

**TOWN OF SUNAPEE SELECTBOARD
MEETING MINUTES**

Monday September 18th, 2023

Present: Selectboard Chair Wallace, Selectboard Vice Chair Gottling, Selectboard Members Trow and Hathorn, also present - Town Manager Martinez. By Zoom: Selectboard Member Gallup. Selectboard Member Gallup was out of Town on business and attended by Zoom.

Meeting Called to Order at 6:30 by Selectboard Chair Carol Wallace.

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's

- Parcel ID: 0136-0057-0000, 54 Birch Point Road, David & Lee Page
 - Selectboard Member Trow wanted to clarify whether the property is on the floodplain. Allyson Traeger confirmed that the parcel is partially on the floodplain, but the building portion is not included.
- Parcel ID: 0129-0029-0000, 14 Lower Main Street, Jeffrey & Katherine Balch
 - Selectboard Member Trow would like the drawings and measurements on the application to align more closely but does not take issue with the dimensions of the proposed deck.

LAND DISTURBANCE

- Parcel ID: 0136-0057-0000, 54 Birch Point Road, David & Lee Page

DEMO

- Parcel ID: 0136-0057-0000, 54 Birch Point Road, David & Lee Page

AFTER THE FACT PERMIT

- Parcel ID: 0211-0020-0000, 23 High Ridge Road, Anne Spencer & Paul Lembo (in accordance with CZC 23-4244)
- Parcel ID: 0133-0083-000A, 42 A Burkehaven Hill Road, Michael & Donna O'Shea

DRIVEWAY PERMIT

- Parcel ID: 0133-0083-000A, 42 A Burkehaven Hill Road, Michael & Donna O'Shea (After the Fact)

USE OF FACILITIES

- Use of Safety Services Building: Pack 710 –Scouts BSA -- ,Sept 24, 2023, 3:00PM-4PM; Pack Meeting
- Use of Dewey Beach: BSA Troop 355 – Feb 10th, 2024; 7AM – 5PM; Ice Fishing Trip

- Use of Dewey Beach (parking only): Paulette Folkins – Oct 1st, 2023; 9AM – 12PM; Parking for guests after a wedding
- Use of the Sugar River Covered Bridge: Fitzpatrick/Fletcher – Oct 28th, 2023; 3:00 – 3:15PM – Wedding reception
- Use of Tilton Park: Abbot Library – October 7th, 2023; 12:00 – 2:00PM – Monadnock Falconry Exhibition
- Use of Safety Services Building – Boy Scout Pack 71 - September 24th, 2023; 3:00PM – 4:00PM – Cub Scout Pack Meeting

Consent Agenda: MOTION to approve CZCs, Land Disturbance, Demolition, After the Fact, Driveway Permit, and Use of Facilities made by Selectboard Member Harthorn. Motion seconded by Selectboard Member Trow. All voted in favor.

2. APPOINTMENTS:

- 6:30 PM: TD Bank Presentation: Mr. Keith Pike, Vice President of Government Banking, at TD Bank appeared before the Selectboard to discuss components critical to any municipal investment policy as well as to share the portfolio of services TD could potentially provide the Town of Sunapee once they have formally adopted an investment policy.

TD Bank has worked with the Trustees of the Trust Fund since 2015.

Mr. Trow asked how TD Bank makes their money when supporting municipalities.

Mr. Pike shared that banks make margin off deposits, investing, and lending deposits. There are no fees associated with the bank's working with the Town.

Town Manager Martinez said that TD Bank has been helping improve the Town's technological tools to make Town finances more efficient and appreciates the educational resources TD has provided.

- 7:00 PM: Josh Wroblewski, General Buildings and Grounds Director - seeking Selectboard Approval to expend out of the Town Buildings Maintenance Capital Reserve Fund
 - Josh Wroblewski requested a withdrawal from the Buildings and Grounds Capital Reserve Fund to replace Town Hall's failing furnace. He reported that it has been difficult to find a contractor thus far, and is concerned that there is a risk of the furnace failing in the winter.
 - Mr. Hathorn suggested that Mr. Wroblewski speak with Simple Energy in Lebanon. Town Manager Martinez noted that a formal RFP may be a better option to ensure as much transparency as possible.
 - Mr. Wroblewski said that a new furnace system would include new ductwork and a new damper to create three temperature zones.

- Selectboard Chair Wallace asked whether they should table the withdrawal until a new proposal is submitted. Mr. Trow suggested that in the interest of time they approve up to \$10,850 from the Buildings & Grounds Capital Reserve Fund.

MOTION to authorize the withdrawal of up to \$10,850 from the Buildings and Grounds Capital Reserve Fund made by Selectboard Member Trow. Seconded by Selectboard Member Hathorn. All voted in favor and the motion passed.

- 7:15 PM: Neill Cobb, Sunapee Police Chief - requesting the Sunapee Selectboard accept unanticipated revenue in the amount of \$6,600 from the Office of Highway Safety
 - Chief Cobb introduced Mr. Steven Marshall as the new accreditation manager – a position that was approved at the previous meeting.
 - Chief Cobb described the Highway Safety Grant that had been awarded to the Town. He also shared what the Sunapee Police Department hopes to achieve through the implementation of the grant activity.
 - Chief Cobb addressed public concern about the expectation of at least 3 documented stops per hour. He clarified that stops must require probable caus.

MOTION to accept the unanticipated funds in the amount of \$6,600 from the Highway Safety Grant made by Selectboard Member Trow, seconded by Selectboard Member Hathorn. All voted in favor and the motion passed.

3. PUBLIC COMMENT: public comments can be heard in full [here](#), beginning at 7:33PM.

- **Chris Whitehouse** said that commuter miles are not included per the IRS and that Town Manager Martinez should recuse herself from the Perkins Pond Grant Management.
- **Lisa Hoekstra:** Complemented the public comment minute stamp integrated into the minutes. Complemented the OpenGov platform. Suggested contacting Goodhue/Eastern. It has taken too long to create the short-term rental regulations. Would like to see more accuracy in the short-term rental fees.
- **Christine Corey** does not believe that anything comes by asking questions of the Selectboard and said emails often go unanswered. She would like a procedure written for public communication from the Board.
- **John Augustine:** Concerned about strategic planning and lack of documentation. Asked the Selectboard to articulate their goals and objectives. Asked how the Code Compliance Officer's position is a full-time job without short-term rental inspections.

4. SELECTBOARD ACTION:

- Resignation of Recreation Committee Member Socci

MOTION made by Selectboard Member Gottling to accept the resignation of Mr. Socci, seconded by Selectboard Member Trow. All voted in favor and the motion passed.

- Old Business
 - Investment Policy:
 1. Selectboard Member Trow asked if a descriptive investment policy such as the one presented is necessary in all circumstances, or if it is sufficient to have a shorter document while working with an outside vendor. Selectboard Chair Wallace believes that someone with experience in municipal investment can provide an abridged policy sheet. Town Manager Martinez has shared several versions from other towns in the past.
 2. The Treasurer, Susan Fernald, commented that the investment policy document is what would be seen by the auditors and the Town needs to align its policy with its investments.
 3. Town Manager Martinez listed some of the other banks that will be presenting their investment strategies in the coming weeks.
 4. Selectboard Member Trow reiterated that the order of priorities is (1) safety, (2) liquidity, and (3) yield.
 5. Town Manager Martinez will make the edits as discussed by the Board and present the revised policy to the Selectboard for adoption at an upcoming meeting.
 - Rules of Procedure
 1. The Selectboard reviewed the proposed revisions to the Rules of Procedure document, which has not been updated since 2018.
 2. Town Manager Martinez will make the edits as discussed by the Board and present the revised policy to the Selectboard for adoption at an upcoming meeting.
 - Ethics Policy was shared with Selectboard for review at the 02 October 2023 Selectboard meeting.

