

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, July 29, 2019

Present: Josh Trow, Chairman, Sue Gottling, Vice Chairman,
Selectman John Augustine, Selectman Fred Gallup and Donna Nashawaty.
Absent: Selectman Shane Hastings

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID:0113-0009-0000 138 Brown Hill Road, Jerrienne Seger/William McLaughlin

Parcel ID:0128-0016-0000 25 Garnet Street, Morgan & Loretta Dewey

Parcel ID:0103-0027-0001 101 Oak Ridge Road, Jonathan Barrett

Parcel ID:0113-0019-0000 57 Ridgewood Road, Stuart Caswell

By Selectman Gallup, seconded by Selectman Gottling. Unanimous.

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID:0128-0016-0000 25 Garnet Street, Morgan & Loretta Dewey

By Selectman Gottling, seconded by Selectman Gallup. Unanimous.

MOTION TO APPROVE THE FOLLOWING PERMIT TO EXCAVATE:

Parcel ID:0128-0016-0000 25 Garnet Street, Morgan & Loretta Dewey

By Selectman Gallup, seconded by Selectman Gottling. Unanimous.

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID:0128-0016-0000 25 Garnet Street, Morgan & Loretta Dewey

By Selectman Gottling, seconded by Selectman Gallup. Unanimous.

MOTION TO DENIED THE FOLLOWING SIGN PERMIT:

Parcel ID: 0106-0021-0000 1250 Route 11, HK Sunapee Cove, LLC.

By Selectman Gallup, seconded by Selectman Gottling. Unanimous.

APPOINTMENTS

7:00PM-David Bailey, Water & Sewer Department

David Bailey said the reason why he is here tonight is to discuss the Sunapee Water System's 2nd quarter Total Trihalomethanes (TTHM) violation. Trihalomethanes are potentially harmful disinfection byproducts formed when sodium hypochlorite reacts with organic matter in drinking water. The Water department is required to monitor the drinking water for specific contaminants on a regular basis. The locational running annual average (LRAA) is determined by averaging all the samples collected at a monitoring location during the previous 4 calendar quarters. The LRAA standard for TTHM is 0.080mg/L. The testing results for the 2nd quarter of 2019 showed that our system had exceeded the maximum contaminant level for TTHM when calculating the LRAA. The LRAA for Sunapee was 0.094 mg/L. The Sunapee Water & Sewer Commission has entered into a contract with their consultant to design an ultraviolet disinfection process for the Slow Sand Filter Plant and integrate the use of chloramines into existing plant configuration. The Commission is still collaborating with NH DES and their consultant in hopes of resolving this problem as quickly as possible. The Commission has been working with Underwood Engineers, who made the recommendation to come into compliance and the possibility of entering an Administrative Order by Consent with the NHDES.

The proposed Administrative Order by Consent would provide a schedule for coming into compliance. Donna Nashawaty said the Board of Selectmen would have to agree to this Administrative Order, which will be reviewed by Town Counsel. The Board had no objections to the Administrative Order of Consent. The Order is attached. Selectman Augustine asked David Bailey if his crew helped the Highway Department out with the water issues on Stagecoach Road. David Bailey replied yes; they did help.

SELECTMEN ACTION

- Rocco Pignataro Deed Update

Chairman Trow stated that the town has a deed that has been long standing that was paid off today. Donna Nashawaty said she received a certified check in the amount he owed with interest paid through today. This amount also included the first issue tax bill. **Motion to deed back Rocco Pignataro's property at 638 Route 103 by Chairman Trow, seconded by Selectman Gottling. Unanimous.**

- Discussion on Boat Launch & Town Dock Ordinance

The Board reviewed the changes that were made to the "draft" document at the last BOS meeting. Chief Cahill asked the Board to talk to him about their thoughts on enforcement and what it might look like. Chairman Trow replied that a spreadsheet like the Fireworks spreadsheet will be on the town website showing what organizations have given their information to the town. Chairman Trow said he was not totally clear on which piece of enforcement you're asking. Chief Cahill replied if a barge or heavy commercial operator is loading in the harbor are you expecting the Police to patrol the harbor for that stuff or like parking tickets if we happen upon them, we ask them about it. What are your expectations? Donna Nashawaty asked who gives the penalties? Chief Cahill replied he wasn't asking about the penalties, he assumed it would be the police since they have the ordinance and citation books. His question was what the Board's anticipation of enforcement is. Chairman Trow said if we know a heavy commercial operation was coming through, having someone go down to see what the place looked before their arrival and after they leave checking to make sure no damage was done. Chief Cahill asked if Irwin Marine is unloading boats do you want us to kick them out or counsel them and get them to comply. Chief Cahill would let them unload the boat but would tell them not to come back until they comply with the ordinance. Chief Cahill stated that what they have seen over the years is that heavy commercial is the one that potentially could cause damage. Chief Cahill believes the light commercial are using the harbor as intended. Donna Nashawaty will make the changes and bring back to the August 12th BOS meeting.

CHAIRMAN'S REPORT

Chairman Trow said the Fire wards have no official announcement for the Fire Chief. The Fire wards did interviews 3 weeks ago but have some legal issues that need to be straighten out.

- Status update on past due employee performance reviews

Selectman Augustine stated at the last BOS meeting the topic of employee performance reviews came up. It was said that the Finance Office keeps track of when performance reviews are due, notifies the Department Heads, who then does the employee's review. It was unclear at the time if all the performance reviews were up to date. Selectman Augustine asked if there are any employees who have not gotten their review in a timely manner. Donna Nashawaty replied that the Finance Office gives her a list periodically throughout the year of employees who are up for a review.

When she gets the list, she reviews it and will nudge the Department Head if someone is behind. There were a few that were behind but are now caught up. Selectman Augustine asked what the longest past due review was. Donna Nashawaty replied she has one that is currently outstanding from March. Selectman Augustine thinks that's a long time if it was due in March and wasn't done until the end of July. He's not sure when it would have been done if the topic didn't come up at the last meeting. Selectman Augustine asked what was going to be done so that employee performance reviews don't come up 4 weeks or 4 months past due. Donna Nashawaty said every one of the employees have the ability to ask if their Boss or Finance Office forgot about their review. Selectman Augustine said that the fact someone brought it to his attention, and he doesn't think he's someone that town employees would come to first given how vocal he was about the health insurance and other things. Donna Nashawaty asked if Selectman Augustine asked the employee if they had talked to their Boss or Foreman. Selectman Augustine explained there was a chain of command that has to happen. He thinks there's concern amongst one or more people and might ask periodically for an update regarding this issue.

•Discuss when to schedule annual recap meeting with the Capital Improvements Program Committee (CIPC)

Selectman Augustine said the Board has done a recap meeting with the Advisory Budget Committee (ABC) and wondered if the Board wanted to do a joint meeting with the Capital Improvement Program Committee (CIP) and if so when would it be scheduled. Donna Nashawaty said the CIP committee is supposed to write a report for the BOS. Chairman Trow said they wrote a report about budget time and gave it to the Board. Donna Nashawaty is not sure they have anything to come to the BOS with, Selectman Gallup, who's the BOS representative doesn't think they do either. Chairman Trow said the CIP committee has things to be doing and their time would be better spent in conversations with the school and their coming projects. The town doesn't have the same level of critical current CIP needs as discussions with the school. Chairman Trow said maybe have them come in around budget time, but he doesn't see a need at the current time.

