

SUNAPEE BOARD OF SELECTMEN
MEETING
6:30 PM Town Office Meeting Room
Monday, January 27, 2020

Present: Chairman Josh Trow, Sue Gottling, Vice Chairman, Selectman John Augustine, Selectman Fred Gallup, Selectman Shane Hastings and Donna Nashawaty, Town Manager.

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0113-0009-0000 138 Brown Hill Road, William McLaughlin/Jerrienne Seger.

Parcel ID: 0133-0051-0016 12A Indian Cave Landing, Sacks Investment Trust

Parcel ID: 0126-0027-0000 92 Garnet Hill Road, Jeffrey & Lindsay Paul Revoc.

Trust contingent on the Pauls paying the \$3,000 Water and Sewer attachment fee by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID: 0126-0027-0000 92 Garnet Hill Road, Jeffrey & Lindsay Paul Revoc.

Trust by Selectman Gottling, seconded by Selectman Hastings. Unanimous.

MOTION TO APPROVE THE FOLLOWING DEMO PERMIT:

Parcel ID: 0104-0040-0000 52 Prospect Hill Road, Christina Wobbe

BY Selectman Hastings, seconded by Selectman Gallup. Unanimous.

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID: 0133-0026-0000 5 Garnet Street, Royce Enterprises

BY Selectman Gallup, seconded by Selectman Gottling. Unanimous.

MOTION TO APPROVE THE FOLLOWING VETERAN TAX CREDIT:

Parcel ID: 0138-0035-0000 11 Stagecoach Lane, Nicholas Grant

BY Selectman Gottling, seconded by Selectman Hastings. Unanimous.

MOTION TO APPROVE THE FOLLOWING YIELD TAX:

Parcel ID: 0209-0005-0000 89 Perkins Pond Road, Margaret Tarzia

BY Selectman Hastings, seconded by Selectman Gallup. Unanimous.

APPOINTMENTS

7:00PM-Sign Warrant, MS636 & Default Budget

•Recommend and Sign Town Warrant

Motion to recommend Articles 15, 16 and 18 thru 28 and sign the warrant by Selectman Gallup and Selectman Hastings. Unanimous.

•Approve and Sign MS-636 (Budget of Town)

Motion to approve and sign the MS-636 by Selectman Gallup, seconded by Selectman Hastings. Unanimous.

•Approve and Sign Default Budget

Motion to approve and sign the 2020 Default Budget by Selectman Gallup, seconded by Selectman Hastings. Unanimous.

7:05PM-School Board CIP Committee

Jessie Tyler, Chairman of the School Board, Russ Holden, Superintendent and Andy Nichols, School Board member came to discuss the details of the project for the new elementary school, middle high school renovations and fields. The plans are attached. Andy Nichols started by explaining the committee's ideas regarding the fields. Hopefully, the school will use the lower thirty-seven acres of the Dewey deed for the softball field and then purchase a piece of property, adjacent to the existing Mount Royal School, from the Morses for a new high school soccer field. The drainage problems at the current middle school soccer field and high school baseball field will be fixed. The school will also be sharing some fields with the Recreation Department. Selectman Augustine asked if the plan of using town land for an access road was off the table. Jessie Tyler replied by making a centralized campus as proposed, the school would not have to add any roads. The only thing relating to roads is going to be parking areas and then a small road access up at the Seven Hearths area. Chairman Trow stated that the road for the soccer field sort of exists, it's the old Route 11, which is a town road. Selectman Hastings asked if the committee has talked with the Department of Transportation (DOT) regarding this intersection. Andy Nichols said that they have talked with Chief Cahill about a traffic study that was previously done and will have more discussions later, perhaps at the Coffee with the Chief on Wednesday. Andy Nichols said that one of the suggestions from the traffic study was to move the speed limit sign back on top of the hill to slow traffic down. Donna Nashawaty wanted to make it clear that the traffic study they referred to was done, it is a draft and the Executive Council has not passed it on to the town yet. So, no one has seen the final product. Chairman Trow said the baseball field has parking, but what is the expectation at the soccer field. Andy Nichols said there is 26 parking spaces at the field with also parking down the dirt roadside. Selectman Gottling asked if the road would be open to Mount Royal. Andy Nichols replied they would have access. Selectman Gottling asked if the Mount Royal staff would be able to use the parking lot during the day. Andy Nichols said there has been no discussion about sharing parking.

Jessie Tyler said there have been questions regarding the school sharing the field with Mount Royal and it was said that Mount Royal could use it on the days the school isn't using it and help with some of the maintenance costs. The priority will be that the field is first for the Sunapee students. The question was asked if the field would be grass. Jessie Tyler replied yes unless they received a donation from someone to put down turf. The turf with only one field makes sense for usage because we use it so much and it would be able to be use in the early spring because you could just remove the snow and be able to practice there. The downside is none of the coaches want a turf field, but from a cost standpoint, it does make sense. If you did go turf it would make it a little harder to hold some of the track events there. Selectman Augustine wanted to go back to the one campus concept. Do you think it would have any impact on town services, meaning using more or less than it currently utilizes? Andy Nichols said they informally talked to Chief Cahill and the Fire Department who didn't express any immediate concerns. They touched on the current traffic pattern and proposed pattern for drop-off and pick-up at the elementary school. Chairman Trow asked how many parking spaces are at the high school that are designated for students.

Russ Holden didn't have the number off the top of his head, but his understanding is there will be more parking spaces with the new proposal then they currently have right now they will just be in more places. Selectman Augustine asked if the school went to one campus would there still be a crossing guard at the Route 11 crossing in front of Dunkin Donuts. Russ Holden replied that would be a conversation to have with Chief Cahill regarding the traffic flow. Selectman Augustine asked if the crossing guard was an expense to the town and the reply was, he was an employee of the Police Department. Selectman Augustine said if the crossing guard was eliminated by going with the one campus it would help with the overall financial impact to the taxpayer. Jessie Tyler said there have been a lot of questions regarding what the school will be doing with the old school building, but that discussion will not happen until after the bond passes. After some discussion, Jessie Tyler asked if this discussion was helpful to the Board, they replied yes it was. Jessie Tyler thanked the Board for their time.

7:30PM-Tim Fleury, Conservation Commission-Conservation Easement

Tim Fleury, Acting Chairman stated that Van and Robin Webb recently purchased a 6.1-acre parcel on Stagecoach Road from the Nutting Family Trust that they would like to put it into a conservation easement. They would donate the easement to the Town of Sunapee and to Ausbon Sargent as part of that process. There will be no out of pocket expenses to the Town. Eventually the parcel will be merged with the pre-existing Webb Forest.

Motion to accept the conservation easement addition of 6.1 acres to the Webb Forest and authorize the Chairman to sign the document by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

7:45PM-Scott Hazelton, Road Posting

Scott Hazelton is looking for authorization to post the roads on or about February 24th through approximately May 11th. Last year the roads were posted February 25th through May 13th. **Motion to allow the Highway director to post the roads per his**

recommendation with the expectation it will be on or about February 24th through May 11th by Selectman Gottling, seconded by Selectman Hastings. Unanimous.

Selectman Gallup said he has had a couple of people contact him regarding not having their roads plowed too quick and he thought it might have something to do with equipment breakdown. The other thing he wondered was whether the town has received their new truck. Scott Hazelton replied that the truck is scheduled to arrive within the next week or two is what he has been told. Selectman Gallup said that if the truck for this year gets approved the town needs to put a delivery date on it because we have had to maintain these old trucks that were going to be replaced for a whole year and this is unacceptable to him.

SELECTMEN ACTION

•Abbott Library Alternate Reappointment-Sharon Palmer

Motion to reappoint Sharon Palmer as an Abbott Library Alternate for a one-year term by Selectman Gottling, seconded by Selectman Augustine. Unanimous.

•Capital Improvement Program (CIP) Resignation-John Galloway
Motion to accept John Galloway's resignation from the Capital Improvement Program Committee (CIP) by Chairman Trow, seconded by Selectman Gallup. Unanimous.

CHAIRMAN'S REPORT

•Chairman Trow said there was a survey that was sent out today regarding people who are involved in municipal planning that he will forward to Donna Nashawaty.

Items requested by Selectman Augustine:

•Review 1/14 Public Hearing Minutes

Selectman Augustine said he had a resident contact him and express their curiosity as to why the questions and comments from the public were not included in the 2020 public hearing minutes. The 2019 Public Hearing Minutes do include questions and comments from the public. Was that a conscious choice? Donna Nashawaty replied it was not. Selectman Augustine feels it would be better for the long-term archives if the minutes did document who spoke or asked a question. Donna Nashawaty said that the budget public hearing presentation had 2 changes that needed to be made and will be noted in tonight's meeting minutes.

- During the hearing, it was noted in operating budget to Police replace vests and uniforms should be changed to Outfit and Equip 2 new police cars

- By 9am on morning after Public Hearing, an error was found that changed Tax Rate Calculation – Projection

- Single screen, \$300,000 was left out of reduction in appropriation for projected tax rate for 2020 (note \$300 was subtracted instead of \$300,000 making a difference of \$299,700 in the bottom line)
- Presentation was changed as correct numbers should be available for the public an email was sent to the selectmen, a note should be made for the minutes that this was a change.

Selectman Augustine asked if the minutes will also include any questions or comments from the public. Chairman Trow said if there were things in the public comments section that were relevant, they should be included. Selectman Augustine said if a resident gets the courage to speak in public, they just want to feel like its been acknowledged in the minutes. If it's things of substance it would be worthy to include the person who asked it and what they asked or commented on. Chairman Trow said he would agree to that.

One of the questions from the budget public hearing was from Chris Whitehouse who asked Representative Linda Tanner if there was a proposal to get a cost of living raise for the State employees. Linda Tanner replied that she thought they were still under the state contract. Chris Whitehouse said that the Town employees get a cost of living raise every year. Linda Tanner replied that the state contract is for 3 years and often the state negotiates and then plays catch-up on the raises.

- Status update on past due employee performance reviews

Selectman Augustine asked about the status of past due employee reviews. Donna Nashawaty said she has one employee review that has an issue that wasn't done when it should have been. Also, there are a couple of very sparsely hourly employees that are going to be put on a non-classified table that may work 8 hours a year that are on the step table, which means they should get a performance review and those are not necessary.

- Confirm Town Annual Report topical submissions and respective authors

Selectman Augustine passed out the table of contents for the Town Report to the Board. He asked if the new Energy Committee was going to be asked to submit a report. The committee has been meeting regularly and feels it would be nice to extend the invitation for them to submit a report. Selectman Augustine said underneath the community section is a nice assortment of community groups, but Project Sunapee and Sunapee Heritage Alliance, which are 2 prominent groups in town, are not listed. He feels an invitation should be extended to them too. Chairman Trow replied that the community group listed have some sort of financial involvement with the Town. Selectman Augustine replied that he doesn't see how the Historical Society fits under that explanation. Selectman Augustine asked the Board to give it some thought and maybe they could be invited to submit a report next year. In addition, Selectman Augustine doesn't see the Thrift Shop on the list and given the Town is now paying all the operating expenses, he does think its justified for them to have a report in the Town Report. Donna Nashawaty replied that the Thrift Shop Committee has not met in 4 years, so there is no one to write this report. Selectman Augustine said it is concerning that they are getting town money with no oversight. Lynne Wiggins, Finance Director said the Town provides the space, but has nothing to do with their income. Donna Nashawaty said she asked the Sunapee Seniors to detail the scholarships given out in their report for the Town Report. Selectman Augustine said since the taxpayers are paying the rent and electricity the Town has the right to ask for a paragraph in the Town Report in exchange for that support.

- Candidate for office filing deadline 1/31

The candidates have until 5:00PM this Friday, January 31st to file for office.

- Communication plan for 2/4 Town deliberative session and 3/10 election

Selectman Augustine asked if there was a plan to get the word out for the Town Deliberative Session for Tuesday, February 4th at 7:00PM at the SMHS Gym. Donna Nashawaty replied that the Deliberative booklet has gone out in the mail to every rural route and post office box in Sunapee and gives the details of both meetings, which includes the date, time and location of the meetings. Selectman Augustine asked if an email blast could go out tomorrow which will be a week before the Deliberative Session, Donna Nashawaty replied that an email will be sent out tomorrow to residents who subscribe to the town's news and announcements.

- Town employee job openings

Donna Nashawaty said there are 2 part-time police officer opening. Chairman Trow said the Assistant Fire Chief, EMS Captain and Assorted Firefighters position are also opened.

- Non-public session

Selectman Augustine asked Chairman Trow how he wanted to handle the next subject. Chairman Trow replied that the content is the question and whether it needs to go into a non-public or not.

Chairman Trow asked what RSA-91 Selectman Augustine was thinking of going in under, RSA-91:3 II (c)-matters which, if discussed in public, would likely affect adversely the reputation of any person. Selectman Augustine replied yes (c) would cover it. Chairman Trow asked Donna Nashawaty if she wanted to fill in what they discussed earlier today and see if there is a need for discussion. Donna Nashawaty suggested having some discussions in public. Donna Nashawaty said that she went through the budget process with the public watching and the materials on the website, so, she has no problem having any of those discussion in public. Donna Nashawaty doesn't think it violates anything and thinks if people thought there was an issue, then maybe anyone else watching would be corrected by whatever the issues might have been. Selectman Augustine replied that he was trying to do it in a way that's going to be solution oriented not perceive any other way. Selectman Augustine concern is around the documents that were delivered during the budget creation process. It felt like, and still does feel like, quite a few of the documents had mathematical errors in them. The errors were caught very quickly, Selectman Augustine gave some examples. Selectman Augustine said the consistency of the inaccuracies is what caught his attention. He is concerned about the creation and proof-reading process. Selectman Augustine said when it happens multiple times it plants seeds of doubt in not only his mind, but people who were getting the materials and assuming that they are correct. Selectman Augustine said if there is a reason and the reason can be identified and "nip it in the bud", so it doesn't happen going forward, that is his goal. Donna Nashawaty said one of the pieces that she would look at the Board and ask if the Board expects to get a finished product when they ask her to produce it in October? That adds or complicates the problem. If some of the inequities that your talking about have to do with not having the finished product, she would look at that Budget Committee when they give mixed messages. Donna Nashawaty said that she thought she tried to make things more concise this year with the budget books, which she got positive comments. What the Board doesn't understand is the behind the scenes process in developing that. A running total was kept on the comments of what the committee wanted to see and it was kept in numerical order and kept the 12 budget changes in a table. Donna Nashawaty said from the time the committee was given the budget books at the all-day budget session until now, the warrant article number is less than \$2,000 difference. There is a spreadsheet that is done on a large piece of paper, which is front and back, and has every employee's hours worked, hourly wage, taxes, health insurance and retirement, which is summarized for the Board. That number changes when the Finance Department gets the insurance rates, which 3 days before the Board gets the budget books. Every single column on that spreadsheet, that all those subtotals then go in each line item of the budget must be inserted into everyone's individual budget the day before the books are made up. Another problem that is faced is the software is from the 1990's and the work involved takes a lot of time. The town is in the process of upgrading the financial software. Selectman Augustine wanted to know what the proof-reading process was in the budget. How many people look at the page, that's going to be distributed, before it gets to the board or the public. Donna Nashawaty replied at this point only one person is looking at it because there is not time to send it around to be checked. Lynne Wiggins said that each department section is sent to the Department Heads for review.

Selectman Augustine feels that more than one person should be reviewing the materials before it hits the public. Donna Nashawaty thought the ABC Committee was a work group. Selectman Augustine explained that the work is to make good decisions based upon the data presented. The work is not to have fifteen people proof-reading the data. The decision-makers should be responsible for creating the data and if the data is not correct how can the committee make good decisions. Chairman Trow asked if it comes down to the hours, because the we have for the employees is not enough. Donna Nashawaty replied that the Finance Department, which includes Human Resources, has a full-time employee and a part-time Finance Clerk. Chairman Trow asked if the Town needs to make the part-time person full-time for the last 3 months of the year. Donna Nashawaty said there are a lot of Human Resource details that have to occur in the months of November and December and feels there should be more help in the Finance department all year long. Donna Nashawaty has talked to the Board regarding this matter in the past. The Board further discussed some of the Human Resource functions in the Finance Department and more help needed in the department during budget season. Selectman Gallup said he would like to make some comments regarding this discussion:

- 1) Even though there were mistakes, they were caught and corrected, which is important.
- 2) Selectman Gallup thinks the Board needs to be a little bit patient until the town gets the new software program in place.
- 3) Selectman Gallup feels the Town office staff has been consistent for some time and everyone knows on an annual basis there is a little added to their jobs. It's beginning to be apparent that the Board needs to have a conversation asking the Town Manager to review her staffing at the Town Office and come back to the Board with some thoughts. It might be time to add another full-time position, maybe a Human Resource person or clerical staff member.

Donna Nashawaty asked Selectman Augustine if he was all set for tonight. Selectman Augustine replied he feels like it was given good conversation and satisfied with that amount of conversation for tonight.

TOWN MANAGER REPORTS

- Annual Report, cover and deadlines

Donna Nashawaty asked if anyone had any more recreation pictures, the Board did not. Selectman Gallup will ask his mother if she has any old recreation photos.

- Pay Table/Job Description/non classified tables (discuss for March)

All the job descriptions will be done under the new format because will be cleaner. The names and the titles on the pay table will match the job descriptions, which they currently don't now.

- LSPA 10-Year Water Management Plan

Donna Nashawaty reminded the Board about the 2020 Lake Sunapee 10-Year Watershed Management Plan public meeting on Tuesday, January 28th at 7:00PM at the Newbury Town Hall, 937 Route 103, Newbury.

•2019 Year to Date Expenditures and Revenues (not final)

The Board received the 2019 Year to Date Expenditures and Revenues Report, but the report does not have the final numbers as invoices are in the last week of January process.

