

SUNAPEE BOARD OF SELECTMEN
MEETING

6:30PM Town Office Meeting Room
Monday, December 28, 2020

Present: Chairman Josh Trow, Vice-Chairman Suzanne Gottling, Selectman John Augustine, and Donna Nashawaty, Town Manager.
Selectman Shane Hastings Attended by Zoom
Absent: Selectman Fred Gallup,

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0133-0088-0000 58 Main Street, Sunapee Riverway (The Livery)

Parcel ID: 0144-0003-0000 70 Mabs Way, Jeffrey & Sylvia Kellner

Parcel ID: 0128-0058-0000 87 Lake Ave. Carolyn Gatesy Living Trust

Parcel ID: 0111-0001-0000 553 Jobs Creek Road, Hal & Gail Baade

By Selectman Gottling, seconded by Selectman Hastings. Roll Call Unanimous.

MOTION TO APPROVE THE FOLLOWING SIGN PERMIT:

Parcel ID: 0129-0074-0000 552 Route 11, J & F Realty

By Selectman Hastings, seconded by Selectman Gottling. Roll Call Unanimous

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID: 0211-0007-0000 16 Trow Hill Road, Monica Rooney

By Selectman Gottling, seconded by Selectman Hastings. Roll Call Unanimous

MOTION TO APPROVE THE RECOMMENDATION FOR DENIAL ON THE FOLLOWING VETERAN'S EXEMPTION:

Parcel ID: 0148-0002-0000 7 Hamel Road, Gregory Swick

Parcel ID: 0113-0001-0000 71 High Ridge Road, Matthew Gibb

By Selectman Hastings, seconded by Selectman Gottling. Roll Call Unanimous

MOTION TO APPROVE THE FOLLOWING INTENT TO CUT:

Parcel ID: 0234-0008-0000 524 Stagecoach Road, RH Webb Forest Preserve, LLC.

By Selectman Gottling, seconded by Selectman Hastings. Roll Call Unanimous

MOTION TO APPROVE THE FOLLOWING Yield Tax:

Parcel ID: 0211-0016-0000 1000 Route 11, High Pine Properties, LLC.

By Selectman Hastings, seconded by Selectman Gottling. Roll Call Unanimous

APPOINTMENTS

6:00PM-ABC Committee: The committee finalized ABC report for Town Public Hearing Meeting. **Roll Call Unanimous.**

7:00PM-School Request for Warrant Article

Russ Holden, Superintendent of Schools came before the Board to request a warrant article be approved to discontinue School Street. He stated that the School Board is proposing to have an addition on the elementary school. The addition would encroach onto School Street. The draft warrant article information is attached. After some discussion, the Board was fine with putting on the town warrant.

Donna Nashawaty said the Board will make a motion to move this article to the warrant on January 12th, which is the Budget Public Hearing.

7:20PM-Van Webb, Chairman of the Conservation Commission-Warrant Article
Van Webb said he came to the meeting hoping there could be some resolution on this. He said that there was a question from the Board of Selectmen (BOS) regarding when the requested amount on the warrant article went from \$15,000 to \$55,000. The appropriation was at \$15,000 in 2015 and since then the amount was increased to \$55,000. The \$55,000 is a reflection on the number of projects the Commission has done, and he thinks the Conservation Commission has a pretty good track record on appropriating funds, having support of the BOS and the taxpayers and voters of the Town of Sunapee. The Commission's warrant article usually passes with overwhelming positive margin. Van Webb believes the people of Sunapee appreciate the open space, recognize the value of the open space, and see that year-end year-out the commission appropriates money and finds excellent projects to spend the money. Van Webb said this year the Commission closed on the Nutting Farm Easement which cost about \$215,000 leaving a balance of \$17,000 or \$18,000 in the Conservation Commission Fund. The fund is a little lower than the Commission likes and lower and less than required to allow them to do another good project. There are several projects out there in the wings waiting, The Commission understands the BOS request to lower the warrant article amount from \$55,000 to \$40,000, but if the Commission is going to try to build their number to \$250,000, which is their goal and has been for several years, then the Commission really needs to ask for the \$55,000 and has the change of use tax money which will be approximately \$12,000. Van Webb said it needs to be considered the request for \$55,000 as one item and the request of change of tax money as a different item. They should not be handled as the same thing. After some discussion, the BOS agreed to keep the requested warrant article amount at \$55,000.

7:30PM-Appleseed Cruises-Non-Public Session

The Board will go into a non-public session later in the meeting.

COMMENTS

- Chris Whitehouse made some comments regarding the resignation of Kevin Cooney, and the Conservation Commission buying properties, and the increases imposed by the town and school this year.

SELECTMEN ACTION

- Abatement for Robin Macilroy/William Spears for 57 and 59 Hamel Road
Donna Nashawaty said there was a discussion regarding Robin Macilroy and William Spears who were going to purchase the (2) pieces of property, 57 and 59 Hamel Road. The intention was that the (2) mobile homes on the properties would be removed, and not replaced. Robin Macilroy and William Spears came in to describe what they wanted to do about with the properties and asked if the back taxes could be abated by the Board. Since their appointment with the Board, Robin Macilroy and William Spears have made some offers, and the deeds have since transferred to their ownership. Because of the location of the properties to the lake, a Shoreline Permit was needed for

