



TOWN OF SUNAPEE
Water and Sewer Commission

P.O. Box 347, Sunapee, NH 03782-0347
(603) 763-2115

Board of Commissioners Meeting
January 27, 2022, 5:30 p.m.
Sunapee Town Office Meeting Room

Agenda

1. Call to order
2. New London/Sunapee Joint Quarterly Meeting
September 30, 2021 Joint Meeting Minutes
Wastewater Treatment Highlights
3. Forms for Approval:
December 16, 2021 Meeting Minutes
December Sewer Purchase Journal
December Water Purchase Journal
2021 Lien Warrant
Abatement Request
2021 - Sewer Income Statement through 12/31/21
2021 - Water Income Statement through 12/31/21
4. Water Treatment Highlights
5. Old & New Business
2022 Rates
6. Next Monthly Meeting February 24, 2022
7. Adjourn



TOWN OF SUNAPEE
WATER & SEWER COMMISSION
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

New London/Sunapee Water & Sewer Commission Joint Quarterly Meeting
September 30, 2021
Sunapee Town Offices Meeting Room

PRESENT: Theodore Gallup - Chairman, Douglas Gamsby, Richard Curtis, Charles Hirshberg, Jeffrey Reed, Jimmy Williams, Wayne Stoddard.

Also present: Holly Leonard, David Bailey, New London Selectmen-Nancy Rollins, Janet Kidder and John Cannon, Sam Clark-New London Highway.

The Chairman called the meeting to order at 5:31 p.m.:

1. July 29, 2021 Joint Meeting Minutes: Douglas G. made a motion to accept the minutes of the July 2021 joint quarterly meeting, seconded by Nancy R., Sunapee polled in favor, New London polled in favor, so declared by the Chairman.
2. Wastewater Treatment Highlights: Dave B. reported that he had brought a load of sludge to Merrimack today and that the Freightliner had just been serviced and inspected. He stated that he had requested RMI fill him in on what is going on with pricing of the SHINNCI sludge drying unit and that they had reported that they are having trouble with their distributor and they are not sure where this is going from here.
Dave B. stated that they have been experimenting with the rare earth and that he had tried to get a tanker load of it but the company he is getting it from could only get it to us in totes. There was some discussion regarding where the rare earth is being added and Dave B. reported that he has heard, from DES representatives, that the price of it is going up. There was some discussion regarding the possibility of finding other distributors of the rare earth and if they would be further away resulting in higher freight costs.
Dave B. stated that the phosphorus numbers have been higher lately perhaps because both ditches are running and he stated that ideally one ditch should be shut down and cleaned but that he does not have time to do so and thinks that he will keep ditch one running through the winter. He will plan on draining it and cleaning it in the spring as soon as flows allow.
Dave B. reported that the phragmites had been sprayed again and that he didn't get to speak with the sprayer much so is not sure how much longer the spraying will need to continue.
Dave B. stated that he still does not have a schedule for the PFOA testing with DES, but will keep New London apprised as soon as he hears anything.
3. Preliminary Proposed 2022 Treatment Plant Budget: Holly L. presented that the payroll numbers have been based upon August's CPI and a proposed 3.3% as well as an assumption that health insurance may go up 10%. She also stated that the propane contract offered and to be signed at this meeting shows an increase of approximately 56%. Janet K. questioned what the difference between outside laboratory services and laboratory supplies were, Dave B. explained that some testing needs to be sent to an independent laboratory while other testing is done regularly in house.

4. Flow Ratios and Billing Percentages for 2021-2022: Janet K. questioned the amount deducted from the percentage to account for New London expenses for Georges Mills, Holly L. stated that it is 2% that is deducted from the annual flow percentage. Douglas G. made a motion to accept the billing rates for New London for the next year at 70.53%, seconded by Nancy R., Douglas G. commented that the flow numbers look much more consistent than in the past. Dave B. responded that he thinks New London employees Sam C. and Chris R. are doing a super good job of keeping up with New London's sewer system and are very on top of any problems. New London polled in favor, Sunapee polled in favor, so declared by the Chairman.

New London departed the meeting at 5:55 p.m.

Submitted by Holly Leonard.



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WATER & SEWER COMMISSION
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Board of Commissioners Meeting
December 16, 2021
Sunapee Town Office Meeting Room

PRESENT: Theodore Gallup-Chairman, Jimmy Williams, Richard Curtis, Douglas Gamsby, Charles Hirshberg, Wayne Stoddard, Jeffrey Reed.
Also present: Holly Leonard, David Bailey.

The Chairman called the meeting to order at 5:34 p.m.

1. Forms for Signing:

November 18, 2021 Meeting Minutes: Charles H. made a motion to accept the November Meeting Minutes, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Chairman.

November Sewer Purchase Journal: Douglas G. made a motion to accept the Sewer Purchase Journal for November, seconded by Richard C., after some discussion regarding Hillsboro Ford and Combustion Services, voted unanimously in favor, so declared by the Chairman.

November Water Purchase Journal: Douglas G. made a motion to accept the Water Department Purchase Journal for November, seconded by Charles H., after some discussion regarding Bar Harbor Bank and the Lake Avenue Loan, voted unanimously in the affirmative, so declared by the Chairman.

Sewer Department Income Statement – November 30, 2021: Douglas G. made a motion to accept the 2021 Income Statement for the Sewer Department, seconded by Jimmy W., after some discussion regarding BIOS Handling versus BIOS Trucking, voted unanimously in favor, so declared by the Chairman.

Water Department Income Statement – November 30, 2021: Douglas G. made a motion to accept the 2021 Income Statement for the Water Department, seconded by Charles H., after some discussion regarding revenues received and how rates will be set for the coming year, voted unanimously in favor, so declared by the Chairman.

2. Water Treatment Highlights: Dave B. reported that the filtration plant has been running pretty well and that there has been a lot of work done on the UV system there. He stated that they are still waiting on some supplies for the control panel and that those may not be delivered until sometime in February. Dave B. stated that Thomas P. had wanted to perhaps do a start up before the control panel is finished and that he is hesitant to do this but will be checking in with Randal Suozzo from DES before deciding which way to proceed with this. Dave B. reported that the well site is running alright and that there have been no issues with it.
3. Wastewater Treatment Highlights: Dave B. stated that the centrifuge will be having a service done on January 5th and that there had been a meeting with RMI at which Jimmy W. was in attendance to discuss the possibility of using the drying unit that had been used for a trial at Hooksett in Sunapee. He stated that he was unsure of how this could be fit

into the space available in Sunapee and that perhaps it would have to be in another building to fit it in. He stated that it seems that it may be just too much to fit the unit in and that maybe waiting for another resolution would be best. Dave B. reported that Toxicity testing will be done during the 1st week of January and that DES will be at the plant tomorrow doing some more experimenting with phosphorus removal. He stated that the AOC has been closed out and that the Town Manager had received a letter to this affect. There was some discussion regarding what types of problems there may be with meeting the phosphorus limits without the AOC.