Meeting Adjourned 10:00PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA

6:30PM Town Office Meeting Room

Monday, January 27, 2020

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

Parcel ID: 0113-0009-0000 138 Brown Hill Road, William McLaughlin/Jerrienne Seger

Parcel ID: 0133-0051-0016 12A Indian Cave Landing, Sacks Investment Trust

Parcel ID: 0126-0027-0000 92 Garnet Hill Road, Jeffrey & Lindsay Paul Revoc. Trust

LAND DUSTURBANCE BOND:

Parcel ID: 0126-0027-0000 92 Garnet Hill Road, Jeffrey & Lindsay Paul Revoc. Trust

DEMO PERMIT:

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DRIVEWAY PERMIT:

Parcel ID:0133-0026-0000 5 Garnet Street, Royce Enterprises

VETERAN TAX CREDIT:

Parcel ID: 0138-0035-0000 11 Stagecoach Lane, Nicholas Grant

YIELD TAX:

Parcel ID: 0209-0005-0000 89 Perkins Pond Road, Margaret Tarzia

2. APPOINTMENTS

7:00PM-Sign Warrant, MS636 & Default Budget

7:05PM-School Board CIP Committee

7:30PM-Tim Fleury, Conservation Commission-Conservation Easement

7:45PM-Scott Hazelton, Road Posting

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Abbott Library Alternate Reappointment-Sharon Palmer
- Capital Improvement Program (CIP) Resignation-John Galloway

5. CHAIRMAN'S REPORT

Items requested by Selectman Augustine:

- Review 1/14 public hearing minutes
- Status update on past due employee performance reviews
- Confirm Town Annual Report topical submissions and respective authors
- Candidate for office filing deadline 1/31
- Communication plan for 2/4 Town deliberative session and 3/10 election
- Town employee job openings
- Non-public session

6. TOWN MANAGER REPORTS

- Annual Report, cover and deadlines
- Pay Table/Job Description/non classified tables (discuss for March)
- LSPA 10-year water management plan

•2019 Year to Date Expenditures and Revenues (not final)

7. UPCOMING MEETINGS:

01/29-7:00AM-Firewards Meeting, Town Meeting Room

02/03-7:00PM-School Deliberative Session, SMHS Gym

02/04-5:00PM-Energy Committee, Town Meeting Room

02/04-7:00PM-Town Deliberative Session, SMHS Gym

02/05-7:00AM-Firewards Meeting, Town Meeting Room

02/05-5:30PM-Abbott Library Trustees, Abbott Library

02/05-7:00PM-Conservation Commission, Town Meeting Room

02/06-7:00PM-Zoning Board, Town Meeting Room

SIGN-IN SHEET

BOARD OF SELECTMEN MEETING

DATE: _____

Lynne Wiggins

Mindy Ottwood

Tim Fleury

**TOWN OF SUNAPEE TOWN WARRANT
THE STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE TOWN OF SUNAPEE, County of
Sullivan, in the State of New Hampshire, qualified to vote in Town Affairs:**

**You are hereby notified to meet in the Sunapee Middle High School
Gymnasium, located on North Road, in said Sunapee, on Tuesday, the 4th day
of February, 2020, at 7:00 pm for the deliberative portion of the annual Town
Meeting, to discuss Articles 1 thru 14 and to amend, if deemed appropriate,
Articles 15 through 31, hereinafter set forth. Final voting action on all articles
shall take place by ballot on Tuesday, the 10th day of March, 2020, at the
Sherburne Gymnasium, Route 11, in said Sunapee. The polls shall be opened
from 8:00 am to 7:00 pm.**

Article 1: To choose all necessary Town Officers for the ensuing year.

| | |
|-------------------------------|-------------|
| 1 Moderator | 2 Year Term |
| 1 Selectmen | 3 Year Term |
| 1 Treasurer | 1 Year Term |
| 1 Supervisor of the Checklist | 6 Year Term |
| 1 Cemetery Commissioner | 3 Year Term |
| 2 Library Trustees | 3 Year Term |
| 1 Library Trustee | 2 Year Term |
| 1 Trustee of Trust Fund | 3 Year Term |
| 2 Planning Board Members | 3 Year Term |
| 2 Water & Sewer Commissioners | 3 Year Term |
| 1 Zoning Board Member | 3 Year Term |

Article 2: Are you in favor of adoption of Amendment No. 1, proposed by the
Planning Board for the Town Zoning Ordinance as follows:

Amend Article II, Section 2.30 and Article IV, 4.31 – Wetlands - by making changes to the
definition of the Wetland Overlay District. The current broad wording of poorly or very poorly
drained soils would be replaced by a more specific definition of larger wetlands that contain
these types of soils. A 25 foot buffer would be added around delineated portion of the wetland.

Article 3: Are you in favor of adoption of Amendment No. 2, proposed by the
Planning Board for the Town Zoning Ordinance as follows:

Amend Article III, Section 3.20 - Table of Dimensional Controls – by adding dimensional
controls to the Mixed Use III district for the district overlays that would be consistent with the
requirements in the other districts.

Article 4: Are you in favor of adoption of Amendment No. 3, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article III, Section 3.40 (o) - Additional Requirements – by adding the Mixed Use III district to the Rural-Residential and Rural Lands Districts as those districts requiring highway buffering.

Article 5: Are you in favor of adoption of Amendment No. 4, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article III, 3.50 (k) – Special Exceptions –to include in this exception houses that may be only partially within the 50’ shoreland setback.

Article 6: Are you in favor of adoption of Amendment No. 5, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article IV, Section 4.33(8)(b)(I) – Cutting and Removal of Natural Vegetation within the Natural Woodland Buffer – by making changes to this section to exempt dead trees from the permit requirements if the trees have been declared such by an arborist, forester, or Selectmen’s agent.

Article 7: Are you in favor of adoption of Amendment No. 6, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article IV, Section 4.90 – Accessory Dwelling Unit – to make it clear that applicants only need to meet the list of special exception requirements in Section 4.90 and not the additional requirements of Section 4.15

Article 8: Are you in favor of adoption of Amendment No. 7, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article V, Section 5.31 – Sign Regulations – by changing this section so that signs defined in Section 5.20 (exempt signs) are not included in the overall square footage allowed on a property.

Article 9: Are you in favor of adoption of Amendment No. 8, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Article IX - Section 9.12 – Site Plan Review – by changing the allowance that “Home Occupations” be given special consideration by the Planning Board to “Home Businesses” being accorded such consideration, since this is the actual procedure outlined in the Site Plan Review Regulations. Home Occupations will remain exempt from the Site Plan Review Regulations.

Article 10: Are you in favor of adoption of Amendment No. 9, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article X, Section 10.14 – Meetings – by changing the time requirements for the Zoning Board to hear appeals from 30 days of the date of application to 45 days and also make notification times for Board meetings to be consistent with RSA 91-A.

Article 11: Are you in favor of adoption of Amendment No. 10, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article X, Section 10.16(e) – Powers – to specify that all ZBA approvals (variances and special exceptions) are valid for 2 years from date of approval and that all approvals granted before August 19, 2013 will stay valid for 3 years from the posting of a notice of this fact.

Article 12: Are you in favor of adoption of Amendment No. 11, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article XI – Definitions – Owner Occupied – by eliminating the two existing definitions of “Owner” and “Occupied” to create a single definition of “Owner-Occupied” that ties into other definitions such as ADU and Bed & Breakfast.

Article 13: Are you in favor of adoption of Amendment No. 12, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article X – Definitions – Dwelling Unit – by changing this definition to better define what constitutes a dwelling unit, especially in terms of the kitchen area

Article 14: To hear the reports of the Selectmen, Treasurer, Auditors, Committees, and/or other officers heretofore chosen.

Article 15: Are you in favor of the Town raising and appropriating the sum of up to \$400,000 for the engineering, design, construction and installation of improved treatment process equipment to remediate the water system’s Total Trihalomethanes issue and to authorize the issuance of not more than \$400,000 of bonds or notes in accordance with RSA 33, the Municipal Finance Act and authorizing the Sunapee Board of Selectmen to issue and negotiate said bonds or notes and to fix the date, maturities, denominations, interest rate and other details of said bonds or notes; and to authorize the Sunapee Board of Selectmen to apply for, accept and expend any grant funds that are available for such purpose?

Without impairing the general obligation of the Town to repay such bonds, the Sunapee Water and Sewer Commission will collect through water bond fees, any amounts necessary to support repayment of 100% of the project cost. *The Board of Selectmen recommend this appropriation. (3/5 majority vote required)*

Article 16: Are you in favor of the Town raising and appropriating the sum of up to \$30,000 for establishing an Asset Management Plan for the Sunapee Sewer Department, that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$30,000 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33:1 et. seq., as amended) and to authorize the Town to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall

be in the best interest of the Town, additionally to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486.14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments and take appropriate action relating thereto. It is anticipated that the Town will receive up to \$30,000 in principal forgiveness, with no impact on the sewer user rate or tax rate. *The Board of Selectmen recommend this appropriation. (3/5 majority vote required)*

Article 17: Are you in favor of the Town raising and appropriating, as an operating budget, not including appropriations by special warrant articles, nor other appropriations voted separately, the amounts as set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein totaling \$7,940,054? Should this article be defeated, the default budget shall be \$7,814,727 which is the same as last year, with certain adjustments required by the previous action of the Town of Sunapee or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Article 18: Are you in favor of the Town raising and appropriating the sum of \$200,000 for replacement of the Sunapee Harbor Boat Launch, with funds to come from the Hydroelectric Revenue Fund as previously established for that purpose by Article 38 of the 1987 Town Meeting? *The Board of Selectmen recommend this appropriation.*

Article 19: Are you in favor of the Town raising and appropriating the sum of \$135,000 to be added to the Highway and Transfer Station Equipment Capital Reserve Fund previously established? *The Board of Selectmen recommend this appropriation.*

Article 20: Are you in favor of the Town raising and appropriating the sum of \$25,000 to be added to the Used Highway Equipment Capital Reserve Fund previously established? *The Board of Selectmen recommend this appropriation.*

Article 21: Are you in favor of the Town raising and appropriating the sum of \$40,000 to be added to the Town Buildings Maintenance Capital Reserve Fund previously established? *The Board of Selectmen recommend this appropriation.*

Article 22: Are you in favor of the Town raising and appropriating the sum of \$115,000 to be added to the Fire Apparatus and Equipment Capital Reserve Fund previously established? *The Board of Selectmen recommend this appropriation.*

Article 23: Are you in favor of the Town raising and appropriating the sum of \$50,000 to be added to the Town Road Bridges Capital Reserve Fund previously established? *The Board of Selectmen recommend this appropriation.*

Article 24: Are you in favor of the Town raising and appropriating the sum of \$25,000 to be placed in the Dirt Roads Paving Capital Reserve Fund previously established for the purpose of paving dirt roads throughout the Town? *The Board of Selectmen recommend this appropriation.*

Article 25: Are you in favor of the Town raising and appropriating the sum of \$55,000 to be placed in the Conservation Commission Fund previously established to be used for conservation purposes accordance with RSA 36-A? *The Board of Selectmen recommend this appropriation.*

Article 26: Are you in favor of the Town raising and appropriating the sum of \$5,000 to be placed in the Milfoil Control Non-Capital Reserve Fund previously established? *The Board of Selectmen recommend this appropriation.*

Article 27: Are you in favor of the Town raising and appropriating the sum of \$800 to be added to the Cemetery Expendable Trust Fund previously established for the general maintenance and care of burial lots of the Cemeteries, and to authorize the transfer of said sum from the December 31, 2019, Unassigned Fund balance? *The Board of Selectmen recommend this appropriation.*

Article 28: Are you in favor of the Town raising and appropriating the sum of \$110,000 to purchase and equip a new Highway Plow Truck with plow and sanding apparatus for the Highway Department, authorizing the sale or trade-in of the existing truck (H18), authorizing the withdrawal of up to \$110,000 from the Highway and Transfer Station Capital Reserve Fund previously established for that purpose, and authorizing the use of said trade-in or sale to reduce the amount withdrawn from said fund? *The Board of Selectmen recommend this appropriation.*

Article 29: Are you in favor of the Town raising and appropriating the sum of \$27,000 to fund an engineering study for the Route 11 Parking and Pedestrian Improvements Project, and to authorize the transfer of said funds from the December 31, 2019, Unassigned Fund Balance?

Article 30: Are you in favor of the Town raising and appropriating the sum of \$16,000 to fund the engineering, design, and permitting for extension of the Town's municipal water and sewer from the Abbott Library to the Highway Garage, and to authorize the transfer of said funds from the December 31, 2019, Unassigned Fund balance?

Article 31: To see if the Town will vote to raise and appropriate the sum of Thirty-Four Thousand Two Hundred dollars (\$34,200), to make the current part time Abbott Library Aid III position fulltime. The current Library Aid III has been working 34 hours a week. This will bring the position to 40 hours a week. This sum covers 9 months of wages and benefits. If approved, this funding will remain as part of the operating and default budget for the future.

January 27, 2020

Joshua Trow

Suzanne Gottling

John Augustine

Frederick Gallup

Shane Hastings



2020
MS-636

Proposed Budget Sunapee

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



Appropriations

| Account | Purpose | Article | Expenditures for period ending 12/31/2019 | Appropriations for period ending 12/31/2019 | Proposed Appropriations for period ending 12/31/2020 | |
|---|--|---------|---|---|---|-------------------|
| | | | | | (Recommended) | (Not Recommended) |
| General Government | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | 17 | \$313,007 | \$325,904 | \$332,502 | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | 17 | \$191,615 | \$216,537 | \$245,986 | \$0 |
| 4150-4151 | Financial Administration | 17 | \$218,916 | \$222,127 | \$228,848 | \$0 |
| 4152 | Revaluation of Property | 17 | \$82,341 | \$112,218 | \$116,644 | \$0 |
| 4153 | Legal Expense | 17 | \$11,808 | \$18,000 | \$18,000 | \$0 |
| 4155-4159 | Personnel Administration | 17 | \$66 | \$1,000 | \$1,000 | \$0 |
| 4191-4193 | Planning and Zoning | 17 | \$46,650 | \$55,252 | \$57,839 | \$0 |
| 4194 | General Government Buildings | 17 | \$159,222 | \$179,983 | \$262,206 | \$0 |
| 4195 | Cemeteries | 17 | \$11,697 | \$13,625 | \$13,636 | \$0 |
| 4196 | Insurance | 17 | \$6,929 | \$7,540 | \$8,068 | \$0 |
| 4197 | Advertising and Regional Association | 17 | \$12,330 | \$13,981 | \$14,272 | \$0 |
| 4199 | Other General Government | 17 | \$25,904 | \$30,651 | \$31,128 | \$0 |
| General Government Subtotal | | | \$1,080,485 | \$1,196,818 | \$1,330,129 | \$0 |
| Public Safety | | | | | | |
| 4210-4214 | Police | 17 | \$839,213 | \$868,847 | \$886,577 | \$0 |
| 4215-4219 | Ambulance | 17 | \$58,939 | \$59,516 | \$61,886 | \$0 |
| 4220-4229 | Fire | 17 | \$152,117 | \$202,257 | \$236,998 | \$0 |
| 4240-4249 | Building Inspection | | \$0 | \$0 | \$0 | \$0 |
| 4290-4298 | Emergency Management | 17 | \$0 | \$200 | \$200 | \$0 |
| 4299 | Other (Including Communications) | 17 | \$153,898 | \$156,535 | \$149,955 | \$0 |
| Public Safety Subtotal | | | \$1,204,167 | \$1,287,355 | \$1,335,616 | \$0 |
| Airport/Aviation Center | | | | | | |
| 4301-4309 | Airport Operations | | \$0 | \$0 | \$0 | \$0 |
| Airport/Aviation Center Subtotal | | | \$0 | \$0 | \$0 | \$0 |
| Highways and Streets | | | | | | |
| 4311 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4312 | Highways and Streets | 17 | \$1,767,126 | \$1,796,828 | \$1,750,762 | \$0 |
| 4313 | Bridges | | \$0 | \$0 | \$0 | \$0 |
| 4316 | Street Lighting | 17 | \$16,800 | \$16,800 | \$16,800 | \$0 |
| 4319 | Other | | \$0 | \$0 | \$0 | \$0 |
| Highways and Streets Subtotal | | | \$1,783,926 | \$1,813,628 | \$1,767,562 | \$0 |



Appropriations

| Account | Purpose | Article | Expenditures for period ending 12/31/2019 | Appropriations for period ending 12/31/2019 | Proposed Appropriations for period ending 12/31/2020 | |
|--|---------------------------------------|---------|---|---|---|-------------------|
| | | | | | (Recommended) | (Not Recommended) |
| Sanitation | | | | | | |
| 4321 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4323 | Solid Waste Collection | | \$0 | \$0 | \$0 | \$0 |
| 4324 | Solid Waste Disposal | 17 | \$511,124 | \$533,327 | \$558,246 | \$0 |
| 4325 | Solid Waste Cleanup | | \$0 | \$0 | \$0 | \$0 |
| 4326-4328 | Sewage Collection and Disposal | | \$0 | \$0 | \$0 | \$0 |
| 4329 | Other Sanitation | | \$0 | \$0 | \$0 | \$0 |
| Sanitation Subtotal | | | \$511,124 | \$533,327 | \$558,246 | \$0 |
| Water Distribution and Treatment | | | | | | |
| 4331 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4332 | Water Services | | \$0 | \$0 | \$0 | \$0 |
| 4335 | Water Treatment | | \$0 | \$0 | \$0 | \$0 |
| 4338-4339 | Water Conservation and Other | | \$0 | \$0 | \$0 | \$0 |
| Water Distribution and Treatment Subtotal | | | \$0 | \$0 | \$0 | \$0 |
| Electric | | | | | | |
| 4351-4352 | Administration and Generation | | \$0 | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | | \$0 | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | | \$0 | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | | \$0 | \$0 | \$0 | \$0 |
| Electric Subtotal | | | \$0 | \$0 | \$0 | \$0 |
| Health | | | | | | |
| 4411 | Administration | 17 | \$224 | \$5,193 | \$5,323 | \$0 |
| 4414 | Pest Control | 17 | \$0 | \$500 | \$500 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | 17 | \$15,176 | \$15,176 | \$15,176 | \$0 |
| Health Subtotal | | | \$15,400 | \$20,869 | \$20,999 | \$0 |
| Welfare | | | | | | |
| 4441-4442 | Administration and Direct Assistance | 17 | \$19,962 | \$43,808 | \$42,354 | \$0 |
| 4444 | Intergovernmental Welfare Payments | | \$0 | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other | | \$0 | \$0 | \$0 | \$0 |
| Welfare Subtotal | | | \$19,962 | \$43,808 | \$42,354 | \$0 |
| Culture and Recreation | | | | | | |
| 4520-4529 | Parks and Recreation | 17 | \$154,318 | \$161,086 | \$164,297 | \$0 |
| 4550-4559 | Library | 17 | \$370,742 | \$400,953 | \$405,202 | \$0 |
| 4583 | Patriotic Purposes | 17 | \$175 | \$200 | \$200 | \$0 |
| 4589 | Other Culture and Recreation | 17 | \$5,000 | \$5,000 | \$5,000 | \$0 |
| Culture and Recreation Subtotal | | | \$530,235 | \$567,239 | \$574,699 | \$0 |