The Selectboard elected not to rehear the Short-Term Rental Registration fee.

Selectboard Member Gottling said that it is likely that STR fees and policies will likely be revisited once the registration process is underway for a while.

5. TOWN MANAGER REPORT:

- **Abatement Cases:** In June of 2022, you signed a memorandum from Assessor McAllister recommending how to approach various abatements. We informed you that both Begor and Camp David were seeking abatements. Camp David has

withdrawn their application. Begor's is set to go before the Board of Tax and Land Appeals.

- **Sunapee Highway and LSPA partnership:** 2024 Watershed Assistance Grant Commitment Letter. The Town, through the Highway Department, would be helping LSPA to meet the 40% in-kind contribution. The Team would install interlocking concrete block retaining wall, vegetated swales, stormwater catch basins, and plantings. The Town would also assume longer term maintenance. The project aims to reduce sedimentation and nutrient pollution of Lake Sunapee.
 - **MOTION made by Selectboard Member Hathorn to approve the partnership between Sunapee Highway Department the LSPA to provide in-kind services installing interlocking concrete block retaining wall, vegetated swales, stormwater catch basins, and plantings in support of the Watershed Assistance Grant. Seconded by Selectboard Member Gottling. All voted in favor and the motion passed as discussed and amended.**
- **Assessing Update:** The Assessors are wrapping up their statistical update. They expect to send preliminary values to community members early next week.
- **FEMA Public Assistance Program:** President Biden declared a Major Disaster for Belknap, Carroll, Cheshire, Coos, and Sullivan counties due to severe storms and flooding that occurred from July 9 to July 17, 2023. Our EMD has arranged for Sunapee to host a pre-briefing on 21 September 2023 from 1-3.
 - Secondary community for SBA Loans. We have information available at the office should anyone be interested in/need help applying for a loan.
- **Use of Town Vehicle:** Checked in with legal and our CPA: The IRS has a provision for Qualified nonpersonal use vehicles. Clearly marked, through painted insignia or words, police, fire, and public safety vehicles, provided that any personal use of the vehicle (other than commuting) is prohibited by the governmental unit. See IRS publication 15-B, Employer's Tax guide to Fringe Benefits. Additionally, we triangulated that our neighboring municipalities allow the same provisions. We will update the use of town vehicles policy.
 - [The use of Town vehicles will be addressed in more detail during the review of the Ethics Policy.](#)
- **Joint Loss Committee:** Town Manager Martinez expressed appreciation for the work of the Joint Loss committee.
- **Primex SLCAP Cyber Security Grant:** Town Manager Martinez applied for a grant to support the procurement of RSA tokens and .gov transition assistance.
- **Miscellaneous Budget Updates:**
 - HealthTrust: Expected increase of approximately 15-20%
 - Electricity costs: Expected to double in 2024
 - Education tax: The Town shall assess \$3, 229, 674
 - Requests are coming in from: West Central, COA, Sullivan County Nutritional Services. We sent out letters today requesting others.

- Harbor Docks: The Town met with Watermark to discuss required repairs and to ensure accurate repair costs.

6. SELECTBOARD REPORTS:

- Selectboard Member Gottling believes there will be a request for a new accounting program.
 - Town Manager Martinez noted that the Human Resources working group is on the agenda for the October 2nd meeting and will be returning periodically throughout 2024 as more and more updates are made.
- Selectboard Member Trow asked about whether there would be a Budget Day this year. Town Manager Martinez hopes that most budget planning will be buttoned up before the meeting and that it won't be an all-day affair.
 - Budget Day will tentatively be held on Tuesday, November 7th.
- Selectboard Member Hathorn spoke out in support of Town Manager Martinez and the hiring practices in town. Ms. Martinez noted that most hires are conducted through committees and involve resident input. Nearly all applicants pass through two rounds of interviews before being extended a conditional offer.
 - Selectboard Chair Wallace and Member Gottling also expressed support for the individuals who have been gaining experience in conducting and participating in the interview process.
- Selectboard Chair Wallace said that the Fenton's Landing lease is overdue for review and Town Manager Martinez agreed that it will be a longer conversation to be addressed at a future meeting.

NONPUBLIC SESSION: The Board of Selectmen may enter a nonpublic session, if so voted, to discuss items listed under RSA 91-A:3, II

MOTION MADE by Selectboard Chair Wallace at 10:32PM to enter a nonpublic session on the grounds of consideration of legal advice. Motion seconded by Mr. Hathorn. All voted in favor of entering nonpublic session. In attendance: Selectboard Chair Wallace, Members Gottling, Hathorn, and Trow. Also in attendance: Town Manager Shannon Martinez and Emily Wrenn.

MOTION MADE by Selectboard Member Trow to reenter public session at 10:41PM. Seconded by Mr. Hathorn.

MOTION MADE by Selectboard Member Trow to authorize Selectboard Chair Wallace to sign the response letter to the Hoekstras on behalf of the Selectboard. Seconded by Mr. Hathorn. All voted in favor.

7. UPCOMING MEETINGS:

September 21st: Planning Board Workshop Meeting – 7:00PM

September 21st: Abbot Library Trustees Meeting – 7:00PM

September 28th: Water & Sewer Commissioners Meeting – 5:30PM

October 2nd: Selectboard Meeting – 6:30PM

October 4th: School Board Meeting – 6:00PM

October 4th: Conservation Commission – 7:00PM

October 5th: Zoning Board Meeting – 6:30PM

**SUNAPEE SELECTBOARD
MEETING AGENDA
6:30PM TOWN OFFICE MEETING ROOM
Monday, September 18th, 2023
Join us on Zoom: <https://us06web.zoom.us/j/86066395397>**

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3. PUBLIC COMMENT:

4. SELECTBOARD ACTION:

- Resignation of Recreation Committee Member Socci
 - Old Business
 - i. Investment Policy
 - ii. Rules of Procedure
-

5. TOWN MANAGER REPORT:

- Abatement Cases
- Sunapee Highway and LSPA partnership

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NONPUBLIC: The Board of Selectmen may enter a nonpublic session, if so voted, to discuss items listed under RSA 91-A:3, II

SIGN-IN SHEET

SUNAPEE SELECTBOARD MEETING

DATE: 8/18/23

John H. Hogg
C. Carey
Steven Marshall

Mark St
103 Sunapee NH
1025 Main St 6M



Town of Sunapee

Buildings & Grounds

September 18th, 2023

Josh Wrobleski, Buildings & Grounds Director

Minutes Approved by the Selectboard on 02 October 2023

Town Hall Furnace: Impending Challenges

Critical Furnace Issue

- Heat Exchanger Unserviceable
 - The heat exchanger of town hall's furnace can no longer be serviced.
 - Parts for this furnace have long been discontinued.
 - Without the ability to service the heat exchanger, there is no viable option to maintain the current furnace's functionality.

Inevitable Consequences

- Building Left without Heat
 - In the event of a furnace failure, the most immediate and significant consequence is town hall will be left without heat and operations will be compromised.

Winter Pipe Freeze Risk

- The absence of heat could pose a significant risk to our building's overall infrastructure.