the demolition. Donna Nashawaty spoke to the Town Attorney about how the Town could make sure another mobile home did not go on the property. The Town Attorney suggested that an agreement be made up and filed at the Sullivan County Registry of Deeds. With that agreement the Board of Selectmen (BOS) would agree to abate the taxes and there would be a deed restriction that the (2) mobile homes would be removed and not replaced with another mobile home. Donna Nashawaty said if the (2) mobile homes were removed, according to the town's guidelines, the properties are grandfathered for (1) year to put something back in the same footprint. There has been a slight change to this agreement because it must comply with all current zoning guidelines. Donna Nashawaty suggested that Robin Macilroy and William Spears speak to the Zoning Administrator regarding the options of what they could do on the property. This zoning district does allow manufactured housing. The garage on the property is still existing, it does not have to be demolished. Donna Nashawaty does not have a problem if the Board instructs her to make the agreement with no mobile or manufactured homes, but they could build a new house if it is in the setbacks. Chairman Trow does not see a purpose to single out a lot for not allowing something that is allowed in the zoning district. The whole point was to clean up the parcel and the goal was to get a permanent house on it. Selectman Gottling asked how many manufacture homes that were around area. Donna Nashawaty replied that there were quite a few. Donna Nashawaty would suggest that the Board just says whatever new that gets added to this lot, would get added under the current zoning guidelines. Chairman Trow and Selectman Gottling agreed that the problem is the split ownership of the land for one and the building for another. Donna Nashawaty replied that clearly could go away in this agreement. Donna Nashawaty said she needed to know how to word the agreement and is looking for a consensus of the Board. The question is if a (15) year old mobile or manufacture house who put on the property that met all the setbacks, would the Board allow this and still grant the abatement? Selectman Augustine asked if Donna Nashawaty new the sale price on the transaction, Donna Nashawaty replied that she did not know the price. Selectman Augustine said it would be hard for him to agree on a dollar amount to waive property taxes not knowing whether they made or lost substantial money on the transaction. Donna Nashawaty said the Board gave Robin Macilroy and William Spears the ability to move forward, strike a deal and remove the (2) mobile homes. Selectman Augustine replied that the agreement was for the taxes due for the date of that meeting which was many months ago, and as he understood, did not include the 2020 taxes. Selectman Augustine thought once they took ownership, they would start paying taxes on the properties. Donna Nashawaty replied that they took ownership of the property at 57 Hamel Road on August 5, 2020 for \$63,500 and for the property at 59 Hamel Road for \$12,500. Selectman Augustine asked if anyone that owned property on August 5th would pay the December tax bill? Donna Nashawaty replied they would pay the June and December tax bills which would be for 2020. Selectman Augustine thought the abatement was on what the previous owner owed up until the sales transaction. Donna Nashawaty sees this in (2) pieces, one is the agreement and what should be in the agreement and the other piece is what is the amount of the abatement?

After some discussion, for now the Board agreed to change the wording on the agreement in Section 2- to ten-year-old and in Section 3 to waiving the ability of a second lot. The agreement is attached. Chairman Trow said now to the abatement. The abatement on 57 Hamel Road for 2019 taxes, interest, and penalties is \$1,413.?? and 2020 taxes, interest and penalties are \$965.?? for a total of about \$2,371.09. The abatement on 59 Hamel Road for 2008 thru 2020 taxes, interest and penalties are \$9,353.57. Selectman Gottling said the agreement states the town will abate the back taxes owed by Ms. Berwick, the previous owner and that is what Selectman Gottling thought the Board was agreeing too. Donna Nashawaty will get the final figures for the abatement and what Robin Macilroy and William Spear owe in 2020 taxes on the property for the January 12th meeting.

Motion to abate roughly \$11,200 by Chairman Trow, seconded by Selectman Gottling. Roll Call Unanimous.

•Resignation Letter from Kevin Cooney, ABC Committee

Chairman Trow said that a resignation letter was received from Kevin Cooney, ABC Committee on December 22nd. He has moved to New London and resigned from both the school and town budget committee. The Board instructed the Town Manager to send a letter of thanks to Kevin Cooney. Chairman Trow said as far as filling the position the on ABC Committee, he feels any new candidate should start on the day of the all- day budget session to get a feel for what their task will be. The ABC Recap Meeting is the only meeting left for this year. Donna Nashawaty said that Michael Sizemore had sent in a volunteer form for the position. After some discussion, an email will be sent out to see if there are any other interested individuals and discuss at the ABC Recap meeting.

•Encumbrances 2020

Donna Nashawaty said there is a list of encumbrances provided in your packet for 2020. The Board reviewed the list, and **a Motion was made to encumbrances these funds in the amount of \$34,216.18 from 2020 funds by Selectman Gottling, seconded by Chairman Trow. Roll Call Unanimous.** Donna Nashawaty said funds are tight in the Highway Department and plenty of excess in the Transfer Station, **so she would like a motion to move \$5000 from the Transfer Station bottom line to the Highway Department by Chairman Trow, seconded by Selectman Gottling. Roll Call Unanimous.**

•Finalize Warrant Articles for Budget Public Hearing

Chairman Trow said the school warrant article was added tonight, but other than that are there are any other changes? Donna Nashawaty replied the DRA might change some of the wording, so this is be a draft of the final summary.

•Fire Chief Stipend Pay

Chairman Trow said there was discussion at the last Firewards Meeting about the Fire Chief's pay. The Fire Chief had raised some questions throughout the year about pay amounts, time, and effort put in. The amount of \$15,000 was based on what the previous Chief had been paid for a few years. The new Fire Chief started in April which was the start of the COVID Pandemic and had to attend a lot of meetings because of the pandemic. The Firewards discussed and decided to ask the Board of Selectmen to approve a one-time \$5000 COVID stipend for 2020. **Motion to approve a \$5000 COVID Stipend to the Fire Chief for the year 2020 by Selectman Augustine, seconded by Roll Call 3 Unanimous, Chairman Trow Abstained.**

5. CHAIRMAN'S REPORT

- Update on COVID-19 cases in Sunapee and nearby towns

Selectman Augustine updated the Board on active COVID cases according to WMUR.

- Recognize snowplow crew and first responders for efforts during 12/17 snowstorm
- Selectman Augustine wanted to recognize the snowplow crews and first responders for their work. He knows they are dedicated to their jobs but wanted to thank them publicly.