Appropriations

| Account | Purpose | Article | Expenditures for period ending 12/31/2019 | Appropriations for period ending 12/31/2019 | Proposed Appropriations for period ending 12/31/2020 | |
|--|--|---------|---|---|---|-------------------|
| | | | | | (Recommended) | (Not Recommended) |
| Conservation and Development | | | | | | |
| 4611-4612 | Administration and Purchasing of Natural Resources | 17 | \$2,365 | \$3,550 | \$3,775 | \$0 |
| 4619 | Other Conservation | | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | | \$0 | \$0 | \$0 | \$0 |
| Conservation and Development Subtotal | | | \$2,365 | \$3,550 | \$3,775 | \$0 |
| Debt Service | | | | | | |
| 4711 | Long Term Bonds and Notes - Principal | 17 | \$262,882 | \$262,883 | \$263,609 | \$0 |
| 4721 | Long Term Bonds and Notes - Interest | 17 | \$58,453 | \$58,479 | \$51,520 | \$0 |
| 4723 | Tax Anticipation Notes - Interest | 17 | \$0 | \$1,000 | \$1,000 | \$0 |
| 4790-4799 | Other Debt Service | | \$0 | \$0 | \$0 | \$0 |
| Debt Service Subtotal | | | \$321,335 | \$322,362 | \$316,129 | \$0 |
| Capital Outlay | | | | | | |
| 4901 | Land | | \$0 | \$0 | \$0 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | | \$0 | \$309,000 | \$0 | \$0 |
| 4903 | Buildings | | \$53,200 | \$53,200 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | | \$0 | \$10,000 | \$0 | \$0 |
| Capital Outlay Subtotal | | | \$53,200 | \$372,200 | \$0 | \$0 |
| Operating Transfers Out | | | | | | |
| 4912 | To Special Revenue Fund | | \$0 | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | | \$0 | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | | \$0 | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | 17 | \$101,307 | \$233,912 | \$283,605 | \$0 |
| 4914O | To Proprietary Fund - Other | | \$0 | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | 17 | \$1,506,243 | \$1,506,243 | \$1,154,220 | \$0 |
| 4914W | To Proprietary Fund - Water | 17 | \$541,090 | \$541,090 | \$552,720 | \$0 |
| 4918 | To Non-Expendable Trust Funds | | \$0 | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | | \$0 | \$0 | \$0 | \$0 |
| Operating Transfers Out Subtotal | | | \$2,148,640 | \$2,281,245 | \$1,990,545 | \$0 |
| Total Operating Budget Appropriations | | | | | \$7,940,054 | \$0 |



Special Warrant Articles

| Account | Purpose | Article | Proposed Appropriations for period ending 12/31/2020 | |
|---------------------------------|---|---------|--|-------------------|
| | | | (Recommended) | (Not Recommended) |
| 4902 | Machinery, Vehicles, and Equipment | 28 | \$110,000 | \$0 |
| | Purpose: Purchase Highway Plow Truck | | | |
| 4909 | Improvements Other than Buildings | 18 | \$200,000 | \$0 |
| | Purpose: Sunapee Harbor Boat Launch | | | |
| 4914S | To Proprietary Fund - Sewer | 16 | \$30,000 | \$0 |
| | Purpose: Sunapee Sewer Department Asset Management Plan | | | |
| 4914W | To Proprietary Fund - Water | 15 | \$400,000 | \$0 |
| | Purpose: Water System remediate TT issue | | | |
| 4915 | To Capital Reserve Fund | 19 | \$135,000 | \$0 |
| | Purpose: add to Highway and Transfer Station Equipment Capi | | | |
| 4915 | To Capital Reserve Fund | 20 | \$25,000 | \$0 |
| | Purpose: Add to Used Highway Equip CRF | | | |
| 4915 | To Capital Reserve Fund | 21 | \$40,000 | \$0 |
| | Purpose: Add Funds to Town Buildings Maintenance CRF | | | |
| 4915 | To Capital Reserve Fund | 22 | \$115,000 | \$0 |
| | Purpose: Add to Fire Apparatus CRF | | | |
| 4915 | To Capital Reserve Fund | 23 | \$50,000 | \$0 |
| | Purpose: add funds to Town Road Bridges CRF | | | |
| 4915 | To Capital Reserve Fund | 24 | \$25,000 | \$0 |
| | Purpose: Dirt Roads Paving | | | |
| 4916 | To Expendable Trusts/Fiduciary Funds | 25 | \$55,000 | \$0 |
| | Purpose: add to Conservation Fund | | | |
| 4916 | To Expendable Trusts/Fiduciary Funds | 26 | \$5,000 | \$0 |
| | Purpose: add to Milfoil Control non capital reserve fund | | | |
| 4916 | To Expendable Trusts/Fiduciary Funds | 27 | \$800 | \$0 |
| | Purpose: Cemetery Expendable Trust Fund | | | |
| Total Proposed Special Articles | | | \$1,190,800 | \$0 |



Individual Warrant Articles

| Account | Purpose | Article | Proposed Appropriations for period ending 12/31/2020 | |
|------------------------------------|-----------------------------------|--|---|-------------------|
| | | | (Recommended) | (Not Recommended) |
| 4550-4559 | Library | 31 | \$34,200 | \$0 |
| | | <i>Purpose: Full Time Library Aid III</i> | | |
| 4909 | Improvements Other than Buildings | 30 | \$16,000 | \$0 |
| | | <i>Purpose: Water and Sewer to Highway Garage</i> | | |
| 4909 | Improvements Other than Buildings | 29 | \$27,000 | \$0 |
| | | <i>Purpose: Route 11 Parking and Pedestrian Improvements Proje</i> | | |
| Total Proposed Individual Articles | | | \$77,200 | \$0 |



Revenues

| Account | Source | Article | Actual Revenues for period ending 12/31/2019 | Estimated Revenues for period ending 12/31/2019 | Estimated Revenues for period ending 12/31/2020 |
|---|---|---------|--|---|---|
| Taxes | | | | | |
| 3120 | Land Use Change Tax - General Fund | | \$0 | \$0 | \$0 |
| 3180 | Resident Tax | | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | | \$0 | \$0 | \$0 |
| 3186 | Payment in Lieu of Taxes | | \$0 | \$0 | \$0 |
| 3187 | Excavation Tax | | \$0 | \$0 | \$0 |
| 3189 | Other Taxes | | \$0 | \$0 | \$0 |
| 3190 | Interest and Penalties on Delinquent Taxes | 17 | \$0 | \$60,000 | \$60,000 |
| 9991 | Inventory Penalties | | \$0 | \$0 | \$0 |
| Taxes Subtotal | | | \$0 | \$60,000 | \$60,000 |
| Licenses, Permits, and Fees | | | | | |
| 3210 | Business Licenses and Permits | 17 | \$0 | \$500 | \$500 |
| 3220 | Motor Vehicle Permit Fees | 17 | \$0 | \$750,000 | \$750,000 |
| 3230 | Building Permits | 17 | \$0 | \$35,000 | \$35,000 |
| 3290 | Other Licenses, Permits, and Fees | 17 | \$0 | \$36,000 | \$36,000 |
| 3311-3319 | From Federal Government | | \$0 | \$0 | \$0 |
| Licenses, Permits, and Fees Subtotal | | | \$0 | \$821,500 | \$821,500 |
| State Sources | | | | | |
| 3351 | Shared Revenues | 17 | \$0 | \$0 | \$30,000 |
| 3352 | Meals and Rooms Tax Distribution | 17 | \$0 | \$177,179 | \$177,179 |
| 3353 | Highway Block Grant | 17 | \$0 | \$126,282 | \$126,282 |
| 3354 | Water Pollution Grant | 17 | \$0 | \$0 | \$7,508 |
| 3355 | Housing and Community Development | | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | | \$0 | \$0 | \$0 |
| 3357 | Flood Control Reimbursement | | \$0 | \$0 | \$0 |
| 3359 | Other (Including Railroad Tax) | | \$0 | \$7,508 | \$0 |
| 3379 | From Other Governments | 17 | \$0 | \$109,054 | \$109,054 |
| State Sources Subtotal | | | \$0 | \$420,023 | \$450,023 |
| Charges for Services | | | | | |
| 3401-3406 | Income from Departments | 17 | \$0 | \$109,820 | \$80,000 |
| 3409 | Other Charges | 17 | \$0 | \$2,000 | \$2,000 |
| Charges for Services Subtotal | | | \$0 | \$111,820 | \$82,000 |
| Miscellaneous Revenues | | | | | |
| 3501 | Sale of Municipal Property | 17 | \$0 | \$31,000 | \$5,000 |
| 3502 | Interest on Investments | 17 | \$0 | \$80,000 | \$80,000 |
| 3503-3509 | Other | 17 | \$0 | \$26,000 | \$26,000 |
| Miscellaneous Revenues Subtotal | | | \$0 | \$137,000 | \$111,000 |



Revenues

| Account | Source | Article | Actual Revenues for period ending 12/31/2019 | Estimated Revenues for period ending 12/31/2019 | Estimated Revenues for period ending 12/31/2020 |
|--|--|------------|--|---|---|
| Interfund Operating Transfers In | | | | | |
| 3912 | From Special Revenue Funds | 18 | \$0 | \$0 | \$200,000 |
| 3913 | From Capital Projects Funds | | \$0 | \$0 | \$0 |
| 3914A | From Enterprise Funds: Airport (Offset) | | \$0 | \$0 | \$0 |
| 3914E | From Enterprise Funds: Electric (Offset) | 17 | \$0 | \$287,112 | \$283,367 |
| 3914O | From Enterprise Funds: Other (Offset) | | \$0 | \$0 | \$0 |
| 3914S | From Enterprise Funds: Sewer (Offset) | 17 | \$0 | \$1,516,243 | \$1,154,220 |
| 3914W | From Enterprise Funds: Water (Offset) | 17 | \$0 | \$531,090 | \$552,720 |
| 3915 | From Capital Reserve Funds | 28 | \$0 | \$309,000 | \$110,000 |
| 3916 | From Trust and Fiduciary Funds | | \$0 | \$0 | \$0 |
| 3917 | From Conservation Funds | | \$0 | \$0 | \$0 |
| Interfund Operating Transfers In Subtotal | | | \$0 | \$2,643,445 | \$2,300,307 |
| Other Financing Sources | | | | | |
| 3934 | Proceeds from Long Term Bonds and Notes | 16, 15 | \$0 | \$0 | \$430,000 |
| 9998 | Amount Voted from Fund Balance | 30, 29, 27 | \$0 | \$0 | \$43,800 |
| 9999 | Fund Balance to Reduce Taxes | 17 | \$0 | \$0 | \$300,000 |
| Other Financing Sources Subtotal | | | \$0 | \$0 | \$773,800 |
| Total Estimated Revenues and Credits | | | \$0 | \$4,193,788 | \$4,598,630 |



Budget Summary

| Item | Period ending 12/31/2020 |
|---|-------------------------------------|
| Operating Budget Appropriations | \$7,940,054 |
| Special Warrant Articles | \$1,190,800 |
| Individual Warrant Articles | \$77,200 |
| Total Appropriations | \$9,208,054 |
| Less Amount of Estimated Revenues & Credits | \$4,598,630 |
| Estimated Amount of Taxes to be Raised | \$4,609,424 |

Default Budget of the Municipality

Sunapee

For the period beginning January 1, 2020 and ending December 31, 2020

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

**2020
MS-DTB**

Appropriations

| Account | Purpose | Prior Year Adopted Budget | Reductions or Increases | One-Time Appropriations | Default Budget |
|---|--|------------------------------|----------------------------|----------------------------|--------------------|
| General Government | | | | | |
| 0000-0000 | Collective Bargaining | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | \$325,904 | \$3,034 | \$0 | \$328,938 |
| 4140-4149 | Election, Registration, and Vital Statistics | \$216,537 | \$26,341 | \$0 | \$242,878 |
| 4150-4151 | Financial Administration | \$222,127 | \$5,102 | \$0 | \$227,229 |
| 4152 | Revaluation of Property | \$112,218 | \$4,426 | \$0 | \$116,644 |
| 4153 | Legal Expense | \$18,000 | \$0 | \$0 | \$18,000 |
| 4155-4159 | Personnel Administration | \$1,000 | \$0 | \$0 | \$1,000 |
| 4191-4193 | Planning and Zoning | \$55,252 | (\$357) | \$0 | \$54,895 |
| 4194 | General Government Buildings | \$179,983 | \$77,671 | \$0 | \$257,654 |
| 4195 | Cemeteries | \$13,625 | \$34 | \$0 | \$13,659 |
| 4196 | Insurance | \$7,540 | \$528 | \$0 | \$8,068 |
| 4197 | Advertising and Regional Association | \$13,981 | (\$2) | \$0 | \$13,979 |
| 4199 | Other General Government | \$30,651 | \$50 | \$0 | \$30,701 |
| General Government Subtotal | | \$1,196,818 | \$116,827 | \$0 | \$1,313,645 |
| Public Safety | | | | | |
| 4210-4214 | Police | \$847,327 | \$18,053 | \$0 | \$865,380 |
| 4215-4219 | Ambulance | \$59,516 | \$2,370 | \$0 | \$61,886 |
| 4220-4229 | Fire | \$202,257 | \$27,365 | \$0 | \$229,622 |
| 4240-4249 | Building Inspection | \$0 | \$0 | \$0 | \$0 |
| 4290-4298 | Emergency Management | \$200 | \$0 | \$0 | \$200 |
| 4299 | Other (Including Communications) | \$156,535 | (\$8,690) | \$0 | \$147,845 |
| Public Safety Subtotal | | \$1,265,835 | \$39,098 | \$0 | \$1,304,933 |
| Airport/Aviation Center | | | | | |
| 4301-4309 | Airport Operations | \$0 | \$0 | \$0 | \$0 |
| Airport/Aviation Center Subtotal | | \$0 | \$0 | \$0 | \$0 |
| Highways and Streets | | | | | |
| 4311 | Administration | \$0 | \$0 | \$0 | \$0 |
| 4312 | Highways and Streets | \$1,796,828 | (\$72,509) | \$0 | \$1,724,319 |
| 4313 | Bridges | \$0 | \$0 | \$0 | \$0 |
| 4316 | Street Lighting | \$16,800 | \$0 | \$0 | \$16,800 |
| 4319 | Other | \$0 | \$0 | \$0 | \$0 |
| Highways and Streets Subtotal | | \$1,813,628 | (\$72,509) | \$0 | \$1,741,119 |



Appropriations

| Account | Purpose | Prior Year Adopted Budget | Reductions or Increases | One-Time Appropriations | Default Budget |
|---|---------------------------------------|------------------------------|----------------------------|----------------------------|----------------|
| Sanitation | | | | | |
| 4321 | Administration | \$0 | \$0 | \$0 | \$0 |
| 4323 | Solid Waste Collection | \$0 | \$0 | \$0 | \$0 |
| 4324 | Solid Waste Disposal | \$533,327 | \$3,772 | \$0 | \$537,099 |
| 4325 | Solid Waste Cleanup | \$0 | \$0 | \$0 | \$0 |
| 4326-4328 | Sewage Collection and Disposal | \$0 | \$0 | \$0 | \$0 |
| 4329 | Other Sanitation | \$0 | \$0 | \$0 | \$0 |
| Sanitation Subtotal | | \$533,327 | \$3,772 | \$0 | \$537,099 |
| Water Distribution and Treatment | | | | | |
| 4331 | Administration | \$0 | \$0 | \$0 | \$0 |
| 4332 | Water Services | \$0 | \$0 | \$0 | \$0 |
| 4335 | Water Treatment | \$0 | \$0 | \$0 | \$0 |
| 4338-4339 | Water Conservation and Other | \$0 | \$0 | \$0 | \$0 |
| Water Distribution and Treatment Subtotal | | \$0 | \$0 | \$0 | \$0 |
| Electric | | | | | |
| 4351-4352 | Administration and Generation | \$0 | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | \$0 | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | \$0 | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | \$0 | \$0 | \$0 | \$0 |
| Electric Subtotal | | \$0 | \$0 | \$0 | \$0 |
| Health | | | | | |
| 4411 | Administration | \$5,193 | \$48 | \$0 | \$5,241 |
| 4414 | Pest Control | \$500 | \$0 | \$0 | \$500 |
| 4415-4419 | Health Agencies, Hospitals, and Other | \$15,176 | \$0 | \$0 | \$15,176 |
| Health Subtotal | | \$20,869 | \$48 | \$0 | \$20,917 |
| Welfare | | | | | |
| 4441-4442 | Administration and Direct Assistance | \$43,808 | \$379 | \$0 | \$44,187 |
| 4444 | Intergovernmental Welfare Payments | \$0 | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other | \$0 | \$0 | \$0 | \$0 |
| Welfare Subtotal | | \$43,808 | \$379 | \$0 | \$44,187 |
| Culture and Recreation | | | | | |
| 4520-4529 | Parks and Recreation | \$161,086 | \$1,513 | \$0 | \$162,599 |
| 4550-4559 | Library | \$400,953 | (\$6,674) | \$0 | \$394,279 |
| 4583 | Patriotic Purposes | \$200 | \$0 | \$0 | \$200 |
| 4589 | Other Culture and Recreation | \$5,000 | \$0 | \$0 | \$5,000 |
| Culture and Recreation Subtotal | | \$567,239 | (\$5,161) | \$0 | \$562,078 |



New Hampshire
Department of
Revenue Administration

**2020
MS-DTB**

Appropriations

| Account | Purpose | Prior Year Adopted Budget | Reductions or Increases | One-Time Appropriations | Default Budget |
|--|--|------------------------------|----------------------------|----------------------------|--------------------|
| Conservation and Development | | | | | |
| 4611-4612 | Administration and Purchasing of Natural Resources | \$3,550 | \$0 | \$0 | \$3,550 |
| 4619 | Other Conservation | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | \$0 | \$0 | \$0 | \$0 |
| Conservation and Development Subtotal | | \$3,550 | \$0 | \$0 | \$3,550 |
| Debt Service | | | | | |
| 4711 | Long Term Bonds and Notes - Principal | \$262,883 | \$726 | \$0 | \$263,609 |
| 4721 | Long Term Bonds and Notes - Interest | \$58,479 | (\$6,959) | \$0 | \$51,520 |
| 4723 | Tax Anticipation Notes - Interest | \$1,000 | \$0 | \$0 | \$1,000 |
| 4790-4799 | Other Debt Service | \$0 | \$0 | \$0 | \$0 |
| Debt Service Subtotal | | \$322,362 | (\$6,233) | \$0 | \$316,129 |
| Capital Outlay | | | | | |
| 4901 | Land | \$0 | \$0 | \$0 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | \$0 | \$0 | \$0 | \$0 |
| 4903 | Buildings | \$0 | \$0 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | \$0 | \$0 | \$0 | \$0 |
| Capital Outlay Subtotal | | \$0 | \$0 | \$0 | \$0 |
| Operating Transfers Out | | | | | |
| 4912 | To Special Revenue Fund | \$0 | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | \$0 | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | \$0 | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | \$233,912 | \$49,108 | \$0 | \$283,020 |
| 4914O | To Proprietary Fund - Other | \$0 | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | \$1,116,243 | \$28,385 | \$0 | \$1,144,628 |
| 4914W | To Proprietary Fund - Water | \$531,090 | \$12,332 | \$0 | \$543,422 |
| 4915 | To Capital Reserve Fund | \$0 | \$0 | \$0 | \$0 |
| 4916 | To Expendable Trusts/Fiduciary Funds | \$0 | \$0 | \$0 | \$0 |
| 4917 | To Health Maintenance Trust Funds | \$0 | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | \$0 | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | \$0 | \$0 | \$0 | \$0 |
| Operating Transfers Out Subtotal | | \$1,881,245 | \$89,825 | \$0 | \$1,971,070 |
| Total Operating Budget Appropriations | | \$7,648,681 | \$166,046 | \$0 | \$7,814,727 |



Reasons for Reductions/Increases & One-Time Appropriations

| Account | Explanation |
|----------------|------------------------------------|
| 4411 | Wages & Benefits |
| 4441-4442 | Wages & Benefits |
| 4197 | Wages |
| 4215-4219 | Contract |
| 4195 | Wages |
| 4140-4149 | Actual Elections |
| 4130-4139 | Wages & Benefits |
| 4150-4151 | Wages & Benefits, Contracts |
| 4220-4229 | Restructuring call Fire Department |
| 4194 | Reclassification of personnel |
| 4312 | Reallocation of Personnel |
| 4196 | Contract |
| 4550-4559 | Changes in Personnel |
| 4721 | Contract |
| 4711 | Contract |
| 4299 | Reclassification of Personnel |
| 4199 | Wages & Benefits |
| 4520-4529 | Wages & Benefits |
| 4191-4193 | Wages |
| 4210-4214 | Wages & Benefits |
| 4152 | Contract |
| 4324 | Wages & Benefits |
| 4914E | Repairs mandated by FERC |
| 4914S | Wages & Benefits, Contract |
| 4914W | Wages & Benefits, Contract |

Sunapee School District CIP: Deliberative Session February 3, 2020



Preparing Life Long-Learners and Contributing
Members of Society





Process

Where have we been.....