4. Old & New Business:

Dave B. reported that the Commission had received a letter from DES stating that the LOC for TTHM violations had been released and that Sunapee is now back in compliance with disinfection by products.

Douglas G. questioned what had happened with the PFOA sampling and Dave B. reported that it had been postponed due to a covid 19 outbreak within the Water & Sewer Department.

UV System Change Order: Dave B. reported that this change order is for the extra controls that will be necessary to run the Water Treatment Plant with the new UV system. There was some discussion regarding how much money was available to go over the \$400,000 loan for the project. Jeffrey R. made a motion to accept the change order B-6.1, seconded by Charles H., voted unanimously in favor, so declared by the Chairman. Dave B. reported that it is sounding as if the ARPA funds will have some stipulations that will require engineering for the line borings under Route 11 and that he is speaking with several engineers about doing this to make sure we can meet the criteria for using these funds for the things that were presented to the Selectmen for Water System Improvements that would be eligible for use of those funds.

Jeffrey R. made a motion to enter non-public session pursuant to RSA 91-A:3 Par II Sec (a) to perform the Superintendent's Review, seconded by Charles H., polled unanimously in favor. The Commission entered into Non-Public session at 6:16 p.m.

Douglas G. made a motion to return to Public session, seconded by Charles S., polled unanimously in favor at 6:39 p.m.

While in non-public session the Commission performed the Annual Superintendent's Job Performance Review.

The next monthly meeting will be on January 27, 2022.

6:40 p.m. Charles H. made a motion to adjourn, seconded by Douglas G., voted unanimously in the affirmative, so declared by the Chairman.

Sunapee SEWER Department
Purchase Journal
For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/2/21	53072C Pump Station Maint. Service 202000 Accounts Payable	026996	A/D INSTRUMENT REPAIR, INC.	4,001.65	4,001.65
12/2/21	56290P Chemical Expense 202000 Accounts Payable	12008	CLEAN WATERS, INC.	16,455.09	16,455.09
12/2/21	56230C Pump Station Maint. Supply 202000 Accounts Payable	2076402	BELLETTETTES	20.48	20.48
12/2/21	53094P BIOS HANDLING 202000 Accounts Payable	2124684	BELLETTETTES	35.64	35.64
12/2/21	56240C Auto Fuel Expense 56240P Auto Fuel Expense 202000 Accounts Payable	323678	TREASURER STATE OF NH	209.82 217.82	427.64
12/2/21	56240P Auto Fuel Expense 202000 Accounts Payable	76410815	WEX BANK	14.00	14.00
12/2/21	53050C Auto Repair/Service 202000 Accounts Payable	864448	SANEL NAPA	19.98	19.98
12/2/21	56200P Safety Supplies 202000 Accounts Payable	10588204	ATCO INTERNATIONAL	317.33	317.33
12/2/21	56220C Sewer Line Maint. Supply 56210P Maintenance Supply 202000 Accounts Payable	INV2438293	SOUTHWORTH-MILTON, INC	87.93 87.93	175.86
12/6/21	53090P Outside Lab Services 202000 Accounts Payable	1453	AQUATEC ENVIRONMENTAL, Inc.	2,755.00	2,755.00
12/6/21	53050C Auto Repair/Service 202000 Accounts Payable	863418	SANEL NAPA	31.44	31.44
12/7/21	53094P BIOS HANDLING 202000 Accounts Payable	00011255	Town of Merrimack	2,263.48	2,263.48
12/7/21	56260P Uniform Expense 56260C	1070084325		41.58 26.08	

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable		UNIFIRST	46.33	113.99
12/7/21	56260P Uniform Expense 56260C Uniform Expense 56250P Building/Custodial Expense 202000 Accounts Payable	1070086330	UNIFIRST	41.58 26.08 46.33	113.99
12/7/21	56270P Lab Supplies 202000 Accounts Payable	803943	USA BLUEBOOK	1,512.09	1,512.09
12/8/21	53030P Telephone 53030C Telephone 53031C Alarms 202000 Accounts Payable	11/21	CONSOLODATED COMMUNICATIONS	210.55 71.21 375.11	656.87
12/8/21	56240C Auto Fuel Expense 56240P Auto Fuel Expense 202000 Accounts Payable	324580	TREASURER STATE OF NH	171.76 208.33	380.09
12/9/21	56290P Chemical Expense 202000 Accounts Payable	099459	ARIES CHEMICAL, INC	1,373.68	1,373.68
12/9/21	56140C Breakroom Supplies 202000 Accounts Payable	17720654 120721	CRYSTAL ROCK LLC	33.94	33.94
12/16/21	54100P Electricity Expense 202000 Accounts Payable	12/21 P	EVERSOURCE	5,527.25	5,527.25
12/16/21	57200P 2019 Asset Mgmt Plan 202000 Accounts Payable	17567	UNDERWOOD ENGINEERS, INC.	1,152.40	1,152.40
12/16/21	56100P Office Supplies 56100C Office Supplies 202000 Accounts Payable	21395293	QUILL CORPORATION	22.19 22.18	44.37
12/16/21	53090P Outside Lab Services 202000 Accounts Payable	236635	EASTERN ANALYTICAL, INC.	35.00	35.00

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/16/21	53030P Telephone	9894553532		104.42	
	53030C Telephone			104.42	
	202000 Accounts Payable		VERIZON WIRELESS		208.84
12/16/21	53075C Manhole Contract	INV0138432		1,171.32	
	202000 Accounts Payable		TI-SALES		1,171.32
12/16/21	56210P Maintenance Supply	NP3140284-01		17.55	
	202000 Accounts Payable		LAVALLEY BUILDING SUPPLY		17.55
12/20/21	54100C Electricity Expense	12/21 C		1,717.13	
	202000 Accounts Payable		EVERSOURCE		1,717.13
12/21/21	53070P Maintenance Service	027029		750.15	
	202000 Accounts Payable		A/D INSTRUMENT REPAIR, INC.		750.15
12/21/21	56260P Uniform Expense	1070088191		41.58	
	56260C Uniform Expense			26.08	
	56250P Building/Custodial Expense			46.33	
	202000 Accounts Payable		UNIFIRST		113.99
12/21/21	56260P Uniform Expense	1070090103		41.58	
	56260C Uniform Expense			28.86	
	56250P Building/Custodial Expense			48.49	
	202000 Accounts Payable		UNIFIRST		118.93
12/21/21	56100P Office Supplies	21459030		91.99	
	56100C Office Supplies			91.98	
	202000 Accounts Payable		QUILL CORPORATION		183.97
12/21/21	56120P Postage Expense	75563		28.72	
	202000 Accounts Payable		FLASH PHOTO		28.72
12/21/21	53050C Auto Repair/Service	866050		56.10	
	202000 Accounts Payable		SANEL NAPA		56.10
12/22/21	56290P Chemical Expense	290207541		1,719.50	
	202000 Accounts Payable		HARCROS CHEMICALS INC.		1,719.50