•Discuss whether to bring in an independent expert to audit Stagecoach Road project and report the findings to the Board of Selectmen

Selectman Augustine said an email blast went out today and in the first sentence it said the road project was complete, but then at the end it said temporary road closures will necessary to complete. Selectman Augustine and others were confused. Is it complete or not complete and will be completed in the future. Scott Hazelton said the drainage is done on that section of the road which is from the 103B intersection to the top of the hill on Stagecoach Lane. Selectman Augustine stated when he drove here today there was still big heavy equipment doing stuff and 3 or 4 people. The excavator was digging something up right where Stagecoach Road meets 103B. Scott Hazelton replied that the excavator was back by the yellow farm putting in a cross culvert. There is some minor construction left to do which will require a single lane closure this week. There are 3 more culvert pipes that need to be replaced so the road could be closed between 6:30AM-4:30PM for about a week. Scott Hazelton went over all the problems his crew encounter while working on this road. Donna Nashawaty said there were other road issues around town that came up that the crew had to do as well. Scott Hazelton is writing up a job summary for the Town Manager who will share with the Board.

- Town Clickers

Someone asked Selectman Augustine if the clickers that were used by the town for the Old Abbott Library visioning session available for a public meeting at the school. Donna Nashawaty said the town bought a few, some were borrowed from the Strafford County Regional Planning Commission and from the school, who ended up giving theirs to us. Donna Nashawaty said the software is from a few years back, but there's probably 65 to 70 clickers around. Selectman Augustine said that there are some kicking around town and the software may or may not be Obsolete. Selectman Augustine asked who they would contact. Donna Nashawaty replied me or Barb.

TOWN MANAGER REPORTS

- Coffee & Conversation

Chairman Trow said Coffee & Conversation will take place at the Abbott Library on Tuesday, August 6th at 8:30AM. At 9:00AM there will be a question and answer session with the Town Manager and Department Heads. A question & answer form can be found attached with the August 6th Selectmen meeting agenda on the website.

- New Energy Committee Volunteer

Donna Nashawaty received a volunteer form from Bette Nowack who is interested in serving on the Energy Committee. She is a retired Civil/Environmental Engineer and Certified Energy Manager. Donna Nashawaty stated the Board set-up the committee with 3 members who are still working on the mission statement. Selectman Gallup suggested putting her on as an alternate member. Donna Nashawaty stated that the committee had to cancel their last meeting because they were having trouble getting a quorum to hold the meeting. After some discussion the Board appointed Bette Nowack as an alternate. **Motion to appoint Bette Nowack as an alternate to the Energy Committee by Selectman Gallup, seconded by Selectman Gottling. Unanimous.**

- May and June End of Month Revenue Report

Donna Nashawaty reported that the town is having problems with the database. The database has become unstable and has been looked at by the town's vendor. The numbers on the May and June Revenue reports are not final. There are adjustments that need to be made. Donna Nashawaty and Lynne Wiggins are going to look at software that might be a solution for the town.

Meeting adjourned at 9:12PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:30PM Town Office Meeting Room
Monday, July 29, 2019

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CZC's:

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DRIVEWAY PERMIT:

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PERMIT TO EXCAVATE:

Parcel ID:0128-0016-0000 25 Garnet Street, Morgan & Loretta Dewey

LAND DISTURBANCE BOND:

Parcel ID:0128-0016-0000 25 Garnet Street, Morgan & Loretta Dewey

DENIED SIGN PERMIT:

Parcel ID: 0106-0021-0000 1250 Route 11, HK Sunapee Cove, LLC.

2. APPOINTMENTS

7:00PM-David Bailey, Water & Sewer Department

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Discussion on Boat Launch & Town Dock Ordinance

5. CHAIRMAN'S REPORT

- Status update on past due employee performance reviews
- Discuss when to schedule annual recap meeting with the Capital Improvements Program Committee (CIPC)
- Discuss whether to bring in an independent expert to audit Stagecoach Road project and report the findings to the Board of Selectmen

6. TOWN MANAGER REPORTS

- Coffee & Conversation
- New Energy Committee Volunteer
- May and June End of Month Revenue Report

7. UPCOMING MEETINGS

07/30-7:00AM-Firewards Meeting, Safety Services Building

08/01-7:00PM-Zoning Board, Town Meeting Room

08/06-5:00PM-Energy Committee, Town Meeting Room

08/06-8:30AM-Coffee & Conversation, Abbott Library

08/07-7:00PM-Conservation Commission, Abbott Library

08/08-7:00PM-Planning Board, Town Meeting Room



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



JUL 22 2019

**TOWN OF
SUNAPEE**

July 18, 2019

Donna Nashawaty, Town Manager
Town of Sunapee
23 Edgemont Road
Sunapee, NH 03782

Theodore Gallup, Chair
Sunapee Water & Sewer Commission
P.O. Box 347
Sunapee, NH 03782

Re: Sunapee Water Works – PWS #2271010

Dear Ms. Nashawaty and Mr. Gallup:

It is my understanding that New Hampshire Department of Environmental Services (NHDES) program and technical staff have met with the superintendent and water system operators, members of the board of commissioners, and consultants recently on the issue of disinfectant by-products in the Sunapee public water system, in excess of the maximum contaminant level. I believe Underwood Engineers has made some recommendations to come into compliance, and the possibility of entering into an Administrative Order by Consent with NHDES has been raised.

I am authorized to share the enclosed draft document as a proposed Administrative Order by Consent. The agreement would provide a schedule for coming into compliance. Please review this document with the select board, and town counsel, and let me know if the parties are agreeable to the terms proposed.

If you have any questions, concerns, or proposed changes to the draft document, please contact me by reply mail at: NHDES - Legal Unit, Attn: Kerry Barnsley, P.O. Box 95, Concord, NH 03303-0095; by email at kerry.barnsley@des.nh.gov; or call me at 603-271-7509. I will be on vacation until the end of the month; however, I will be checking my mail, email, and voicemail from time to time during my absence.

Sincerely,

Kerry D. Barnsley
NHDES Compliance Attorney

ec: NHDES Water Division courtesy copy list

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-3503 • TDD Access: Relay NH 1-800-735-2964

DRAFT

The Town of Sunapee
23 Edgemont Road
Sunapee, NH 03782

Sunapee Water & Sewer Commission
P.O. Box 347
Sunapee, NH 03782

Re: Sunapee Water Works
ive a#2271010

ADMINISTRATIVE ORDER BY CONSENT

No. 19-### WD

A. INTRODUCTION

This Administrative Order by Consent is issued by the New Hampshire Department of Environmental Services, Water Division to, and with the consent of, the Town of Sunapee, New Hampshire and the Town of Sunapee Water & Sewer Commission under the authority of RSA 485:58. This Administrative Order by Consent is effective upon signature by the parties.

B. PARTIES

1. The Department of Environmental Services, Water Division, is a duly-constituted administrative agency of the State of New Hampshire, having its principal office at 29 Hazen Drive in Concord, New Hampshire.
2. The Town of Sunapee is a duly-constituted municipality of the State of New Hampshire having a mailing address of 23 Edgemont Road, Sunapee, NH 03244.
3. The Town of Sunapee Water & Sewer Commission ("Sunapee Water Commission") is a duly-constituted board of commissioners of the Town of Sunapee having a mailing address of P.O. Box 347, Sunapee, NH 03782.
4. The Town of Sunapee, and its Water & Sewer Commission, may be referred to hereinafter, at times, as the "Responsible Parties."

C. STATEMENTS OF FACTS AND LAW

1. RSA 485 authorizes the Department of Environmental Services ("DES") to regulate public water supplies. The Commissioner of DES has adopted NH CODE ADMIN. RULES Env-Dw 100 *et seq.* (the "Drinking Water Rules") to implement this program per RSA 485:3.
2. RSA 485:1-a, I, defines "community water system" to mean "a public water system which serves at least 15 service connections used by year-round residents or regularly serves at least 25 year-round residents."