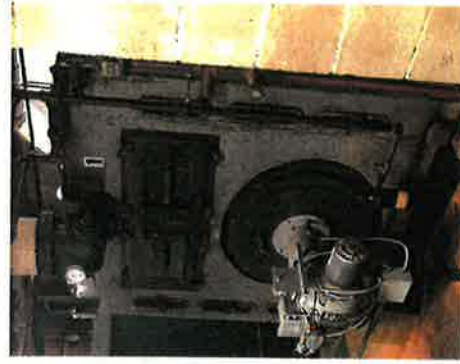
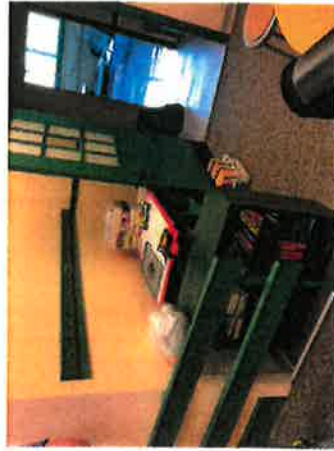
- CIP Committee formed
- Owner Representative and Architect Selected – May & June
- Staff Meetings Input- June
- Community Forum Input- June
- Educational Specifications Established – August
- Community Forum Preliminary Options Reviewed – September
- Exploratory Fields Committee – August thru December (Ongoing)
- Community Forum Options refined and estimated – October
- Options and estimate refined – November- December





Project Necessity

- Educational Needs
- Fiscally Responsible
- Outdated and Vintage Facilities
- Safety
- Accessibility



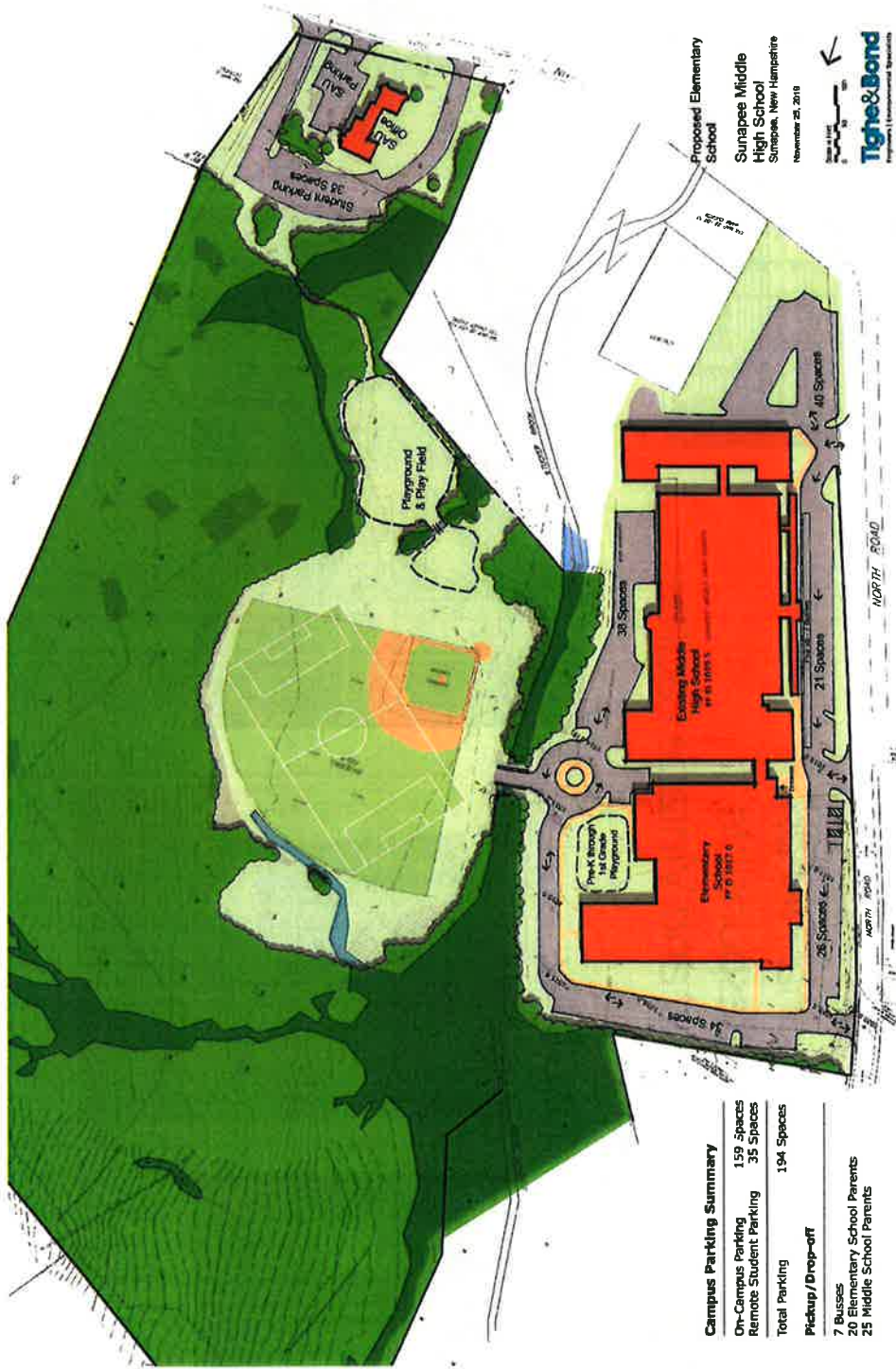
SUNAPEE
SCHOOL DISTRICT



banwell
ARCHITECTS

[illegible][illegible]

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-----|
| REF: JAC 0008 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0009 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0010 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0011 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0012 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0013 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0014 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0015 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0016 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0017 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0018 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0019 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0020 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0021 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0022 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0023 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0024 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
| REF: JAC 0025 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



Campus Parking Summary

| | |
|------------------------------|-------------------|
| On-Campus Parking | 159 Spaces |
| Remote Student Parking | 35 Spaces |
| Total Parking | 194 Spaces |
| Pickup/Drop-off | |
| 7 Buses | |
| 20 Elementary School Parents | |
| 25 Middle School Parents | |

Proposed Elementary School
 Sunapee Middle High School
 Sunapee, New Hampshire
 November 25, 2018



One Story Elementary School Addition





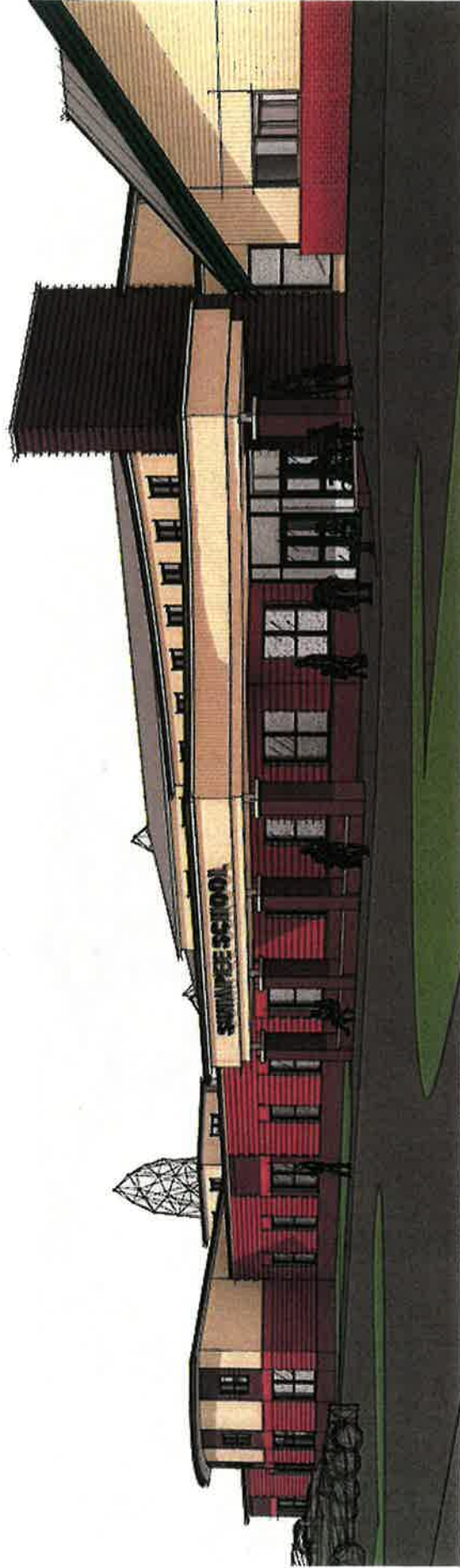
One Story Elementary School Addition





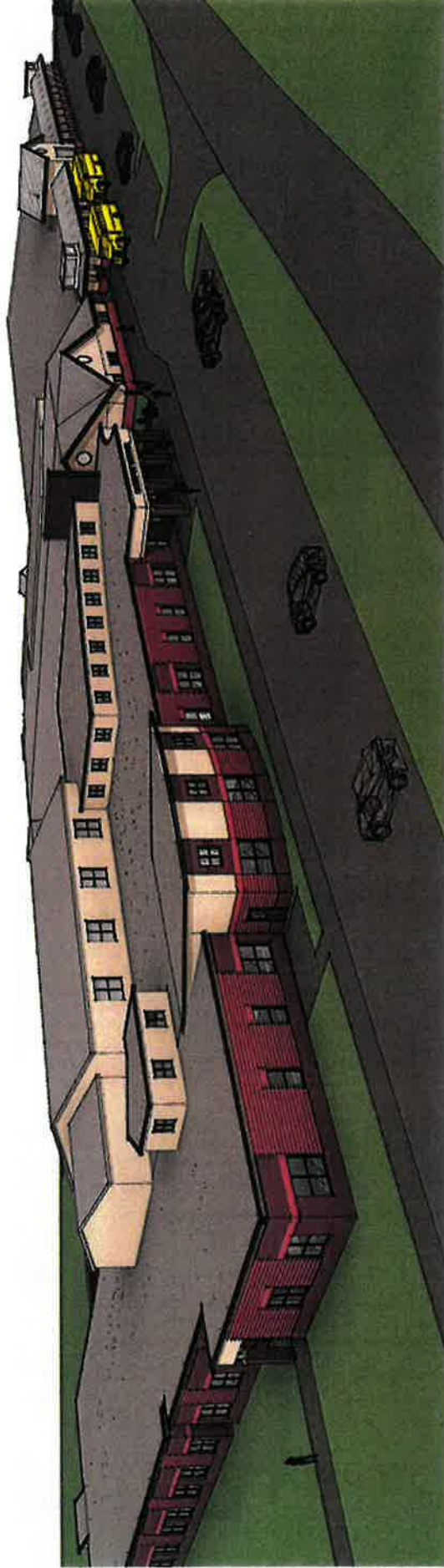
One Story Elementary School Addition





One Story Elementary School Addition





One Story Elementary School Addition

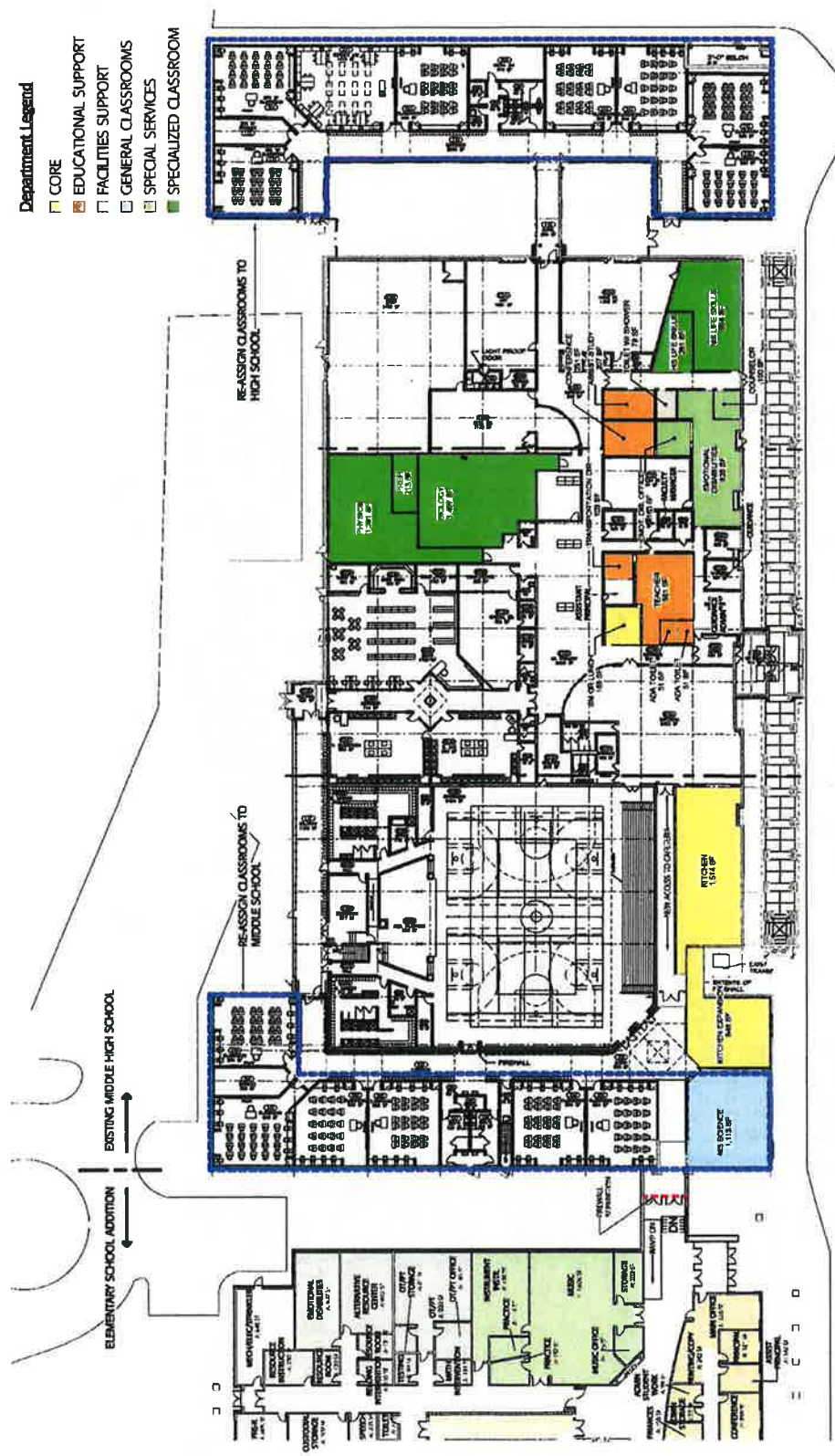




One Story Elementary School Addition



- Department Legend**
- CORE
 - EDUCATIONAL SUPPORT
 - FACILITIES SUPPORT
 - GENERAL CLASSROOMS
 - SPECIAL SERVICES
 - SPECIALIZED CLASSROOM



Middle High School Renovation



One Story Elementary School Addition

Highlights

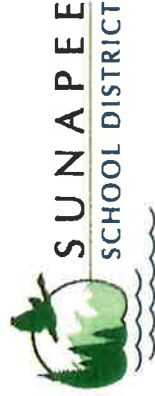
- One centralized campus for all schools
- Simplifies bus routes since one site for both schools
- Increased time with students
- Flat site
- All one story so do not need stairs or elevator
- Separate parent drop off from bus drop off
- Pre-k through first grade playgrounds are accessible from classrooms do not have to cross traffic
- Building on land the school currently owns
- Possible single phase with minimum school disruption during construction
- Interior connection between the Elementary and Middle High School.
- Education and cost synergies.
- Less additions/ cost to MHS for Life skills, OT/PT, Assisted Study
- Safe, secure and central entry for both schools
- Centralized administration for both schools
- One Cafeteria/ food service for both schools
- Improved Music facility with support for MHS students
- Public areas at center
- All spaces are sized per program
- Arts/ Maker space (STEAM) wing
- Kindergarten and Pre-School have direct exterior doors



Middle High School Renovation

Highlights

- Educational/instruction program needs met
- Minimal additions/cost
- Middle school closest to Elementary School
- Life Skills adjacent to Home Economics
- Designated and separated student parking area





Athletic Facilities
 Location Plan
 Sunapee Middle
 High School
 Sunapee, New Hampshire
 November 27, 2018
 Tighe & Bond
 Engineers | Environmental Scientists



Remote Fields Key Plan
7 Hearth Lane





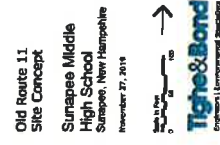
7 Hearth Lane
Site Concept
Sunapee Middle
High School
Sunapee, New Hampshire
October 24, 2019

Scale in feet
0 40 120
Tighe & Bond
Engineers & Environmental Specialists



Softball Field
7 Hearth Lane





Fields

Highlights

- New Soccer Field
- New Track
- New Softball Field
- Fixing the existing Baseball Field drainage and irrigation
- New sod at the upper Baseball Field
- All Fields are in town
- Remote fields are consolidated and close by
- Increases home games
- Reduces cost of renting fields and transportation to them
- Remote fields reduces project cost



