

SUNAPEE BOARD OF SELECTMEN
MEETING

6:30PM Town Office Meeting Room
Tuesday, January 12, 2021

Present: Chairman Josh Trow, Vice-Chairman Suzanne Gottling, Selectman John Augustine, and Donna Nashawaty, Town Manager.
Selectman Shane Hastings Attended by Zoom
Absent: Selectman Fred Gallup,

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0144-0009-0000 100 Emily Lane, Louise & Andrew Nichols

Parcel ID: 0218-0062-0000 112 Sargent Road, Montambeault Revoc. Trust

Parcel ID: 0238-0073-0000 48 Penacook Path, Aaron & Jessica Warkentein

By Selectman Gottling, seconded by Selectman Hastings. Unanimous.

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID: 0120-0013-0000 Fernwood Point, Steven R. Jenkins Trust

Parcel ID: 0125-0036-0000 Garnet Street, Michael Welch

By Selectman Gottling, seconded by Selectman Augustine. Unanimous

MOTION TO APPROVE THE FOLLOWING INTENT TO CUT:

Parcel ID: 0206-0007-0000 Meadow Road, Town of Sunapee

By Selectman Hastings, seconded by Selectman Gottling. Unanimous

APPOINTMENTS

7:00PM-Budget Public Hearing

Donna Nashawaty stated that the Budget Public Hearing always occurs on the last day to accept petitioned warrant articles. Donna Nashawaty told the audience where they could find the budget presentation on the town website if they wanted to follow along. This presentation covers only the town portion of the tax rate. The presentation is attached. The Board went through the order of the warrant articles and their recommendations.

8:00PM-Sunapee Cruises/Fentons

Sunapee Cruises have purchased a new boat. They are here tonight to request permission to use the town parking lot in front of the docks to store the boat until it is safe to put in the water. The Fentons have spoken with the Police Chief and Highway Director about their issues and concerns. Chief Cahill said the road will be closed when the boat arrives, but just for the time it takes to get it down Main Street to the parking lot. Chief Cahill will keep the area business owners informed on the delivery date and route. Scott Hazelton said he will coordinate with the Fentons to make sure the upper parking lot and access road are plowed on the day of the boat delivery. The new boat will go into the water when the weather is better but will not be ready for guests.

Chairman Trow said that the new boat will be replacing the MV Kearsarge that will go to a new location. The Fentons wanted to clarify that there will be the Sunapee and one other boat, but only be (2) boats will be docked in the Harbor. Chief Cahill said that he thinks a date for putting the boat in the water should be agreed upon because come April the fishermen will want to use the launch and the local marinas will start delivering boats as soon as the ice is out of the lake. The Fentons said May 1st could be the deadline to remove the boat from the parking lot. **Motion to approve the use of the harbor parking lot for the temporary boat storage/construction area for the Fentons with a to be removed date of May 1st with additional expenses to be paid by the Fentons and insurance to be provided with the town named as additional insured by Chairman Trow, seconded by Selectman Gottling. Unanimous.**

PUBLIC COMMENTS

- Chief Cahill said that Officer Jeremy Soulia is heading to the Part-Time Police Academy this Saturday. He will be attending (2) evenings during the week and all-day Saturday through May.

SELECTMEN ACTION

- Abatement for Robin Macilroy/William Spears for 57 and 59 Hamel Road
Donna Nashawaty said the updated agreement is basic and has all the conditions the Board had requested in it. Selectman Augustine asked if Robin Macilroy/William Spears were responsible for the full amount of the December 7th tax bill. Donna Nashawaty said the (2) abatement requests that were calculated through today include all the taxes and interest due through August 4, 2020. The abatement will occur and the remaining amount due will be their responsibility. **Motion to authorize the Town Manager to sign the agreement and the Board of Selectmen to sign the abatement forms by Selectman Gottling, seconded by Selectman Hastings. Unanimous.**
- Use of Facilities: 07/17-Center for the Arts (Art Show) Sunapee Harbor
Motion to approve the Use of Facilities form from Center of the Arts to hold their Art Show in Sunapee Harbor on July 17th by Selectman Augustine, seconded by Selectman Gottling. Unanimous.
- Reappointment-Randy Clark-Upper Valley Lake Sunapee Regional Planning Commission, 2-Year Term
Motion to reappointment Randy Clark to the Upper Valley Lake Sunapee Regional Planning Commission for a 2-year term by Selectman Hastings, seconded by Selectman Gottling. Unanimous.

CHAIRMAN'S REPORT

- Chairman Trow wanted to remind everyone that the School Deliberative Session is Monday, February 1st and the Town Deliberative Session is Tuesday, February 2nd. both start at 7:00PM in the SMHS Gym. The Town Meeting Voting will be held Tuesday, March 9th, 2021 at the Sherburne Gymnasium from 8:00 am – 7:00 pm. Chairman Josh Trow will be the Assistant Deputy Moderator for the School and Shaun Carroll will be the Assistant Deputy Moderator for the Town.

Items Selectman Augustine Requested:

- Update on COVID-19 cases in Sunapee and nearby towns

Selectman Augustine updated the Board on the current COVID cases in the area according to WMUR.

- Update on COVID-19 vaccine distribution to Sunapee first responders, front-line workers, and most at-risk residents

Selectman Augustine was curious if any of the Town's First Responders have gotten vaccinated? Donna Nashawaty replied yes, some of them have received their first dose.

Review letter sent to committee volunteer who committed ethics gaffe

Selectman Augustine said that the last time the Board met they discussed the resignation of an ABC Committee member and that a letter would be sent to that person thanking them for their service to the town. Selectman Augustine asked if a letter was sent and if it was a public document? Donna Nashawaty replied yes, the letter was sent and is a public document. It is the same letter that is sent to everybody. Selectman Gottling asked what the committed ethics gaffe was? Selectman Augustine replied that the person did not disclose that he was no longer a resident of the town. Chairman Trow stated that there is no requirement of the ABC Committee that the person must be a resident. Selectman Augustine replied that it should be addressed because he thinks it was common believe that committee members were members of the town. Donna Nashawaty read the letter that was sent.

- Discuss whether to send an ethics policy reminder to all committee members & volunteers at the beginning of each year

Selectman Augustine said when a person gets elected or appointed to a board or Committee they get sworn in and receive a copy of the Town's Ethics Policy. Do they ever get that policy again or just on their initial appointment? Donna Nashawaty replied at the initial appointment, but it is available on the website. Selectman Augustine's suggestion is to send either the paper copy of policy or an electronic copy to everyone once a year. He feels there might be people who have been sitting on boards or committees that have not seen this policy in (20) years because they have repeatedly been reelected. Does the person have to sign the policy, which states he has read it and agrees to it. Donna Nashawaty replied yes, they do. Chairman Trow asked what Selectman Augustine thought would happen to someone if they did not follow the policy since there are officially no repercussion anyways. Something would have to be added to the policy otherwise what does it do? Selectman Augustine said it would be on the minds of people at least once a year. Selectman Gottling suggested sending a friendly reminder in an email blast out once a year, which Selectman Augustine thought would be a step forward.