- Thanks to residents for shoveling out fire hydrants

Selectman Augustine also wanted to thank the residents for helping shovel out the buried fire hydrants.

- Update on Hamel Road property that received past due property tax waiver

This subject was discussed earlier in the meeting.

- Status update on Advisory Budget Committee (ABC) membership

This subject was discussed earlier in the meeting. An email blast from New & Announcements will be sent out looking for new committee members for various committees.

- Status update on Capital Improvements Plan Committee (CIPC)

Selectman Augustine said this was a warrant article that the residents voted for and he understand you can not force people to attend the meetings, but he would like to see it become more active in 2021.

- Selectman Hastings said he received a complaint about the new boat ramp in the Harbor. The complaint was the angle of the ramp was too shallow. When comparing this ramp to the old ramp the person said they had to back further into the water to get their boat to float. The person had a pick-up truck but felt someone with an SUV might get water in the back of their vehicle because they had to back in further. Chairman Trow does not think the bottom section of the ramp change d from the original plan, it is just the chunks of the ramp that broke away are now back where they are supposed to be.

6. TOWN MANAGER REPORTS

- Start Time for Future Meetings

Donna Nashawaty asked the Board if they wanted to keep their meeting start time at 6:30PM or did they want to change the start time to 6:00PM. The Board agreed to keep the start time at 6:30PM.

- Permission for dock within Setbacks

Donna Nashawaty said she received a letter from Kyle York, a resident of Georges Mills which was included in meeting packet, asking if they could put a dock on a very small piece of property that encroaches on the town's property. Donna Nashawaty said she does not think someone putting in a dock and asking for setback relief is an issue for the Board of Selectmen. She has no more information other than this letter and form that was included in the meeting packet. Chairman Trow said the point is that Kyle York has asked to put a 4 x 24 dock in within the setbacks of this property and the question is does the Board want to allow this. After some discussion, the Board decided they need better information before deciding. Donna Nashawaty will contact Kyle York.

•COVID Discussion relating to 2021 budget

Donna Nashawaty said Scott Blewitt, Mindy Atwood and Scott Hazelton worked diligently on the 2021 budget and they just wanted to tell the Board that they anticipated a little bit of COVID related expenses, but it does not seem there will be any CARES money in 2021.

The Board might have to make some policy decisions such as cleaning the public bathrooms or changing some services this year. She just wanted the Board to be aware of this concern.

•Coalition

Donna Nashawaty said there were (20) or so coalition communities on the call today. There are (70) communities in the donor category. They are working with the Attorney General's office on creating an Intermunicipal Agreement so the Lobbyists they want to hire can get paid. If you are available to attend any of the calls or able to do any of the reading, this takes a lot of effort and the donor towns are the minority.

8:29PM-Motion to enter non-public session under RSA 91-A:3 II (c)-matters which, if discussed in public, would likely affect adversely the reputation of any person by Chairman Trow, seconded by Selectman Hastings. Roll Call Unanimous.

9:09PM-Motion to reconvene the public session by Chairman Trow, seconded by Selectman Gottling. Roll Call unanimous. Motion to seal the minutes by Chairman Trow, seconded by Selectman Hastings. Roll Call Unanimous.

Meeting Adjourned 10:32PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:00PM Town Office Meeting Room
Monday, December 28, 2020

- **Citizen Input:** In accordance with the Governor's Emergency Order #12, citizens access to the meeting at Town Office is limited for meetings. The meeting will be streamed live on the internet via the Town's website at <https://townhallstreams.com/towns/sunapee.nh>. If citizens have input for the Board/Committee please submit to Donna Nashawaty, Town Manager at donna@town.sunapee.nh.us no later than 3:30 pm on the day prior to the meeting.

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

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Parcel ID: 0144-0003-0000 70 Mabs Way, Jeffrey & Sylvia Kellner

Parcel ID: 0128-0058-0000 87 Lake Ave. Carolyne Gatesy Living Trust

Parcel ID: 0111-0001-0000 553 Jobs Creek Road, Hal & Gail Baade

SIGN PERMIT:

Parcel ID: 0129-0074-0000 552 Route 11, J & F Realty

DRIVEWAY PERMIT:

Parcel ID: 0211-0007-0000 16 Trow Hill Road, Monica Rooney

VETERAN'S EXEMPTION:

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Parcel ID: 0113-0001-0000 71 High Ridge Road, Matthew Gibb

INTENT TO CUT:

Parcel ID: 0234-0008-0000 524 Stagecoach Road, RH Webb Forest Preserve, LLC.

PROPERTY TAX ABATEMENT:

Parcel ID: 0147-0033-0000 57 Hamel Road, Robin Macilroy & William Spears

Parcel ID: 0147-0033-0001 59 Hamel Road, Robin Macilroy & William Spears

Yield Tax:

Parcel ID: 0211-0016-0000 1000 Route 11, High Pine Properties, LLC.

2. APPOINTMENTS

6:00PM-ABC Committee: Finalize ABC report for Town

7:00PM-School Request for Warrant Article

7:20PM-Van Webb Conservation Commission-Warrant Article

7:30PM-Appleseed Cruises-Non-Public Session

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Abatement for Robin Macilroy/William Spears for 57 and 59 Hamel Road
- Resignation Letter from Kevin Cooney, ABC Committee

- Encumbrances 2020
- Finalize Warrant Articles for Budget Public Hearing
- Fire Chief Stipend Pay

5. CHAIRMAN'S REPORT

- Update on COVID-19 cases in Sunapee and nearby towns
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- Status update on Advisory Budget Committee (ABC) membership
- Status update on Capital Improvements Plan Committee (CIPC)
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6. TOWN MANAGER REPORTS

- Start Time for Future Meetings
- Permission for dock within Setbacks
- COVID Discussion relating to 2021 budget

