

SUNAPEE BOARD OF SELECTMEN  
6:30PM Town Office Meeting Room  
Monday, January 14, 2019

Present: Josh Trow, Chairman, Suzanne Gottling Vice Chairman, John Augustine,  
Fred Gallup and Donna Nashawaty, Town Manager  
Absent: Shane Hastings

**REVIEW OF ITEMS FOR SIGNATURE:**

**MOTION TO APPROVE THE FOLLOWING CZC's:**

**Parcel ID: 0146-0038-0000 7 Bay Point Lane, 7 Bay Point Lane Realty Trust**

**BY Selectman Gottling, seconded by Selectman Gallup. Unanimous.**

**Parcel ID: 0106-0032-0000 10 Sunny Knoll Road, Richard & Lynne Oetting, Et AL  
conditional upon Zoning Administrator approval. by Selectman Gallup, seconded by  
Selectman Gottling. Unanimous**

**MOTION TO APPROVE THE FOLLOWING ELDERLY EXEMPTION:**

**Parcel ID: 0239-0013-0000 329 Nutting Road, Beverly Austin**

**BY Selectman Gottling seconded by Selectman Gallup. Unanimous.**

**MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:**

**Parcel ID: 0114-0002-0000 7 Sunny Lane, O Sunny Lane, LLC**

**BY Selectman Gallup, seconded by Selectman Gottling. Unanimous.**

**MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:**

**Parcel ID: 0126-0016-0000 10 Stone End Road, Davis Family Investment**

**BY Selectman Gottling, seconded by Selectman Gallup. Unanimous.**

**APPOINTMENTS**

6:45PM-Old Abbott Library Closing

Chairman Trow stated that tonight is the long-awaited sell of the Old Abbott Library to the Historical Society. The Town will receive a check and be able to pay the Library Trustees which will make everyone happy. Becky Rylander, President of the Historical Society has (4) documents for signatures; the deed, the closing settlement statement, acknowledgement of the lease arrangement and the Historical Society's share of the transfer tax. Donna Nashawaty said all have been edited and approved by the Town Attorney. Chairman Trow said the first document is the acknowledgement of lease requiring (1) signature and will need a motion to authorize the Chairman to sign. **Motion to authorize the Chairman to sign the acknowledgement of lease by Selectman Gallup, seconded by Selectman Gottling. Unanimous.** The second document is the closing settlement statement to US Department of Housing and Urban Development which again requires (1) signature. The contracted sales price is \$248,139.00 and the final payment cash to seller is that same amount. **Motion to authorize the Chairman to sign the closing settlement statement by Selectman Gallup and seconded by Selectman Gottling. Unanimous.** The third document is the warranty deed which includes the restrictions and easement on the property, the full Board is required to sign. **Motion to authorize the Board to sign the warranty deed by Selectman Gallup, seconded by Selectman Gottling. Unanimous.** Selectman Augustine asked if the documents will be on the website and Donna Nashawaty replied they will be included in the minutes. The final document is the Historical Society's share of the transfer tax in the amount \$3722 and requires the Chairman to sign.

**Motion to authorize the Chairman to sign the Historical Society's share of the transfer tax in the amount of \$3722 by Selectmen Gottling, seconded by Selectman Gallup. Unanimous.**

7:00PM Betty Ramspott – \$4,950 Conservation License Plate Grant Acceptance

Betty Ramspott, Town Clerk/Tax Collector applied and was awarded the 2018/2019 Moose License Plate Conservation Grant in the amount of \$4,950. She has come here to ask the Board to accept this grant money. **Motion to accept \$4,950 from the 2018/2019 Moose License Plate Conservation Grant for the Town Clerk's records assessment project by Selectman Gottling, seconded by Select Gallup. Unanimous.**

7:05PM-Sharon Knapp-Road Complaint

Sharon Knapp sent the Board a (2) page letter detailing the horrible road conditions on John Avery and Otter Hill in Georges Mills. She stated that right now the Town is using so much dirt/sand the tarred road looks like a dirt road. The road was supposed to be done in 2018, but the schedule was updated in October of 2018 and now she stated the roads will not be tarred until 2021. Sharon Knapp is here tonight because of the conditions of the roads and the vehicles that exceed the 35 MPH speed limit on Route 11. Sharon Knapp did talk to Chief Cahill about her Route 11 speeding concerns. The third concern is there have been a couple of events; loss of electricity (2) or (3) and a water main break. Is there a way the public can be alerted to possible problems in the area? Sharon Knapp meet with Scott Hazelton who she said was very polite and professional. Scott Hazelton stated, he does his inspections in the spring and sometimes must reprioritize the order of the schedule. Scott Hazelton submitted a 2018 Photo Documentation of Paving Observations and 2019 Schedules Paving Projects for the Board's review, which will be attached to the minutes for the public's review. Donna Nashawaty stated that the Town has utilized the alert system a little bit more this winter. The Water Department has access to the alert system and Donna Nashawaty will talk to them about it. Donna Nashawaty also suggested she sign up for News and Announcements on the Town's website and Code Red. Sharon Knapp had already signed up for Code Red and would tell her neighbors to sign up too. Selectman Augustine said he heard (4) concerns; electricity power outages, which the resident should contact Eversource or NH Electric Co-op. For the water main break that people would contact the Water Department and if after hours, the resident would call New London Dispatch who would get ahold of the on-call person. Selectman Augustine suggested that she write a letter to the Water & Sewer Commissioners and maybe set-up a face to face with them to discuss the problem. If a problem happens on a Saturday afternoon there is no way to send out a News and Announcements from the website. Is that a technology issue or personnel issue? Donna Nashawaty replied that News and Announcements is not meant to be the Town's emergency service. Regarding the speed issue, Sharon Knapp has talked with Chief Cahill who said he would up the patrols in the area on Route 11. Sharon Knapp asked if the lighted speed sign could be set-up in the location. Donna Nashawaty replied that the sign does not work well in the winter, but Selectman Augustine said maybe it could be done in the spring. Selectman Gallup stated that speed has always been a problem on Route 11 and this issue is not going to be fix tonight. Selectman Gallup said that Sharon Knapp would not be forgotten and asked her to be patient. Sharon Knapp thanked the Board for listening to her concerns.

## SELECTMEN ACTION

- Conservation 3 Year Term Reappointments; Lela Emery & Gerard Tracey

**Motion to reappointment Lela Emery & Gerard Tracey to the Conservation Commission for a three-year term by Selectman Gallup, seconded by Selectman Gottling. Unanimous.**

- Warrant Articles: Finalize and Vote on Recommendations

Chairman Trow said at the last meeting the Board approved the order of the warrant articles, so tonight, the Board needs to vote on their recommendations. Chairman Trow asked the Town Manager if there were any adjustment that needed to be made. Donna Nashawaty replied that after the last meeting she did make the changes. Donna Nashawaty said the articles she has written "Recommended by Board of Selectmen Y or N" are considered special warrant articles. Special warrant articles either has a funding mechanism, bonding or it has a fund that was create by the legislative body that money is going in and out of. If the article does not say recommended it is considered an individual article. The Board recommended and voted yes unanimously on warrant articles 14-25, Selectman Gottling abstained on warrant article #20.

## CHAIRMAN'S REPORT

- Selectman Gottling said on Wednesday, January 16<sup>th</sup> she will be going to Concord where Linda Tanner will be introducing a bill which has to do with the (30) day deadline for having a public hearing for something submitted to Zoning. The bill is very simple, it would increase the period for having the public hearing from (30) days to (45) days. Selectman Gottling will be supporting this bill by writing a statement and would like some members of the Board or the whole Board to think about supporting it too. After some discussion the Board agreed to support the bill. **Motion for the Sunapee Board of Selectmen to support HB 136-increasing the maximum period for the Zoning Board of Adjustment to hold a public hearing and urge the committee to revise the statutory deadline by Selectman Gallup, seconded by Chairman Trow. Unanimous.**

Items requested by Selectman Augustine

- Status update on invitation to newly-elected State Representatives, State Senator, and Executive Councilor to attend an upcoming BOS meeting

Donna Nashawaty mentioned it to (1) State Representative but not to the rest. She thought it was decided to plan after the Deliberative Session.

- Status update on invitation to Sullivan County Manager to attend an upcoming BOS meeting

Donna Nashawaty stated there are (2) dates picked for the County Manager to come to a meeting after the election and waiting for which one he prefers.

- Status update on use of cash-back credit card for Town purchases

Donna Nashawaty said this is still on hold. Donna Nashawaty and Lynne Wiggins are waiting on more information from the local bank the Town deals with.