TOWN MANAGER REPORTS

- Families First Act

Donna Nashawaty said on March 18th the Federal Government signed into law the Family First Coronavirus Response Act to provide employees with paid leave in difficult situations arising from COVID-19. This act is effective April 1, 2020 to December 31, 2020. When the policy expired the municipalities had the option to voluntarily extend it until the end of March.

The municipal communities thought this would be updated or revise when a new stimulus program was approved. Donna Nashawaty reached out to her "list-serve" and the majority are not continuing the policy. **After some discussion, a motion was made to continue the policy through the first (3) months of 2021 by Selectman Hastings seconded by Selectman Gottling. Unanimous.**

- December Monthly Revenue & Expenditure Report

The Board received and reviewed the December Revenue and Expenditure Reports.

- Resignation of Zoning Administrator

Donna Nashawaty informed the Board that Nicole Gage, Zoning Administrator has given her resignation effective January 20, 2021. With the Board's support, Donna Nashawaty is investigating a restructuring utilizing Melissa Pollari, who will still work in Assessing, but will be helping Michael Marquise who will be the Head of Planning and Zoning. This is only (3) days old, so everything is still in the planning stages.

10:11PM-Motion to enter non-public session under RSA 91-A:3 II (c)-matters which, if discussed in public, would likely affect adversely the reputation of any person by Chairman Trow, seconded by Selectman Gottling. Roll Call Unanimous.

10:28PM-Motion to reconvene the public session by Chairman Trow, seconded by Selectman Gottling. Roll Call unanimous. Motion to seal the minutes by Chairman Trow, seconded by Selectman Gottling. Roll Call Unanimous.

Meeting Adjourned 10:29PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:30PM Town Office Meeting Room
Tuesday, January 12, 2021

- **Citizen Input:** In accordance with the Governor's Emergency Order #12, citizens access to the meeting at Town Office is limited for meetings. The meeting will be streamed live on the internet via the Town's website at <https://townhallstreams.com/towns/sunapee.nh>. If citizens have input for the Board/Committee please submit to Donna Nashawaty, Town Manager at donna@town.sunapee.nh.us no later than 3:30 pm on the day prior to the meeting.

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

Parcel ID: 0144-0009-0000 100 Emily Lane, Louise & Andrew Nichols

Parcel ID: 0218-0062-0000 112 Sargent Road, Montambeault Revoc. Trust

Parcel ID: 0238-0073-0000 48 Penacook Path, Aaron & Jessica Warkenstein

DRIVEWAY PERMIT:

Parcel ID: 0120-0013-0000 Fernwood Point, Steven R. Jenkins Trust

Parcel ID: 0125-0036-0000 Garnet Street, Michael Welch

2. APPOINTMENTS

7:00PM-Budget Public Hearing (Presentation Attached)

8:00PM-Fentons

3. PUBLIC COMMENTS

4. SELECTMEN ACTION

- Abatement for Robin Macilroy/William Spears for 57 and 59 Hamel Road
- Use of Facilities: 07/17-Center for the Arts (Art Show) Sunapee Harbor
- Reappointment-Randy Clark-Upper Valley Lake Sunapee Regional Planning Commission, 2-Year Term

5. CHAIRMAN'S REPORT

Items Selectman Augustine Requested:

- Update on COVID-19 cases in Sunapee and nearby towns
- Update on COVID-19 vaccine distribution to Sunapee first responders, front-line workers, and most at-risk residents
- Review letter sent to committee volunteer who committed ethics gaffe
- Discuss whether to send an ethics policy reminder to all committee members & volunteers at the beginning of each year

6. TOWN MANAGER REPORTS

- Families First Act
- December Monthly Revenue & Expenditure Report
- Town Report Cover & Dedication

7. UPCOMING MEETINGS:

01/13-7:30PM-Firewards Meeting, Town Meeting Room

01/14-7:00PM-Planning Board, Town Meeting Room

01/19-Energy Committee, Town Meeting Room

01/21-Abbott Library Trustees, Abbott Library

**NONPUBLIC: The Board of Selectmen may enter a nonpublic session, if so voted,
to discuss items listed under RSA 91-A:3, II**

2021 Town of Sunapee

Budget Hearing

Required to hold one public hearing on the budget



Rules of Budget for 2021

- ▶ Selectmen (BOS) hold the public hearing
- ▶ Notice given at least seven days in advance
- ▶ All purposes and amounts must be either discussed or disclosed at the hearing
- ▶ Budget for Town can only be finalized by BOS at conclusion of public testimony
- ▶ Remember this is only the Town Portion of the Tax Rate



Gross Budgeting

- ▶ State law requires all appropriations to be stated on “gross basis”
- ▶ “Raise and appropriate” is a required clause
- ▶ DRA will invalidate appropriations that fail to follow rules
- ▶ Separate warrant articles not included in operating budget article



Sample of "Line Items"

MS-6 Budget - Town of _____ FY _____

| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|--------------------------------|---|--------------------------|--|--------------------------------------|---|---|
| Acct # | PURPOSE OF APPROPRIATIONS (RSA 32:3.V) | OP Bud. Warr. Art# | Appropriations Prior Year As Approved by DRA | Actual Expenditures Prior Year | Appropriations Ensuing FY (RECOMMENDED) | Appropriations Ensuing FY (NOT RECOMMENDED) |
| GENERAL GOVERNMENT | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4130-4139 | Executive | | | | | |
| 4140-4149 | Election, Rag & Vital Statistics | | | | | |
| 4150-4151 | Financial Administration | | | | | |
| 4152 | Realization of Property | | | | | |
| 4153 | Legal Expense | | | | | |
| 4155-4159 | Personnel Administration | | | | | |
| 4161-4163 | Planning & Zoning | | | | | |
| 4164 | General Government Buildings | | | | | |
| 4165 | Consultants | | | | | |
| 4166 | Insurance | | | | | |
| 4167 | Advertising & Regional Assoc. | | | | | |
| 4168 | Other General Government | | | | | |
| PUBLIC SAFETY | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4210-4214 | Police | | | | | |
| 4215-4219 | Ambulance | | | | | |
| 4220-4229 | Fire | | | | | |
| 4240-4249 | Building Inspection | | | | | |
| 4260-4269 | Emergency Management | | | | | |
| 4298 | Other (incl. Communications) | | | | | |
| AIRPORT/AVIATION CENTER | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4301-4309 | Airport Operations | | | | | |
| HIGHWAYS & STREETS | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4311 | Administration | | | | | |
| 4312 | Highways & Streets | | | | | |
| 4313 | Bridges | | | | | |
| 4316 | Street Lighting | | | | | |
| 4319 | Other | | | | | |
| SANITATION | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4321 | Administration | | | | | |
| 4323 | Solid Waste Collection | | | | | |
| 4324 | Solid Waste Disposal | | | | | |
| 4325 | Solid Waste Clean-up | | | | | |
| 4326-4329 | Transfer Coll. & Disposal & Other | | | | | |

MS-6
Rev. 6/1/97

2021 Budget



The ABC committee report is presented to the Selectmen for consideration of the proposed budget and can be reviewed on the ABC committee web page or by contacting Donna Nashawaty, Town Manager at the Town Offices or at donna@town.sunapee.nh.us



Operating Budget

- ▶ \$8,277,612 Budget including Enterprise Funds
- ▶ \$6,240,876 General Government Operating (GGO)
- ▶ Operating Budget is overall same as 2021 with adjustments as follows:
 - Annual increase to salary 52 pay periods, 135 staff positions, 1.2% across the board COLA increase and, Step increases based on anniversary date & merit adjustments based on successful employee evaluations
 - Cost of Living Proposed for 2021 GGO 1.2% at a cost of \$32,402.16.



