

SUNAPEE BOARD OF SELECTMEN
MEETING
6:30PM Town Office Meeting Room
Monday, June 13, 2022

Present: Vice-Chairman Suzanne Gottling, Chairman Josh Trow, Selectman Jeremy Hathorn, Selectman Fred Gallup, Selectman Carol Wallace and Shannon Martinez, Town Manager.

REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

Parcel ID:0104-0040-0000 52 Prospect Hill, Elizabeth Hutchinson

Parcel ID:0210-0052-0000 156 Trow Hill Road, Sawyer Latva

Parcel ID:0215-0027-0000 94 Apple Hill Road, Curt Family Trust

Parcel ID:0231-0020-0000 264 Youngs Hill Road, William Rogers

Parcel ID:0136-0075-0000 217 Burkehaven Hill Road, Al Matthews

Parcel ID:0133-0096-0000 9 Maple Street, Michael & Jennifer Cretella

Parcel ID:0133-0103-0000 10 Maple Court, James Holdman

Parcel ID:0133-0094-0000 34 River Road, Peter Edwards

Parcel ID:0147-0051-0000 4 New Province Road, David & Marguerite Colby

Parcel ID:0129-0043-0012 11 Soonipi Circle, Town of Sunapee

Parcel ID:0129-0025-0000 22 School Street, Town of Sunapee

Selectman Wallace asked if there is going to be added an additional unit at Parcel ID:0210-0052-0000 156 Trow Hill Road, Sawyer Latva, to which Chairman Trow answered that there is nothing in their documents about any additional unit.

Town Manager Martinez asked the Board to look at an additional Certificate of Zoning Compliance that they have not seen before, and she does not have it in front of her. It is for the second part of the school's project. The school is putting a Biomass plant at the bottom of their property and at the top they are going to put a modular classroom. The school applied for that variance before the Planning Board, but the Board did not move it to site plan review because the school board mentioned that given RSA 674:54, they do not have to comply with their local ordinances. Currently the Planning Board and the Zoning Administrator are comfortable approving the variance. The Planning Board leaves it to the Board of Selectmen in terms of what they expected for the next steps to be about the modular building. In some ways they would like to determine whether or not it needs to go to site plan review. Her request to the Board of Selectmen is would they consider giving a conditional approval to modular school building based on RSA 674:54, which says that the town or the school does not need to comply with their local ordinance for the 25% slope. The Planning Board also consulted the Town lawyer's legal opinion to determine whether or not the schools needed to come back for approval.

Selectman Gallup said that there is only one problem, that shortly after the town of Sunapee adopted zoning and went into the distinct aspects of zoning, there was an article in the town warrant that said that they would hold themselves to their own regulations. If this is a replacement of an old unit, he does not see any issues at all, but if it is an additional unit and a new location than it is a different issue. He thinks that they need to check the warrant article and see what the exact words are written and that it is important that they abide their own decisions.

The Superintendent of the school explained the project briefly and said that the modular unit would be placed in a different location from the previous one, and that it was approved by the voters.

Motion to approve the CZC's by Selectman Hathorn seconded by Selectman Gallup. All voted in favor.

LAND DISTURBANCE BOND:

Parcel ID: 0136-0028-0000 323 Lake Ave., Deborah Pasculano

Parcel ID: 0101-0013-0000 84 Springfield Road, Donald & Nancy Tomlinson

Selectman Wallace asked if they have signed off just for Lake Disturbance Bond for Parcel ID: 0136-0028-0000 323 Lake Ave., Deborah Pasculano, or the application for construction as well. She also said that for Parcel ID: 0101-0013-0000 84 Springfield Road, Donald & Nancy Tomlinson, it appeared in the documents that there might be DES requirements or State approval.

Vice-Chairman Gottling answered that they only signed off for the Disturbance Bond.

Chairman Trow said that for Parcel ID: 0101-0013-0000, they have the needed permits in their documentation.

Motion to approve the LAND DISTURBANCE BOND by Selectman Gallup seconded by Selectman Wallace. All voted in favor.

AFTER THE FACT:

Parcel ID: 0103-0019-0000 52 Oak Ridge Road, Linda Doyle Snow

Motion to approve the AFTER THE FACT by Selectman Wallace seconded by Vice-Chairman Gottling. All voted in favor.

PERMIT TO EXCAVATE:

Parcel ID: 0208-0003-0000 North Road, Brad Benson

Parcel ID: 0133-0094-0000 34 River Road, Peter Edwards

Various locations-Installing utility poles for Eversource

Scott Hazelton, Highway Director explained that the town has over a hundred poles throughout the area and his concern is the safety, because if double utility poles get struck by a vehicle, it could create big problems for people

Motion to approve the PERMIT TO EXCAVATE by Vice-Chairman Gottling seconded by Selectman Hathorn. All voted in favor.

DEMO PERMIT:

Parcel ID: 0233-0048-0000 54 Nutting Road, Norman & Susan Smith

Motion to approve the DEMO PERMIT by Selectman Hathorn seconded by Selectman Gallup. All voted in favor.

DRIVEWAY PERMIT:

Parcel ID: 0234-0031-0000 New Province Road, Michael & Jessica Murgatory

Motion to approve the DRIVEWAY PERMIT by Selectman Gallup seconded by Selectman Wallace. All voted in favor.

PROPERTY TAX ABATEMENTS:

Parcel ID: 0133-0091-0000 31 River Road F.E. Clark Holdings, LLC

Parcel ID: 0133-0036-0001 1 Lake Avenue, Town of Sunapee

Parcel ID: 0239-0001-0002 38 Wilderness Park, Town of Sunapee

Parcel ID: 0239-0001-0010 43 Wilderness Park, Town of Sunapee

Parcel ID: 0239-0001-0008 22 Wilderness Park, Town of Sunapee

Motion to approve the PROPERTY TAX ABATEMENTS by Selectman Wallace seconded by Vice-Chairman Gottling. All voted in favor.

PROPERTY TAX ABATEMENTS: Denial

Parcel ID: 0112-0012-0000 68 Woodland Road, Mark & Kristen Begor

Parcel ID: 0122-0015-0000 242 Garnet Hill Road, Camp David, LLC

Motion to approve the denial of PROPERTY TAX ABATEMENTS by Vice-Chairman Gottling Selectman Wallace seconded by Selectman Hathorn. All voted in favor.