- Status update on Fire Department organization structure

Donna Nashawaty said the Fire Department are on the January 28<sup>th</sup> agenda to discuss.

- Status update on duplicate road names

Donna Nashawaty has the edited letter and will send out to the residents on the roads around the end of January.

- Discuss whether to create a Solar Energy Committee

Selectman Augustine stated as far as he knows the Town doesn't have any buildings that use solar energy or if the Town has a plan for investigating the topic. He wanted to know if the Board wanted to create a committee with residents and (1) or (2) Department representatives to

come up with some recommendations to put on the ballot a year from now. Chairman Trow doesn't have a problem discussing it as a Selectmen's Action item of whether the Board wants to have this committee. Maybe initially find out if other towns have tried it and none of them could make it work. Selectman Gottling wonders if the Town could get people to serve on it and what would they be telling the Board, use of solar energy in public buildings? Chairman Trow feels it should be an agenda item with a full discussion and not doing it tonight is the best option. Selectman Augustine feels the Town has done energy efficient lighting and now talking about composing, which is good but not comprehensive. Donna Nashawaty stated that it is not that it hasn't been thought of before. The Water and Sewer Department spent quite a bit of time entertaining a company who wanted to lease some of the grounds by the Treatment Plant to put up a big solar array. It would have made enough electricity to help the Plant, but the cost of putting the system in far outweighed the benefit at the beginning. Chairman Trow suggested that this item be put on one of the March meeting agendas.

- Town employee job openings

Donna Nashawaty said there are no openings that she is aware of at this time, maybe a part-time Police Officer.

#### TOWN MANAGER REPORTS

- Deliberative Booklet

The Deliberative Booklet will be going to press tomorrow.

- Monthly Revenue and Expense Reports (Dec)

Donna Nashawaty will email the monthly Revenue and Expense for December to the Board.

If anyone has any questions the Board can discuss at the next meeting.

- Donna Nashawaty passed out a sample of the proposed 2019 Town Report cover.

**8:35PM--Motion to go into a non-public session under RSA 91-A:3, II(c)-Matters which, if discussed in public, would likely affect adversely the reputation of any person by Chairman Trow, seconded by Selectman Gottling. Unanimous.**

**8:46PM-The Board returned from non-public session.**

**Meeting adjourned at 8:47PM**

**Respectfully Submitted by,**

**Barbara Vaughn**

**Administrative Assistant**



**SUNAPEE BOARD OF SELECTMEN  
MEETING AGENDA  
6:30PM Town Office Meeting Room  
Monday, January 14, 2019**

**1. REVIEW OF ITEMS FOR SIGNATURE:**

**CZC's:**

**Parcel ID: 0146-0038-0000 7 Bay Point Lane, 7 Bay Point Lane Realty Trust**

**ELDERLY EXEMPTION:**

**Parcel ID: 0239-0013-0000 329 Nutting Road, Beverly Austin**

**DRIVEWAY PERMIT:**

**Parcel ID: 0114-0002-0000 7 Sunny Lane, O Sunny Lane, LLC**

**LAND DISTURBANCE BOND:**

**Parcel ID: 0126-0016-0000 10 Stone End Road, Davis Family Investment**

**2. APPOINTMENTS**

**6:45PM-Old Abbott Library Closing**

**7:00PM Betty Ramspott – \$4,950 Conservation License Plate Grant Acceptance**

**7:05PM-Sharon Knapp-Road Complaint**

**3. PUBLIC COMMENTS:**

**4. SELECTMEN ACTION**

**•Conservation 3 Year Term Reappointments; Lela Emery & Gerard Tracey**

**Warrant Articles: Finalize and Vote on Recommendations**

**5. CHAIRMAN'S REPORT**

**Items requested by Selectman Augustine**

**•Status update on invitation to newly-elected State Representatives, State Senator, and Executive Councilor to attend an upcoming BOS meeting**

**•Status update on invitation to Sullivan County Manager to attend an upcoming BOS meeting**

**•Status update on use of cash-back credit card for Town purchases**

**•Status update on Fire Department organization structure**

**•Status update on duplicate road names**

**•Discuss whether to create a Solar Energy Committee**

**•Town employee job openings**

**6. TOWN MANAGER REPORTS**

**•Deliberative Booklet**

**• Monthly Revenue and Expense Reports (Dec)**

**•Non-Public Session-RSA 91-A:3, II(c)-Matters which, if discussed in public, would Likely affect adversely the reputation of any person**

**7. UPCOMING MEETINGS:**

**01/14-7:00PM-Fire Engineers, Safety Services Building**

**01/15-5:30PM-Recreation Committee, Town Meeting Room**

**01/28-6:30PM-Board of Selectmen, Town Meeting Room**

**01/29-5:30PM-Abbott Library Trustees, Abbott Library**

**01/31-5:30PM-Water & Sewer Commission, Town Meeting Room**

**02/04-7:00PM-School Deliberative Session, SMHS Gym**

**02/05-7:00PM-Town Deliberative Session, SMHS Gym**

# SIGN-IN SHEET

## BOARD OF SELECTMEN MEETING

DATE: 1/14/19

Carol Buckner

Jo Hill

Terri White

Wendy Nolan

Betty K. Loder

Jim Mueller

Ron Hand

GREG YOUNG

Grace Brockway

P. Chalmers

Norwood H. Feeney III

Ron Hannon

Kela L. Eny

**Book:2061 Page:117**

**E Doc # 1900263  
Book 2061 Page 117**

**01/15/2019 01:49:06 PM  
Page 1 of 3**

**Janet, Gibson Register of Deeds  
Sullivan County New Hampshire**

**TRANS TAX SU015599 1,861.00**

THE SPACE ABOVE IS FOR RECORDING INFORMATION

TRANSFER TAX: \$1,861.00

### **WARRANTY DEED**

THE TOWN OF SUNAPEE, a municipal corporation duly organized under the laws of the State of New Hampshire with a mailing address of 23 Edgemont Road, Sunapee, New Hampshire 03782, acting by and through its duly authorized Board of Selectmen ("Town"), for consideration paid, grants to the Sunapee New Hampshire Historical Society, Inc., a non-profit organization duly organized under the laws of the State of New Hampshire with a mailing address of PO Box 501, Sunapee, NH 03782 ("Society"), WITH WARRANTY COVENANTS, the following property located in Sunapee, Sullivan County, New Hampshire:

A certain tract or parcel of land with buildings thereon situated at 542 Route 11 in Sunapee, County of Sullivan, identified in the Town's tax records as Tax Map/Lot 129/77, and as more accurately described in the plan entitled "Boundary Survey, Abbott Library, Town of Sunapee", dated May 5, 2014, prepared by Clifford Richer, and recorded in the Sullivan County Registry of Deeds (SCRD) at Drawer 5, Plan No. 96, as follows:

Beginning at the north west corner at a set railroad spike in pavement at a calculated point as described in the deed recorded SCRD Volume 597, Page 145, thence running S 87 degrees 12 E, 76.86 feet more or less, to a found bent over iron pipe below grade held base;

Thence running N 86 degrees 36 E, 45.74 feet more or less, to a set iron pipe at edge of pavement below grade;

Thence running S 16 degrees 21 W, 134.00 feet more or less, to a found iron pipe 0.2 feet below grade and 0.75 feet west of edge of driveway;

Thence running N 56 degrees 12 W, 86.80 feet more or less to a point along the northerly side of Main Street;

Thence along a curve toward the north and east with a Radius of 35.00 feet and a Length of 43.46 feet;

Thence running N 14 degrees 56 E, 39.01 feet more or less, to the point of beginning.

Meaning and intending to convey a portion of the premises described in the two deeds from George F. and Ella O. Peabody, husband and wife, to the Town of Sunapee, the first dated April 18, 1892, and recorded in the Sullivan County Registry of Deeds at Book 156, Page 333, and the second dated October 30, 1923, and recorded in the Sullivan County Registry of Deeds at Book 213, Page 540.

Reserving to the Town an easement for two time capsules that are presently buried next to each other in the front lawn of the subject property; said easement to allow the Town, with two business days notice, when it deems it necessary to enter the subject property to excavate a time capsule, and to re-bury it in the same or similar location; following the excavation and/or possible re-burial, the Town shall repair the property as close as reasonably possible to its pre-excavation or pre-burial condition. The Town shall communicate the location of the time capsules to the Society, and the Society, its heirs and assigns, agrees that no structure on or use of the property herein shall frustrate the purpose of this easement.