Operating Budget

Larger Contract Services changes for 2021

- ▶ New London Dispatch \$70,913 a reduction of \$3,389.
- ▶ Software improvements/annual contracts also annually stayed stable as software upgrades were purchased from the Computer System Upgrade Capital Improvement Fund
- ▶ Joint Assessing decrease of \$14,644
- ▶ Ambulance remained the same \$61,886
- ▶ Fuel Prices and Roller Lease decreased by \$25,000
- ▶ Municipal Solid Waste and C & D increased by \$16,000
- ▶ NH Retirement rates increased budget by \$23,784.05
- ▶ Staffing increases for additional p/t hours included in budget:
 - Finance hours \$8,635.63
 - Town Clerk/tax collection \$8,680.49
 - Zoning Intern \$4,869.61
 - Laborer Highway \$7,418.94



Operating Budget

- Overall Health Insurance Premiums increased by 6.4%, , employees contribute 10% of the health insurance premium in 2021 in addition to the first half of their deductible.
 - Salary plus rollups change GGO from 2020 \$37,443.42
- Increase in 2021 General Government operating budget up \$291,367 or 4.9%
 - Additional Information for 2021
 - At this time, we are not receiving any unanticipated revenue for Covid-19 under the Cares Act and we do anticipate some increases in the budget. Not entirely budgeted for depending how long special cleaning and supplies are needed adjustments to services may be necessary by the selectmen



Operating Budget Process

- 2021 proposed Warrant Articles raise \$522,299 in new tax dollars:
 - 2020 Warrant articles raised \$484,200
 - 2019 Warrant articles raised \$446,520
 - 2018 Warrant articles raised \$600,000
- Enterprise Fund Notes
 - All Enterprise Funds contain all benefits similar to the GGO budget



ABC Committee Report

▶ Chris Whitehouse: Chair of the Town ABC Committee

David Cahill

Veronica Hastings

Betty Ramspott

Scott Hazelton

Josh Trow

John Augustine

Shane Hastings

Mindy Atwood

Linda Tanner, vice chair

Aaron Warkentien

John Galloway

Scott Blewitt

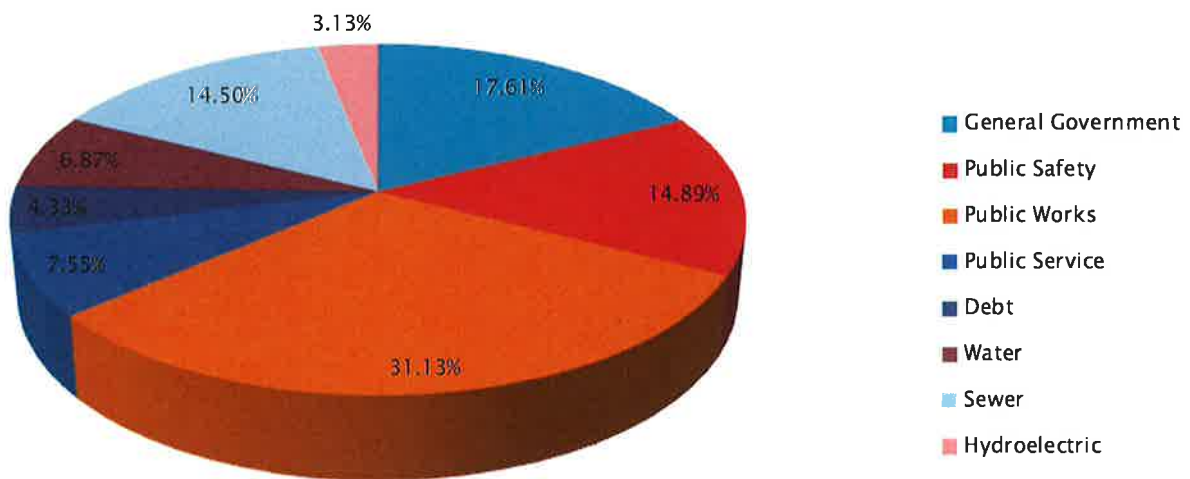
Sue Gottling

Fred Gallup

Ed Anderson



Components of Operating Budget 2021



Personnel vs remaining costs

Total General Government



Default Budget \$8,127,116

- ▶ Because we are a SB 2 community a default budget must be included with operating budget article and disclosed at Public Hearing
- ▶ Default budget is not last years operating budget
- ▶ An operating budget is total appropriations excluding special and separate warrant articles and a default budget is the amount of the same appropriation with some adjustments.
 - Increased by Debt Service, contracts or other obligations previously incurred or mandated by law
 - Reduced by one time expenditures contained in the operating budget



Relationship of Default Budget to Operating Budget

- ▶ Normally would not compare as differences more obvious
- ▶ As I explained default is last year's budget with adjustments. Includes entire gross budget adjusted by default rules. Included is Water, Sewer and Hydro even though they are enterprise funds adjusted by the same default rules.
- ▶ Difference between Operating Budget Proposed and Default Budget is \$144,422
 - General Government w/o utilities \$150,496



Warrant Articles

- ▶ Articles for the warrant fall into a couple of categories
 - Capital Reserve: In and Out
 - Money is raised and appropriated annually to fund Capital Reserve accounts in order to balance the tax rate for large expenses that in a single year would greatly impact the tax rate
 - Money can only be spent from a Capital Reserve Account for the purpose that the fund was established.
 - Only town meeting can set up a Capital Reserve Account and designate agents to expend
 - If no agent to expend then must come to Town Meeting to take the money out for the specific purpose



Warrant Article explanation cont.....

- ▶ Appropriations that may need individual explanations
- ▶ Articles that ask to spend fund balance money (amount that is carried from one year to the next)
- ▶ Article that could be included in the operating budget but not sure how the voters feel and don't want to jeopardize the operating budget passing.