Costs

One Story Elementary School Addition

for December 11, 2019 Town Forum | CIP Meeting

| | |
|---|---------------------|
| New 51,020 sf Elementary School - Single Story Option | \$17,545,273 |
| Middle High School Renovations & Infill | \$3,655,460 |
| New Playing Fields | \$4,378,464 |
| TOTAL: | \$25,579,197 |



NHMBB New Hampshire Municipal Bond Bank

Sunapee School District

July 2020 Bond Sale

15 Year Estimated Schedule - Level Principal

2019 Assessed Valuation \$1,247,348,517

Date Prepared: 12/18/19

Interest Start Date: 181 Days 07/14/20

First Interest Payment: 02/15/21

Net Interest Costs: 3.50% Our 15 year interest rate in our June 2019 bond sale was 2.13% and we expect the interest rate for July 2020 to be much lower than 3.50%. We use 3.50% to be conservative for budgeting purposes.

| Debt Year | Period Ending | Principal Outstanding | Principal | Rate | Interest | Total Payment | Fiscal Year Total Payment | Assessed Valuation | FY-Est. Tax Rate Inc. |
|-----------|---------------|-----------------------|-----------------|-------|-----------------|------------------|---------------------------|--------------------|-----------------------|
| | 2/15/2021 | | | | \$ 450,488.89 | * \$ 450,488.89 | \$ 450,488.89 | \$ 1,247,348,517 | \$ 0.36 |
| 1 | 8/15/2021 | \$ 25,600,000.00 | \$ 1,710,000.00 | 3.50% | 448,000.00 | 2,158,000.00 | | | |
| | 2/15/2022 | | | | 418,075.00 | 418,075.00 | 2,576,075.00 | 1,247,348,517 | 2.07 |
| 2 | 8/15/2022 | 23,890,000.00 | 1,710,000.00 | 3.50% | 418,075.00 | 2,128,075.00 | | | |
| | 2/15/2023 | | | | 388,150.00 | 388,150.00 | 2,516,225.00 | 1,247,348,517 | 2.02 |
| 3 | 8/15/2023 | 22,180,000.00 | 1,710,000.00 | 3.50% | 388,150.00 | 2,098,150.00 | | | |
| | 2/15/2024 | | | | 358,225.00 | 358,225.00 | 2,456,375.00 | 1,247,348,517 | 1.97 |
| 4 | 8/15/2024 | 20,470,000.00 | 1,710,000.00 | 3.50% | 358,225.00 | 2,068,225.00 | | | |
| | 2/15/2025 | | | | 328,300.00 | 328,300.00 | 2,396,525.00 | 1,247,348,517 | 1.92 |
| 5 | 8/15/2025 | 18,760,000.00 | 1,710,000.00 | 3.50% | 328,300.00 | 2,038,300.00 | | | |
| | 2/15/2026 | | | | 298,375.00 | 298,375.00 | 2,336,675.00 | 1,247,348,517 | 1.87 |
| 6 | 8/15/2026 | 17,050,000.00 | 1,705,000.00 | 3.50% | 298,375.00 | 2,003,375.00 | | | |
| | 2/15/2027 | | | | 268,537.50 | 268,537.50 | 2,271,912.50 | 1,247,348,517 | 1.82 |
| 7 | 8/15/2027 | 15,345,000.00 | 1,705,000.00 | 3.50% | 268,537.50 | 1,973,537.50 | | | |
| | 2/15/2028 | | | | 238,700.00 | 238,700.00 | 2,212,237.50 | 1,247,348,517 | 1.77 |
| 8 | 8/15/2028 | 13,640,000.00 | 1,705,000.00 | 3.50% | 238,700.00 | 1,943,700.00 | | | |
| | 2/15/2029 | | | | 208,862.50 | 208,862.50 | 2,152,562.50 | 1,247,348,517 | 1.73 |
| 9 | 8/15/2029 | 11,935,000.00 | 1,705,000.00 | 3.50% | 208,862.50 | 1,913,862.50 | | | |
| | 2/15/2030 | | | | 179,025.00 | 179,025.00 | 2,092,887.50 | 1,247,348,517 | 1.68 |
| 10 | 8/15/2030 | 10,230,000.00 | 1,705,000.00 | 3.50% | 179,025.00 | 1,884,025.00 | | | |
| | 2/15/2031 | | | | 149,187.50 | 149,187.50 | 2,033,212.50 | 1,247,348,517 | 1.63 |
| 11 | 8/15/2031 | 8,525,000.00 | 1,705,000.00 | 3.50% | 149,187.50 | 1,854,187.50 | | | |
| | 2/15/2032 | | | | 119,350.00 | 119,350.00 | 1,973,537.50 | 1,247,348,517 | 1.58 |
| 12 | 8/15/2032 | 6,820,000.00 | 1,705,000.00 | 3.50% | 119,350.00 | 1,824,350.00 | | | |
| | 2/15/2033 | | | | 89,512.50 | 89,512.50 | 1,913,862.50 | 1,247,348,517 | 1.53 |
| 13 | 8/15/2033 | 5,115,000.00 | 1,705,000.00 | 3.50% | 89,512.50 | 1,794,512.50 | | | |
| | 2/15/2034 | | | | 59,675.00 | 59,675.00 | 1,854,187.50 | 1,247,348,517 | 1.49 |
| 14 | 8/15/2034 | 3,410,000.00 | 1,705,000.00 | 3.50% | 59,675.00 | 1,764,675.00 | | | |
| | 2/15/2035 | | | | 29,837.50 | 29,837.50 | 1,794,512.50 | 1,247,348,517 | 1.44 |
| 15 | 8/15/2035 | 1,705,000.00 | 1,705,000.00 | 3.50% | 29,837.50 | 1,734,837.50 | 1,734,837.50 | 1,247,348,517 | 1.39 |
| TOTALS | | \$ 25,600,000.00 | | | \$ 7,166,113.89 | \$ 32,766,113.89 | \$ 32,766,113.89 | | |

* When budgeting the first years interest payment, take the total bond amount x 5% / 2 = estimated interest amount for 2/15/21.

Please show all warrant articles related to this project to bond counsel prior to submitting them to DRA. If you need a list of approved bond counsels, please let us know and we will provide one.

Tax Impact 2020-21:

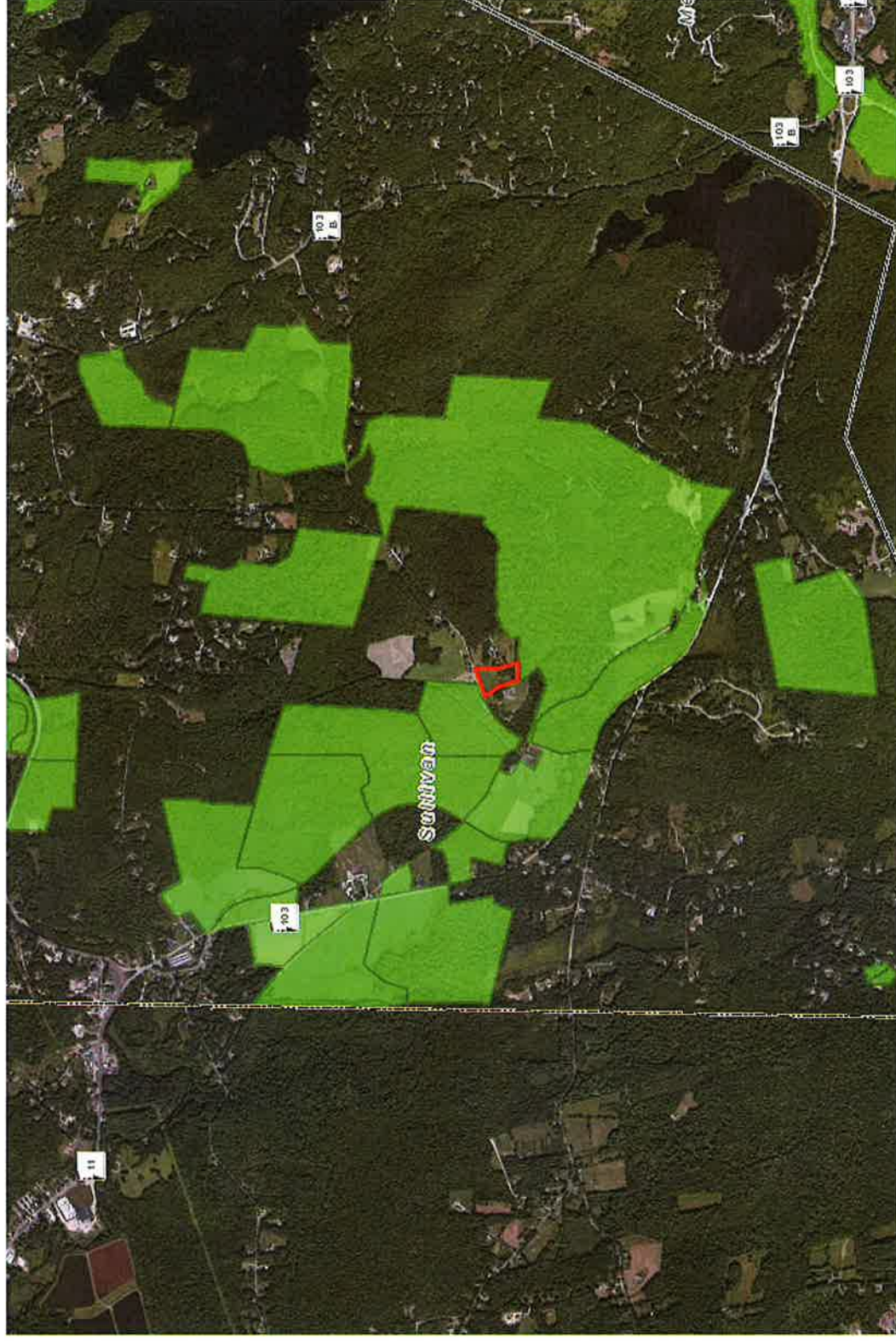
The proposed project will include a new elementary school addition, renovation to the current middle/high school and improvements to the upper field and new offsite fields which would be a bond for \$25,600,000.

- All amounts are estimated calculations to assist in tax setting
- Level Principal Bond \$25,600M for 15 Years
- Debt Service Payment, Principal and Interest First Payment: \$2,576,075 at 3.5% Interest Rate
- Tax Effect: \$2.07/\$1000 for the first full payment (tax rate declines each year after)
- **Annual Estimated Tax Effect on \$100K home: \$207 per year; \$200K home: \$414 per year; \$300K home \$621 per year
- **To calculate your own tax impact, multiply the estimated tax (\$2.07) by your own home assessment value** Home Value/1000 X\$2.07

| | Est. Tax Rate | Amount | Warrant | Percentage |
|---|---------------|--------|---------|------------|
| 2020-2021 | | | | |
| Estimated Tax Effect of Budget Only | \$9.44 | \$0.18 | | 2.0% |
| Estimated Tax Effect of Budget & 1 st Bond Interest Payment | \$9.80 | \$0.54 | \$0.36 | 5.9% |
| Estimated Tax Effect Budget, 1 st year Bond & Technology Capital Reserve | 9.84 | \$0.58 | \$0.04 | 6.3% |
| 1st 2021-2022 | | | | |
| Estimate 1st Bond Interest and Principle Payment This estimate on current information (budget) | \$11.51 | \$2.25 | | 24.3% |

All representations of property boundaries are approximate

WEBB, SUNAPEE, 6.1 ACRES LOCATION MAP



All representations of property boundaries are approximate

This is a non-contractual conveyance pursuant to NH RSA 78-B:2 and is exempt from the NH Real Estate Transfer Tax.

CONSERVATION EASEMENT DEED

R. H. Webb Forest Preserve, L.L.C., a New Hampshire limited liability company, having its principal place of business at 524 Stage Coach Road, Town of Sunapee, County of Sullivan, State of New Hampshire 03782, (together with its successors and assigns, the "Grantor,") for consideration paid, grants to **The Town of Sunapee**, a municipal corporation, **acting through its Conservation Commission**, with its principal office at 23 Edgemont Road, County of Sullivan, Town of Sunapee, State of New Hampshire (mailing address: P.O. Box 717, Sunapee, NH 03782)(hereinafter sometimes referred to as the "Grantee," which word shall, unless the context clearly indicates otherwise, include the Grantee's successors and/or assigns), in perpetuity, with WARRANTY covenants, the following described Conservation Easement, pursuant to New Hampshire RSA 477:45-47, with respect to a certain parcel of land (herein referred to as the "Property"), with any improvements thereon, situated in the Town of Sunapee, County of Sullivan, and State of New Hampshire, more particularly bounded and described as set forth in Appendix A attached hereto and made a part hereof.

The Property consists of approximately 370 acres located between Stagecoach Road and Harding Hill Road and is known as the "Home Farm Lot". Predominantly forest, the Property shows the benefits of careful long-term forest management. Timber is periodically harvested on the Property and the percentage of volume in good-quality sawlogs is excellent. White Pine is the predominant species of value but there are also large volumes of hemlock, spruce, fir, white birch and red oak. Access to the Property is superior to that of most woodlots of its size. A 35-acre wetland effectively bisects the Property in terms of access; however, the area south of the wetland is accessed via a truck road off Harding Hill Road that leads to a 5-acre concentration yard where the Grantor runs a firewood processing operation. Access to the northeast corner of the Property is gained from Stagecoach Road. There are a series of well-developed interior log trails in all areas of the Property. The Property includes a 23-acre field located on Harding Hill Road. Several brooks run through the Property. The Property provides significant wildlife habitat and is part of a much larger ecosystem/habitat area covering nearly a thousand acres of conservation easement land. Further, the Property offers the opportunity to provide the general public with an abundant protected recreational trail system as identified in the 1998 Master Plan for the Town of Sunapee. Also, the Property provides scenic views to the south and west.

This Conservation Easement Deed is granted in perpetuity and is intended to replace in its entirety the Deed of Dedication granted by Richard H. Webb to the Town of Sunapee acting through its Conservation Commission, dated January 2,

1973, and recorded at the Sullivan County Registry of Deeds at Volume 527, Page 106 and the Conservation Easement Agreement of Van Webb and Robin H. Webb to the Town of Sunapee acting through its Conservation Commission dated, December 18, 1998, and recorded in the Sullivan County Registry of Deeds at Volume 1175, Page 772.

1. PURPOSES

This Conservation Easement is granted exclusively for the following conservation purposes:

- A. The assurance that the Property will be retained forever predominantly in its scenic and open space condition, and the prevention of any use of the Property that will significantly impair or interfere with the conservation values of the Property; and
- B. The preservation of open spaces, particularly the productive forest land and the wildlife habitat of which the land area subject to the Conservation Easement granted hereby consists, for the scenic enjoyment of the general public. This purpose is consistent with the clearly delineated conservation policy of the State of New Hampshire, as set forth in New Hampshire RSA Chapter 79-A, which states: "It is hereby declared to be in the public interest to encourage the preservation of open space in the state by providing a healthful and attractive outdoor environment for work and recreation of the state's citizens, by maintaining the character of the state's landscape, and by conserving the land, water, forest, and wildlife resources;" and
- C. The conservation and preservation of the Town of Sunapee's open space lands, forests, and recreational resources, consistent with the Town of Sunapee's clearly delineated conservation policy set forth in Section II Land Use and Section IX Open Space & Recreation of its Master Plan adopted October 29, 1998, which states among other things:

"Land Use Goals: #5. Encourage preservation efforts to significant historical, natural, and scenic resources. #7. Encourage the development of bikeways, paths, and other recreational ways."

"Open Space & Recreation: Forestlands are important for a variety of reasons. One of the most obvious is the productive capacity of the forests. Cord wood for fuel, lumber, pulpwood and bark or woodchip mulch are several examples of the wood products from forests. In addition to the forest being a renewable resource, there are many additional benefits when forestland is well managed or preserved. Included in these benefits are visual and sound buffering of commercial uses, erosion control through binding of the soil and absorption of rainfall, recreational uses, and scenic beauty."

- D. To enable the continued conduct of outdoor recreational activities, as allowed by the public access conveyed herein.

All of these purposes are consistent and in accordance with the U.S. Internal Revenue Code, Section 170 (h);

The Conservation Easement hereby granted with respect to the Property is as follows:

2. USE LIMITATIONS

A. The Property shall be maintained in perpetuity as open space without there being conducted thereon any industrial or commercial activities, except agriculture and forestry, including timber harvesting and firewood processing, as described below, and provided that the productive capacity of the Property to produce forest and/or agricultural crops shall not be degraded by on-site activities and that such activities will not cause significant pollution of surface or subsurface waters or soil erosion.

i. For the purposes hereof, "agriculture" and "forestry" shall include animal husbandry, floriculture, and horticulture activities: the production of plant and animal products for domestic or commercial purposes; the growing, stocking, cutting and sale of Christmas trees or forest trees of any size capable of producing timber or other forest wood products; the construction of roads or other accessways for the purpose of removing forest products from the Property; and the processing and sale of products produced on the Property, such as pick-your-own fruits and vegetables and maple syrup, provided that all such activities are not detrimental to the purposes of this Conservation Easement.

ii. Agriculture shall be performed, to the extent reasonably practicable, in accordance with a coordinated management plan for the sites and soils of the Property. Agricultural management activities shall be in accordance with the then-current scientifically based practices recommended by the UNH Cooperative Extension, U.S. Natural Resources Conservation Service, or other governmental or private, non-profit natural resource conservation and management agencies then active. Such management activities shall not be detrimental to the purposes of this Conservation Easement, as described in Section 1 above, nor materially impair the scenic quality of the Property as viewed from public roads and public trails.

iii. Forestry for industrial or commercial purposes shall be performed, to the extent reasonably practicable, as hereinafter specified and in accordance with the following goals, and in a manner not detrimental to the purposes of this Conservation Easement as described in Section 1 above.