The Town conveys the property described herein subject to the following restrictions: no changes, except for maintenance and repair, will be made to the facade of the building, to include the red brick with white trim exterior design and appearance and the entry portico steps and entry. Further, the lawn and landscaping will be maintained as reasonably practicable allowing for judicious pruning, removal of dead or dying plants, replanting along the south side where shrubs were removed for accessible walkway construction, and possible construction of an accessible walkway connected to the existing wooden ramp to the upper level.

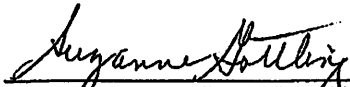
The land and buildings conveyed herein were the subject of a certain court action, *Town of Sunapee & Town of Sunapee Library Trustees v. Attorney General, Director of Charitable Trusts*, 5<sup>th</sup> Circuit-Probate Division-Newport, Docket No. 320-2016-EQ-00153. By Notice of Decision dated May 25, 2016, the court granted the requested Petition for Cy Pres.


The Town is exempt from the real estate transfer tax pursuant to RSA 78-B:2, II.


EXECUTED this 14 day of January, 2019.

TOWN OF SUNAPEE,  
BY ITS BOARD OF SELECTMEN

  
Joshua Trow, Chair

  
Suzanne Gottling, Vice-Chair

  
Frederick C. Gallup, Selectman

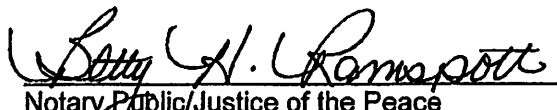
  
John Augustine, Selectman

\_\_\_\_\_  
Shane Hastings, Selectman

STATE OF NEW HAMPSHIRE  
COUNTY OF SULLIVAN

The foregoing instrument was acknowledged before me this 14<sup>th</sup> day of January, 2019 by Joshua Trow, Suzanne Gottling, John Augustine, Frederick C. Gallup, and ~~Shane Hastings~~ in their capacity as Selectmen of the Town of Sunapee.

Before me,

  
Notary Public/Justice of the Peace  
My Commission Expires BETTY H. RAMSPOTT  
Notary Public - New Hampshire  
My Commission Expires May 18, 2021

ACKNOWLEDGMENT OF LEASE

Agreement made this 14 day of January, 2019, between The Sunapee New Hampshire Historical Society, Inc and the Town of Sunapee

WHEREAS, the Historical Society and the Town entered into a Lease/Option to Purchase Agreement, dated 7/24/2017 in which the Historical Society was given the option to purchase the Abbott Library building at 542 Route 11, Sunapee, New Hampshire.

WHEREAS, the Historical Society has exercised the Option to Purchase;

WHEREAS, pursuant to the terms of the Lease/Option to Purchase Agreement the parties negotiated the terms of a lease for a portion of the premises by the Town in the event that the Historical Society purchased the Library building.

WHEREAS, the terms of the lease are fully detailed in the Lease/Option to Purchase Agreement.

WHEREAS, the Town wishes to rent the portion of the Abbott Library building as contemplated in the Lease/Option to Purchase Agreement.

WHEREFORE, the parties agree that upon the conveyance of the premises to the Historical Society the parties will be bound by the terms of the Lease as described in Paragraph II. B. of the Lease/Option to Purchase Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement the 14 day of January 2019.

In the presence of:

Betty H. Romapott

TOWN OF SUNAPEE

By [Signature]

Date 1/14/19

THE SUNAPEE NEW HAMPSHIRE  
HISTORICAL SOCIETY, INC.

By R. Blander

Its President

Date 1/14/2019

Betty H. Romapott

A. Settlement Statement		U.S. Department of Housing and Urban Development		OMB Approval No. 2502-0265	
<b>B. Type of Loan</b>					
1. <input type="checkbox"/> FHA    2. <input type="checkbox"/> RHS    3. <input checked="" type="checkbox"/> Conv. Unins    4. <input type="checkbox"/> VA    5. <input type="checkbox"/> Conv. Ins    6. <input type="checkbox"/> Cash    7. <input type="checkbox"/> Other					
8. File Number 2019-6		9. Loan Number		10. Mortgage Insurance Case Number	
C. NOTE: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing, they are shown here for informational purposes and are not included in the totals.					
D. NAME AND ADDRESS OF BORROWER:		Sunapee New Hampshire Historical Society, Inc. P.O. Box 501, Sunapee, NH 03782			
E. NAME AND ADDRESS OF SELLER:		Town of Sunapee 23 Edgemont Road, Sunapee, NH 03782			
F. NAME AND ADDRESS OF LENDER:		Cash-None			
G. PROPERTY LOCATION:		542 Route 11, Sunapee NH 03782			
H. SETTLEMENT AGENT		Buckley and Zopf P.O. Box 1485, 233 Broad Street, Claremont NH 03743 (603) 542-5114			
PLACE OF SETTLEMENT		23 Edgemont Road, Sunapee NH 03782			
I. SETTLEMENT DATE:		01/14/2019		DISBURSEMENT DATE    01/14/2019	
J. Summary of Borrower's Transaction			K. Summary of Seller's Transaction		
100. Gross Amount Due From Borrower			400. Gross Amount Due To Seller		
101. Contract Sales Price		248,139.00	401. Contract Sales Price		248,139.00
102. Personal Property			402. Personal Property		
103. Settlement charges to borrower (line 1400)		2,736.00	403.		
104.			404.		
105.			405.		
Adjustments for items paid by seller in advance			Adjustments for items paid by seller in advance		
106. City/Town taxes			406. City/Town taxes		
107. County taxes			407. County taxes		
108.			408.		
109.			409.		
110.			410.		
111.			411.		
112.			412.		
120. Gross Amount Due From Borrower		250,875.00	420. Gross Amount Due To Seller		248,139.00
200. Amounts Paid By Or In Behalf Of Borrower			500. Reductions In Amount Due To Seller		
201. Deposit or earnest money			501. Excess deposit (see instructions)		
202. Principal amount of new loan(s)			502. Settlement charges to seller (line 1400)		
203. Existing loan(s) taken subject to			503. Existing loan(s) taken subject to		
204.			504.		
205.			505.		
206.			506.		
207.			507.		
208.			508.		
209.			509.		
Adjustments for items unpaid by seller			Adjustments for items unpaid by seller		
210. City/Town taxes			510. City/Town taxes		
211. County taxes			511. County taxes		
212. Assessments			512. Assessments		
213.			513.		
214.			514.		
215.			515.		
216.			516.		
217.			517.		
218.			518.		
219.			519.		
220. Total Paid By/For Borrower			520. Total Reduction Amount Due Seller		
300. Cash At Settlement From/To Borrower			600. Cash At Settlement From/To Seller		
301. Gross Amount due from borrower (line 120)		250,875.00	601. Gross Amount due to Seller (line 420)		248,139.00
302. Less amounts paid by/for borrower (line 220)			602. Less reductions in amount due seller (line 520)		
303. CASH From BORROWER		250,875.00	603. CASH To SELLER		248,139.00

We, the undersigned, identified in Section D hereof and Seller in Section E hereof, hereby acknowledge receipt of this completed Settlement Statement (Pages 1 and 2) on January 14, 2019.

  
Borrower Sunapee New Hampshire Historical Society, Inc., Rebecca F. Rylander,

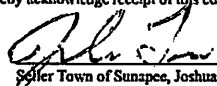
  
Seller Town of Sunapee, Joshua Trow, Chair



L. SETTLEMENT CHARGES				Paid From Borrower's Funds at Settlement	Paid From Seller's Funds at Settlement
<b>700. Total Real Estate Broker Fees</b>					
Division of commission (line 700) as follows:					
701.					
702.					
703. Commission paid at settlement					
704.					
705.					
706.					
<b>800. Items Payable In connection with Loan</b>					
801. Loan Origination Fee to					
802. Loan Discount to					
803.					
804.					
805.					
806.					
<b>900. Items Required By Lender To Be Paid In Advance</b>					
901. Interest from					
902. Mortgage insurance premium					
903. Hazard Insurance premium					
904.					
905.					
<b>1000. Reserves Deposited With Lender</b>					
1001. Hazard Insurance					
1002. Mortgage Insurance					
1003. City property taxes					
1004. County property taxes months at per month					
1005. Annual assessments					
1006.					
1007.					
1008. Aggregate Adjustments					
<b>1100. Title Charges</b>					
1101.					
1102.					
1103.					
1104.					
1105.					
1106.					
1107. Attorney's fees to Buckley & Zopf				850.00	
1108. Title Insurance to First American Title Insurance Company					
1109. Lender's coverage @ \$ .00					
1110. Owner's coverage \$248,139.00 @ \$ .00					
1111.					
1112.					
1113.					
<b>1200. Government Recording and Transfer Charges</b>					
1201. Recording fees: Deed \$25.00 Mortgage Releases				25.00	
1202. City/county tax/stamps Deed Mortgage					
1203. State tax/stamps: Deed \$1,861.00 Mortgage				1,861.00	
1204.					
1205.					
<b>1300. Additional Settlement Charges</b>					
1301. to					
1302.					
1303.					
1304.					
1305.					
<b>1400. TOTAL SETTLEMENT CHARGES</b>				<b>2,736.00</b>	

We, the undersigned, identified in Section D hereof and Seller in Section E hereof, hereby acknowledge receipt of this completed Settlement Statement (Pages 1 and 2) on January 14, 2019.

