

1 **TOWN OF SUNAPEE**

2 **PLANNING BOARD**

3 **JUNE 11, 2020**

4 Chairman White called the meeting to order at 7:02 pm.

5 Chairman White read the Governor’s Emergency Order #12 that authorizes the Planning Board to meet  
6 electronically: “As Chair of the Planning Board, I find that due to the State of Emergency declared by the  
7 Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency  
8 Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.  
9 Please note that there is a physical location at 23 Edgemont Rd in the Meeting Room to observe and  
10 listen contemporaneously to this meeting, which was authorized pursuant to the Governors Emergency  
11 Order. Please note that all votes that are taken during this meeting shall be done by roll call vote. Let’s  
12 start the meeting by taking a roll call attendance. When each member states their presence, please also  
13 state whether there is anyone in the room with you during this meeting, which is required under the  
14 Right-to-Know law.”

15 A roll call was taken:

16 **MEMBERS PRESENT BY VIDEO:** Peter White, Chair; Michael Jewczyn, Vice Chair; Richard Osborne; Randy  
17 Clark; Joe Butler; Donna Davis Larrow, Alternate; Sue Gottling, Ex-Officio Member

18 **MEMBERS PRESENT IN THE MEETING ROOM:** Jeffrey Claus; Michael Marquise, Planner

19 **ALSO PRESENT BY VIDEO:** Mr. Britton

20 **ALSO PRESENT IN THE MEETING ROOM:** Patrick Clapp; Debbie Samalis

21 **PARCEL ID: 0133-0019-0000: SITE PLAN REVIEW: ADDITION OF SMALL OUTDOOR PATIO IN FRONT OF**  
22 **RESTAURANT; 45 MAIN ST; 350 ENTERPRISES, LLC**

23 Mr. Marquise said that the application falls under Article V of the Site Plan Regulations and was filed in  
24 advance, fees were paid, notices were posted, and abutters were notified. This is a new application, not  
25 a continued case, and there has been a new survey submitted. Mr. Marquise said that he believes that  
26 the application is complete.

27 Mr. Clark made a motion to accept the application as complete. Vice Chair Jewczyn seconded the  
28 motion. A roll call vote was taken; Mrs. Larrow voted yes, Mr. Clark voted yes, Mr. Butler voted yes, Mr.  
29 Osborne voted yes, Mrs. Gottling voted yes, Mr. Clark voted yes, and Chairman White voted yes. The  
30 motion passed unanimously.

31 Patrick Clapp, owner of 350 Enterprises, LLC, and Debbie Samalis, owner of the Wildwood Smokehouse,  
32 presented the merits of the case.

33 Mr. Clapp said that they would like to create a small patio in front of the restaurant for outdoor seating.  
34 They have had a new survey completed and would like to be able to get approval for the patio.

35 Chairman White said that he thinks that the issue with the last application was that the property line  
36 along Alpine Court was not shown on the survey. Mr. Clapp confirmed this and said that when they  
37 purchased the building they had the property line that was adjacent to the abutting property with the red  
38 barn surveyed but he they did not get the other property lines surveyed; they have since had the  
39 property fully surveyed. Chairman White noted that it appears as though the neighbor's building is right  
40 on the property line.

