333 | W.W. GRAINGER, INC. | 59.25 | 59.25 |
| 9/3/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 9630384080 | W.W. GRAINGER, INC. | 17.96 | 17.96 |
| 9/4/20 | 51000C Superintendent Labor 51000P Superintendent Labor 51100C Full Time Labor 51100P Full Time Labor 51200C Administrative Labor 51200P Administrative Labor 51300C Overtime Pay 51300P Overtime Pay 52100C Life & Disability Expense 52100P Life & Disability Expense 52200C FICA/Medicare Expense 52200P | 359 June | | 2,187.50 4,375.00 4,619.91 9,755.29 1,881.53 1,881.53 410.17 676.47 130.44 239.53 675.03 1,230.58 | |

Sunapee SEWER Department
Purchase Journal
For the Period From Sep 1, 2020 to Sep 30, 2020

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| Date | Account ID Account Description | Invoice/CM # | Line Description | Debit Amount | Credit Amount |
|--------|--------------------------------------|--------------|------------------|--------------|---------------|
| | FICA/Medicare Expense 52300C | | | 2,141.29 | |
| | Health Insurance Expense 52300P | | | 3,932.02 | |
| | Health Insurance Expense 52400C | | | 605.09 | |
| | Retirement 52400P | | | 1,414.22 | |
| | Retirement 53041C | | | 92.05 | |
| | Office/Computer Service 53041P | | | 169.04 | |
| | Office/Computer Service 202000 | | TOWN OF SUNAPEE | | 36,416.69 |
| | Accounts Payable | | | | |
| 9/4/20 | 51000C | 659 Aug | | 1,750.00 | |
| | Superintendent Labor 51000P | | | 3,500.00 | |
| | Superintendent Labor 51100C | | | 4,206.37 | |
| | Full Time Labor 51100P | | | 9,469.60 | |
| | Full Time Labor 51200C | | | 1,505.22 | |
| | Administrative Labor 51200P | | | 1,505.22 | |
| | Administrative Labor 51300C | | | 363.11 | |
| | Overtime Pay 51300P | | | 590.44 | |
| | Overtime Pay 52100C | | | 139.68 | |
| | Life & Disability Expense 52100P | | | 268.39 | |
| | Life & Disability Expense 52200C | | | 577.54 | |
| | FICA/Medicare Expense 52200P | | | 1,106.42 | |
| | FICA/Medicare Expense 52300C | | | 2,292.85 | |
| | Health Insurance Expense 52300P | | | 4,405.80 | |
| | Health Insurance Expense 52400C | | | 927.34 | |
| | Retirement 52400P | | | 1,835.62 | |
| | Retirement 53041C | | | 98.57 | |
| | Office/Computer Service 53041P | | | 189.40 | |
| | Office/Computer Service 57100C | | | 22,931.20 | |
| | Perkins Pond Bond Payments 202000 | | TOWN OF SUNAPEE | | 57,662.77 |
| | Accounts Payable | | | | |
| 9/4/20 | 51000C | 659 July | | 1,750.00 | |
| | Superintendent Labor 51000P | | | 3,500.00 | |
| | Superintendent Labor 51100C | | | 4,711.21 | |
| | Full Time Labor 51100P | | | 11,827.25 | |
| | Full Time Labor 51200C | | | 1,505.22 | |
| | Administrative Labor 51200P | | | 1,505.22 | |
| | Administrative Labor 51300C | | | 331.67 | |
| | Overtime Pay 51300P | | | 1,286.16 | |
| | Overtime Pay 52100C | | | 140.26 | |
| | Life & Disability Expense 52100P | | | 277.62 | |
| | Life & Disability Expense 52300C | | | 2,302.36 | |
| | Health Insurance Expense 52300P | | | 4,557.36 | |
| | Health Insurance Expense 52400C | | | 1,015.22 | |
| | Retirement 52400P | | | 1,864.22 | |
| | Retirement 53041C | | | 135.77 | |
| | Office/Computer Service 53041P | | | 135.78 | |