Recommended Solution: Furnace Replacement

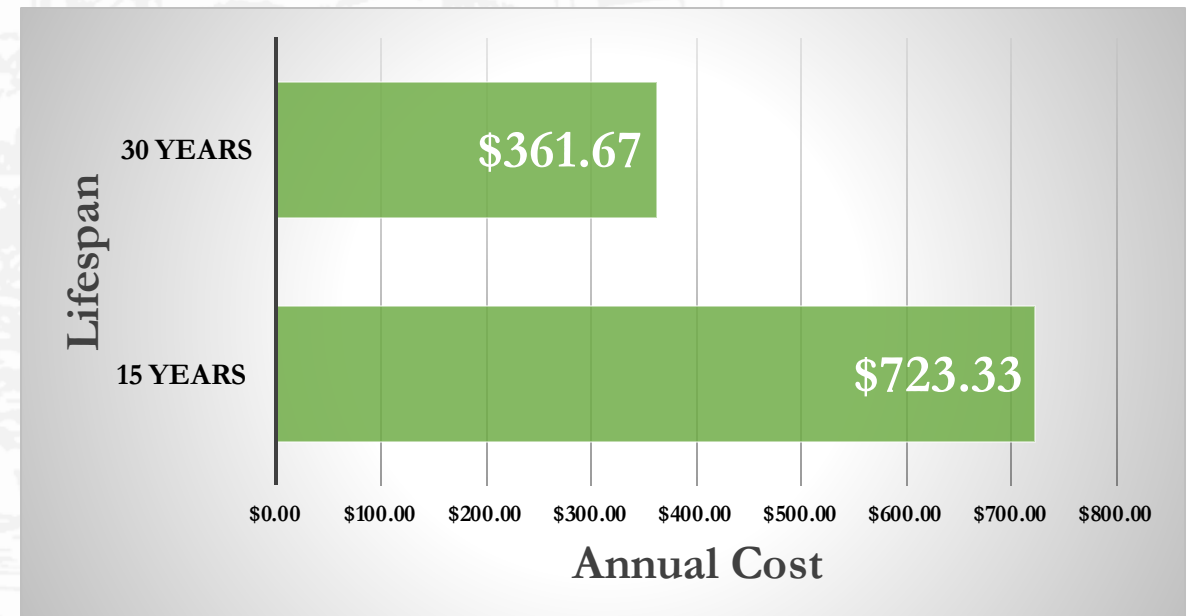
Furnace Selection & Zoning Upgrade

- New Gas Furnace: Thermopride Furnace CLQS1 75K BTU 95% 1 Stage.
- Install 1 zone valve damper to separate the basement zone from the rest of the building.
- Includes Wireless Thermostat for efficient temperature control.
- EWC Damper Integration: The EWC damper will be hooked up to the existing 3 zone control board.
- Bypass Zoning and Duct Work: All necessary duct work and bypass zoning will be performed to ensure a complete and fully operational system.

Total Cost - \$10,850.00

Furnace Replacement Cost Analysis

- Based on Minimum 15-Year Lifespan: The annual cost, when considering a minimum 15-year lifespan, amounts to \$723.33/year.
- Based on Maximum 30-Year Lifespan: Alternatively, when considering the maximum 30-year lifespan, the annual cost reduces to \$361.67/year.



September 18, 2023

Chief E. Neill Cobb

The background of the slide features a photograph of a dark-colored police vehicle, likely a patrol car, parked in a field. The sun is low on the horizon, creating a warm, orange glow that silhouettes the car and the surrounding landscape. The vehicle has a light bar on its roof and a bumper with the number '3' visible. The text is overlaid on a semi-transparent teal rectangle.

Town of Sunapee

Sunapee Police Department

Board of Selectmen
Presentation

NH Office of Highway Safety Grant Award



Total Amount

- \$6,600 - Federal Budget
- \$1,650 - Min. Match Required

Budget Period

- 10/1/2023 to 9/30/2024

Project Titles

- Speed Enforcement
- DUI Enforcement
- Join the NH Clique
- Drive Sober or Get Pulled Over
- U Drive, U Text, U Pay



NH Office of Highway Safety Grant Award

Goals (Intent of the Grant):

- To reduce traffic crashes and the resulting deaths, injuries, economic losses and property damage on the roadways
- Increased Enforcement
- Additional Training
- Collaboration and Community Engagement
- Improved Communications



NH Office of Highway Safety Grant Award



Grant Expectations/Success Metrics:

- At least 3 documented stops/contacts per hour
- Several hours-long patrol blocks
- Proper records management
- Submit all forms for reimbursement according to schedule



Questions?

SEAT BELTS SAVE LIVES.

In 2022, 55 people who were killed in vehicle crashes on New Hampshire roads were not wearing a seat belt.

#BuckleUpNH



Minutes Approved by the Selectboard on 02 October 2023

September 7, 2023

NH Department of Environmental Services
29 Hazen Drive
Concord, NH 03301

Re: 2024 Watershed Assistance Grant Commitment Letter

To the NHDES Watershed Assistance Grant Selection Team,

The Sunapee Highway Department is committed to supplying the labor, time and equipment necessary to implement the proposed Watershed Assistance Grant project located at 742 Jobs Creek Road located in the town of Sunapee. This will be done in collaboration with the Lake Sunapee Protective Association thereby helping to meet the required 40% in-kind match. This project, as we understand it, consists of the installation of an interlocking concrete block retaining wall, vegetated swales, stormwater catch basins and plantings. Additionally, we understand this project once completed will need routine maintenance to ensure its continued function of slowing down runoff, dropping out captured sand and debris and stabilizing the shoreline area as originally intended thereby reducing sedimentation and nutrient pollution of Lake Sunapee.

Sincerely,

Date:

Michael Martell
Highway Director
Sunapee Highway Department



New Hampshire Office of Highway Safety Traffic Enforcement Patrols Grant Application

Introduction

FFY24

Welcome to the New Hampshire Office of Highway Safety (NHOHS) Traffic Enforcement Patrols Grant Application

This Excel based workbook serves as your New Hampshire Office of Highway Safety (NHOHS) Grant Application.

This application will allow you to provide us with a Problem Statement and Proposed Solution and set highway safety goals and objectives. We believe this will assist your agency in your efforts to reduce crashes and serious bodily injuries within your community.

As always, please feel free to contact your New Hampshire Office of Highway Safety Field Representatives @ 603-271-2131 if you should have any questions about this workbook-application. We can also schedule a virtual teams meeting or setup an in person visit for us to assist you.

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IMPORTANT NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT HIGHLIGHTS

Please visit the New Hampshire Office of Highway Safety website to view publications, videos, or to obtain necessary forms.

Print This Page

<https://www.nh.gov/hsafety/publications/index.htm>

There is an expectation of at least 3 documented stops per hour on NHOHS grant funded patrols.

If less than three documented stops are made during a grant funded patrol, note any extenuating circumstances on the HS-200 Patrol Activity Report. *"Data reported may be utilized to determine grant eligibility"*.

All contacts on a grant funded patrol must be documented, even if a verbal or written warning is issued.

Grant funded patrols are reimbursed at 1.5 hourly rate, not detail rate.

Part time officers will be reimbursed at straight time only.

If your department is unable to meet a mandatory mobilization patrol date you must notify your Field Representative via email.

Modifications to grant funded patrol parameters can be requested for extenuating circumstances. Please email your request to your Field Representative.

The NHOHS / Police Standards and Safety Certification courses; "Pedestrian Bicycle Laws" and "Child Passenger Safety" are required to be completed prior to working any Ped/Bike grant or Join The NH Clique grant patrols or said patrols will not be reimbursed. These courses only have to be taken once by the officer if they will be working any current or future Ped/Bike grant or Join The NH Clique grant.