YIELD TAX:

Parcel ID: 0104-0040-0000 52 Prospect Hill Road, David & Elizabeth Hutchinson

Motion to approve the YIELD TAX by Selectman Hathorn seconded by Selectman Gallup. All voted in favor.

LAND USE CHANGE TAX:

Parcel ID: 0208-0003-0000 North Road & Dodge Pasture, Brad Benson

Parcel ID: 0239-0011-0001 Messer Road, George & Deborah Grant

Parcel ID: 0210-0052-0002 North Road & Seven Springs Road, David & Dana Swist

Parcel ID: 0203-0004-0001 Prospect Hill Road, Diane Parsons

Motion to approve the LAND USE CHANGE TAX by Selectman Gallup seconded by Selectman Wallace. All voted in favor.

APPOINTMENTS

•Presentation of Certificate of Appreciation for Chief David Cahill

Chairman Trow presented and read the Certificate of Appreciation for Chief David Cahill.

Chief David Cahill gave a brief speech thanking the whole community from which he had great support, the Board, citizens and a special thanks to the police officers for their dedication to their work.

PUBLIC COMMENTS:

•John Augustine said that he had come to talk about some other things but thinks it is important to talk about what happened with the Certificate Request of Approval for the school, because they should go through the complete process and if they do not like the result, they go to the Zoning Board. He expressed his concern as why the Town Manager and The Board should try to

accommodate them and try to shorten the circuit for this school project. Chairman Trow explained that it is a matter of legal opinion about the interpretation of RSA 674:54. John Augustine also mentioned that at the Planning Board meeting, Michael Marquise, The Town Planner was confident that the Ordinance overrules the RSA 674:54, but still said that it is fine if they get a legal opinion about this matter. John Augustine also highlighted that at the Planning Board meeting it was said that no project has been allowed to go forward in this town without meeting the Ordinance. If the Board of Selectmen allows this project to short-circuit the process and they allow it to not follow the ordinances, that would set a precedence. He told the Board that the school project also had no drainage plans, no erosion control plans, no landscaping plan after the work was done, fuzzy situation about the setbacks and the massive thing, the slope itself.

Town Manager Martinez explained that the Planning Board was informed and consulted, and they agreed for the Board of Selectmen to approve the Biomass plant, after a discussion with the Zoning Administrator and the lawyers. They also had a follow up meeting with the Fire Chief and the Fire Marshal's Office for the Biomass. The other thing John Augustine asked was about the survey about the gravel or paved road, that the highway Director had mentioned several months ago and whether that survey was done. Chairman Trow did not have the exact information on whether it was done for all the roads or just for few of them but mentioned that the survey was planned to be done before the start of road pavement.

John Augustine pointed that in the past, the Revenue expenses reports were brought up to the Board, and he believes that by law the Town Manager must present them to the Board, and he does not think that that has happened in recent memory. Town Manager Martinez said that she brought the reports last month and that she is planning to do a mid-term recap in the beginning of July.

- Joan Puchtler said that recently she has seen a lot of activities around short-term rentals with the town as far as looking into the pros and cons about the short-term rental program in town of Sunapee. She said they have formed a task force group looking up and getting a history with regards to the increase of short-term rentals in town in the past few years. She also said that Town Manager Martinez had launched monthly meetings with community members about short-term rentals and she expressed appreciation towards the movement that has been made and increased time and attention that community leaders are putting into this situation.

SELECTMEN ACTION

- Primex Contribution Assurance Program Property & Liability/Workers Compensation
Selectman Wallace asked if there is going to be a significant increase in the cost. Town Manager Martinez answered that there is not going to be an increase in the cost.

Motion to accept Primex Contribution Assurance Program Property & Liability/Workers Compensation by Vice-Chairman Gottling seconded by Selectman Hathorn. All voted in favor.

- Use of Facilities: 06/06-SMHS Senior Class Beach, Dewey Beach

Chairman Trow explained that this event had already happened without their permission and read the letter that was sent to the Board by the SMHS Senior Class.

- Use of Facilities: 06/18-Sunapee PD Bike Rodeo, Veterans Field

Motion to accept the Use of facilities for 06/18-Sunapee PD Bike Rodeo, Veterans Field by Selectman Wallace seconded by Vice-Chairman Gottling. All voted in favor.

- Use of Facilities: 07/10-Project Sunapee-Teddy Bear Picnic, Bandstand Area

Motion to accept the Use of facilities for 07/10-Project Sunapee-Teddy Bear Picnic, Bandstand Area by Selectman Gallup seconded by Selectman Wallace. All voted in favor.

- Use of Facilities: 09/24-Loi Family Dedication, Bandstand

Motion to accept the Use of facilities for 09/24-Loi Family Dedication, Bandstand by Selectman Hathorn seconded by Selectman Gallup. All voted in favor.

- Thrift Shop Appointment: Pam Green, 3 Year Term

Motion to appoint Pam Green as recommended by The Sunapee Thrift Shop Committee by Vice-Chairman Gottling seconded by Selectman Gallup. All voted in favor.

CHAIRMAN'S REPORT

Selectman Wallace asked for updates on few things, and some of them would fall under non-public. She then asked how the process is going for electing the Chief of Police. Selectman Wallace also asked about the staff meetings, how are they going and the impact that they are having. Town Manager Martinez said that the application process had closed on Friday. The next step is to go through the resumes. After that there will be Zoom interviews. They have also released the Code Enforcement Officer, which will help and mitigate a lot more issues around enforcement. Town Manager Martinez reported that the staff meetings are held in the town building and that the Department have not met for a while.

Selectman Gallup mentioned that Engine 2 has been away and now he believes it is back, but he asked if they as a Board should be notified when a unit is going out of town.

Vice-Chairman Gottling reported about the budget which it went from 29% increase to 11,9%.

TOWN MANAGER REPORTS

- GOFERR (Governor's Office for Emergency Relief & Recovery) Notice of Award

The Fire Department had applied for the GOFERR money of \$50,000.00 and they were awarded it, so the Town will match it with \$50,000.00 and they will invest it in repairs or possibly new vehicle.

- Excavation Permit Proposed Line Upgrade Project Sunapee (Scott)

- Signs on Town Property

Town Manager Martinez had looked on the Specific regulations about posting signs on town's property and since nothing are mentioned in the ordinance, her understanding is that they are not allowed to be posted.

- Dewey Beach Update (Passes)

The recommendation from the working group is that they ask the Attorney General if they can define a guest as a paying customer, so they can have access to the beach.

