

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, September 23, 2019

Present: Sue Gottling, Vice Chairman, Selectman John Augustine, Selectman Fred Gallup, Selectman Shane Hastings and Donna Nashawaty, Town Manager.

Absent: Chairman Josh Trow

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0148-0003-0000 1 Lochly Road, Fred Heineman

Parcel ID: 0136-0075-0000 217 Burkehaven Hill Road, Alasdair & Deborah Matthews

Parcel ID: 0148-0025-0000 7 Morningside Drive, Christina & Lance Harbour

Parcel ID: 0139-0012-0000 60 Rolling Rock Road, Deborah Chrisman 2000 Trust

Parcel ID: 0235-0067-0000 47 Middlebrook Road, Robert & Anne Kelly

Parcel ID: 0106-0061-0000 783 Jobs Creek Road, Christopher Warren

By Selectman Gallup, seconded by Selectman Hastings. Unanimous.

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE:

Parcel ID: 0148-0003-0000 1 Lochly Road, Fred Heineman

Parcel ID: 0106-0061-0000 783 Jobs Creek Road, Christopher Warren

By Selectman Hastings, seconded by Selectman Gallup. Unanimous.

PUBLIC COMMENTS:

Joe Perrone stated that an email was sent to the Board on Thursday, September 12th regarding their concerns with the septic system at the property formerly known as the Lake Sunapee Baptist Church on Nutting Road. One of their concerns is that the system will fail and flow onto their property. Donna Nashawaty said that the current Pastor has complied with the town's request to have a sewage disposal system approval design in place in the event the current system fails. The property currently does not have an active enforcement issue.

SELECTMEN ACTION

•Letter Regarding Route 11

Donna Nashawaty presented a draft letter to the NHDOT regarding the grader shimming that has resulted in dangerous conditions on Route 11 that she would like the Board to authorize the Chairman sign. **Motion to authorize the Chairman to sign the letter to the state by**

Selectman Gallup seconded by Selectman Hastings. Unanimous.

•Organizational Chart Changes

Donna Nashawaty made some changes to the Highway Department section of the Organizational Chart which included putting all the Custodians and Laborer under the Building Maintenance Supervisor. **Motion to adopt the Organizational Chart as presented by Selectman Hastings, Seconded by Selectman Gallup. Unanimous.**

•PSNH Petition & Pole License-North Road

Motion to sign the North Road & West Court PSNH Petition & Pole License by Selectman Gallup seconded by Selectman Hastings. Unanimous.

- Use of Facilities

10/05/19-Sunapee Middle High School (SMHS) Homecoming Bonfire, Sunapee Harbor
Motion to approve the Use of Facilities from SMHS to hold Homecoming Bonfire On October 5th in the harbor by Selectman Gallup, seconded by Selectman Hastings.

Unanimous.

10/26/19-10th Annual Haunted Harbor Halloween, Gazebo and Harbor

Motion to approve the Use of Facilities from Project Sunapee to hold the 10th Annual Haunted Harbor Halloween on October 26th at the Gazebo and in the Harbor by Selectman Hastings seconded by Selectman Gallup. Unanimous.

5/23/20 & 09/05/20-Overlook at Indian Cave Owners Assoc., Safety Services Building

Motion to approve the Use of Facilities from the Overlook at Indian Cave Owners Association to hold their annual Board Meetings on May 23, 2020 & September 5, 2020 at the Safety Services Building by Selectman Gallup seconded by Selectman Hastings.

Unanimous.

- Recreation Appointment-Jesse Socci

Motion to appoint Jesse Socci to the Recreation Committee for a 3-year term by Selectman Gallup seconded by Selectman Hastings. Unanimous.

