

SUNAPEE BOARD OF SELECTMEN
MEETING
6:30 PM Town Office Meeting Room
Monday, January 6, 2020

Present: Chairman Josh Trow Sue Gottling, Vice Chairman, Selectman John Augustine, Selectman Shane Hastings and Donna Nashawaty, Town Manager.

Absent: Selectman Fred Gallup

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID:0235-0006-0000 Edgemont Road, John Heckler

Parcel ID:0137-0027-0000 106/108 Burkehaven Hill Road, Kelly Sheridan

Parcel ID:0218-0067-0000 84 Sargent Road, Brenda Balenger

by Selectman Hastings, seconded by Selectman Gottling. Unanimous.

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID:0127-0034-0000 Lake Avenue, LB Land Trust

by Selectman Gottling, seconded by Selectman Hastings. Unanimous.

MOTION TO APPROVE THE FOLLOWING PERMIT TO EXCAVATE:

Parcel ID:0127-0034-0000 Lake Avenue, LB Land Trust

by Selectman Hastings, seconded by Selectman Gottling. Unanimous.

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID:0127-0034-0000 Lake Avenue, LB Land Trust

by Selectman Gottling, seconded by Selectman Hastings. Unanimous.

MOTION TO APPROVE THE FOLLOWING LAND USE CHANGE:

Parcel ID:0237-0006-0000 545 Stagecoach Road, Harding Hill Farm, LLC

Parcel ID:0207-0011-0001 754 North Road, Brian & Cheryl Culloty

Parcel ID:0226-0025-0000 279 Youngs Hill Road, Thomas & Faith Reney

by Selectman Hastings, seconded by Selectman Gottling. Unanimous.

APPOINTMENTS

7:00PM-Center for the Arts

Jean Connolly, Chairman of the Center of the Arts is looking for approval from the Board to once again hold "Arts on the Green" this summer in the harbor. Jean Connolly met with Chief Cahill regarding the slight changes to this year's event. **Motion to approve the Use of Facilities application from the Center for the Arts by Selectman Gottling, seconded by Selectman Hastings. Unanimous.**

7:15PM-Chief Cahill-Survey Results

Chief Cahill and Brad Naples from Entrepreneurial Success Solutions who helped Chief Cahill create the survey discuss how the survey came to be and to share the results. Chief Cahill said he always wants to be heading in the right direction. This first survey, which is longer than any future surveys will be, gave him the direction to pursue the issues the respondents cared the most about. Chief Cahill felt good that 92% of the residents feel safe in town and he intends to use the results as targets for training and outreach.

The survey provided real information so his department can work with the community on issues they care about. The results of the survey are attached.

SELECTMEN ACTION

- Post Office Complaint

Donna Nashawaty passed out a letter that Barbara Vaughn put together from the resident complaints to be sent to the Senators and Representatives who represent the town of Sunapee. The Town received several additional complaints when residents either read the discussion Selectmen minutes or in the Intertown Record. Donna Nashawaty stated that one resident stopped by the office and said they received a Christmas card in their mailbox, from the Rural Mail Carrier, with no postage on it. According to the federal statute it is illegal to put mail in a mailbox without postage. Senator Hassan's office called after reading the article in the Intertown Record and wanted to know what the town was doing regarding the complaints. They also gave Donna Nashawaty an email address to send the letter to. They said their office is very interested in trying to help this come to a resolution. The letter would be to the Senators, Representatives and the Interim Newport Postmaster. Chairman Trow asked the Board if they were in favor of him signing the letter, they replied they were in favor.

- Use of Facilities-7/18-Center for the Arts, Sunapee Harbor

Motion to approve the Use of Facilities from the Center of the Arts to use the Sunapee Harbor area on July 18th for an Art Show by Selectman Gottling, seconded by Selectman Hastings. Unanimous.

- Employee Health Expendable Trust

Donna Nashawaty said a motion needs from the Board of Selectmen to expend \$11,925.68 from the Employee Health Expendable trust. **Motion to expend \$11,925.68 from the Employee Health Expendable trust to the General Fund for the year of 2019 by Chairman Trow, seconded by Selectman Gottling. Unanimous.**

- Encumbrances

The Board discussed the 2019 encumbrances list (see attached) which contained 5 items totaling \$5,761.55. **Motion to encumber the amount of \$5,761.55 from the previous fiscal year by Selectman Gottling, seconded by Selectman Hastings. Unanimous.**

- Accept \$1000 donation for the Food Pantry from the Harkwell Family

Donna Nashawaty explained that the Charitable Trust Division makes out checks on behalf of people who want to make charitable donations. The Town received a check made out to the Sunapee Food Pantry in the amount of \$1,000 on behalf of the Harkwell Family. The criteria for the donation are all the funds must be used for food pantry items only. The Town received the same request last year. **Motion to accept the \$1,000 donation for the food pantry by Selectman Hastings, seconded by Selectman Gottling. Unanimous.**

- Three Items Requested by Scott Hazelton

Budget Transfer - We need approval to transfer \$6,500 from the Buildings & Grounds budget and Transfer Stations budget to cover the purchase of 100 tons of salt that was placed on 12/30/19 for this last weekend's winter storm. **Motion to authorize the approved transfer of \$6,500 from the Transfer Station budget to the Highway budget by Chairman Trow, seconded by Selectman Gottling. Unanimous.**

