

Present: Tim Fleury, Mark Reynolds, Cliff Fields, Barbara Chalmers Ginny Gwynn

Absent: Van Webb, Terry Mattson, Mat Hurd (Van attended remotely by phone)

Guests: Olivia Uyizeye and Austin Ford of UVLSRPC, Shannon Martinez, By Zoom: Michael Marquis

Tim called the meeting at Town Hall to order at 7:00.

#### 1. NATURAL RESOURCES INVENTORY WORK SESSION

- Commission members were asked to provide their priority focus areas and topics of concern for the conservation plan after reviewing the draft co-occurrence map. Some topics: protection of future municipal wells, wetlands, farm soils, resilient areas, water sources, management of invasive plants, increasing lot size, violation deterrents and enforcement. Protection. Focus areas: northwest town, lower Sugar River, tie-ins to conservation lands beyond the town's north and south borders. After a discussion, all were rated to establish the top 3 within the groups.
- Ginny asked about next steps. Olivia responded that the NRI is nearly complete. What is left to do is finalization of the Conservation Plan. Olivia will present a draft at our December meeting based on our work session and topics from the 2009 NRI.
- Olivia reviewed work scope that has resulted in the request for an additional 20 hours or \$1,400 to complete the NRI. Cutting or reducing the time allotted for stake holder meetings was discussed, but all felt that was an important part of the process for buy in and understanding for the NRI. Many felt it was important for Olivia to provide an in-person overview of the NRI to the Planning Board.  
Motion by Ginny to approve an additional \$1,400 in fees for the NRI, 2nd by Cliff. Unanimous vote in favor. When billed, this cost will be paid from the conservation fund.
- Presentation re NRI to Planning Board by Olivia to be set up. **Action by Barbara**  
From October: LSPA to be invited to our Dec meeting re NRI. **Action by Barbara**
- Barbara reported that the Energy Committee declined to comment on the energy section of the NRI and is writing an energy section for the Master Plan. They will share a draft with the Conservation Commission later this month. The LSPA provided positive feedback on the invasives and water quality section with some minor corrections. This information was forwarded to Olivia.

#### 2. VISITORS

- Aaron Wechsler of AEC-NH and Scott Flint, land owner on Sleeper Road regarding DES required remediation of wetland violations. Aaron reviewed the property topo and wetlands delineation plan that shows impact area and remediation measures. A dredge and fill permit application is being reviewed by DES for construction of permanent wetlands crossings for a driveway.

#### 3. MINUTES

**Motion** by Mark to approve Oct minutes, 2<sup>nd</sup> Cliff, Ginny abstained. Unanimous vote to approve.

#### 4. TREASURER'S REPORT

Mark reported that account balances from town are now correct. The April Meadowsend GPS bill payment has been shifted from professional services to general fund. Mark reported that last month's approved invoices for SPNHF membership of \$250, UVLSRPC of \$228.75 have not yet been paid by town pending receipt of meeting minutes. Minutes were sent last week.  
**Motion:** By Tim to accept report. 2<sup>nd</sup> Cliff. Unanimous vote in favor.

#### 5. INVOICES

- Pending Ausbon-Sargent membership invoice: \$500. Mark confirmed this is for 2022.

**Motion** by Ginny to pay \$500 invoice from Ausbon-Sargent from membership account, 2<sup>nd</sup> Cliff. Unanimous vote to approve.

- UVLSRPC invoice re NRI update services: \$5,460

**Motion** by Ginny to pay invoice from concom fund, 2<sup>nd</sup> Barbara. Unanimous vote to approve.

- NH Assoc of Conservation Commissions membership invoice: \$425. Mark reported this is for 2023 membership. Payment to be made April next year.

**Motion** by Tim to table this invoice, 2<sup>nd</sup> by Ginny. Unanimous vote in favor.

- Pennyroyal Land Surveying invoice for view easement work: \$1,150. 75%-25% split of cost with land owner Josh Ginsburg results in \$862.50 bill for town share. Tim will request a new invoice for town's share and separate billing to Ginsburg.

**Motion** by Cliff to pay 862.50 for town share of Pennyroyal Land Survey bill regarding view easement, to be paid from professional services account, 2<sup>nd</sup> Mark. Unanimous vote in favor. Tim noted that the next step in the process is for the Town Manager's office to work with Ausbon-Sargent's attorney to complete and record a deed modification to reflect the view easement.

#### 6. MAIL

- Scott Flint, Sleeper Road: DES Dredge & Fill application.
- Hassell, 297 Nutting Road: DES permit granted.
- TTC Properties 22 Woodland Road: Application, more info requested by DES.
- Campbell, 39 Tilson Road: DES permit granted.
- ConCom response to DOT Sep letter re mitigation priorities related to future Springfield Road culvert work at Otter Pond outlet pending. Tim will draft a response. **Action by Tim**

#### 7. OLD BUSINESS

Archers/Barrett Lot Wetland Survey: (Needed for March 2023 warrant article) Aug Pending: Clayton Platt proposal. **Action by Tim.**

Peer Review Meeting: Mark reported about 3-acres may be offered to the town by the lot developer at Blueberry Mountain. Tim noted that public access is required and its location should be part of any negotiations.

2022 Town Forest Rec Use Data Collection: Cliff reported there is no way to get an invoice for the QR code before paying the \$120 one-year basic service. He offered sign-up using his credit card for later town reimbursement.

Planning Board NRI Cost Share: Tim reported he had contacted Michal Marquis who indicated there are funds set aside for planning board Master Plan costs that can be used to share the cost of the NRI. It was decided that to avoid delays in UVLSRPC bill payments and to establish total cost, discussion of a 50-50 cost share will occur when the NRI is done.

Treehouse on Wendell Marsh land: Cliff reported that access to removed treehouse materials has been granted by land owner and will be done by Craig Heino before snow. Town manager and town attorney are reviewing deeded right to cross land.

Hiking Trail Fallen Tree Removal: Pending: Cliff will contact Shannon about this. **Action by Cliff**

#### 8. NEW BUSINESS

A town e-mail address has been set up for the Conservation Commission: ConservationCommission@town.sunapee.nh.us

Meeting adjourned 10:00 PM. Next Meeting: December 7 at 7 PM.

Respectfully submitted, Barbara Chalmers, secretary