3. The Responsible Parties own and operate a municipal water system that serves approximately 500 service connections with an estimated population of 1,700 residents in the Town of Sunapee, New Hampshire (the "Water System").
4. The Water System is a community water system as defined in RSA 485:1-a, I.
5. David Bailey is the superintendent and certified operator for the Water System. Superintendent Bailey is the primary point of contact for issues concerning the Water System, according to records maintained by DES.
6. The Water System draws 100% of its water from Lake Sunapee.
7. Env-Dw 103.57 defines "surface water" to mean "water that is open to the atmosphere and subject to surface runoff."
8. Lake Sunapee is a surface water as defined in Env-Dw 103.57.
9. Per Env-Dw 716.01, the purpose of Env-Dw 716, in part, is to establish the requirements for disinfection at public water systems ("PWS") supplied by a surface water source consistent with national primary drinking water requirements.
10. Env-Dw 716 applies to each PWS supplied by surface water, per Env-Dw 716.02.
11. Env-Dw 716.04 requires the owner(s) and/or operator(s) ("O/O") of a PWS subject to Env-Dw 716 to comply with the filtration and disinfection requirements of 40 CFR §§ 141.70-73, to ensure that any pathogenic organisms are inactivated.
12. Per Env-Dw 715.01, the purpose of Env-Dw 715 is to establish procedures and standards for the control of disinfectant residuals, disinfection byproducts, and disinfection byproduct precursors by the O/O of a PWS, consistent with national primary drinking water requirements.
13. Env-Dw 715 applies to each community water system at which any chemical disinfectant is added to the water in any part of the treatment process, per Env-Dw 715.02(a).
14. Trihalomethanes are potentially-harmful disinfection byproducts ("DBP") formed when sodium hypochlorite reacts with organic matter in drinking water. Per 40 CFR 141.2, Total Trihalomethanes ("TTHMs") means the sum of the concentration in milligrams per liter of the trihalomethane compounds (trichloromethane [chloroform], dibromochloromethane, bromodichloromethane and tribromomethane [bromoform]), rounded to two significant figures.
15. Env-Dw 705.03(c) sets the maximum contaminant level ("MCL") for TTHMs in drinking water at 0.080 milligram/Liter ("mg/L").
16. The following language is required by 40 CFR 141.205 to be included in notices of exceedances of the TTHMs MCL regarding possible health effects associated with consumption of TTHMs:

"Some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous system, and may have an increased risk of getting cancer."

17. Env-Dw 715.10(a) requires the O/O of a community water system that uses a primary or residual disinfectant other than ultraviolet light, or delivers water that has been treated with a primary or residual disinfectant other than ultraviolet light, to comply with the requirements of 40 CFR §§ 141.620-629 (Subpart V – Stage 2 DBP requirements).

18. Sunapee uses sodium hypochlorite for treatment of the Water System to chemically disinfect the source water to provide bacteriological protection to consumers.

19. A *compliance date* of October 1, 2013, was set out in 40 CFR 141.620(c)(4) for community water systems serving less than 10,000 persons to comply with *Stage 2 DBP requirements*.

20. The O/O of a community water system, serving a population between 500 and 3,300 and subject to Stage 2 DBP requirements is required by 40 CFR 141.621(a)(2) to monitor for DBPs quarterly. Such water systems are required to take individual TTHM samples at the locations with the highest TTHM concentrations.

21. Per 40 CFR 141.620(d)(1), for systems required to monitor quarterly, compliance with the TTHM MCLs is determined by calculating the *locational running annual average* (“LRAA”) for TTHM using monitoring results collected under Stage 2 DBP requirements and determining that each LRAA does not exceed the MCL.

22. LRAA is defined in 40 CFR 141.2 to mean “the average of sample analytical results for samples taken at a particular monitoring location during the previous four calendar quarters.”

23. Per 40 CFR 141.620(c)(7), if a community water system is required to conduct quarterly monitoring, compliance calculations must be made at the end of the fourth calendar quarter that follows the compliance date and at the end of each subsequent quarter (or earlier if the LRAA calculated based on fewer than four quarters of data would cause the MCL to be exceeded regardless of the monitoring results of subsequent quarters).

24. The O/O of a community water system subject to Stage 2 DBP requirements is required by 40 CFR 141.629(a)(1) to report the following information for each monitoring location to DES within 10 days of the end of any quarter in which monitoring is required:

- i. Number of samples taken during the last quarter;
- ii. Date and results of each sample taken during the last quarter; and
- iii. Arithmetic average of quarterly results for the last four quarters for each monitoring location (LRAA), beginning at the end of the fourth calendar quarter that follows the compliance date and at the end of each subsequent quarter.

25. Env-Dw 801.08 requires the O/O of a community water system that violates a MCL specified in Env-Dw 700 to provide public notice of the violation to persons served by the water system within 30 days of learning of the violation and to submit certification of such public notice to DES within 10 days of providing public notice.

26. The TTHM LRAA for the Water System exceeded the MCL in Q2-2018 and as a result, DES issued an NOV to the Sunapee Water Commission on August 13, 2018. In the NOV, DES listed the TTHM LRAA of 0.086 mg/L at the monitoring location for the Water System and explained the public notice requirement associated with the violation.

27. On August 31, 2018, DES received proof of public notice for the Q2-2018 TTHM MCL violation.

28. The TTHM LRAA for the Water System exceeded the MCL in Q3-2018 and as a result, DES issued an NOV to the Sunapee Water Commission on November 13, 2018. In the NOV, DES listed the TTHM LRAA of 0.089 mg/L at the monitoring location for the Water System and explained the public notice requirement associated with the violation.

29. On November 30, 2018, DES received proof of public notice for the Q3-2018 TTHM MCL violation.

30. On February 21, 2019, DES issued Letter of Deficiency (“LOD”) No. DWGB 19-008 via certified mail to the Sunapee Water Commission. In LOD #DWGB 19-008, DES cited the TTHM MCL violations in Q2-2018 and Q3-2018. LOD #DWGB 19-008 also served as the formal notice of violation for exceeding the TTHM MCL for Q4-2018. In LOD #DWGB 19-008, DES listed the Q4-2018 TTHM LRAA of 0.081 mg/L at the monitoring location for the Water System. DES requested that the Sunapee Water Commission provide proof of public notice of the Q4-2018 TTHM MCL violation to DES by April 2, 2019; retain a consultant and submit the consultant’s report proposing a solution to the water quality violations in the Water System by April 22, 2019.

31. On February 28, 2019, DES received the United States Postal Service return receipt confirming delivery of LOD #DWGB 19-008 to the Sunapee Water Commission. The receipt was signed by the town clerk.

32. On March 1, 2019, DES received a report from Underwood Engineers, Inc., on behalf of the Sunapee Water Commission. In 2018, the Sunapee Water Commission commissioned Underwood to investigate the increased levels of TTHM in the Water System. In the report, dated November 28, 2018, Underwood theorized that “if TTHMs can be reduced to be well below the MCL before leaving the steel tank, it is likely that they will remain below the MCL in the distribution.”

33. In the report, Underwood also provided several recommended options for further evaluation:

- Advance a conceptual design of an Ultra Violet system;
- Evaluate and advance a conceptual design of switching the residual chlorine disinfection step to chloramines; and
- Contact similar water systems that currently use mixers and aerators and determine if they would be a suitable option for the Water System.