Sunapee SEWER Department
Purchase Journal
For the Period From Sep 1, 2020 to Sep 30, 2020

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| Date | Account ID Account Description | Invoice/CM # | Line Description | Debit Amount | Credit Amount |
|---------|--|--------------|-----------------------------|----------------------------|---------------|
| | Office/Computer Service 202000 Accounts Payable | | TOWN OF SUNAPEE | | 36,845.32 |
| 9/9/20 | 53094P BIOS HANDLING 202000 Accounts Payable | 00010499 | Town of Merrimack | 3,093.94 | 3,093.94 |
| 9/9/20 | 56290P Chemical Expense 202000 Accounts Payable | 11199 | CLEAN WATERS, INC. | 7,234.91 | 7,234.91 |
| 9/9/20 | 53090P Outside Lab Services 202000 Accounts Payable | 215545 | EASTERN ANALYTICAL, INC. | 101.50 | 101.50 |
| 9/9/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 2523487 | HOME DEPOT CREDIT SERVICES | 57.61 | 57.61 |
| 9/9/20 | 56230C Pump Station Maint. Supply 202000 Accounts Payable | 6523219 | HOME DEPOT CREDIT SERVICES | 138.98 | 138.98 |
| 9/10/20 | 53030P Telephone 53030C Telephone 53031C Alarms 202000 Accounts Payable | 8/20 | CONSOLODATED COMMUNICATIONS | 192.51 100.12 415.23 | 707.86 |
| 9/15/20 | 56290P Chemical Expense 202000 Accounts Payable | 11216 | CLEAN WATERS, INC. | 403.30 | 403.30 |
| 9/15/20 | 56240C Auto Fuel Expense 56240P Auto Fuel Expense 202000 Accounts Payable | 311085 | TREASURER STATE OF NH | 140.81 333.87 | 474.68 |
| 9/15/20 | 56270P Lab Supplies 202000 Accounts Payable | 348031 | USA BLUEBOOK | 510.74 | 510.74 |
| 9/15/20 | 54100P Electricity Expense 54100C Electricity Expense 202000 Accounts Payable | 9/20 | EVERSOURCE | 4,408.54 1,501.87 | 5,910.41 |
| 9/16/20 | 53090P Outside Lab Services 202000 Accounts Payable | 215980 | EASTERN ANALYTICAL, INC. | 17.50 | 17.50 |
| 9/16/20 | 53030P Telephone 53030C Telephone 202000 Accounts Payable | 9862352633 | VERIZON WIRELESS | 91.04 91.04 | 182.08 |
| 9/17/20 | 56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable | 035 4517081 | UNIFIRST | 47.96 26.31 48.17 | 122.44 |
| 9/17/20 | 56260P Uniform Expense 56260C Uniform Expense 56250P | 035 4519024 | | 47.96 26.31 48.17 | |