  
Borrower Sunapee New Hampshire Historical Society, Inc., Rebecca F. Rylander,

  
Seller Town of Sunapee, Joshua Trow, Chair

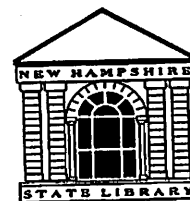
The HUD-1 Settlement Statement which I have prepared is a true and accurate account of this transaction. I have caused or will cause the funds to be disbursed in accordance with this statement.

Settlement Agent: 

Date: 1/14/19



STATE OF NEW HAMPSHIRE



# NEW HAMPSHIRE STATE LIBRARY

Department of Cultural Resources • Division of Libraries  
20 Park Street • Concord, New Hampshire 03301

9/12/2018

Betty Ramspott  
Town Clerk  
Town of Sunapee  
PO Box 303  
Sunapee, NH 03782

Dear NAME:

I am pleased to inform you that the Town of Sunapee has been awarded a FY 2018/2019 Moose License Plate Conservation grant in the amount of \$4,950.00 for the conservation project *Town Clerk Records Assessment Project*. I congratulate you on preparing a successful grant proposal.

In the weeks ahead, you will receive a letter from Charles Shipman, Supervisor of Reference and Information Services. The letter will contain your grant agreement and the other documents that need to be returned to the State Library in order for you to receive your grant.

Thank you for recognizing the need to conserve and protect irreplaceable documents that are important to New Hampshire's cultural heritage and for your role in helping to increase public access to New Hampshire's written history.

Sincerely,

Michael York  
State Librarian

December 2018

Dear Select Board Member,

A bit of history...we relocated to Georges Mills 8+ years ago after spending 17 years on Quarry Road in Sunapee Harbor. We left under extreme conditions given the MA neighbors ability to acquire permission and permits for expanding their 3 decker condo/home, erecting retainer walls cutting off rights of ways, planting large bushes and trees to obstruct views and access, and positioning vehicles so as to further obstruct access to deeded right of ways. We, along with our neighbor's, the Hannon's moved off Quarry Road as a result of the ongoing conflict, entitled behavior / actions, and property obstructions of individuals who descended upon the neighborhood with nothing but ill will and "because we can" attitudes.

To no avail we attempted to work with our new neighbors, the Building Administrator, the Town manager, plus. We were told, following months of trying to cordially and flexibly, **to get an attorney or move**. Verbatim, that was what was stated, those were our choices. Did we have the means for tackling the issues via an attorney? No, of course not. For us it could have been easily handled by the town, early on and midstream. Evidently not.

So, here we are now in Georges Mills, loving every second of being free of the chaos of entitled / wealthy neighbors and less than helpful Town officials with regards to Quarry Road challenges. GM is a quintessential neighborhood. We ask that you pay attention to our needs, please, as we strive diligently to maintain our properties, pay our taxes on time, pick up after our canines (and others), watch over each other's homes while away, etc..

We have pride up here. Much pride....

The purpose of this communication and attending the January 14 Select Board meeting is in hopes of some resolution to the challenges on this end of town, mainly our crumbling roads and safety issues per the following...

**\*\*Yes, our roads are crumbling. They are breaking by the second...day to day wear and tear, plows digging up road edges, rocks, tar, dirt...the amount of dirt this season is astounding. A noticeable difference from years past. It appears that dirt has been used to treat our roads over sand. Not sure. Just what it looks like. Muddy roads throughout the area mainly at the corner of J. Avery and Otter Hill. The dirt is not coming from driveways as the majority of us have tarred ones. Where is all of the mud / dirt generated from????**

Numerous utility rigs are seen in the neighborhood, 24 / 7...UPS, Fed Ex, Eversource, plows, dumps trucks, construction (although not since last spring), Town, friends, homeowners, plus.

**\*\*When we checked the road paving schedule back in September ish we noticed we were past due for paving. The schedule stated Lake Avenue was fair to poor and the rest of the roads were fair to good. So here we are now with a new schedule (Oct. 2018) which indicates 2021 is when we will see paving action up here. We think we would even be satisfied with a patch job at this point.**

Anyway, please consider paving / repairing what we believe is a well-deserved situation given the condition of the roads.

Additionally,...

**\*\*Please keep snowbanks at the corners of our roads as low as possible. A major safety issue when we try to exit all three roadways. A hold your breath moment each time given the excessive speeding between the 2 hills and highway entry points!!**

**\*\*Our village is very congested all 4 seasons and on a daily basis given Jakes, the loggers, hair salon, Sunapee Cove, Post Office, apartments, lake traffic, and various seasonal traffic including skiers and leaf peepers.**

**\*\*On a typical, day pedestrians (including Sunapee Cove Seniors), dogs, and bikers travel Route 11. Many of us do not dare walk this area as a result of individuals in a hurry and coming too close for comfort to the edges of the road.**

Even with a prolonged blinker time, heading up into our neighborhood, vehicles bear down on us exceeding the 35 mph speed limit. Happens all of the time! **Extremely unsafe and preventable.**

The speed, added to the holes and bumps at the base of J. Avery and Otter Hill, makes for very unsafe and stressful driving.

**\*\*Consider installing street lights along Otter Hill. Why just along Lake Avenue?**

**\*\*When possible alert us when water will be turned off in an emergency (ex. Work on a water main the day after Thanksgiving with homes filled with family members.)**

Of course, we expect some of these unforeseen challenges (including the loss of electricity twice in about a month- not the Town's problem) but bundle them all together with the condition of the roads, the excessive speeding, traffic, and overall winter safety issues it's a bit much to endure.

Please consider viewing GM as a viable hamlet of Sunapee. We deserve the attention of our larger neighbor. Our sister town.

Many thanks for your time, understanding, and genuine and serious consideration of the above.

I look forward to joining you on Monday, January 14.

