SUNAPEE SELECTBOARD
MEETING AGENDA
6:30PM Town Office Meeting Room
Monday June 26, 2023
Join us on Zoom: https://us06web.zoom.us/j/86066395397

1. REVIEW OF ITEMS FOR SIGNATURE:

- **CZC's:**
  - Parcel ID: 0126-0026-0000, 2 Mustard Seed Lane, Bonnie & Ted Henderson
  - Parcel ID: 0101-0002-0000, 99 Springfield Road, Jeff Granville
  - Parcel ID: 0129-0039-0001, 7 Dowd Lane, Jesse & Barbara Tyler
  - Parcel ID: 0145-0009-0000, 15 Upper Bay Road, Dee & Rich Holmes
  - Parcel ID: 0231-0019-0000, Youngs Hill Road, William Rogers
  - Parcel ID: 0105-0004-0000, 63 Seven Springs Rd, Heather Brooks
  - CONDITIONED APPROVAL: 0128-0054-0000, Michael & Anita Hayes
- **EXCAVATION:**
  - Parcel ID: 0120-0017-0000, 15 Scotts Cove, John & Pamela Martin
- **DRIVEWAY:**
  - Parcel ID: 0120-0017-0000, 15 Scotts Cove, John & Pamela Martin
- **LAND DISTURBANCE:**
  - Parcel ID: 0122-0015-0000, 242 Garnet Hill Road, Camp David, LLC
  - Parel ID: 0112-0006-0000, 43 Tilson Point Road, William Mehan
  - Parcel ID: 0106-0023-0000, 4 Sunny Knoll, Marcos & Luciana Caixeta
  - Parcel ID: 0136-0052-0000, 62 Birch Point Road, Charles Morrison
- **DEMO PERMIT:**
  - Parcel ID: 0136-0052-0000, 62 Birch Point Road, Charles Morrison

2. APPOINTMENTS:

- 7:00 PM Town of Sunapee Town Clerk/Tax Collector
  RSA 466:14 Unlicensed dogs
- 7:05 PM Chief Cobb, Sunapee Police Department, Department Head Presentation

3. PUBLIC COMMENTS:

- Old Business:
  - Accounting of 2023 Legal Fees

4. SELECTMEN ACTION:

- Raffle Permit – Friends of the Abbott Library – July 1 – Pancake Breakfast – Safety Services Building
- Town of Sunapee By-Laws Discussion
- Town of Sunapee Investment Policy Discussion

5. TOWN MANAGER REPORTS:

- Coalition 2.0 Update
- Sunapee Harbor Drinking Water Sampling Results
- Short-Term Rental Public Hearing #2, July 10, 2023
- Assessing: Reevaluation Update
- 2023 Paving Update
- 4th of July Update
- New London Ambulance Update
- Old Business:
    - Staffing Update

6. CHAIRMAN'S REPORT:

7. UPCOMING MEETINGS:

06/28-1:00PM- Master Plan Public Forum – LSPA Meeting Room
06/29-5:30PM- Water & Sewer Commissioners Meeting
07/01-8:00AM-1:00PM- Abbott Library Book Sale
07/04- TOWN OFFICE CLOSED
07/05-7:00PM-Conservation Commission Meeting
07/06-6:30PM-Zoning Board Meeting

NONPUBLIC: The Board of Selectmen may enter a nonpublic session, if so voted, to discuss items listed under RSA 91-A:3, II

Sunapee Town Clerk

Unlicensed Dogs For License Year 2023

For Dogs Existing Prior to 04/30/2024 -- Sorted Alphabetically by Owner Name

Owner	Address	Phone	Dog Name	M/F	S/N*	Most Recent License/Tag	Breed	Color	Rabies Exp.	Rabies Tag
ABBOTT, DEREK										
ABBOTT, HOPE										
ALMEIDA, STEPHEN										
ANDERSEN, EDWARD										
ANDERSEN, EDWARD										
AUSTIN, WILLIAM										
AYOTTE, CHRISTINE										
BARSELLE, MARK										
BARSELLE, MARK										
BAXTER, MEGAN										
BENNETT, SARAH										
BERWICK, TYLA										
BIGELOW, WILLIAM										
BOISVERT, LINDSEY										
BROWN, CORINNE										
BULLIS, MICHAEL										
BULLIS, MICHAEL										
BULLIS, MICHAEL										
CHARTIER, GENE RUSSE										
CHARTIER, GENE RUSSE										
CHAVES, DAVID										
CLOUGH, CYNTHIA										
CLOUGH, CYNTHIA										
CLOUGH, CYNTHIA										
COFFEY, ALYSSE										
COLE, TABATHA										
COOPER, MONICA										
COUPAL, SABINE										
DABROWSKI, EUGENE										
DABROWSKI, EUGENE										
DIMAGGIO, HEIDI										
DOHERTY, MICHAEL										
DOLAN, JESSICA										
DOOLITTLE, TIA										
EATON, ALEXANDRA										
FIELD, DANIELLE										
FLANDERS, CHRISTINE										
FLINT, DAVID										
GALLAGHER, NANCY										
GAUDET, ALEXIS										
GIOLDASSIS, ALEXANDE										
GIRARD, JULIET										
GODBOUT, JOSEPH										
GRANT, NICHOLAS										
HALL, AMY										
HANCOCK, KATHY										
KEMP, MICHAEL										
KENDALL, SAMANTHA										
KITTREDGE, CAROLINE										
KOZIKOWSKI, ANNE										

