

1 **TOWN OF SUNAPEE**

2 **PLANNING BOARD**

3 **OCTOBER 8, 2020**

4 Chairman White called the meeting to order at 7:06 pm.

5 Chairman White read the Governor's Emergency Order #12 that authorizes the Planning Board to meet
6 electronically: "As Chair of the Planning Board, I find that due to the State of Emergency declared by the
7 Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency
8 Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.
9 Please note that there is a physical location at 23 Edgemont Rd in the Meeting Room to observe and
10 listen contemporaneously to this meeting, which was authorized pursuant to the Governors Emergency
11 Order. Please note that all votes that are taken during this meeting shall be done by roll call vote. Let's
12 start the meeting by taking a roll call attendance. When each member states their presence, please also
13 state whether there is anyone in the room with you during this meeting, which is required under the
14 Right-to-Know law."

15 A roll call was taken:

16 **MEMBERS PRESENT BY VIDEO:** Peter White, Chair; Michael Jewczyn, Vice Chair; Joe Butler; Jeffrey
17 Claus; Randy Clark; Richard Osborne; Sue Gottling, Ex-Officio Member

18 **MEMBERS PRESENT IN THE MEETING ROOM:** Michael Marquise, Planner

19 **ALSO PRESENT BY VIDEO:** Bob Bell; Lynne Bell; Jason Bell

20 Donna Davis Larrow, Alternate – signed on during the meeting and was not part of the roll call.

21 **PARCEL ID: 0235-0092-0000: BOND COMPLIANCE HEARING FOR ORIGINALLY APPROVED SEVEN (7) LOT**
22 **SUBDIVISION; EDMONT RD; LYNNE BELL**

23 Mr. Marquise said that this subdivision was conditionally approved a few years ago. Since the original
24 approval, there was another approval to do the first phase of the subdivision which was three lots. The
25 was an approval to build a road to cross the wetlands and get access to the back land. The owners then
26 wanted to build more of the road and there was a discussion with the Town's attorney and it was decided
27 it would be best to get the subdivision finalized before any bond money is accepted and any more
28 construction oversight is conducted. There have been some minor changes made to the plan and he has
29 sent copies to the Board, however, it is mostly the same as to what was originally approved. They have
30 the Department of Transportation (DOT) Permit for the access as well as the Alteration of Terrain (AoT)
31 Permit for the land disturbance, however, they do not have the State Subdivision approval as related to
32 the wells and septic systems. Mr. Marquise continued that he also received a copy of an estimate for the
33 road for \$86,600 and it was also sent to the Highway Director but he has not heard from him yet.

34 Mr. Butler asked if this is a phased development and what phase they are into for the bond. Mr.
35 Marquise explained that this is the second phase and the last of what has been approved so far. The first
36 phase, which was three lots along 103B, was approved and the Mylar was been signed. The theoretical

37 third phase, which shows on the plan as "Future Development, 10 – 12 lots", has not been approved by
38 the Board. There was further discussion regarding this matter.

39 Chairman White asked about the lots shown on the plan as the first plan showed a road coming in and
40 going straight to a temporary back and turn but now there is a spur off it that goes up to a cul-de-sac with
41 lots off of it and he asked if those were the lots that were originally approved. Mr. Marquise confirmed
42 that the Board approved those seven lots originally but they became part of Phase 2 because part of it for
43 Phase 1 for Lots 1, 2, and 3 that are out near 103B.

44 Mr. Butler asked if the bond is for the hammer head turn around or for the cul-de-sac. Mr. Marquise
45 confirmed that the bond is for the cul-de-sac.