2021 Town Warrant Articles Summary

| Article | Description | Amount | New Tax dollars raised in 2021 | Revenue Offset/No increase to tax rate |
|---------|---|-----------|--------------------------------|--|
| | Budget Authorization | | | |
| | Add to Highway & Transfer Station Equipment Capital Reserve | \$135,000 | \$135,000 | |
| | Add to Used Highway Equipment Capital Reserve | \$25,000 | \$25,000 | |
| | Add to Town Buildings Capital Reserve Fund | \$40,000 | \$40,000 | |
| | Add to Fire Equipment Capital Reserve | \$115,000 | \$115,000 | |
| | Add to Bridges Capital Reserve | \$50,000 | \$50,000 | |
| | Add to Dirt Roads Paving Capital Reserve | \$25,000 | \$25,000 | |
| | Conservation Fund | \$55,000 | \$55,000 | |
| | Add to Milfoil Control Non-Capital Reserve Fund | \$5,000 | \$5,000 | |
| | Establish Capital Reserve for utilities infrastructure | | | |
| | Highway Garage | \$50,000 | \$50,000 | \$0 |
| | Purchase Backhoe | \$139,850 | | \$139,850 |
| | Purchase Ford F550 | \$84,350 | | \$84,350 |
| | Garnet St/Main St Safety intersection improvements from Hydro | \$50,000 | \$0 | \$50,000 |
| | Crush existing asphalt pile from Fund Balance | \$29,500 | \$0 | \$29,500 |
| | PD Body Cameras from Fund Balance | \$22,885 | \$0 | \$22,885 |
| | Full Time Recreation Director | \$22,299 | \$22,299 | |
| | Cemetery Trust from Fund Balance | \$3,200 | | \$3,200 |
| | TOTALS: | \$852,084 | \$522,299 | \$329,785 |

*\$673,930 new tax dollars raised in 2007

*\$408,350 new tax dollars raised in 2008

*\$407,300 new tax dollars raised in 2009

*\$348,152 new tax dollars raised in 2010

*\$358,300 new tax dollars raised in 2011

*\$335,300 new tax dollars raised in 2012

*\$607,300 new tax dollars raised in 2013

\$370,000 new tax dollars raised in 2014

\$105,000 new tax dollars raised in 2015

\$250,000 new tax dollars raised in 2016

\$488,000 new tax dollars raised in 2017

\$600,000 new tax dollars raised in 2018

\$446,520 new tax dollars raised in 2019

\$484,200 new tax dollars raised in 2020

Town Tax Rate Calculation

▶ 2020 TOWN PORTION

| | |
|-----------------------------|------------------|
| ▶ Appropriations | \$ 9,181,054 |
| ▶ Less: Revenues | \$ -4,302,491 |
| ▶ Less: fund bal reduce tax | \$ -300,000 |
| ▶ Less: fund bal voted | \$ -16,800 |
| ▶ Add: Overlay | \$ 32,200 |
| ▶ Add: War Service Credits | <u>\$ 74,500</u> |
| ▶ Net Town Appropriation | \$4,668,463 |
| ▶ Town Tax Rate | \$3.21 |



Calculating a tax rate

- ▶ Need to know Grand List
 - 2020 Grand List including utilities
 - \$1,451,938,388
- ▶ Net amount to be raised by taxes
 - \$4,668,463
- ▶ Divide by the grand list leaving off the thousands
- ▶ Nets the \$3.21 from 2020

2021 Town Tax Rate Calculation

| | | |
|-----------------------------|----|---------------|
| ▶ Appropriations | \$ | 8,277,612 |
| ▶ Proposed Warrant Articles | \$ | 522,299 |
| ▶ Less: Revenues | \$ | -3,606,259 |
| ▶ Less: Fund Balance | \$ | - 300,000 |
| ▶ Add: Overlay | \$ | 35,000 |
| ▶ Add: War Service Credits | \$ | <u>74,500</u> |
| ▶ Net Town Appropriation | \$ | 5,003,152 |
| ▶ Town Tax Rate | \$ | \$3.45 |

*Rate increase \$.24 using 2020 property values



Unrestricted Fund Balance Retainage

- ▶ GFOA Standards recommend at a minimum, “general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating expenditures”
 - 2020 2 month's worth
 - \$3,695,241
 - History of Retainage
 - 2015 \$1,685,625 8.67% \$300,000 used to reduce taxes
 - 2016 \$1,938,927 9.81% \$300,000 used to reduce taxes
 - 2017 \$1,698,956 8.18% \$350,000 used to reduce taxes
 - 2018 \$1,978,457 9.41% \$400,000 used to reduce taxes
 - 2019 \$1,637,791 7.48% \$300,000 used to reduce taxes
 - 2020 \$1,588,698 7.17% \$300,000 used to reduce taxes
 - Policy of Selectmen
 - The Town will strive to maintain an unassigned fund balance in its General Fund equal to 5–17% of the total appropriations of the community (this is calculated by adding the municipality's appropriations, the statewide enhanced education amount, the local school net tax commitment, and the county appropriation). The Board of Selectmen will review this information each year in order to determine the amount, if any, of unassigned fund balance to use to balance the budget and to reduce the property tax rate.



Deliberative Session

- ▶ **When**
 - Tuesday, February 2, 2021 7:00PM
- ▶ **Where**
 - Sunapee Middle High School Gymnasium
- ▶ **Why**
 - To discuss and to amend, if deemed appropriate warrant articles, except election and zoning.

Voting by Ballot, Tuesday March 9, 2021 at the Sherburne Gymnasium from 8:00 am to 7:00 PM



Warrant Article 1

- ▶ Election of Town Officers
- ▶ Filing period is January 20 thru January 29



QUESTIONS

- ▶ Any questions on the Slide show or discussion of what is included in the budget can be asked with an email to the Town Manager at Donna@town.sunapee.nh.us or please call Donna Nashawaty at 763-2212
- ▶ Thanks
- ▶ Donna



AGREEMENT REGARDING ABATEMENT OF TAXES

NOW COME the Town of Sunapee, a municipal corporation with a mailing address of 23 Edgemont Road, Sunapee, NH 03782 and Robin Macilroy and William Spears of 58 Hamel Road, Sunapee, NH 03782 and hereby stipulate and agree as follows:

WHEREAS, Macilroy and Spears own the property located at 57 and 59 Hamel Road in Sunapee, both of which were previously owned by Bonnie Beswick, with 59 Hamel Road being co-owned by Herbert Guimond; and

WHEREAS, 57 Hamel Road is identified in the town's tax records as Lot 147-33-0 and consists of 0.33 acres of land, a deteriorating manufactured home, a garage, and a shed; and

WHEREAS, 59 Hamel Road is identified in the town's tax records as Lot 147-33-01 and consists solely of a deteriorating manufactured home located on the land identified above; and

WHEREAS, as of December 28, 2020, the Town is owed a total of \$11,093.18 in real estate property taxes and interest on the properties; and

WHEREAS Macilroy and Spears intend to remove the structures from the property and otherwise clean the property up and to begin paying real estate taxes on the property and have asked the Town to abate the past due taxes in order to facilitate these efforts, which the parties agree will result in a benefit to the general public;

NOW THEREFORE, the parties hereby stipulate and agree as follows:

1. The Town agrees to abate the taxes and interest which accrued on the properties prior to Macilroy and Spears purchasing them. Macilroy and Spears agree to pay prorated taxes on the property as of the date of purchase despite the fact that they did not own the property on April 1, 2020.
2. In exchange, Macilroy and Spears agree to remove the two manufactured homes from the property by July 1, 2021, and hereby specifically waive and renounce their right under the Zoning Ordinance to replace those two manufactured homes in the same footprint. Should the property be conveyed within one year of Macilroy and Spears obtaining it, this restriction and waiver shall be included in any deed conveying the property.
3. All future development of the property shall comply with the then current Zoning Ordinance. Currently, the Zoning Ordinance allows one single manufactured home of less than 10 years in age to be placed on the lot.
4. Should Macilroy and/or Spears breach this Agreement, including but not limited to failing to remove the manufactured homes by July 1, 2021, they shall jointly and severally be liable for:
 - a. Immediately paying to the Town of Sunapee \$11,093.18;
 - b. Reimbursing the Town of Sunapee for any costs and expenses incurred in enforcing this provision, including any and all attorneys' fees incurred by the Town in such a proceeding, regardless of whether a Court action is necessary.
5. This Agreement shall be recorded at the Sullivan County Registry of Deeds.