7. UPCOMING MEETINGS:

01/05-5:00PM-Energy Committee, Town Meeting Room
 01/06-7:00PM-Conservation Commission, Town Meeting Room
 01/07-6:00PM-Zoning Board, Town Meeting Room
 01/12-5:30PM-Recreation Committee, Town Meeting Room
 01/12-7:00PM-Town Budget Hearing, Town Meeting Room
 01/13-7:30PM-Firewards Meeting, Town Meeting Room
 01/14-7:00PM-Planning Board, Town Meeting Room

NONPUBLIC: The Board of Selectmen may enter a nonpublic session, if so voted, to discuss items listed under RSA 91-A:3, II

Subject: 2021 Advisory Budget Committee (ABC) Budget Recommendations

The proposed 2021 Operating Budget that was submitted by the Town Manager totals \$8,286,699. The proposed budget is an increase of \$346,645, or 4.5%, more than the approved 2020 Operating Budget.

The proposed 2021 General Government Budget totals \$6,242,864. The proposed budget is an increase of \$293,355, or 4.9% more than the approved 2020 General Government Budget.

The primary components of the General Govt Budget include:

- **Public Works** which includes the Highway & Transfer Station and that comprises 43.79% of the Operating Budget. The proposed Public Works budget totals \$2,461,579. This is an increase of \$135,771 or 5.8% over the 2020 approved budget.
- **Public Safety** which includes the Police, Fire, Ambulance, EMS, & Safety Services Building and that comprises 25.15% of the Operating Budget. The proposed Public Safety Budget totals \$1,409,069. This is an increase of \$73,453 or 5.5% over the 2020 approved budget;
- **General Government** which includes Executive, Finance, Government Buildings, Town Clerk, and other smaller departments, and that comprises 25.04% of the Operating Budget. The proposed General Government budget totals \$1,361,764. This is an increase of \$31,635 or 2.4% over the 2020 approved budget;
- **Public Service** which includes the Library, Recreation, Welfare, and various annual events, and that comprises 10.79% of the Operating Budget. The proposed Public Service budget totals \$707,953. This is an increase of \$66,126 or 10.3% over the 2020 approved budget;
- **Debt Service** comprises 5.31% of the Operating Budget. The proposed Debt Service budget totals \$309,598. This is a decrease of \$6,531 or 2.1% under the 2020 approved budget.

The Enterprise Funds include the Water and Sewer Department and the Hydroelectric Plant and are managed by the Water and Sewer Commission and the Board of Selectman respectively. The Commission and Board are responsible for setting rates to offset spending.

- The proposed Water Department budget is \$565,555. This is an increase of \$12,835 or 2.4% over the 2020 approved budget.
- The proposed Sewer Department budget is \$1,186,075. This is an increase of \$31,855 or 2.9% more than the 2020 approved budget.
- The proposed Hydroelectric Plant budget is \$285,106. This is an increase of \$1,501 or .5% more than the 2020 approved budget.

2021 Town Warrant Articles Summary

Article Description

Amount

New Tax dollars raised in 2021

Revenue Offset/No increase to tax rate

Budget Authorization			
Add to Highway & Transfer Station Equipment Capital Reserve	\$135,000	\$135,000	
Add to Used Highway Equipment Capital Reserve	\$25,000	\$25,000	
Add to Town Buildings Capital Reserve Fund	\$40,000	\$40,000	
Add to Fire Equipment Capital Reserve	\$115,000	\$115,000	
Add to Bridges Capital Reserve	\$50,000	\$50,000	
Add to Dirt Roads Paving Capital Reserve	\$25,000	\$25,000	
Conservation Fund	\$55,000	\$55,000	
Add to Milfoil Control Non-Capital Reserve Fund	\$5,000	\$5,000	
Establish Capital Reserve for utilities infrastructure			
Highway Garage	\$50,000	\$50,000	\$0
Purchase Backhoe	\$139,850		\$139,850
Purchase Ford F550	\$84,350		\$84,350
Garnet St/Main St Safety intersection improvements from Hydro	\$50,000	\$0	\$50,000
Crush existing asphalt pile from Fund Balance	\$29,500	\$0	\$29,500
PD Body Cameras from Fund Balance	\$22,885	\$0	\$22,885
Full Time Recreation Director	\$22,299	\$22,299	
Cemetery Trust from Fund Balance	\$3,200		\$3,200
TOTALS:	\$852,084	\$522,299	\$329,785

*\$673,930 new tax dollars raised in 2007

*\$408,350 new tax dollars raised in 2008

*\$407,300 new tax dollars raised in 2009

*\$348,152 new tax dollars raised in 2010

*\$358,300 new tax dollars raised in 2011

*\$335,300 new tax dollars raised in 2012

*\$607,300 new tax dollars raised in 2013

\$370,000 new tax dollars raised in 2014

\$105,000 new tax dollars raised in 2015

\$250,000 new tax dollars raised in 2016

\$485,000 new tax dollars raised in 2017

\$600,000 new tax dollars raised in 2018

\$446,520 new tax dollars raised in 2019

\$484,200 new tax dollars raised in 2020

In 2020 a significant amount of expenses was paid for by Federal funds and those expenses don't primarily show up in the 2020 budget. It is unknown what impact Covid-19 will have on the Town's expenses in 2021.

The make up of the department budgets within the Town of Sunapee are inclusive of not only the day to day operations of the year-round population, but also includes the fact the Town of Sunapee is a seasonal resort community with the Town's population, almost doubling during the summer months, which includes both residents and visitors alike.

The Committee encourages the Town Officials to work with the School Board and SAU, where and when possible and to be collaborative as finding solutions that benefit the Town and taxpayer.