46 Vice Chair Jewczyn asked and Mr. Marquise said that the squares shown on the lots represent the septic
47 areas. Vice Chair Jewczyn said that the proposed septic areas seem to be outside the setback areas and
48 asked if that is something the Board needs to discuss. Mr. Marquise said that septic systems do not have
49 to meet Zoning setbacks. Vice Chair Jewczyn asked and Mr. Marquise said that he does not know how far
50 away from the road the State requires septic systems to be. Mr. Claus said that he thinks that septic
51 tanks have to meet setbacks. Vice Chair Jewczyn asked and Mr. Claus said the last septic system he
52 designed was in Newbury and it had to be 15 ft from the property line. Vice Chair Jewczyn said that the
53 4000 sq ft area shown on the plan is a theoretical area, it is oversized by about four times from what a
54 normal septic system will be so it probably does not need to be that close to the road.

55 Mr. Butler asked and Mr. Marquise confirmed that the road has been roughed in and the owners have a
56 Wetlands Permit that they have had for quite a while; the road is obviously not complete. There was
57 further discussion regarding this matter.

58 Bob Bell said that they did run into some ledge, however, not as much as they thought. There are piles of
59 materials on the site that they plan to crush to use for the base and topcoat; they are hoping to get a
60 crusher onto the site in November.

61 Mr. Butler asked if the Board can approve a bond amount on an estimate that still needs to be reviewed.
62 Mr. Marquise said that it is up to the Board to decide how they want to proceed. He thinks that the
63 Highway Director should review the amount, however, the Board can approve the amount and if it is
64 acceptable then the Mylar can be signed. The two issues that need to be confirmed before the Mylar is
65 signed are the bond amount from the Highway Director and the State septic approval.

66 Chairman White asked and Mr. Marquise said that the estimate is \$86,800 and the bond requirement is
67 always 110% of the estimate, which is approximately \$95,000. Chairman White asked and Mr. Marquise
68 confirmed that he thinks that the Board can approve the bond and once the Highway Director approves
69 the amount and the bond is submitted the Board can sign the Mylar. Mr. Osborne asked and Chairman
70 White said that he thinks that the Board can conditionally approve the bond amount of \$95,000 pending
71 septic approvals and the Highway Director's approval.

72 Mr. Butler asked and Mr. Marquise confirmed that the sites will all have wells.

73 Chairman White said that he thinks that the approval can be conditioned upon the Highway Director's
74 approval as well as State septic approvals.

Vice Chair Jewczyn asked if the septic approvals also need approval of the viability of a well as he knows in that area there are some wetlands and he does not know the transmigration of septic into wells that have to be sunk. He is not familiar if there is a requirement for the proof of potable water to make a viable lot. Mr. Marquise said that there is an assumption that a drilled well will be sealed and kept free from contaminants; there is also a 75 ft well radius that the well must be away from a septic system and other contaminants. Vice Chair Jewczyn asked if a lot is defined by a well or can a lot be sold without any proof of the ability to get water. Chairman White said that these are just building lots; he would be surprised if the owners are guaranteeing water or anything. There is an understanding that you buy a lot and even though they have shown that there is a place to put a well and septic, some people may not choose to put them where they are shown; they have to just show that they fit on a lot.

Mr. Osborne made a motion to approve the bond application for Parcel ID: 0235-0092-0000 with conditions that the amount is agreed upon by the Town Highway Director, Scott Hazelton, and the approvals from the State for the septic systems come though. Vice Chair Jewczyn seconded the motion. A roll call vote was taken: Mr. Claus voted yes, Mr. Butler votes yes, Mr. Clark voted yes, Mr. Osborne voted yes, Mrs. Gottling voted yes, Vice Chair Jewczyn voted yes, Chairman White voted yes. The motion passed unanimously.

OTHER BUSINESS – POTENTIAL ZONING AMENDMENTS

Mr. Marquise said that the first Amendment would be regarding the Shoreline Overlay in Mixed Use I, which is in Wendell. When the Ordinance was first written it was not applicable because Wendell is not on a lake, however, the rules have changed to include Fourth Order Streams so that needs to be changed because it is no longer not applicable.

