



**TOWN OF SUNAPEE**  
**Planning/Zoning Office**  
 23 Edgemont Road  
 Sunapee, New Hampshire 03782  
 Phone: (603) 763-2212 ext. 1023

Case # \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Fee Paid: \_\_\_\_\_  
 Method: \_\_\_\_\_

**Application for an Equitable Waiver of Dimensional Requirements**

1. Landowner(s) Name(s): \_\_\_\_\_
2. Parcel ID# \_\_\_\_\_
3. Zoning District: \_\_\_\_\_
4. Project Location (Street & #): \_\_\_\_\_
5. Mailing Address: \_\_\_\_\_
6. Phone Number \_\_\_\_\_

*•All applications seeking relief from setback requirements on lakefront properties must be accompanied with a professional recorded survey of the property and building location(s).*

*•Important-Your property has to be identified with your street number or name-without this identification your hearing may be continued to a later date.*

*•Please use the abutter list form, which is attached, for your abutters' mailing list.*

**•IMPORTANT:** Review application deadline dates for a timely submission.

**•Base Fee-See Zoning Administrator for Fee Schedule.**

Please sign the following statement: I understand that the public hearing will be held at the scheduled date and time unless a request is made by me for a new hearing. Any rehearing will require a new public notice and notification to abutters, the cost of which will be borne by the applicant. Further, I hereby give permission to the ZBA members to visit the subject property prior to the public hearing. To the best of my knowledge, the above is true and correct.

\_\_\_\_\_  
 Landowner(s) Signature(s) Date

An Equitable Waiver of Dimensional Requirements is requested from article \_\_\_\_\_ section \_\_\_\_\_

Of the zoning ordinance to permit \_\_\_\_\_

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1. Does the request involve a dimensional requirement, not a use restriction?

( ) yes ( ) no

2. Explain how the violation has existed for 10 years or more with no enforcement action, including written notice, being commenced by the town. \_\_\_\_\_

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**-OR-**

Explain how the nonconformity was discovered after the structure was substantially completed or after a vacant lot in violation had been transferred to a bona fide purchaser. \_\_\_\_\_

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**-AND-**

How the violation was not an outcome of ignorance of the law or bad faith but resulted from a good faith error in measurement or calculation \_\_\_\_\_

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3. Explain how the nonconformity does not constitute a nuisance nor diminish the value or interfere with uses of other property in the area. \_\_\_\_\_

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4. Explain how the cost of correction far outweighs any public benefit to be gained. \_\_\_\_\_

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**TOWN OF SUNAPEE  
ZONING BOARD  
2024 APPLICATION DEADLINES  
FOR PUBLIC HEARINGS**

<u>MEETING DATE</u>	<u>DEADLINE DATE</u>
January 4, 2024	December 7, 2023
February 1, 2024	January 4, 2024
March 7, 2024	February 1, 2024
April 4, 2024	March 7, 2024
May 2, 2024	April 4, 2024
June 6, 2024	May 2, 2024
July 4, 2024	June 6, 2024
August 1, 2024	July 4, 2024
September 5, 2024	August 1, 2024
October 3, 2024	September 5, 2024
November 7, 2024	October 3, 2024
December 5, 2024	November 7, 2024
January 2, 2025	December 5, 2024

**ALL APPLICATIONS *MUST* BE IN BY 3 O'CLOCK ON THE DEADLINE DATE. THIS WILL BE STRICTLY OBSERVED.**

**THE CHAIRMAN RESERVES THE RIGHT TO CALL SPECIAL MEETINGS TO SATISFY RSA REQUIREMENTS REGARDING TIMELINES OF THE ZONING BOARD.**