41 Vice Chair Jewczyn said that he is looking at the survey and the sketch of the proposed patio, however, he  
42 does not see how they go together so he is at a loss as to how to make a decision. Ms. Samalis said that  
43 she did a new drawing based on the corrected survey and her thought is to do a couple of simple picnic  
44 tables on the patio. There is adequate space for a couple of tables and she is not looking to overfill the  
45 area. She has spoken with the State Fire Marshall and there are no guidelines for outside seating. She  
46 wants it to be comfortable; her restaurant only has 22 seats and the patio may add 20 seats but once the  
47 patio is set up she thinks she would have a better sense of what would be appropriate. She thinks that  
48 she can have two picnic tables along the stone wall, with 4 ft between the seats. Vice Chair Jewczyn said  
49 that he is looking at three different drawings and does not know how they all compare. Ms. Samalis said  
50 that the one she just submitted is based on the dimensions from the survey and said that she would  
51 disregard any other drawings. Vice Chair Jewczyn said that he still does not see how the drawings relate  
52 to the survey. Mr. Claus said that it is difficult to relate the sketch to how it relates to the survey. Ms.  
53 Samalis showed Mr. Claus a drawing of the proposed patio area and where the tables could go. Mr.  
54 Butler said that Ms. Samalis is asking the Board to approve a plan based on something to be determined  
55 and asked if there is a way that the Board can get a more accurate drawing. Ms. Samalis said that there  
56 are no guidelines for outdoor seating for the State of NH. The drawing is basically what she is proposing  
57 that she would like to do; once the patio is in place if she feels that it is too tight she may change the plan  
58 but she thinks that there is plenty of room. Chairman White asked if the new drawing is to scale and Ms.  
59 Samalis said that it is very close to scale.

60 Chairman White requested that Mr. Marquise hold the new drawing up to the camera so that he can  
61 review it again. Vice Chair Jewczyn asked and Ms. Samalis said that she drew the new drawing. Vice  
62 Chair Jewczyn said that he is looking at three different drawings and he does not know how one  
63 compares to another. He does not think that it would be a big imposition to have the proposed seating  
64 area added to the surveyed drawing so the Board could sign off on that.

65 Ms. Samalis asked why the outdoor seating is an issue because the application is for the placement of the  
66 patio. There are no State guidelines for exterior seating and the discussion is more about the table  
67 placement than the actual patio. Vice Chair Jewczyn said that the drawing of the proposed patio area  
68 submitted with the application does not include the boundary lines compared to the survey and one  
69 should be imposed on the other. There was further discussion regarding this matter.

70 Chairman White asked and Ms. Samalis said that the drawing that she has provided is to scale based on  
71 the survey. Ms. Samalis explained how she measured the area for the drawing and that the patio will  
72 need to be built on the property.

73 Mr. Butler asked if the abutters agree with the survey. Ms. Samalis said that she does not believe that  
74 abutters need to sign off on surveys. Mr. Butler said that he thought that there was an issue with the  
75 abutters. Mr. Marquise said that the issue was the Town's right of way, Alpine Court.

76 Mr. Butler asked and Ms. Samalis said that both the Police Chief and Fire Chief have visited the location  
77 and both are fine with the proposal. The only issue is Police Chief Cahill would like to see some type of  
78 confinement on the patio with fencing or something that will not allow people to wander; Fire Chief  
79 Ruggles said the same thing and that as long as from the stair to the front door is a clear path he does not  
80 have an issue with the patio. Ms. Samalis continued that the Road Agent has agreed to the proposal. Mr.  
81 Claus asked and Ms. Samalis said that the Fire Chief did not indicate how wide he wants the path to the  
82 door; he just wants it to be clear.

83 Ms. Samalis said that they will not have any landscape as they will have an area that will be getting filled  
84 in with material.

85 Ms. Samalis was asked and said that the outside smoker will be moved to the driveway along the  
86 stonewall and Fire Chief Ruggles has already approved this. The smoker will not be in the way of anyone  
87 accessing the driveway; it will be where the trash cans are currently located.

88 Mr. Osborne asked and Ms. Samalis said that Police Chief Cahill did not specify any type of fencing. Mr.  
89 Clark asked and Mr. Clapp said that he is thinking of doing a wrought iron fence. Ms. Samalis said that it  
90 could be a split rail fence too.

91 Vice Chair Jewczyn asked if there will be something to control traffic in front of this area. Ms. Samalis  
92 said that she has been in the location for 11 years and has not had any issues and the Road Agent has not  
93 said anything about it. Vice Chair Jewczyn asked and Ms. Samalis said that the Road Agent did not ask for  
94 a cross walk or anything.