TOWN OF SUNAPEE

Date: _____

Donna Nashawaty, Town Manager
Duly authorized by a vote of the
Sunapee Board of Selectmen on
January 12, 2021

ROBIN MACILROY AND WILLIAM SPEARS

Date: _____

Robin Macilroy

Date: _____

William Spears



2 year Terms

TOWN OF SUNAPEE
Volunteer Interest Form
For Town Committees, Boards, and Commission

Name: Clark (Last), Randall (First) Date: 1/2/2021

Sunapee Registered Voter: ☒ Yes () No

Mailing Address:

Street Address (if different):

103 North Road
Sunapee

Lived in Sunapee Since: 2015 Home Phone: 603 763/550 Work Phone 603 763 3397

E-mail: Randall@mworklaw.com Fax: _____

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.
 (1-First Choice, 2-Second choice, etc.)

- | | |
|-------------------------------------|--|
| _____ Abbott Library Trustee | _____ Advisory Budget Committee |
| _____ Capital Improvement Committee | _____ Conservation Commission |
| _____ Crowther Chapel Committee | _____ Fireward |
| _____ Planning Board Alternate | _____ Recreation Committee |
| _____ Thrift Shop | <input checked="" type="checkbox"/> Upper Valley Lake Sunapee Regional |
| _____ Zoning Board Alternate | |

2. For consideration:

a. Occupation: Attorney b. Employer: Law Office of Michael Work

c. Length of current employment: 2 d. Education: _____

e. Relevant Experience: _____

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? ☐ Yes ☐ No

g. Volunteer Time Available _____ hours per week (daytime) _____ hours per week (evenings)
 _____ hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission? ☒ Yes ☐ No

i. If yes, please indicate Town/Position: Planning (current) / UVLSRC (previously)

j. Are you willing to serve as an Alternate? ☒ Yes ☐ No

k. Are you willing to serve on a Sub-Committee? ☒ Yes ☐ No

3. Why do you want to serve on this board/committee? _____

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? _____

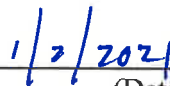
5. Your reasons for wanting this/these appointments /appointments are:

I have been previously on this board and wish to continue to represent the Town of Sunapee. ~~and I am currently a member of the Sunapee Board of Selectmen.~~

6. Additional Comments: _____



(Signature)



(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23 Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered **public information** and may be distributed or copied”

PRIMEX³ LEGAL AND HUMAN RESOURCE BULLETIN

Employer Obligations Under Families First Coronavirus Response Act

On March 18, 2020, H.R. 6201, the President signed into law the Families First Coronavirus Response Act to provide employees with paid leave in difficult situations arising from COVID-19. The Act provides this relief through two modifications to the Family and Medical Leave Act (FMLA): **(A) Emergency Family and Medical Leave Expansion Act** and **(B) Emergency Paid Sick Leave Act**.

Effective Date: The Act will be effective April 1, 2020 to December 31, 2020.

Covered Employers: Public employers (regardless of number of employees) and private employers with 500 or less employees.

(A) FMLA Expansion Act

- Eligible full time and part time employees are permitted to take up to 12 weeks of leave if they are unable to work/telework due to a need to take care of their minor child resulting from:
 - *school closure due to a public health emergency; or*
 - *unavailability of a childcare provider due to a public health emergency.*
- A public health emergency is one declared by local, state or federal authorities.
- An employee is eligible if he/she has worked for the employer for at least 30 calendar days.
- The first 10 days of this leave may be unpaid; however, the employee is allowed to use accrued paid leave during this period.
- The rate of pay for this leave is 2/3 the employee's regular rate of pay.
- The cap on the pay is \$200/day; \$10,000 total.

(B) Emergency Paid Sick Leave Act

- Full and part time employees, regardless of the length of their employment, are entitled to receive up to 80 hours of paid sick leave for an absence related to COVID-19 if they are unable to work for any of the following reasons:
 - 1. *governmental order that employee quarantine,*
 - 2. *health care provider's advice that employee self-quarantine,*
 - 3. *employee is symptomatic and seeks diagnosis,*

Page 1 of 3

PRIMEX³ LEGAL AND HUMAN RESOURCE BULLETIN

Employer Obligations Under Families First Coronavirus Response Act

(continued)

- 4. *employee is caring for an individual under either a governmental quarantine order or advice from a healthcare provider to self-quarantine,*
 - 5. *employee is caring for a son or daughter because their school or place of childcare has closed, or their child care provider is unavailable, due to precautions, or*
 - 6. *employee is experiencing another substantially similar condition specified by the Secretary of Health and Human Services.*
- For reasons 1, 2 and 3, paid sick leave is at the employee's regular pay rate, and capped at \$511/day; \$5,110 total.
 - For reasons 4, 5, and 6, paid sick leave is at 2/3 the employee's regular pay rate, and capped at \$200/day; \$2,000 total.

(C) General Rules

- Employers may not require an employee to use other employer provided paid leave, or to find a replacement worker, before providing leave under the Act.
- After the start of leave, an employer may require the employee to follow reasonable notice procedures to support continued paid leave.
- Employers do not have to carry over or pay out unused leave provided by the Act.
- Most employers will be required to restore employees to the same or an equivalent position in most situations. A decision to not restore should occur only after legal consultation.
- Violations will be considered failure to pay minimum wage under the Fair Labor Standards Act, and shall be subject to fines.
- Retaliation is prohibited and subject to penalties.
- Within 7 days of enactment, employers must conspicuously post on their premises, in a place where notices to employees (and applicants) are customarily posted, or in employee handbooks, a model notice to be created by the Secretary of Labor.

Page 2 of 3

PRIMEX³ LEGAL AND HUMAN RESOURCE BULLETIN

Employer Obligations Under Families First Coronavirus Response Act

(continued)

(D) Coordination with Workers Compensation

- With respect to a member employee's compensable work-related quarantine and/or work-related sickness from COVID-19, Primex³ workers compensation coverage will pay wage replacement at the rate defined by statute. At this point, it is fair to assume the employer must pay an eligible employee the difference between the workers compensation wage replacement and the emergency paid sick leave required by the Act. The coordination of potentially overlapping wage replacement vehicles, such as workers compensation and short-term disability benefits, may be the subject of future regulations or enforcement agency guidance.

Primex³ will update this bulletin when additional helpful information becomes available. Please contact Carol Kilmister, ckilmister@nhprimex.org; Kate Spillane, kspillane@nhprimex.org; or Mike Ricker, mricker@nhprimex.org, if you have any questions about this bulletin or if we can be of assistance.