REDACTED

Note: Line Through Dog Name indicates Dog is Inactive.

*(Spayed/Neutered)

Printed: 06/23/2023 11:48:19AM

Owner	Address	Phone	Dog Name	M/F	S/N*	Most Recent License/Tag	Breed	Color	Rabies Exp.	Rabies Tag
KOZIKOWSKI, ANNE										
KOZIKOWSKI, ANNE										
KRAVIC, JOHN										
LAMALFA, PAUL										
LEE, CHARITY										
LEE, CHARITY										
LENNON, GREGORY										
LEWIS, ARTHUR JAMES										
LINEBERRY, JOYCE										
LUKASIK, BRUCE										
MANNING, KATTIE										
MCGUIRE, ANTHONY										
MCGUIRE, ANTHONY										
MERRILL, CATHLEEN										
MILLER, JOHN										
MURPHY, LISA										
MURPHY, LISA										
ORTIZ, KATIE										
ORTIZ, KATIE										
OSGOOD, JULIE										
PALO, ROBERT										
PERRA, BRIAN										
PESSOLANO, MICHAELA										
PESSOLANO, MICHAELA										
PIKE, ALAN										
PIKE, ALAN										
PIKE, ALAN										
PILOT, CAROL										
PLOUFFE, KATHRYN										
PORTER, SHANNON MAR										
QUINTAS, MARION										
RIVERA, JULIO										
ROGERS, WILLIAM										
ROONEY, JOHN										
ROSA, LYDIA										
ROVELL-RIXX, SUSAN										
SAFFORD, DAWN										
SARTWELL, DOUGLAS										
SCHEELE, ROBERT										
SEALE, WILLIAM ALLAN										
SHEPARD, MORGAN										
SIEVERS, JENNA										
SINGER, STEPHANIE										
SMITH, ANNE										
SMITH, ANNE										
SMITH, ISAAC										
SPEAR, ASHLEY										
STOUGHTON, JEFFREY										
STRACHAN, ROBERT										
SWEENEY, MATTHEW P										
SWEETLAND, RALPH										
TRYON, PETER TURNER,										
NICOLE USKO, MARK										
VENDT, REBECCA										

REDACTED

Note: Line Through Dog Name indicates Dog is Inactive.

*(Spayed/Neutered)

Printed: 06/23/2023 11:48:19AM

Owner	Address	Phone	Dog Name	M/F	S/N*	Most Recent License/Tag	Breed	Color	Rabies Exp.	Rabies Tag
WALSH, PETER										
WARE, RENEE										
WARNER, DANA WILLI										
WEBB, PATTI JO										
WHITAKER, SHARON										
WHITAKER, SHARON										
WINTERS, KATHLEEN										
WINTERS, KATHLEEN										

REDACTED

Total Dog Count: **113**

Note: Line Through Dog Name indicates Dog is Inactive.

*(Spayed/Neutered)

Printed: 06/23/2023 11:48:19AM

TOWN OF SUNAPEE
23 Edgemont Road
Sunapee, New Hampshire 03782
Phone: (603) 763-2212 Fax: (603) 763-4925

Pursuant to RSA 446:14, enclosed is the list of owners of unlicensed dogs expiring April 30, 2023 for the Town of Sunapee. This serves as a general proceeding to facilitate the administrative process for civil forfeiture for each unregistered dog on behalf of the Town of Sunapee.

In accordance with RSA 466:1, current dog owners are required to register and license their dog(s) each year by April 30. Failure to do so shall result in further administrative action, and additional fines.

Given under our hands and seal, this 26th day of June, in the year 2023.

Selectmen of Sunapee, New Hampshire:

_____

_____

_____

_____

_____

We hereby certify that we acknowledge the report of unlicensed dog owners presented, and to further grant the Town Clerk to proceed with conducting the administrative civil forfeiture process with support of the Police Department if necessary.

TOWN OF SUNAPEE

[redacted]

23 Edgemont Road
Sunapee, New Hampshire 03782-0717
Phone: (603) 763-2212 Fax: (603) 763-4925

RECEIVED JUN 19 2023

APPLICATION FOR A RAFFLE PERMIT

Organization Name: Friends of the Abbott Library

(Organization must be religious, educational, charitable, civic, veterans or fraternal organization or a political organization or party, organized for at least two years in NH)

Name of Principal Officer: Caitlin Clapp

Principal Officer's Address: 169 Burkehaven Hill Rd.