- Short-Term Rentals

Town Manager Martinez said she spend a lot of her time trying to figure out rules and regulations about Short-Term Rentals, looking at the deeds, legal opinions. They have a working group meeting every other Monday.

Motion to appoint a health officer for the town of Sunapee by Selectman Gallup seconded by Selectman Wallace. All voted in favor.

NONPUBLIC: The Board of Selectmen went into non-public at 9:09pm under RSA 91-A:3, II(l)-consideration of legal advice Chairman Trow made the motion Selectman Hathorn seconded.

Motion to exit non-public by Chairman Trow seconded by Selectman Gallup.

Meeting Adjourned 9:20PM
Respectfully submitted,
Rajmonda Selimi

SIGN-IN SHEET

BOARD OF SELECTMEN MEETING

DATE: 13 Jun 2022

Dr. H. H. H. H. H.

M. H. H. H. H.

Will H. H.

John Augustino

Peter H. H. H. H.

Ann Bordeniana

Maple St.

Stageworth Rd

Maple St.

15 Maple St



June 7, 2022

Shannon Martinez, Town Manager
Town of Sunapee
23 Edgemont Road
Sunapee, NH 03782-0717

RE: Contribution Assurance Program (CAP) for CY 2023 – CY 2025 for the Property & Liability Program

Dear Shannon:

Primex³ is pleased to offer the **Town of Sunapee** the option of participating in the **Contribution Assurance Program (CAP)** for the next three coverage period years. **For members who have demonstrated commitment to the Primex³ pool, CAP provides stability by creating a limit on your Property & Liability contributions for future renewals.**

We are pleased to offer you a **CAP Agreement** that provides you budgetary assurance through **December 31, 2025**. (See enclosed **CAP Agreement and Resolution**.) **Please return your executed CAP Agreement and Resolution on or before July 21, 2022, to ensure your participation in CAP for the upcoming October 15, 2022 Renewal.**

The percentage listed is a maximum increase; actual increases will not exceed that percentage and may be lower, based on each member's performance. Performance still impacts contribution amounts, so it remains important for both Primex³ and our members to leverage our partnership to effectively manage risks and any claims that occur.

Our goal has always been to provide members with the best programs at the best value. **CAP** provides predictable contributions in the Property & Liability Program that you and your taxpayers can count on for budgetary stability.

Please contact me or your Member Services Consultant with questions at 800-698-2364.

Sincerely,

A handwritten signature in black ink, appearing to read "C Weber", written over a horizontal line.

Carl Weber
Director of Member Services

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624
(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

Property & Liability
Contribution Assurance Program (CAP) Agreement
THIS AGREEMENT AMENDS AND EXTENDS YOUR MEMBERSHIP AGREEMENT
PLEASE READ CAREFULLY

Primex³ is offering members in our **Property & Liability Program** an opportunity to stabilize their annual contributions through participation in our Contribution Assurance Program (**CAP**). **CAP** is offered to members who qualify, providing them predictability by limiting the annual contribution increase during a defined period of years (**CAP Period**). By signing this Agreement, you agree to extend your Membership Agreement for **three (3) years** and Primex³ agrees, with limited exception¹, that your annual contribution increase will not exceed nine percent (9%) of the prior year's contribution. Because performance matters with Primex³, you may realize an annual increase that is less than the **CAP** through sound risk management and stable underwriting exposures.

We are offering this opportunity so that our members can extend their commitment to pooling through the Primex³ programs. Participation in **CAP** for each year of the **CAP Period** is conditioned upon a three-year commitment to participation in the Primex³ Property & Liability Program.

The following **CAP Period** years qualify for the Contribution Assurance Program (**CAP**):

CY 2023 January 1, 2023 through December 31, 2023
(maximum 9% increase over January 1, 2022 through December 31, 2022 contribution)

CY 2024 January 1, 2024 through December 31, 2024
(maximum 9% increase over January 1, 2023 through December 31, 2023 contribution)

CY 2025 January 1, 2025 through December 31, 2025
(maximum 9% increase over January 1, 2024 through December 31, 2024 contribution)

By signing this Agreement, the **Town of Sunapee** agrees to extend its risk pool membership and participation in the Primex³ **Property & Liability Program** for three coverage period years, through **December 31, 2025**. The **Town of Sunapee** agrees and understands it remains bound by and subject to the terms and conditions of the Membership Agreement, Public Entity Coverage Documents and Trust Agreement, and all Trust by-laws, policies and procedures.

¹ CAP protects the member from most contribution increases during the CAP period; i.e., those resulting from account underwriting, or directly caused by changes in the member's loss history, property and payroll exposures. For the protection of all members, CAP does not prevent Primex³ from raising contributions across the pool/program to meet the actuary's reserve funding recommendations in response to catastrophic events, investment losses, severe adverse claim development, reinsurance failure, legislative enactments, judicial opinions and administrative orders. In the rare and unlikely event CAP maximum increase limits must be exceeded to adequately fund reserves, Primex³ in fairness will provide members advance notice and the option of terminating the CAP Agreement.

The **Town of Sunapee** agrees that the nine percent (9%) maximum increase currently available for this **CAP Period** does not apply to any other year or period of years, and upon expiration of the **CAP Period** in this Agreement, any subsequent participation in a Primex³ **CAP** will be subject to underwriting review, membership criteria, **CAP** criteria, determination of contribution and the maximum increase in place for the subsequent **CAP Period**.

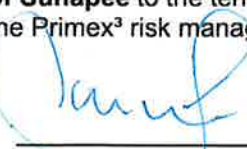
The **Town of Sunapee** further acknowledges that by extending its Membership Agreement for three (3) coverage period years, the Public Entity Coverage Documents, General Conditions Section (L) ("Terminating Participation in Our Program(s)") is suspended during year one (1) and year two (2) of the three (3) year term, as there is no right to cancel or terminate during year one (1) and year two (2) but shall be reinstated for the end of year three (3).

The **Town of Sunapee** agrees that failure to provide notice in strict accordance with the Public Entity Coverage Documents, General Conditions Section (L) shall result in automatic renewal of risk management pool membership and continuation in the Primex³ Property & Liability Program, but not continuation of **CAP** which must be separately offered and accepted.