Only 1 officer per cruiser will be reimbursed for grant funded patrols.

Keep an eye on the calculation formulas on the HS-20 Payroll Form, retirement rates can vary by department and employee. It's also possible that part time officers may have different deductions than full time officers.

For each person listed on the HS-20 Payroll Form, there needs to be a matching HS-200 Patrol Activity Report.

Any match claimed on your grant cannot be funded from another federal source.

One HS-100 Quarterly Summary Report is needed for each of your projects.

The "reimbursement clock" stops if your officer is pulled away from an NHOHS grant-funded enforcement patrol due to being dispatched to an unrelated call and starts again when the grant patrol is resumed.

If processing time for an arrest exceeds the scheduled patrol hours the additional time may be considered for reimbursement based on supporting documentation and individual circumstances.

The "vehicles checked for child restraint violations" count on the HS-200 Patrol Activity Report should generally equal the "number of vehicles stopped" count during the grant funded patrol(s).

For the purposes of NHOHS grants, if a Police Chief works any NHOHS grant funded patrols there must be a CLEO Waiver letter on file with the NHOHS. The CLEO Waiver letter is in effect for the duration of the Police Chiefs tenure. If you need a CLEO template, please contact your NHOHS Field Representative.

Highest ranking officer must sign off on the HS-200 Patrol Activity Reports including the Chief of police.

Match amount is calculated based on whatever grant funds your agency expends not the entire amount originally awarded.

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NHOHS Traffic Enforcement Patrols Grant Application

General Information

24-178

The grant awards below represent the **maximum award amounts** for each project that your agency has qualified for. These maximum award amounts have been determined by data driven calculations specific to your community. Please complete the requested information below in the blue boxes and blue boxes with **drop-downs**.

PROJECT	GRANT AMOUNT
SPEED	\$1,600.00
DUI	\$1,600.00
DISTRACTED DRIVING	\$0.00
PEDESTRIAN BICYCLE	\$0.00
MOBILIZATIONS	\$3,400.00
TOTAL GRANT AMT	\$6,600.00

Agency Name	SUNAPEE POLICE DEPARTMENT		
Agency Address	9 Sargent Rd. PO Box 91 Sunapee, NH. 03782-0091		
Police Chief's Name	E. Neill Cobb		
Police Chief's E-Mail	e.neill.cobb@sunapeepd.com		
Grant Point of Contact	E. Neill Cobb	Steven I Marshall	
Grant Contact Phone	603-763-5770	603-340-0849	
Grant Contact Email	e.neill.cobb@sunapeepd.com	emscaptain@town	
UEI Number & SAMS Exp. Date (screenshot must be provided)	F3HVYCCBDMN6		
Community Population	3,402 (2021 census)		
Total Sworn LEO's in Department	9		
Number of LEO's Available to Participate in Grant Patrols	9		
Do you accept the maximum award amounts offered above?	YES		
Please indicate project and lesser amount desired or decline.	SPEED	\$1,600.00	
Please indicate project and lesser amount desired or decline.	DUI	\$1,600.00	
Please indicate project and lesser amount desired or decline.			
Please indicate project and lesser amount desired or decline.			
Please indicate project and lesser amount desired or decline.	MOBILIZATIONS	\$3,400.00	
Maximum aggregate match for all awards	\$1,650.00		

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NHOHS Traffic Enforcement Patrols Grant Application

Historical Data

	CALENDAR YEAR		
	2020	2021	2022
Fatalities			
Total Fatalities	0	0	2
Serious Bodily Injuries			
Total Bodily Injuries	0	0	3
Crashes			
Total Crashes	88	35	46

Please enter in the calendar year data into the chart above. Based on the statistical data you provided for your community, below identify your specific traffic safety problem(s) as well as a brief summary of how you plan to address these issues utilizing each grant project you have been awarded. On the next page you will outline your goals and objectives toward addressing your community's problem(s).

Problem Statement

The Sunapee Police Department has been dealing with on-going field training since May of 2022. With new employees coming on, experienced staff have been in a constant state of training new officers and not able to dedicate themselves to traffic safety enforcement activities. Additional commitments to undertake non-enforcement tasks, community service functions, investigations, prosecution, a special task force, and administrative tasks hinder time dedicated to patrol. For instance, officers are required to nightly (except for winter) check and lock the public bathrooms at the town beach and two boat launches. Recently they have been assigned to hand delivering 95 delinquent dog registration notices throughout town. During a weekday shift the patrol officers are the Chief and Lieutenant, who mainly respond to calls from the station due to administrative duties. Often, there is a single officer assigned to night shift. The town is 25.2 square miles in size, but with Lake Sunapee taking 4.1 sq mi of that point to point travel requires a circuitous route taking time from patrol.

The Town has been the victim of the same economic funding that has hit the taxpayers. Major expense lines: fuel, insurance, vehicles, hardware, health insurance, have all increased, while at the same time the governing body has tried to hold the line and be responsible to the taxpayers. They have told department heads to limit spending and requests to the most important "needs" and forgo the "wants". Over 4 budgets SPD funding has only increased 17.45%. This cost includes cruiser replacement as part of the operating budget and well as the expense for multiple hirings and training.

Proposed Solution

The Sunapee Police Department proposes to use the funding to dedicate enforcement opportunities at key times to get the most effective use of the patrols. Sunapee is a destination community in the spring and summer with Lake Sunapee a large draw for seasonal residents. The various transient overnight accommodations, including many short-term-rentals, draw couples, families and large groups of friends. This has the potential for some to confuse relaxing on vacation with not following the law and undertaking unsafe behaviors. Though geographically in the Town of Newbury, Mount Sunapee Resort, now a 3-season activity center, borders Sunapee. Two of the three main pathways to the Resort and State Park are in Sunapee and it draws a lot of traffic, especially at open and closing hours and after a big snowfall.

The department's record management system has the data to determine when the majority of incidents occur. Working in conjunction the department's 3 portable and 4 mounted speed display and traffic recording device we have a solid tracking of where and when the unsafe driving occurs. We will analyze that data and establish patrol days and times to address that unsafe activity.

We will also coordinate with our neighbors in New London, Newbury and Newport to establish a regional enforcement plan for not only the speed and impaired driving patrols, but also for the mobilization patrols.

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NHOHS Traffic Enforcement Patrols Grant Application

Goals and Objectives

This page gives you the opportunity to enter goals and objectives for the upcoming grant year(s). While the ultimate goal of these grants is to reduce crashes, fatalities and serious bodily injuries, there is also the option to select objectives that offer interim steps to reach these outcomes.

All departments are required to work grant funded Highway Safety Enforcement patrols during high crash times at high crash locations. DUI enforcement patrol locations should be supported by your local DUI data.

To input a goal or objective, fill out all the blue boxes for a particular goal type, and then click the "Add goal" button for that goal type. In some blue boxes, a drop down menu is provided for you to select an option. Once a goal and/or objective is added, you may review and edit these items at the bottom of the page. You may also create your own additional goals and objectives in this area.

Add a New Goal

Enforcement In High Crash Locations at High Crash Times

In 2023-24 we plan to conduct at least 85% of our enforcement at high crash locations at high crash times.

Goal is already added

Crash Reduction

In 2023-24 we plan to reduce Injury and non-injury crashes by 70% in our community from 51 to 15 crashes.

Fatality Reduction

In 2023-24 we plan to reduce fatal crashes by 100% in our community from 2 to 0 fatalities.