Sunapee, NH 03782

Principal Officer's Telephone: Home: 603. 361.2604 **Work:** _____

Date of Drawing: July 1, 2023 **Place of Drawing:** Pancake Breakfast @ Safety Services

Signature of Principal Officer: Caitlin Clapp

Approved: Caitlin Clapp

_____

_____

_____

_____

_____

Board of Selectmen

Eastern Analytical, Inc.
professional laboratory and drilling services

PRELIMINARY ANALYTICAL RESULTS ATTACHED

The attached .pdf file contains results that have not been subjected to a final QA/QC review. If you have any questions, please contact us at customerservice@easternanalytical.com or call 1-800-287-0525.

Order bottle kits today for upcoming sampling projects

Call	1-800-287-0525
Email	customerservice@easternanalytical.com
Website	online order form *https://easternanalytical.com/quote-or-order/order-bottles/*

July 4th Holiday Hours

Monday, July 3rd	**No micro** samples will be accepted	Open
Tuesday, July 4th	July 4th Holiday	Closed

Please keep the dates in mind when immediate or short hold time (<72 hours) parameters are needed.

We hope you and your family have a wonderful holiday!

LABORATORY REPORT

EAI ID#: **261743**

Client: **Sunapee WWTP**

Client Designation: **Sunapee Water - Oil Spill Sampling**

Sample ID:	Raw Water Influent	Trip Blank
Lab Sample ID:	261743.01	261743.02
Matrix:	aqueous	aqueous
Date Sampled:	6/12/23	6/12/23
Date Received:	6/12/23	6/12/23
Units:	ug/L	ug/L
Date of Analysis:	6/16/23	6/16/23
Analyst:	DGM	DGM
Method:	524.2	524.2
Dilution Factor:	1	1
Dichlorodifluoromethane	< 0.5	< 0.5
Chloromethane	< 0.5	< 0.5
Vinyl chloride	< 0.5	< 0.5
Bromomethane	< 0.5	< 0.5
Chloroethane	< 0.5	< 0.5
Trichlorofluoromethane	< 0.5	< 0.5
Diethyl Ether	< 5	< 5
Acetone	< 10	< 10
1,1-Dichloroethene	< 0.5	< 0.5
tert-Butyl Alcohol (TBA)	< 30	< 30
Methylene chloride	< 0.5	< 0.5
Carbon disulfide	< 2	< 2
Methyl-t-butyl ether(MTBE)	< 0.5	< 0.5
Ethyl-t-butyl ether(ETBE)	< 0.5	< 0.5
Isopropyl ether(DIPE)	< 0.5	< 0.5
tert-amyl methyl ether(TAME)	< 0.5	< 0.5
trans-1,2-Dichloroethene	< 0.5	< 0.5
1,1-Dichloroethane	< 0.5	< 0.5
2,2-Dichloropropane	< 0.5	< 0.5
cis-1,2-Dichloroethene	< 0.5	< 0.5
2-Butanone(MEK)	< 5	< 5
Bromochloromethane	< 0.5	< 0.5
Tetrahydrofuran(THF)	< 5	< 5
Chloroform	< 0.5	< 0.5
1,1,1-Trichloroethane	< 0.5	< 0.5
Carbon tetrachloride	< 0.5	< 0.5
1,1-Dichloropropene	< 0.5	< 0.5
Benzene	< 0.5	< 0.5
1,2-Dichloroethane	< 0.5	< 0.5
Trichloroethene	< 0.5	< 0.5
1,2-Dichloropropane	< 0.5	< 0.5
Dibromomethane	< 0.5	< 0.5
Bromodichloromethane	< 0.5	< 0.5
4-Methyl-2-pentanone(MIBK)	< 5	< 5
cis-1,3-Dichloropropene	< 0.3	< 0.3
Toluene	< 0.5	< 0.5
trans-1,3-Dichloropropene	< 0.3	< 0.3
1,1,2-Trichloroethane	< 0.5	< 0.5
2-Hexanone	< 5	< 5
Tetrachloroethene	< 0.5	< 0.5
1,3-Dichloropropane	< 0.5	< 0.5
Dibromochloromethane	< 0.5	< 0.5
Chlorobenzene	< 0.5	< 0.5
1,1,1,2-Tetrachloroethane	< 0.5	< 0.5
Ethylbenzene	< 0.5	< 0.5
mp-Xylene	< 0.5	< 0.5