Primex³ acknowledges that the **Town of Sunapee** is a NH public entity which receives budgetary authorization for appropriations from an annual meeting of its legislative body and pertains to a fiscal year which commences on the following January 1 or July 1, of any given year. The **Town of Sunapee** also acknowledges that it is legally required to carry insurance coverage. As such, if the legislative body, at such annual meeting for any years that are within the anticipated term of the contract, fails to approve such appropriation, and there are no other lawful means of funding the coverage, this contract may be terminated by the **Town of Sunapee** by notice to Primex³ made within 30 days of the legislative action at which such funding initiative was defeated and such cancellation shall be effective as of the commencement on the following fiscal year or on the anniversary of the policy, whichever first occurs.

The **Town of Sunapee**, however, agrees that it shall seek the requisite appropriations in good faith and that the availability of lower cost or otherwise preferable coverage alternatives during the term of this Agreement shall not constitute a good faith and permissible basis on which to fail to pursue the appropriations or assert that appropriations are unavailable. In the event of an early termination, the **Town of Sunapee** agrees to return the difference between the **CAP** increase and the uncapped contribution.

By affixing my signature below, I am attesting, representing and warranting that I am a duly authorized representative of the governing body of the **Town of Sunapee** with legal authority to contractually bind the **Town of Sunapee** to the terms of this Agreement, and that I understand the commitment being made to membership in the Primex³ risk management pool and participation in the Property & Liability Program.



Authorized Representative of the
Governing Body



Title



Date



Print Name



RESOLUTION TO ENTER PRIMEX³
Property & Liability Contribution Assurance Program (CAP)

RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex³) to enter into its **Property & Liability Contribution Assurance Program (CAP)** as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex³ risk management pool membership during the term of the **Property & Liability Contribution Assurance Program (CAP)**. The coverage provided by Primex³ in each year of membership shall be as then set forth in the Coverage Documents of Primex³.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the **Town of Sunapee** adopted on _____.

Board: _____
Title of Board

Signature: _____

Name: _____

Title: _____ duly authorized

Date: _____



June 7, 2022

Shannon Martinez, Town Manager
Town of Sunapee
23 Edgemont Road
Sunapee, NH 03782-0717

RE: Contribution Assurance Program (CAP) for CY 2023 – CY 2025 for the Workers' Compensation Program

Dear Shannon:

Primex³ is pleased to offer the **Town of Sunapee** the option of participating in the **Contribution Assurance Program (CAP)** for the next three coverage period years. **For members who have demonstrated commitment to the Primex³ pool, CAP provides stability by creating a limit on your Workers' Compensation contributions for future renewals.**

We are pleased to offer you a **CAP Agreement** that provides you budgetary assurance through **December 31, 2025**. (See enclosed **CAP Agreement and Resolution**.) **Please return your executed CAP Agreement and Resolution on or before July 21, 2022, to ensure your participation in CAP for the upcoming October 15, 2022 Renewal.**

The percentage listed is a maximum increase; actual increases will not exceed that percentage and may be lower, based on each member's performance. Performance still impacts contribution amounts, so it remains important for both Primex³ and our members to leverage our partnership to effectively manage risks and any claims that occur.

Our goal has always been to provide members with the best programs at the best value. **CAP** provides predictable contributions in the Workers' Compensation Program that you and your taxpayers can count on for budgetary stability.

Please contact me or your Member Services Consultant with questions at 800-698-2364.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Weber".

Carl Weber
Director of Member Services

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624
(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

**Workers' Compensation
Contribution Assurance Program (CAP) Agreement
THIS AGREEMENT AMENDS AND EXTENDS YOUR MEMBERSHIP AGREEMENT
PLEASE READ CAREFULLY**

Primex³ is offering members in our **Workers' Compensation Program** an opportunity to stabilize their annual contributions through participation in our Contribution Assurance Program (**CAP**). **CAP** is offered to members who qualify, providing them predictability by limiting the annual contribution increase during a defined period of years (**CAP Period**). By signing this Agreement, you agree to extend your Membership Agreement for **three (3) years** and Primex³ agrees, with limited exception¹, that your annual contribution increase will not exceed ten percent (10%) of the prior year's contribution. Because performance matters with Primex³, you may realize an annual increase that is less than the **CAP** through sound risk management and stable underwriting exposures.

We are offering this opportunity so that our members can extend their commitment to pooling through the Primex³ programs. Participation in **CAP** for each year of the **CAP Period** is conditioned upon a three-year commitment to participation in the Primex³ Workers' Compensation Program.

The following **CAP Period** years qualify for the Contribution Assurance Program (**CAP**):

CY 2023 January 1, 2023 through December 31, 2023

(maximum 10% increase over January 1, 2022 through December 31, 2022 contribution)

CY 2024 January 1, 2024 through December 31, 2024

(maximum 10% increase over January 1, 2023 through December 31, 2023 contribution)

CY 2025 January 1, 2025 through December 31, 2025

(maximum 10% increase over January 1, 2024 through December 31, 2024 contribution)

By signing this Agreement, the **Town of Sunapee** agrees to extend its risk pool membership and participation in the Primex³ **Workers' Compensation Program** for three coverage period years, through **December 31, 2025**. The **Town of Sunapee** agrees and understands it remains bound by and subject to the terms and conditions of the Membership Agreement, Public Entity Coverage Documents and Trust Agreement, and all Trust by-laws, policies and procedures.

¹ CAP protects the member from most contribution increases during the CAP period; i.e., those resulting from account underwriting, or directly caused by changes in the member's loss history, property and payroll exposures. For the protection of all members, CAP does not prevent Primex³ from raising contributions across the pool/program to meet the actuary's reserve funding recommendations in response to catastrophic events, investment losses, severe adverse claim development, reinsurance failure, legislative enactments, judicial opinions and administrative orders. In the rare and unlikely event CAP maximum increase limits must be exceeded to adequately fund reserves, Primex³ in fairness will provide members advance notice and the option of terminating the CAP Agreement.

The **Town of Sunapee** agrees that the ten percent (10%) maximum increase currently available for this **CAP Period** does not apply to any other year or period of years, and upon expiration of the **CAP Period** in this Agreement, any subsequent participation in a Primex³ **CAP** will be subject to underwriting review, membership criteria, **CAP** criteria, determination of contribution and the maximum increase in place for the subsequent **CAP Period**.