Winn Hill Road Value Engineering – The proposal for the Winn Hill Road Improvements project that was received from Nott's Excavating on October 1, 2019, was \$376,272.50. As per the Memorandum dated 10/26/19 which was presented to the Board of Selectmen at their meeting on 10/28/19, we worked with GMI Asphalt to value engineer the project and on 1/3/2020 received a new Total Estimated Project Cost of \$314,081, with the understanding that the water lines were not going under the road. The new Total Estimated Project Cost has the Highway Department assisting with the removal of 6-8 trees and flagging during the project as needed. We were also able to negotiate a 3-year contract extension with GMI Asphalt for the Town's paving contract. The Board had no objection to the contract extension.

Truck H6 – Truck H6, the 2009 International Durastar, was recently diagnosed by Reeds Truck Service and they found that the engine is failing! It has not totally failed yet and is running, but it has 18psi of "blow by" on cylinders #2 & #6 combined (the most that Reeds had ever seen on an engine was 7 psi). It appears that the truck has been running in its current condition for multiple years now and based on discussions between Jeff Reed, Mike, Rob and Scott Hazelton, we feel that it is in our best interest to continue to use truck H6 as it is. Also based on our discussions with Reeds Truck Service, we will keep the oil changed every 2-4 weeks so that the truck continues to run for as long as possible, hopefully through this winter season and maybe until we can trade it in 2021/2022. In the event that there is a catastrophic failure of the engine we would have Reeds install a "trimmed out engine" for \$25.7K which comes with a two-year warranty. In this case, the outside repair would come out of the 2020 operating budget. Donna Nashawaty just wanted the Board to know that the Highway Department was having an issue with this truck.

•Warrant Articles

Donna Nashawaty passed out the list of written warrant articles to the Board.

•Advisory Budget Committee Report (ABC)

The final ABC report will be presented by Linda Tanner, Chairman of the ABC Committee at the Budget Public Hearing on Tuesday, January 14th at 7:00PM in the Town Meeting Room.

CHAIRMAN'S REPORT

Chairman Trow said he did not anticipate have a Board of Selectmen's meeting on Monday, January 13th and anything that needs to be signed can be done before the start of the Budget Public Hearing. The meeting of the 13th will be cancelled.

•9:04PM-Motion to enter non-public session under RSA 91-A:3, II(c)-Matters which, if discussed in public, would likely affect adversely the reputation of any person by Chairman Trow, seconded by Selectman Hastings.

•9:45PM-Motion to return from non-public session by Chairman Trow, seconded by Selectman Hastings. Unanimous.

•9:45PM-Motion to seal the non-public minutes by Chairman Trow, seconded by Selectman Hastings. Unanimous.

Meeting Adjourned 9:13PM
Respectfully Submitted by,
Barbara Vaughn
Administrative Assistant

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
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Monday, January 6, 2020

1. REVIEW OF ITEMS FOR SIGNATURE:

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Parcel ID:0226-0025-0000 279 Youngs Hill Road, Thomas & Faith Reney

2. APPOINTMENTS

7:00PM-Center for the Arts

7:15PM-Chief Cahill-Survey Results

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Use of Facilities-7/18-Center for the Arts, Sunapee Harbor
- Employee Health Expendable Trust
- Encumbrances
- Accept \$1000 donation for the Food Pantry from the Harkwell Family

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

- Non-Public Session-RSA 91-A:3, II(c)-Matters which, if discussed in public, would Likely affect adversely the reputation of any person**

7. UPCOMING MEETINGS:

01/08-7:00PM-Conservation Commission, Town Meeting Room

01/09-7:00PM-Planning Board, Town Meeting Room

01/13-6:30PM-Board of Selectmen, Town Meeting Room

01/14-6:30PM-Bond & Budget Public Hearing, Town Meeting Room

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): Ben Mere/Bandstand - Coffin Park - Dewey Beach - Georges Mills Harbor - Safety Services Building - Sunapee Harbor - Tilton Park

Name of Organization:

The Center for the Arts

This Organization is: Non-Profit - Political - Private (N/A for profit companies)

Jean Connolly / chair

Name of Duly Authorized:

Mailing Address: PO Box 872

New London, NH 03257

(home)

Daytime Phone:

603-763-5339

Evening Phone:

603-558-4776

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: July 18, 2020 Time: From: 8 To: 6 (event is 10-4)

Please describe the complete details of the event: (If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

We would like to return to Sunapee Harbor again next summer, for "Arts on the Green". This will be our 9th year hosting this show, which raises money for community arts programs.

I/We acknowledge understanding the following restrictions:

(1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control. Chief Chhill approved this last year. *

(2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.

(3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

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*^{artist} parking will be at the same designated areas as last year
*drop off + pick up will be supervised as last year with the assistance/approval of police department as last year.

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

People will be strolling through the Fair throughout the day at different times during the day (after artists set up)
I/We plan on 100 # of people and 20-25 # of vehicles attending our event.