- Rate Change for the Interim Assistant Town Clerk/Tax Collector

Donna Nashawaty stated that they have found someone who held the position of Deputy Town Clerk/Tax Collector in another town is interested in the position. With the possible applicant's extensive knowledge and background Donna Nashawaty would like to change the rate of pay from \$16-\$18 to \$16-\$20. **Motion to adjust the seasonal Interim Assistant Town Clerk/Tax Collector rate of pay from \$16-\$18 to \$16-\$20 by Selectman Gallup, seconded by Selectman Hastings. Unanimous.**

CHAIRMAN'S REPORT

Items requested by Selectman Augustine:

- Highway Safety Committee

Selectman Augustine said at the last Board of Selectmen's meeting the Highway Safety Committee was mentioned, but it is not listed as a town committee on the website. Selectman Augustine asked if it was an actual committee. Donna Nashawaty said she had no idea that the problem was it wasn't known where it was started from. There was a state statute, Chapter 238 that stated if you wanted federal money then you had to create a highway safety program. Some research was done and in 1969 a warrant article was presented to the voters and passed which asked the town to authorize the Board of selectmen, Chief of Police and the Safety Committee to set up a general ordinance to cover problems in regards to highway safety. In 1970 the committee was listed in the town report, but there's no highway safety report in the book. There are no Selectmen minutes that define this group, say who's on the group or say what their job or purpose is which were all the clues that she would look for in order to make a public committee that then had to follow the 91A rules. Donna Nashawaty doesn't know what happened in 1967-1969 that made the town create this committee. It was not created by the Town Manager because the town wasn't under the Town Manager a form of government at that time. State statute 238 was repealed in 2015. After some discussion, the Board asked the Town Manager to get some guidelines in place and some feedback from other members of the Highway safety Committee so they can officially designate this as a committee.

- Employee Benefits Review: Vacation, Holidays, Personal Days, Sick Leave, Bereavement Leave

Selectman Augustine wanted to review the benefits the employees have and see if the Board would like to make any changes as they enter the budget season. After reviewing the document Provided by Selectman Augustine regarding benefits, the Board did not want to make any changes to the employee benefits.

- Town Employee Job Openings

Selectman Augustine wanted to make sure the town website was up to date because he didn't see the Deputy Town Clerk/Tax Collector posted. Donna Nashawaty replied that the Town Clerk/Tax Collector was going to update the job description before posting the position.

- Donna Nashawaty reported that the town was recently involved in a banking scam. An employee's email was hacked and a request to change their deposit bank was processed through payroll and the employee's deposit was deposited into a bogus bank account. The town and the employee did not suffer any loss with the transaction.

TOWN MANAGER REPORTS

- Software Selection-Capital Reserve Computer

Donna Nashawaty stated that the town has been putting money into a capital reserve fund for upgrading the town's financial software package. There is \$40,000 in the fund. Donna Nashawaty and Lynne Wiggins are researching three different software packages and she will probably be coming back to the Board in 3 to 4 months to buy the software.

- October 7th Meeting w/ Advisory Budget Committee (ABC) Committee

Donna Nashawaty said when the Board had their wrap-up meeting with the ABC Committee it was suggested that there be a meeting where the Department Heads would have a 3 to 5 minutes "narrative" on something new big or exciting that was happening in their department in 2020. Does the Board want Donna Nashawaty to invite the ABC Committee to come sit in the audience at the Monday, October 7th meeting for information only, there will be no budget books. After some discussion, the Board rescheduled the October 7th meeting to October 14th. The October 28th meeting will have the department narratives that relate to the budget and the ABC Committee will be invited to sit in the audience or watch the meeting on the town website. The budget books will be distributed on October 31st and the all-day budget session will be held on Thursday, November 7th.