Mr. Marquise said that the second Amendment would be to Section 4.33(B) as it references an old manual from the Soil Conservation Service that dated back to 1992. There is now a Storm Water Management manual that is published by DES and the Zoning Administrator recommended swapping out the titles so people are directed to the correct manual.

Mr. Marquise said that the third Amendment relates to farming as the Ordinance allows for farming as a Use for two of the Districts, Rural Residential and Rural Lands; however, there is no definition for farming. This summer there have been some complaints about people raising chickens and questions about if that is farming and if it is allowed. The Board of Selectmen (BOS) have asked the Planning Board to at least define farming and figure out what they want to do. It is complicated because there are some right to farm allowances and the Board needs to determine how far they want to go.

Mrs. Gottling asked and Mr. Marquise said that he was told that the issue refers to farming, not farm animals. Mrs. Gottling said that the BOS was looking at some of the RSAs that have to do with farm animals because the BOS was concerned about the difference between chickens or roosters or rabbits, etc., and if people have chickens if they can sell the eggs.

Vice Chair Jewczyn said that he has always linked farming to something that makes a profit and creates income; otherwise, you are just keeping animals as a hobby. He thinks that there should be some sort of profit shown to have it be a farm. Mr. Clark said that he agrees with Vice Chair Jewczyn as a farm is something that is a for-profit endeavor.

114 Mrs. Gottling said that if the problem is that a rooster is crowing too early the Town does have a Noise
115 Ordinance.

116 Mr. Claus said that he started to look at other towns and how they apply certain Zoning Regulations on
117 this and some towns have an entire section regarding chickens. For example, Lebanon allows a certain
118 number of hens depending on the size of the lot; they also do not allow roosters. Chickens are becoming
119 more popular, however, there can be an issue, especially in more populated areas.

120 Mr. Clark asked and Mrs. Gottling said that there were two specific instances that were discussed, one
121 was for chickens and the other was for a goat shed and they were allowed to build the shed but not have
122 a goat. The discussion regarding the chickens was that someone had chickens for many years and
123 someone new moved in next to them and did not know about the chickens.

124 Mr. Butler asked and Mr. Marquise said that the Town does not currently require permitting or anything
125 else to have farm animals. Vice Chair Jewczyn said that he thinks that the runoff from chickens and from
126 raking out coops needs to be considered. Mr. Marquise said that there may be a State requirement
127 regarding best farming practices but the Town does not have any Ordinances. Vice Chair Jewczyn said
128 that it could impact the Lake. Mr. Clark said that he thinks that it would take a significant number of
129 animals to impact the Lake; four or five hens would not trigger the need for a Nutrition Management
130 Plan, which is what the State looks at so that algae blooms are not created in the Lake. Vice Chair
131 Jewczyn said that a lot of people with chickens have created salmonella issues within their communities.
132 Mr. Clark asked and Vice Chair Jewczyn said that it has to do with the proximity of the eggs being near
133 chicken droppings and also contaminants getting into the soil and into drinking water, which is why there
134 are requirements in some towns regarding how much land people must have.

135 Chairman White said that New London has a definition of a farm which says "the word "Farm" means any
136 land, Buildings, or Structures on or in which agriculture and farming activities are carried out or
137 conducted. See RSA 21:34-a for a complete definition of the term "Farm". However, early in their
138 Ordinance they have minimum pasture and shelter requirements for livestock. Other towns have dealt
139 with this issue so if the Board chooses to put something together, there would be some models to go by.
140 Mr. Marquise said that Sunapee is a rural community and asked if the Board wants to be very strict like
141 Lebanon and not allow roosters or just create a general definition of a farm.

142 Mr. Butler asked and Mrs. Gottling said that she believes that the issue came before the Board due to
143 complaints. Regarding the complaint about the chickens that went to the BOS, those chickens have been
144 there for many years and there had never been a complaint before. The BOS agreed that the chickens
145 should be allowed to stay where they were and there was a discussion about the difference if eggs are
146 beings sold, etc.