34. On March 5, 2019, DES received proof of public notice for the Q4-2018 TTHM MCL violation.

35. On April 26, 2019, DES received a letter from David Bailey. In his letter, Mr. Bailey stated that the Sunapee Water Commission is in the process of choosing one of the options outlined in the Underwood report. At the next meeting of the board of commissioners, scheduled for May 30, 2019, the commissioners would be voting on the options presented with the installation of an Ultra Violet system appearing to be the favored option. Additional funds for any option chosen would be needed, hence the Sunapee Water Commission would then draft a warrant article for town meeting by September 2, 2019. The warrant article would be voted on by the residents of Sunapee

at the March 2020 town meeting. If passed, the Sunapee Water Commission could begin improvements to the Water System in April 2020 with a target operational date of July 2020.

36. On May 2, 2019, DES staff contacted David Bailey to discuss the DBP violations and his letter dated April 26, 2019. DES staff inquired how the Sunapee Water Commission planned to proceed should the residents of Sunapee fail to pass the warrant article. DES staff offered to meet with Mr. Bailey and the commissioners at the Sunapee Water Works to discuss all options.

37. The TTHM LRAA for the Water System exceeded the MCL in Q1-2019 and as a result, DES issued an NOV to the Sunapee Water Commission on May 14, 2019. In the NOV, DES listed the TTHM LRAA of 0.087 mg/L at the monitoring location for the Water System and explained the public notice requirement associated with the violation.

38. On May 21, 2019, DES staff met with Superintendent David Bailey, the other operators of the Water System, and five of the commissioners of the Sunapee Water Commission. During the meeting, DES staff and the Sunapee representatives discussed the DBP violations, the Underwood report, and potential solutions. DES staff also presented a spreadsheet documenting that TTHM results are trending upwards in the Water System.

39. On May 23, 2019, DES received proof of public notice for the Q1-2019 TTHM MCL violation.

40. On June 4, 2019, DES received email correspondence from David Bailey notifying DES staff that Underwood would be presenting a scope of work to the Sunapee Water Commission with the intent to provide further engineering services related to the DBP MCL violations.

41. The TTHM LRAA for the Water System exceeded the MCL in Q2-2019 and as a result, DES issued an NOV to the Sunapee Water Commission on July 12, 2019. In the NOV, DES listed the TTHM LRAA of 0.094 mg/L at the monitoring location for the Water System and explained the public notice requirement associated with the violation.

D. DETERMINATION OF VIOLATIONS

The Responsible Parties violated Env-Dw 705.03(c) by exceeding the TTHM MCL during the calendar quarters of Q2-2018 through Q2-2019, inclusive.

E. ORDER

Based on the above findings, DES hereby orders the Responsible Parties, and Responsible Parties agree, to undertake and complete the following actions in accordance with the time schedules specified:

1. **By December 1, 2019**, the Responsible Parties shall submit to DES, for consideration and approval, a Final Phase 1 design basis memorandum, projections of construction costs, and proposed implementation schedules for a new plan to meet the water quality standards.

2. **By July 31, 2020**, the Responsible Parties shall implement all improved and enhanced treatment and operational improvements to the Water System, approved by DES. The Responsible Parties shall also notify DES of all improved and enhanced treatment and operational improvements to the Water System implemented by the Responsible Parties, by July 31, 2020.

3. **By December 1, 2020**, the Water System shall be in compliance with the Stage 2 DBP requirements.
4. If the Water System is not in compliance with the Stage 2 DBP requirements by December 1, 2020; then **by February 28, 2021**, the Responsible Parties shall submit to DES, for consideration and approval, a Phase 2 design basis memorandum, projections of construction costs, and proposed implementation schedules for a new plan to meet the water quality standards.
5. Sunapee shall implement any Phase 2 measures in strict accordance with the schedule approved by DES.
6. **From the date of this Order** until the Water System is in compliance with the Stage 2 DBP requirements and treatment is operational, the Responsible Parties shall timely comply with Env-Dw 801.08, by notifying persons served by the Water System of any MCL violation within 30 days of learning of the violation; and by submitting to DES proof of public notice within 10 days of performing such public notice.
7. **From the date of this Order** until the Water System is in compliance with the Stage 2 DBP requirements and treatment is operational, the Responsible Parties shall provide to DES a brief progress report on all developments and actions taken towards achieving compliance. These reports shall be submitted to DES within 10 days following the end of each DBP quarterly monitoring period.
8. The Responsible Parties shall send all correspondence, data, reports, and other submissions made in connection with this Administrative Order by Consent, to DES as follows:

Eric Skoglund, Enforcement Specialist
DES Water Division, Drinking Water and Groundwater Bureau
P.O. Box 95
Concord, NH 03302-0095
Fax: (603) 271-3490
Email: Eric.Skoglund@des.nh.gov

F. STIPULATED PENALTIES

The Responsible Parties agree to pay a stipulated penalty of \$2,000 for each and every deadline established in this Administrative Order by Consent that is not timely met. If stipulated penalties become due, payment shall be by certified check made payable to *Treasurer, State of New Hampshire* and mailed to DES Legal Unit, PO Box 95, Concord, NH 03302-0095, Attn: Compliance Attorney, within 15 days of receipt of notice from DES that the deadline(s) has (have) been missed and payment is required.

Failure to secure funding for the required actions, or failure of a consultant to meet deadlines; in and of itself, shall not be construed as beyond the control of the Responsible Parties.

G. CONSENT AND WAIVER OF APPEAL

By execution of this Administrative Order by Consent, the Responsible Parties agree that this Order shall apply to and be binding upon the Responsible Parties, their officers, directors, board members, commissioners, successors, and assigns; and agree that this Order may be entered and enforced by a court of competent jurisdiction.

DRAFT

By execution of this Administrative Order by Consent, the Responsible Parties waive any right to appeal this Administrative Order by Consent provided by statute, rule, or common law, including without limitation the right to appeal to the New Hampshire Water Council, and waive any right to object to the entry and enforcement of this Order by a court of competent jurisdiction.

The Town of Sunapee, New Hampshire

DRAFT

By: Josh Trow, Chair
Sunapee Select Board
Duly Authorized

Date

The Town of Sunapee Water & Sewer Commission

DRAFT

By: Theodore Gallup, Chair
Duly Authorized

Date

NH Department of Environmental Services

DRAFT

Robert R. Scott, Commissioner

Date

cc: DES Legal Unit

ec: Public Information Officer, DES PIP Office
K. Allen Brooks, Chief, AGO-Environmental Protection Bureau
Sunapee Health Officer
David Bailey, Superintendent and Water System Operator, Sunapee Water Works
Eric Skoglund, DES Water Division, Drinking Water and Groundwater Bureau
EPA, Region 1



DRAFT #6 – For Discussion Only

Town of Sunapee

BOAT LAUNCH & TOWN DOCK ORDINANCE

SECTION 1. PURPOSE.

The purpose of this ordinance shall be to promote harmonious use of the Town boat launches and docking facilities by everyone who visits them. This includes Town residents, taxpayers, visitors, commercial users, recreational organizations, and organized tournament users. It is important to the Town of Sunapee that we maintain a positive relationship with everyone that regularly launch from the Town boat launches and/or that utilize the Town docks. It is equally important to create a positive relationship with new users. It is for both purposes that we offer this ordinance.

