

**Town of Sunapee: Recreation Committee  
Meeting Minutes for March 8, 2022**

- **In Attendance:** Steve Bourque, Charleen Osborne, Jesse Socci, Samantha Heino, Tim Berube
  - **Guests:** Shannon Martinez: Sunapee Town Manager, Bill Wightman: Summerfest Point Person
- **Meeting called to order by Charleen at 5:40PM**
- **Meeting Ended: 7:03PM Motion made by Tim, Seconded by Jesse**
- **Two votes and no policy updates took place during this meeting. The votes are highlighted below.**
- **Approval of past meeting minutes has been tabled as not everyone has had a chance to review them.**

**Topic 1: Spring Sports**

- Spring sports are a go, and everything for registration will be up on Rec Desk soon.
- We have adjusted costs to help off-set our expenditures to run the programs.
- It should be noted that while we have raised prices, we are still not nearly as expensive as other towns. The following price increases are listed below.

<b>Program</b>	<b>Cost</b>
<b>T-Ball</b>	<b>\$35.00</b>
<b>Rookie League</b>	<b>\$65.00</b>
<b>Minor / Major League</b>	<b>\$75.00</b>
<b>Softball</b>	<b>\$75.00</b>
<b>Granite State Track &amp; Field</b>	<b>\$35.00</b>

**Topic 2: Veterans Field Updates**

- At this point in time, most of moving forward on this project is going to depend on the outcome of the vote tonight.
- We have discovered that with some cost adjustments, the project is actually going to cost closer to \$727K, without the tennis courts, as opposed to the original \$500K
- Charleen has been in touch with a group of skate boarders in town who also happen to be skate park designers. They came and spoke to us at a meeting last year, and would like to help us design the new skate park facility. They said that they would be willing to help us design the new park at the cost that it was originally budgeted for in Phase One, so it would not cost any additional money than what is in the plan. The great thing about the pieces that they use is that it is all modular, meaning that in the future more equipment can be easily added.

- Jesse made a comment about us looking to clean out the drainage pipe regardless of if the vote passes, that way it is done when we do get around to the project and it may help prevent drainage issues on the current field. Charleen stated that while we could look into it, she thinks that it may be costly because Sterns Septic had mentioned that a clean out needs to be totally replaced.
- Steve posed a question of when would we be looking to start if it passes, and while we could theoretically start phase one in any season, Steve stated that it may be wise to avoid baseball / t-ball / softball season. While it does not impact this area (besides the visitor dugout), it may make a headache in terms of parking and safety.

### **Topic 3: Easter Egg Hunt**

- We currently have many cases of Easter Eggs ready to go, they are all pre-filled with toys.
- At this point in time, all we need to do is advertise and get the word out for people to sign up.
- After discussion, we have decided on the Harbor for the event. More details to come.
- Need to seek out volunteers to a) dress up in the bunny costume, and b) spread the eggs out in the area of the event.
- It was determined that we would let the kids keep the eggs, no need to return them for re-use.
- Steve asked if we would have some “golden eggs” that have certificates such as winning a large chocolate bunny, or a gift card. The committee likes this idea, however for this year we are going to hold off as we have a lot of work on our plate just to keep these programs running.

### **Topic 4: Summerfest**

- Shannon introduced Bill as a person who has generously stepped up to run Summerfest.
- This is no longer going to be an event that is a fundraiser for Veterans Field.
- Due to this no longer being a Veterans Field Fundraiser, a question was posed about if we want to change the location of the event. After some discussion, it was determined that we would keep it at Veterans Field due to it having high visibility.
- A discussion was had surrounding what the proceeds from the event would benefit and why exactly we are doing the event. It was determined that the event would be a celebration of the start of summer, and that all proceeds from the event would be put towards scholarships for athletics and summer camp.
- The date has been set for June 25. We have decided to just go with the Saturday one day event for this year (originally a Friday night and a Saturday). This allows us to get money back from one of the bands so that we can put it towards other things at the event.
- The time for the event will tentatively be from 2-8pm. Charleen made a point that at 8pm we could show a movie, as Recreation does have a big inflatable screen that we can use.

- Shannon stated that we would also need to make sure that we fill out the facility use application.
- Bill made the comment that we could have food trucks / vendors, and asked about if it would be okay if one of the trucks had beer. The committee was okay with this, however we would have to make sure that the truck was fully licensed and that we would have to have a special area blocked off for beer. Shannon stated that this would be something that the police chief would need to approve as well.
- Jesse made a comment that while food trucks are nice, it would be a good thing if we gave local restaurants first dibs at catering refreshments for the event. Bill asked if maybe we could also do a combination of both, no one seemed opposed to this.
- Bill posed questions about what other equipment we have to use, as well as items like where the electricity is located. He is going to meet up with Steve at a later time to iron all that out.
- Sam asked about if we want to form a sub-committee for the event. If we did this we would have to meet at the town office meeting room, but if Friends of Sunapee Recreation did the event it would allow us to be more flexible and meet whenever / wherever was best.
- Jesse made a motion to delegate the planning of the Summerfest event to Friends of Sunapee Recreation. Tim seconded this motion, and the vote was unanimous.
- Jesse then made another motion that all proceeds from the Summerfest event would go to benefit scholarship funds for athletics and summer camp. Tim seconded this motion, and the vote was unanimous.

#### **Topic 5: Beach and Sunapee Summer Camp**

- We are hoping to have an announcement soon (aiming for mid-March), as to if we are going to be able to host Summer Camp this year, and if yes, if we will be able to take any waitlisted kids.
- Sam stated that her contact person for camp licensing is on vacation until next Friday, but she will be in touch with her as soon as she can.
- Everyone will be fingerprinted and background checked. We have found multiple ways of getting this done so timing hopefully should no longer be an issue.
- Employment opportunities are coming soon, be on the lookout. They will be posted on Facebook. Steve made a comment that training will most likely need to be done on the weekend as the camp is scheduled to start the week after school gets out.
- A question was posed about what beach capacity is. We determined a few possible outlets that may have that information, including insurance documents and safety services. Steve is going to find out.
- An overall discussion was had about buttoning up summer camp from the first year that we had it, and making sure that everyone is properly trained and making sure that we have all policies, procedures, and licensing in place.

#### **Topic 6: Recreation Newsletter**

- We currently do not know where the template is for the newsletter.

- Charleen stated that it should be with Deb from Beyond Design.
- Charleen made a point that we should make it the “Town of Sunapee” newsletter, because there is a lot of Recreation info in it, but also a lot of non-recreation info, for example it lists events that Project Sunapee hosts.
- The cost of this is roughly \$1700. We will most likely follow through with it as long as we can find the template to get it done.

#### **Topic 7: Other**

- The snow around the Fit Trail that Celia Osborne did for her Bronze and Silver project is almost all melted, the committee encourages people to go take a look! Once spring officially comes around, there will be some landscaping done around the equipment, including an information kiosk.
- The ice rink is most likely done for the season unless we get another cold stretch. Please respect the rink closed sign so that the liner does not rip and return any skates used to the warming hut.
- Tim / Charleen asked if we had been doing the consent / sportsmanship form for parents / coaches / players to all sign. We have not been doing this consistently. Jesse asked if this was something that we could do through Rec Desk. Steve is going to look into that.