147 The Board discussed their thoughts regarding people doing what they want on their own properties if
148 they think that there needs to be regulations for these issues and if farming is a home business.

149 Mr. Claus asked if the Board can create a definition of farming that refers to the State's RSA and their
150 definition of farming. Chairman White said that seems to be what New London did and it seems to make
151 sense. Mr. Claus said that the RSA, RSA 21:34-a, seems to cover many different categories and read parts
152 of it to the Board.

153 Chairman White said that New London also defines a commercial farm as “Farms used for the breeding,
154 raising, selling, or distribution of Livestock and/or Livestock products and by-products, or for the growing,
155 distribution and sale of plant-based products. Hobby and subsistence Farms whose products are intended
156 primarily for consumption by the owner/tenant, with only the occasional sale of surplus animals or
157 produce, are not considered a Commercial Farm”. The Board discussed commercial farming and if that
158 should be regulated more or only allowed in certain Zoning Districts.

159 Mr. Butler asked and Mr. Marquise confirmed that the BOS would like the Planning Board to define
160 farms. Mr. Osborne asked if the BOS would like them to define farms or restrict farming. Mr. Marquise
161 asked and Mrs. Gottling confirmed that the BOS would just like the Planning Board to define it. Mrs.
162 Gottling said that the two instances the BOS dealt with had to do with farm animals. Mr. Butler said that
163 he thinks that things have to start with definitions. Mr. Marquise said that he thinks that the frustration
164 that the BOS had was that there was not a definition and he thinks that it is reasonable to have a
165 definition as it is listed as a Use. Mr. Butler asked and Mr. Marquise confirmed that the definition will
166 need to be voted on. Mr. Butler asked and Mr. Marquise said that the Zoning Board does not have to
167 vote on this Amendment, the Planning Board is responsible for putting it on the ballot; things can also be
168 put on the ballot by a petition with 25 signatures.

169 Vice Chair Jewczyn said that he was always under the impression that the raising and husbandry of
170 animals per animal is based on an agricultural recommendation as to the amount of land that is required
171 per animal. There is a land minimum that is recommended per animal by the NH Department of
172 Agriculture which then determines if an endeavor is commercial or not commercial and based on the kind
173 of animal. For example, a horse needs more land than a chicken based on the care and feeding, the
174 housing, or getting rid of waste products. Therefore, if someone wants to raise horses and only has a half
175 an acre then it would not work. He suggested that the Board defer to the recommendations from the
176 Department of Agricultural suggestions for minimum land requirements concerning different animals and
177 then go from there to look at the commercial aspect. Chairman White said that New London has a
178 minimum pasture and / or enclosure areas for livestock. There was further discussion regarding this
179 matter.

180 Vice Chair Jewczyn asked and Chairman White said that it seems as though the BOS wants the Planning
181 Board to look at this issue and come up with a recommendation for a definition for farming. Mrs.
182 Gottling said that the part of the problem was that with both cases the animals were farm animals but
183 treated like pets and that made it more difficult.

184 Mr. Claus said that in New London you can have 24 hens in a 100 sq ft shelter and they do not limit the
185 size of the lot. There was further discussion regarding this matter.

186 Chairman White asked if the Board wants to pursue this matter. Vice Chair Jewczyn said that he is willing
187 to look at some other regulations and bring it to the next meeting; he is involved in a commercial farm so
188 he can present different points from this perspective. Mr. Marquise asked and Vice Chair Jewczyn
189 confirmed that he will send the information that he finds to him to ensure that it fits into the Ordinance.

190 Mr. Claus said that he does not want to add more regulations to something that has not been an issue in
191 the past. However, looking at New London’s requirements for pastures and shelters, he thinks that it
192 could address more humane handling of livestock which appeals to him.