SECTION 2. DEFINITIONS. In this ordinance:

- A. *Boat Launch* means real property abutting the waters of Lake Sunapee and owned and maintained by the Town of Sunapee for the purpose of launching boats.
- B. *Boat* shall mean any craft or vehicle which is used for travel on water.
- C. *Light Commercial* shall mean any marina conducting business for financial gain or benefit by reason of the sale of goods or services (i.e. loading and unloading boats).
- D. *Heavy Commercial* shall mean any barge company, septic pumping or construction contractor conducting business for financial gain or benefit by reason of the sale of goods or services (i.e. loading and unloading barges).
- E. *Dock* shall mean any Town-owned structure or other facility used in connection with water access including but not limited to all dock structures, the boat launch ramp and the boat launch loading/unloading areas.
- F. *Operator* shall mean any person that shall have physical control of a motorized vehicle, boat, boat trailer or construction equipment.
- G. *Parking Lot* shall mean any facility used for the convenience of motor vehicles (including boats and boat trailers) to provide for non-permanent storage, temporary abandonment, stationary visitation or operator access to nearby boat launches and docks.
- H. *Power Loading* is a term used to describe using the motor to load and unload a boat or vessel onto and off a boat trailer at a boat launch.

SECTION 3. HOURS OF CLOSING.

The three boat launches and Town docks shall be open between the hours of a half hour before sunrise and one-half hour after sunset, except as provided below:

- A. Heavy commercial businesses may request the use of the boat launches, Town docks and adjacent parking areas during closed times from the Board of Selectmen or their designee.
- B. The Harbor Boat Launch shall be open to heavy commercial use between the hours of 6:30AM and 8:00AM. between Memorial Day and Columbus Day.
- C. Residents, taxpayers or visitors may use the boat launches and/or Town docks at any time of the day or night for pleasure boating purposes only provided that said activities are not in conflict with other Town ordinances.

SECTION 4. ACTS REQUIRING A BOAT LAUNCH & DOCK USE AUTHORIZATION FORM.

No permit is required for residents, taxpayers, or visitors to launch or haul out pleasure boats at the Town's boat launches.

- A. Heavy commercial operators seeking to use the boat launches, Town docks, or adjacent parking areas shall submit annually a Boat Launch & Dock Use Authorization Form to the Board of Selectmen or its' designee, and shall submit a Certificate of Insurance with the Town named as additionally insured prior to use of the facilities.
 - Each use requires 24-hours advance written (e-mail preferred) notification to the Town (see section 5).
- B. Light commercial operators seeking to use the boat launches, Town docks, or adjacent parking areas, for the purposes of launching and/or hauling out pleasure boats, shall not be required to submit a Boat Launch & Dock Use Authorization Form. However, light commercial companies shall submit a copy of their insurance certificate with the Town named as additionally insured to the Town of Sunapee annually and prior to the use of the facilities, and

shall submit their companies contact information including but not limited to company name, contact person, telephone, cell phone, physical address and e-mail address.

SECTION 5. BOAT LAUNCH & DOCK USE AUTHORIZATION FORM INSTRUCTIONS.

- A. Boat Launch & Dock Use Authorization Forms are available for pickup at the Town Office and can be downloaded from the Town's website at: www.town.sunapee.nh.us
- B. Heavy Commercial operators shall complete all the information required in the authorization form prior to use of the facilities and shall submit of a copy of their insurance certificate with the Town named as additionally with the Authorization Form.
- C. After submitting the Authorization form, heavy commercial operators shall notify the Board of Selectmen or their designee in writing (e-mail preferred) 24-hours in advance of the use of a Town boat launch, Town dock or associated parking area.
- D. Upon being notified, the Board of Selectmen or their designee shall provide written approval for the proposed use. The heavy commercial operators name, date, time and location of the proposed use will be posted on the Boat Launch & Town Dock Use Calendar on the Town's website.
- E. Light commercial operators are not required to submit a Boat Launch & Dock Use Authorization Form. However, they shall submit a certificate of insurance with the Town name as additionally insured on the certificate, and the light commercial operator's current business contact information (i.e. company name, contact name, company address, telephone #, cell phone # and current e-mail address).
- F. Authorization Forms shall be submitted to the Board of Selectmen at the Town Office at 23 Edgemont Road Sunapee, New Hampshire 03782, prior to use of the boat launches, Town docks or adjacent parking areas.
- G. Boat Launch & Dock Use Authorization Forms will be posted on the Town's website. and a hard copy must be in the commercial operator's possession before using the boat launches, Town docks or adjacent parking lots.

SECTION 6. ACTS PROHIBITED

- A. Heavy commercial operators shall not preclude others from using the Town's facilities for a prolonged period of time, and they shall not exceed the time limit that is approved by the Board of Selectmen or their designee.
- B. No motor vehicles, wheeled or tracked construction equipment, construction materials or supplies, skateboards, bicycles, scooters, roller blades shall be permitted on Town docks.
- C. Power loading of boats onto boat trailers is prohibited. Damage that is caused to Town boat launch ramps or associated components thereof, as a result of power loading by any person(s) shall be repaired by the person(s) causing the damage at no expense to the Town.
- D. No boats shall be docked in the areas that are reserved for the MV Mount Sunapee or MV Kearsarge boats.
- E. No boats shall dock in the slip closest to any public launching ramp except that docking for a period not to exceed 20 minutes shall be allowed for purposes of loading and unloading only.
- F. No overnight docking shall be permitted.

SECTION 7. PENALTIES

- A. Violation of any provision of this ordinance shall constitute a violation, and anyone so convicted may be required to pay a fine of one hundred dollars (\$100) for the first offense, two hundred fifty dollars (\$250) for a second offense and five hundred dollars (\$500) for the third offense. Future or repeated violations of any provision of this ordinance may result with additional fines and/or being denied use of the boat launches and Town docks. All appeals shall be to the Board of Selectmen.

SECTION 8. ENFORCEMENT.

This ordinance shall be enforced by the Board of Selectmen, its designees, and by the Town of Sunapee Police Department or any other police agency having jurisdiction within the Town of Sunapee in the manner prescribed for enforcement of violations of law by New Hampshire Statute.

SECTION 9. EXCEPTIONS

§ The Police Department, Fire Department and Highway Department shall be exempt from this ordinance for the purpose of conducting routine Town business and/or for responding to emergencies.

§ Verbal exceptions from this ordinance may be granted by the Selectmen, Town of Sunapee Police Dept. or the Town of Sunapee Highway Dept. for emergencies that involve and/or that require the use of Town boat launches or Town docks.



Town of Sunapee, NH

Boat Launch & Dock Use Authorization Form

Name of Applicant: _____

Business Name: _____

Address: _____

Telephone Number: _____ Cell Phone Number: _____

Description of Proposed Use: _____

Start Date of Proposed Use: _____ Start Time of Proposed Use: _____

End Date of Proposed Use: _____ End Time of Proposed Use: _____

Anticipated Impacts on Other Users (i.e. delays/shutdown/etc.): _____

I, the above applicant, have received, read, and understand the Boat Launch & Town Dock Ordinance. I shall be responsible for repairing, at no cost to the Town, any damage that I, any of my employees and/or subcontractors, may cause to the boat launches, docks or adjacent parking infrastructure while using the premises. I will abide by said ordinance, a copy of which is attached, and have attached a copy of my company's insurance certificate with the Town named as additionally insured.

Applicant's Signature

Date

Recommended

Action: Seasonal Approval: _____ Single Use Approval: _____ Denial: _____

Conditions: Contact Chief David Cahill via e-mail at david.cahill@town.sunapeepd.com or Highway Director Scott Hazelton at scotth@town.sunapee.nh.us 24-hours in advance of the proposed work involving the facility for approval.

Approving Authority's Signature

Date

Based on the ordinance governing the use of boat launches and Town docks this Authorization Form will be kept on file at the Town Office and will be posted on the Town's website for the year in which it was submitted to the Town.