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12/23/21	56260C Uniform Expense	12-21-21		330.50	
	56260P Uniform Expense			330.50	
	202000 Accounts Payable		PAINT N' PLACE SIGNS		661.00
12/23/21	53072C Pump Station Maint. Service	12042101		2,243.89	
	202000 Accounts Payable		KELLEY PLUMBING & HEATING		2,243.89
12/23/21	56230C Pump Station Maint. Supply	2156178		80.80	
	202000 Accounts Payable		BELLETTETTES		80.80
12/23/21	56230C Pump Station Maint. Supply	2160263		18.69	
	202000 Accounts Payable		BELLETTETTES		18.69
12/23/21	56230C Pump Station Maint. Supply	2171942		7.09	
	202000 Accounts Payable		BELLETTETTES		7.09
12/23/21	53050C Auto Repair/Service	34560		660.00	
	202000 Accounts Payable		Sunapee Street Auto Works		660.00
12/23/21	56270P Lab Supplies	815909		628.55	
	202000 Accounts Payable		USA BLUEBOOK		628.55
12/23/21	56230C Pump Station Maint. Supply	866259		158.94	
	202000 Accounts Payable		SANEL NAPA		158.94
12/27/21	54200C Heating Fuel Expense	30638		151.88	
	202000 Accounts Payable		IRVING OIL CORP		151.88
12/27/21	54200C Heating Fuel Expense	31908		211.68	
	202000 Accounts Payable		IRVING OIL CORP		211.68
12/27/21	56270P Lab Supplies	816221		81.28	
	202000 Accounts Payable		USA BLUEBOOK		81.28
12/28/21	56260P Uniform Expense	1070092142		48.11	
	56260C Uniform Expense			16.53	
	56250P Building/Custodial Expense			60.33	
	202000 Accounts Payable		UNIFIRST		124.97

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Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/28/21	51000C Superintendent Labor	705		1,814.80	
	51000P Superintendent Labor			3,629.60	
	51100C Full Time Labor			4,456.86	
	51100P Full Time Labor			8,917.71	
	51200C Administrative Labor			1,548.41	
	51200P Administrative Labor			1,548.41	
	51300C Overtime Pay			411.18	
	51300P Overtime Pay			633.07	
	52100C Life & Disability Expense			150.82	
	52100P Life & Disability Expense			250.03	
	52200C FICA/Medicare Expense			608.64	
	52200P FICA/Medicare Expense			1,080.68	
	52300C Health Insurance Expense			2,454.68	
	52300P Health Insurance Expense			4,069.59	
	52400C Retirement			1,433.29	
	52400P Retirement			1,986.97	
	53041C Office/Computer Service			140.00	
	53041P Office/Computer Service			140.00	
	56120C Postage Expense			62.26	
	55300P Advertising Expense			139.50	
	202000 Accounts Payable		TOWN OF SUNAPEE		35,476.50
12/28/21	51000C Superintendent Labor	706		2,268.50	
	51000P Superintendent Labor			4,537.00	
	51100C Full Time Labor			3,633.68	
	51100P Full Time Labor			10,816.45	
	51200C Administrative Labor			1,935.52	
	51200P Administrative Labor			1,935.52	
	51300C Overtime Pay			220.33	
	51300P Overtime Pay			857.45	
	52100C Life & Disability Expense			84.94	
	52100P Life & Disability Expense			190.80	
	52200C FICA/Medicare Expense			595.39	
	52200P FICA/Medicare Expense			1,342.13	

Sunapee SEWER Department
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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	52300C Health Insurance Expense			2,128.16	
	52300P Health Insurance Expense			5,073.87	
	52400C Retirement			1,138.35	
	52400P Retirement			1,887.27	
	53041C Office/Computer Service			203.66	
	53041P Office/Computer Service			203.66	
	53075C Manhole Contract			2,350.00	
	202000 Accounts Payable		TOWN OF SUNAPEE		41,402.68
12/28/21	56210P Maintenance Supply	866257		79.47	
	202000 Accounts Payable		SANEL NAPA		79.47
12/28/21	56210P Maintenance Supply	NP3144797-01		31.33	
	202000 Accounts Payable		LAVALLEY BUILDING SUPPLY		31.33
12/28/21	56260C Uniform Expense	P23902		184.85	
	56260P Uniform Expense			184.85	
	202000 Accounts Payable		Chappell Tractor		369.70
12/29/21	54200P Heating Fuel Expense	138811		937.50	
	202000 Accounts Payable		IRVING OIL CORP		937.50
12/30/21	56270P Lab Supplies	10-12-21		14.94	
	56200P Safety Supplies			150.00	
	202000 Accounts Payable		CASH		164.94
12/30/21	56210P Maintenance Supply	S3484938.001		22.57	
	202000 Accounts Payable		ROCKINGHAM ELECTRIC		22.57
12/31/21	53094P BIOS HANDLING	00011328		3,187.90	
	202000 Accounts Payable		Town of Merrimack		3,187.90
12/31/21	56210P Maintenance Supply	0011107		941.37	
	202000 Accounts Payable		HOME DEPOT CREDIT SERVICES		941.37
12/31/21	53030P Telephone	12/2021		210.55	
	53030C Telephone			71.21	
	53031C Alarms			382.00	

Sunapee SEWER Department
Purchase Journal

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	202000 Accounts Payable		CONSOLODATED COMMUNICATIONS		663.76
12/31/21	57200P 2019 Asset Mgmt Plan 202000 Accounts Payable	17706		2,142.34	
			UNDERWOOD ENGINEERS, INC.		2,142.34
12/31/21	53071C Sewer Line Maint. Service 202000 Accounts Payable	2021-670		460.00	
			STEARNS SEPTIC SERVICE, INC		460.00
12/31/21	56230C Pump Station Maint. Supply 202000 Accounts Payable	2181590		13.11	
			BELLETETTES		13.11
12/31/21	56100P Office Supplies 56100C Office Supplies 202000 Accounts Payable	21942437		24.33	
			QUILL CORPORATION	24.33	
					48.66
12/31/21	56200P Safety Supplies 202000 Accounts Payable	222412		575.00	
			HAMPSHIRE FIRE PROTECTION CO		575.00
12/31/21	53090P Outside Lab Services 202000 Accounts Payable	237137		276.50	
			EASTERN ANALYTICAL, INC.		276.50
12/31/21	53090P Outside Lab Services 202000 Accounts Payable	237237		119.00	
			EASTERN ANALYTICAL, INC.		119.00
12/31/21	53090P Outside Lab Services 202000 Accounts Payable	237587		101.50	
			EASTERN ANALYTICAL, INC.		101.50
12/31/21	56210P Maintenance Supply 202000 Accounts Payable	2523960		88.46	
			HOME DEPOT CREDIT SERVICES		88.46
12/31/21	56240C Auto Fuel Expense 56240P Auto Fuel Expense 202000 Accounts Payable	326387		281.67	
			TREASURER STATE OF NH	290.84	
					572.51
12/31/21	53072C Pump Station Maint. Service 202000 Accounts Payable	5032		139.43	
			YANKEE GENERATOR, INC.		139.43
12/31/21	57100C Perkins Pond Bond Payments 202000 Accounts Payable	708		22,564.30	
			TOWN OF SUNAPEE		22,564.30

