

Present: Van Webb, chairman, Tim Fleury, vice chairman, Cliff Fields, Barbara Chalmers (late)

Absent: Ginny Gwynn, Doug Hanson, Sylvia Kellner

Chair called meeting at Town Hall to order at 7:10 PM.

1. MINUTES

- **Motion** by Tim to approve May minutes, 2<sup>nd</sup> by Barbara. Cliff abstained. Vote unanimous in favor.

2. TREASURER'S REPORT

- Ginny is away and sent her report by email last week:
- Bills and Transfers: I have been told that all SCC's authorized bills have been paid and appropriate transfers made. However, the Town continues to have accounting issues, so SCC's paid bills and transfers are still not in the right accounts. Most recently, the \$5,000 transfer from Planning for the NRI and the \$1,500 due to SCC from the warrant article in March were put in the wrong place.
- Land Use Transfer Tax: Update: \$6,495 has been transferred to the Conservation Commission fund amount.
- Using Funds from Sunapee Conservation Commission Fund: Accounting is working on setting up a direct way to make authorized bill payments from Conservation Commission Fund. A change in this procedure would make SCC accounts more up-to-date.
- Bartlett Fund CD: The Bartlett Fund of \$28,669.76 is invested in a 6-month CD which is rolled over. The last one began in October with an April 2023 end date. Accounting does not have any information from the bank at this time about the accrued interest and the rollover.
- Expenditures to Date: Through April 2023, SCC has expended \$6,513.29. This includes \$425 for NHACC membership, \$1,487.50 to Pennyroyal for surveys, etc., \$3,811.25 to UVLRPC for the last NRI payments, \$504 for boundary markers, and \$285.54 for NRI copies.
- General Fund: \$4085; Conservation Commission fund: \$229,264  
**Motion** by Cliff to approved report, 2<sup>nd</sup> by Tim; vote unanimous in favor.

3. INVOICES

- MeadowsEnd invoice 2023-1033 for \$281.25 for Ledge Pond trail clean-up. **Motion** by Tim to pay this invoice from professional services. 2<sup>nd</sup> by Cliff. Vote unanimous in favor.

4. MAIL

- Jean Molloy, Burkehaven: Notice of violation: Dock installed with no permit.
- 90 Garnet St. Michael Kelley: Application to expand disturbance area in shoreland zone.
- 173 Lake Ave, Gottling: Boathouse repair application
- Campbell Trust: Twin Islands connecting dock: pending more information.
- DES permits issued to: Foley 84 Birch Pt Rd; McElroy 1104 Lake Ave; Sidebottom 196 Garnet Hill Rd; Bruni 122 Garnet Hill Rd; Mehan 42 Tilson Pt Rd.
- Van reported that Vicki Jepson of Lake Ave, Georges Mills contacted him to express concern about Goodnow Boat project's potential adverse impact to Otter Brook and salmon spawning by runoff.
- Follow-up: Evergreen Ridge LLC at Rte 11, May 2022 DES letter of possible violation for wetlands filling: DES made a site inspection in 2022 and found no violation.

5. VISITORS - none

6. OLD BUSINESS

- NRI Action Plan:
  - Build-out analysis: Ask Olivia about cost and if she can provide a sample of one? Ask Michael Marquis if this has ever been done before in town. **Pending**