193 Mr. Osborne said that NH RSA 432-33 says “No agricultural operation shall be found a public or private
194 nuisance as a result of changed conditions in or around the locality of the agricultural operation, if such
195 agricultural operation has been in operation for one year or more and if it was not a nuisance at the
196 time it began operation. This section shall not apply when any aspect of the agricultural operation is
197 determined to be injurious to public health or safety under RSA 147:1 or RSA 147:2”.

198 Mr. Claus said that one thing that he likes about New London is that they have Commercial Farming and
199 regular farming because they allow hobby farms to still sell some of their products and offset some
200 costs. He would hate to have the smaller hobby farms that sell products constitute a commercial farm.

201 Chairman White said that it sounds as though the Board needs to look into this further and Vice Chair
202 Jewczyn has volunteered to do this and the Board will discuss this at another meeting.

203 Mr. Marquise said that the fourth thing that the Board has to talk about is short term housing as it has
204 become more of an issue this past year with COVID. This issue has come up both from the Transfer
205 Station as well as from the Police Department. Some of the issue might be with seasonal housing being
206 turned into full time housing.

207 Mr. Marquise asked and the Board confirmed that they received a map from the Police Chief that
208 represents where they have found short term housing. The concern is to determine if this is a
209 commercial use and if it needs to be defined.

210 Vice Chair Jewczyn asked what the intent is for the Planning Board to look at this issue and if it is to
211 prevent the spread of diseases, limit people coming into Town, etc. Mr. Marquise said that he thinks
212 that the issue is to determine if short term housing is a commercial entity. Instead of having one family
213 in a house, there could be 365 different families in a house over the course of a year. Mrs. Gottling said
214 that the Chief of Police read different advertisements for short-term rentals in our area and an example
215 is one said that the house was three bedrooms but could hold 12 people so the house was being used
216 beyond the normal expectation. There were also problems that occurred at the beach.

217 Mr. Marquise asked Mrs. Gottling if she knows what the BOS is looking at doing in terms of Ordinances.
218 Mrs. Gottling said that the BOS is still talking about what to do and some of what they were talking
219 about was if there are ways through Zoning to enforce anything and keep a handle on things.

220 Mr. Clark said that he shared something with Mr. Marquise back in February or so from the NH Bar
221 Association regarding some of the towns and cities along the coast who have tried to do this. Mr.
222 Marquise said that he believes that Portsmouth has done something.

223 Mr. Marquise said that they have had a meeting with the Town’s attorney to discuss this and she said
224 that there are some things that can be done, however, the Town has to be careful from a Zoning
225 standpoint to make sure that it covers everybody. The Board would have to determine what short term
226 means and then make it a commercial use like Bed & Breakfasts. These would then trigger a need for a
227 Site Plan Review and may be limited to certain Zoning Districts. As this would be very complex, he thinks
228 that he would want the Town’s attorney and / or the Regional Planning District to help with this matter.

229 Mrs. Gottling said that one of the things that she looked up is that there are about 3,500 people that
230 rent their houses in the State of NH and it has been estimated that 200,000 people came to the State to

231 stay in these rentals. Many of these places were not paying rooms and meals taxes, but it is hard to
232 patrol that. A couple of years ago Airbnb entered into an agreement with the State that they collect the
233 taxes, however, as far as she knows it is only Airbnb who does this.

234 Vice Chair Jewczyn said that he lives on Burkehaven Ln and there is a Town Ordinance that says that if
235 you are doing work you cannot park in the road and almost every day for three months a Police Officer
236 would have to go and tell contractor not to park in the road. This was not something that could be
237 controlled so he does not know how short-term rentals will be controlled. The only thing that affects
238 how people do things is if it hurts them in the pocketbook and the Town does not do that. Mr. Clark
239 said that it is hard to police short-term rentals, especially when there are cyclical people coming to the
240 area.