Sincerely,

  
Sharon L. Knapp

47 Otter Hill Road, GM

**2018 PHOTO DOCUMENTATION OF  
PAVEMENT OBSERVATIONS**

**&**

**2019 SCHEDULED PAVING PROJECTS**





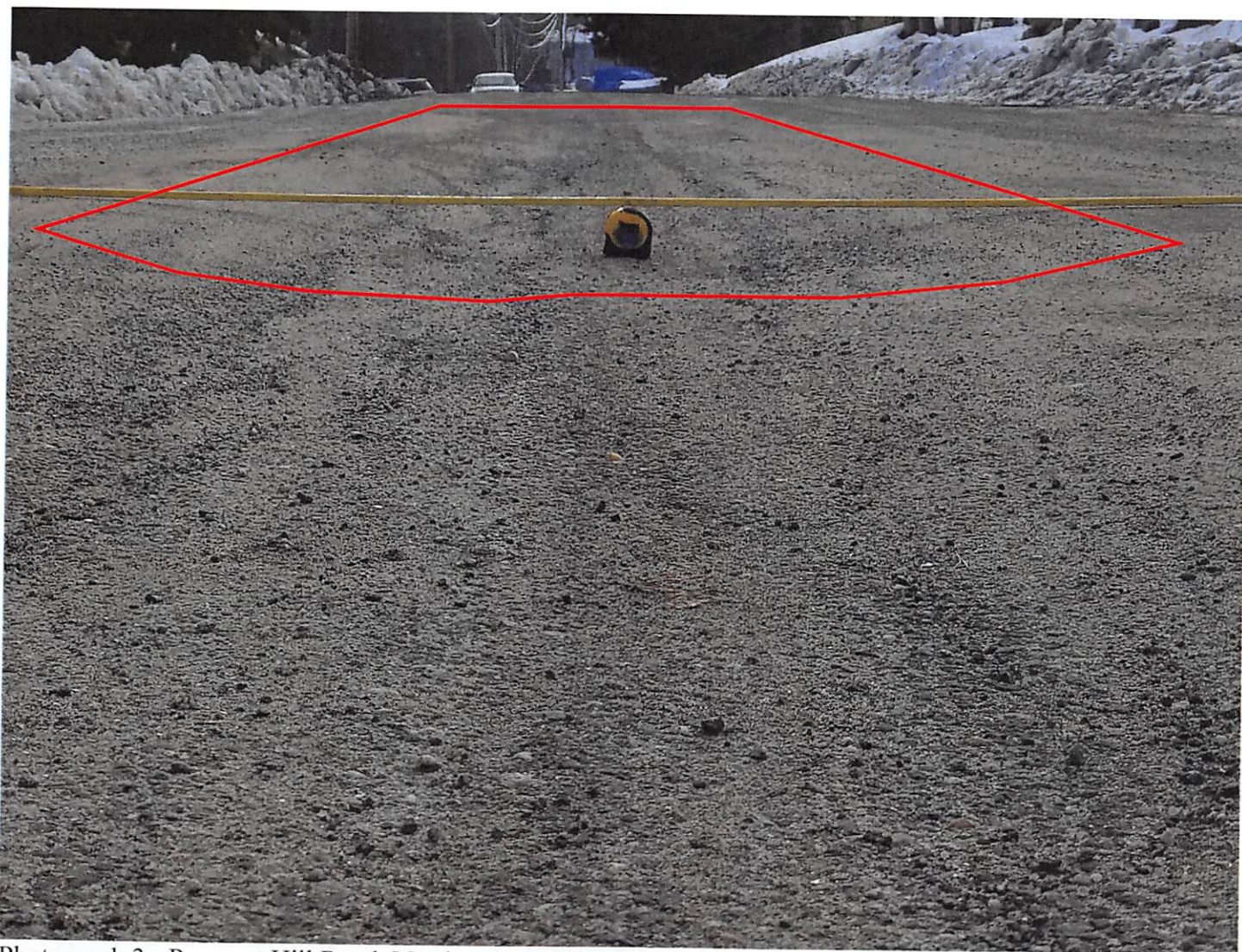
Photograph 1 - Prospect Hill Road (Northwest section of road): This photograph depicts severe alligator cracking across the northeast lane section, and to the full pavement depth. The photograph also depicts 2-inch to 5-inch rutting along the majority of the wheel zone. This road condition, or a variant of it, is evident from the northern Town line to approximately 2000-feet south east.





Photograph 2 - Prospect Hill Road (Northwest section of road): This photograph depicts blocky cracking and alligator cracking across the northeast lane section, and to the full pavement depth. The photograph also depicts 2-inch to 4-inch rutting along the majority of the wheel zone. This road condition, or a variant of it, is evident from the northern Town line to approximately 2000-feet south east.





Photograph 3 - Prospect Hill Road (Northwest section of road): This photograph depicts longitudinal cracking and early stages of alligator cracking across the northeast lane section, and to the full pavement depth. The photograph also depicts 2-inch to 4-inch rutting along the majority of the wheel zone. This road condition, or a variant of it, is evident from the northern Town line to approximately 2000-feet south east.





Photograph 4 - Prospect Hill Road (Northwest section of road): This photograph depicts longitudinal cracking and early stages of alligator cracking across the southwest lane section, and in most locations to the full pavement depth. The photograph also depicts 1-inch to 3-inch rutting along the majority of the wheel zone. This road condition, or a variant of it, is evident from the northern Town line to approximately 2000-feet south east.





Photograph 5 - Stagecoach Road (Route 103B to Youngs Hill Road): This photograph depicts longitudinal and blocky cracking, and early-late stages of alligator cracking across the majority of the roadway section. The roadway has been patched numerous times. However, in many locations full-depth cracking and/or delamination of the wearing course from the base course of pavement is visible. The photograph also depicts 1-inch to 3-inch rutting along the center section of the road, and in the wheel zones of both travel lanes. This road condition, or a variant of it, is evident from the intersection of Route 103B to the intersection with Youngs Hill Road.





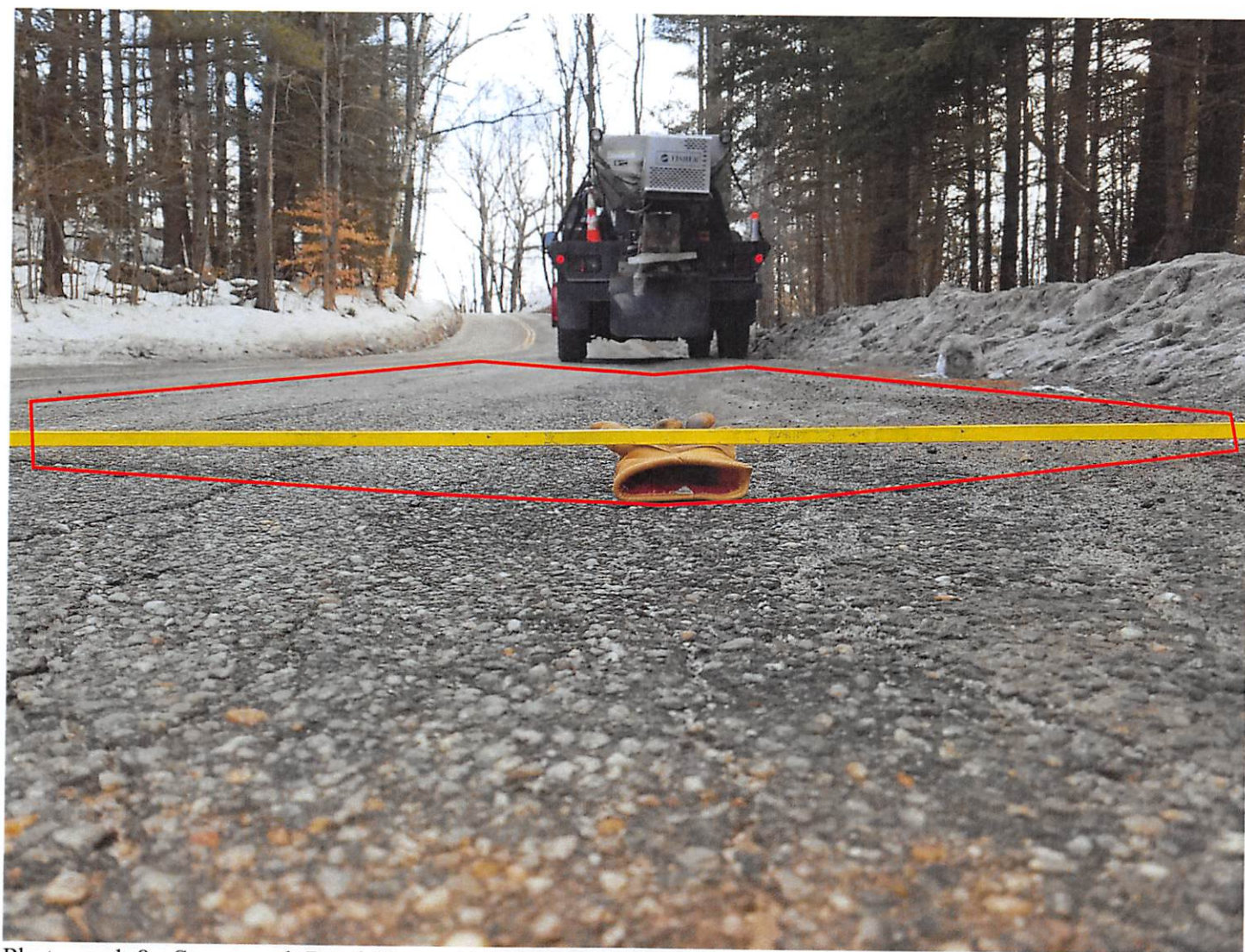
Photograph 6 - Stagecoach Road (Route 103B to Youngs Hill Road): This photograph depicts blocky cracking, early-mid stages of alligator cracking across the north lane, and a pavement patch in the south lane (date completed unknown). In most locations full-depth cracking and/or delamination of the wearing course from the base course of pavement was evident. The photograph also depicts 1-inch to 2-inch rutting along the center section of the road. This road condition, or a variant of it, is evident along the middle section of Stagecoach Road between Route 103B and the intersection with Youngs Hill Road.





Photograph 7 - Stagecoach Road (Route 103B to Youngs Hill Road): This photograph depicts longitudinal and blocky cracking, across the majority of the south lane and within the pavement patch that is depicted in the previous photograph. In most locations full-depth cracking of the patch and/or delamination of the patch from the lower course(s) of pavement was evident. The photograph also depicts 1-inch to 2-inch rutting along the center section of the south travel lane. This road condition, or a variant of it, is evident along the middle section of Stagecoach Road between Route 103B and the intersection with Youngs Hill Road.