Meeting adjourned 8:29PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:30PM Town Office Meeting Room
Monday, September 23, 2019

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

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Parcel ID: 0106-0061-0000 783 Jobs Creek Road, Christopher Warren

Gallup Hastings

LAND DISTURBANCE:

Parcel ID: 0148-0003-0000 1 Lochly Road, Fred Heineman

Parcel ID: 0106-0061-0000 783 Jobs Creek Road, Christopher Warren

Hastings Gallup

2. APPOINTMENTS

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Letter Regarding Route 11
- Organizational Chart Changes
- PSNH Petition & Pole License-North Road
- Use of Facilities

10/05/19-SMHS Homecoming Bonfire, Sunapee Harbor

10/26/19-10th Annual Haunted Harbor Halloween, Gazebo and Sunapee Harbor

5/23/20 & 09/05/20-Overlook at Indian Cave Owners Asso., Safety Services Building

- Recreation Appointment-Jesse Socci

5. CHAIRMAN'S REPORT

Items requested by Selectman Augustine:

- Highway Safety Committee
- Employee Benefits Review: Vacation, Holidays, Personal Days, Sick Leave, Bereavement Leave
- Town Employee Job Openings

6. TOWN MANAGER REPORTS

- Software Selection-Capital Reserve Computer
- October 7th Meeting w/ABC

7. UPCOMING MEETINGS:

09/25-7:00PM-Conservation Commission, Town Meeting Room

09/26-5:30PM-Water & Sewer Commission, Town Meeting Room

10/01-5:00PM-Energy Committee, Town Meeting Room

10/03-7:00PM-Zoning Board, Town Meeting Room

10/07-6:30PM-Board of Selectmen, Town Meeting Room



TOWN OF SUNAPEE

23 Edgemont Road
Sunapee, New Hampshire 03782
Phone: (603) 763-2212 Fax: (603) 763-4925

September 18, 2019

Ms. Victoria Sheehan, P.E. Commissioner
New Hampshire Department of Transportation
John O. Morton Building
PO Box 483 7 Hazen Drive
Concord, New Hampshire 03302-0483

Re: NHDOT's Route 11 Grader Shim Resulting in Dangerous Roadway Conditions

Dear Ms. Sheehan:

The NHDOT recently constructed an asphalt grader shim on Route 11 beginning at Trow Hill Road in Sunapee and ending just west of the Park and Ride facility that is located on the west side of Exit 12 on Interstate 89. While we understand the intent of the grader shim, the NHDOT's efforts resulted with many severe bumps and/or bumpy segments of road along the westbound and eastbound lanes of Route 11. At this point, we have received numerous telephone calls and/or visits from concerned motorists regarding the dangerous conditions that now exist along this section of Route 11, and we are concerned that if something isn't done to correct the condition of the road that a serious accident may occur.

We request that you have a qualified staff member from the NHDOT drive this section of road (at the posted speed limit) so they can verify the conditions that we've reported, and so that a plan can be developed to make the necessary repairs. Our Highway Director and Police Chief are available to meet with your staff member, if needed, to review and discuss the condition and complaints that we've received. We thank you for your time and consideration and look forward to the resolution of this issue.