The Proposed 2021 Recommendations:

>**Public Works:** This budget affects all residents who travel over our Town roads and bridges, use the Town boat launch and parking facilities, or use the Town transfer station including participating in the annual household hazardous waste days. Funding the Highway Department goes towards maintaining, repairing, and/or resurfacing the Town's fifty-one plus miles of paved and gravel roads including maintaining the storm water systems. Additionally, the Highway Department strives to service and maintain all the Town's vehicles and equipment including Sunapee School District's school buses. The budget contains petroleum products within it that are subject to the volatility of commodity pricing, so price fluctuations are expected. ABC recommends the Transfer Station continue to explore methods to decrease the amount of solid waste that is processed through the Town's facility like the Take-it or Leave-it shop. The shop has been very successful in removing and repurposing solid waste items that would have cost the taxpayers money. The Transfer Station launched a pilot project in conjunction with the New Hampshire Department of Environmental Services (NHDES) for composting yard and leaf waste during the summer and the program is off to a great start. ABC recommends accepting the budget as presented.

>**Public Safety:** This budget provides funding for the protection and preservation of life and property to Sunapee residents, businesses and the Town. In addition, it provides protection for the town's public safety employees in the performance of their duties. ABC encourages our public safety departments to research state and federal programs to bring funds to our community where it's practical. ABC recommends accepting the budget as presented.

>**General Government:** This budget ensures the Town Office personnel and the Town Clerk/Tax Collector have the equipment, software, and means to maintain the tax base, collect the taxes, and track spending. Funds in the budget provide for the maintenance, repairs and/or improvements at the Town Office, and for other municipal buildings. All major repairs and/or improvements are completed in accordance with the Building Maintenance Capital Reserve Plan. ABC recommends town officials continue to upgrade technology to improve accessibility and ensure security, increase efficiencies, as well as provide town information for all residents. The Town should continue to address strategies for energy savings and implement new programs for efficiencies. ABC further recommends the protection and preservation of official Town records. ABC recommends accepting the budget as presented. ABC acknowledges that the Election Budget fluctuates depending on the number of elections in each calendar year.

>**Public Service:** This budget funds Library and Recreation programs and facilities, and Welfare programs. ABC recommends that current services and programs be maintained through the budget in relationship to what the residents want and are requesting. ABC recommends coordination of services with outside agencies and other Town departments. ABC recommends accepting the budget as presented.

>**Public Debt:** Public debt is incurred by 60% voter approval of prior town warrant articles for town buildings and infrastructure as an investment in the community. ABC Committee recommends pursuing any available options to reduce public debt.

>**Enterprise Funds:** The Town of Sunapee has three (3) enterprise funds, which are supported by the revenue they generate. Water and Sewer is supported by user fees and the Hydroelectric Power Plant is supported by the revenues it generates. Enterprise funds submit their budgets to the Board of Selectmen and they are incorporated into the overall budget. The net effect to the tax rate is zero. ABC acknowledges the Enterprise Funds' budgets as presented.

>**Warrant Articles:** Sincere efforts have been made to work on warrant articles that meet the needs of the town. Each warrant article is discussed and reviewed individually before being considered for approval. ABC recommends that the Board of Selectmen consider drawing funds from the Hydroelectric Power Plant, Capital Reserve Funds and Undesignated Fund Balance when funding requests are within the guidelines. ABC recommends continuing this practice.

The Advisory Budget Committee recognizes and appreciates the efforts of all the individuals and associations within the community that do contribute to offset tax dollars.

Respectfully submitted:
Advisory Budget Committee

Barbara Vaughn

From: Donna Nashawaty
Sent: Monday, December 28, 2020 8:53 AM
To: Barbara Vaughn
Subject: FW: Draft warrant information

From: Russell Holden <rholden@sunapeeschools.org>
Sent: Sunday, December 27, 2020 11:46 AM
To: Donna Nashawaty <Donna@town.sunapee.nh.us>; Jesse Tyler <jtyler@sunapeeschools.org>
Subject: Draft warrant information

Donna, I hope you had a wonderful holiday, I received more information from our bond attorney regarding the discontinuation warrant. It will be good to have for our discussion tomorrow night.

Please let me know if you have any questions

Russ,

As a follow up, here is a revised draft of the Town warrant article:

To see if the Town will vote pursuant to RSA 231:43 to completely discontinue School Street north of Tax Map 129, Lot 21, 17 School Street, presently owned by Frank and Marlen Robbins, provided that the Sunapee School District approves [a school construction project at Sunapee Central Elementary School].

The underlined text is subject to confirmation. The project description in brackets may be revised.

There are other factors that may affect the wording of the article, including:

- Do the Town and District want to discontinue the road regardless of the project approval?
- What is the timing of the Town and District meetings? (subject to change because of COVID)
- If the Town approves the discontinuance, the District rejects the project but then approves another project in 2022, do the Town and District want the discontinuance to take effect in 2022? If not, the article could read, "... provided that the Sunapee School District approves [the project] at the 2021 Annual District meeting."

Let me know if you have any questions. I am happy to discuss with the Town's attorney, but I think it makes sense for the Selectmen and School Board to first agree on the desired effect of the warrant article.

Happy Holidays,

Greg

Sent from my iPad

AGREEMENT REGARDING ABATEMENT OF TAXES

NOW COME the Town of Sunapee, a municipal corporation with a mailing address of 23 Edgemont Road, Sunapee, NH 03782 and Robin Macilroy and William Spears of 58 Hamel Road, Sunapee, NH 03782 and hereby stipulate and agree as follows:

WHEREAS, Macilroy and Spears are interested in purchasing the property located at 57 and 59 Hamel Road in Sunapee, both of which are presently owned by Bonnie Beswick, with 59 Hamel Road being co-owned by Herbert Guimond; and

WHEREAS, 57 Hamel Road is identified in the town's tax records as Lot 147-33-0 and consists of 0.33 acres of land, a deteriorating manufactured home and a shed; and

WHEREAS, 59 Hamel Road is identified in the town's tax records as Lot 147-33-01 and consists solely of a deteriorating manufactured home located on the land identified above; and