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|-------------|--|---------------------|-----------------------------|---------------------|----------------------|
| | Building/Custodial Expense 202000 Accounts Payable | | UNIFIRST | | 122.44 |
| 9/17/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 1168513 | | 2.93 | |
| | | | BELLETTETTES | | 2.93 |
| 9/17/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 1184954 | | 8.72 | |
| | | | BELLETTETTES | | 8.72 |
| 9/17/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 1205027 | | 30.62 | |
| | | | BELLETTETTES | | 30.62 |
| 9/17/20 | 56210P Maintenance Supply 202000 Accounts Payable | 12115722 | | 3,900.00 | |
| | | | HACH COMPANY | | 3,900.00 |
| 9/17/20 | 53050C Auto Repair/Service 202000 Accounts Payable | 145647 | | 339.97 | |
| | | | ADAMSON INDUSTRIES CORP | | 339.97 |
| 9/17/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 370972 | | 49.95 | |
| | | | NEWPORT SAND & GRAVEL | | 49.95 |
| 9/17/20 | 53075C Manhole Contract 202000 Accounts Payable | 52956 | | 85.50 | |
| | | | UNITED CONSTRUCTION CORP | | 85.50 |
| 9/17/20 | 56230C Pump Station Maint, Supply 202000 Accounts Payable | 6-11 ck12294 | | 49.95 | |
| | | | NEWPORT SAND & GRAVEL | 49.95 | |
| 9/17/20 | 53050C Auto Repair/Service 53050P Auto Repair/Service 202000 Accounts Payable | 65965 | | 1,341.52 | |
| | | | Beltronics, Inc. | 1,001.55 | |
| | | | | | 2,343.07 |
| 9/17/20 | 53070P Maintenance Service 202000 Accounts Payable | completion | | 6,325.00 | |
| | | | JEFF HERNANDEZ | | 6,325.00 |
| 9/24/20 | 53090P Outside Lab Services 202000 Accounts Payable | 216216 | | 84.00 | |
| | | | EASTERN ANALYTICAL, INC. | | 84.00 |
| 9/24/20 | 56270P Lab Supplies 202000 Accounts Payable | 356689 | | 712.43 | |
| | | | USA BLUEBOOK | | 712.43 |
| 9/24/20 | 56250P Building/Custodial Expense 202000 Accounts Payable | 812052 | | 133.21 | |
| | | | SANEL NAPA | | 133.21 |
| 9/24/20 | 53072C Pump Station Maint. Service 202000 Accounts Payable | PS # 3 | | 2,000.00 | |
| | | | JEFF HERNANDEZ | | 2,000.00 |
| 9/24/20 | 53072C Pump Station Maint. Service 202000 Accounts Payable | SCINV501708 | | 996.86 | |
| | | | SOUTHWORTH-MILTON, INC | | 996.86 |
| | | | | 211,000.39 | 211,000.39 |

Sunapee WATER Department
Purchase Journal
For the Period From Sep 1, 2020 to Sep 30, 2020

Filter Criteria includes: 1) Includes Drop Shipments, Report order is by Date, Report is printed in Detail Format.

| Date | Account ID Account Description | Invoice/CM # | Line Description | Debit Amount | Credit Amount |
|---------|--|--------------|-----------------------|--|---------------|
| 9/3/20 | 562400 Auto Fuel Expense 202000 Accounts Payable | 310203 | TREASURER STATE OF NH | 250.85 | 250.85 |
| 9/3/20 | 562600 Uniform Expense 202000 Accounts Payable | 4513244 | UNIFIRST | 25.03 | 25.03 |
| 9/3/20 | 562600 Uniform Expense 202000 Accounts Payable | 4515203 | UNIFIRST | 25.03 | 25.03 |
| 9/4/20 | 510000 Superintendent Labor 511000 Full Time Labor 512000 Administrative Labor 513000 Overtime Pay 521000 Life & Disability Expense 522000 FICA/Medicare 523000 Health Insurance Expense 524000 Retirement 530410 Office/Computer Service 202000 Accounts Payable | 659 July | TOWN OF SUNAPEE | 1,750.00 5,570.08 1,506.35 575.86 159.30 693.03 2,615.03 1,612.66 198.03 | 14,680.34 |
| 9/4/20 | 510000 Superintendent Labor 511000 Full Time Labor 512000 Administrative Labor 513000 Overtime Pay 521000 Life & Disability Expense 522000 FICA/Medicare 523000 Health Insurance Expense 524000 Retirement 530410 Office/Computer Service 202000 Accounts Payable | 659 June | TOWN OF SUNAPEE | 2,187.50 8,654.68 1,882.94 1,674.93 207.21 1,077.51 3,401.44 1,498.65 146.23 | 20,731.09 |
| 9/4/20 | 510000 Superintendent Labor 511000 Full Time Labor 512000 Administrative Labor 513000 Overtime Pay 521000 Life & Disability Expense 522000 FICA/Medicare 523000 Health Insurance Expense 524000 Retirement 530410 Office/Computer Service 202000 Accounts Payable | 659 aug | TOWN OF SUNAPEE | 1,750.00 5,578.45 1,506.35 645.31 119.35 698.99 2,776.10 1,053.29 119.35 | 14,247.19 |
| 9/10/20 | 552200 Training/Education 202000 Accounts Payable | 10/20 | NHWWA | 40.00 | 40.00 |
| 9/10/20 | 552200 Training/Education 202000 Accounts Payable | 10/22 | NHWWA | 40.00 | 40.00 |