Kind Regards,
Town of Sunapee Board of Selectmen

Josh Trow: _____

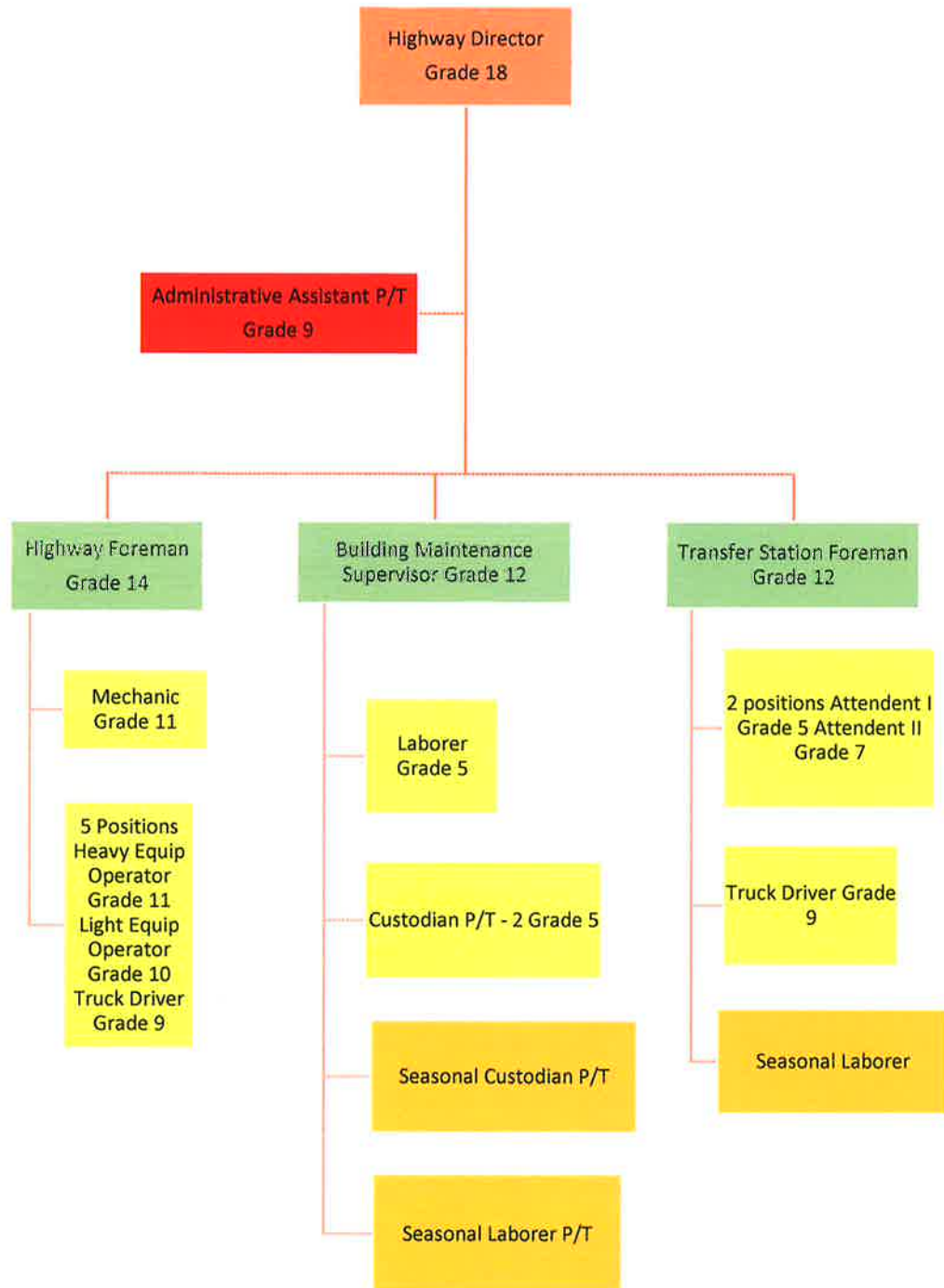
Fred Gallup: _____

John Augustine: _____

Sue Gottling: _____

Shane Hastings: _____

cc: Donna Nashawaty, Town Manager
Scott Hazelton, Highway Director
Douglas King, P.E. District 2 Engineer





TOWN OF SUNAPEE
23 Edgemont Road
Sunapee, New Hampshire 03782
Phone: (603) 763-2212 Fax: (603) 763-4925

PETITION FOR LICENSE
UTILITY POLES/UNDERGROUND CONDUIT

DATE: 8/19/2019

PETITIONER(S):

BUSINESS NAME: Public Service Company Of New Hampshire, dba Eversource Energy

CONTACT PERSON: Alaina Bailey

ADDRESS: PO BOX 330 Manchester, NH 03105-0330

PHONE: (603)634-2218 **FAX:** (603)668-0293 **EMAIL:** alaina.bailey@eversource.com

BUSINESS NAME: Consolidated Communications of Northern New England Company, LLC

CONTACT PERSON: Kimberley Burgess

ADDRESS: 5 Davis Farm Road, Portland, ME

PHONE: 207 535-3005 **FAX:** 207 878-7204 **EMAIL:** Kimberley.Burgess@consolidated.com **Attached hereto:**

- Two signed copies of this "Petition for License"
- Location Plan, Land Survey, or Plan approved by the Town of Sunapee Planning Board showing proposed location of utility pole(s) or underground conduit
- Check for \$10.00 made payable to the Town of Sunapee (Town Clerk filing fee)

To the Board of Selectmen, Sunapee, New Hampshire:

Pursuant to NH RSA 231:161, I/we are requesting that a license to erect, install, and thereafter maintain the following described poles, structures, and/or conduits together with wires, cables, and associated sustaining, strengthening and protecting fixtures, be granted across and/or under the following public right(s)-of-way in said municipality: North Rd.