241 Mr. Claus said that Airbnb has a blurb on their website regarding becoming a host that says "Some cities
242 have laws that restrict your ability to host paying guests for short periods. These laws are often part of a
243 city's zoning or administrative codes. In many cities, you must register, get a permit, or obtain a license
244 before you list your property or accept guests. Certain types of short-term bookings may be prohibited
245 altogether. Local governments vary greatly in how they enforce these laws. Penalties may include fines or
246 other enforcement". His thought regarding this is if he moves next to a registered B & B he knows that is
247 who his neighbor is; however, there are young people who are renting homes now to have parties. It is
248 different when someone is moving into a residential neighborhood and they do not know someone is
249 renting their property out to different people. He agrees that policing is another challenge but he
250 sympathizes what the concerns can be with situations that may tax a normal single-family residence.

251 Mrs. Gottling said that she thinks that one thing that was considered was to have owners register with
252 the Town so there is knowledge of what is being done and that there might be a fee to register. Mr. Claus
253 said that registering is an option but it sounds as though the Police have different issues and registering
254 might not cover those. Mrs. Gottling said that the Town's attorney said that the Town's regulations say
255 that a renter can ask for a Beach and Transfer Station Sticker. Vice Chair Jewczyn asked and Mrs. Gottling
256 said that there is not a limit, the sticker would just be for that house. Mr. Clark asked and Mr. Osborne
257 said that for a short-term rental the owner of the house applies for the Beach and Transfer Station Sticker
258 and then they allow the renters to use them.

259 Mr. Osborne said that he thinks that the Town has to be careful because there are many houses along the
260 lake that are only affordable because the owners can rent them to pay the taxes.

261 Mrs. Larrow asked why rental houses do not require Site Plans. Mr. Marquise said that if there is a one
262 for one rental, for example, if a single family home is being rented to a single family then it does not fall
263 under Site Plan requirements and nothing has ever been differentiated on the length of the rental.

264 Mr. Clark said that he believes that Portsmouth was trying to create regulations and the NH Bar
265 Association did three consecutive issues of the Bar news that talked about this issue. He believes that
266 one of the Towns got in trouble because they were treating apartment owners differently than short
267 term rental owners. Mr. Marquise said that he has this information and can forward it to the Board.

268 Chairman White asked if this is before the Board due to the Police Department's concerns. Mr. Marquise
269 said that there was a discussion during a Peer Review Meeting a few months ago about concerns from

270 the Police, Highway, and Transfer Station that indicated a much greater use of facilities and police calls
271 that seem to be related to short-term rentals. They had a discussion with the Town's attorney in
272 September and he believes that there was a discussion at a BOS meeting. The BOS then requested the
273 Planning Board to address this from a Zoning standpoint, however, he believes the BOS is also going to
274 address this from an Ordinance standpoint.

275 Chairman White asked what it means for the Police Department to ask the Planning Board to look into
276 this and if the Board should look at limiting rentals. Mr. Marquise said that he thinks that the Board
277 should look at regulating rentals as opposed to limiting them. One of the main concerns that he thinks
278 that the Board can deal with is parking so if a three bedroom home is rented to 12 people and there are
279 six cars on a lot with two spaces, that is a Site Plan issue. Chairman White said that walking around Town
280 on Lake Ave and Garnet St this summer he was surprised by the number of cars at some of the houses.
281 He does not think that they were necessarily rentals and could have also been friends and relatives but
282 there were cases where there were six to seven cars for a single residence. He thinks that it would be
283 nice to address the number of cars for a rental, however, he is not sure how much farther the Board can
284 go.

285 Mr. Marquise said that one thing that communities like Sunapee is facing is the increase in residents due
286 to COVID. The last Master Plan estimated that the existing buildings could hold 7,000 – 10,000 people
287 while the Census has the Town's population at about 3,500 and he thinks that pressure is coming to bear
288 as much if not more than the short term rentals.