Please Note: All of our COVID-19 related updates and bulletins can be found on our website at www.nhprimex.org

Page 3 of 3

3/25/20

Bow Brook Place
46 Donovan Street
Concord, NH 03301

Primex³
NH Public Risk Management Exchange
Trust. Excellence. Service.

1-800-698-2364
603-225-2841
www.nhprimex.org

Budget December 31, 2020 Not Final

Fund: GENERAL FUND Periods: 2020-01 thru 2020-12 [100% of Year] Include: - Expenditures (Board of Selectmen Monthly Report)

| (Seg1-FUND - Seg2-PRIMARY) | Total Budget | PTD Expended | YTD Expended | Encumbered | Available | % Exp. |
|---|--------------|--------------|--------------|------------|------------|--------|
| 01 - GENERAL FUND | | | | | | |
| 4130 - GENERAL GOVERNMENT: EXECUTIVE | 332,502.00 | 318,512.52 | 318,512.52 | 0.00 | 13,989.48 | 95.79 |
| 4140 - ELECTION, REGISTRATION AND VITAL STATISTICS | 219,088.00 | 195,075.67 | 195,075.67 | 0.00 | 24,012.33 | 89.04 |
| 4141 - | 16,898.00 | 12,441.84 | 12,441.84 | 0.00 | 4,456.16 | 73.63 |
| 4150 - FINANCIAL ADMINISTRATION | 228,848.00 | 211,787.41 | 211,787.41 | 0.00 | 17,060.59 | 92.55 |
| 4152 - REVALUATION OF PROPERTY | 116,644.00 | 52,318.73 | 52,318.73 | 0.00 | 64,325.27 | 44.85 |
| 4153 - LEGAL EXPENSES | 18,000.00 | 10,961.24 | 10,961.24 | 0.00 | 7,038.76 | 60.90 |
| 4155 - PERSONNEL ADMINISTRATION | 1,000.00 | 60.50 | 60.50 | 0.00 | 939.50 | 6.05 |
| 4191 - PLANNING AND ZONING | 57,839.00 | 39,741.29 | 39,741.29 | 0.00 | 18,097.71 | 68.71 |
| 4194 - GENERAL GOVERNMENT BUILDINGS | 262,206.00 | 202,290.64 | 202,290.64 | 0.00 | 59,915.36 | 77.15 |
| 4195 - CEMETERIES | 13,636.00 | 10,913.39 | 10,913.39 | 0.00 | 2,722.61 | 80.03 |
| 4196 - INSURANCE NOT OTHERWISE ALLOCATED | 8,068.00 | 6,526.53 | 6,526.53 | 0.00 | 1,541.47 | 80.89 |
| 4197 - ADVERTISING AND REGIONAL ASSOCIATION | 28,544.00 | 7,638.16 | 7,638.16 | 0.00 | 20,905.84 | 26.76 |
| 4199 - OTHER GENERAL GOVERNMENT | 31,128.00 | 20,271.41 | 20,271.41 | 0.00 | 10,856.59 | 65.12 |
| 4210 - PUBLIC SAFETY: POLICE | 886,577.00 | 868,515.30 | 868,515.30 | 0.00 | 18,061.70 | 97.96 |
| 4215 - AMBULANCE | 61,886.00 | 61,886.00 | 61,886.00 | 0.00 | 0.00 | 100.00 |
| 4220 - FIRE | 236,998.00 | 196,767.31 | 196,767.31 | 0.00 | 40,230.69 | 83.02 |
| 4229 - | 149,955.00 | 137,838.27 | 137,838.27 | 0.00 | 12,116.73 | 91.92 |
| 4290 - EMERGENCY MANAGEMENT | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 4312 - HIGHWAY AND STREETS | 1,750,762.00 | 1,624,656.59 | 1,624,656.59 | 0.00 | 126,105.41 | 92.80 |
| 4316 - STREET LIGHTS | 16,800.00 | 14,979.92 | 14,979.92 | 0.00 | 1,820.08 | 89.17 |
| 4324 - SOLID WASTE DISPOSAL | 558,246.00 | 507,482.10 | 507,482.10 | 0.00 | 50,763.90 | 90.91 |
| 4411 - HEALTH: ADMINISTRATION | 5,323.00 | 405.58 | 405.58 | 0.00 | 4,917.42 | 7.62 |
| 4414 - PEST CONTROL | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 4415 - HEALTH AGENCIES AND HOSPITALS | 15,176.00 | 15,176.00 | 15,176.00 | 0.00 | 0.00 | 100.00 |
| 4442 - DIRECT ASSISTANCE | 42,354.00 | 21,154.28 | 21,154.28 | 0.00 | 21,199.72 | 49.95 |
| 4520 - PARKS AND RECREATION | 164,297.00 | 136,413.19 | 136,413.19 | 0.00 | 27,883.81 | 83.03 |
| 4550 - LIBRARY | 405,202.00 | 368,720.45 | 368,720.45 | 0.00 | 36,481.55 | 91.00 |
| 4583 - PATRIOTIC PURPOSES | 200.00 | 234.65 | 234.65 | 0.00 | (34.65) | 117.33 |
| 4589 - OTHER CULTURE AND RECREATION | 5,000.00 | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 100.00 |
| 4611 - CONSERVATION: ADMINISTRATION | 3,775.00 | 3,775.00 | 3,775.00 | 0.00 | 0.00 | 100.00 |
| 4711 - DEBIT SERVICE: PRINCIPAL - LONG-TERM BONDS AND NOTES | 263,609.00 | 263,608.13 | 263,608.13 | 0.00 | 0.87 | 100.00 |
| 4721 - INTEREST - LONG-TERM BONDS AND NOTES | 51,520.00 | 51,681.34 | 51,681.34 | 0.00 | (161.34) | 100.31 |
| 4723 - INTEREST ON TAX AND REVENUE ANTICIPATION NOTES | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 01 - GENERAL FUND | 5,953,781.00 | 5,366,833.44 | 5,366,833.44 | 0.00 | 586,947.56 | 90.14 |
| | 5,953,781.00 | 5,366,833.44 | 5,366,833.44 | 0.00 | 586,947.56 | 90.14 |

Budget December 31, 2020 Not Final

Fund: HYDRO FUND Periods: 2020-01 thru 2020-12 [100% of Year] Include: - Expenditures (Board of Selectmen Monthly Report)

| (Seg1-FUND - Seg2-PRIMARY) | | Total Budget | PTD Expended | YTD Expended | Encumbered | Available | % Exp. |
|----------------------------|--|--------------|--------------|--------------|------------|------------|--------|
| 02 - HYDRO FUND | | | | | | | |
| 4339 - OTHER WATER | | 283,605.00 | 68,463.95 | 68,463.95 | 0.00 | 215,141.05 | 24.14 |
| 02 - HYDRO FUND | | 283,605.00 | 68,463.95 | 68,463.95 | 0.00 | 215,141.05 | 24.14 |
| | | 283,605.00 | 68,463.95 | 68,463.95 | 0.00 | 215,141.05 | 24.14 |