EQUIPMENT DESCRIPTION: (check box & provide necessary information)

☒ **X POLE**

Being numbered 341C/1, or set of Poles, being numbered _____ and as shown on plan titled Pole Location Plan dated 1/4/2019 attached hereto and made a part hereof.

☐ **UNDERGROUND CONDUIT**

Being described as _____ and as shown on plan titled _____ dated _____ attached hereto and made a part hereof.

In accordance with the requirement of RSA 72:23, I(b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the municipality pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the licensee(s) to pay duly assessed personal and real property taxes when due shall be cause to terminate this license.

In accordance with the requirements of RSA 72:23, I (b), the licensee(s) hereunder and any other entity using or occupying the property of the municipality pursuant to this license shall be responsible for the payment of, and shall pay, both current and potential real and personal property taxes when due. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the municipality pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying the property of the licensor pursuant to this license.

The above-described pole(s) or conduit shall support the equipment of the following named providers:

1. _____
2. _____
3. _____
4. _____

The Licensee is required to provide the town in writing the names and contact information for any additional provider(s) authorized now or in the future to place equipment at these location(s).

LOCATION DESCRIPTION:

_____ GPS Coordinates and location, with reference to the NH Plane Coordinate System: ; and further described on:

 X Attached location plan or land survey or

_____ Plan as approved by the Sunapee Planning Board, on _____ (date)

for _____ drawn by _____

(Name of Project)

dated _____ last revised _____

NEAREST LICENSED STRUCTURES:

The above-described equipment installation will commence at an existing licensed utility structure described by the following location and license information: , and will terminate at an existing licensed utility structure described by the following location and license information: _

Petitioner:

Petitioner:

By:

By:



Duly Authorized

Duly Authorized

Consolidated Communications of Northern New England
Company, LLC

Company: Public Service Company of New
Hampshire, dba Eversource Energy

TOWN REVIEW AND AUTHORIZATION:

Reviewed and Recommended by the Public Works Director: _____
Signature Date

Comments, Concerns and Recommendations: _____

BOARD OF SELECTMEN:

_____ APPROVED _____ DENIED

Date: _____

TOWN CLERK:

Received and entered into the records of the Town of Sunapee, New Hampshire,

Book _____, Page 3 _____

Date: _____ Attest: _____

Town Clerk

If approved the applicant(s) are hereby granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Safety code in effect at the time of petition and/or license is granted.

POLE LOCATION PLAN

EVERSOURCE and

DATE

01/04/2019

LICENSE NO.

32-1121

MUNICIPALITY:

Sunapee

STATE HWY. DIV. NO.

2

STREET / ROAD:

North Rd

STATE LICENSE NO.

PSNH OFFICE:

Newport

WORK REQUEST#

3221337

PSNH

Alan Chamberlain

WORK FINANCIAL #

9W821161

ENGINEER:

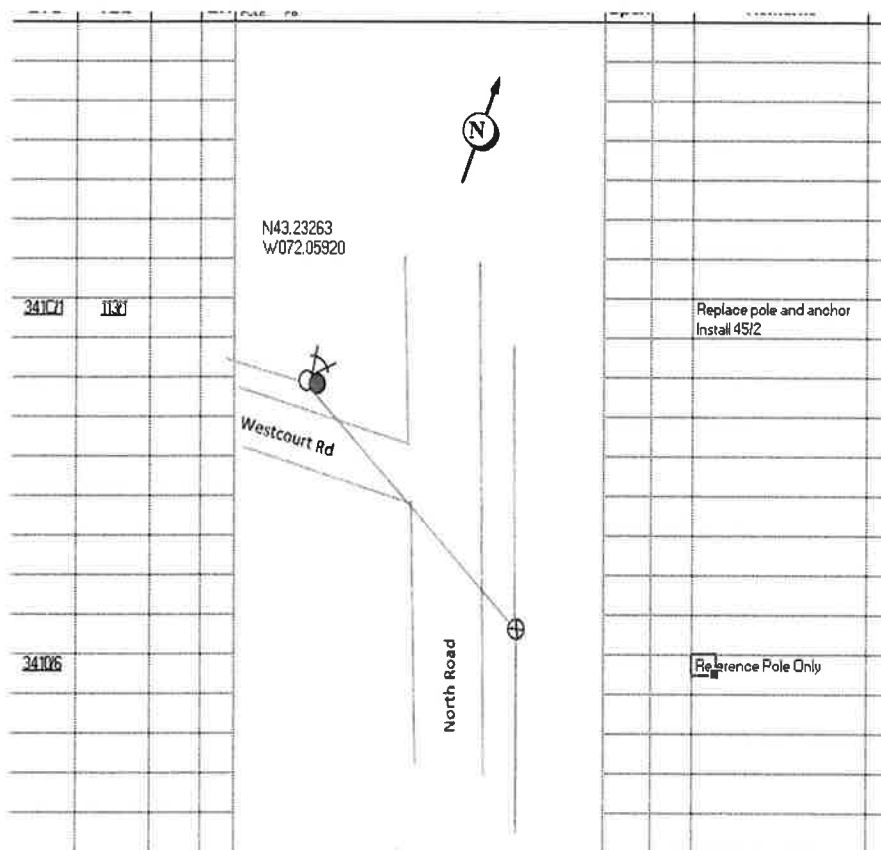
TELCO

Mckenzie

TELCO PROJECT #

UNK

ENGINEER:



APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMore/Hundstand - Coffin Park - Dewey Beach - Georges Mills Harbor -
Safety Services Building - Sunapee Harbor/Tilton Park

Name of Organization:

Sunapee Middle/High School

This Organization is: Non-Profit - Political - Private (N/A for profit companies)

Name of Duty Authorized: Sean Moynihan

Mailing Address: 10 North Rd
Sunapee NH

Daytime Phone: 603-763-5615 Evening Phone: _____

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: October 5, 2019 Time: From: 6:30 am To: 9:00 pm

Please describe the complete details of the event: (If advertising please include ad or flyer)
*include a list of outside vendors that will be part of your event.

SMHS Homecoming Bonfire

I/We acknowledge understanding the following restrictions:

- (1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.
- (3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

Page 1 of 2

Fax Back to 763-4925

Chief Cahill

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 100 # of people and 25 # of vehicles attending our event.

Signature of Responsible Individual

A. Bole

Date

9/23/19

Approved by Chief of Police

Date

of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable)

Date

Approved by Fire Chief (if applicable)

Date

Approved by Highway Director (if applicable)

Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen)

Date

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

Town of Sunapee
APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMerc/Banstand Sunapee Harbor ~~Georges Mills Harbor~~ ~~Dewey Beach~~ ~~Coffin Park~~ ~~Ski Tow~~
~~Safety Services Building~~ ~~Town Hall~~

Name of Organization: PROJECT SUNAPEE

This Organization is: Profit Non Profit Political Private Other

Name of Duly Authorized: DONNA GAZELLE

Mailing Address % PROJECT SUNAPEE

POB 602 SUNAPEE 03782

Daytime Phone: 603-763-2293 Evening Phone: _____

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: SATURDAY OCT. 26 Time From: 4-pm To: 8:30pm

Please describe the event: 10th ANNUAL HAUNTED HARBOR HALLOWEEN
→ SEE ADDENDUM

I/We acknowledge understanding the following restrictions:

- (1) The Town of Sunapee enforces the Ordinance for Control and Use of Alcoholic Beverages. If per permitted, please attached a copy of the permit to the application. If approved by the Selectmen, I understand:
 - a. Alcohol will not be sold.
 - b. I will designate a person over the age of 21 who will be responsible for monitoring the event for appropriate alcohol consumption by attendees.
 - c. I will designate two designated drivers who will not consume any alcohol and who will be available until the end of the event.
 - d. I am responsible for terminating the event by midnight.
 - e. I agree that random police checks may be made at any time.
 - f. I understand all relevant State laws must be complied with.
 - g. I under I must obtain liability insurance in the amount of \$300,000 and a copy must be filed with the Board of Selectmen before use of alcohol will be permitted.
- (2) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (3) No equipment or materials may be permanently attached to the building/structure without specific permission from the Board of Selectmen.
- (4) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area (Copy attached).
- (5) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 300-400 # of people and 100 # of vehicles attending our event.

Donna Gazelle Sept. 6 2019
Signature of Responsible Individual Date

Don P. Gault 9-13-19
Approved by Chief of Police Date

Scott Smith 9/12/19
Approved by Recreation Director (if applicable) Date

From: **DONNA GAZELLE** sunstorm3@comcast.net
Subject: Haunted Harbor Halloween Addendum
Date: September 6, 2019 at 3:45 PM
To:



Haunted Harbor Halloween addendum:

As has been the custom since 2010, setup for the event will begin early morning, Saturday, 10/26.

The areas involved include: the Ben Mere Bandstand & lawn, the Lakefront lawn, parking area and docks adjacent to MV Sunapee & MV Mt. Keasarge.

| At no time during the daylight hours will traffic on & off boat ramp or parking lot be hindered. However, once the event starts, traffic to parking lots is stopped.

Riverway properties in front of Wild Goose Country Store, Flanders Stage Patio & Fenton's Landing, as well as the Livery, will also be utilized.

Elements of the Halloween celebration for the community will commence at the Livery as costumed kids gather for the parade, which will proceed down Main St. sidewalk to Flanders Stage Patio, past the stores, then cross over to the sidewalk and proceed up to the Ben Mere Bandstand where prizes will be awarded.

"Tailgate Trick-or-Treat" cars will arrive previous to beginning of the parade and park in designated areas along Main St. & the Burkehaven Hill lot. They will not move until "Trick-or-Treating" is complete.

After the parade and "Trick-or-Treating", all further activities will be on the harbor side of Main St.

Games will be set up on the Lakefront lawn adjacent to the restrooms. Area will be well lit.

The MV Mt. Keasarge is the "Pirate Ship".
Entrance will be monitored and the docks roped off for safety.

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Bandstand – Coffin Park - Dewey Beach - Georges Mills Harbor –
Safety Services Building - Sunapee Harbor-Tilton Park

Name of Organization:

OVERLOOK AT INDIAN CAVE OWNERS ASSOCIATION

This Organization is: Non-Profit – Political –Private (N/A for profit companies)

NON-PROFIT

Name of Duly Authorized:

JANILE M. KULPA - OAI COA BOARD PRESIDENT

Mailing Address: 17C OVERLOOK AT INDIAN CAVE

SUNAPEE, NH 03782

Daytime Phone: 203-525-7500 Evening Phone: 203-525-7500

I/We hereby apply for permission to use the above circled Town facility on:

*BOTH
SATURDAYS*

MAY 23, 2020

Event Dates: SEPT. 5, 2020 Time: From: 8:30 AM To: 11:30 AM

Please describe the complete details of the event: (If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

ANNUAL - MEMORIAL DAY & LABOR DAY
WEEKEND BOARD MEETINGS

I/We acknowledge understanding the following restrictions:

- (1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.
- (3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

I/We plan on 40 # of people and 20 # of vehicles attending our event.

Approved by Chief of Police Daryl P. Cull Date 9-13-19

of Officer(s) will be assigned to event at applicant's expense.