Signatures of the Board of Selectmen:

Approved by the Sunapee Board of Selectmen



Bring your questions

**Join Sunapee Selectmen
and the municipal staff at
the Abbott Library.**

Coffee & Donuts at 8:30, Q & A at 9 am

August 6, 2019

**This is an exciting opportunity for residents to
participate in an information and feedback
session with members of the Board of Selectmen
and the Department Heads**

This meeting will be in lieu of the Summer Town Meeting.

2019 Revenue Report through May 31, 2019 Not Final

AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
01-3110-01-900	PROPERTY TAXES-CURRENT		\$0.00		\$0.00
01-3110-01-901	TAX REDEMPTIONS		\$0.00		\$0.00
Sum			\$0.00		\$0.00
01-3120-01-901	LAND USE CHANGE		\$0.00		\$0.00
Sum Land Use Change			\$0.00		\$0.00
01-3185-01-900	YIELD TAX		\$0.00		\$0.00
Sum Yield Tax			\$0.00		\$0.00
01-3186-01-900	EXCAVATION TAX		\$0.00		\$0.00
Sum Excavation Tax			\$0.00		\$0.00
01-3190-01-902	INTEREST & COSTS	\$60,000.00	\$58,913.61	\$60,000.00	\$39,810.94
01-3190-01-903	Returned Check Fee		\$200.00		\$100.00
Sum Interest and Penalties on Delinquent Taxes		\$60,000.00	\$59,113.61	\$60,000.00	\$39,910.94
01-3210-01-910	UCC FILING	\$500.00	\$1,494.00	\$500.00	\$420.00
Sum Licenses, Permits and Fees		\$500.00	\$1,494.00	\$500.00	\$420.00
01-3220-01-807	Snowmobile and ATV Fees	\$0.00	(\$3,458.00)		
01-3220-01-906	AUTO REGISTRATIONS	\$750,000.00	\$883,862.17	\$750,000.00	\$376,860.85

Monday, July 29, 2019

	AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
Sum	Motor Vehicle Permit Fees		\$750,000.00	\$880,404.17	\$750,000.00	\$376,860.85
	01-3230-01-908	SUBDIVISION FEES		\$1,700.00		\$350.00
	01-3230-01-909	SITE PLAN REVIEW FEES		\$2,800.60		\$200.00
	01-3230-01-910	CERTIFICATE OF COMPLIANC	\$35,000.00	\$33,111.75	\$35,000.00	\$5,828.00
Sum	Building Permits		\$35,000.00	\$37,612.35	\$35,000.00	\$6,378.00
	01-3290-01-320	Landlord's Filing Fee	\$0.00	\$4.00		\$0.00
	01-3290-01-902	REDEMPTION COSTS		\$1,543.90		\$2,794.60
	01-3290-01-907	BOAT REGISTRATIONS/FEES	\$36,000.00	\$10,067.68	\$36,000.00	\$6,410.58
	01-3290-01-912	DOG LICENSES/FEES		\$7,314.50		\$4,281.50
	01-3290-01-915	VITALS-BIRTH & DEATH		\$4,680.00		\$1,390.00
	01-3290-01-917	TOWN CLERK FEES		\$16,202.00		\$6,313.50
	01-3290-01-919	WETLANDS APPLICATIONS		\$21.00		\$10.00
Sum			\$36,000.00	\$39,833.08	\$36,000.00	\$21,200.18
	01-3311-01-841	FEDERAL FEMA FUNDS		\$0.00		\$0.00
Sum	From Federal Government			\$0.00		\$0.00
	01-3351-01-927	SHARED REVENUE		\$0.00		\$0.00
Sum	Shared Revenues			\$0.00		\$0.00
	01-3352-01-840	STATE OF NH-ROOMS/MEALS	\$177,168.00	\$177,291.02	\$177,291.00	\$0.00

Monday, July 29, 2019

	AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
Sum	Meals and Rooms Tax Distribution		\$177,168.00	\$177,291.02	\$177,291.00	\$0.00
	01-3353-01-928	HIGHWAY BLOCK GRANT	\$122,211.00	\$124,397.12	\$124,468.00	\$49,873.23
Sum	Highway Block Grant		\$122,211.00	\$124,397.12	\$124,468.00	\$49,873.23
	01-3354-01-794	STATE OF NH-SEWER GRANT		\$0.00		\$0.00
Sum	Water Pollution Grant			\$0.00		\$0.00
	01-3354-01-795	STATE OF NH - WATER GRANT	\$7,508.00	\$5,294.00	\$7,508.00	\$0.00
	01-3359-01-741	PD GRANT INCOME		\$0.00		\$0.00
	01-3359-01-927	STATE NH HIGH ST BRIDGE G		\$0.00		\$0.00
	01-3359-01-927	State of NH Treatment Plant Road		\$0.00		\$0.00
Sum	Water Pollution Grant		\$7,508.00	\$5,294.00	\$7,508.00	\$0.00
	01-3379-01-935	TOWN OF SPRINGFIELD-TS	\$104,054.00	\$102,291.00	\$109,054.00	\$27,190.00
Sum	From Other Governments		\$104,054.00	\$102,291.00	\$109,054.00	\$27,190.00
	01-3401-01-150	PD - SPECIAL DETAIL INCOME		\$0.00		\$0.00
	01-3401-01-320	FIREWORKS PERMIT FEE		\$440.00		\$100.00
	01-3401-01-321	PHOTOCOPY INCOME		\$63.00		\$14.25
	01-3401-01-581	RECYCLING MAGAZINES		\$0.00		\$0.00
	01-3401-01-584	RECYCLING INCOME-STEEL C		\$1,026.42		\$105.27
	01-3401-01-586	RECYCLING INCOME-ALUMIN		\$13,574.57		\$2,451.20

Monday, July 29, 2019

AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
01-3401-01-587	RECYCLING CARDBOARD		\$9,989.15		\$2,329.51
01-3401-01-588	RECYCLING NEWSPAPER		\$1,094.62		\$255.54
01-3401-01-589	RECYCLING SCRAP METAL		\$13,899.71		\$2,924.27
01-3401-01-592	RECYCLING PLASTIC		\$7,608.28		\$4,604.12
01-3401-01-593	RECYCLING INCOME-BATTERI		\$0.00		\$0.00
01-3401-01-937	MISC. GENERAL GOV'T INCOM		\$34,279.83		\$21,867.75
01-3401-01-940	INSURANCE REPORTS		\$0.00		\$0.00
01-3401-01-948	MISC. TOWN OFFICE INCOME		\$0.00		\$0.00
01-3401-01-949	REGULATIONS SOLD		\$0.00		\$0.00
01-3401-01-950	ZBA INCOME		\$3,000.00		\$1,500.00
01-3401-01-951	TOWN OFFICE POSTAGE		\$83.89		\$2.92
01-3401-01-953	REPORTS/LABELS/DISKS SOLD		\$250.74		\$135.00
01-3401-01-958	HIGHWAY PARTS		\$0.00		\$0.00
01-3401-01-959	HWY-MATERIALS SOLD		\$0.00		\$0.00
01-3404-01-940	SUNAPEE T/S TICKET SALES	\$80,000.00	\$49,093.00	\$109,820.00	\$16,280.00
01-3404-01-941	SPRINGFIELD T/S TICKET SAL		\$2,000.00		\$0.00
01-3404-01-950	Sunapee Beautification Donations		\$0.00		\$0.00
01-3501-10-813	Pistol Permit Fee	\$0.00	\$70.00	\$0.00	\$50.00

	AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
Sum	Income from Departments		\$80,000.00	\$136,473.21	\$109,820.00	\$52,619.83
	01-3409-01-965	SALE OF CEMETERY LOT	\$2,000.00	\$1,600.00	\$2,000.00	\$0.00
	01-3409-01-966	BURIAL INCOME		\$2,750.00		\$0.00
Sum	Other Charges		\$2,000.00	\$4,350.00	\$2,000.00	\$0.00
	01-3501-01-965	PD-SALE OF CRUISER		\$0.00		\$0.00
	01-3501-01-966	SALE OF TOWN OWNED PROP	\$2,000.00	\$1,650.00	\$8,000.00	\$29,032.49
	01-3501-01-968	SALE OF HIGHWAY EQUIPMEN		\$3,601.99		\$0.00
Sum	Sale of Municipal Property		\$2,000.00	\$5,251.99	\$8,000.00	\$29,032.49
	01-3501-01-970	Checking Account Interest Earned	\$57,000.00	\$120,558.12	\$80,000.00	\$20,296.93
	01-3502-01-972	INVESTMENT INTEREST INCO				
Sum	Interest on Investments		\$57,000.00	\$120,558.12	\$80,000.00	\$20,296.93
	01-3503-01-936	RENTS/LEASES & SERVICES	\$30,000.00	\$18,097.46	\$26,000.00	\$0.00
	01-3503-01-938	OLD ABBOTT LIBRARY Rent	\$0.00	\$5,500.00		\$225.81
	01-3504-01-938	DOG FINES		\$50.00		\$0.00
	01-3504-01-939	PARKING FINES		\$2,800.00		\$0.00
	01-3504-01-940	PD FALSE ALARM FINES		\$0.00		\$0.00
	01-3504-01-941	REPLACEMENT TRANSFER ST		\$450.00		\$25.00
	01-3504-01-944	PD STATE WITNESS FEES		\$1,750.00		\$487.30

Monday, July 29, 2019

AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
01-3504-01-945	PD COURT RESTITUTION		\$0.00		\$0.00
01-3504-01-946	PD Discovery		\$550.00		\$100.00
01-3506-60-260	Revenue from Other Agency		\$0.00		\$0.00
01-3509-01-950	WELFARE MISC. REVENUE		\$1,888.00		\$68.00
Sum Other		\$30,000.00	\$31,085.46	\$26,000.00	\$906.11
01-3912-01-800	Operating Transfer from Special R				
Sum From Special Revenue Funds					
01-3914-01-000	Enterprise Funds Sewer	\$1,114,743.00		\$1,116,243.00	
Sum From Enterprise Funds: Sewer		\$1,114,743.00		\$1,116,243.00	
01-3914-01-001	Enterprise Funds Water	\$551,609.00		\$531,090.00	
Sum From Enterprise Funds: Water		\$551,609.00		\$531,090.00	
01-3914-01-002	Enterprise Funds Electric	\$285,113.00		\$233,912.00	
Sum From Enterprise Funds: Electric		\$285,113.00		\$233,912.00	
01-3915-01-650	CAPITAL RESERVE-HWY	\$78,172.00	\$0.00		\$0.00
Sum From Capital Reserve Funds		\$78,172.00	\$0.00		\$0.00
01-3915-01-651	CAP RESERVE - LIBRARY		\$0.00		\$0.00
Sum From Capital Reserve Funds			\$0.00		\$0.00
01-3915-01-652	CAP RESERVE - BRIDGES		\$0.00		\$0.00

Monday, July 29, 2019

AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
Sum From Capital Reserve Funds			\$0.00		\$0.00
01-3915-01-653	CAP RESERVE - POLICE EQUIP				
Sum From Capital Reserve Funds					
01-3915-01-654	CAP RESERVE - DIRT ROAD PA				
Sum From Capital Reserve Funds					
01-3915-30-962	TRANSFER FROM EXP TRUST		\$0.00		\$0.00
Sum From Capital Reserve Funds			\$0.00		\$0.00
01-3934-01-800	Proceeds from Long Term Bonds &				
Sum Proceeds from Long Term Bonds and Notes					
Grand Total		\$3,493,078.00	\$1,725,449.13	\$3,406,886.00	\$624,688.56

Monday, July 29, 2019

2019 Revenue Report through June 30, 2019 Not Final

AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
01-3110-01-900	PROPERTY TAXES-CURRENT		\$0.00		\$0.00
01-3110-01-901	TAX REDEMPTIONS		\$0.00		\$0.00
Sum			\$0.00		\$0.00
01-3120-01-901	LAND USE CHANGE		\$0.00		\$0.00
Sum Land Use Change			\$0.00		\$0.00
01-3185-01-900	YIELD TAX		\$0.00		\$0.00
Sum Yield Tax			\$0.00		\$0.00
01-3186-01-900	EXCAVATION TAX		\$0.00		\$0.00
Sum Excavation Tax			\$0.00		\$0.00
01-3190-01-902	INTEREST & COSTS	\$60,000.00	\$58,913.61	\$60,000.00	\$40,245.43
01-3190-01-903	Returned Check Fee		\$200.00		\$100.00
Sum Interest and Penalties on Delinquent Taxes		\$60,000.00	\$59,113.61	\$60,000.00	\$40,345.43
01-3210-01-910	UCC FILING	\$500.00	\$1,494.00	\$500.00	\$420.00
Sum Licenses, Permits and Fees		\$500.00	\$1,494.00	\$500.00	\$420.00
01-3220-01-807	Snowmobile and ATV Fees	\$0.00	(\$3,458.00)		
01-3220-01-906	AUTO REGISTRATIONS	\$750,000.00	\$883,862.17	\$750,000.00	\$428,477.85

Monday, July 29, 2019

	AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
Sum	Motor Vehicle Permit Fees		\$750,000.00	\$880,404.17	\$750,000.00	\$428,477.85
	01-3230-01-908	SUBDIVISION FEES		\$1,700.00		\$350.00
	01-3230-01-909	SITE PLAN REVIEW FEES		\$2,800.60		\$500.00
	01-3230-01-910	CERTIFICATE OF COMPLIANC	\$35,000.00	\$33,111.75	\$35,000.00	\$22,018.00
Sum	Building Permits		\$35,000.00	\$37,612.35	\$35,000.00	\$22,868.00
	01-3290-01-320	Landlord's Filing Fee	\$0.00	\$4.00		\$0.00
	01-3290-01-902	REDEMPTION COSTS		\$1,543.90		\$3,014.60
	01-3290-01-907	BOAT REGISTRATIONS/FEES	\$36,000.00	\$10,067.68	\$36,000.00	\$8,683.38
	01-3290-01-912	DOG LICENSES/FEES		\$7,314.50		\$4,534.50
	01-3290-01-915	VITALS-BIRTH & DEATH		\$4,680.00		\$1,545.00
	01-3290-01-917	TOWN CLERK FEES		\$16,202.00		\$7,384.00
	01-3290-01-919	WETLANDS APPLICATIONS		\$21.00		\$10.00
Sum			\$36,000.00	\$39,833.08	\$36,000.00	\$25,171.48
	01-3311-01-841	FEDERAL FEMA FUNDS		\$0.00		(\$7,108.84)
Sum	From Federal Government			\$0.00		(\$7,108.84)
	01-3351-01-927	SHARED REVENUE		\$0.00		\$0.00
Sum	Shared Revenues			\$0.00		\$0.00
	01-3352-01-840	STATE OF NH-ROOMS/MEALS	\$177,168.00	\$177,291.02	\$177,291.00	\$0.00