Sunapee WATER Department
Purchase Journal
For the Period From Sep 1, 2020 to Sep 30, 2020

Filter Criteria includes: 1) Includes Drop Shipments, Report order is by Date, Report is printed in Detail Format

| Date | Account ID Account Description | Invoice/CM # | Line Description | Debit Amount | Credit Amount |
|---------|-----------------------------------|----------------|----------------------------------|--------------|---------------|
| 9/10/20 | 530300 Telephone | 8-20 | | 87.20 | |
| | 530310 Alarms | | | 84.00 | |
| | 202000 Accounts Payable | | CONSOOLIDATED COMMUNICATIONS | | 171.20 |
| 9/15/20 | 530900 Outside Lab Services | 215821 | | 30.00 | |
| | 202000 Accounts Payable | | EASTERN ANALYTICAL, INC | | 30.00 |
| 9/15/20 | 530900 Outside Lab Services | 215933 | | 30.00 | |
| | 202000 Accounts Payable | | EASTERN ANALYTICAL, INC | | 30.00 |
| 9/15/20 | 562400 Auto Fuel Expense | 311085 | | 230.01 | |
| | 202000 Accounts Payable | | TREASURER STATE OF NH | | 230.01 |
| 9/15/20 | 541000 Electricity Expense | 9/20 | | 1,416.38 | |
| | 202000 Accounts Payable | | EVERSOURCE | | 1,416.38 |
| 9/16/20 | 562900 Chemical Expense | 290199996 | | 1,232.85 | |
| | 202000 Accounts Payable | | HARCROS | | 1,232.85 |
| 9/16/20 | 530300 Telephone | 9862352633 | | 91.03 | |
| | 202000 Accounts Payable | | VERIZON WIRELESS | | 91.03 |
| 9/17/20 | 562200 Distribution Supplies | 018-120452 | | 138.30 | |
| | 202000 Accounts Payable | | NEWPORT SAND & GRAVEL | | 138.30 |
| 9/17/20 | 562600 Uniform Expense | 035 4517081 | | 25.03 | |
| | 202000 Accounts Payable | | UNIFIRST | | 25.03 |
| 9/17/20 | 562600 Uniform Expense | 035 4519024 | | 25.03 | |
| | 202000 Accounts Payable | | UNIFIRST | | 25.03 |
| 9/17/20 | 530500 Auto Repair/Service | 145647 | | 1,341.53 | |
| | 202000 Accounts Payable | | ADAMSON INDUSTRIES CORP | | 1,341.53 |
| 9/17/20 | 562200 Distribution Supplies | 6-11 ck 12294 | | | 15.39 |
| | 202000 Accounts Payable | | NEWPORT SAND & GRAVEL | 15.39 | |
| 9/24/20 | 561400 Breakroom Supplies | 17720654 09152 | | 66.78 | |
| | 202000 Accounts Payable | | CRYSTAL ROCK | | 66.78 |
| 9/24/20 | 530900 Outside Lab Services | 216209 | | 30.00 | |
| | 202000 Accounts Payable | | EASTERN ANALYTICAL, INC | | 30.00 |
| 9/24/20 | 530700 Maint.Repair/Service | 871800 | | 200.00 | |
| | 202000 Accounts Payable | | TRI STATE BACKFLOW PREVENTION | | 200.00 |
| 9/24/20 | 542000 Heating Fuel Expense | 940993 | | 454.36 | |
| | 202000 Accounts Payable | | IRVING OIL CORPORATION | | 454.36 |
| 9/25/20 | 530300 Telephone | 9/16/20 | | 160.56 | |
| | 202000 Accounts Payable | | COMCAST | | 160.56 |
| | | | | 55,697.98 | 55,697.98 |