LABORATORY REPORT

EAI ID#: **261743**

Client: **Sunapee WWTP**

Client Designation: **Sunapee Water - Oil Spill Sampling**

Sample ID:	Raw Water Influent	Trip Blank
Lab Sample ID:	261743.01	261743.02
Matrix:	aqueous	aqueous
Date Sampled:	6/12/23	6/12/23
Date Received:	6/12/23	6/12/23
Units:	ug/L	ug/L
Date of Analysis:	6/16/23	6/16/23
Analyst:	DGM	DGM
Method:	524.2	524.2
Dilution Factor:	1	1
o-Xylene	< 0.5	< 0.5
Styrene	< 0.5	< 0.5
Bromoform	< 0.5	< 0.5
IsoPropylbenzene	< 0.5	< 0.5
Bromobenzene	< 0.5	< 0.5
1,1,2,2-Tetrachloroethane	< 0.5	< 0.5
1,2,3-Trichloropropane	< 0.5	< 0.5
n-Propylbenzene	< 0.5	< 0.5
2-Chlorotoluene	< 0.5	< 0.5
4-Chlorotoluene	< 0.5	< 0.5
1,3,5-Trimethylbenzene	< 0.5	< 0.5
tert-Butylbenzene	< 0.5	< 0.5
1,2,4-Trimethylbenzene	< 0.5	< 0.5
sec-Butylbenzene	< 0.5	< 0.5
1,3-Dichlorobenzene	< 0.5	< 0.5
p-Isopropyltoluene	< 0.5	< 0.5
1,4-Dichlorobenzene	< 0.5	< 0.5
1,2-Dichlorobenzene	< 0.5	< 0.5
n-Butylbenzene	< 0.5	< 0.5
1,2-Dibromo-3-chloropropane	< 0.5	< 0.5
1,3,5-Trichlorobenzene	< 0.5	< 0.5
1,2,4-Trichlorobenzene	< 0.5	< 0.5
Hexachlorobutadiene	< 0.5	< 0.5
Naphthalene	< 0.5	< 0.5
1,2,3-Trichlorobenzene	< 0.5	< 0.5
4-Bromofluorobenzene (surr)	**94 %R**	**94 %R**
1,2-Dichlorobenzene-d4 (surr)	**101 %R**	**101 %R**

LABORATORY REPORT

EAI ID#: **261743**

Client: **Sunapee WWTP**

Client Designation: **Sunapee Water - Oil Spill Sampling**

Sample ID: Raw Water Influent

Lab Sample ID:	261743.01
Matrix:	aqueous
Date Sampled:	6/12/23
Date Received:	6/12/23
Units:	ug/L
Date of Extraction/Prep:	6/13/23
Date of Analysis:	6/13/23
Analyst:	JMR
Method:	8270E
Dilution Factor:	1
Naphthalene	< 0.1
2-Methylnaphthalene	< 0.1
1-Methylnaphthalene	< 0.1
Acenaphthylene	< 0.1
Acenaphthene	< 0.1
Fluorene	< 0.1
Phenanthrene	< 0.1
Anthracene	< 0.1
Fluoranthene	< 0.1
Pyrene	< 0.1
Benzo[a]anthracene	< 0.1
Chrysene	< 0.1
Benzo[b]fluoranthene	< 0.1
Benzo[k]fluoranthene	< 0.1
Benzo[a]pyrene	< 0.1
Indeno[1,2,3-cd]pyrene	< 0.1
Dibenz[a,h]anthracene	< 0.1
Benzo[g,h,i]perylene	< 0.1
p-Terphenyl-D14 (surr)	**93 %R**

Legal Cost Analysis	
Attorney	Total
Mitchell	$3,165.00
Johnston	$18,810.00
Drummond Woodsum	$475.80
	$22,450.80

Case	2022 Cost	2023 Cost	Total
Hoekstra	$8,689.00	$2,945.00	**$11,634.00**
STR	$0.00	$2,484.00	**$2,484.00**
General	$0.00	$1,291.50	**$1,291.50**
Fire	$38.00	$311.50	**$349.50**
Conservation	$0.00	$399.00	**$399.00**
ZBA	$0.00	$3,923.00	**$3,923.00**
Police	$0.00	$1,369.00	**$1,369.00**
Assessing	$0.00	$114.00	**$114.00**
Personnel	$0.00	$886.80	**$886.80**
2023 Subtotal			$22,450.80

Town of Sunapee

4TH JULY

SCHEDULE OF EVENTS

FRIDAY, JUNE 30, 2023

6:00 PM WATERMELON RACE, MAPLE ST

SATURDAY, JULY 1, 2023

12:00 PM PARADE, SUNAPEE HARBOR

5:00 PM - 7:00PM BAND, BEN MERE BANDSTAND

9:00 PM FIREWORKS, SUNAPEE HARBOR

INTERESTED IN VOLUNTEERING?

PLEASE CONTACT STEVE BOURQUE AT
RECREATION@TOWN.SUNAPEE.NH.US