- Invasives Mapping: Ginny reached out to Olivia about how to do this and Olivia reached out to state that recommended contact with Doug Cygan.
- Water - sewer system: Barbara reported that W&S 10-year plan has no system expansion and will focus on updating the 50-year-old sewer pump stations.
- Barbara sent Allyson information for an NRI town email blast.
- Farmers Market: Van reported a spot is available in June to promote NRI. After discussion board decided to ask for a late July or August slot. **Action by Van**  
Barbara will have 2 NRI maps (conservation land and co-occurrence maps) made poster size for use at Farmers Market and other presentations. **Action by Barbara**
- Summer town meeting information table: **Pending**
- What are Sunapee's existing "Low Impact Development" provisions of zoning? What could be added to supplement it? **Pending**
- Wetlands Overlay District: Review by Scott Hazelton and Michael Marquis w/ a Com Com member re wetlands ordinance. **Pending**
- Vernal Pool mapping: On-going volunteer effort, need to put word out requesting volunteers. Barbara has located 7 vernal pools to date. **Pending**
- View Easement at Ryder Corner Road: Tim reported no news. Tim sent an email summary of items to be included in the easement to Shannon for use by town attorney for drafting the document. Van and Tim to contact Shannon about this. **Action by Tim and Van**
- Peer Review Meeting: Barbara reported May meeting focused on Goodnow Company plans for retail boat showroom at Route 11, Georges Mills across from the store and gas station. Site plan has changed from initial proposal by lowering retaining wall at south-southeast side of parking lot. Concerns remain about driveway traffic sight lines, and lot coverage exceeding max allowed near 4<sup>th</sup> order stream (Otter Brook). Con Com and DES acknowledge Otter Brook as 4<sup>th</sup> order, but town ordinance does not currently. Plan calls for steep bank where trees were removed last year to be replanted. This project will be applying for a DES permit and will go before planning board in June.
- NRI Map Update: Barbara reported a hardcopy of the NRI report with maps has been given to Michael Marquis/Scott Hazelton and to Abbott Library. Barbara has the 3<sup>rd</sup> copy. All information is available on-line at the Con Com town web page.
- Update on Tree Stand Removal: Tim and Cliff reported that Debby Samalis will allow access over her property to remove the tree stand lumber pile from town Wendell Marsh property but she insists the town has no valid right of way over her land. Tim and Van believe there is a right of way which was confirmed with Bruce Jennings, the prior land owner. Access to this spot is not possible over other areas of town land. Van recommends we do not remove the lumber until the right of way issue is sorted out by town counsel so as not to set an undesirable precedent. All members agreed. Tim and Van will reach out to Shannon about this. Maintaining legal access to town land is a town responsibility. **Action by Tim and Van**
- QR Code for Rec Use Data: Cliff reported that Allyson at Town Office will get this set up and send use stats to us by email. Cliff also reported there is a problem accessing the Con Com outlook email account. Allyson is looking into this. Barbara will get the QR image from Allyson to update posters at trail head kiosks. **Action by Barbara**
- Dewey Woods / Bartlett-Tyler Town Forests: Site walk with MeadowsEnd is rescheduled for June 14 at 1 PM, meeting at Dewey Woods ballfield parking lot.



- Ledge Pond Trail Erosion: MeadowsEnd recommendations include ditching side of trail by elevating the trail with fill. Cliff will visit the site before the next meeting and report back.  
**Action by Cliff**
- NH Con Com Assoc Wetland Training: Barbara reported she had to miss the on-site wetland I.D. session, but attended the final session about how to review wetland application plans and create an efficient review process. The chief recommendation is that we should appoint a point-person for new applications, who would be contacted by the town clerk immediately upon signing the application. The point-person would quickly determine if our 15-day review period needs an extension. There have been applications for which our ability to comment was lost because our next meeting occurred after the 15-day period ended. A site walk by 2 con com members is recommended to field confirm that wetlands are properly shown on plans and to see if they could be avoided. For expedited applications, the Con Com should only sign if we have no issues. If a review time extension is requested, we have up to 40 days to inform DES that either we are good or send comments. Our application comments to DES should only pertain to DES wetland jurisdiction rules and if the wetland has special local significance.  
**Motion**: Tim moved to appoint Barbara as wetland application point-person who shall request a statutory review time extension when she deems it appropriate, 2<sup>nd</sup> by Cliff, vote unanimous in favor.
- Flooding at Lower Village Construction Site: In May Van asked why we had not been asked for input on the planning of this project? Barbara reported that comments could have been given at the dept heads meeting being attended in 2022 by Mark. Project's site plan is dated last September and was revised for a November planning board meeting. Mark was in attendance last fall but did not report on this project to the Con Com. Barbara noted that the flooded excavation was for footings, 4 feet below grade.

### New Business

- Van reported that Matt Hurd has resigned from the commission. Barbara will contact Sylvia to see if she would like to move from alternate to full member. If not Barbara will contact Allyson at Town Hall for email blast announcing the vacancy. **Action by Barbara**
- Van reported that Andy Degan of Ausbon Sargent will not be at tonight's meeting, but will be coming in to discuss Ausbon Sargent's new conservation plan.
- Cliff noted that Con Com members should use the town's i-pads and not their personal devices when in the meetings and should use the outlook email account once the problem with it is corrected.
- Brown and falling leaves of area broadleaf trees (primarily oaks) are due to the late hard frost in April. Trees will make new leaves.
- Dog Park Proposal: Van noted that no one from Project Sunapee is at tonight's meeting regarding a proposal to locate a dog park at the Dewey Woods meadow near Mount Royal Academy. Barbara commented that Tilton Park may be under consideration.

Meeting adjourned 8:30 PM.

Next Meeting: July 5 7 at 7 PM, **but may be canceled if no urgent business.**

Respectfully submitted,

Barbara Chalmers, secretary