95 Mrs. Larrow asked how this plan compares to the existing approved Site Plan as there was a conversation  
96 about the location of the dumpster and she thinks that there should be an updated Site Plan that  
97 delineates all of these things. Ms. Samalis said that she thinks that was part of the last discussion they  
98 had with the Board, which is why they had Fire Chief Ruggles visit the property. Mr. Clapp said that  
99 nothing has changed, they just got the updated survey that the Board wanted to see. Mrs. Larrow said  
100 that there is a change if the smoker is moving. Mr. Clapp said that was part of the last discussion. Mr.  
101 Marquise said that the last application was not approved.

102 Chairman White asked if the proposal is increasing the capacity of the restaurant or relocating some of  
103 the seats. Ms. Samalis said that it will increase the capacity in the summer. Chairman White asked and  
104 Ms. Samalis confirmed that the inside seating will stay the same.

105 Mr. Butler asked if they are increasing the seating how they will be increasing the parking. Ms. Samalis  
106 said that they had the discussion about the parking when she first opened and it was understood that  
107 people park all around in the public spots and there is plenty of parking available. Mr. Clark asked and  
108 Ms. Samalis said that she seats 22 people so doubling her patrons with the outside seating will be  
109 minimal; they will be adding approximately 20 seats.

110 Chairman White asked and there were no additional questions for the applicant from the Board.

111 Mr. Britton said that his mother is an abutter to the property and he thinks that if there are restrictions  
112 added to the approval they are not opposed to the patio. They are concerned about the smoker being  
113 moved to the property line as it may encroach on their property according to the drawing. They have a

114 property line agreement and they have use of the alleyway between the properties in order to maintain  
115 the barn. They are worried that the smoker will encroach on their right of way to the barn. They are also  
116 concerned that the barn is very old and are worried that the smoker will be within 20 ft of the barn as  
117 there is a fire risk as well as risk of smoke damage and that heat could damage the integrity of the side of  
118 the barn. There are also shrubs in that area that present a fire hazard. All these issues make them not  
119 very happy or satisfied with the proposed location of the smoker. They are not trying to prevent them  
120 from having the patio, they are just worried about the location of the smoker. They are also concerned  
121 about access on Alpine Court as they use the barn to store boats and are concerned about encroachment  
122 on the right of way. Mr. Britton continued that they did have a survey done a few years ago and it would  
123 be good to be able to compare the two surveys.

124 Mr. Britton was asked and explained their access to the barn to the Board.

125 Mr. Britton was asked and confirmed that he would like to see a better drawing showing the location of  
126 the smoker. However, they are very concerned with the proposed location of the smoker anyhow as they  
127 do not want it to impact their property. Mr. Britton was asked and said that he believes that there is an  
128 official agreement for a right of way for them to access the barn.

129 Ms. Samalis said that she believes that when they presented their application last year the smoker was  
130 drawn where they want to place it, which has not changed. Additionally, Fire Chief Ruggles has reviewed  
131 the location and agreed that it is safe. Regarding the smoker, it is a true offset smoker meaning the 2 ft x  
132 2 ft steel firebox is completely enclosed with a steel door; there is no way that flames are leaving the  
133 firebox. The smoker itself runs at 225 degrees at its highest temperature and it takes her 12 to 14 hours  
134 to cook because the heat is so low. When the smoker is running properly there is no smoke that comes  
135 from it so there should be no damage from smoke. The smoker will be sitting where she currently has  
136 three trash bins, which will get moved up slightly. There should still be plenty of space on the driveway  
137 for access. There will not be anything impeding the access and she believes that the Brittons will still  
138 have the same access that they have always had.

139 Mr. Britton said that it took them a while looking at the plan to realize that the smoker is being moved  
140 and they are concerned that something like that is going to be on the property line. That particular spot  
141 has a gap where the wall goes onto their property. They are not happy with the proposal to move the  
142 smoker to that location.

143 Mr. Butler asked and Chairman White confirmed that this is a new application because the original  
144 application was denied.

145 Mrs. Gottling asked and Ms. Samalis explained where the smoker is currently located. The smoker  
146 currently sits 5 ft from the front of the building and has for the last 11 years without any fire hazards.  
147 Moving the smoker to the other side of the driveway, the smoker will not be nearly as close to the  
148 Britton's as it is to the building at this location.