Sunapee SEWER Department**Purchase Journal**

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12/31/21	51000C Superintendent Labor	709		2,268.50	
	51000P Superintendent Labor			4,537.00	
	51100C Full Time Labor			5,121.44	
	51100P Full Time Labor			9,750.39	
	51200C Administrative Labor			1,575.61	
	51200P Administrative Labor			1,575.61	
	51300C Overtime Pay			125.02	
	51300P Overtime Pay			599.65	
	51900C Unused Sick Leave Pay			1,441.34	
	51900P Unused Sick Leave Pay			3,055.36	
	52100C Life & Disability Expense			124.46	
	52100P Life & Disability Expense			225.86	
	52200C FICA/Medicare Expense			789.81	
	52200P FICA/Medicare Expense			1,433.36	
	52300C Health Insurance Expense			3,793.22	
	52300P Health Insurance Expense			6,883.98	
	52500C Unemployment Expense			74.47	
	52500P Unemployment Expense			134.25	
	52600C Unemployment Expense			650.00	
	52600P Worker's Comp. Expense			2,075.00	
	56120C Worker's Comp. Expense			873.28	
	56120P Postage Expense			873.28	
	55230C Postage Expense			43.80	
	55100C Employee Testing			1,960.00	
	55100P Property Insurance			6,958.10	
	55120C Property Insurance			2,680.00	
	55120P Liability Insurance			2,695.00	
	55130C Liability Insurance			1,335.00	
	55130P Vehicle Insurance			958.00	
	51000C Vehicle Insurance		Paid in Jan	453.70	
	51000P Superintendent Labor			907.40	
	51100C Superintendent Labor			1,140.16	
	51100P Full Time Labor			2,872.58	
	51200C Full Time Labor			393.90	

**Sunapee SEWER Department
Purchase Journal**

For the Period From Dec 1, 2021 to Dec 31, 2021

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Administrative Labor 51200P			393.90	
	Administrative Labor 52200C			123.36	
	FICA/Medicare Expense 52200P			273.23	
	FICA/Medicare Expense 202000		TOWN OF SUNAPEE		71,169.02
	Accounts Payable				
12/31/21	56240P Auto Fuel Expense 202000	77295248		14.00	
	Accounts Payable		WEX BANK		14.00
12/31/21	56200P Safety Supplies 202000	777061	Pair of Safety Boots for John Fellows	134.99	
	Accounts Payable		HUBERTS DEPT. STORE		134.99
12/31/21	56270P Lab Supplies 202000	826248		880.33	
	Accounts Payable		USA BLUEBOOK		880.33
				231,153.10	231,153.10

Sunapee WATER Department
Purchase Journal

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/2/21	562400 Auto Fuel Expense 202000 Accounts Payable	323678	TREASURER STATE OF NH	152.41	152.41
12/2/21	530600 Equipment Repair 202000 Accounts Payable	INV2438293	SOUTHWORTH-MILTON, INC	87.94	87.94
12/6/21	530900 Outside Lab Services 202000 Accounts Payable	121120099	NELSON ANALYTICAL LAB	320.00	320.00
12/6/21	552200 Training/Education 552200 Training/Education 552200 Training/Education 552200 Training/Education 202000 Accounts Payable	2022 Renewals	David Bailey Treatment & Distribution Aaron Cartier Treatment & Distribution John Fellows Treatment & Distribution Holly Leonard Treatment	100.00 100.00 100.00 50.00	350.00
12/7/21	562600 Uniform Expense 202000 Accounts Payable	1070084325	UNIFIRST	23.20	23.20
12/7/21	562600 Uniform Expense 202000 Accounts Payable	1070086330	UNIFIRST	23.20	23.20
12/8/21	530300 Telephone 530310 Alarms 202000 Accounts Payable	11/21	CONSOOLIDATED COMMUNICATIONS	95.61 84.00	179.61
12/8/21	562900 Chemical Expense 202000 Accounts Payable	290207276	HARCROS	256.50	256.50
12/8/21	562400 Auto Fuel Expense 202000 Accounts Payable	324580	TREASURER STATE OF NH	151.60	151.60
12/9/21	530700 Maint.Repair/Service 202000 Accounts Payable	1500	COMUSTION SERVICES CORP.	795.01	795.01
12/9/21	562100 Maintenance Supply 202000 Accounts Payable	864886	SANEL NAPA	57.30	57.30
12/9/21	530500 Auto Repair/Service 202000 Accounts Payable	865250	SANEL NAPA	4.59	4.59

Sunapee WATER Department
Purchase Journal
For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/16/21	541000 Electricity Expense 202000 Accounts Payable	12/21	EVERSOURCE	1,438.22	1,438.22
12/16/21	542000 Heating Fuel Expense 202000 Accounts Payable	951456	IRVING OIL CORPORATION	344.63	344.63
12/16/21	542000 Heating Fuel Expense 202000 Accounts Payable	952905	IRVING OIL CORPORATION	318.56	318.56
12/16/21	530300 Telephone 202000 Accounts Payable	9894553532	VERIZON WIRELESS	104.42	104.42
12/21/21	562600 Uniform Expense 202000 Accounts Payable	1070088191	UNIFIRST	23.20	23.20
12/21/21	562600 Uniform Expense 202000 Accounts Payable	1070090103	UNIFIRST	33.21	33.21
12/21/21	530500 Auto Repair/Service 202000 Accounts Payable	866050	SANEL NAPA	56.10	56.10
12/23/21	562100 Maintenance Supply 202000 Accounts Payable	2155681	BELLETTETES	8.24	8.24
12/23/21	562100 Maintenance Supply 202000 Accounts Payable	2166874	BELLETTETES	44.53	44.53
12/23/21	530500 Auto Repair/Service 202000 Accounts Payable	34560	Sunapee Street Auto Works	115.00	115.00
12/23/21	530500 Auto Repair/Service 202000 Accounts Payable	34561	Sunapee Street Auto Works	233.00	233.00
12/23/21	562100 Maintenance Supply 202000 Accounts Payable	NP3141938-01	LAVALLEY BUILDING SUPPLY	125.65	125.65
12/27/21	562700 Lab Supplies 202000 Accounts Payable	815909	USA BLUEBOOK	32.62	32.62
12/28/21	562600	1070092142		25.01	