WHEREAS, as of December 28, 2020, Ms. Beswick owes the Town a total of \$11,732.69 in real estate property taxes and interest on the properties; and

WHEREAS Macilroy and Spears intend to remove the structures from the property and otherwise clean the property up and to begin paying real estate taxes on the property and have asked the Town to abate the past due taxes in order to facilitate these efforts, which the parties agree will result in a benefit to the general public;

NOW THEREFORE, the parties hereby stipulate and agree as follows:

1. The Town agrees to abate the past due taxes and interest due on the properties.
2. In exchange, Macilroy and Spears agree to remove all existing structures from the property and to never place or allow the placement of a manufactured home on the property again. This restriction shall be included in any deed conveying the property from Macilroy and Spears, or either one of them.
3. Should Macilroy and/or Spears breach this Agreement, they shall jointly and severally be liable for:
 - a. Immediately paying to the Town of Sunapee \$11,732.69;
 - b. Reimbursing the Town of Sunapee for any costs and expenses incurred in enforcing this provision, including any and all attorneys' fees incurred by the Town in such a proceeding, regardless of whether a Court action is necessary.
4. This Agreement shall be recorded at the Sullivan County Registry of Deeds.

TOWN OF SUNAPEE

Date: _____

Donna Nashawaty, Town Manager
Duly authorized by a vote of the
Sunapee Board of Selectmen on
December 28, 2020

ROBIN MACILROY AND WILLIAM SPEARS

Date: _____

Robin Macilroy

Date: _____

William Spears

Barbara Vaughn

From: Donna Nashawaty
Sent: Tuesday, December 22, 2020 4:51 PM
To: Betty Ramspott; Barbara Vaughn
Subject: FW: Advisory Budget Committee

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Kevin Cooney <kbcooney3@comcast.net>
Date: 12/22/20 4:11 PM (GMT-05:00)
To: josh.trow@gmail.com, Donna Nashawaty <Donna@town.sunapee.nh.us>
Cc: Jesse Tyler <jtyler@sunapeeschools.org>, Russell Holden <rholden@sunapeeschools.org>
Subject: Advisory Budget Committee

Josh and Donna,

My wife Linda and I moved to New London on the 16th of December after 36+ years in Sunapee. Sunapee was good to and for our family and we will regret the lessening of some bonds of friendship. In any case, I need to resign from the Advisory Budget Committee for both the town and the school. My wife and I have enjoyed and hopefully contributed to being a part of several community committees' over 36 years. Thank you for the opportunities to give back and I trust that you will all be able to move "our" town forward in the months and years ahead. As I vocalized at recent town and school committee meetings, we should pull together to ensure that Sunapee remains that special oasis of past and future neighborliness.

Our best to all of you for a safe and HEALTHY holiday season and New Year.

Kevin & Linda Cooney

2020 Encumbrances

Department	Budget Line	Amount
TCTC	Records Retention	10,000.00
Fire	Hose Testing	4,116.30
Fire	Ladder Testing	1,334.00
Finance	Server Purchase (\$10,000 from Capital Reserve)	1,291.00
Highway	Loader Repair	17,474.88
	Total	34,216.18

These Encumbrances are for budgeted items not able to be completed in 2020.

Hi, Neighbor!

Hope your 2020 is going as well it possibly can be. The reason for my letter is that my family and I recently purchased a house in Georges Mills with waterfront land on Otter Pond. We would love to be able to put a dock in, but require the approval from our abutters. That's where you come in... you're one of the lucky two! If you could please sign the included form, which also needs to be notarized, and send it back to us, it would be greatly appreciated!

If you have any questions or concerns, please don't hesitate to reach out. My contact information is as follows:

Kyle York

25 Otter Hill Road

Georges Mills, NH 03751

617-680-4622

Kyle.r.york@gmail.com

Thank you very much!

Kyle York

August 3, 2020

Town of Sunapee
23 Edgemont Road
Sunapee, NH 03782

RE: Owner: Kyle & Shana York
Project Site: Route 11, Sunapee
Residence Site: 25 Otter Hill Road, Sunapee

Dear Staff Member,

Please allow this letter to serve as notification that I understand the proposed **"installation of a 4ft x 24ft seasonal pipe dock"** project occurs adjacent to the property line and the imaginary extension of our adjoining property in Sunapee, New Hampshire.

I understand that a portion of this work is within the twenty (20) foot setback area.

I have no objections to this project.

Sincerely,

Authorized signature / date

Print name

ACKNOWLEDGEMENT

State of _____, County of _____, ss. On this the _____ day of _____, 20____, before me _____, the undersigned, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for purposes therein contained. In witness thereof, I hereunto set my hand and official seal.