Signature of Responsible Individual

Jean Connolly

Date 10-28-2019

Dan R. Gilm

12-11-19

Approved by Chief of Police

Date

0

of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable)

Date

Dan R. Gilm

12/11/19

Approved by Fire Chief (if applicable)

Date

Approved by Highway Director (if applicable)

Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen)

Date

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

These are the things that Chief Cahill and Jean Connolly talked about and were agreed on.

- 1) Not to exceed 25 tents
- 2) 15 tents down by bathroom
- 3) 5 tents in front of Country Store on Riverway property
- 4) 5 tents in front of gazebo (down by sidewalk)
- 5) Event-10:00am-4:00pm

The Center for the Arts; Lake Sunapee Region
Arts on the Green 2019 Review and 2020 Plans

Arts on the Green is a fine arts and crafts show held to raise funds for free arts programs in the Lake Sunapee Region, throughout the year, as well as scholarships for local students and grants for teachers in our schools.

This show has been running smoothly for the past seven years and is an event that visitors and residents look forward to attending. We feel it is a positive addition to our region, contributing to the quality of life for residents and visitors.

We appreciate the cooperation of the Town of Sunapee and the Sunapee Police Department to allow this show to take place in Sunapee Harbor, one of the most beautiful places in our region. We hope to offer the show once again in 2020.

We are aware that July is a busy time in the Harbor and are happy to work with the town and police, in anyway we can, to ensure the safety of those enjoying the Harbor that day, and to be sure everything runs smoothly.

Below is a summary of last year's show and our plans for 2020.

Please contact me with any questions or comments you may have.

With appreciation,
Jean Connolly-Chair
Center for the Arts

2019:

The 7th annual show took place in Sunapee Harbor on July 13th 10-4.

18 Artists displayed their works on the Sunapee Harbor Green near the Marina/Restrooms, and 5 on the Riverway Green in front to the Wild Goose Store. *Center for the Arts* Volunteers helped artists set up and take down their tents and shuttled their cars to parking on River Road, and the LSPA Knowlton House, which was available. They also helped artists and visitors throughout the day to make sure the show ran well. Artists were scheduled for drop off and pick up before and after the show, and this was supervised by the Police Department. At the end of the show, volunteers also made sure the grounds were free of any trash. All in all, the show was well attended, the feedback was all positive, and the day went smoothly.

2020:

The show is planned for July 18th 10-4 in the same manner as 2019.

We will once again have many volunteers ready to help the artists, and visitors to the show.

Since last year's show was a little separated, with some artists near the Riverway/Wild Goose separated from the others on the Green near the Marina/Restrooms, we would like to have five artists exhibit on the green at the base of the Gazebo, so the line of vision will continue from the Riverway/Wild Goose area along the green as the base of the Gazebo, and then to the green near the Marina/Restrooms. This would tie the show together more cohesively.

We would not have more than 25 artists in total, with 15 artists on the green near the marina/restrooms, 5 at the base of the gazebo, and 5 on the Riverway green near the Wild Goose. By limiting the number of artists we hope to allow sufficient green space in the Harbor on the day, for others to enjoy.

We are prepared to have additional volunteers as needed to ensure the safety of visitors and the success of the event.



"Enriching lives and building community through the Arts!"

Board of Directors

*Jean Connolly, Chair
New London*

*Sandy Wells, Secretary
North Sutton*

*Debbie Lang, Treasurer
South Sutton*

*Alicia Bergeron
Newbury*

*Wally Borgen
New London*

*Donald Cox
New London*

*Susan Elliott
New London*

*Barbara Hunting
New London*

*Sandra Little
Newbury*

*Susie Lowe Stockwell
South Sutton*

*Brenda Rapoport
Sunapee*

*Angela Tarleton
Warner*

*Kevin Tarleton
Warner*

*Elizabeth Tine
New London*

Sunapee Selectboard
December 30, 2019

RE: Arts on the Green
Request to use Sunapee Harbor Green space July 18th 10-4

Dear Selectboard,

We would like permission to once again hold *Arts on the Green* in Sunapee Harbor on Saturday, July 18th, 10-4. This show raises funds for free arts programs, scholarships, and teacher grants which are offered throughout the year, to residents in the Lake Sunapee Region.

Attached is a review of last year's show and our plan for this coming summer.

We understand that we will work with the Town and the Police Department to ensure the safety and enjoyment of those in the Harbor that day.

Our application has been submitted and I have met with Chief Cahill regarding slight changes to the arrangement this year. A certificate of liability will be sent by Colby-Insurance, New London, once the date is confirmed.

We hope this will once again, be a nice addition for residents and visitors to Sunapee Harbor.

Please contact me with any questions or concerns, or if there is anything else you require.

