

Fee Paid: \_\_\_\_\_ Method: \_\_\_\_\_  
Received: \_\_\_\_\_ Permit Number \_\_\_\_\_

**Town of Sunapee**  
**Shoreline Overlay District Land Disturbance Application**  
**\$100.00 FEE**

1. Landowner(s) Name(s): \_\_\_\_\_ 2. Parcel ID: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Project Address \_\_\_\_\_

3. Total area to be disturbed \_\_\_\_\_ in Square Feet  
4. Does this project fall within the federal Flood Plain? (Check Flood Plain maps available at Town Hall) (If yes, see Planner for additional applications) Yes \_\_\_\_\_ No \_\_\_\_\_  
5. Written description of project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Certification/Permission for Inspection. This property does not lie in an unapproved subdivision. To the best of my knowledge, the above is true and accurate. I hereby grant permission for site inspection to the Zoning Official(s).

\_\_\_\_\_  
Signature(s) of Landowner(s) Date

This information is for the return of the cash bond. We will issue the check to the person indicated below for any funds remaining from the bond after the site has been stabilized.

If a Cash Bond is required, who is posting the Bond? (Pick one) Contractor or Owner

Name of Person/Company Posting Bond \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

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**Do not write below this line (Office Use Only)**

Recommended Action:  
Approval \_\_\_\_\_ Denial \_\_\_\_\_  
Reasons for Denial:  
1.) \_\_\_\_\_  
2.) \_\_\_\_\_  
Bond Amount Required: \_\_\_\_\_

By:

\_\_\_\_\_  
Zoning Administrator Date

Property Location:

Parcel ID: \_\_\_\_\_ Owner: \_\_\_\_\_

**General Conditions of Tree Cutting/Erosion Control Plan Approval**

1. If trees and vegetation are removed for the purpose of building a new structure, such structure must be substantially completed within 2 years of issuance of the Certificate of Zoning Compliance or cleared area must be replanted with vegetation. The replanting of vegetation will be subject to the review and approval of the Planning Board.
2. All temporary erosion control structures (i.e. silt fence and/or hay bales must remain in place until the site is permanently stabilized. ***The landowner is responsible for all erosion control measures.***
3. Unless specific approval has been granted, the only trees which may be removed are within the house footprint and within 10' outside the perimeter of the footprint.
4. No stumps may be removed within the 50' shoreline buffer.

**Specific Conditions**

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The applicant is hereby **GRANTED/DENIED** a Land Disturbance Permit. The following conditions must be adhered to: \_\_\_\_\_

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Signatures of the Selectboard

\_\_\_\_\_  
Date Signed

## TOWN OF SUNAPEE MEMORANDUM

P. O. Box 717, Sunapee, NH 03782

(603) 763-2212 Phone; -4925 Fax


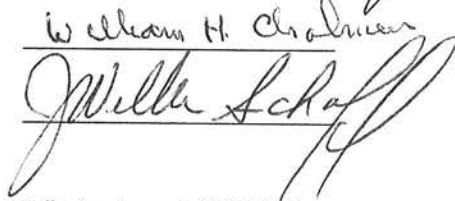
To: Policy Record  
From: Board of Selectmen  
Date: December 4, 2000  
Subject: Erosion Control Security Deposits

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In accordance with the Town of Sunapee Zoning Ordinance, section 4.33 Shorelines - Specific Provisions (B)(8) Erosion Control (a) Construction (ii) that authorizes the Board of Selectmen to require bonds or other security to assure conformance with approved plans for land disturbance within the Shoreline Overlay District, the Board of Selectmen hereby set the following schedule of Security Deposits for erosion control permits within 300 feet of Great Ponds:

Area of Land Disturbance	Amount of Security	Representative Type of Project
Less than 200 sf	\$0.00	garden, shed, dock
200 to 2,000 sf	\$500.00	addition, garage, small house
2,000 to 7,500 sf	\$1,000.00	large house, small commercial
Over 7,500 sf	10% of Site Costs	large commercial, condominiums, subdivisions

The security deposits are required to make builders and owners more aware of the importance of adequate erosion controls and to provide money for emergency corrective action if necessary. Any unused deposits shall be returned after the applicant informs the Planning and Zoning Administrator that the project is complete and the Administrator determines that the affected ground is stabilized.

  
William H. Chapman  


Policy/erosion control 2 112700

  
  
Sunapee Board of Selectmen



# TOWN OF SUNAPEE FEE SCHEDULE

## RESIDENTIAL BUILDING PROJECTS

Application Type	Fee
New Home - up to 2000 sq. ft	\$200 + \$0.30/sq. ft
New Home - 2001 - 5000 sq. ft	\$400 + \$0.30/sq. ft
New Home - 5001+ sq. ft	\$600 + \$0.30/ sq. ft
Residential Additions or Alterations up to 500 sq. ft	\$50 + \$0.30/sq. ft
Residential Additions or Alterations 501+ sq. ft	\$125 + \$0.30/sq. ft
Sheds / Decks / Porches / Permanent Pools / Generators / Fences over 5 ft	\$50 + \$0.15/sq.ft
Garages	\$200 + \$0.20/sq. ft
After-the-Fact Zoning Compliance Permit (Residential or other non-commercial projects)	<b>*Double the relevant application fees (minimum \$300)</b>
Interior renovation ( <i>Not including the addition of bedrooms, kitchens, or dwelling units</i> )*	<b>NO FEE</b>
*See VIII.8.21 of the Sunapee Zoning Ordinance	

## COMMERCIAL BUILDING PROJECTS

Application Type	Fee
New Structures, Accessory Structures and Additions or Alterations that involve a change of footprint	\$300 + \$0.60 S/F
Alterations that do not involve a change of footprint (sq. ft will only apply to any additional floor area created by or occupied as a result of the alteration)	\$150 + \$0.60 S/F
After-the-Fact Zoning Compliance Permit (Commercial Projects)	<b>*Double the relevant application fees</b>

## OTHER FEES

Application Type	Fee
Alternative Energy Systems (e.g. solar collectors, roof mounted energy producing systems, etc.)	\$120
Alternative Energy Systems (e.g. Tower Mounted Systems)	\$200 + \$0.25 sq/ft
Demolition Permit	\$100
Driveway Permit	\$75
Land Disturbance Permit	\$100 (plus Letter of Credit or Bond)
Meteorological Tower	\$225
Excavation Permit	\$100
Sign Permit	\$30
Accessory Structures for Telecommunications Use	\$500 / antenna + \$20 / ft to highest antenna
Telecommunications Towers	\$500 / antenna + \$20 / ft to highest antenna
Temporary Structures (e.g. trailers, container boxes used for storage or construction offices for use more than 90 days)	\$150
Tree Cutting Permit	\$100
6-year Septic Pumping Compliance Waiver	\$10

\*Adopted by the Sunapee Selectboard on August 21, 2023

\* All fees are subject to a 10% yearly increase at the discretion of the  
Sunapee Selectboard