Injury Reduction

In 2023-24 we plan to reduce crashes with serious bodily injuries by 100% in our community from 3 to 0 injuries.

Add a New Objective

Enforcement

In 2023-24 we plan to conduct 50 speed, impaired driving and mobilization enforcement operations.

Training

In 2023-24 we plan to increase the amount of radar and breath testing training by 40% in our community from 7 to 10 officers/troopers.

In 2023-24 we plan to send 3 officers/troopers to ARIDE and HGN/SFST training.

Collaboration and Community Engagement

In 2023-24 we plan to increase the amount of collaborative details with other law enforcement agencies by 500% from 0 to 5.

Communications

In 2023-24 we plan to increase the amount of Facebook posts by 25% from 200 to 250.

Miscellaneous Measures

In [Year] we plan to increase the pass rate of compliance checks by in our community from to 0%.

In 2023-24 we plan to decrease the observed average speed in one of the five identified problem location(s) by 20% from 45 to 36 miles per hour.

In [Year] we plan to increase our seatbelt compliance rate by from to 0%.

Review and/or Edit Selected Goals and Objectives

Enforcement In High Crash Locations at High Crash Times: In 2023-24 we plan to conduct at least 85% of our enforcement at high crash locations at high crash times.

Crash Reduction: In 2023-24 we plan to reduce Injury and non-injury crashes by 70% in our community from 51 to 15 crashes.

Fatality Reduction: In 2023-24 we plan to reduce fatal crashes by 100% in our community from 2 to 0 fatalities.

Injury Reduction: In 2023-24 we plan to reduce crashes with serious bodily injuries by 100% in our community from 3 to 0 injuries.

Enforcement: In 2023-24 we plan to conduct 50 speed, impaired driving and mobilization enforcement operations.

Training: In 2023-24 we plan to increase the amount of radar and breath testing training by 40% in our community from 7 to 10 officers/troopers.

Training: In 2023-24 we plan to send 3 officers/troopers to ARIDE and HGN/SFST training.

Collaboration and Community Engagement: In 2023-24 we plan to increase the amount of collaborative details with other law enforcement agencies by 500% from 0 to 5.

Communications: In 2023-24 we plan to increase the amount of Facebook posts by 25% from 200 to 250.

Miscellaneous Measures: In 2023-24 we plan to decrease the observed average speed in one of the five identified problem location(s) by 20% from 45 to 36 miles per hour.

Back

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:

GENERAL PROVISIONS

Grant Agreement Title: Sunapee PD Highway Safety Grant Grant Agreement #: 24-178

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 208 Concord, NH 03305	
1.3. Subrecipient Name Sunapee Police Department		1.4. Subrecipient Address 9 Srgent Rd. PO Box 91 Sunapee, NH 03782-0091	
Chief of Police Name: E. Neill Cobb Grant Contact Name: Steven I Marshall		Chief of Police email: e.neill.cobb@sunapeepd.com Grant Contact's email: emscaptain@town.sunapee.nh.us	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify)) Town Government		1.4.2 UEI # F3HVVCCBDMN6 Exp Date: 02/29/2024	
1.5. Subrecipient Phone # 603-763-5770	1.6. Effective Date 10/01/2023	1.7. Completion Date 09/30/2024	1.8. Grant Limitation \$ 6,600.00 <small>(Total amount of Federal funds obligated to the Subrecipient (2 CFR § 200.331(a)(1)(vii))</small>
1.9. Grant Officer for State Agency Stephen Fisher/James Gilbert		1.10. State Agency Telephone Number 603-271-6708/603-271-2021	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." "RSA Chapter 37 - Chairman of Selectmen, Town Manager, Mayor, County Commissioners.			
1.11. Subrecipient Signature 1		1.12. Name & Title of Subrecipient Signor 1	
Subrecipient Signature 2		Name & Title of Subrecipient Signor 2	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of _____, on / / , before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal)		1.13.2 Name & Title of Notary Public or Justice of the Peace	
1.14 State Agency Signature 1 X _____ Date: _____		1.15 Name & Title of State Agency Signor 1 Robert L. Quinn, Commissioner - or Designee NH Department of Safety	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required)			
By: Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable)			
By: On: / /			



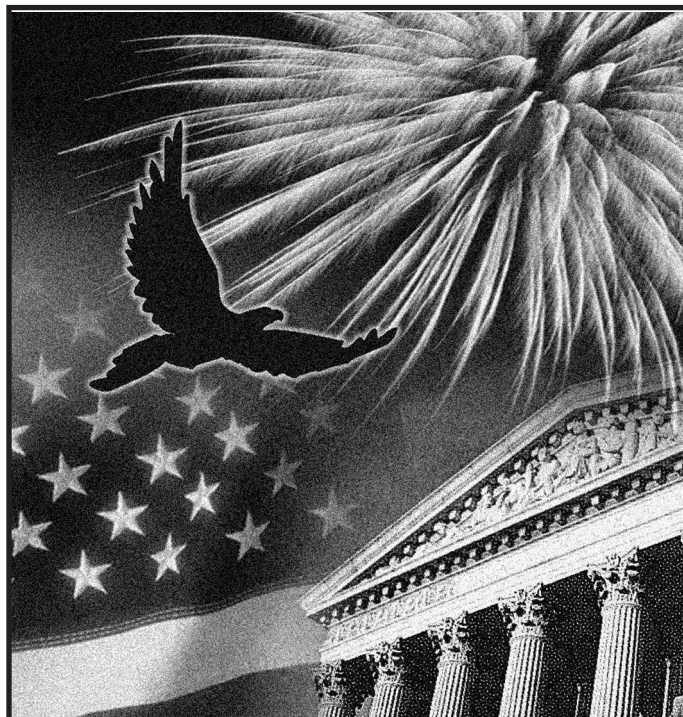
Department of the Treasury
Internal Revenue Service

Publication 15-B

Cat. No. 29744N

Employer's Tax Guide to Fringe Benefits

For use in **2023**



Get forms and other information faster and easier at:

- [IRS.gov](https://www.irs.gov) (English)
- [IRS.gov/Spanish](https://www.irs.gov/spanish) (Español)
- [IRS.gov/Chinese](https://www.irs.gov/chinese) (中文)
- [IRS.gov/Korean](https://www.irs.gov/korean) (한국어)
- [IRS.gov/Russian](https://www.irs.gov/russian) (Русский)
- [IRS.gov/Vietnamese](https://www.irs.gov/vietnamese) (Tiếng Việt)

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Future Developments

For the latest information about developments related to Pub. 15-B, such as legislation enacted after it was published, go to [IRS.gov/Pub15B](https://www.irs.gov/pub15b). For the latest guidance and information about COVID-19 tax relief, go to [IRS.gov/Coronavirus](https://www.irs.gov/coronavirus).

What's New

Cents-per-mile rule. The business mileage rate for 2023 is 65.5 cents per mile. You may use this rate to reimburse an employee for business use of a personal vehicle, and

exclusion of income to the employee for personal use of a demonstrator car applies, see Revenue Procedure 2001-56. You can find Revenue Procedure 2001-56 on page 590 of Internal Revenue Bulletin 2001-51 at [IRS.gov/pub/irs-irbs/irb01-51.pdf](https://www.irs.gov/pub/irs-irbs/irb01-51.pdf).

Qualified nonpersonal use vehicles. All of an employee's use of a qualified nonpersonal use vehicle is a working condition benefit. A qualified nonpersonal use vehicle is any vehicle the employee isn't likely to use more than minimally for personal purposes because of its design. Qualified nonpersonal use vehicles generally include all of the following vehicles.