Thank you for your consideration.
I look forward to hearing from you,

Jean Connolly-chair
Center for the Arts
Lake Sunapee Region

jcroninconnolly@gmail.com

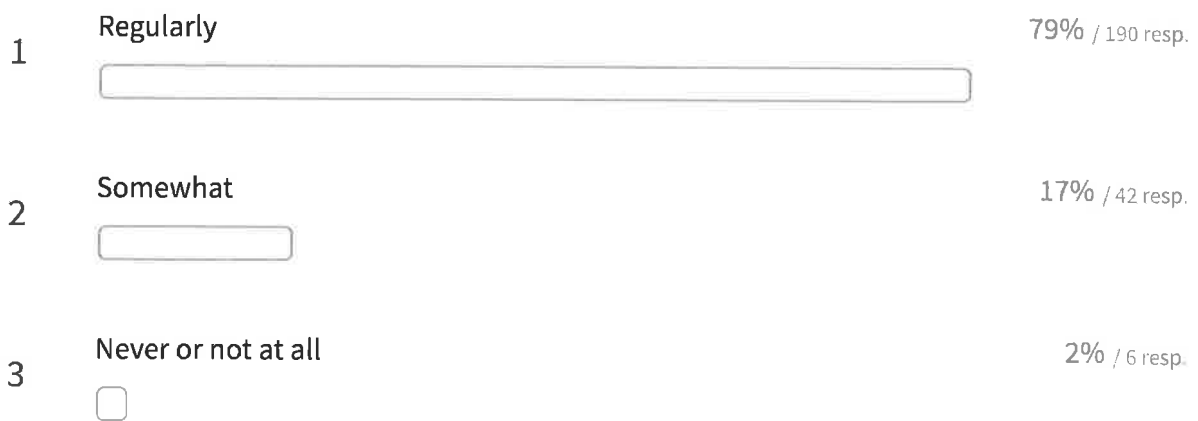
P O Box 872
New London, NH 03257
603.526.4444
info@centerfortheartsnh.org
www.CenterForTheArtsNH.org

Sunapee Police Department

259 responses

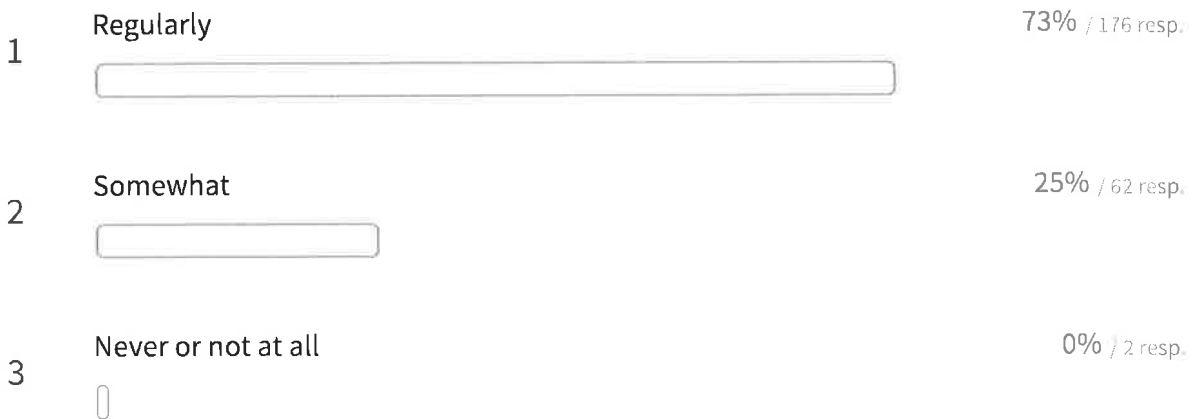
To what extent do you feel the Sunapee Police regularly communicate and/or reach out to community members?

238 out of 259 answered



Do you feel that the Sunapee Police work together with both citizens and businesses to solve community problems?

240 out of 259 answered



From the list below, please select no more than five (5) issues that reflect your highest concern or worry about or within the Town of Sunapee.

243 out of 259 answered

1	Drug/Alcohol Abuse	68% / 167 resp.
2	Traffic/Speeding	68% / 167 resp.
3	Burglary/Theft	62% / 151 resp.
4	School Safety/Bullying/Assaults	53% / 131 resp.
5	DWI	53% / 129 resp.
6	Public Intoxication/excessive noise	37% / 91 resp.
7	Domestic Violence	37% / 90 resp.
8	Parking	36% / 89 resp.
9	Internet Safety	32% / 78 resp.
10	Child Abuse	22% / 55 resp.

11 Not enough police presence, fairness of police and/or police etiquette to citizens 15% / 38 resp.

12 Other 11% / 27 resp.

Would you consider that you feel safe in your community when you are both inside and outside your home?