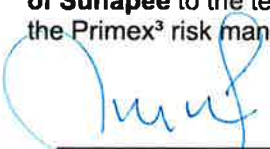
The **Town of Sunapee** further acknowledges that by extending its Membership Agreement for three (3) coverage period years, the Public Entity Coverage Documents, General Conditions Section (L) ("Terminating Participation in Our Program(s)") is suspended during year one (1) and year two (2) of the three (3) year term, as there is no right to cancel or terminate during year one (1) and year two (2) but shall be reinstated for the end of year three (3).

The **Town of Sunapee** agrees that failure to provide notice in strict accordance with the Public Entity Coverage Documents, General Conditions Section (L) shall result in automatic renewal of risk management pool membership and continuation in the Primex³ Workers' Compensation Program, but not continuation of **CAP** which must be separately offered and accepted.

Primex³ acknowledges that the **Town of Sunapee** is a NH public entity which receives budgetary authorization for appropriations from an annual meeting of its legislative body and pertains to a fiscal year which commences on the following January 1 or July 1, of any given year. The **Town of Sunapee** also acknowledges that it is legally required to carry insurance coverage. As such, if the legislative body, at such annual meeting for any years that are within the anticipated term of the contract, fails to approve such appropriation, and there are no other lawful means of funding the coverage, this contract may be terminated by the **Town of Sunapee** by notice to Primex³ made within 30 days of the legislative action at which such funding initiative was defeated and such cancellation shall be effective as of the commencement on the following fiscal year or on the anniversary of the policy, whichever first occurs.

The **Town of Sunapee**, however, agrees that it shall seek the requisite appropriations in good faith and that the availability of lower cost or otherwise preferable coverage alternatives during the term of this Agreement shall not constitute a good faith and permissible basis on which to fail to pursue the appropriations or assert that appropriations are unavailable. In the event of an early termination, the **Town of Sunapee** agrees to return the difference between the **CAP** increase and the uncapped contribution.

By affixing my signature below, I am attesting, representing and warranting that I am a duly authorized representative of the governing body of the **Town of Sunapee** with legal authority to contractually bind the **Town of Sunapee** to the terms of this Agreement, and that I understand the commitment being made to membership in the Primex³ risk management pool and participation in the Workers' Compensation Program.



Authorized Representative of the
Governing Body



Title

 07 June 2022

Date



Print Name



RESOLUTION TO ENTER PRIMEX³
Workers' Compensation Contribution Assurance Program (CAP)

RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex³) to enter into its **Workers' Compensation Contribution Assurance Program (CAP)** as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex³ risk management pool membership during the term of the **Workers' Compensation Contribution Assurance Program (CAP)**. The coverage provided by Primex³ in each year of membership shall be as then set forth in the Coverage Documents of Primex³.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the **Town of Sunapee** adopted on _____.

Board: _____
Title of Board

Signature: _____

Name: _____

Title: _____ duly authorized

Date: _____

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Bandstand – Coffin Park - Dewey Beach - Georges Mills Harbor – Safety Services Building--Sunapee Harbor-Tilton Park

Name of Organization:

Sunapee Middle High School

This Organization is: Non-Profit – Political – Private (N/A for profit companies)

Sean Moynihan
Name of Duly Authorized:

Mailing Address: 10 North Road, Sunapee NH, 03782

Daytime Phone: (603) 763 5615 Evening Phone: (603) 763 5615

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: 6/6/2022 Time: From: 4:30pm To: 6:30pm

Please describe the complete details of the event: (If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

Senior Class Beach Day. Food Truck will be set up in the parking lot. Beach may be open to other town residents as well.

I/We acknowledge understanding the following restrictions:

- (1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.
- (3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 25-30 # of people and 20-25 # of vehicles attending our event.

Signature of Responsible Individual [Signature] Date 6/3/22

[Signature]
Approved by Chief of Police Date 6/6/22

0 # of Officer(s) will be assigned to event at applicant's expense.

[Signature]
Approved by Recreation Director (if applicable) Date 6/02/22

[Signature]
Approved by Fire Chief (if applicable) Date 6/3/22

Approved by Highway Director (if applicable) Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) Date

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

Dear Selectmen,

Thank you so much for allowing your graduating class of 2022 to have our end of year celebration at Dewey Beach. We sincerely apologize for not following the necessary rules and guidelines to get this activity approved, but your flexibility, generosity, and understanding allowed us to have the most amazing time as a class. Furthermore, we thank you so much for allowing us to have a food truck at the event. While this is in direct violation of the town use regulations, we are so grateful for your willingness to work with us and find a way for us to celebrate exactly the way we wanted to. Our class is so grateful for everything you have done for us and everything that you do for the community. Please do not hesitate to reach out if there is anything we can do for you to begin to repay you for all you have done for us.

Gratefully yours,

SMHS Class of 2022

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Bandstand – Coffin Park - Dewey Beach – Georges Mills Harbor –
Safety Services Building--Sunapee Harbor-Tilton Park Veterans Field

Name of Organization:

Sunapee Police Department

This Organization is: Non-Profit – Political – Private (N/A for profit companies)

Non-Profit

Name of Duly Authorized:

Jordan Chappell / Timothy Ruchter

Mailing Address: PO Box 91 Sunapee NH 03782

Daytime Phone: 603-763-5555 Evening Phone: X

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: June 18th 2022 Time: From: 9 am To: 1 pm

Please describe the complete details of the event: (If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

Possible Hot dog Stand

Bike Shop trailer for Inspection

I/We acknowledge understanding the following restrictions:

(1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.

(2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.

(3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 40 # of people and 20 # of vehicles attending our event.

Signature of Responsible Individual John Chappell Date 5-23-22

[Signature]
Approved by Chief of Police

6/6/22
Date

2 # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable)

Date

[Signature]
Approved by Fire Chief (if applicable)

6/8/22
Date

Approved by Highway Director (if applicable)

Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen)

Date

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Bandstand - Coffin Park - Dewey Beach - Georges Mills Harbor -
Safety Services Building - Sunapee Harbor - Tilton Park

Name of Organization:

PROJECT SUNAPEE

This Organization is: Non-Profit - Political - Private (N/A for profit companies)

Name of Duly Authorized:

DONNA GAZELLE

Mailing Address: POB 594 SUNAPEE NH 03782

Daytime Phone: 603.763.2293 Evening Phone: _____

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: SUNDAY JULY 10 Time: From: 11:30 am To: 1:00 pm

Please describe the complete details of the event: (If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

ANNUAL TEDDY BEAR PICNIC

MUSIC - GAMES - ENTERTAINMENT FOR CHILDREN & BEARS.