- Clearly marked, through painted insignia or words, police, fire, and public safety vehicles, provided that any personal use of the vehicle (other than commuting) is prohibited by the governmental unit.
- Unmarked vehicles used by law enforcement officers if the use is officially authorized. Any personal use must be authorized by the employer, and must be related to law-enforcement functions, such as being able to report directly from home to an emergency situation. Use of an unmarked vehicle for vacation or recreation trips can't qualify as an authorized use.
- An ambulance or hearse used for its specific purpose.
- Any vehicle designed to carry cargo with a loaded gross vehicle weight over 14,000 pounds.
- Delivery trucks with seating for the driver only, or the driver plus a folding jump seat.
- A passenger bus with a capacity of at least 20 passengers used for its specific purpose and school buses. The working condition benefit is available only for the driver, not for any passengers.
- Tractors and other special-purpose farm vehicles.
- Bucket trucks, cement mixers, combines, cranes and derricks, dump trucks (including garbage trucks), flat-bed trucks, forklifts, qualified moving vans, qualified specialized utility repair trucks, and refrigerated trucks.

See Regulations section 1.274-5(k) for the definition of qualified moving van and qualified specialized utility repair truck.

Pickup trucks. A pickup truck with a loaded gross vehicle weight of 14,000 pounds or less is a qualified nonpersonal use vehicle if it has been specially modified so it isn't likely to be used more than minimally for personal purposes. For example, a pickup truck qualifies if it is clearly marked with permanently affixed decals, special painting, or other advertising associated with your trade, business, or function and meets either of the following requirements.

1. It is equipped with at least one of the following items.
 - a. A hydraulic lift gate.
 - b. Permanent tanks or drums.

- c. Permanent side boards or panels that materially raise the level of the sides of the truck bed.
 - d. Other heavy equipment (such as an electric generator, welder, boom, or crane used to tow automobiles and other vehicles).

2. It is used primarily to transport a particular type of load (other than over the public highways) in a construction, manufacturing, processing, farming, mining, drilling, timbering, or other similar operation for which it was specially designed or significantly modified.

Vans. A van with a loaded gross vehicle weight of 14,000 pounds or less is a qualified nonpersonal use vehicle if it has been specially modified so it isn't likely to be used more than minimally for personal purposes. For example, a van qualifies if it is clearly marked with permanently affixed decals, special painting, or other advertising associated with your trade, business, or function and has a seat for the driver only (or the driver and one other person) and either of the following items.

- Permanent shelving that fills most of the cargo area.
- An open cargo area and the van always carries merchandise, material, or equipment used in your trade, business, or function.

Education. Certain job-related education you provide to an employee may qualify for exclusion as a working condition benefit. To qualify, the education must meet the same requirements that would apply for determining whether the employee could deduct the expenses had the employee paid the expenses. Degree programs as a whole don't necessarily qualify as a working condition benefit. Each course in the program must be evaluated individually for qualification as a working condition benefit. The education must meet at least one of the following tests.

- The education is required by the employer or by law for the employee to keep their present salary, status, or job. The required education must serve a bona fide business purpose of the employer.
- The education maintains or improves skills needed in the job.

However, even if the education meets one or both of the above tests, it isn't qualifying education if it:

- Is needed to meet the minimum educational requirements of the employee's present trade or business, or
- Is part of a program of study that will qualify the employee for a new trade or business.

Outplacement services. An employee's use of outplacement services qualifies as a working condition benefit if you provide the services to the employee on the basis of need, you get a substantial business benefit from the services distinct from the benefit you would get from the payment of additional wages, and the employee is seeking new employment in the same kind of trade or business in which the employee is presently working. Substantial business benefits include promoting a positive business

August 14, 2023

To:

Town of Sunapee Board of Selectmen

Shannon Martinez: Town Manager

Steve Bourque: Recreation Director

Charleen Osborne: Recreation Committee Chair

Hello All,

Unfortunately, I have had some scheduling changes that have made it increasingly difficult for me to attend Recreation Committee meetings.

I personally do not feel that it is appropriate to be occupying a spot on the committee, and not be as dedicated as possible. Due to this, I have decided to withdraw from the committee as of today.

I have greatly enjoyed volunteering for our town, and it is my hope that I can continue in the future, but as of right now my time is too limited.

Thank you all of your efforts in our community. I wish all of you and the Recreation Committee nothing but the best.

Sincerely,

Jesse Socci

State of New Hampshire

Board of Tax and Land Appeals

Michele E. LeBrun, Chair
Albert F. Shamash, Esq., Member
Theresa M. Walker, Member

Anne M. Stelmach, Clerk



Governor Hugh J. Gallen
State Office Park
Johnson Hall
107 Pleasant Street
Concord, New Hampshire
03301-3834

September 11, 2023

To: Chairman, Board of Selectmen
23 Edgemont Road
Sunapee, NH 03782-2513

Re: Mark & Kristen Begor v. Town of Sunapee
Docket No.: 30875-22PT

Enclosed is an appeal for Tax Year 2022 filed pursuant to RSA 76:16-a.

Complete and return this form and all requested documents to the BTLA within 30 days:

(1) If a Tax Year 2022 Abatement Application was "Filed" (Tax 102.26) by the Taxpayer, what was the post-marked or hand-delivered date (*not the date received*)? _____
Attach a copy of the entire Abatement Application and Town response (without attachments).

(2) If yes, list the property(ies) Filed for in the application. (Include each street address and tax map/lot number and attach additional sheets, if necessary.)

Map/Lot _____	Street _____
Map/Lot _____	Street _____
Map/Lot _____	Street _____

(3) List all property owned by the same Taxpayer, whether or not appealed, and **attach a copy of each assessment-record card, indicating any lots in current use.** _____

Map/Lot _____	Land \$ _____	Bldg. \$ _____	Total \$ _____
Map/Lot _____	Land \$ _____	Bldg. \$ _____	Total \$ _____
Map/Lot _____	Land \$ _____	Bldg. \$ _____	Total \$ _____

(4) Will this appeal be defended by someone contracted by the municipality? If yes, by whom?

Note: *This information shall constitute an Appearance under Tax 201.08.*

Contracted Assessing Firm Name: _____

Address and Phone Number: _____

I certify a copy of this checklist and all attachments were mailed this date to the Taxpayer or Representative.

Date: _____

Signature: _____

Note: Unless a timely filing issue is raised by the Municipality or the board, the appeal will proceed to mediation.

Telephone: 603-271-2578

TDD Access: Relay NH 1-800-735-2964

Visit our website at: www.dhs.state.nh.us Approved by the Selectboard on 02 October 2023

MUNICIPALITY COPY

TAXPAYER'S RSA 76:16-a PROPERTY TAX APPEAL TO BOARD OF TAX AND LAND APPEALS

TAX YEAR APPEALED: 2022

MUNICIPALITY: Sunapee

SECTION A. Party(ies) Appealing (Owner(s)/Taxpayer(s))

Name(s): Begor, Mark W & Kristen F

Mailing Address(es): PO Box 900, Sunapee, NH 03782

Telephone No.(s): (Home) _____ (Cell) _____ (Work) 203.918.3926 (Email) _____

SECTION B. Party's(ies') Representative if other than Person(s) Appealing (Also Complete Section A)

Name(s): Commercial Property Tax Management, LLC

Mailing Address: 788 Elm Street, Manchester, NH 03101

Telephone No.(s): (Home) _____ (Cell) _____ (Work) 603.314.0135 (Email) _____

SECTION C. Property(ies) Appealed

List the tax map and lot number, the actual street address of each property appealed, a brief description and the assessment. (Attach additional sheets if needed.)