Sunapee WATER Department
Purchase Journal

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Uniform Expense 202000 Accounts Payable		UNIFIRST		25.01
12/28/21	530410 Office/Computer Service 202000 Accounts Payable	12/16/21	COMCAST	159.42	159.42
12/28/21	562100 Maintenance Supply 202000 Accounts Payable	2177857	BELLETTETES	15.14	15.14
12/28/21	510000 Superintendent Labor 511000 Full Time Labor 512000 Administrative Labor 513000 Overtime Pay 521000 Life & Disability Expense 522000 FICA/Medicare 523000 Health Insurance Expense 530410 Office/Computer Service 202000 Accounts Payable	705	TOWN OF SUNAPEE	1,814.80 4,768.52 1,549.57 497.98 166.12 635.02 2,498.20 127.32	12,057.53
12/28/21	510000 Superintendent Labor 511000 Full Time Labor 512000 Administrative Labor 513000 Overtime Pay 521000 Life & Disability Expense 522000 FICA/Medicare 523000 Health Insurance Expense 524000 Retirement 202000 Accounts Payable	706	TOWN OF SUNAPEE	2,268.50 7,342.68 1,936.97 492.42 126.80 894.86 3,177.10 1,253.90	17,493.23
12/28/21	530500 Auto Repair/Service 202000 Accounts Payable	865929	SANEL NAPA	28.68	28.68
12/28/21	562100 Maintenance Supply 202000 Accounts Payable	866601	SANEL NAPA	0.93	0.93
12/30/21	530400 Computer Software Support 202000 Accounts Payable	247400	STILES COMPANY	12,300.00	12,300.00

Sunapee WATER Department
Purchase Journal
For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
12/30/21	530400 Computer Software Support 202000 Accounts Payable	80087947	BADGER METER INC.	57.44	57.44
12/31/21	530300 Telephone 530310 Alarms 202000 Accounts Payable	12/2021	CONSOOLIDATED COMMUNICATIONS	95.61 84.00	179.61
12/31/21	583000 20 Article TTHM Remediation 202000 Accounts Payable	17710	UNDERWOOD ENGINEERS, INC.	5,238.54	5,238.54
12/31/21	561000 Office Supplies 202000 Accounts Payable	21942437	QUILL CORPORATION	24.33	24.33
12/31/21	562400 Auto Fuel Expense 202000 Accounts Payable	326387	TREASURER STATE OF NH	208.76	208.76
12/31/21	562000 Safety Supplies 202000 Accounts Payable	499350	HUBERTS DEPT. STORE	150.00	150.00
12/31/21	510000 Superintendent Labor 511000 Full Time Labor 512000 Administrative Labor 513000 Overtime Pay 519000 Unused Sick Leave Pay 521000 Life & Disability Expense 522000 FICA/Medicare 523000 Health Insurance Expense 525000 Unemployment Expense 526000 Worker's Comp. Expense 561200 Postage Expense 552300 Employee Testing 551000 Property Insurance 551200 Liability Insurance 551300 Vehicle Insurance 510000 Superintendent Labor 511000 Full Time Labor 512000	709	Pd in 2022	2,268.50 7,333.74 1,576.79 623.36 1,504.50 161.84 1,027.07 4,932.74 96.40 833.51 873.30 70.00 3,045.00 1,910.00 720.00 453.70 2,038.07 394.20	

Sunapee WATER Department
Purchase Journal

For the Period From Dec 1, 2021 to Dec 31, 2021

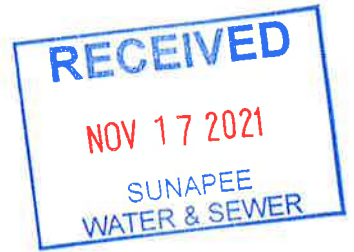
Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Administrative Labor 522000			179.44	
	FICA/Medicare 202000		TOWN OF SUNAPEE		30,042.16
	Accounts Payable				
12/31/21	562100 Maintenance Supply	7090499		128.82	
	202000 Accounts Payable		HOME DEPOT		128.82
				83,388.34	83,388.34
				83,388.34	83,388.34



TOWN OF SUNAPEE
Water and Sewer Commission

P.O. Box 347, Sunapee, NH 03782-0347
(603) 763-2115



Request for Abatement

Name: Stuart & Barbara Greer Trust

Map/Lot: 0103-0007

Mailing Address: P.O. Box 246

Location of Property: 78 Oak Ridge

Georges Mills, NH 03751

Year for Abatement: 2021

Reason for Abatement: No Use at the Property

Amount Requested: Water: _____ Water Interest: _____ Total: _____

Water Bond: _____ Bond Interest: _____ Total: _____

Sewer: \$390.00 Sewer Interest: _____ Total: \$390.00

Sewer Bond: _____ Bond Interest: _____ Total: _____

By signing below, the applying party(s) certifies and swears under the penalties of RSA Chairman. 641, the application has a good-faith basis, and the facts stated are true to the best of my/our knowledge.

Date: 11/10/21

Stuart Greer
Signature of applicant

Barbara Greer
Signature of applicant

Decision of the Commission: _____

SUNAPEE WATER & SEWER COMMISSION:

Sunapee SEWER Department
2021 Income Statement
 For the Twelve Months Ending December 31, 2021

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
<u>REVENUES</u>				
SRB Checking Interest Earned	\$ 3,014.71	\$ 3,014.71	\$ 0.00	(3,014.71)
Checking Acct. Interest	0.00	0.00	0.00	0.00
Surplus Savings Interest	0.00	0.00	0.00	0.00
Capital Improvement Interest	2,464.43	2,464.43	0.00	(2,464.43)
SRB Plant Replacement Interest	2,210.48	2,210.48	0.00	(2,210.48)
SRB Collection Replacement Int	1,532.97	1,532.97	0.00	(1,532.97)
PDIP Interest	0.00	0.00	0.00	0.00
Plant Replacement Interest	0.00	0.00	0.00	0.00
Coll. Replacement Interest	0.00	0.00	0.00	0.00
B-1-4 Construction Interest	0.00	0.00	0.00	0.00
B-5 Garnet Hill Rd Interest	0.00	0.00	0.00	0.00
Insurance Reimbursement	0.00	0.00	0.00	0.00
New London Reimbursement	0.00	0.00	0.00	0.00
Miscellaneous Income	3,154.35	3,154.35	0.00	(3,154.35)
Income from other agencies	0.00	0.00	0.00	0.00
Town General Fund Perkins Pond	0.00	0.00	0.00	0.00
Discounts Taken	0.00	0.00	0.00	0.00
New London Quarterly	416,724.30	416,724.30	524,820.00	108,095.70
Sewer User Fees	656,723.65	656,723.65	631,973.00	(24,750.65)
Sewer User Fee Interest	1,910.60	1,910.60	0.00	(1,910.60)
Sewer User Fee Abatement	(3,134.61)	(3,134.61)	0.00	3,134.61
Attachment fee Refunded	0.00	0.00	0.00	0.00
Attachment Fees Rec'd	24,869.00	24,869.00	0.00	(24,869.00)
WWTP Contributions	0.00	0.00	0.00	0.00
Septic Receiving	41,522.00	41,522.00	0.00	(41,522.00)
Grant Funds Rec'd	0.00	0.00	0.00	0.00
Upgrade Grant Received	39,130.00	39,130.00	39,130.00	0.00
Funds rec'd from Cap Reserve	20,750.00	20,750.00	0.00	(20,750.00)
Perkins Pond Grant Funds	9,649.00	9,649.00	4,916.50	(4,732.50)
Plant Replacement Deposit	53,277.00	53,277.00	53,277.00	0.00
Collection Replacement Deposit	25,992.00	25,992.00	25,992.00	0.00
Total Revenues	1,299,789.88	1,299,789.88	1,280,108.50	(19,681.38)