149 Chairman White said that it looks per the survey that there is 15 ft between the two buildings and asked  
150 why the smoker could not be placed on the other side of the retaining wall. Ms. Samalis said that the  
151 area there is elevated and the smoker would impede vehicles passing in the driveway. The only way that  
152 it works is if the smoker goes to the end of the driveway in the little flare of the retaining wall as that is

153 about 2 ft wide as the smoker is 2 ft. Mr. Claus asked and Ms. Samalis showed him on the plan where the  
154 smoker will be located. Mr. Claus said that the new location of the smoker is now shown on any of the  
155 submitted drawings.

156 Chairman White said that he is looking at Google Earth and the driveway slopes up. Ms. Samalis said that  
157 she would cut the legs of the smoker to accommodate for the slop of the driveway so that it would  
158 remain flat. Mr. Claus said that he understands the abutter's concerns that the smoker is moved to  
159 where it flares out it could be on their property. If the smoker was aligned with the edge of the building,  
160 he thinks it would be better. The Town's Fire Chief may have approved this but the National Fire Code  
161 requires any cooking equipment to be a minimum of 10 ft from buildings. There was further discussion  
162 regarding this matter.

163 Mr. Claus said that he had concerns about the number of tables fitting on the patio so he did draw them  
164 in to scale. However, there were concerns about the number of seats, the stone wall on the right of way,  
165 and the type of fencing, which could be handled as part of the approval.

166 Ms. Samalis said that she discussed the stone wall along Alpine Court with the Road Agent as that portion  
167 of Alpine Court has been left to the property owner. The Road Agent said that he thinks that it will  
168 delineate the road better for plowing and has said that he will pave right up to it.

169 Mr. Claus said that he thinks that he supports the patio and the ideas for the seating. Ms. Samalis said  
170 that she is not looking to cram the patio with people. She wants to draw more attention to the  
171 restaurant as she has people every day say that they did not know about it; she thinks that it will enhance  
172 the whole area.

173 Mr. Butler asked if there will be any lighting or signage added. Ms. Samalis said that when Mr. Clapp  
174 redid the face of the building, he added some heavy spotlights under the roofline that light up the whole  
175 area. There are also other lights already in that area so it is adequately lit. Mr. Clapp said that they redid  
176 the front of the building about three years ago and did get permitting for the lighting.

177 Mr. Marquise said that the Board may want to request that the sketch be superimposed on the survey,  
178 including the new location of the smoker as well as any other landscaping. Chairman White said that it is  
179 hard for the Board to consider the application with a new sketch being submitted at this meeting and the  
180 Board not getting to see it properly. The only thing the Board has to go by is the survey and the old  
181 sketch. He thinks that it would be helpful to have the new proposed sketch imposed on the survey. He  
182 also thinks that it would be helpful for Mr. Clapp and Ms. Samalis meet with the abutter to work out what  
183 is acceptable to everyone as to where the smoker goes. From a Planning standpoint, the biggest issue  
184 that he sees is that the abutter is not happy with the smoker, which is not good for anyone.

185 Ms. Samalis said that she does not think that there is another option for the smoker because if it is moved  
186 up the driveway it is against the Britton's barn. Ms. Samalis asked if the Board will deny the request if the  
187 abutters do not approve the location of the smoker. Chairman White said that is not what he is saying,  
188 there appears to be some type of right of way there and the smoker is not shown on the sketch. There  
189 should be some sort of cross reference between the plan and the survey. Regarding the smoker, he  
190 thinks that it is prudent for a business owner to make sure that they are not blocking a right of way. Ms.  
191 Samalis said that she has occupied the location for 11 years and she has only seen the Brittons visit the

192 barn once. Chairman White said that does not matter, they could sell the barn; the issue is the right of  
193 way. Ms. Samalis said that the smoker will not impede anything in that location, it has been approved by  
194 the Fire Chief. The abutters just personally do not want the smoker in that location and she does not  
195 believe that someone's personal preference should be a deciding factor.