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>
112-12	68 Woodland Road, Sunapee	Single Family	\$5,643,400

Check the applicable box:

<input type="checkbox"/> Single family	<input type="checkbox"/> Commercial/Industrial
<input type="checkbox"/> Residential Condominium	<input type="checkbox"/> Residential Multi Unit
<input type="checkbox"/> Vacant, Unimproved land	<input type="checkbox"/> Manufactured Home
<input type="checkbox"/> Manufactured Housing Park	<input type="checkbox"/> Other: _____

SECTION D. Pending Appeals

List any pending and/or prior appeals on file with this board. Attach additional sheets if needed.

Docket # _____ Docket # _____ Docket # _____

SECTION E. Other Property(ies) Owned by the Taxpayer(s) which is (are) NOT Being Appealed

List other property(ies) owned in the same name(s) in the municipality that is (are) not being appealed.
(Attach additional sheets if needed.)

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>

SECTION F. Reasons for Appeal

RSA 76:16 provides that an abatement may be granted for good cause shown. "Good cause" generally means: 1) establishing an assessment is disproportionate to market value and the municipality's level of assessment; or 2) establishing poverty and inability to pay the tax. This form can be utilized for either basis of requesting an abatement. The taxpayer has the burden to prove good cause for an abatement.

- 1) If claiming disproportionality, state with specificity all the reasons supporting your application. Statements such as taxes too high, disproportionately assessed or assessment exceeds market value are insufficient. Generally, specificity requires the taxpayer to present material on the following (all may not apply):
1. physical data - incorrect description or measurement of property;
 2. market data - the property's market value on the April 1 assessment date, supported by comparable sales or a professional opinion of value; and/or
 3. level of assessment - the property's assessment is disproportionate by comparing the property's market value and the town-wide level of assessment.

Note: If you also intend to rely upon an appraisal as the grounds of your appeal, you shall so state in Section F, and if currently available, provide it with the appeal.

- 2) If claiming poverty or inability to pay, state in detail why abatement of taxes is appropriate as opposed to some other relief such as relocating, refinancing or obtaining some alternative public assistance. Ansara v. City of Nashua, 118 N.H. 879 (1978).

Your appeal will be limited to the grounds you list here. Tax 203.03(g). (Attach additional sheets if needed.)

Please note that the information we have supplied in support of the abatement request is illustrative of the fact that the property's assessment is not based on the property's fair market value and is excessive and disproportional. The Taxpayer has provided this information in good faith as some indication of the market data supporting its abatement, recognizing that there may be additional supportive market information that it has not been able to locate and evaluate. The Taxpayer reserves the right to present additional information in support of the abatement request, including an appraisal, considering and analyzing all pertinent approaches to value. The Taxpayer notes that the New Hampshire Supreme Court has held that the tax abatement system is to be construed liberally to advance remedial justice and to be free from technical and formal obstructions. See, GGP Steeplegate, Inc. v Concord, 150 N.H.683, 845 A.2d 581(2004); Arlington Mills v Salem, 83 N.H.148, 140 A.163(1937) The Taxpayer respectfully requests the opportunity to meet with the Municipality to discuss its concerns about its abatement and present information supporting its request.

SECTION G. Taxpayer's(s') Opinion of Market Value

State your opinion of the market value of the property(ies) appealed as of April 1 of the year under appeal.

Town Parcel ID # 112-12 Appeal Year Market Value \$ 5,400,000

Town Parcel ID # _____ Appeal Year Market Value \$ _____

Explain the basis for your value opinion(s). (Attach additional sheets if necessary.)

See Attached

SECTION H. Comparable Properties

List the properties you are relying upon to show overassessment of your property(ies).

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SECTION I. Certification by Party(ies)

By signing below, the person(s) appealing certifies (certify) and swear(s) under the penalties of RSA 641:3 (**check off to ensure compliance**):

- ☒ a written abatement application was timely filed with the municipality, and the application included the property(ies) appealed;
- ☒ the municipality has responded to the abatement application, or July 1 has passed and the municipality has not provided a response to the abatement application; and
- ☒ the appeal has a good faith basis and the facts stated are true to the best of my/our knowledge.

Date: August 24, 2023

Signature: 

Print Name: Ryan Bigg
Commercial Property Tax Management, LLC

Date: _____

Signature: _____

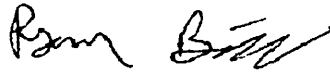
Print Name: _____

SECTION J. Certification and Appearance by Representative (If other than Party(ies) Appealing)

By signing below, the representative of the Party(ies) certifies and swears under penalties of RSA 641:3:

1. all certifications in Section I are true;
2. the Party(ies) appealing has (have) authorized this representation; and
3. a copy of this form was sent to the Party(ies) appealing.

Date: August 24, 2023



(Representative's Signature)

Ryan Bigg

Commercial Property Tax Management, LLC

(Print Name)

FILING INSTRUCTIONS

Mail the completed appeal document, along with a **nonrefundable** \$65.00 check, payable to:
"Treasurer, State of New Hampshire"

Board of Tax and Land Appeals
Governor Hugh J. Gallen State Office Park
107 Pleasant Street, Johnson Hall
Concord, NH 03301

Web Site: www.state.nh.us/btla

MAKE A COPY OF THIS DOCUMENT FOR YOUR OWN RECORDS

RECEIVED

AUG 30 2023

FILED HD

NH Board of Tax & Land Appeals

FOR BTLA USE ONLY

Municipality: Sunapee

Check #: 2524

Amount: \$ 65.00

TD Bank Government Banking

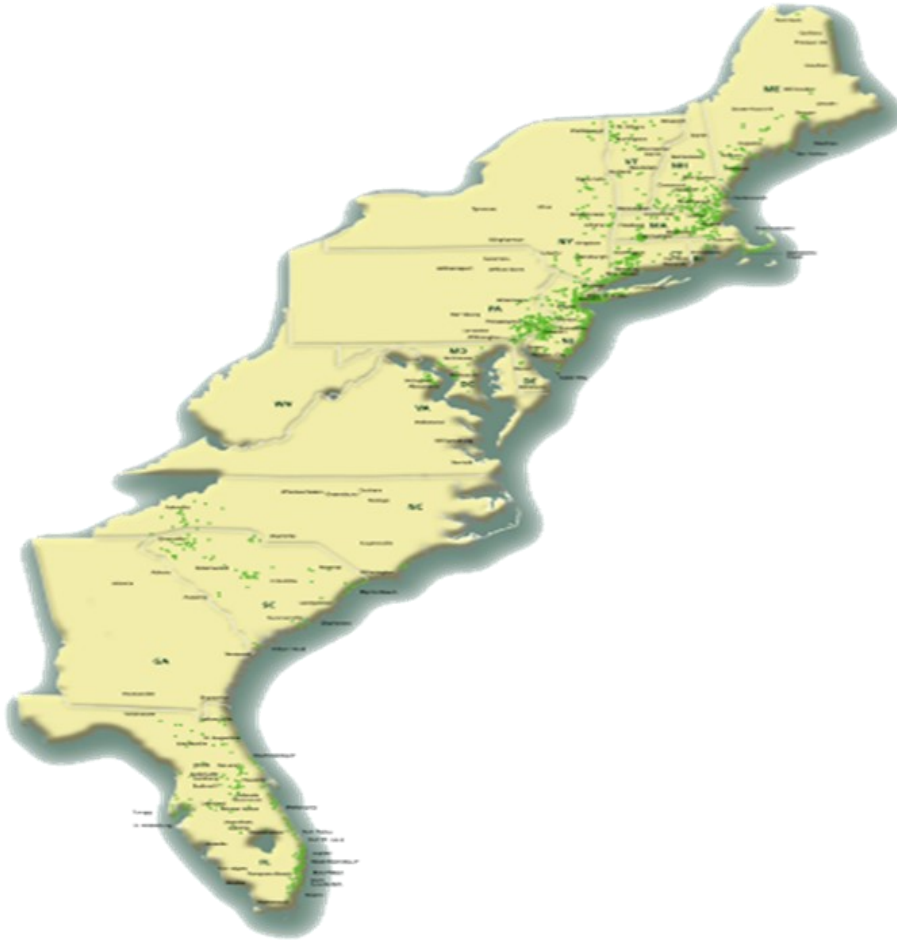


September 18, 2023

Keith Pike NH Senior Government Banking Relationship
Manager



TD Bank Overview



10th Largest Bank in the U.S.