Approved by Highway Director (if applicable)	Date
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Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**



3 year term

TOWN OF SUNAPEE
Volunteer Interest Form
For Town Committees, Boards, and Commission

Name: Socci Jesse Date: September 10, 2019
(Last) (First)

Sunapee Registered Voter: (x) Yes () No

Mailing Address:

P.O. Box 49

Georges Mills, NH 03751

Street Address (if different):

47 Dowd Lane

Sunapee, NH 03782

Lived in Sunapee Since: Fall 2018 Home Phone: None Work Phone Cell: 603-454-8805

E-mail: soccifam@gmail.com Fax: None

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.
(1-First Choice, 2-Second choice, etc.)

Abbott Library Trustee

Advisory Budget Committee

Capital Improvement Committee

Conservation Commission

Crowther Chapel Committee

Fireward

Planning Board Alternate

X Recreation Committee

Thrift Shop

Upper Valley Lake Sunapee Regional

Zoning Board Alternate

2. For consideration:

a. Occupation: Marketing & Communications Assistant b. Employer: Eastman Recreation

c. Length of current employment: 6 Months d. Education: M.S. Athletic Leadership / Administration Focus

e. Relevant Experience: Youth athletics volunteer, various recreation / athletics internships... see attached resume for more info

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? Yes X No

g. Volunteer Time Available hours per week (daytime) hours per week (evenings)
Can be flexible with daytime hours (especially during the summer) Free most nights from May to Nov.

Sundays yr round, Saturdays from May to Nov hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission? Yes X No

i. If yes, please indicate Town/Position: N/A / /

j. Are you willing to serve as an Alternate? ☒ Yes ☐ No **Yes, however preference is full member**

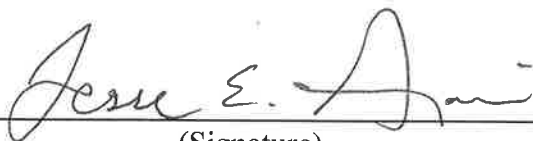
k. Are you willing to serve on a Sub-Committee? ☒ Yes ☐ No

3. Why do you want to serve on this board/committee? I am a new resident of Sunapee and I have always been involved in some sort of Recreation / Varsity / Youth Sports. Being involved in your community is very rewarding and also important. The Recreation Committee gives me that outlet that I am seeking.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? I have served on many public and private volunteer (and paid) youth sport and recreation committees / organizations. I have a B.S. in Sport Management and an M.S. in Athletic Leadership / Administration. I will be dedicated to working as a team to make everything we do the best it can be.

5. Your reasons for wanting this/these appointments /appointments are:
To become more involved in my community and be able to contribute my time / experience to the committee.

6. Additional Comments: Please refer to attached resume for more info


(Signature)

September 10, 2019
(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered public information and may be distributed or copied”

SUNAPEE RECREATION MINUTES

September 10, 2019

ATTENDEES: Scott Blewitt, Charleen Osborne, Melissa Trow, Megan Oxland, Tim Berube, Dan Hayward, Donna Nashawaty, Jesse Socci (interested member)

Scott Blewitt- Power Point Presentation on what the Sunapee Recreation is..... and where we go from here.

- **Possibility of implementing a new online (higher technology) Rec Desk program for sport sign ups, community events, etc. Will need to check with Donna on whether we can implement.**
- **Would like to have the Power Point visible to the public for informational purposes for towns people.**

Mountain Bike Race- Do we want to continue? Only \$1000 grossed. We will revisit this in the future to decide.

How do we expand our volunteer base to expand activities within the community?

Motion made

Tim- Motion to approve Rec Desk with the understanding that it will be compatible with Town of Sunapee technology. Dan- 2nd

All in favor

Tim- Motion to accept mission statement rewording may need to be looked at. Dan- 2nd

All in favor

Interested new member:

Jesse Socci

Colby Sawyer Alumni

New Sunapee Resident

Coach at CSC

Tim- Motion made to accept Jesse into the full position Melissa- 2nd

All in favor

7:04pm-

Tim- Motion to adjourn Dan- 2nd

All in favor