196 Chairman White said that his personal preference is that everything that the Board is considering is  
197 shown on the sketch. Mr. Butler agreed with Chairman White as the Site Plan should align with the  
198 survey as he does not have enough information to make a decision based on what has been presented.  
199 Also, in terms of the completeness of the plan, the Board never considered that the smoker was being  
200 moved to a new location and the abutter has objections. He thinks that it is important for the issues to  
201 be resolved between the two parties and that the Board be presented with a complete plan in order to  
202 make a decision.

203 Ms. Samalis said that she thinks that the issue is that they met with the Board last year and she and Mr.  
204 Clapp assumed that they only needed the survey to get approval. They had the discussion about the  
205 patio and the location of the smoker and getting the Fire Chief's approval and they have done all of that.  
206 She now understands that the Board wants to revisit everything and she thinks that there is some  
207 confusion because they did not think that those things needed to be addressed again. Ms. Samalis  
208 continued that her restaurant has been shut down for three months and she needs the outdoor seating  
209 and is frustrated that she must wait another month so she is asking consideration regarding her  
210 circumstances.

211 Mr. Butlker said that he appreciates Ms. Samalis' issues, however, it does not have anything to do with  
212 what is in front of the Board. The Board is trying to make a decision without adequate evidence and  
213 drawings.

214 Ms. Samalis said that her drawing is based on the survey. Mr. Clapp said that it seems as though the issue  
215 is that the Board cannot see it and asked if they want it professionally done. Mr. Clapp said that he does  
216 not think that it needs to be professionally done but the Board does not know how the survey and the  
217 drawing correlate. Ms. Samalis asked if the survey dictates what is done as the patio cannot go passed  
218 what is shown on the survey. Mr. Clapp asked if they can receive approval for the patio at this meeting.

219 Chairman White said that he thinks that part of the problem is that the Board has two separate drawings  
220 and the survey is fine but there are two sketches, one in the packet that the Board received that he  
221 believes was the old layout and one that was submitted at the meeting. It is hard for the Board to  
222 decipher the new drawing at this meeting. He does not have a problem with the survey and the sketch  
223 but the old sketch had more information that is relative to what the Board is looking for verses the new  
224 sketch. Ms. Samalis said that the smoker is shown on the first sketch. Chairman White said that it is not  
225 on the second sketch.

226 Ms. Samalis said that she thinks that the confusion is that they thought they were just coming before the  
227 Board for the survey and everything else had been discussed and approved. Mr. Clapp said that from Mr.  
228 Marquise's email he received a few days ago he thought that the Board was just asking for the layout of  
229 the tables. Mr. Marquise said that he thinks that the Board is looking to have the drawing superimposed  
230 on the survey to give them more details.

231 Mr. Clapp asked if the Board is concerned with the layout of the furniture on the patio. Mr. Marquise  
232 said that the Board is concerned to the extent that access ways are not blocked. The actual tables do not  
233 need to be shown but the general locations / areas need to be shown.

234 Mr. Claus asked if there is something that the Board can do at this meeting that puts conditions on an  
235 approval such as keeping a 4 ft clearance for the path and that the stone wall for the patio will be built to  
236 the property line. He also asked if moving the smoker can be a separate issue but the patio be approved.

237 Mr. Butler said that he would like to see everything all on one plan. Mr. Claus asked and Ms. Samalis said  
238 that the sketch in the packet was just a rough drawing and should not have been included with the  
239 packets.

240 Mrs. Larrow asked and Ms. Samalis said that this is a new application. Mr. Butler said that the old  
241 application was denied due to a lack of information.

242 Mr. Clark said that he agrees with the rest of the Board that it would be good to have the drawing  
243 superimposed on the survey to see everything, including the location of the smoker.

244 Chairman White asked and Mr. Osborne expressed his thoughts about the case, however, the audio was  
245 not clear.

246 Mrs. Gottling asked if there is anything preventing Ms. Samalis from putting a couple of tables out with  
247 the new regulations from the Governor. Ms. Samalis said that she spoke with the Town, however, was  
248 told no. She did speak with the Town Manager who said that she called the State and that Ms. Samalis  
249 could fill out an application but that she was already having the hearing. She is worried about not being  
250 able to remain open and the outdoor seating is dire for her business with the new regulations. Therefore,  
251 waiting to meet until next month for an approval is dire for her business.