Photograph 8 - Stagecoach Road (Route 103B to Youngs Hill Road): This photograph depicts longitudinal cracking, blocky cracking and early stages of alligator cracking across the north lane. In many locations full-depth cracking and/or delamination of the wearing course of pavement from the base course of pavement was evident. The photograph also depicts 1-inch to 2-inch rutting along the wheel zone of the north travel lane. This road condition, or a variant of it, is evident along the middle section of Stagecoach Road between Route 103B and the intersection with Youngs Hill Road.





Photograph 9 – Old Georges Mills Road: This photograph depicts pavement deformation across the north travel lane especially along the edge of the road, longitudinal cracking near the centerline, and significant alligator cracking within both travel lanes. In many locations full-depth cracking and/or delamination of the wearing course of pavement from the base course of pavement was evident. The photograph also depicts 2-inch to 3-inch rutting along the wheel zone of the north travel lane. This road condition, or a variant of it, is evident along the majority of the Road.





Photograph 10 – Old Georges Mills Road: This photograph depicts longitudinal cracking near the centerline, transverse cracking and moderate alligator cracking within both travel lanes. Some locations have full-depth cracking and in many locations delamination of the wearing course of pavement from the base course of pavement was evident. The photograph also depicts roadway failure along the edge of the pavement of the north travel lane. This road condition is evident along the majority of the beginning and end of the road.





Photograph 11 – Paradise Road: This photograph depicts blocky cracking and moderate alligator cracking within both travel lanes. Some locations have full-depth cracking and in many locations delamination of the wearing course of pavement from the base course of pavement was observed. This road condition, or a variant of it, is evident along significant sections of the road.



## 2019 PAVING PROJECTS

**Project Number 1 – Prospect Hill Road:** Prospect Hill Road is in fair to poor condition relative to the location of the road. The northwestern ½ of the road is in poor condition based on the condition of the pavement surface and the condition of the existing drainage components. The southeastern ½ of the road is in fair condition based on the condition of the pavement surface and the condition of existing drainage components. The section of this road that extends from Meadow Brook Road to the Prospect Hill Antiques barn had a paver levelling course installed on it in 2016, which was in very poor condition at the time and is beginning to show signs of reflective cracking through the levelling course. This project will include grinding and repaving the northwestern half of the road, modifying the vertical alignment of the road at the intersection of Granite Ridge (to be completed by others), shimming and overlaying the southeastern half of the road, and replacing and/or rehabilitating existing drainage components along the entire roadway. The estimated cost of this project, using this years asphalt prices, is \$145,075.80 and is subject to change.

**Project Number 2 – Stagecoach Road (from Route 103B to Young's Hill Road):** Stagecoach Road is in fair to poor condition relative to the location of the road. The northern 3,600-feet of the road is in poor condition based on the condition of the pavement surface and the condition of the existing drainage components. The southern 2,000-feet of the road is in fair condition based on the condition of the pavement surface and the condition of existing drainage components. This project will include grinding and repaving the northern half of the road, shimming and overlaying the southern half of the road, and replacing and/or rehabilitating existing drainage components along the entire roadway and the addition of an underdrain system on the hill that extends from Route 103B to Stagecoach Lane. The estimated cost of this project, using this years asphalt prices, is \$147,847.83 and is subject to change.

**Project Number 3 – Stagecoach Lane:** Stagecoach Lane is in fair condition based on the condition of the pavement surface, the inadequate shoulder width, and limited drainage components. This project will include shimming and overlaying the road, improving upon existing drainage components along the entire roadway and the addition of adequate shoulder along the roadway. The estimated cost of this project, using this years asphalt prices, is \$10,209.92 and is subject to change.

**Project Number 4 – River Road:** River Road is in fair to good condition based on the condition of the pavement surface. This project will include shimming and overlaying the road and improving the shoulders along the roadway. The estimated cost of this project, using this years asphalt prices, is \$14,702.92 and is subject to change.

**Project Number 5 – Old Georges Mills Road:** Old Georges Mill Road is in fair to poor condition based on the condition of the pavement surface and the condition of existing drainage components. This project will include shimming and overlaying the road, replacing and/or rehabilitating existing drainage components, and improving the shoulders along the roadway. The estimated cost of this project, using this years asphalt prices, is \$48,191.64 and is subject to change.

**Project Number 6 – Chase Street:** Chase Street is in fair condition based on the condition of the pavement surface and the condition of existing drainage components. This project will include shimming and overlaying the road, replacing and/or rehabilitating existing drainage components, and improving the shoulders along the roadway. The estimated cost of this project, using this years asphalt prices, is \$18,961.28 and is subject to change.

**Project Number 7 – Paradise Road:** Paradise Road is in fair to poor condition based on the condition of the pavement surface. This project will include shimming and overlaying the road and improving the shoulders along the roadway. The estimated cost of this project, using this years asphalt prices, is \$10,016.25 and is subject to change.



Photograph of Otter Hill Road (taken approximately 100' up the road looking back towards Route 11)





Photograph of Otter Hill Road (taken near the top of the hill before the intersection with John Avery Road)





Photograph of John Avery Road (taken near the intersection with Otter Hill Road looking down the hill)



**TOWN OF SUNAPEE**  
**Volunteer Interest Form**  
**For Town Committees, Boards, and Commission**

Name: Erney Lela Date: 12/13/18  
(Last) (First)

Sunapee Registered Voter: ( ) Yes ( ) No

Mailing Address:

Street Address (if different):

18 School St  
Sunapee NH 03782

Lived in Sunapee Since: 6/12/1999 Home Phone: 603-263-4786 Work Phone \_\_\_\_\_

E-mail: allthenerneyse@gmail.com Fax: \_\_\_\_\_

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.  
(1-First Choice, 2-Second choice, etc.)

<input type="checkbox"/> Abbott Library Trustee	<input type="checkbox"/> Advisory Budget Committee
<input type="checkbox"/> Capital Improvement Committee	<input checked="" type="checkbox"/> Conservation Commission
<input type="checkbox"/> Crowther Chapel Committee	<input type="checkbox"/> Fireward
<input type="checkbox"/> Planning Board Alternate	<input type="checkbox"/> Recreation Committee
<input type="checkbox"/> Thrift Shop ( <i>volunteer here already</i> )	<input type="checkbox"/> Upper Valley Lake Sunapee Regional
<input type="checkbox"/> Zoning Board Alternate	

2. For consideration:

a. Occupation: \_\_\_\_\_ b. Employer: \_\_\_\_\_

c. Length of current employment: \_\_\_\_\_ d. Education: \_\_\_\_\_

e. Relevant Experience: \_\_\_\_\_

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? ☐ Yes ☒ No

g. Volunteer Time Available \_\_\_\_\_ hours per week (daytime) \_\_\_\_\_ hours per week (evenings)

\_\_\_\_\_ hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission? ☒ Yes ☒ No

i. If yes, please indicate Town/Position: Conservation Commission



j. Are you willing to serve as an Alternate? ☒ Yes ☐ No

k. Are you willing to serve on a Sub-Committee? ☒ Yes ☐ No

3. Why do you want to serve on this board/committee? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Your reasons for wanting this/these appointments /appointments are:

\_\_\_\_\_

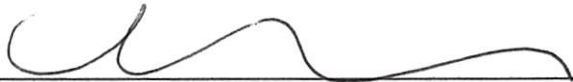
\_\_\_\_\_

\_\_\_\_\_

6. Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



(Signature)

12/13/18

(Date)

*Please send completed application form and resume, if available, to the Town Manager's Office, 23Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)*

“considered **public information** and may be distributed or copied”



**TOWN OF SUNAPEE**  
**Volunteer Interest Form**  
**For Town Committees, Boards, and Commission**

Name: TRACEY (Last), GERARD (First) Date: 12-19-2018

Sunapee Registered Voter: ☒ Yes ☐ No

Mailing Address:

Street Address (if different):

19 OLD GEORGE'S MILLS RD

Lived in Sunapee Since: 1997 Home Phone: 763 1025 Work Phone 504 5416

E-mail: GTRACEY1@COMCAST.NET Fax: \_\_\_\_\_

1. Please indicate the Board/Commission/Committee you would like to serve on in order of preference.  
(1-First Choice, 2-Second choice, etc.)