EXPENDITURES

Superintendent Labor	25,597.90	25,597.90	24,075.00	(1,522.90)
Superintendent Labor	51,420.01	51,420.01	48,145.00	(3,275.01)
Full Time Labor	46,543.60	46,543.60	54,075.00	7,531.40
Full Time Labor	122,245.34	122,245.34	152,650.00	30,404.66
Administrative Labor	20,866.81	20,866.81	20,015.00	(851.81)
Administrative Labor	20,866.52	20,866.52	20,015.00	(851.52)
Overtime Pay	3,935.31	3,935.31	5,000.00	1,064.69
Overtime Pay	9,597.92	9,597.92	8,000.00	(1,597.92)
P/T Seasonal Labor	0.00	0.00	0.00	0.00
Commission Pay	568.33	568.33	1,000.00	431.67
Commission Pay	568.33	568.33	1,000.00	431.67
Unused Sick Leave Pay	1,441.34	1,441.34	2,250.00	808.66
Unused Sick Leave Pay	3,055.36	3,055.36	3,000.00	(55.36)
Total Wages	306,706.77	306,706.77	339,225.00	32,518.23

Life & Disability Expense	1,369.82	1,369.82	1,905.00	535.18
Life & Disability Expense	2,925.23	2,925.23	3,920.00	994.77

For Management Purposes Only

Sunapee SEWER Department
2021 Income Statement
 For the Twelve Months Ending December 31, 2021

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
FICA/Medicare Expense	7,242.26	7,242.26	7,790.00	547.74
FICA/Medicare Expense	15,452.90	15,452.90	17,200.00	1,747.10
Health Insurance Expense	26,852.56	26,852.56	38,850.00	11,997.44
Health Insurance Expense	58,300.78	58,300.78	71,565.00	13,264.22
Retirement	9,110.22	9,110.22	12,505.00	3,394.78
Retirement	19,720.18	19,720.18	28,195.00	8,474.82
Unemployment Expense	74.47	74.47	110.00	35.53
Unemployment Expense	134.25	134.25	220.00	85.75
Worker's Comp. Expense	650.00	650.00	1,510.00	860.00
Worker's Comp. Expense	2,075.00	2,075.00	3,018.00	943.00
Total Payroll Benefits	143,907.67	143,907.67	186,788.00	42,880.33
Auditing	0.00	0.00	1,000.00	1,000.00
Auditing	0.00	0.00	1,500.00	1,500.00
Legal/Engineering Fees	3,664.00	3,664.00	3,000.00	(664.00)
Legal/Engineering Fees	0.00	0.00	5,000.00	5,000.00
Kennedy vs Sunapee	0.00	0.00	0.00	0.00
Unbudgeted Expenditures	0.00	0.00	0.00	0.00
Telephone	2,063.95	2,063.95	2,350.00	286.05
Telephone	3,912.92	3,912.92	4,000.00	87.08
Alarms	5,372.61	5,372.61	5,000.00	(372.61)
Alarms	0.00	0.00	0.00	0.00
Pagers	0.00	0.00	0.00	0.00
Pagers	0.00	0.00	0.00	0.00
Computer Software Support	1,350.00	1,350.00	1,300.00	(50.00)
Computer Software Support	500.00	500.00	615.00	115.00
Office/Computer Service	1,586.35	1,586.35	1,500.00	(86.35)
Office/Computer Service	2,557.17	2,557.17	2,500.00	(57.17)
Office Rent	0.00	0.00	2,500.00	2,500.00
Office Rent	0.00	0.00	2,500.00	2,500.00
Auto Repair/Service	2,995.97	2,995.97	3,000.00	4.03
Auto Repair/Service	2,425.14	2,425.14	1,500.00	(925.14)
Maintenance Service	19,222.28	19,222.28	22,000.00	2,777.72
Sewer Line Maint. Service	2,048.50	2,048.50	4,000.00	1,951.50
Pump Station Maint. Service	18,996.02	18,996.02	17,000.00	(1,996.02)
New London Force Main	0.00	0.00	0.00	0.00
NL Pump Station Upgrade	0.00	0.00	0.00	0.00
Manhole Contract	13,557.96	13,557.96	17,000.00	3,442.04
Outside Lab Services	11,542.27	11,542.27	18,000.00	6,457.73
BIOS HANDLING	54,250.17	54,250.17	54,000.00	(250.17)
BIOS Trucking	0.00	0.00	0.00	0.00
Geo-tube	0.00	0.00	0.00	0.00
BIOS Lab	969.00	969.00	1,200.00	231.00
Total Purchased Prof & Tech Services	147,014.31	147,014.31	170,465.00	23,450.69
Electricity Expense	16,572.00	16,572.00	24,410.00	7,838.00
Electricity Expense	59,490.74	59,490.74	63,500.00	4,009.26
Heating Fuel Expense	5,980.57	5,980.57	10,300.00	4,319.43
Heating Fuel Expense	4,142.32	4,142.32	8,500.00	4,357.68
Total Purchased Property Services	86,185.63	86,185.63	106,710.00	20,524.37
Property Insurance	1,960.00	1,960.00	1,555.00	(405.00)
Property Insurance	6,958.10	6,958.10	4,500.00	(2,458.10)
Liability Insurance	2,680.00	2,680.00	2,410.00	(270.00)
Liability Insurance	2,695.00	2,695.00	2,510.00	(185.00)

For Management Purposes Only

Sunapee SEWER Department
2021 Income Statement
 For the Twelve Months Ending December 31, 2021