289 Mr. Marquise said that the question is if the Board tries to deal with the issues now or wait another cycle
290 and see if the BOS writes an Ordinance. Chairman White said that it would be interesting to see if all of
291 the people who have come up here and live through a winter here will stay. He is reluctant to do a knee
292 jerk sort of reaction as the Board does not know what is going to happen, even short term.

293 Chairman White asked the Board if this is something that is an issue enough that the Board should
294 continue discussing and look into it more. Vice Chair Jewczyn said that he thinks that the Board should
295 look at trying to identify specific criteria that they are trying to do and what they are trying to limit. Mr.
296 Claus agreed and said that he is confused as to what the Board is trying to regulate. Mr. Marquise said
297 that he can ask at Peer Review to determine the greatest concerns of the Police and Highway
298 Departments and see what they would like the Planning Board to do.

299 There was further discussion regarding how Sunapee and other towns in the area have grown as people
300 have chosen to move due to COVID.

301 Mrs. Gottling said that she thinks that trash is a big issue, particularly the trash bins in the Harbor as
302 people are dumping their trash in them. There was further discussion regarding this matter and issues at
303 the Transfer Station with the large increase of trash being brought there, which is an expense to the
304 Town.

305 Mr. Marquise said that he will talk to the Department Heads at the next Peer Review meeting to
306 determine what the concerns and needs are and then the Board can continue with this discussion. He
307 does not know if there are any expectations for something to happen during this Zoning cycle with how
308 big of an issue it is. Mr. Osborne said that he cannot see how the Board can possibly formulate a

309 cohesive policy and get it reviewed by the Town's attorney and then reviewed again for this year.
310 Chairman White agreed and said that he thinks that this is something that should generate public input
311 and has to be done very carefully because it is dealing with people's rights to do what they want with
312 their properties to some extent.

313 **MISCELLANEOUS**

314 Mr. Marquise said that he was talking to the Town Manager regarding the meetings and he can see
315 having an issue if he gets sick and cannot go into the Town Office. The Town Manager suggested asking
316 one of the Board members who is good with technology and might be willing to fill in if needed. Mrs.
317 Gottling asked and Mr. Marquise said that the Meeting Room is open if people want to attend the
318 meeting so the Board member would have to be willing to host the meeting in the Meeting Room.
319 Chairman White said that it makes sense to him that it should be the Chair who would need to go to the
320 Meeting Room to host the meeting if Mr. Marquise is unable to do so. Vice Chair Claus said that he
321 would be concerned about how much needs to be done in the background and if Chairman White could do
322 that and Chair the meeting so he would be available if needed. There was further discussion regarding
323 this matter.

324 **MINUTES**

325 Changes to the Planning Board minutes from February 13, 2020: The minutes were continued until the
326 next meeting.

327 Changes to the Planning Board minutes from March 12, 2020: The minutes were continued until the
328 next meeting.

329 Changes to the Planning Board minutes from June 11, 2020: The minutes were continued until the next
330 meeting.

331 Changes to the Planning Board minutes from July 9, 2020: The minutes were continued until the next
332 meeting.

333 Changes to the Planning Board minutes from August 13, 2020: The minutes were continued until the
334 next meeting.

335 Changes to the Planning Board minutes from September 10, 2020: The minutes were continued until
336 the next meeting.

337 **MISCELLANEOUS**

338 Mr. Marquise said that he will let the Board know when the Bells Mylar is ready to sign and that the
339 McDonough subdivision Mylar needs to be signed.

340 Mr. Osborne made a motion to adjourn at 8:43 pm. Mr. Claus seconded the motion seconded the
341 motion. The motion passed unanimously.

342 Respectfully submitted,

343 Melissa Pollari

344	Planning Board	
345		
346	Peter White, Chairman	Michael Jewczyn
347		
348	Joseph Butler	Randy Clark
349		
350	Jeffrey Claus	Richard Osborne
351		
352	Donna Davis Larrow, Alternate	Suzanne Gottling, ex-officio member