\_\_\_\_\_ Abbott Library Trustee

\_\_\_\_\_ Advisory Budget Committee

\_\_\_\_\_ Capital Improvement Committee

☒ Conservation Commission

\_\_\_\_\_ Crowther Chapel Committee

\_\_\_\_\_ Fireward

\_\_\_\_\_ Planning Board Alternate

\_\_\_\_\_ Recreation Committee

\_\_\_\_\_ Thrift Shop

\_\_\_\_\_ Upper Valley Lake Sunapee Regional

\_\_\_\_\_ Zoning Board Alternate

2. For consideration:

a. Occupation: AEROSPACE QUALITY INSPECTION b. Employer: SPACE EXPLORATION TECHNOLOGIES

c. Length of current employment: 3 yrs d. Education: YES

e. Relevant Experience: QUITE

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? ☐ Yes ☐ No

g. Volunteer Time Available ~~0~~ hours per week (daytime) 2-4 hours per week (evenings)

2-4 hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission? ☒ Yes ☐ No

i. If yes, please indicate Town/Position: SUNAPEE / CONSERVATION / COM

j. Are you willing to serve as an Alternate? ☒ Yes ☐ No

k. Are you willing to serve on a Sub-Committee? ☒ Yes ☐ No

3. Why do you want to serve on this board/committee? IT IS GREATLY NEEDED.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? \_\_\_\_\_

PASSION AND DEDICATION TO ALL THINGS WILD

5. Your reasons for wanting this/these appointments /appointments are:

TO CONTINUE THE WORK

6. Additional Comments: \_\_\_\_\_

  
(Signature)

12-19-18

(Date)

*Please send completed application form and resume, if available, to the Town Manager's Office, 23Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)*

“considered public information and may be distributed or copied”



Sunapee Conservation Commission Meeting Minutes January 2, 2019

Present: Van Webb, Tim Fleury, Gerry Tracey, Cliff Field, Lela Emery

**Reappointments: Tim Fleury made the motion to reappoint Lela Emery and Gerry Tracey to the Sunapee Conservation Commission for 3 year terms. Cliff Field seconded the motion. All in favor 3. Opposed 0.**

**Tim Fleury made the motion to accept the December minutes as written. Gerry Tracey seconded the motion. All in favor 5. Opposed 0.**

SCC needs to identify the trail locations to the nearest street for 911 abilities/calls. In review the Tilton Morse trail starts from the Playground on Ski Tow Hill from Edgemont Rd.

Ledge Pond trail with kiosk starts at the end of Meadow Brook Rd.

Dewey Woods/Sawyers Trail has a street number assigned to it 706 Rt 11 with a Kiosk.

Bartlett Tyler Property would be from Jobs Creek Rd, presently no kiosk, markings or parking.

Wendall Marsh trail has a kiosk on Ryder Corner Rd.

FieldStone (gate), no kiosk, the access to the lot is at the end of FieldStone Drive, off of Trow Hill Rd. Webb Flint, Land locked.

Herbert Welsh Trail is access from Garnet Hill Rd, no markers or kiosk. Parking across the street. The next step is to contact Dan Ruggles the 911 Officer.

The search for the Town of Sunapee Trail markers has come up empty. Van suggested to check with Rem Mastin and Anita Blakeman to see if by chance they have them from past trail monitoring work.

Otherwise research new ones and contacting Laura at Meadowsend Timberlands Ltd or ASLPT. Lela will research.

Mail:

DES approval for Shore land Impact Permit, Robert and Paula Planer, 56 Garnet St, Sunapee 128/37

DES approval for Shore land Impact Permit, Michael McLaughlin, 725 Rt 103, Sunapee 149/24 Mt View Lake

SCC will consult with Jeremy of Meadowsend Timberlands Ltd seeking feedback on best results and practices for trails work and creating in regards to our parcels/maps. Also clarify with Jeremy volunteer aspect of trail work with a professional or hire a sub-contractor. Blazing and Painting only done by volunteers when refreshing blazes and paint because the existing markers are still visible. Otherwise guide needs to present for accuracy. Lela will check in with town regarding volunteer trail work.

Warrant Article proceed with \$55,000 (SCC presumes)

Ryan Fleury will present his Senior Project of Ski Tow Hill/Boundaries/mapping in February.

The Sunapee Springs Note book was glanced over, SCC members will review more thoroughly at a later date. Lela has offered it be loaned for a day to Laura with Meadowsend who is doing the Forest Management Plan. (Lela will drop off and pick up if she would like to review it)

Van Webb is unavailable for the February 2019 SCC meeting

Tim Fleury is unavailable for the March 2019 SCC meeting.

**TOWN OF SUNAPEE TOWN WARRANT  
THE STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE TOWN OF SUNAPEE, County of  
Sullivan, in the State of New Hampshire, qualified to vote in Town Affairs:**

**You are hereby notified to meet in the Sunapee Middle High School  
Gymnasium, located on North Road, in said Sunapee, on Tuesday, the 5th day  
of February, 2019, at 7:00 pm for the deliberative portion of the annual Town  
Meeting, to discuss Articles 1 thru 9 and to amend, if deemed appropriate,  
Articles 10 through 31, hereinafter set forth. Final voting action on all articles  
shall take place by ballot on Tuesday, the 12<sup>th</sup> day of March, 2019, at the  
Sherburne Gymnasium, Route 11, in said Sunapee. The polls shall be opened  
from 8:00 am to 7:00 pm.**

**Article 1:** To choose all necessary Town Officers for the ensuing year.

2 Selectmen	3 Year Term
1 Treasurer	1 Year Term
1 Cemetery Commissioner	3 Year Term
2 Library Trustees	3 Year Term
1 Trustee of Trust Fund	3 Year Term
2 Planning Board Members	3 Year Term
3 Water & Sewer Commissioners	3 Year Term
2 Zoning Board Members	3 Year Term

**Article 2:** Are you in favor of adoption of Amendment No. 1, proposed by the  
Planning Board for the Town Zoning Ordinance as follows:

Amend Article III, Section 3.50 (f) by clarifying that the exception allows lateral expansions  
only (i.e. no closer to the road) and that any expansion must be at least 10' from the Right-of-  
Way.

The full text of Section 3.50(f) as amended will be as follows:

If a pre-existing primary structure is non-conforming due to inadequate front setback, the ZBA  
may allow additions *within the front setback provided that the following conditions are met:*

- 1) the addition does not further decrease the front setback*
- 2) the addition is at least 10' from the right-of-way at all points*
- 3) the addition is no higher than the predominant ridge line of the existing building.*

**Article 3:** Are you in favor of adoption of Amendment No. 2, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article III, Section 3.50 (i) by deleting provision (1) of the section to remove reference to horizontal expansion.

The full text of Section 3.50 (i) as amended will be as follows:

The ZBA may allow a pre-existing non-conforming structure to undergo vertical expansion or be replaced with a higher structure provided that:

- 1) *deleted*
- 2) the existing structure is a house (living *space* only), garage or commercial building;
- 3) the existing structure is less than 24' in height;
- 4) the vertical expansion will be no more than 10' higher than the pre-existing structure,
- 5) any roof changes are within the height requirements set forth in this Ordinance;
- 6) in the judgment of the ZBA, no abutter will be adversely affected by the enlargement (loss of view will not be considered an adverse impact);
- 7) all state and local permits are acquired to insure compliance with Article VII of the Ordinance;
- 8) such enlargement or replacement, in the judgment of the ZBA, is consistent with the intent of the Ordinance.

**Article 4:** Are you in favor of adoption of Amendment No. 3, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article VI, Section 6.12 to indicate that non-conforming structures may be replaced in a smaller envelope.

The full text of Section 6.12 as amended will be as follows:

A Pre-Existing, Non-Conforming Structure existing at the time of the passage of this Ordinance (March 18, 1987) may be replaced in the same *or smaller* envelope by a new structure having the same purpose and use provided that the non-conformity to this Ordinance is not increased thereby. The reconstruction of any other non-conforming structure requires a variance or special exception of the Zoning Board of Adjustment.

The replacement of a non-conforming structure with a structure that increases the non-conformity to this Ordinance, either vertically or horizontally, shall only be permitted by variance or, if permitted hereby, by Special Exception.

**Article 5:** Are you in favor of adoption of Amendment No. 4, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article VIII, Section 8.21 to better define which construction activities require a Certificate of Zoning Compliance.

The full text of Section 8.21 as amended will be as follows:

8.21 Certificate Required if:

- (a) a new structure is to be constructed or installed;
- (b) an existing structure is to *undergo expansion*;
- (c) additional dwelling units are to be added to the existing structure;
- (d) any municipal structure is to be constructed or *undergo expansion*;
- (e) *a bedroom or kitchen is to be added to an existing structure*;
- (f) a structure is to be demolished;
- (g) a Site Plan Review Approval has been granted by the Planning Board
- (h) *interior renovations in excess of \$25,000 not included in (a)-(g) above (no fee will be required for a permit under this subsection)*

**Article 6:** Are you in favor of adoption of Amendment No. 5, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article XI by adding a definition of Land Clearing which will include activities associated with forestry operations.