252 Mr. Butler asked and Ms. Samalis said that she thought that this approval was only for the patio. She is  
253 not sure why the Board is concerned with the overlay as it is clear that the patio will be within the bounds  
254 of the property. She is not sure what the Board is going to see with the overlay that they cannot see with  
255 the survey. There is no additional landscaping and there will be a fence. The location of the smoker has  
256 been approved by the Fire Chief and is in a safe area and was discussed previously.

257 Vice Chair Jewczyn asked and Ms. Samalis said that she would like the case to be continued as the Board  
258 has already said that they want to see the overlay though she thought that was what the survey was.  
259 Vice Chair Jewczyn said that a Site Plan and a survey are different. Mr. Claus explained that usually a  
260 business will use the survey as a base and then overlay the Site Plan on that. Ms. Samalis said that it is a  
261 patio on a boundary line.

262 Mr. Butler said that having a discussion with the abutter may change the proposed location of the  
263 smoker. Chairman White said that he suggested that they speak with the abutter about the location of  
264 the smoker, however, it was just a suggestion. Sometimes the issues that come up and are worked out  
265 with the abutters make it easier for everyone. It is the applicant's choice whether or not to talk to the  
266 abutters about the smoker. Ms. Samalis said that she does not mind talking to the abutters about the  
267 smoker, however, there are no other options as to where to put it. Ms. Samalis explained how the  
268 smoker would impede access in other areas.

269 Mr. Claus asked why the smoker will be located in the front rather towards the back of the building. Ms.  
270 Samalis said that she needs to attend the smoker every hour and she cannot leave her restaurant to go  
271 around the building to do that. Chairman White asked and Ms. Samalis said that if they moved the  
272 smoker to the other side then they would not be able to drive up the driveway. Ms. Samalis said that the  
273 only reason that the smoker would work in the proposed location is because there is a little triangle of  
274 land that is as deep as the smoker. There was a discussion about the vegetation on the property and  
275 additional discussion about the proposed location of the smoker.

276 Mr. Osborne asked if there is a reason that the Board could not continue the hearing and then meet again  
277 in two weeks. Mr. Marquise said that he would have to look at timing and use of the Meeting Room. Mr.  
278 Butler asked and Mr. Clapp said that they can get the drawing done quickly. Mr. Claus asked and Mr.  
279 Marquise said that they do not have to send out any notices for continued cases. Depending on the  
280 availability of the Meeting Room the hearing may need to be either earlier or later than normal. Mr.  
281 Claus asked and Mr. Marquise said that two weeks is ideal so that the drawing can be reviewed at the  
282 Peer Review Meeting as well. Mrs. Larrow said that there is a Water and Sewer Department meeting at  
283 5:30 pm in the Meeting Room in two weeks. Mr. Marquise said that the Board could meet later and the  
284 Chairman has the authority to call a meeting. Mr. Marquise suggested holding the meeting on the 25<sup>th</sup> at  
285 7:30 pm.

286 Mr. Butler asked and Chairman White said that he thinks that a hand sketch is acceptable as long as it is  
287 to scale and represents what is shown on the survey. The drawing submitted at this meeting does not  
288 seem to show the retaining wall drawn accurately. Ms. Samalis asked and it was confirmed that she can  
289 blow up the survey and draw on that. Ms. Samalis asked and it was confirmed that she can bring photos  
290 that show the driveway and the proposed location of the smoker. Ms. Samalis said that she can meet  
291 with the abutters regarding the location of the survey. Mr. Claus said that the more information that  
292 they can bring to the next meeting the better. Chairman White asked and Ms. Samalis said that she will  
293 get the drawing done in the next couple of days so that the Board can review it before the meeting. Mrs.  
294 Larrow said to make sure that the fence is also depicted on the drawing. Mr. Claus said that it would also  
295 be helpful to have a picture of what they are thinking about for the fence. Mr. Butler requested a picture  
296 of the building showing the current lighting and signage.