SET UP @ 10:30 / CLEAN UP BY 1:30

I/We acknowledge understanding the following restrictions:

(1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.

(2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.

(3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

MANY GUESTS WALK TO
HARBOR

I/We plan on 30-50 families # of people and 25 # of vehicles attending our event.

Signature of Responsible Individual

Donna Sorelli

Date

5/30/2022

[Signature]

Approved by Chief of Police

6/16/22
Date

0 # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable)

Date

[Signature]

Approved by Fire Chief (if applicable)

6/8/22
Date

Approved by Highway Director (if applicable)

Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen)

Date

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): Ben Mere/Bandstand Coffin Park - Dewey Beach - Georges Mills Harbor - Safety Services Building--Sunapee Harbor-Tilton Park

Name of Organization:

Jo's Family Dedication

This Organization is: Non-Profit - Political - Private (N/A for profit companies)

Lisa Hoekstra

Name of Duly Authorized:

SAR

Mailing Address: POB 616 Sunapee

Daytime Phone: 603-490-3516 Evening Phone: Same

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: Sat, Sep 24, 2022 Time: From: 10 AM To: 11 AM

Please describe the complete details of the event: (If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

Private family dedication of 2-year old child.

I/We acknowledge understanding the following restrictions:

n/a

(1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.

yes

(2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.

yes

(3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 25 # of people and 10 # of vehicles attending our event.

Signature of Responsible Individual Stefan P. Holste Date 6.1.22

[Signature]
Approved by Chief of Police Date 6/6/22

0 # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable) Date

[Signature]
Approved by Fire Chief (if applicable) Date 6/8/22

Approved by Highway Director (if applicable) Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) Date

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**



TOWN OF SUNAPEE
Volunteer Interest Form
For Town Committees, Boards, and Commission

Name: Green (Last), Pam (First) Date: 6.1.2022

Sunapee Registered Voter: () Yes ☒ No

Mailing Address:

Street Address (if different):

848 County Rd
New London, N.H. 03257

Lived in Sunapee Since: / Home Phone: 603-526-9246 Cell Work Phone 603-738-0249

E-mail: pamgreen@tds.net Fax: /

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.
(1-First Choice, 2-Second choice, etc.)

- | | |
|--------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Abbott Library Trustee | <input type="checkbox"/> Advisory Budget Committee |
| <input type="checkbox"/> Capital Improvement Committee | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Crowther Chapel Committee | <input type="checkbox"/> Fireward |
| <input type="checkbox"/> Planning Board Alternate | <input type="checkbox"/> Recreation Committee |
| <input checked="" type="checkbox"/> Thrift Shop | <input type="checkbox"/> Upper Valley Lake Sunapee Regional |
| <input type="checkbox"/> Zoning Board Alternate | <input type="checkbox"/> Highway Safety Committee |
| <input type="checkbox"/> Energy Committee | |

2. For consideration:

a. Occupation: office work b. Employer: Central Lakes Dock Co.
c. Length of current employment: 35 yrs d. Education: College
e. Relevant Experience: NH Hospital Ramage

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? ☐ Yes ☒ No

g. Volunteer Time Available 6 hours per week (daytime) / hours per week (evenings)
2 1/2 hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission? ☐ Yes ☒ No

i. If yes, please indicate Town/Position: _____

j. Are you willing to serve as an Alternate? ☐ Yes ☐ No

k. Are you willing to serve on a Sub-Committee? ☐ Yes ☐ No

3. Why do you want to serve on this board/committee? To help the community
and hard working students

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? I enjoy
the idea of decorating, I have done re-used
clothes sales and enjoy working with other
folks.

5. Your reasons for wanting this/these appointments /appointments are:

I feel I have something to offer
to the Sunapee Thrift Store

6. Additional Comments: _____

Pamela L. Green
(Signature)

4.1.2022
(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23 Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered **public information** and may be distributed or copied”

Barbara Vaughn

From: Town Manager
Sent: Thursday, May 26, 2022 7:13 PM
To: Barbara Vaughn
Subject: Fwd: [EXTERNAL]FW: [EXTERNAL]RE: Excavation Permit Proposed Line Upgrade Project Sunapee

Can you please add this to the BOS agenda?

Cahill should be added too. Can you please call him and confirm he can attend?

Thank you!

Begin forwarded message:

From: Scott Hazelton <Scotth@town.sunapee.nh.us>
Date: May 26, 2022 at 2:45:45 PM EDT
To: "Chamberlain, Kevin F" <kevin.chamberlain@eversource.com>
Cc: "Saeed, Aseel N. [US-SAJ]" <Aseel.Saeed@leidos.com>, Barbara Vaughn <frontdesk@town.sunapee.nh.us>, "Griffiths, Broderick M. [US-US]" <Broderick.M.Griffiths@leidos.com>, "Fraser, Mark F" <mark.fraser@eversource.com>, "Duford, Nathan Z" <nathan.duford@eversource.com>, "Stancombe, Michael A" <michael.stancombe@eversource.com>, "Jennings, Connor" <connor.jennings@eversource.com>, Town Manager <manager@town.sunapee.nh.us>, "St Cyr, Marc P" <marc.stcyr@eversource.com>
Subject: RE: [EXTERNAL]FW: [EXTERNAL]RE: Excavation Permit Proposed Line Upgrade Project Sunapee

Kevin:

I spoke with the Town Manager, Shannon Martinez, this afternoon and we're not going to remove the condition from Eversource's Permit to Excavate at this time. As discussed with you yesterday in Sunapee Harbor, there are a lot of frustrated residents in the Town that have contacted the former Town Manager and myself about the "double pole" issue.

We also discussed this issue with Connor Jennings a few years ago. Connor facilitated getting some of the utility transfers completed from the old poles to the new poles, and the double poles were removed at that time. That said, it appears that there is and/or was a method of communication between the various utility companies that worked to facilitate the completion and removal of some of the double poles, albeit only 1/5+/- of the double poles that existed in the Town.

We will discuss this with the Board of Selectmen at their next meeting on June 6th, 2022, to get their input and to determine the Town approach for pursue resolution to this issue moving forward. We would also look to Eversource as own of the major pole owners in the Town, and other utility companies, for solutions that might be implemented to resolve this issue.