246 out of 259 answered

1 Yes 92% / 228 resp.

2 Somewhat 6% / 15 resp.

3 Have no opinion 0% / 2 resp.

4 Not at all 0% / 1 resp.

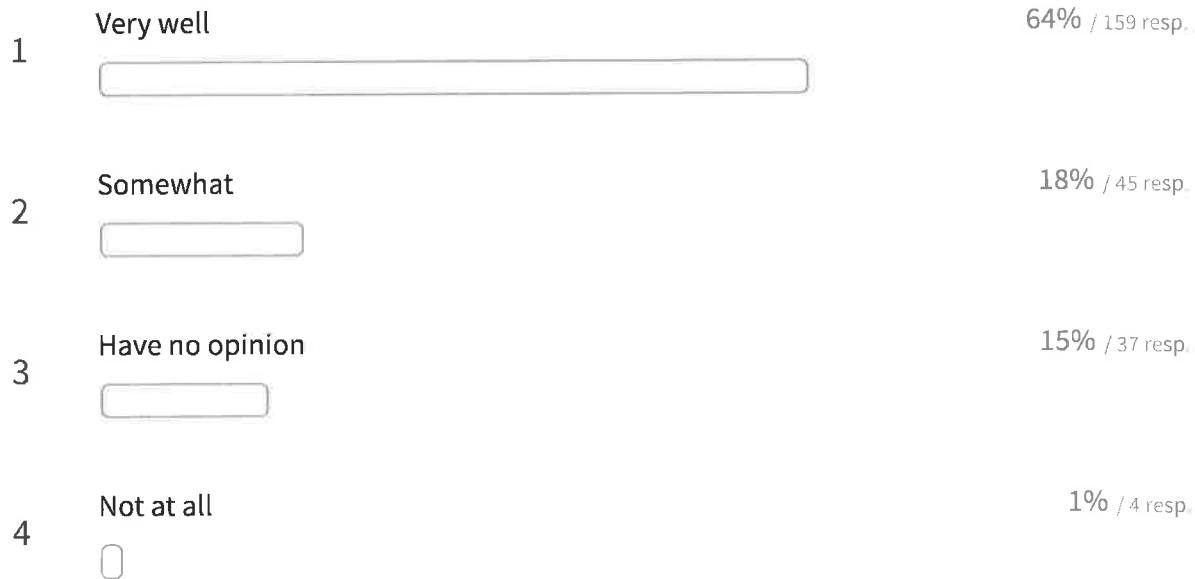
To what extent do you feel the Sunapee Police respond to the concerns of the community's citizens?

247 out of 259 answered



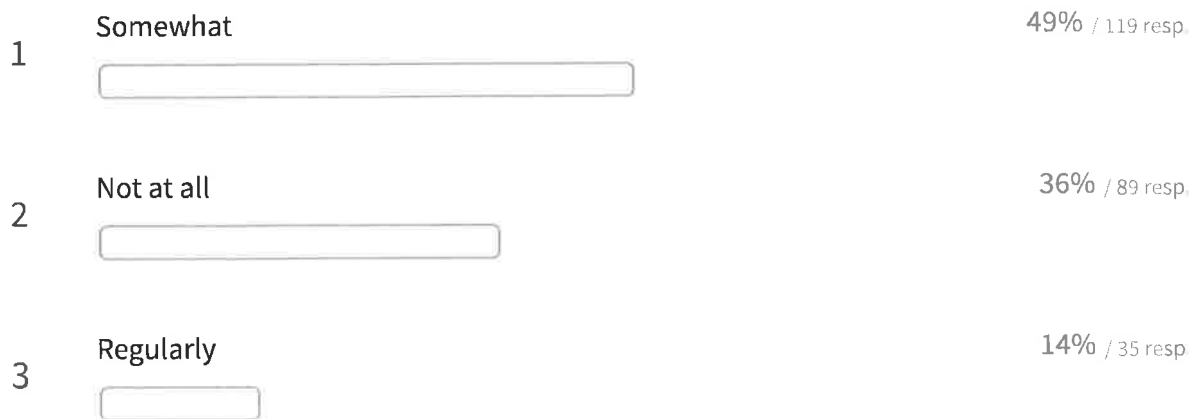
To what extent does the Sunapee Police address the issues that concern you?

245 out of 259 answered



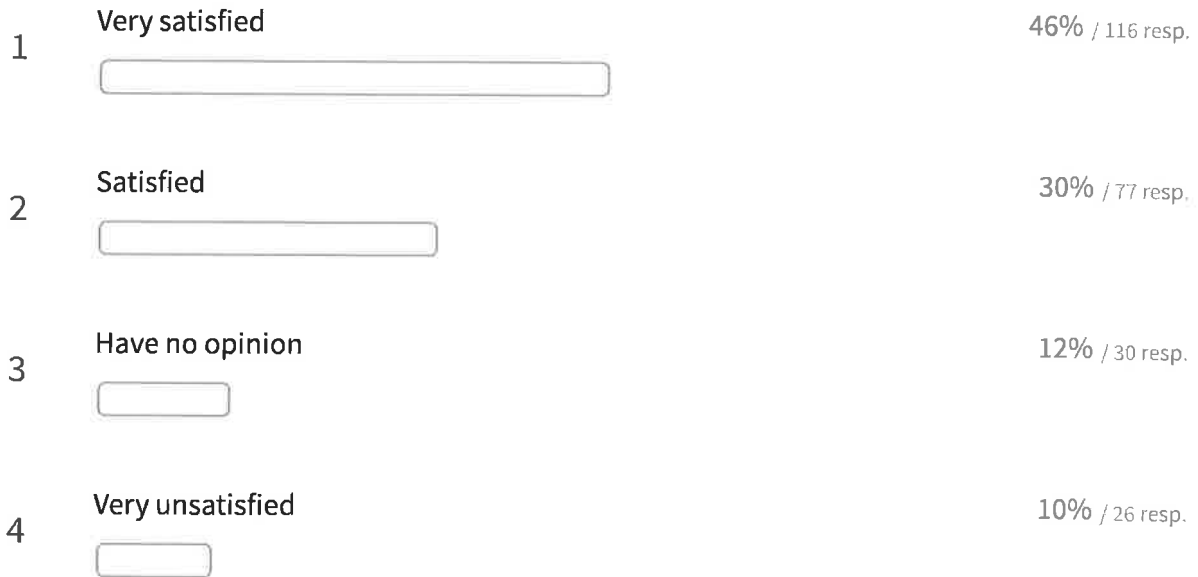
How many times in the past 12 months have you had contact with the Sunapee Police?