- a. The goals are:
 - Maintenance of soil productivity;
 - Protection of the streams and wetlands;
 - Maintenance or improvement of the overall quality of forest products;
 - Conservation of scenic quality;
 - Protection of unique or fragile natural areas;
 - Protection of unique historic and cultural features ;

- Conservation of native plant, animal species and wildlife habitat.

b. Such forestry shall be performed in accordance with a written forest management plan consistent with this Conservation Easement, prepared by a licensed professional forester, or such other qualified person who has been approved in advance and in writing by the Grantee. Said plan shall have been prepared not more than ten years prior to the date any harvesting is expected to commence, or shall have been reviewed and updated as required by such a forester or such approved person at least thirty (30) days prior to said date.

c. At least thirty (30) days prior to harvesting, the Grantor shall submit to the Grantee a written certification, signed by a licensed professional forester, or other such qualified person who has been approved in advance and in writing by the Grantee, that such plan has been prepared in compliance with the terms of this Conservation Easement. Grantee may request the Grantor to submit the plan itself to the Grantee within ten (10) days of such request, but acknowledges that the plan's purpose is to guide forest management activities in compliance with this Conservation Easement, and that the actual activities will determine compliance therewith.

d. The plan shall include a statement of landowner objectives, and shall specifically address:

- The long-term protection of those values for which this Conservation Easement is granted, as described in Section 1 above; and
- The goals in Section 2.A.iii.a above.

e. Timber harvesting, with respect to such forestry, shall be conducted in accordance with said plan and be supervised by a licensed professional forester, or other such qualified person who has been approved in advance and in writing by the Grantee.

f. Such forestry shall be carried out in accordance with all applicable local, state and federal laws and regulations, and, to the extent reasonably practicable, in accordance with then-current, generally accepted best management practices for the sites, soils, and terrain of the Property. For references, see "Best Management Practices for Erosion Control on Timber Harvesting Operations in New Hampshire" (J.B. Cullen, 1996), and "Good Forestry in the Granite State: Recommended Voluntary Forest Management Practices for New Hampshire" (New Hampshire Forest Sustainability Standards Work Team, 1997), or similar successor publications.

g. In areas used by, or visible to, the general public, such forestry shall be carried out, to the extent reasonably practicable, in accordance with the recommendations in "A Guide to Logging Aesthetics: Practical Tips for Loggers, Foresters, and Landowners" (Geoffrey Jones, 1993) or similar successor publications.

B. The Property shall not be subdivided.

C. No structures or improvements, including but not limited to, a dwelling, tennis court, swimming pool, aircraft landing strip, tower or mobile home, shall be constructed, placed or introduced onto the Property except as allowed in paragraphs B and C of Section 3 below. However, ancillary structures and improvements including, but not limited to, roads, fences, bridges, maple sugar houses, picnic tables, storm shelters, sheds or culverts may be constructed, placed or introduced onto the Property only as necessary in the accomplishment of the agricultural, forestry, conservation, habitat management or noncommercial outdoor recreational uses of the Property provided that they are not detrimental to the purposes of this Conservation Easement.

D. Except as allowed in paragraphs B, C, D and F of Section 3 below, no removal, filling, or other disturbances of soil surface, nor any changes in topography, surface or sub-surface water systems, wetlands, or natural habitat shall be allowed unless such activities:

- i. are commonly necessary in the accomplishment of the agricultural, forestry, conservation, habitat management, or non-commercial outdoor recreational uses of the Property; and, for forestry uses for industrial or commercial purposes, consistent with the forest management plan required in Section 2.A.iii above; and
- ii. do not harm state or federally recognized rare or endangered species, such determination of harm to be based upon information from the New Hampshire Natural Heritage Inventory or the agency then recognized by the State of New Hampshire as having responsibility for identification and/or conservation of such species; and
- iii. are not detrimental to the conservation purposes of this Conservation Easement.

Prior to commencement of any such activities, all necessary federal, state and local permits and approvals shall be secured.

E. No outdoor advertising structures such as signs and billboards shall be displayed on the Property except as desirable or necessary in the accomplishment of the agricultural, forestry, conservation, habitat management or non-commercial recreational uses of the Property.

F. There shall be no mining, quarrying, excavation, or removal of rocks, minerals, gravel, sand, topsoil, or other similar materials on the Property except in connection with any improvements made pursuant to the provisions of paragraphs A, C, D or E above or paragraphs B, C, D and F of Section 3 below. No rocks, minerals, gravel, sand, topsoil, or other similar materials shall be removed from the Property.

G. There shall be no dumping, injection, burning or burial of man-made materials or materials then known to be environmentally hazardous.

H. The within described premises shall in no way be used to satisfy the density requirements of any applicable zoning ordinance or subdivision regulation with respect to the development of any other property.

I. There shall be no posting to prohibit the public, through the auspices of the Grantee, from accessing and using the Property for low-impact outdoor recreational purposes, including but not limited to hiking, mountain biking, snowmobiling, hunting, cross-country skiing and snowshoeing; provided that the public uses shall not include camping and shall not be detrimental to the purposes of this Conservation Easement; and provided that the Grantee shall be under no duty to supervise such public uses.

3. RESERVED RIGHTS

A. Grantor reserves the right to post against camping and any activities that are detrimental to the purposes of this Conservation Easement, and in the interests of public safety to temporarily post areas in which the Grantor is conducting activities otherwise allowed under this Conservation Easement Deed.

B. The Grantor reserves the right to introduce, construct and maintain a water supply system and a septic system ("systems"), or to convey easements for the benefit of abutting properties for the same. Said systems shall have minimal impact on the Public's view of the Property as seen from Stagecoach Road and Harding Hill Road; and shall be constructed in a reasonable and environmentally prudent manner; and the Grantor shall secure all necessary permits.

The Grantor reserves the right to convey easements for, and allow the construction of, public or private water and/or sewer lines on, over and under the premises, at any time such water and/or sewer lines become available, whether by voluntary election by Grantor, or as may be required by any governmental entity.

C. The Grantor reserves the right to introduce, maintain, repair or replace utilities on the Property.

D. The Grantor reserves the right to create ponds for the purposes of fire protection, wildlife habitat enhancement, agricultural and forestry management or outdoor recreational uses, in accordance with a plan developed by the Grantor in conjunction with U.S. Natural Resources Conservation Service or other similar agency then active and provided that all necessary federal, state and local permits and approvals are secured.

E. Before exercising the reserved right provided for in paragraphs B, C, and D of Section 3 of this Conservation Easement Deed, the Grantor must notify the Grantee in writing at least ten (10) days prior to the proposed action.

F. Grantor reserves the right to have a burial site on the Property for deceased members of the family of Van Webb and Robin Webb, including ascendants, descendants or lateral relationship.

4. AFFIRMATIVE RIGHTS OF GRANTEE

A. The Grantee shall have reasonable access to the Property and all of its parts for such inspection as is necessary to maintain boundaries, to determine compliance with and to enforce the terms of this Conservation Easement Deed, and to exercise the rights conveyed hereby and to fulfill the responsibilities and carry out the duties assumed by the acceptance of this Conservation Easement Deed.

B. The Grantee and the Ausbon Sargent Land Preservation Trust shall have the right to post signs on the Property identifying it as protected land.

C. The Grantee has the right to construct, manage, use and maintain trails for the various purposes specified in paragraph D of Section 4 below, and to create and maintain vistas, overlooks and/or signs associated with said trails provided that said trails are not detrimental to the forestry and agricultural management activities of the Grantor; and the Grantee has the right to allow other conservation organizations to do the same under its supervision.

D. There is hereby conveyed access to, on and across the Property for low-impact outdoor recreational purposes, including but not limited to hiking, mountain biking, snowmobiling, hunting, cross-country skiing and snowshoeing; provided that the public uses shall not include camping and shall not be detrimental to the purposes of this Conservation Easement. The Grantee shall be under no duty to supervise any of the foregoing activities; but the Property may be posted against such access or otherwise restricted by the Grantee in the public interest.

5. NOTIFICATION OF TRANSFER, TAXES, MAINTENANCE

A. Grantor agrees to notify the Grantee in writing ten (10) days before the transfer of title to or any interest in the Property.

B. Grantee shall be under no obligation to maintain the Property or to pay any taxes or assessments thereon.

6. BENEFITS AND BURDENS

The burden of the Conservation Easement conveyed hereby shall run with the Property and shall be enforceable against all future owners and tenants in perpetuity; the benefits of said Conservation Easement shall not be appurtenant to any particular parcel of land but shall be in gross and assignable or transferable only to the State of New Hampshire, the United States Government or any subdivision of either of them, consistent with Section 170 (c) (1) of the Internal Revenue Code of 1986, as amended, or to any qualified organization within the meaning of Section 170(h)(3) of said Code, which organization has among its purposes the conservation and preservation of land and water areas and agrees to and is capable of enforcing the conservation purposes of this easement. Any such assignee or transferee shall have like power of assignment or transfer.

7. BREACH OF EASEMENT

A. When a breach of this Conservation Easement, or conduct by anyone inconsistent with this Conservation Easement, comes to the attention of the Grantee, it shall notify the then Owner (Grantor) of the Property in writing of such breach or conduct, delivered in hand or by certified mail, return receipt requested.

B. The Grantor shall, within thirty (30) days after receipt of such notice or after otherwise learning of such breach or conduct, undertake those actions, including restoration, which are reasonably calculated to swiftly cure the conditions constituting said breach and to notify the Grantee thereof.

C. If said Grantor fails to take such curative action, the Grantee, its successors or assigns, may undertake any actions that are reasonably necessary to cure such breach; and the cost thereof, including the Grantee's expenses, court costs and legal fees shall be paid by the said Grantor, provided the said Grantor is determined to be directly or primarily responsible for the breach.

D. The Grantor may, however, take prudent actions under emergency conditions to prevent, abate, or mitigate significant injury to the Property resulting from natural events such as, but not limited to, ice, fire, flood, wind and earth movement.

E. The Grantee and the Grantor, their successors and assigns, reserve the right, separately or collectively, to pursue all legal remedies against any third party responsible for any actions detrimental to the conservation purposes of this Conservation Easement.

8. POWER OF TERMINATION

A. If the Grantee fails to enforce the Conservation Easement Deed conveyed hereby within thirty (30) days after receipt of written notice from The Ausbon Sargent Land Preservation Trust (the "Trust") requesting such enforcement delivered in hand or by certified mail, return receipt requested, then the Trust shall have the right to enforce this Conservation Easement, and to recover costs from the Grantor as provided in paragraph C of Section 7 above. In the event of failure of enforcement by the Grantee and after 30 days written notice by the Trust, the Trust shall then have the right to terminate the interest of the Grantee in the Property by recording a notice to that effect in the Registry of Deeds referring hereto and shall then assume all interests and responsibilities granted to the Grantee in this Conservation Easement Deed.

B. The interests held by The Ausbon Sargent Land Preservation Trust are assignable or transferable to any party qualified to become the Grantee's assignee or transferee as specified in Section 6 above. Any such assignee or transferee shall have like powers of assignment or transfer.

9. SEVERABILITY

If any provision of this easement is found to be invalid by a court of competent jurisdiction, the remainder of the provisions of the Conservation Easement shall not be affected thereby.

10. CONDEMNATION

A. Whenever all or part of the Property is taken in the exercise of eminent domain by public, corporate, or other authority so as to abrogate in whole or in part the Conservation Easement conveyed hereby, the Grantor and the Grantee, or either of them, may thereupon act jointly or separately to recover the full damages resulting from such taking with all incidental or direct damages and expenses incurred by them, or either of them, thereby to be paid out of the damages recovered.

B. The balance of the damages recovered (including, for purposes of this subparagraph, proceeds from any lawful sale of the property unencumbered by the restrictions hereunder) shall be divided between the Grantor and the Grantee in proportion to the fair market value, as of the date of this Conservation Easement Deed, of their respective interests in that part of the Property condemned. For this purpose, the Grantee's interest shall be the amount by which the fair market value of the Property immediately prior to the execution of this Conservation Easement Deed is reduced by the use limitations imposed hereby. The Grantee shall use its share of the proceeds in a manner consistent with and in furtherance of the conservation purposes set forth herein.

11. ADDITIONAL EASEMENT

Should the Grantor determine that the expressed purposes of this Conservation Easement Deed could better be effectuated by the conveyance of an additional easement, the Grantor may execute an additional instrument to that effect, provided that the conservation purposes of this Conservation Easement Deed and the rights of the Grantee thereunder are not diminished thereby and that a public agency or qualified organization as described in Section 6 above, accepts and records the additional easement.

12. ARBITRATION OF DISPUTES

A. Any dispute arising under this Conservation Easement Deed shall be submitted to arbitration in accordance with New Hampshire Chapter RSA 542, as amended.

B. The Grantor and the Grantee shall each choose an arbitrator within thirty (30) days of written notice from either party. The arbitrators so chosen shall choose a third arbitrator within thirty (30) days of the selection of the second arbitrator.

C. The arbitrators so chosen shall forthwith set as early a hearing date as is practicable which they may postpone only for good cause shown.

D. A decision by the arbitrators, made as soon as practicable after submission of the dispute, shall be binding upon the parties and shall be enforceable as part of this Conservation Easement Deed.

E. If no decision is rendered within 90 days of submission to the arbitrators; or if no hearing is held within 90 days of written notice of the matter complained of, unless otherwise agreed to by the parties, then, in either event, either party may submit the matter to binding arbitration under the rules and auspices of the American Arbitration Association, which shall then become the binding method of arbitration.

The Grantee, by accepting and recording this Conservation Easement Deed for itself, its successors and assigns, agrees to be bound by and to observe and enforce the provisions hereof and assumes the rights and responsibilities herein provided for and incumbent upon the Grantee, all in the furtherance of the conservation purposes for which this Conservation Easement Deed is delivered.

Executed this 18 day of Sept, 2000.

R.H. Webb Forest Preserve, L.L.C.

By:

Van O. Webb
Van O. Webb, Managing Member
Duly Authorized

STATE OF NEW HAMPSHIRE
COUNTY OF SULLIVAN

On this 18 day of Sept, 2000, before me, personally appeared Van O. Webb, who acknowledged himself to be the Managing Member of the R.H. Webb Forest Preserve, L.L.C., and being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the Limited Liability Company by himself as Managing Member.

Tamara S. Heiser
Notary Public

My Commission Expires:

TAMARA S. HEISER, Notary Public
My Commission Expires October 22, 2002
(Notary Seal)

Executed and Accepted: The Town of Sunapee by its Board of Selectmen this 18
day of September, 2000.

By: Frederick C Gallup
Frederick Gallup

William Roach
William Roach

William H. Chalmers
William Scharff CHALMERS

Dennis R. Wiggins
Dennis Wiggins

William Chalmers Scharff
William Chalmers Scharff

STATE OF NEW HAMPSHIRE
COUNTY OF SULLIVAN

On this the 19th day of Sept, 2000, before me, personally appeared Frederick Gallup, William Scharff, William Chalmers, William Roach and Dennis Wiggins, Selectmen for the Town of Sunapee, known to me to be the Town officials described in foregoing instrument, and acknowledged that they executed the same in the capacity therein stated and for the purposes therein contained.

Betty H. Ramspott
Notary Public
My Commission Expires: September 18, 2001
(Notary Seal)

Executed and Accepted: Town of Sunapee Conservation Commission this 27th day of September, 2000.

By: Aaron H. Simpson
Aaron H. Simpson, Secretary
Duly Authorized

STATE OF NEW HAMPSHIRE
COUNTY OF SULLIVAN

On this the 27 day of Sept, 2000, before me, personally appeared Aaron H. Simpson, Secretary for the Town of Sunapee Conservation Commission, known to me to be the Town official described in foregoing instrument, and acknowledged that he executed the same in the capacity therein stated and for the purposes therein contained.

Tamara S. Heiser
Notary Public
My Commission Expires: October 22, 2002
(Notary Seal)

Executed and Accepted: THE AUSBON SARGENT LAND PRESERVATION TRUST

By: Deirdre M. Sheerr

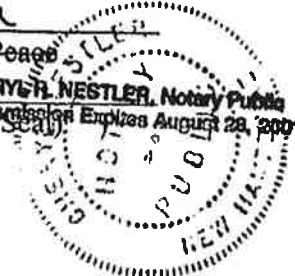
Deirdre M. Sheerr

Its Chairman, Duly Authorized

STATE OF NEW HAMPSHIRE
COUNTY OF MERRIMACK

The foregoing instrument was accepted and signed before me this 21 day of September, 2000, by Deirdre M. Sheerr, Chairman of The Ausbon Sargent Land Preservation Trust, a New Hampshire Voluntary Corporation, on behalf of the Corporation.

Cheryl R. Nestler
Notary Public/Justice of the Peace
Commission expires: CHERYL R. NESTLER, Notary Public
(Notary Seal) My Commission Expires August 28, 2001



CONSERVATION EASEMENT DEED APPENDIX A

PROPERTY DESCRIPTION

A certain tract or parcel of land situated in the Town of Sunapee, County of Sullivan and State of New Hampshire, containing 370 acres, more or less, and being shown on a Plan entitled "R.H. Webb Forest Preserve, L.L.C., Harding Hill Road, Sunapee, NH" prepared by Clifford P. Richer, LLS, dated May 23, 2000 and to be recorded in the Sullivan County Registry of Deeds. Said tract or parcel is more particularly bounded and described as follows:

Beginning at the Southeasterly intersection of Stagecoach Road and Harding Hill Road; thence following the Southerly sideline of Stagecoach Road in a general Northeasterly direction to a corner of stone walls, said corner of stone walls being the Westerly corner of the former Lot 2 as shown on a Plan entitled "subdivision of Scott-Eldridge Land" recorded in Planfile 4 Pocket 5, Folder 1, Number 22; thence continuing in a general Northeasterly direction along the Southerly sideline of Stagecoach road 630 feet to a point; thence South 21° 56' East 690 feet to a point; thence North 72° 42' East 280 feet to a stone wall; thence North 23° 24' West 121.3 feet along a stone wall to an intersection of stone walls, the previous three (3) courses being along land now or formerly of Webb; thence Southeasterly along a stone wall and along land now or formerly of Nutting 730 feet to an intersection of stone walls; thence Northeasterly along a stone wall 119 feet to a point; thence North 68° East 270 feet; South 80° East 157 feet; South 76° East 166 feet; South 85° East 183 feet; South 64° East 173 feet; South 80° 30' East 143 feet; South 76° East 161 feet; South 83° East 126 feet; South 62° 30' East 172 feet; North 87° East 192 feet; North 58° East 141 feet; North 60° East 198 feet, the previous twelve (12) courses being along land now or formerly of Wilkie; thence South 73° East along a stone wall and along land now or formerly of Kangas 178 feet to an iron pin; thence approximately North 14° East along said Kangas land 1,370 feet to a point; thence North 61° 09' West along a stone wall and land of Kangas 397.2 feet to the Southerly sideline of Stagecoach Road; thence Northeasterly along the Southeasterly sideline of Stagecoach Road to a point at the junction of the Northeasterly sideline of an unimproved woods road and the Southerly sideline of Stagecoach Road; thence South 86° 39' East along land now or formerly of Luther Weigle 277.6 feet to a point; thence South 89° 31' East along said Weigle land 203.6 feet to a point; thence North 26° 05' East along said Weigle land 189.3 feet to a point; thence South 89° 01' East along a stone wall and along said Weigle land 204.9 feet to a point; thence South 15° 41' West along a stone wall 64.3 feet to a point; thence South 64° 25' East 404.7 feet to a point; thence North 86° 05' East 244.0 feet to a point; thence North 45° 27' West 223.5 feet to a point; thence North 17° 35' West 102.9 feet to an iron pin set in the Southerly sideline of Hells Corner Road; thence Easterly along the Southerly sideline of Hells Corner Road to a stone wall; thence South 18° East along a stone wall 91 feet to a point; thence South 60° East along a stone wall 535 feet to a point; thence Southeasterly and Southwesterly along a stone wall 1,300 feet to a point; thence South 60° East along a stone wall 710 feet to a junction of stone walls; thence Southerly along a stone wall 235 feet to a white pine and large rock; thence approximately South 25° 15' West 1,335 feet to an iron pin; thence Northwesterly along a

fence 634 feet to an iron pin; thence South 17° West along a fence to an iron pin by a red maple tree at or near a corner of fences; thence South 41° West along a blazed and painted line and along land now or formerly of Hamel 1,993 feet to a point; thence South 16° 30' West along land now or formerly of Gregory and partly along a stone wall 674 feet to a point at or near the Northerly sideline of the old Concord and Claremont Railroad right-of-way; thence Northwesterly along a line at or near the Northerly sideline of said Railroad right-of-way 1,018 feet to a point; thence Southwesterly 34 feet to a point; thence Northwesterly 795 feet along an old Railroad to a point in the Easterly sideline of Old Route 103; thence Northwesterly along the Northeasterly sideline of Old Route 103 550 feet to an iron pin; thence North 43° 30' East 151 feet to a point; thence North 54° 30' West 141.7 feet to a point; thence South 89° 30' West 115 feet to an iron pin, the previous three (3) courses being along land now or formerly of Duke; thence following the Easterly sideline of Harding Hill Road in a general Northerly direction 3,185 feet to its intersection with Stagecoach Road and the point of beginning.