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
Vehicle Insurance	1,335.00	1,335.00	1,035.00	(300.00)
Vehicle Insurance	958.00	958.00	300.00	(658.00)
Travel Expense	0.00	0.00	75.00	75.00
Travel Expense	0.00	0.00	75.00	75.00
Dues & Publications	175.00	175.00	75.00	(100.00)
Dues & Publications	185.00	185.00	150.00	(35.00)
Training/Education	0.00	0.00	250.00	250.00
Training/Education	1,171.00	1,171.00	900.00	(271.00)
Employee Testing	43.80	43.80	75.00	31.20
Employee Testing	25.00	25.00	50.00	25.00
Advertising Expense	125.10	125.10	0.00	(125.10)
Advertising Expense	264.60	264.60	0.00	(264.60)
Total Other Purchased Services	18,575.60	18,575.60	13,960.00	(4,615.60)
Office Supplies	562.83	562.83	700.00	137.17
Office Supplies	545.26	545.26	910.00	364.74
Postage Expense	990.87	990.87	900.00	(90.87)
Postage Expense	957.33	957.33	495.00	(462.33)
Billing Expense	394.98	394.98	400.00	5.02
Breakroom Supplies	218.45	218.45	250.00	31.55
Breakroom Supplies	217.62	217.62	300.00	82.38
OFFICE EQUIPMENT	0.00	0.00	700.00	700.00
OFFICE EQUIPMENT	99.99	99.99	600.00	500.01
Safety Supplies	124.99	124.99	2,200.00	2,075.01
Safety Supplies	2,878.17	2,878.17	2,500.00	(378.17)
Maintenance Supply	5,574.82	5,574.82	15,000.00	9,425.18
Sewer Line Maint. Supply	9,501.38	9,501.38	3,000.00	(6,501.38)
Pump Station Maint. Supply	2,730.68	2,730.68	10,000.00	7,269.32
Auto Fuel Expense	3,007.12	3,007.12	4,000.00	992.88
Auto Fuel Expense	3,461.27	3,461.27	2,850.00	(611.27)
Building/Custodial Expense	2,654.64	2,654.64	3,100.00	445.36
Uniform Expense	1,769.31	1,769.31	1,800.00	30.69
Uniform Expense	2,806.62	2,806.62	3,350.00	543.38
Lab Supplies	21,930.93	21,930.93	22,700.00	769.07
Lab Shipping	0.00	0.00	0.00	0.00
Lab Equipment	2,148.33	2,148.33	8,800.00	6,651.67
Chemical Expense	0.00	0.00	0.00	0.00
Chemical Expense	77,689.35	77,689.35	75,000.00	(2,689.35)
Total Supplies	140,264.94	140,264.94	159,555.00	19,290.06
Coll. Replacement Fund	25,992.00	25,992.00	25,992.00	0.00
Plant Replacement Fund	53,277.00	53,277.00	53,277.00	0.00
Total Replacement Fund	79,269.00	79,269.00	79,269.00	0.00
Perkins Pond Misc.	0.00	0.00	0.00	0.00
Total Perkins Pond Misc	0.00	0.00	0.00	0.00
TOTAL OPERATING EXPENDITURES	\$ 921,923.92	\$ 921,923.92	\$ 1,055,972.00	134,048.08

MISCELLANEOUS EXPENSES

Perkins Pond Bond Payments	\$ 45,312.05	\$ 45,312.05	\$ 45,312.50	0.45
	For Management Purposes Only			

Sunapee SEWER Department
2021 Income Statement
 For the Twelve Months Ending December 31, 2021

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
19 Article 16 Asset Mgmt Prog	12,905.70	12,905.70	15,000.00	2,094.30
2019 Asset Mgmt Plan	9,399.98	9,399.98	15,000.00	5,600.02
BOND 5 GARNET HILL REFUND	0.00	0.00	0.00	0.00
16 Article Phragmites	2,100.00	2,100.00	0.00	(2,100.00)
Bond Payment Interest Expense	0.00	0.00	0.00	0.00
19 ARTICLE BACKHOE REFURBISH	0.00	0.00	0.00	0.00
19 Article 28 Backhoe Refurbis	0.00	0.00	0.00	0.00
19 Article 27 Pump St Upgrades	22,500.00	22,500.00	26,000.00	3,500.00
WWTP Upgrade Loan Payment	84,915.00	84,915.00	84,915.00	0.00
Total Bond Payments	177,132.73	177,132.73	186,227.50	9,094.77
Total Warrant Articles	0.00	0.00	0.00	0.00
TOTAL MISC. EXPENDITURES	\$ 177,132.73	\$ 177,132.73	\$ 186,227.50	9,094.77
<u>OTHER EXPENSES</u>				
Coll. Replacement Expense	\$ 0.00	\$ 0.00	\$ 0.00	0.00
Plant Replacement Expense	10,104.30	10,104.30	0.00	(10,104.30)
Total Replacement Expenses	10,104.30	10,104.30	0.00	(10,104.30)

Sunapee WATER Department
2021 Income Statement
 For the Twelve Months Ending December 31, 2021