297 Chairman White asked and Mr. Britton said that he currently does not have any additional questions. He  
298 is attending the meeting on behalf of his mother who owns the abutting property. He will talk to his  
299 mother about the hearing; they are not opposed to the patio but they had some concerns. Ms. Samalis  
300 said that she would be happy to show them how the smoker works and meet with them.

301 Mr. Butler asked and Mr. Marquise said that the Board did receive a letter from the abutter before the  
302 last hearings but the comments were related to access, not to the smoker. Mr. Britton said that it was  
303 not very obvious on the drawing what was happening with the smoker, it is just barely seen on the edge  
304 of the drawing. There was further discussion regarding getting in touch with Mr. Britton and his mother.

305 The hearing was continued until June 25<sup>th</sup> at 7:30 pm.

306 **OTHER BUSINESS – SLAVIN'S HAVEN DAY CARE FENCE**

307 Mr. Marquise said that the Board approved the daycare on North Shore Rd in February or March and  
308 there were conditions that were put on the approval, notably the fence. Due to COVID-19 the owner has  
309 run into some issues getting the fence installed and asked for another two to three months to complete  
310 it. He asked the Board if they would like to have another hearing or if they can just agree to an extension.

311 Mr. Butler said that landscapers are allowed to work and he does not know why the installation of the  
312 fence should be a problem. Mr. Marquise said that he is just relaying what he has been told in terms of  
313 availability of people. Mr. Clark asked if it is an issue with the material or with the labor. Mr. Marquise  
314 said that he believes that it is an issue with the labor. Chairman White said that there is a lot of  
315 construction happening right now and he understands if the owner is having trouble getting someone to  
316 install the fence.

317 Chairman White asked and Mr. Marquise said that the owner requested a two to three-month extension.

318 Mr. Butler asked and Mr. Marquise said that there is already a fence on the property, the new fence is  
319 supposed to be 6 ft tall to satisfy the neighbor's concerns. As far as he is aware, the owner will be  
320 keeping the current fence, just moving it from over the property line.

321 Chairman White asked and Mr. Marquise said that he does not know if the daycare is currently open.

322 Mr. Clark asked how the neighbor will be notified about the extension and if the owner should notify  
323 them. He is OK with extending the approval as long as the fence is installed at some point. Vice Chair  
324 Jewczyn suggested sending a letter to the abutters. Chairman White said that he thinks that it makes  
325 sense to notify the abutters, however, he does not see a problem with extending the deadline for the  
326 approval.

327 Mr. Marquise asked and the Board agreed that they would be OK with the extension if the abutter is  
328 notified.

### 329 **OTHER BUSINESS**

330 Mr. Marquise said that the Board does have a case for the July meeting. There was also a discussion  
331 about the June 25<sup>th</sup> meeting. There was also a discussion about future Planning Board meetings and the  
332 possibility of continuing with Zoom meetings.

333 There was a discussion about reviewing the minutes.

### 334 **MINUTES**

335 Changes to the Planning Board minutes from November 14, 2019: The minutes were continued until the  
336 next meeting.

337 Changes to the Planning Board minutes from December 12, 2019: The minutes were continued until the  
338 next meeting.

339 Changes to the Planning Board minutes from January 9, 2020: The minutes were continued until the  
340 next meeting.

341 Changes to the Planning Board minutes from February 13, 2020: The minutes were continued until the  
342 next meeting.

343 Changes to the Planning Board minutes from March 12, 2020: The minutes were continued until the  
344 next meeting.

345 Mrs. Gottling made a motion to adjourn at 8:42 pm. Vice Chair Jewczyn seconded the motion. Chairman  
346 White adjourned the meeting.

347 Respectfully submitted,

348 Melissa Pollari

349 Planning Board

350 \_\_\_\_\_

351 Peter White, Chairman

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353 Joseph Butler

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355 Jeffrey Claus

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357 Donna Davis Larrow, Alternate

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Michael Jewczyn

\_\_\_\_\_

Randy Clark

\_\_\_\_\_

Richard Osborne

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Suzanne Gottling, ex-officio member