All courses are given as "more or less."

For the title to the above described premises see the deed from Van O. Webb and Robin H. Webb to R. H. Webb Forest Preserve, L.L.C., dated December 22, 1998 and recorded in Volume 1176, Page 483 of the Sullivan County Registry of Deeds.

Excepting and reserving any public utility easements of record including but not limited to that which is recorded in Volume 445, Page 78 of said Registry.

Excepting and reserving any applicable current use taxation liens of record.

RECEIVED

2000 OCT -6 PM 12:28

SULLIVAN COUNTY
REGISTRY OF DEEDS

SULLIVAN COUNTY RECORDS
Sharon A. Hig, REGISTER



TOWN OF SUNAPEE
Volunteer Interest Form
For Town Committees, Boards, and Commission

Name: PALMER (Last) SHARON (First) Date: 12/18/19

Sunapee Registered Voter: () Yes () No

Mailing Address: P.O. Box 673
Sunapee, NH 03782
Street Address (if different): _____

Lived in Sunapee Since: 2006 Home Phone: 603-763-3492 Work Phone: _____

E-mail: billsharon.palmer@gmail.com Fax: _____

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.
(1-First Choice, 2-Second choice, etc.)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Abbott Library Trustee (Alternate) | _____ Advisory Budget Committee |
| _____ Capital Improvement Committee | _____ Conservation Commission |
| _____ Crowther Chapel Committee | _____ Fireward |
| _____ Planning Board Alternate | _____ Recreation Committee |
| _____ Thrift Shop | _____ Upper Valley Lake Sunapee Regional |
| _____ Zoning Board Alternate | |

2. For consideration:

- a. Occupation: Retired non-profit Director b. Employer: _____
- c. Length of current employment: _____ d. Education: MS
- e. Relevant Experience: Currently serving as Alternate Trustee (since 2015)
- f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? Yes ☐ No ☒
- g. Volunteer Time Available 4 hours per week (daytime) 2 hours per week (evenings)
0 hours per week (weekends)
- h. Did you previously serve on any Municipal or School District Board/Committee/Commission? Yes ☐ No ☒
- i. If yes, please indicate Town/Position: _____ / _____ / _____

j. Are you willing to serve as an Alternate? ☒ Yes ☐ No

k. Are you willing to serve on a Sub-Committee? ☒ Yes ☐ No

3. Why do you want to serve on this board/committee? I would be pleased to continue serving our community with this energetic and committed Board of Trustees of the Abbott Library.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? I have served as an Alternate for the past 5 years and served as Executive Director of a non-profit agency in upstate New York for 30 years.

5. Your reasons for wanting this/these appointments /appointments are: I want to continue supporting library staff and library services in our community.

6. Additional Comments: _____

Sharon Palmer

(Signature)

12/18/19

(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23 Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered public information and may be distributed or copied”

Minutes of the Abbott Library Trustee's Meeting - DRAFT
Abbott Library, Sunapee, NH
January 2, 2020

In attendance were Trustees: Carol Brudnicki, Chair, Jane Frawley, Vice Chair, Susi Churchill, Treasurer, Peg Lesiak, Secretary and Scott Rappeport.

Alternates: Suzanne Tether

Library Director: Mindy Atwood

Others: None

I. Chair's Remarks

The meeting was called to order by Chair Carol Brudnicki at 5:30 pm, Thursday, January 2, 2020. Carol indicated Suzanne Tether is sitting in for the open Trustee position. Jim Currier has an excused absence.

II. Approval of Minutes

Susi moved to approve the minutes of the Abbott Library Trustee's Meeting of Thursday, November 21, 2019, as submitted. The motion was seconded by Scott. The motion passed unanimously.

III. Treasurer's Report

A. Review of Financials

Susi reported that the bank accounts have all been reconciled. The town funding is current.

B. Review/Approve Bill Manifest

Jane made a motion seconded by Scott to accept the November 2019 Manifest of Bills. The motion passed unanimously.

C. 2020 Budget

The Advisory Budget Committee finalized its report to the Board of Selectmen. The Library's request for \$110,757 in operations for 2020 was included in the report. Next, the Board of Selectmen will consider the proposed warrant articles, making decisions about which articles to move to the ballot. The Library's warrant article for \$34,200, to make the Library Aide III position full time with benefits, is included in their consideration.

IV. Director's Report - Mindy Atwood

Mindy highlighted her written report:

A. Staffing

Mindy hired Ruane Miller and Allisen Heath as library substitutes. They do not have scheduled hours. Ruane recently retired as the school library media specialist at Claremont middle school and Allisen is a retired cataloger. The Library is fortunate to have substitutes with such deep and relevant professional experience. Training for both Ruane and Allisen has begun.

Mindy has also hired Amy Dolan for the Library Aide III position. As January 2, 2020 was Amy's first day, Mindy was able to introduce Amy to the Trustees at the Board of Trustees meeting. Amy has circulation/reference desk experience from several public library positions. She will work 34 hours a week from Monday to Thursday.

B. Youth Programming

The December after school program was very successful. Both the Wednesday and Thursday programs were filled to capacity.

C. Adult Programming

Both floral centerpiece classes offered by Allioops were a great success. There was also full attendance at the wreath-making class, led by Dottie Gallup. Thanks to the Friends for sponsoring all of these popular events.

D. Building and Grounds

1. Last year, at the recommendation of ARC, Craig Heino and Scott Hazelton, the Library greatly reduced the number of hours the library's heat settings were in an "unoccupied" state. This recommendation was made due to the nature of radiant heat systems and the energy required to raise the building's slab to the right temperature. Mindy is pursuing information about whether there is a way to set the slab at a constant temperature and turn off the supplemental forced hot air.
2. Mindy emailed Scott Hazelton in regard to adding a guardrail on the Library driveway that connects the upper and lower parking lots. Scott replied and asked for more information. Mindy explained that the Board has concerns about the visibility of the connector at night and whether drivers could drive off the side of the road in that location. Mindy had put out reflective sticks (which would not be in place/visible when snowplowing has to happen), and the Board asked her to explore a more substantial visual cue. Mindy is waiting to hear back from Scott. The idea of using boulders as a barrier, similar to what was done in another section of the parking lot, was raised and Mindy will discuss this with Scott.
3. The Library received a letter from Kennedy Landscaping indicating that Mike Kennedy has sold his business to Bob Sammon. Mr. Kennedy plans to continue working for Mr. Sammon for three years. Mindy inquired of the Board if the desire is to continue working with Kennedy Landscaping or look into other options. The Board decided to have Mindy reach out to the new owner to get an outline of the work to be done going forward, along with a quote for this work. It was also agreed that Mindy will look into other possible service providers.
4. Mindy completed the pictorial inventory of the contents of Abbott Library. The location of all soft goods, hardware, etc., has been documented and whenever possible, notes about the vendor for each item have been made. Thanks to Nancy Farwell for her help on this project. For the record, the document is titled "Inventory of Abbott Library" and is saved both in the staff shared drive and the Director's files.
5. Mindy discussed the tracking of the patron usage of Great Courses. After nine months, RB Digital has not been able to provide accurate usage numbers. This appears to be due to the privacy settings that individuals who access Great Courses put on their browsers. Mindy will discuss the situation with the Friends, who fund this program, to determine their thoughts and how they might want to go forward.

E. Program Rooms Update

The Activities Room and the New Hampshire History Conference Room continue to be well-utilized. Among the non-library organizations scheduled to use the Activities room in January alone are: Girl Scouts, Lions Club, Lake Sunapee Protective Association, Sunapee School District and Pathways of the River Valley.

Mindy shared that she made a decision not to offer the Activities Room to the Red Cross for a blood drive in February. Based on the experience with the fall blood drive, Mindy deemed the event too disruptive to regular library services.

V. Chair's Report

- A. Carol reported that Mindy contacted her a few times in December concerning closing the Library due to weather situations (snow, icy roads, etc.). Carol decided the Library will follow the school closing policy. If the schools are closed, the Library is closed. This should make it easier for Town residents to know when the Library is closed, opening late, or closing early. The Trustees agreed with this approach.
- B. On November 25, 2019, Mindy, Peg and Carol met with Lynn Post, Rebecca Hutchinson and Niraj Agarwal from Empower Success Corps (ESC) and discussed proceeding with a strategic plan process. Carol shared with the Board a summary Peg had written of the meeting. This will be discussed during this meeting.
- C. Carol provided a copy of the By-Laws to the Trustees as it was suggested these may need to be amended in regard to the wording relating to certain Trustees being bonded. This topic is a result of Terri White's discussion with Primex.

Suzanne made a motion to remove the sentences referencing the bonding of three Officers of the Abbott Library Board of Trustees in Article III, Sections C, D and E of the Board of Trustees Bylaws. Scott seconded the motion. The motion passed unanimously.

- D. Carol had a good conversation with Shannon Martinez regarding becoming a Trustee. Carol invited Shannon to attend the January meeting.
- E. Carol indicated that Sharon Palmer's year as an Alternate for the Abbott Library Board of Trustees is coming to an end. Sharon has submitted her application to continue as an Alternate.

Carol made a motion, seconded by Jane, to recommend Sharon Palmer to the Town of Sunapee Board of Selectmen for the Abbott Library Board of Trustees Alternate role. The motion passed unanimously.

- F. Susi, Scott, Mindy and Carol met on December 9, 2019, to discuss future budgeting in regard to building maintenance financial responsibilities. This group has requested legal clarification on a few items and they will meet again once answers are provided.
- G. Carol thanked Jane Frawley and Sharon Palmer for preparing the holiday gift bags for the Library staff, which were delivered on Dec. 23. She also thanked all who made donations to these bags.
- H. Carol indicated that she will prepare a draft of the annual evaluation of the Library Director, which will be reviewed with the Trustees at a non-public session on January 16, 2020.
- I. Carol shared that she drafted comments to make at the Town's Deliberative Session on February 4, 2020. These comments relate to supporting the warrant article the library wants to put forth, extending the Library Aide III position from 34 hours/week to 40 hours/week with benefits. Carol will send these to the Board, asking all to review the comments and bring any thoughts to the next Trustee meeting, January 16, 2020. In addition, all Trustees and Alternates are encouraged to attend the Deliberative Session if possible.

VI. Strategic Planning – Peg Lesiak

Peg shared her discussion with Debbie Stanley, Executive Director of the Ausbon Sargent Land Preservation Trust. Debbie had recommended Empower Success Corp (ESC) to Terri White as a resource for strategic planning consulting. Debbie spoke very favorably of ESC, indicating that their relationship with ESC began in 2004 and that Ausbon Sargent undertakes strategic planning every five years. Suzanne Tether added that she was on the Ausbon Sargent board when some of this work was done and she spoke positively about ESC.

Peg then reviewed the written summary of Carol, Mindy and Peg's meeting with ESC staff and consultants, which was held at the Abbott Library on Nov. 25, 2019. After discussion by the Board, it was agreed to invite Lynn Post, Director, ESC Northern New England and one of the consultants to the Trustee meeting on January 16, 2020. At that meeting, Lynn will review ESC's proposal and project plan, and will answer questions about the proposed approach. A document that Lynn prepared for this meeting, as well as three strategic plan examples that ESC had done with other clients, will be provided along with these minutes to all Trustees and Alternates.

At the Nov. 25, 2019 meeting, the Committee and ESC developed the following questions for the Trustees to consider and offer their thoughts:

1. What do you want to get out of a longer term planning process?
2. What would you want to learn through a planning process?

The responses from tonight's meeting will be sent to Lynn in advance of the January 16, 2020 Trustee meeting, and a copy will be provided along with these minutes to all Trustees and Alternates.

In advance of the next Trustee meeting, Susi and Mindy will review accounts in regard to possible funds to use for strategic planning should this move forward.

VII. Storage Shed – Scott and Jane / Scott Legendre

Scott shared that he had contacted someone in the New Hampshire Correctional organization about building a shed. He is waiting to hear back from another contact there. Scott continues to investigate options and get more information.

VIII. Report from the Abbott Library Foundation – Arlene Adams, Scott, Mindy

The Foundation has sent out their newsletter, including a return envelope as a "soft ask" for donations.

IX. Report from the Friends of the Abbott Library – Caitlin Clapp, Carol

At the January 22, 2020 meeting of the Friends, Mindy will present the majority of funding requests she is proposing. Mindy will review these with the Trustees.

X. Old Business/Other Business

1. Mindy and the Trustees all expressed how pleased they are with the outcome of the railing connecting the upper and lower parking areas of the library. It is truly a beautiful work of art. Mindy shared that she is connecting a student at SMHS with the artisan, as the student had expressed an interest in a career using welding as an art form.

2. Compliments were offered by various Trustees on the recent programming that has been conducted at the library (ex., centerpiece workshops, the after school programs, etc.).

XI. Public Comment

None.

XIV. Adjournment

Scott made a motion to adjourn, seconded by Susi. This was unanimously passed.

The meeting was adjourned at 7:06 pm.

Respectfully Submitted

Peg Lesiak, Secretary

January 3, 2020

Jan 24,2020

Donna Nashawaty

Town of Sunapee

Dear Donna,

I am writing you to inform you of my resignation from the board of CIP effective today Jan 24,2020. I would like to thank the town for the opportunity to be on it.

John Galloway

A handwritten signature in black ink, appearing to read "John Galloway", with a long horizontal flourish extending to the right.

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Tuesday, January 14, 2020

Present: Josh Trow, Chairman, Suzanne Gottling Vice Chairman, John Augustine,
Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager

APPOINTMENTS

•7:00PM-Bond Public Hearing

David Bailey, Water & Sewer Superintendent and Holly Leonard, Water & Sewer Office Manager discussed and answered questions regarding the (2) warrant articles that were submitted by the Water & Sewer Department.

•7:15PM-Town Budget Public Hearing

Chairman Trow opened the Budget Public Hearing at 7:00PM and stated that the Public Hearing could be found streaming on the town's website. The presentation is also available under the Selectmen's tab for following along with the Town Manager. Donna Nashawaty presented the 2020 Town of Sunapee Budget, which included the Warrant Articles to the Board and attending residents.

•Linda Tanner, Chairman of the ABC (Advisory Budget Committee) read the 2020 ABC budget recommendations report. Chairman Trow said that the budget process started on Thursday, November 7th at the all-day session which included the ABC Committee. The ABC committee's Membership includes the 5 Selectmen, 5 department heads, 5 "citizens at large", the Recreation Director and 1 School Board representative.

•Warrant Article Review

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Tuesday, January 8, 2019

Present: Josh Trow, Chairman, Suzanne Gottling Vice Chairman, John Augustine,
Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING INTENT TO CUT: (Previously Signed)
Parcel ID: 0211-0011-0000 1106 Route 11, Michael & Elizabeth Lemieux by Selectman
Gallup, seconded by Selectman Hastings. Unanimous.

HOUSEKEEPING ITEMS

Donna Nashawaty went over the revised documents, which are attached, that the Board received tonight.

APPOINTMENTS

•7:00PM-TOWN BUDGET PUBLIC HEARING

Chairman Trow opened the Budget Public Hearing at 7:00PM and stated that the Public Hearing could be found streaming on the town's website. The presentation is also available under the Selectmen's tab for following along with the Town Manager. Donna Nashawaty presented the 2019 Town of Sunapee Budget, which included the Warrant Articles to the Board and attending residents.

PUBLIC COMMENTS or QUESTIONS ON BUDGET PRESENTATION:

Chris Whitehouse asked what the impact was on the taxpayer for the default budget? Donna Nashawaty said the difference in taxation would be \$98,275 which is approximately eight cents. The full budget including the warrant articles is sixteen cents.

•Linda Tanner, Chairman of the ABC (Advisory Budget Committee) read the 2019 ABC budget recommendations report. Chairman Trow said that the budget process started on Friday, November 2nd at the all-day session which included the ABC Committee. The ABC committee's Membership includes the 5 Selectmen, 5 department heads, 5 "citizens at large", the Recreation Director and 1 School Board representative. Kevin Cooney asked Scott Hazelton if the Highway Department did all the maintenance on the school buses, Scott replied yes, and we bill the school back.

•Chris White, Chairman of the CIP (Capital Improvement Program) read the 2019 CIP Warrant Article Review report and the articles they supported. The CIP Committee met with the Highway Department and Fire Department going over projected projects and upcoming purchases. Chairman Trow thanked both committees for all their hard work and closed the public hearing.

•Warrant Article Review

The Board reviewed and put the warrant articles in the order they want them listed.



Annual Report

For the Year Ending December 31, 2018

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Join LSPA for a Public Meeting about the 2020 Lake Sunapee 10-Year Watershed Management Plan

Date: January 28, 2020 (snow date is January 30)

Time: 7:00 pm

Location: Newbury Town Hall, 937 Route 103, Newbury

All are welcome!

The Lake Sunapee Protective Association (LSPA) will provide a summary of the 2020 plan, partially funded by the Federal Clean Water Act and administered by New Hampshire Department of Environmental Services (NHDES). The Lake Sunapee Watershed includes portions of the following towns: Sunapee, Newbury, New London, Springfield, Goshen and Sutton.

Questions from community members and stakeholders are encouraged!

For more information: Geoff Lizotte, Watershed Steward

LSPA, 63 Main Street, PO Box 683, Sunapee, NH 03782

(603) 763-2210 or geoff@lakesunapee.org.