REVENUE DETAIL BY ACCOUNT

Fund: GENERAL FUND Periods: 2020-01 thru 2020-12 [100% of Year] Include: Revenues - (Revenue)

| Account # | Account Title | Est. Revenue | PTD Rev. | YTD Rev. | Uncollected | % Coll. | Prior YTD Rev. |
|--|--------------------------------|--------------|-------------------|-------------------|---------------------|-------------|-------------------|
| 01 - GENERAL FUND | | | | | | | |
| 3120 - LAND USE CHANGE TAX - GENERAL FUND | | | | | | | |
| 01-3120-01-901 | LAND USE CHANGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3120 - LAND USE CHANGE TAX - GENERAL FUND | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3185 - YIELD TAXES | | | | | | | |
| 01-3185-01-900 | YIELD TAX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3185 - YIELD TAXES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3187 - EXCAVATION TAX | | | | | | | |
| 01-3187-01-900 | EXCAVATION TAX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3187 - EXCAVATION TAX | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3190 - PENALTIES AND INTEREST | | | | | | | |
| 01-3190-01-902 | INTEREST & COSTS | 0.00 | 46,576.02 | 46,576.02 | (46,576.02) | 0.00 | 64,573.11 |
| 01-3190-01-903 | RETURNED CHECK FEE | 0.00 | 100.00 | 100.00 | (100.00) | 0.00 | 125.00 |
| 3190 - PENALTIES AND INTEREST | | 0.00 | 46,676.02 | 46,676.02 | (46,676.02) | 0.00 | 64,698.11 |
| 3210 - BUSINESS LICENSES AND PERMITS | | | | | | | |
| 01-3210-01-910 | UCC FILING | 0.00 | 1,495.50 | 1,495.50 | (1,495.50) | 0.00 | 945.00 |
| 3210 - BUSINESS LICENSES AND PERMITS | | 0.00 | 1,495.50 | 1,495.50 | (1,495.50) | 0.00 | 945.00 |
| 3220 - MOTOR VEHICLE PERMIT FEES | | | | | | | |
| 01-3220-01-906 | AUTO REGISTRATIONS | 0.00 | 984,731.61 | 984,731.61 | (984,731.61) | 0.00 | 910,262.85 |
| 01-3220-01-907 | SNOWMOBILE AND ATV FEES | 0.00 | 1,781.50 | 1,781.50 | (1,781.50) | 0.00 | (5,333.00) |
| 01-3220-10-840 | TOWN CLERK-REFUNDS/REBATES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (63.00) |
| 3220 - MOTOR VEHICLE PERMIT FEES | | 0.00 | 986,513.11 | 986,513.11 | (986,513.11) | 0.00 | 904,866.85 |
| 3230 - BUILDING PERMITS | | | | | | | |
| 01-3230-01-908 | SUBDIVISION FEES | 0.00 | 1,650.00 | 1,650.00 | (1,650.00) | 0.00 | 775.00 |
| 01-3230-01-909 | SITE PLAN REVIEW FEES | 0.00 | 850.00 | 850.00 | (850.00) | 0.00 | 2,285.00 |
| 01-3230-01-910 | CERTIFICATE OF COMPLIANCE FEES | 0.00 | 33,685.70 | 33,685.70 | (33,685.70) | 0.00 | 56,485.40 |
| 3230 - BUILDING PERMITS | | 0.00 | 36,185.70 | 36,185.70 | (36,185.70) | 0.00 | 59,545.40 |
| 3290 - OTHER LICENSES, PERMITS AND FEES | | | | | | | |
| 01-3290-01-320 | LANDLORDS FILING FEE | 0.00 | 6.00 | 6.00 | (6.00) | 0.00 | 0.00 |
| 01-3290-01-902 | REDEMPTION COSTS | 0.00 | 3,685.17 | 3,685.17 | (3,685.17) | 0.00 | 3,454.60 |
| 01-3290-01-907 | BOAT REGISTRATIONS/FEES | 0.00 | 14,375.47 | 14,375.47 | (14,375.47) | 0.00 | 12,510.02 |
| 01-3290-01-912 | DOG LICENSES/FEES | 0.00 | 3,662.00 | 3,662.00 | (3,662.00) | 0.00 | 5,277.00 |
| 01-3290-01-915 | VITALS-BIRTH & DEATH | 0.00 | 3,985.00 | 3,985.00 | (3,985.00) | 0.00 | 3,880.00 |
| 01-3290-01-917 | TOWN CLERK FEES | 0.00 | 1,176.25 | 1,176.25 | (1,176.25) | 0.00 | 15,734.00 |
| 01-3290-01-919 | WETLANDS APPLICATIONS | 0.00 | 21.50 | 21.50 | (21.50) | 0.00 | 29.00 |
| 3290 - OTHER LICENSES, PERMITS AND FEES | | 0.00 | 26,911.39 | 26,911.39 | (26,911.39) | 0.00 | 40,884.62 |

REVENUE DETAIL BY ACCOUNT

Fund: GENERAL FUND Periods: 2020-01 thru 2020-12 [100% of Year] Include: Revenues - (Revenue)