Signed, Notary Public

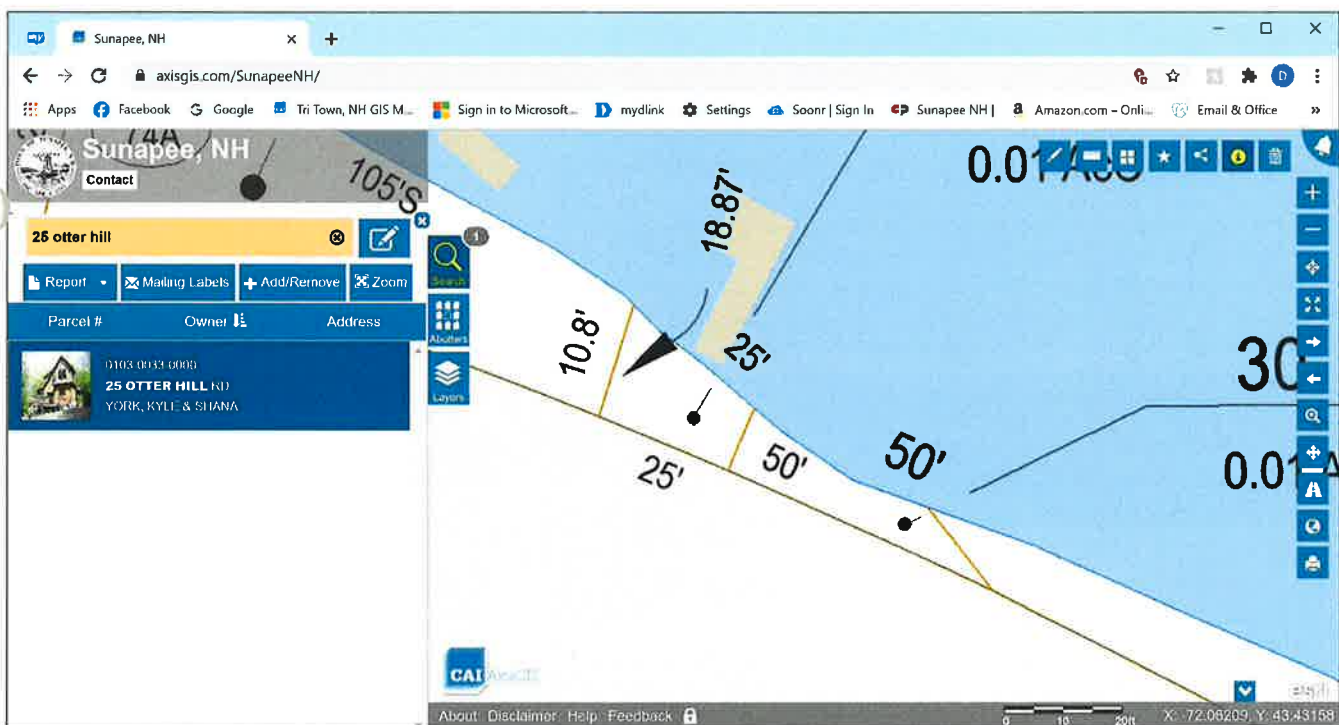
Barbara Vaughn

From: Donna Nashawaty
Sent: Tuesday, December 22, 2020 10:47 AM
To: Barbara Vaughn
Subject: FW: what do I do with this?

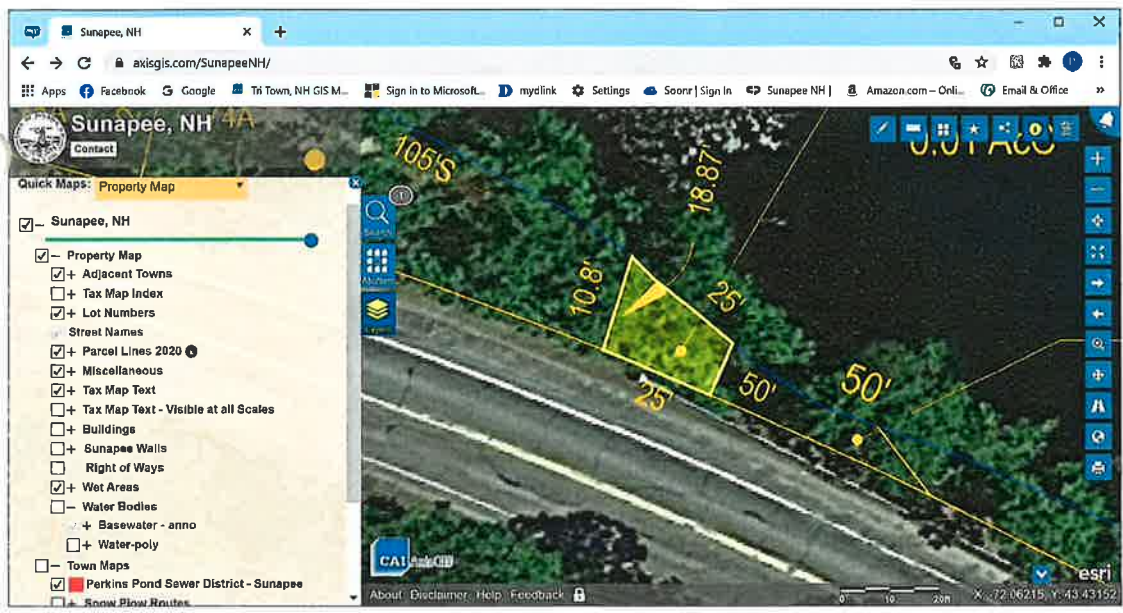
Town manager item. Permission for dock within setbacks....can you provide this email in addition to the letter that I scanned..... I will send you that separately

Thanks
Donna

From: Donna Nashawaty
Sent: Tuesday, December 22, 2020 10:45 AM
To: Laura Spector-Morgan <laura@mitchellmunigroup.com>
Cc: Michael Marquise <Michael@town.sunapee.nh.us>; Nicole Sunapee Zoning <zoning@town.sunapee.nh.us>
Subject: RE: what do I do with this?