Thank You,

Scott A. Hazelton, CPESC
Highway Director
Town of Sunapee
Highway Department
621 Route 11
Sunapee, New Hampshire 03782
Telephone (603)763-5060 Ext. 11
Fax (603) 763-4337
E-mail: scotth@town.sunapee.nh.us

From: Chamberlain, Kevin F <kevin.chamberlain@eversource.com>

Sent: Wednesday, May 25, 2022 3:51 PM

To: Scott Hazelton <Scotth@town.sunapee.nh.us>

Cc: Saeed, Aseel N. [US-SA] <Aseel.Saeed@leidos.com>; Barbara Vaughn <frontdesk@town.sunapee.nh.us>; Griffiths, Broderick M. [US-US] <Broderick.M.Griffiths@leidos.com>; Fraser, Mark F <mark.fraser@eversource.com>; Duford, Nathan Z <nathan.duford@eversource.com>; Stancombe, Michael A <michael.stancombe@eversource.com>; Jennings, Connor <connor.jennings@eversource.com>; Town Manager <manager@town.sunapee.nh.us>; St Cyr, Marc P <marc.stcy@eversource.com>

Subject: [EXTERNAL]FW: [EXTERNAL]RE: Excavation Permit Proposed Line Upgrade Project Sunapee

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Scott,

Thank you for responding to o the Eversource Excavation permit. In speaking with you today you made no mention of the condition that you have placed on this Eversource Excavation Application. Eversource does not have a means to guarantee that all poles will be transferred and removed by the end of 2022.

The current intercompany policy and practice in place is that Eversource would provide proper notification to the attaché's once the new pole is ready to have the transfer work completed.

We do not have any authority to dictate how quickly these other attached parties react to the notification to transfer.

Eversource is very aware of your concern in the Town of Sunapee with the double poles that have yet to be transferred by others. We do not have a means to facilitate these transfers other than following the policy currently in place.

I would ask that you please remove this condition from the Excavation permit with the understanding that Eversource will follow all current notification policies to all attaché's at the proper time.

Thanks

Kevin

Kevin Chamberlain
Field Supervisor Electrical Design,
Western Region Engineering

EVERSOURCE
19 Production Avenue
Keene, NH 03431

Office: (603) 757-7360
Mobile: (603) 533-6059
e-mail: kevin.chamberlain@eversource.com

From: Scott Hazelton <Scotth@town.sunapee.nh.us>
Sent: Wednesday, May 25, 2022 11:46 AM
To: Saeed, Aseel N. [US-SA] <Aseel.Saeed@leidos.com>
Cc: Barbara Vaughn <frontdesk@town.sunapee.nh.us>; Griffiths, Broderick M. [US-US] <Broderick.M.Griffiths@leidos.com>; Chamberlain, Kevin F <kevin.chamberlain@eversource.com>; Fraser, Mark F <mark.fraser@eversource.com>; Duford, Nathan Z <nathan.duford@eversource.com>; Stancombe, Michael A <michael.stancombe@eversource.com>; Jennings, Connor <connor.jennings@eversource.com>; Town Manager <manager@town.sunapee.nh.us>
Subject: RE: [EXTERNAL]RE: Excavation Permit Proposed Line Upgrade Project Sunapee

EVERSOURCE IT NOTICE – EXTERNAL EMAIL SENDER ** Don't be quick to click! ******

Do not click on links or attachments if sender is unknown or if the email is unexpected from someone you know, and never provide a user ID or password. Report suspicious emails by selecting 'Report Phish' or forwarding to SPAMFEEDBACK@EVERSOURCE.COM for analysis by our cyber security team.

Saeed:

Please find attached a copy of the Permit to Excavate with my signature and one condition. The Board of Selectmen will review this at their next regularly scheduled meeting. Please do not hesitate to contact me if you have any questions.

Kind Regards,

Scott A. Hazelton, CPESC
Highway Director
Town of Sunapee
Highway Department
621 Route 11
Sunapee, New Hampshire 03782
Telephone (603)763-5060 Ext. 11
Fax (603) 763-4337
E-mail: scotth@town.sunapee.nh.us

From: Saeed, Aseel N. [US-SA] <Aseel.Saeed@leidos.com>

Sent: Friday, May 20, 2022 12:39 PM

To: Scott Hazelton <Scotth@town.sunapee.nh.us>

Cc: Griffiths, Broderick M. [US-US] <Broderick.M.Griffiths@leidos.com>; Chamberlain, Kevin F <kevin.chamberlain@eversource.com>; Fraser, Mark F <mark.fraser@eversource.com>; Duford, Nathan Z <nathan.duford@eversource.com>; Stancombe, Michael A <michael.stancombe@eversource.com>; Jennings, Connor <connor.jennings@eversource.com>; Town Manager <manager@town.sunapee.nh.us>

Subject: [EXTERNAL]RE: Excavation Permit Proposed Line Upgrade Project Sunapee

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Scott,

Attached is the digsafes and excavation permit for the proposed poles associated with the planned upcoming Eversource reliability project. Ready for your approval. Please feel free to reach out if you have any questions or concerns.

Best Regards,

Aseel Saeed | Leidos

Distribution Engineer | Power Delivery Services

Office: 508.935.1647

Mobile: 401.410.7078

aseel.saeed@leidos.com | leidos.com/engineering



NATIONAL SECURITY | HEALTH | ENGINEERING

From: Chamberlain, Kevin F <kevin.chamberlain@eversource.com>

Sent: Thursday, February 24, 2022 2:12 PM

To: Scott Hazelton <Scotth@town.sunapee.nh.us>

Cc: Fraser, Mark F <mark.fraser@eversource.com>; Stancombe, Michael A <michael.stancombe@eversource.com>; Saeed, Aseel N. [US-SA] <Aseel.Saeed@leidos.com>; Jennings, Connor <connor.jennings@eversource.com>; Town Manager <manager@town.sunapee.nh.us>

Subject: EXTERNAL: Excavation Permit Proposed Line Upgrade Project Sunapee

Good afternoon Scott,

Attached is the excavation permit for the proposed poles associated with the planned upcoming Eversource reliability project.

This project is being driven by the need for additional electrical capacity in this area of Sunapee.

A number of larger homes are being constructed and renovated in this area of the Eversource system and the current system is unable to support these new loads without this upgrade project taking place.

The proposed design is currently going through final design review within Eversource.

We are in the process of contacting property owners where tree removal or tree trimming will be required in order to install the upgrades facilities.

I am unable to supply you with the exact timing of this project as it will be driven by the availability of Line Crews and materials necessary for the project.