More Than 1100 Stores Maine to Florida

\$421 Billion in Total Assets

\$344 Billion in Total Deposits

\$36.5 Million in '22 Charitable Contributions

29,000 Total Employees

\$28 Billion in Public Sector deposits Maine
to Florida #3 in the US

Serving NH for more than 150 years

53 Total Bank Stores in NH

700+ Employees State-Wide

Ranked # 1 retail bank by deposits

\$2.3 Billion in Public Sector Deposits in NH

Government Banking office Located at

-143 North Main St. Concord, NH

Relationship with Town of Sunapee Trustee of
Trust Funds since 2015



Minutes Approved by the Selectboard on 02 October 2023

Financial Strength — Credit ratings as of 6/30/23

Source: S&P Global Market Intelligence

	S&P	Moody's	Fitch	Assets (000)	Gross Loan/ Total Deposits
TD Bank (Toronto Dominion)	AA-	Aa1	AA-	1,926,452,000	63.72%
Bank of America Corp.	A-	A1	AA-	3,123,198,000	56.00%
Santander Bank N.A.	A-	A2	BBB+	105,313,880	79.09%
Citizens Bank, N.A.	A-	A1	BBB+	222,753,420	84.61%
People's United Bank	Not Rated	WR	WD	62,773,810	67.81%
JPMorgan Chase Bank N.A.	A+	Aa1	AA	3,868,240,000	53.96%
Bank of New Hampshire (Laconia Savings Bank)	Not Rated	Not Rated	Not Rated	2,459,524	97.27%
Bar Harbor Bankshares (Lake Sunapee 2017)	Not Rated	Not Rated	Not Rated	4,028,547	97.32%
Franklin Savings Bank, NH	Not Rated	Not Rated	Not Rated	785,855	79.30%
Northway Bank, NH	Not Rated	Not Rated	Not Rated	1,364,156	89.95%
Merrimack County Savings Bank, NH	Not Rated	Not Rated	Not Rated	1,355,202	111.26%
Eastern Bank Corporation	Not Rated	Not Rated	Not Rated	21,583,493	76.71%
Pentucket Bank	Not Rated	Not Rated	Not Rated	968,393	92.09%
Provident Bank (Provident Bancorp)	Not Rated	Not Rated	Not Rated	1,761,587	93.75%
Bangor Savings (Granite Bank)	Not Rated	Not Rated	Not Rated	7,459,345	85.36%
Meredith Village Savings Bank	Not Rated	Not Rated	Not Rated	1,616,649	122.41%
New Hampshire Mutual Bancorp	Not Rated	Not Rated	Not Rated	3,619,138	110.58%
Camden National Bank	Not Rated	Not Rated	Not Rated	5,740,507	87.17%
Newburyport Five Cents Savings Bank	Not Rated	Not Rated	Not Rated	1,535,666	106.72%
Century Bank and Trust Co	Not Rated	Not Rated	Not Rated	7,112,322	47.14%
Partners Bank of New England	Not Rated	Not Rated	Not Rated	1,072,006	107.44%
Enterprise Bank & Trust	Not Rated	Not Rated	Not Rated	4,502,344	82.05%
First Seacoast Bank	Not Rated	Not Rated	Not Rated	552,677	101.59%



Financial Strength — Credit ratings as of 6/30/23

Source: S&P Global Market Intelligence

	S&P	Moody's	Fitch	Assets (000)	Gross Loan/ Total Deposits
Primary Bank	Not Rated	Not Rated	Not Rated	695,387	95.80%
Mascoma Bank	Not Rated	Not Rated	Not Rated	2,835,749	94.10%
Bank of New England	Not Rated	Not Rated	Not Rated	1,353,335	105.01%
M&T Bank	BBB+	A3	A	207,671,729	83.27%

Town of Sunapee:

How TD Bank can Help:

- One of the safest banks in the world.
 - Aa1 rating from Moody's, AA- rating from S&P, AA- rating from Fitch.
 - Conservative risk management culture.
- Customer service leader – J.D. Power, Greenwich Associates, Consumer Reports.
- Dedicated Government Banking service Team located in Concord, New Hampshire. TD manages Public sector deposits from Maine to Florida as of 8/31/2023 of balances just over \$28 Billion. In NH balances as of 8/31/23 TD Manages over \$2.7 Billion. Senior Government Banking Relationship Manager, Keith Pike has worked in the Municipal Banking space for 17 years and banking for 23 years.
- Consultative approach with tailored municipal banking solutions to fit the Town's Banking needs.
- Third Party Collateral Program to protect the Town funds above FDIC of \$250k. Meets all state Statutes and requirements. Monthly Statements provided showing protection.
- Active Participation in Municipal Professional Organizations such as GFOA and NHMA.
- Robust Treasury Management capabilities with continuous reinvestment.



Questions and Contact Information

Keith Pike | Vice President | Government Banking |
Senior Government Banking Relationship Manager
143 North Main Street, Concord, NH 03301
T: 603-228-9162 | C:603-660-3719

RECEIVED

SEP 25 2023

TOWN OF
SUNAPEE

State of New Hampshire

Board of Tax and Land Appeals



Michele E. LeBrun, Chair
Albert F. Shamash, Esq., Member
Theresa M. Walker, Member

Anne M. Stelmach, Clerk

TOWN OF
SUNAPEE

Governor Hugh J. Gallen
State Office Park
Johnson Hall
107 Pleasant Street
Concord, New Hampshire
03301-3834

Camp David LLC

v.

Town of Sunapee

Docket No. 30584-21PT

ORDER

The board, having received a letter on September 14, 2023 stating the Taxpayer wishes to withdraw the above-captioned appeal, the appeal is marked as follows:

“appeal withdrawn; no further action.”

SO ORDERED.

BOARD OF TAX AND LAND APPEALS

A handwritten signature in cursive script, appearing to read "Anne M. Stelmach", written over a horizontal line.

Anne M. Stelmach, Clerk
Per Order of the Board

CERTIFICATION

I hereby certify that a copy of the foregoing Order has this date been mailed, postage prepaid, to: Commercial Property Tax Management, LLC, 788 Elm Street, Manchester, NH 03101, Taxpayer Representative; and Town of Sunapee, Chairman, Board of Selectmen, 23 Edgemont Road, Sunapee, NH 03782-2513.

Date: September 20, 2023

A handwritten signature in cursive script, appearing to read "Anne M. Stelmach", written over a horizontal line.

Anne M. Stelmach, Clerk