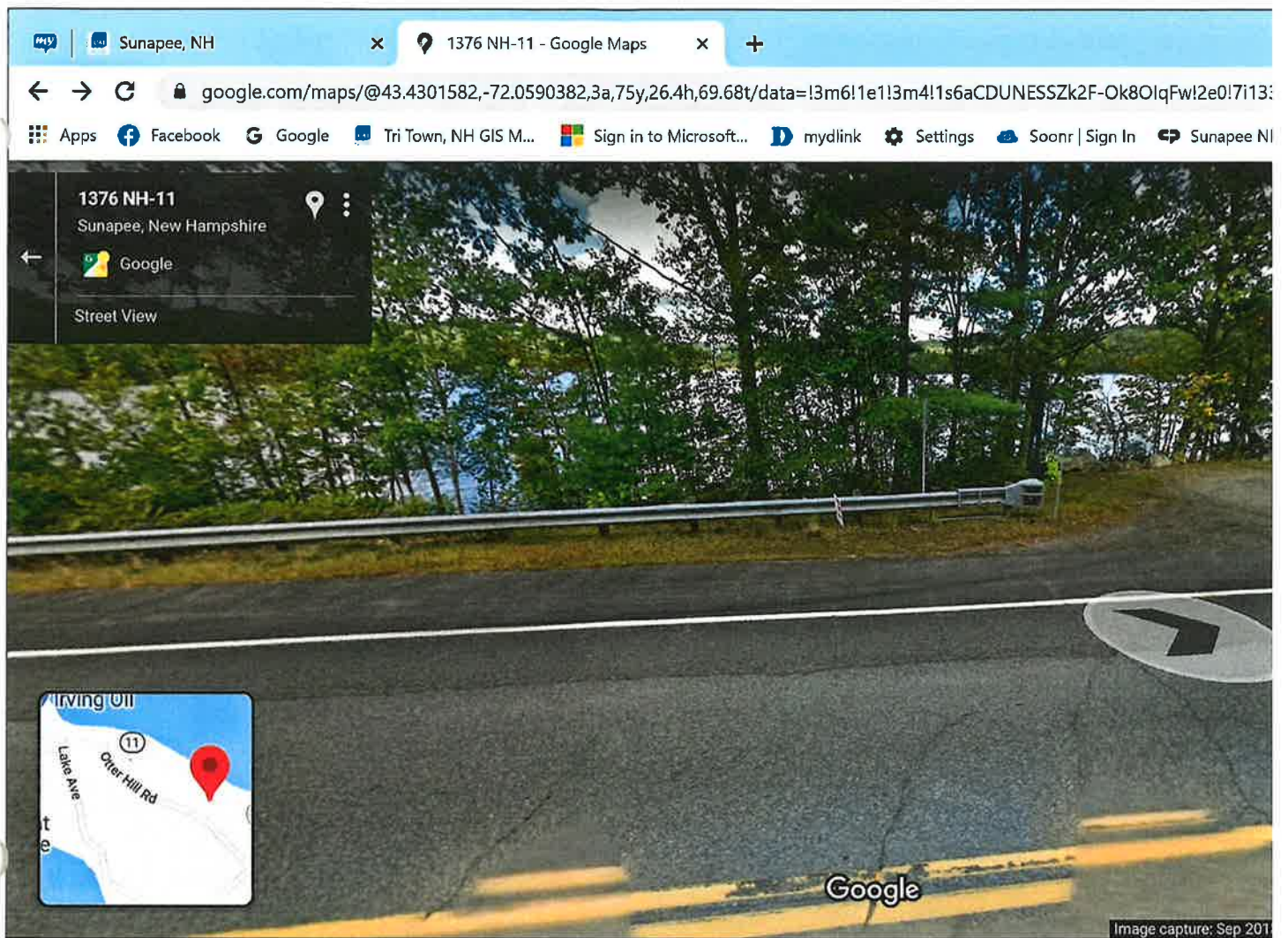
So the piece indicated 25' is the one the person wants to put a 4 x 24' pipe dock in. the 50' is the Town's parcel



Another view



Town lot has parking on it for access



Just gathering visual information....thanks Laura.....

From: Laura Spector-Morgan <laura@mitchellmunigroup.com>

Sent: Tuesday, December 22, 2020 9:58 AM

To: Donna Nashawaty <Donna@town.sunapee.nh.us>; Michael Marquise <Michael@town.sunapee.nh.us>; Zoning <zoning@town.sunapee.nh.us>

Subject: RE: what do I do with this?

Hello all. Yes, this is a selectmen's decision. The selectmen have the authority to regulate town property—assenting to this would fall within that authority.

But it is entirely up to the selectmen whether they want to allow these people to build a dock within 20 feet of the property line. I recommend getting this on an agenda and asking these people to attend and explain why it needs to be so close to the town's property. They can then discuss whether allowing the dock so close to the town's property is an issue for safety or aesthetics or some other reason.

Please let me know if I can be of additional assistance. Thanks!

Happy Holidays!!

Laura

Laura Spector-Morgan, Esquire
Mitchell Municipal Group, P.A.
25 Beacon Street East
Laconia, NH 03246
(603) 524-3885
fax (603) 524-0745
www.mitchellmunicipalgroup.com



From: Donna Nashawaty
Sent: Tuesday, December 22, 2020 9:41 AM
To: Michael Marquise <Michael@town.sunapee.nh.us>; Zoning <zoning@town.sunapee.nh.us>
Cc: Laura Spector-Morgan <laura@mitchellmunigroup.com>
Subject: RE: what do I do with this?

My fear is that the town/BOS is not authorized to figure out how to allow someone to put a dock on a very small piece of land that encroaches on the town's piece.....based on the fact that the town's piece the general public can use.... Hence the setbacks are more for safety.

Thanks
Donna

From: Michael Marquise <Michael@town.sunapee.nh.us>
Sent: Tuesday, December 22, 2020 9:25 AM
To: Donna Nashawaty <Donna@town.sunapee.nh.us>; Zoning <zoning@town.sunapee.nh.us>
Cc: Laura Spector-Morgan <laura@mitchellmunigroup.com>
Subject: Re: what do I do with this?

Donna -

I am a bit out of the loop on wetland permits, but I believe any abutter needs to sign off on docks that are within a certain distance to a property line. This is for the obvious reason of potential obstruction to a neighboring dock or boathouse.

-Michael

On 12/21/2020 4:30 PM, Donna Nashawaty wrote:

First I think the selectmen are the only ones who can sign off? Then I question that as well.

Please reply all.....

Any information?

Donna

DONNA NASHAWATY
TOWN MANAGER
SUNAPEE, NH
603-763-2212