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
<u>REVENUES</u>				
SRB Checking Interest	\$ 1,800.29	\$ 1,800.29	\$ 0.00	(1,800.29)
Checking Acct. Interest	0.00	0.00	0.00	0.00
Surplus Savings Interest	0.00	0.00	0.00	0.00
Capital Improvement Interest	38.73	38.73	0.00	(38.73)
Replacement Fund Interest	0.00	0.00	0.00	0.00
PDIP -General Surplus Interest	0.00	0.00	0.00	0.00
SRB Replacement Fund Interest	3,481.49	3,481.49	0.00	(3,481.49)
PDIP -1997 Water Bond Interest	0.00	0.00	0.00	0.00
Insurance Reimbursement	0.00	0.00	0.00	0.00
PDIP -DWSRF Repay. Interest	0.00	0.00	0.00	0.00
Miscellaneous Income	100.25	100.25	0.00	(100.25)
Discounts Taken	0.00	0.00	0.00	0.00
Water User Fees	556,174.39	556,174.39	581,374.00	25,199.61
Water User Fee Interest	1,727.23	1,727.23	0.00	(1,727.23)
Water User Fee Abatement	(3,375.12)	(3,375.12)	0.00	3,375.12
State Boat Grant	0.00	0.00	0.00	0.00
Attachment Fees Rec'd	3,000.00	3,000.00	0.00	(3,000.00)
GM Water Project Income	0.00	0.00	0.00	0.00
ATTACHMENT FEES REFUNDED	(1,000.00)	(1,000.00)	0.00	1,000.00
Federal Grant Funds Rec'd	0.00	0.00	0.00	0.00
State Grant Funds Rec'd	8,361.15	8,361.15	16,821.97	8,460.82
State Revolving Loan Rec'd	0.00	0.00	0.00	0.00
Water Replacement Deposit	65,840.00	65,840.00	65,840.00	0.00
Total Revenues	\$ 636,148.41	\$ 636,148.41	\$ 664,035.97	27,887.56
<u>EXPENDITURES</u>				
Superintendent Labor	\$ 26,363.98	\$ 26,363.98	\$ 24,075.00	(2,288.98)
Full Time Labor	95,803.74	95,803.74	84,085.00	(11,718.74)
Administrative Labor	20,882.16	20,882.16	20,625.00	(257.16)
Overtime Pay	10,577.71	10,577.71	10,000.00	(577.71)
P/T Seasonal Labor	0.00	0.00	0.00	0.00
Commission Pay	568.34	568.34	1,000.00	431.66
Unused Sick Leave Pay	1,504.50	1,504.50	3,000.00	1,495.50
Total Wages	155,700.43	155,700.43	142,785.00	(12,915.43)
Life & Disability Expense	2,425.12	2,425.12	2,315.00	(110.12)
FICA/Medicare	11,783.98	11,783.98	9,700.00	(2,083.98)
Health Insurance Expense	41,861.36	41,861.36	40,895.00	(966.36)
Retirement	13,943.48	13,943.48	16,625.00	2,681.52
Unemployment Expense	96.40	96.40	200.00	103.60
Worker's Comp. Expense	833.51	833.51	1,800.00	966.49
Total Payroll Benefits	70,943.85	70,943.85	71,535.00	591.15
Auditing	0.00	0.00	1,000.00	1,000.00
Legal/Engineering Fees	0.00	0.00	10,000.00	10,000.00
ENGINEERING FEES	4,790.00	4,790.00	0.00	(4,790.00)
Telephone	4,105.82	4,105.82	3,500.00	(605.82)
Alarms	1,658.00	1,658.00	1,500.00	(158.00)
Pagers	0.00	0.00	0.00	0.00
Computer Software Support	15,887.44	15,887.44	16,600.00	712.56

For Management Purposes Only

Sunapee WATER Department
2021 Income Statement
 For the Twelve Months Ending December 31, 2021

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
Office/Computer Service	1,320.19	1,320.19	2,000.00	679.81
Office Rent	0.00	0.00	2,500.00	2,500.00
Auto Repair/Service	2,030.69	2,030.69	2,500.00	469.31
Equipment Repair	2,199.95	2,199.95	2,000.00	(199.95)
Maint.Repair/Service	6,581.91	6,581.91	15,000.00	8,418.09
Lab Services	0.00	0.00	0.00	0.00
Outside Lab Services	2,216.00	2,216.00	5,500.00	3,284.00
Total Purchased Prof & Tech Services	40,790.00	40,790.00	62,100.00	21,310.00
Electricity Expense	16,980.96	16,980.96	18,515.00	1,534.04
Heating Fuel Expense	6,233.79	6,233.79	9,300.00	3,066.21
Total Purchased Property Services	23,214.75	23,214.75	27,815.00	4,600.25
Property Insurance	3,045.00	3,045.00	3,045.00	0.00
Liability Insurance	1,910.00	1,910.00	1,910.00	0.00
Liability Claim	0.00	0.00	0.00	0.00
Vehicle Insurance	720.00	720.00	720.00	0.00
Travel Expense	0.00	0.00	150.00	150.00
Dues & Publications	195.42	195.42	200.00	4.58
Training/Education	829.00	829.00	1,200.00	371.00
Employee Testing	95.00	95.00	50.00	(45.00)
Advertising Expense	80.10	80.10	0.00	(80.10)
Total Other Purchased Services	6,874.52	6,874.52	7,275.00	400.48
Office Supplies	475.19	475.19	600.00	124.81
Postage Expense	1,033.20	1,033.20	1,000.00	(33.20)
Billing Expense	634.13	634.13	600.00	(34.13)
Breakroom Supplies	125.38	125.38	900.00	774.62
OFFICE EQUIPMENT	0.00	0.00	600.00	600.00
Safety Supplies	307.49	307.49	750.00	442.51
Maintenance Supply	1,480.46	1,480.46	7,500.00	6,019.54
Distribution Supplies	14,895.45	14,895.45	12,000.00	(2,895.45)
Meter Supplies	12,260.00	12,260.00	10,000.00	(2,260.00)
Hydrant Replacement	0.00	0.00	2,000.00	2,000.00
Auto Fuel Expense	2,526.99	2,526.99	4,000.00	1,473.01
Building/Custodial Expense	422.00	422.00	500.00	78.00
Uniform Expense	1,302.83	1,302.83	1,600.00	297.17
Lab Supplies	32.62	32.62	2,250.00	2,217.38
Lab Equipment	0.00	0.00	1,500.00	1,500.00
Chemical Expense	4,823.25	4,823.25	6,000.00	1,176.75
Total Supplies	40,318.99	40,318.99	51,800.00	11,481.01
Water Replacement Fund	65,840.00	65,840.00	65,840.00	0.00
Total Replacement Fund	65,840.00	65,840.00	65,840.00	0.00
TOTAL OPERATING EXPENDITURES	\$ 403,682.54	\$ 403,682.54	\$ 429,150.00	25,467.46

MISCELLANEOUS EXPENSES

1997 Water Bond Payments	\$ 88,844.83	\$ 88,844.83	\$ 88,844.83	0.00
DWSRF Loan Repayment	0.00	0.00	0.00	0.00
DWSRF Loan Interest	0.00	0.00	0.00	0.00

For Management Purposes Only

Sunapee WATER Department
2021 Income Statement
 For the Twelve Months Ending December 31, 2021

	Current Month Actual	Year to Date Actual	Annual Budget	Year to Date Unspent
Bond Payments - Principal	0.00	0.00	0.00	0.00
LOAN PAYMENT-LAKE AVE	48,440.08	48,440.08	48,760.18	320.10
Total Bond/Interest Payments	137,284.91	137,284.91	137,605.01	320.10
20 Article TTHM Remediation	282,271.19	282,271.19	0.00	(282,271.19)
Total Warrant Articles	282,271.19	282,271.19	0.00	(282,271.19)
TOTAL MISC. EXPENDITURES	\$ 419,556.10	\$ 419,556.10	\$ 137,605.01	(281,951.09)
<u>OTHER EXPENSES</u>				
Water Replacement Expense	\$ 12,469.00	\$ 12,469.00	\$ 0.00	(12,469.00)
Total Replacement Expenses	12,469.00	12,469.00	0.00	(12,469.00)
2019 CR Establish	50,000.00	50,000.00	0.00	(50,000.00)
WATER PROTECTION	0.00	0.00	0.00	0.00
Total Unbudgeted Expenditures	50,000.00	50,000.00	0.00	(50,000.00)
TOTAL OTHER EXPENSES	\$ 62,469.00	\$ 62,469.00	\$ 0.00	(62,469.00)