| Account # | Account Title | Est. Revenue | PTD Rev. | YTD Rev. | Uncollected | % Coll. | Prior YTD Rev. |
|--|------------------------------------|--------------|------------|------------|--------------|---------|----------------|
| 3311 - FEDERAL - HOUSE AND URBAN DEVELOPMENT (H.U.D.) | | | | | | | |
| 01-3311-01-841 | FEDERAL FEMA FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (12,608.84) |
| 3311 - FEDERAL - HOUSE AND URBAN DEVELOPMENT (H.U.D.) | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (12,608.84) |
| 3352 - STATE - MEALS AND ROOMS TAX DISTRIBUTION | | | | | | | |
| 01-3352-01-840 | STATE OF NH ROOMS MEALS TAX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 177,179.11 |
| 3352 - STATE - MEALS AND ROOMS TAX DISTRIBUTION | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 177,179.11 |
| 3353 - STATE - HIGHWAY BLOCK GRANT | | | | | | | |
| 01-3353-01-928 | HIGHWAY BLOCK GRANT | 0.00 | 122,907.44 | 122,907.44 | (122,907.44) | 0.00 | 126,092.43 |
| 3353 - STATE - HIGHWAY BLOCK GRANT | | 0.00 | 122,907.44 | 122,907.44 | (122,907.44) | 0.00 | 126,092.43 |
| 3354 - STATE - WATER POLLUTION GRANTS | | | | | | | |
| 01-3354-01-794 | STATE OF NH-SEWER GRANT | 0.00 | 4,916.50 | 4,916.50 | (4,916.50) | 0.00 | 0.00 |
| 01-3354-01-795 | STATE OF NH - WATER GRANT | 0.00 | 2,702.92 | 2,702.92 | (2,702.92) | 0.00 | (36.31) |
| 3354 - STATE - WATER POLLUTION GRANTS | | 0.00 | 7,619.42 | 7,619.42 | (7,619.42) | 0.00 | (36.31) |
| 3379 - INTERGOVERNMENTAL REVENUE | | | | | | | |
| 01-3379-01-935 | TOWN OF SPRINGFIELD-TS | 0.00 | 89,532.00 | 89,532.00 | (89,532.00) | 0.00 | 108,760.00 |
| 3379 - INTERGOVERNMENTAL REVENUE | | 0.00 | 89,532.00 | 89,532.00 | (89,532.00) | 0.00 | 108,760.00 |
| 3401 - INCOME FROM DEPARTMENTS | | | | | | | |
| 01-3401-01-320 | FIREWORKS PERMIT FEE | 0.00 | 240.00 | 240.00 | (240.00) | 0.00 | 380.00 |
| 01-3401-01-321 | PHOTOCOPY INCOME | 0.00 | 26.25 | 26.25 | (26.25) | 0.00 | 52.50 |
| 01-3401-01-584 | RECYCLING INCOME-STEEL CANS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 283.16 |
| 01-3401-01-586 | RECYCLING INCOME-ALUMINUM | 0.00 | 4,366.57 | 4,366.57 | (4,366.57) | 0.00 | 6,250.35 |
| 01-3401-01-587 | RECYCLING CARDBOARD | 0.00 | 6,793.10 | 6,793.10 | (6,793.10) | 0.00 | 4,542.88 |
| 01-3401-01-588 | RECYCLING NEWSPAPER | 0.00 | 2,213.85 | 2,213.85 | (2,213.85) | 0.00 | 1,240.82 |
| 01-3401-01-589 | RECYCLING SCRAP METAL | 0.00 | 12,586.22 | 12,586.22 | (12,586.22) | 0.00 | 8,204.82 |
| 01-3401-01-592 | RECYCLING PLASTIC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,604.12 |
| 01-3401-01-937 | MISC. GENERAL GOVT INCOME | 0.00 | 38,109.27 | 38,109.27 | (38,109.27) | 0.00 | 62,789.79 |
| 01-3401-01-942 | STANDARD POWER INCOME NET METERING | 0.00 | 3,591.46 | 3,591.46 | (3,591.46) | 0.00 | 10,947.07 |
| 01-3401-01-950 | ZBA INCOME | 0.00 | 2,550.00 | 2,550.00 | (2,550.00) | 0.00 | 3,150.00 |
| 01-3401-01-951 | TOWN OFFICE POSTAGE | 0.00 | 9.45 | 9.45 | (9.45) | 0.00 | 10.92 |
| 01-3401-01-953 | REPORTS/LABELS/DISKS SOLD | 0.00 | 413.25 | 413.25 | (413.25) | 0.00 | 482.25 |
| 3401 - INCOME FROM DEPARTMENTS | | 0.00 | 70,899.42 | 70,899.42 | (70,899.42) | 0.00 | 102,938.68 |
| 3404 - GARBAGE - REFUSE CHARGES | | | | | | | |
| 01-3404-01-940 | SUNAPEE T/S TICKET SALES | 0.00 | 65,425.00 | 65,425.00 | (65,425.00) | 0.00 | 55,617.00 |
| 01-3404-01-941 | SPRINGFIELD T/S TICKET SALES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3404 - GARBAGE - REFUSE CHARGES | | 0.00 | 65,425.00 | 65,425.00 | (65,425.00) | 0.00 | 55,617.00 |
| 3409 - OTHER CHARGES FOR SERVICES | | | | | | | |
| 01-3409-01-965 | SALE OF CEMETERY LOT | 0.00 | 3,200.00 | 3,200.00 | (3,200.00) | 0.00 | 800.00 |

REVENUE DETAIL BY ACCOUNT

Fund: GENERAL FUND Periods: 2020-01 thru 2020-12 [100% of Year] Include: Revenues - (Revenue)

| Account # | Account Title | Est. Revenue | PTD Rev. | YTD Rev. | Uncollected | % Coll. | Prior YTD Rev. |
|---|-----------------------------------|--------------|--------------|--------------|----------------|---------|----------------|
| 01-3409-01-966 | BURIAL INCOME | 0.00 | 2,200.00 | 2,200.00 | (2,200.00) | 0.00 | 2,500.00 |
| 3409 - OTHER CHARGES FOR SERVICES | | 0.00 | 5,400.00 | 5,400.00 | (5,400.00) | 0.00 | 3,300.00 |
| 3501 - SALES OF MUNICIPAL PROPERTY | | | | | | | |
| 01-3501-01-966 | SALE OF TOWN OWNED PROPERTY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 31,456.63 |
| 01-3501-01-968 | SALE OF HIGHWAY EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-3501-01-970 | CHECKING ACCOUNT INTEREST EARNED | 0.00 | 35,665.13 | 35,665.13 | (35,665.13) | 0.00 | 97,567.06 |
| 01-3501-10-813 | PISTOL PERMIT FEE | 0.00 | 260.00 | 260.00 | (260.00) | 0.00 | 120.00 |
| 3501 - SALES OF MUNICIPAL PROPERTY | | 0.00 | 35,925.13 | 35,925.13 | (35,925.13) | 0.00 | 129,143.69 |
| 3503 - RENTS OF PROPERTY | | | | | | | |
| 01-3503-01-936 | RENTS/LEASES & SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18,441.31 |
| 01-3503-01-938 | OLD ABBOTT LIBRARY RENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 225.81 |
| 3503 - RENTS OF PROPERTY | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18,667.12 |
| 3504 - FINES AND FORFEITS | | | | | | | |
| 01-3504-01-938 | DOG FINES | 0.00 | 75.00 | 75.00 | (75.00) | 0.00 | 0.00 |
| 01-3504-01-939 | PARKING FINES | 0.00 | 4,440.00 | 4,440.00 | (4,440.00) | 0.00 | 3,060.00 |
| 01-3504-01-941 | REPLACEMENT TRANSFER STATION TAGS | 0.00 | 155.00 | 155.00 | (155.00) | 0.00 | 75.00 |
| 01-3504-01-944 | PD STATE WITNESS FEES | 0.00 | 500.00 | 500.00 | (500.00) | 0.00 | 787.30 |
| 01-3504-01-946 | PD DISCOVERY | 0.00 | 510.00 | 510.00 | (510.00) | 0.00 | 634.00 |
| 3504 - FINES AND FORFEITS | | 0.00 | 5,680.00 | 5,680.00 | (5,680.00) | 0.00 | 4,556.30 |
| 3509 - OTHER MISCELLANEOUS REVENUE | | | | | | | |
| 01-3509-01-950 | WELFARE MISC. REVENUE | 0.00 | 1,561.00 | 1,561.00 | (1,561.00) | 0.00 | 724.75 |
| 3509 - OTHER MISCELLANEOUS REVENUE | | 0.00 | 1,561.00 | 1,561.00 | (1,561.00) | 0.00 | 724.75 |
| 01 - GENERAL FUND | | 0.00 | 1,502,731.13 | 1,502,731.13 | (1,502,731.13) | 0.00 | 1,785,273.91 |
| | | 0.00 | 1,502,731.13 | 1,502,731.13 | (1,502,731.13) | 0.00 | 1,785,273.91 |