243 out of 259 answered



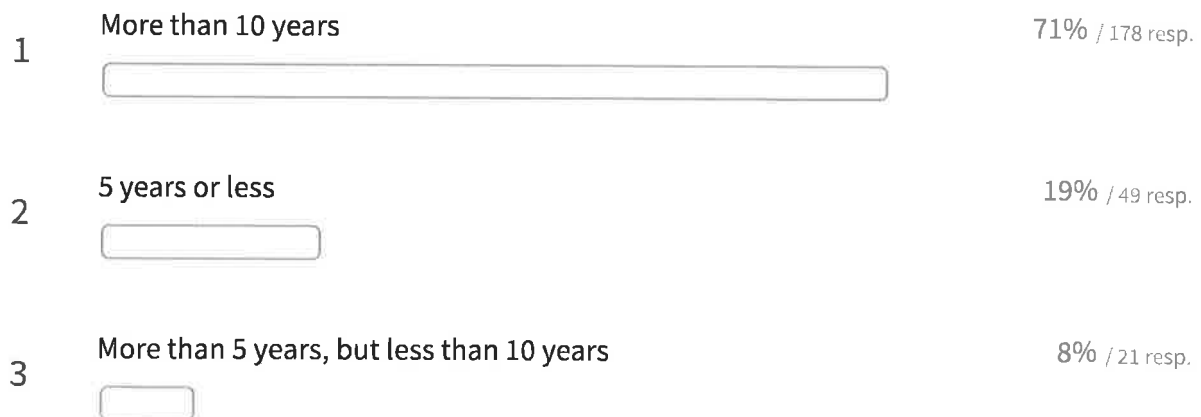
To what extent are you satisfied with your interactions with the Sunapee Police?

249 out of 259 answered



How many years have you lived in the Sunapee community?

248 out of 259 answered



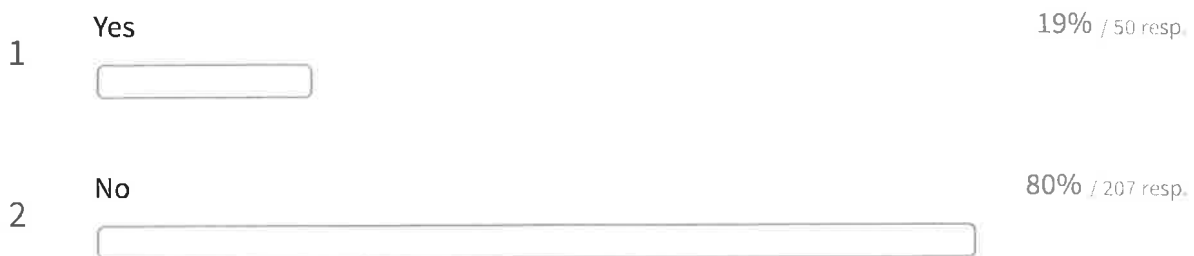
What best describes your residency in Sunapee?

253 out of 259 answered



Do you have children in the Sunapee school system?

257 out of 259 answered



Do you regularly see a Sunapee police car on patrol in your neighborhood?

253 out of 259 answered

- | | | |
|---|----------------------|-----------------|
| 1 | Yes | 57% / 145 resp. |
| | <input type="text"/> | |
| 2 | No | 42% / 108 resp. |
| | <input type="text"/> | |

Are you aware or familiar with any community outreach programs or events hosted by the Sunapee Police?

253 out of 259 answered

- | | | |
|---|----------------------------------|-----------------|
| 1 | Yes, but I have not attended any | 53% / 136 resp. |
| | <input type="text"/> | |
| 2 | Yes, and I attempted to attend | 27% / 69 resp. |
| | <input type="text"/> | |
| 3 | No, I am not familiar | 16% / 42 resp. |
| | <input type="text"/> | |
| 4 | Have no opinion | 2% / 6 resp. |
| | <input type="text"/> | |

In closing, how would you rate the Sunapee Police Department?

250 out of 259 answered



BRAD NAPLES

24 Hemlock Road, Hanover, NH 03755 | [603-520-0095](tel:603-520-0095) | bnaples@comcast.net | [linkedin.com/in/bradnaples](https://www.linkedin.com/in/bradnaples)

CEO/Founder-Training Response Network. Entrepreneur-Builder of Disruptive Tech Companies.
A Visionary with Proven Results.