Monday, July 29, 2019

	AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
Sum	Meals and Rooms Tax Distribution		\$177,168.00	\$177,291.02	\$177,291.00	\$0.00
	01-3353-01-928	HIGHWAY BLOCK GRANT	\$122,211.00	\$124,397.12	\$124,468.00	\$49,873.23
Sum	Highway Block Grant		\$122,211.00	\$124,397.12	\$124,468.00	\$49,873.23
	01-3354-01-794	STATE OF NH-SEWER GRANT		\$0.00		\$0.00
Sum	Water Pollution Grant			\$0.00		\$0.00
	01-3354-01-795	STATE OF NH - WATER GRANT	\$7,508.00	\$5,294.00	\$7,508.00	\$0.00
	01-3359-01-741	PD GRANT INCOME		\$0.00		\$0.00
	01-3359-01-927	STATE NH HIGH ST BRIDGE G		\$0.00		\$0.00
	01-3359-01-927	State of NH Treatment Plant Road		\$0.00		\$0.00
Sum	Water Pollution Grant		\$7,508.00	\$5,294.00	\$7,508.00	\$0.00
	01-3379-01-935	TOWN OF SPRINGFIELD-TS	\$104,054.00	\$102,291.00	\$109,054.00	\$53,203.50
Sum	From Other Governments		\$104,054.00	\$102,291.00	\$109,054.00	\$53,203.50
	01-3401-01-150	PD - SPECIAL DETAIL INCOME		\$0.00		\$0.00
	01-3401-01-320	FIREWORKS PERMIT FEE		\$440.00		\$120.00
	01-3401-01-321	PHOTOCOPY INCOME		\$63.00		\$18.00
	01-3401-01-581	RECYCLING MAGAZINES		\$0.00		\$0.00
	01-3401-01-584	RECYCLING INCOME-STEEL C		\$1,026.42		\$105.27
	01-3401-01-586	RECYCLING INCOME-ALUMIN		\$13,574.57		\$3,111.20

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AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
01-3401-01-587	RECYCLING CARDBOARD		\$9,989.15		\$3,126.59
01-3401-01-588	RECYCLING NEWSPAPER		\$1,094.62		\$255.54
01-3401-01-589	RECYCLING SCRAP METAL		\$13,899.71		\$4,196.21
01-3401-01-592	RECYCLING PLASTIC		\$7,608.28		\$4,604.12
01-3401-01-593	RECYCLING INCOME-BATTERI		\$0.00		\$0.00
01-3401-01-937	MISC. GENERAL GOV'T INCOM		\$34,279.83		\$21,955.25
01-3401-01-940	INSURANCE REPORTS		\$0.00		\$0.00
01-3401-01-948	MISC. TOWN OFFICE INCOME		\$0.00		\$0.00
01-3401-01-949	REGULATIONS SOLD		\$0.00		\$0.00
01-3401-01-950	ZBA INCOME		\$3,000.00		\$1,500.00
01-3401-01-951	TOWN OFFICE POSTAGE		\$83.89		\$2.92
01-3401-01-953	REPORTS/LABELS/DISKS SOLD		\$250.74		\$138.00
01-3401-01-958	HIGHWAY PARTS		\$0.00		\$0.00
01-3401-01-959	HWY-MATERIALS SOLD		\$0.00		\$0.00
01-3404-01-940	SUNAPEE T/S TICKET SALES	\$80,000.00	\$49,093.00	\$109,820.00	\$20,560.50
01-3404-01-941	SPRINGFIELD T/S TICKET SAL		\$2,000.00		\$0.00
01-3404-01-950	Sunapee Beautification Donations		\$0.00		\$0.00
01-3501-10-813	Pistol Permit Fee	\$0.00	\$70.00	\$0.00	\$70.00

	AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
Sum	Income from Departments		\$80,000.00	\$136,473.21	\$109,820.00	\$59,763.60
	01-3409-01-965	SALE OF CEMETERY LOT	\$2,000.00	\$1,600.00	\$2,000.00	\$0.00
	01-3409-01-966	BURIAL INCOME		\$2,750.00		\$0.00
Sum	Other Charges		\$2,000.00	\$4,350.00	\$2,000.00	\$0.00
	01-3501-01-965	PD-SALE OF CRUISER		\$0.00		\$0.00
	01-3501-01-966	SALE OF TOWN OWNED PROP	\$2,000.00	\$1,650.00	\$8,000.00	\$29,032.49
	01-3501-01-968	SALE OF HIGHWAY EQUIPMEN		\$3,601.99		\$0.00
Sum	Sale of Municipal Property		\$2,000.00	\$5,251.99	\$8,000.00	\$29,032.49
	01-3501-01-970	Checking Account Interest Earned	\$57,000.00	\$120,558.12	\$80,000.00	\$20,296.93
	01-3502-01-972	INVESTMENT INTEREST INCO				
Sum	Interest on Investments		\$57,000.00	\$120,558.12	\$80,000.00	\$20,296.93
	01-3503-01-936	RENTS/LEASES & SERVICES	\$30,000.00	\$18,097.46	\$26,000.00	\$0.00
	01-3503-01-938	OLD ABBOTT LIBRARY Rent	\$0.00	\$5,500.00		\$225.81
	01-3504-01-938	DOG FINES		\$50.00		\$0.00
	01-3504-01-939	PARKING FINES		\$2,800.00		\$240.00
	01-3504-01-940	PD FALSE ALARM FINES		\$0.00		\$0.00
	01-3504-01-941	REPLACEMENT TRANSFER ST		\$450.00		\$25.00
	01-3504-01-944	PD STATE WITNESS FEES		\$1,750.00		\$487.30

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AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
01-3504-01-945	PD COURT RESTITUTION		\$0.00		\$0.00
01-3504-01-946	PD Discovery		\$550.00		\$414.00
01-3506-60-260	Revenue from Other Agency		\$0.00		\$0.00
01-3509-01-950	WELFARE MISC. REVENUE		\$1,888.00		\$118.00
Sum Other		\$30,000.00	\$31,085.46	\$26,000.00	\$1,510.11
01-3912-01-800	Operating Transfer from Special R				
Sum From Special Revenue Funds					
01-3914-01-000	Enterprise Funds Sewer	\$1,114,743.00		\$1,116,243.00	
Sum From Enterprise Funds: Sewer		\$1,114,743.00		\$1,116,243.00	
01-3914-01-001	Enterprise Funds Water	\$551,609.00		\$531,090.00	
Sum From Enterprise Funds: Water		\$551,609.00		\$531,090.00	
01-3914-01-002	Enterprise Funds Electric	\$285,113.00		\$233,912.00	
Sum From Enterprise Funds: Electric		\$285,113.00		\$233,912.00	
01-3915-01-650	CAPITAL RESERVE-HWY	\$78,172.00	\$0.00		\$0.00
Sum From Capital Reserve Funds		\$78,172.00	\$0.00		\$0.00
01-3915-01-651	CAP RESERVE - LIBRARY		\$0.00		\$0.00
Sum From Capital Reserve Funds			\$0.00		\$0.00
01-3915-01-652	CAP RESERVE - BRIDGES		\$0.00		\$0.00

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AccountNumber	AccountName	2018 Estimated	2018 Actual	2019 Estimated	2019 Actual
Sum From Capital Reserve Funds			\$0.00		\$0.00
01-3915-01-653	CAP RESERVE - POLICE EQUIP				
Sum From Capital Reserve Funds					
01-3915-01-654	CAP RESERVE - DIRT ROAD PA				
Sum From Capital Reserve Funds					
01-3915-30-962	TRANSFER FROM EXP TRUST		\$0.00		\$0.00
Sum From Capital Reserve Funds			\$0.00		\$0.00
01-3934-01-800	Proceeds from Long Term Bonds &				
Sum Proceeds from Long Term Bonds and Notes					
Grand Total		\$3,493,078.00	\$1,725,449.13	\$3,406,886.00	\$723,853.78

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