Eversource will be contacting you and all other parties impacted by the project prior to starting any work once we have a firm start date for construction.

At that time we will be able to update you with the details of when the poles would be planned to be installed and all work completed.

My ask at this point is to please review the information that Aseel has provided with excavation permit and to contact Aseel with any additional questions or concerns that you may have with the proposed design. Once we have your feedback and confirmation that we will be able to gain permission for the trimming associated with the proposed design we will then be able to complete the design and start the construction planning and scheduling phase of the project. When the project is ready to be constructed Eversource will be following all established policies to notify any and all parties that may be required to transfer their facilities to the new poles.

At this point Eversource does not anticipate starting any work in this area until sometime in the late June or July.

Thanks

Kevin

Kevin Chamberlain
Field Supervisor Electrical Design,
Western Region Engineering

EVERSOURCE

19 Production Avenue
Keene, NH 03431

Office: (603) 757-7360

Mobile: (603) 533-6059

e-mail: kevin.chamberlain@eversource.com

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mail in error, please notify the sender immediately and delete it from your system. Email transmission cannot be guaranteed to be error-free or secure or free from viruses, and Eversource Energy disclaims all liability for any resulting damage, errors, or omissions.

Barbara Vaughn

From: Town Manager
Sent: Wednesday, May 25, 2022 8:19 PM
To: Barbara Vaughn
Subject: Fw: [EXTERNAL]GOFERR Notice of Award Locality Equipment Purchase Program

Can you please print for the BOS meeting?

From: GOFERR: Awards <awards@goferr.nh.gov>
Sent: Wednesday, May 25, 2022 12:30 PM
To: Town Manager <manager@town.sunapee.nh.us>; John H. Galloway <firechief@town.sunapee.nh.us>
Subject: [EXTERNAL]GOFERR Notice of Award Locality Equipment Purchase Program

Some people who received this message don't often get email from awards@goferr.nh.gov. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

GOVERNOR'S OFFICE
for
EMERGENCY RELIEF & RECOVERY

Date: May 25, 2022
Entity Name: Sunapee
Grant Program: ARPA SFRF Locality Equipment Matching Program Application Award Notice
Application Number: Registration Form -0000038422

IMPORTANT: Text that is underlined and in **blue** are hyperlinks to respective resources.

We have reviewed your Locality Equipment Matching Program application and made the following determination(s). This award notice for a total of **\$ 50,000** is still subject to final approval by the Governor and Executive Council.

We have determined that based on the information and supporting documentation you provided in your application although you have allowable costs in the amount of **\$ 50,000**, your application did **not** include adequate documentation to support that you have already paid **\$ 50,000**.

As a result, this amount is not yet eligible for reimbursement. However, payment of an award in the above amount will be made using your existing State vendor # of **177483** once we receive Governor and Executive Council approval and when you provide documentation showing that the purchase is paid for or sufficiently obligated, such as with an invoice showing delivery or a signed purchase agreement that obligates the locality to make the purchase at a set price by December 31, 2022.

Please send the additional documentation showing the equipment has been purchased or expenses obligated to info@goferr.nh.gov.

Your town does not have a remaining balance available to request for future awards.

If you have questions, you can contact info@goferr.nh.gov.

Respectfully,

Team GOFERR

Barbara Vaughn

From: Town Manager
Sent: Wednesday, June 8, 2022 11:57 AM
To: Barbara Vaughn
Subject: FW: [EXTERNAL]Re: [EXTERNAL]Policy re: Signs on Town Property

Shannon Martinez
Town Manager
23 Edgemont Rd, Sunapee, NH 03782
Office Phone: 603-763-2212
Email: manager@town.sunapee.nh.us
<https://www.town.sunapee.nh.us/>

-----Original Message-----

From: dexters@tds.net <dexters@tds.net>
Sent: Wednesday, June 8, 2022 10:07 AM
To: Town Manager <manager@town.sunapee.nh.us>
Subject: [EXTERNAL]Re: [EXTERNAL]Policy re: Signs on Town Property

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for the update. I believe that is the correct decision. Once one organization is allowed to place a sign it opens up a whole can of worms as to which organizations/individuals are allowed and which are not allowed.

I encourage you to place a "Signs on Town Property" topic on an upcoming Selectboard agenda. Doing so will enable you to explain to the Selectboard and the public your action and reasoning.

John

----- Original Message -----

From: "manager" <manager@town.sunapee.nh.us>

To: "dexters tds. net" <dexters@tds.net>
Sent: Tuesday, June 7, 2022 9:48:00 PM
Subject: RE: [EXTERNAL]Policy re: Signs on Town Property

John,

I hope you are doing well. I wanted to follow up and let you know that I asked for the signs, at the transfer station, to be removed. I do not believe they comply with what is written in the ordinance.

Thank you for calling my attention to this matter.

Regards,
Shannon

Shannon Martinez
Town Manager
23 Edgemont Rd, Sunapee, NH 03782
Office Phone: 603-763-2212
Email: manager@town.sunapee.nh.us
<https://www.town.sunapee.nh.us/>

-----Original Message-----

From: dexters@tds.net <dexters@tds.net>
Sent: Tuesday, May 31, 2022 9:52 AM
To: Town Manager <manager@town.sunapee.nh.us>; josh.trow@gmail.com; sgottling@comcast.net; fgallup@vailresorts.com>; [mvice12@yahoo.com](mailto:mvice12@mvice12@yahoo.com)>; cpwallace27@gmail.com>
Subject: [EXTERNAL]Policy re: Signs on Town Property

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Greetings Town Manager & Selectboard Members,

For approximately the past two weeks there has been a sign at the entrance to the Sunapee Transfer Station and a sign at the exit of the Sunapee Transfer Station promoting for-profit commerce. So, the purpose of this email is to ask:

- 1) What is the current policy regarding signs being placed on property owned by the Town of Sunapee?
- 2) Does the Transfer Station have a different set of rules regarding signs than other property owned by the Town of Sunapee?

3) Does the current sign policy apply equally to all individuals/organizations or are selected individuals/organizations exempt from the sign policy due to the selected individuals/organizations being related to the Selectboard members or the selected individuals/organizations donating money to causes favored by the Selectboard members?

4) Who is responsible for the monitoring of signs on Town property?

I look forward to your response.

For Sunapee (all of Sunapee),

John

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John Augustine
258 Stagecoach Road
Sunapee, NH 03782
603-763-5571