25+ years of experience transforming start-ups into industry leaders

CORPORATE STRATEGY | M & A | OPERATIONS | ORGANIZATIONAL DEVELOPMENT

- **Entrepreneur and leader with experience from the factory floor to the c-suite.** Known for telling people what they need to hear instead of what they want to hear.
- **Trained as a musician, transitioned into executive role catalyzing a disruptive technology** company that pioneered digital audio technology for music, TV and film industry clients including **George Lucas** (Lucasfilms, Ltd.), **Michael Jackson**, **Oscar Peterson**, **Sting**, **Beatles Producer George Martin** and **Leonard Bernstein**.
- Past Investors include **Goldman Sachs**, **J.P. Morgan**, **Tudor Investments**, **Lord Rothchild's Five Arrow Ventures (UK)**, and **Venrock (Rockefeller)**.

EXPERIENCE

TRAINING RESPONSE NETWORK (TRN), CEO & Co-Founder, Hanover, NH

2008 – Present

Providing custom in-service, compliance and safety-based training solutions

- **CHALLENGE:** After personally experiencing and surviving 9/11/01 in New York City - and researching market opportunities - **founded company with a mission of providing accessible eLearning solutions** for first-responders, professional law enforcement and higher-education and K-12 on compliance and safety.
- **STRATEGY:** **Self-funded with outside investment**, learned and then leveraged focus on new technology adopting a cloud-based delivery system of e-learning/training/compliance content coupled with proprietary Learning Management System (LMS), and Native Mobile App Technology (iPhone/Android)
- **RESULT:** Have **trained over 30,000 professionals and individuals to date** nationwide, securing clients including **Detroit PD**, **Virginia Beach PD**, **Miami Police Department**, **Texas Department of Safety Texas Highway Patrol** and **Texas Rangers**, **Lehigh University**, **University of Southern California**, **Norfolk-Southern Railways** and **University of New Hampshire**, and **Miami-Dade Schools**.

MUSIC PLAYGROUND™, INC. (NAMCO LTD, JAPAN), Andover, MA, President & CEO 1995 to 2003

Video gaming start-up with a pioneering software application for interactive music

- **CHALLENGE:** Retained by Managing Partner/Lead Investor **Tudor Hedge Fund Venture Capital** to lead a turn-around and resolve severe financial deficit, product deficiencies, marketing-distribution issues, and potential vendor and artist law suits.
- **STRATEGY:** **Successfully led overhaul of product design, cost structure and marketing**— from restructuring agreement with rock group “**Aerosmith**”, and then securing \$5M in advance development and marketing contracts (partners included **Sony Playstation** of Tokyo, **BMG Worldwide Interactive** and **IBM Multimedia**) to identifying need to secure overseas patent to position company for growth.

MUSIC PLAYGROUND (continued)

- **RESULT:** Secured seminal patent within one year of filing in Tokyo, leading to immediate sale of company to Namco, Ltd – a multibillion-dollar Japanese company for 18x investor projected realized value. Post sale, secured \$20M in additional funding, use of product technology evolved via a Namco/Sony alliance to become the blockbuster video game multibillion-dollar video game market segment “Guitar Hero”.

NEW ENGLAND DIGITAL CORP. (NED), White River Junction, VT & Lebanon, NH 1979 – 1993
President & CEO, 1982 – 1993 | Business Manager to EVP, 1979 – 1982

A Dartmouth College outgrowth that became an International company pioneering the technology breakthrough of digital audio recording, sound sampling and non-linear audio software editing techniques for the Music, TV and Film Industries

Lead and managed the organization from 7 employees to 210 worldwide, and from \$250K in annual revenue to eventually \$25M. Clients included popular entertainers **Lucasfilms Ltd. (George Lucas), Pete Townsend, Neil Young,** jazz pianist great **Oscar Peterson, Sting, Beatles Producer George Martin** and **Maestro Leonard Bernstein, Frank Zappa.**

- **CHALLENGE:** Keeping founders focused while building consensus to unify team and product/marketing goals to ensure increasing shareholder value as well as all employees. Also, managing technological breakthroughs of both hardware and software that were heretofore not invented or a 3rd party purchase. All proprietary real-time computing and audio advances.
- **ACTION:** Key accomplishments included **managing rapid growth of research and development and marketing and sales efforts worldwide, raising \$7M of VC funding via Goldman-Sachs** to fund company growth, while remaining consistently profitable.
- **RESULTS:** **Grew organization from 7 employees to 210 worldwide, and from \$250K in annual revenue to annual revenues of \$25M.** Established the technology used in all audio for music, sound effects or dialogue along with advancements in music/sound effects software synchronization and editing.

EDUCATION

HARVARD BUSINESS SCHOOL, Boston, MA

Owner/President Management (OPM) Program: Completed 24-month program curriculum designed for executive leaders with 10+ years of operating and c-suite experience

BERKLEE COLLEGE OF MUSIC, Boston, MA

Bachelor of Arts in Music Composition & Theory

Employee Health Insurance Expendable Trust

Month	General Fund	Water & Sewer	Total
November 2018	\$387.43		\$387.43
December 2018	\$1,172.98	\$500.00	\$1,672.98
January 2019	\$350.39		\$350.39
February 2019	\$1,471.26	\$500.00	\$1,971.26
March 2019	\$1,783.64	\$527.50	\$2,311.14
April 2019	\$2,517.76		\$2,517.76
May 2019	\$341.78	\$553.55	\$895.33
June 2019	\$559.43	\$678.08	\$1,237.51
July 2019	\$2,013.49	\$1,472.50	\$3,485.99
August 2019	\$22.80	\$268.37	\$291.17
September 2019	\$585.84		\$585.84
October 2019	\$160.02		\$160.02
November 2019	\$558.86		\$558.86
	\$11,925.68	\$4,500.00	