LSPA

*Devoted to the Environmental Quality
of the Lake Sunapee Watershed*



DK Water Resource Consulting LLC



STONE ENVIRONMENTAL
100% EMPLOYEE OWNED

Monthly Budget Through December 31, 2019 Not Final

| | Budget | PaymentToDate | EndingBalance | % Remaining |
|-------------------------|-----------------------|-----------------------|----------------------|--------------------|
| Executive | \$325,904.00 | \$313,006.74 | \$12,897.26 | 3.96% |
| TCTC | \$210,052.00 | \$186,209.56 | \$23,842.44 | 11.35% |
| Elections | \$6,485.00 | \$5,405.40 | \$1,079.60 | 16.65% |
| Finance | \$222,127.00 | \$218,915.59 | \$3,211.41 | 1.45% |
| Assessing | \$112,218.00 | \$82,341.31 | \$29,876.69 | 26.62% |
| Legal | \$18,000.00 | \$12,035.68 | \$5,964.32 | 33.14% |
| Personnel Benefits Mgmt | \$1,000.00 | \$66.00 | \$934.00 | 93.40% |
| Planning/Zoning | \$55,252.00 | \$46,650.10 | \$8,601.90 | 15.57% |
| General Govt-B&G | \$179,983.00 | \$159,222.32 | \$20,760.68 | 11.53% |
| Cemetery | \$13,625.00 | \$11,696.64 | \$1,928.36 | 14.15% |
| Insurance | \$7,540.00 | \$6,928.39 | \$611.61 | 8.11% |
| Information Booth | \$13,981.00 | \$12,211.58 | \$1,769.42 | 12.66% |
| Other General Govt | \$30,651.15 | \$25,903.64 | \$4,747.51 | 15.49% |
| Police | \$847,326.73 | \$839,213.40 | \$8,113.33 | 0.96% |
| Ambulance | \$59,516.00 | \$58,939.00 | \$577.00 | 0.97% |
| Fire | \$202,257.00 | \$152,116.70 | \$50,140.30 | 24.79% |
| SSB | \$156,535.00 | \$148,097.97 | \$8,437.03 | 5.39% |
| Emergency Management | \$200.00 | \$0.00 | \$200.00 | 100.00% |
| Highway | \$1,796,828.00 | \$1,772,926.04 | \$23,901.96 | 1.33% |
| Street Lights | \$16,800.00 | \$14,843.53 | \$1,956.47 | 11.65% |
| Transfer Station | \$533,327.27 | \$511,123.83 | \$22,203.44 | 4.16% |
| Health Officer | \$5,193.00 | \$223.76 | \$4,969.24 | 95.69% |
| Animal Control | \$500.00 | \$0.00 | \$500.00 | 100.00% |
| Health Services | \$15,176.00 | \$15,176.00 | \$0.00 | 0.00% |
| Welfare | \$43,808.00 | \$19,961.50 | \$23,846.50 | 54.43% |
| Recreation | \$161,086.00 | \$154,317.62 | \$6,768.38 | 4.20% |
| Library | \$400,953.00 | \$370,742.07 | \$30,210.93 | 7.53% |
| Memorial Day | \$200.00 | \$174.95 | \$25.05 | 12.53% |
| Patriotic/Band Concerts | \$5,000.00 | \$5,000.00 | \$0.00 | 0.00% |
| Conservation Commission | \$3,550.00 | \$2,365.00 | \$1,185.00 | 33.38% |
| Debt - Principal | \$262,883.00 | \$262,881.83 | \$1.17 | 0.00% |
| Debt - Interest | \$58,479.00 | \$58,453.07 | \$25.93 | 0.04% |
| Debt - TAN | \$1,000.00 | \$0.00 | \$1,000.00 | 100.00% |
| Sum | \$5,767,436.15 | \$5,467,149.22 | \$300,286.93 | 5.21% |

Monthly Budget Through December 31, 2019 Not Final

| | Budget | PaymentToDate | EndingBalance | % Remaining |
|--------------|---------------------|----------------------|----------------------|--------------------|
| Hydro | \$233,912.00 | \$101,307.18 | \$132,604.82 | 56.69% |
| Sum | \$233,912.00 | \$101,307.18 | \$132,604.82 | 56.69% |

Monthly Budget Through December 31, 2019 Not Final

| | Budget | PaymentToDate | EndingBalance | % Remaining |
|-------------------|---------------|----------------------|----------------------|--------------------|
| <i>GrandTotal</i> | | \$6,001,348.15 | \$5,568,456.40 | \$432,891.75 |

2019 Revenue Report through December 31, 2019

| AccountNumber | AccountName | 2018 Estimated | 2018 Actual | 2019 Estimated | 2019 Actual |
|---|-------------------------|----------------|--------------|----------------|--------------|
| 01-3110-01-900 | PROPERTY TAXES-CURRENT | | \$0.00 | | \$0.00 |
| 01-3110-01-901 | TAX REDEMPTIONS | | \$0.00 | | \$0.00 |
| Sum | | | \$0.00 | | \$0.00 |
| 01-3120-01-901 | LAND USE CHANGE | | \$0.00 | | \$0.00 |
| Sum Land Use Change | | | \$0.00 | | \$0.00 |
| 01-3185-01-900 | YIELD TAX | | \$0.00 | | \$0.00 |
| Sum Yield Tax | | | \$0.00 | | \$0.00 |
| 01-3186-01-900 | EXCAVATION TAX | | \$0.00 | | \$0.00 |
| Sum Excavation Tax | | | \$0.00 | | \$0.00 |
| 01-3190-01-902 | INTEREST & COSTS | \$60,000.00 | \$58,913.61 | \$60,000.00 | \$55,248.44 |
| 01-3190-01-903 | Returned Check Fee | | \$200.00 | | \$125.00 |
| Sum Interest and Penalties on Delinquent Taxes | | \$60,000.00 | \$59,113.61 | \$60,000.00 | \$55,373.44 |
| 01-3210-01-910 | UCC FILING | \$500.00 | \$1,494.00 | \$500.00 | \$945.00 |
| Sum Licenses, Permits and Fees | | \$500.00 | \$1,494.00 | \$500.00 | \$945.00 |
| 01-3220-01-807 | Snowmobile and ATV Fees | \$0.00 | (\$3,458.00) | | |
| 01-3220-01-906 | AUTO REGISTRATIONS | \$750,000.00 | \$883,862.17 | \$750,000.00 | \$910,262.85 |

Monday, January 13, 2020

| | AccountNumber | AccountName | 2018 Estimated | 2018 Actual | 2019 Estimated | 2019 Actual |
|-----|---------------------------|---------------------------|----------------|--------------|----------------|--------------|
| Sum | Motor Vehicle Permit Fees | | \$750,000.00 | \$880,404.17 | \$750,000.00 | \$910,262.85 |
| | 01-3230-01-908 | SUBDIVISION FEES | | \$1,700.00 | | \$775.00 |
| | 01-3230-01-909 | SITE PLAN REVIEW FEES | | \$2,800.60 | | \$2,285.00 |
| | 01-3230-01-910 | CERTIFICATE OF COMPLIANCE | \$35,000.00 | \$33,111.75 | \$35,000.00 | \$56,485.40 |
| Sum | Building Permits | | \$35,000.00 | \$37,612.35 | \$35,000.00 | \$59,545.40 |
| | 01-3290-01-320 | Landlord's Filing Fee | \$0.00 | \$4.00 | | \$0.00 |
| | 01-3290-01-902 | REDEMPTION COSTS | | \$1,543.90 | | \$3,454.60 |
| | 01-3290-01-907 | BOAT REGISTRATIONS/FEES | \$36,000.00 | \$10,067.68 | \$36,000.00 | \$12,510.02 |
| | 01-3290-01-912 | DOG LICENSES/FEES | | \$7,314.50 | | \$5,277.00 |
| | 01-3290-01-915 | VITALS-BIRTH & DEATH | | \$4,680.00 | | \$3,880.00 |
| | 01-3290-01-917 | TOWN CLERK FEES | | \$16,202.00 | | \$15,734.00 |
| | 01-3290-01-919 | WETLANDS APPLICATIONS | | \$21.00 | | \$29.00 |
| Sum | | | \$36,000.00 | \$39,833.08 | \$36,000.00 | \$40,884.62 |
| | 01-3311-01-841 | FEDERAL FEMA FUNDS | | \$0.00 | | \$0.00 |
| Sum | From Federal Government | | | \$0.00 | | \$0.00 |
| | 01-3351-01-927 | SHARED REVENUE | | \$0.00 | | \$0.00 |
| Sum | Shared Revenues | | | \$0.00 | | \$0.00 |
| | 01-3352-01-840 | STATE OF NH-ROOMS/MEALS | \$177,168.00 | \$177,291.02 | \$177,291.00 | \$177,179.11 |

Monday, January 13, 2020

| | AccountNumber | AccountName | 2018 Estimated | 2018 Actual | 2019 Estimated | 2019 Actual |
|-----|----------------------------------|----------------------------------|----------------|--------------|----------------|--------------|
| Sum | Meals and Rooms Tax Distribution | | \$177,168.00 | \$177,291.02 | \$177,291.00 | \$177,179.11 |
| | 01-3353-01-928 | HIGHWAY BLOCK GRANT | \$122,211.00 | \$124,397.12 | \$124,468.00 | \$126,092.43 |
| Sum | Highway Block Grant | | \$122,211.00 | \$124,397.12 | \$124,468.00 | \$126,092.43 |
| | 01-3354-01-794 | STATE OF NH-SEWER GRANT | | \$0.00 | | \$0.00 |
| Sum | Water Pollution Grant | | | \$0.00 | | \$0.00 |
| | 01-3354-01-795 | STATE OF NH - WATER GRANT | \$7,508.00 | \$5,294.00 | \$7,508.00 | \$0.00 |
| | 01-3359-01-741 | PD GRANT INCOME | | \$0.00 | | \$0.00 |
| | 01-3359-01-927 | STATE NH HIGH ST BRIDGE G | | \$0.00 | | \$0.00 |
| | 01-3359-01-927 | State of NH Treatment Plant Road | | \$0.00 | | \$0.00 |
| Sum | Water Pollution Grant | | \$7,508.00 | \$5,294.00 | \$7,508.00 | \$0.00 |
| | 01-3379-01-935 | TOWN OF SPRINGFIELD-TS | \$104,054.00 | \$102,291.00 | \$109,054.00 | \$108,760.00 |
| Sum | From Other Governments | | \$104,054.00 | \$102,291.00 | \$109,054.00 | \$108,760.00 |
| | 01-3401-01-150 | PD - SPECIAL DETAIL INCOME | | \$0.00 | | \$0.00 |
| | 01-3401-01-320 | FIREWORKS PERMIT FEE | | \$440.00 | | \$380.00 |
| | 01-3401-01-321 | PHOTOCOPY INCOME | | \$63.00 | | \$52.50 |
| | 01-3401-01-581 | RECYCLING MAGAZINES | | \$0.00 | | \$0.00 |
| | 01-3401-01-584 | RECYCLING INCOME-STEEL C | | \$1,026.42 | | \$283.16 |
| | 01-3401-01-586 | RECYCLING INCOME-ALUMIN | | \$13,574.57 | | \$6,250.35 |

Monday, January 13, 2020

| AccountNumber | AccountName | 2018 Estimated | 2018 Actual | 2019 Estimated | 2019 Actual |
|----------------|----------------------------------|----------------|-------------|----------------|-------------|
| 01-3401-01-587 | RECYCLING CARDBOARD | | \$9,989.15 | | \$4,542.88 |
| 01-3401-01-588 | RECYCLING NEWSPAPER | | \$1,094.62 | | \$1,240.82 |
| 01-3401-01-589 | RECYCLING SCRAP METAL | | \$13,899.71 | | \$8,204.82 |
| 01-3401-01-592 | RECYCLING PLASTIC | | \$7,608.28 | | \$4,604.12 |
| 01-3401-01-593 | RECYCLING INCOME-BATTERI | | \$0.00 | | \$0.00 |
| 01-3401-01-937 | MISC. GENERAL GOV'T INCOM | | \$34,279.83 | | \$78,695.73 |
| 01-3401-01-940 | INSURANCE REPORTS | | \$0.00 | | \$0.00 |
| 01-3401-01-942 | Standard Power Net Metering Inco | \$0.00 | \$0.00 | \$0.00 | \$10,947.07 |
| 01-3401-01-948 | MISC. TOWN OFFICE INCOME | | \$0.00 | | \$0.00 |
| 01-3401-01-949 | REGULATIONS SOLD | | \$0.00 | | \$0.00 |
| 01-3401-01-950 | ZBA INCOME | | \$3,000.00 | | \$3,150.00 |
| 01-3401-01-951 | TOWN OFFICE POSTAGE | | \$83.89 | | \$10.92 |
| 01-3401-01-953 | REPORTS/LABELS/DISKS SOLD | | \$250.74 | | \$482.25 |
| 01-3401-01-958 | HIGHWAY PARTS | | \$0.00 | | \$0.00 |
| 01-3401-01-959 | HWY-MATERIALS SOLD | | \$0.00 | | \$0.00 |
| 01-3404-01-940 | SUNAPEE T/S TICKET SALES | \$80,000.00 | \$49,093.00 | \$109,820.00 | \$55,617.00 |
| 01-3404-01-941 | SPRINGFIELD T/S TICKET SAL | | \$2,000.00 | | \$0.00 |
| 01-3404-01-950 | Sunapee Beautification Donations | | \$0.00 | | \$0.00 |

| | AccountNumber | AccountName | 2018 Estimated | 2018 Actual | 2019 Estimated | 2019 Actual |
|------------|----------------------------|----------------------------------|----------------|--------------|----------------|--------------|
| | 01-3501-10-813 | Pistol Permit Fee | \$0.00 | \$70.00 | \$0.00 | \$120.00 |
| Sum | Income from Departments | | \$80,000.00 | \$136,473.21 | \$109,820.00 | \$174,581.62 |
| | 01-3409-01-965 | SALE OF CEMETERY LOT | \$2,000.00 | \$1,600.00 | \$2,000.00 | \$800.00 |
| | 01-3409-01-966 | BURIAL INCOME | | \$2,750.00 | | \$2,500.00 |
| Sum | Other Charges | | \$2,000.00 | \$4,350.00 | \$2,000.00 | \$3,300.00 |
| | 01-3501-01-965 | PD-SALE OF CRUISER | | \$0.00 | | \$0.00 |
| | 01-3501-01-966 | SALE OF TOWN OWNED PROP | \$2,000.00 | \$1,650.00 | \$8,000.00 | \$31,456.63 |
| | 01-3501-01-968 | SALE OF HIGHWAY EQUIPMEN | | \$3,601.99 | | \$0.00 |
| Sum | Sale of Municipal Property | | \$2,000.00 | \$5,251.99 | \$8,000.00 | \$31,456.63 |
| | 01-3501-01-970 | Checking Account Interest Earned | \$57,000.00 | \$120,558.12 | \$80,000.00 | \$66,571.87 |
| | 01-3502-01-972 | INVESTMENT INTEREST INCO | | | | |
| Sum | Interest on Investments | | \$57,000.00 | \$120,558.12 | \$80,000.00 | \$66,571.87 |
| | 01-3503-01-936 | RENTS/LEASES & SERVICES | \$30,000.00 | \$18,097.46 | \$26,000.00 | \$18,441.31 |
| | 01-3503-01-938 | OLD ABBOTT LIBRARY Rent | \$0.00 | \$5,500.00 | | \$225.81 |
| | 01-3504-01-938 | DOG FINES | | \$50.00 | | \$0.00 |
| | 01-3504-01-939 | PARKING FINES | | \$2,800.00 | | \$3,060.00 |
| | 01-3504-01-940 | PD FALSE ALARM FINES | | \$0.00 | | \$0.00 |
| | 01-3504-01-941 | REPLACEMENT TRANSFER ST | | \$450.00 | | \$75.00 |

Monday, January 13, 2020

| AccountNumber | | AccountName | 2018 Estimated | 2018 Actual | 2019 Estimated | 2019 Actual |
|---------------|---------------------------------|-----------------------------------|----------------|-------------|----------------|-------------|
| | 01-3504-01-944 | PD STATE WITNESS FEES | | \$1,750.00 | | \$787.30 |
| | 01-3504-01-945 | PD COURT RESTITUTION | | \$0.00 | | \$0.00 |
| | 01-3504-01-946 | PD Discovery | | \$550.00 | | \$634.00 |
| | 01-3506-60-260 | Revenue from Other Agency | | \$0.00 | | \$0.00 |
| | 01-3509-01-950 | WELFARE MISC. REVENUE | | \$1,888.00 | | \$724.75 |
| Sum | Other | | \$30,000.00 | \$31,085.46 | \$26,000.00 | \$23,948.17 |
| | 01-3912-01-800 | Operating Transfer from Special R | | | | |
| Sum | From Special Revenue Funds | | | | | |
| | 01-3914-01-000 | Enterprise Funds Sewer | \$1,114,743.00 | | \$1,116,243.00 | |
| Sum | From Enterprise Funds: Sewer | | \$1,114,743.00 | | \$1,116,243.00 | |
| | 01-3914-01-001 | Enterprise Funds Water | \$551,609.00 | | \$531,090.00 | |
| Sum | From Enterprise Funds: Water | | \$551,609.00 | | \$531,090.00 | |
| | 01-3914-01-002 | Enterprise Funds Electric | \$285,113.00 | | \$233,912.00 | |
| Sum | From Enterprise Funds: Electric | | \$285,113.00 | | \$233,912.00 | |
| | 01-3915-01-650 | CAPITAL RESERVE-HWY | \$78,172.00 | \$0.00 | | \$0.00 |
| Sum | From Capital Reserve Funds | | \$78,172.00 | \$0.00 | | \$0.00 |
| | 01-3915-01-651 | CAP RESERVE - LIBRARY | | \$0.00 | | \$0.00 |
| Sum | From Capital Reserve Funds | | | \$0.00 | | \$0.00 |

Monday, January 13, 2020

| | AccountNumber | AccountName | 2018 Estimated | 2018 Actual | 2019 Estimated | 2019 Actual |
|-------------|---|---------------------------------|----------------|----------------|----------------|----------------|
| | 01-3915-01-652 | CAP RESERVE - BRIDGES | | \$0.00 | | \$0.00 |
| Sum | From Capital Reserve Funds | | | \$0.00 | | \$0.00 |
| | 01-3915-01-653 | CAP RESERVE - POLICE EQUIP | | | | |
| Sum | From Capital Reserve Funds | | | | | |
| | 01-3915-01-654 | CAP RESERVE - DIRT ROAD PA | | | | |
| Sum | From Capital Reserve Funds | | | | | |
| | 01-3915-30-962 | TRANSFER FROM EXP TRUST | | \$0.00 | | \$0.00 |
| Sum | From Capital Reserve Funds | | | \$0.00 | | \$0.00 |
| | 01-3934-01-800 | Proceeds from Long Term Bonds & | | | | |
| Sum | Proceeds from Long Term Bonds and Notes | | | | | |
| Grand Total | | | \$3,493,078.00 | \$1,725,449.13 | \$3,406,886.00 | \$1,778,901.14 |

Monday, January 13, 2020