2019 Encumbrances

Executive

GGB&G

01-4194-80-650	Stump grinding in harbor Avery Rd Tree Service	\$850.00
01-4194-10-435	Repair wall Hames Park - Todd Longley	\$1,911.55
01-4194-95-430	Security System Tasco	\$600.00

Finance

01-4150-10-741	Finance-Office Equip/ Staples 10 chairs for Conf room	\$1,000.00
01-4150-10-741	Finance-Office Equip/ Quill 2 4 drawer lateral	\$1,400.00

\$5,761.55

Fire Department	Wages - previous motion	\$20,117.00
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MINUTES - NONPUBLIC SESSION

DATE: 1/6/20

PRESENT: Josh
Sue
Shane
John

Y
Y
Y
Y
Y
Y
Y

N
N
N
N
N
N
N

MOTION TO ENTER NONPUBLIC SESSION MADE BY: Josh;
SECONDED BY Shane.

SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR THE NONPUBLIC SESSION

____ RSA 91-A:3 II(a) - The dismissal, promotion, or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him or her unless the employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

____ RSA 91-A:3 II(b) - The hiring of any person as a public employee.

☒ RSA 91-A:3 II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body or agency itself, unless such person requests an open meeting. ***This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.***

____ RSA 91-A:3 II(d) - Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

____ RSA 91-A:3 II(e) - Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. ***Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.***

- _____ **RSA 91-A:3 II(f)** - Consideration of applications by the adult parole board under RSA 651-A.
- _____ **RSA 91-A:3 II(g)** - Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county correctional or state correctional facilities by county correctional superintendents or the commissioner of the department of corrections, or their designees.
- _____ **RSA 91-A:3 II(h)** - Consideration of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13, where consideration of an application in public session would cause harm to the applicant or would inhibit full discussion of the application.
- _____ **RSA 91-A:3 II(i)** - Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- _____ **RSA 91-A:3 II(j)** - Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.
- _____ **RSA 91-A:3, II(k)** - Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations. A contract negotiated by a school board shall be made public prior to its consideration for approval by a school district, together with minutes of all meetings held in nonpublic session, any proposals or records related to the contract, and any proposal or records involving a school district that did not become a party to the contract, shall be made public. Approval of a contract by a school district shall occur only at a meeting open to the public at which, or after which, the public has had an opportunity to participate.
- _____ **RSA 91-A:3, II(l)** - Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

ROLL CALL VOTE: _____

Y
Y
Y
Y
Y
Y

N
N
N
N
N
N

THE BOARD ENTERED NONPUBLIC SESSION AT 9:04 **AM/PM**

OTHER PERSONS PRESENT DURING THE NONPUBLIC SESSION:

Donna Noshawatz

BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS, INCLUDING MEMBERS WHO MOVED OR SECONDED ANY MOTION:

NOTE: RSA 91-A:3 (III) Minutes of meetings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes of such sessions shall record all actions in such a manner that the vote of each member is ascertained and recorded. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present taken in public session, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the public body itself, or render the proposed action ineffective, or pertain to terrorism, more specifically, to matters relating to the preparation for and the carrying out of all emergency functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life, which shall include training to carry out such functions. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

NOTE: RSA 91-A:2, II-a provides that a member of the public body who believes the public body is violating the requirements of RSA 91-A:2 may object to the discussion; if the public body continues despite the objection, the objecting member may request that the objection is recorded in the minutes and may then continue to participate in the discussion without being subject to some of the penalties of RSA 91-A:8. If such a request is made, the public body shall record the objection in the minutes; if the objection is to a discussion in nonpublic, the objection shall be recorded in the public minutes, but the notation in the public minutes shall include only the objecting member's name, a statement that he/she objected to the nonpublic discussion, and a reference to the provision of RSA 91-A:3, II that was the basis of the nonpublic discussion during which the objection took place.

Shall the minutes be publicly disclosed?
If No, the following motions are required:

Y (N)

MOTION TO RECONVENE THE PUBLIC SESSION MADE BY: Josh
SECONDED BY: Shane

ROLL CALL VOTE: _____

(Y)
Y
Y
Y
Y
Y
Y

N
N
N
N
N
N

THE BOARD RECONVENED THE PUBLIC SESSION AT 9:45 AM/PM (P)

Minutes Recorded By: Josh

To seal the nonpublic minutes, the following motion should then be made:

MOTION MADE BY Josh, **SECONDED BY** Shan,
to not publicly disclose the minutes because it is determined that divulgence of the information likely would:

☒ Affect adversely the reputation of any person other than a member of the Board, or
☐ Render the proposed action ineffective, or
☐ Pertain to terrorism, more specifically, to matters relating to the preparation for and the carrying out of all emergency functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life, which shall include training to carry out such functions.

ROLL CALL VOTE:

Y
Y
Y
Y
Y
Y

N
N
N
N
N
N