The full text of the definition of Land Clearing will be as follows:

*Land Clearing – The removal of vegetation associated with forestry or agricultural operations. This includes only the removal of trees and vegetation but not stumping or other activities included in the definition of Land Disturbance.*

**Article 7:** Are you in favor of adoption of Amendment No. 6, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article XI by adding a definition of Land Disturbance which will include activities related to excavation and earth moving.

The full text of the definition of Land Disturbance will be as follows:

*Land Disturbance – Any activity which disturbs the ground surface. This includes but is not limited to excavation, grading, cuts/fills, grubbing, and other earth moving activities.*

**Article 8:** Are you in favor of adoption of Amendment No. 7, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article XI by adding a definition of Living Space that includes areas of a house used for gathering, eating, sleeping or hygiene.

The full text of the definition of Living Space will be as follows:

*Living Space – The area of a structure that is used primarily for gathering, eating, sleeping, or hygiene. It includes enclosed porches but does not include decks.*

**Article 9:** Are you in favor of adoption of Amendment No. 8, proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article XI by adding a definition of Primary Structure which will include structures such as homes, garages, commercial buildings, and institutional buildings.

The full text of the definition of Primary Structure will be as follows:

*Primary Structure – A primary structure includes homes, garages, commercial buildings, and institutional buildings. It does not include sheds, decks, or similar structures.*

**Article 10:** To hear the reports of the Selectmen, Treasurer, Auditors, Committees, and/or other officers heretofore chosen.

**Article 11:** Are you in favor of the Town raising and appropriating, as an operating budget, not including appropriations by special warrant articles, nor other appropriations voted separately, the amounts as set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein totaling \$7,648,681? Should this article be defeated, the default budget shall be \$7,528,828, which is the same as last year, with certain adjustments required by the previous action of the Town of Sunapee or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Article 12:** Are you in favor of the Town raising and appropriating the sum of \$10,000 for the purpose of continuing the preservation of town records? If approved, this funding will remain as part of the operating and default budget for the future. with said funds to come from December 31, 2018, Unexpended Fund Balance?

**Article 13:** Are you in favor of the Town raising and appropriating the sum of \$8,659 to purchase new voting booths with said funds to come from December 31, 2018, Unexpended Fund Balance?

**Article 14:** Are you in favor of the Town raising and appropriating the sum of \$135,000 to be added to the Highway and Transfer Station Equipment Capital Reserve Fund previously established? Y or N *Recommended by the Board Selectmen*

**Article 15:** Are you in favor of the Town raising and appropriating the sum of \$184,000 to purchase and equip a new Highway Dump Truck with plow and sanding apparatus for the Highway Department, authorizing the sale or trade-in of the existing truck (H4), authorizing the withdrawal of up to \$184,000 from the Highway and Transfer Station Capital Reserve Fund established for that purpose, and authorizing the use of said trade-in or sale estimated to be \$15,000 to reduce the amount withdrawn from said fund? Y or N *Recommended by the Board Selectmen*

**Article 16:** Are you in favor of the Town raising and appropriating the sum of \$53,200 to construct phase 3 of 3 of a cold storage building at the Highway Garage, by authorizing the withdrawal of \$53,200 from the Hydroelectric Revenue Fund as previously established for that purpose by Article 38 of the 1987 Town Meeting? Y or N *Recommended by the Board Selectmen*

**Article 17:** Are you in favor of the Town raising and appropriating the sum of \$25,000 to be added to the Used Highway Equipment Capital Reserve Fund? Y or N *Recommended by the Board Selectmen*

**Article 18:** Are you in favor of the Town raising and appropriating the sum of \$40,000 to be added to the Town Buildings Maintenance Capital Reserve Fund previously established? Y or N *Recommended by the Board Selectmen*

**Article 19:** Are you in favor of the Town raising and appropriating the sum of \$115,000 to be added to the Fire Apparatus and Equipment Capital Reserve Fund previously established? Y or N *Recommended by the Board Selectmen*

**Article 20:** Are you in favor of the Town raising and appropriating the sum of \$125,000 to purchase and equip a Fast Response Utility Truck for the Fire Department; and to fund this appropriation by authorizing the withdrawal of up to \$125,000 from the Fire Apparatus and Equipment Capital Reserve Fund established for that purpose? Y or N *Recommended by the Board Selectmen*

**Article 21:** Are you in favor of the Town raising and appropriating the sum of \$50,000 to be added to the Town Road Bridges Capital Reserve Fund previously established?

Y or N *Recommended by the Board Selectmen*

**Article 22:** Are you in favor of the Town raising and appropriating the sum of \$10,000 to be placed in the Computer System Upgrade Capital Reserve Fund previously established with said funds to come from December 31, 2018, Unexpended Fund Balance? Y or N *Recommended by the Board Selectmen*

**Article 23:** Are you in favor of the Town raising and appropriating the sum of \$55,000 to be placed in the Conservation Commission Fund previously established, to be used for conservation purposes accordance with RSA 36-A? Y or N *Recommended by the Board Selectmen*

**Article 24:** Are you in favor of the Town raising and appropriating the sum of \$5,000 to be placed in the Milfoil Control Non-Capital Reserve Fund previously established? Y or N *Recommended by the Board Selectmen*

**Article 25:** Are you in favor of the Town raising and appropriating the sum of \$1,600 to be added to the Cemetery Expendable Trust Fund previously established for the general maintenance and care of burial lots of the Cemeteries, and to authorize the transfer of said sum from the December 31, 2017, Unexpended Fund balance? Y or N *Recommended by the Board Selectmen*

**Article 26:** To see if the Town will vote to raise and appropriate the sum of twenty one thousand five hundred twenty dollars (\$21,520) to make the current part time police administrative assistant position a fulltime police administrative assistant position. The current administrative assistant works 34.5 hours a week. This will bring the position to 40 hours a week. This sum covers 9 months of wages and benefits. If approved, this funding will remain as part of the operating and default budget for the future.

**Article 27:** Are you in favor of the Town raising and appropriating the sum of \$370,000 for the purpose of upgrading the Sewer Pump Stations; and to fund this appropriation by authorizing the withdrawal of up to \$370,000 from existing Sewer Department fund balance? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is completed or December 31, 2024, whichever occurs first.

**Article 28:** Are you in favor of the Town raising and appropriating the sum of \$30,000 for the purpose of refurbishing the Water and Sewer Department's 2003 CAT backhoe; and to fund this appropriation by authorizing the withdrawal of up to \$30,000 from December 31, 2018, existing Water and Sewer Department Fund Balance?

**Article 29:** To see if the Town will vote to establish a Recreation Trust Fund for the purpose of developing the field known as Veterans field on Route 11 in Sunapee, furthermore, to designate the Board of Selectmen as Agent to expend?

**Article 30:** To see if the Town will vote to discontinue the Sestercentennial Trust Fund created in 2017: said funds with any accumulated interest to the date of withdrawal, are to be transferred to Fund Balance?

**Article 31:** To see if the Town will vote to discontinue the Old Abbott Library Capital Reserve Fund created in 2018; said funds with any accumulated interest to the date of withdrawal, are to be transferred to Fund Balance?

January 28, 2019

---

Joshua Trow

---

Suzanne Gottling

---

John Augustine

---

Frederick Gallup

---

Shane Hastings



**HB 136 - AS INTRODUCED**

**2019 SESSION**

increasing the maximum period for the zoning board of adjustment to hold a public hearing.

Rep. Tanner, Sull. 9; Rep. Carson, Merr. 7 Municipal and County Government

**SPONSORS:**

**COMMITTEE:**

---

**ANALYSIS**

This bill increases the time frame within which the zoning board of adjustment must hold a public hearing.

-----

Explanation: Matter added to current law appears in bold italics.

Matter removed from current law appears [in brackets and struckthrough.]

Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

1 2 3

Be it Enacted by the Senate and House of Representatives in General Court convened:

1 Zoning Board of Adjustment; Public Hearing. Amend RSA 676:7, II to read as follows:

II. The public hearing shall be held within [30] 45 days of the receipt of the notice of appeal.

2 Effective Date. This act shall take effect 60 days after its passage.

**AN ACT**

increasing the maximum period for the zoning board of adjustment to hold a public hearing.

**HB 136 - AS INTRODUCED**

**STATE OF NEW HAMPSHIRE**

**In the Year of Our Lord Two Thousand Nineteen**

**19-0064 11/01**

## **cpRequest to Amend RSA 676:7**

### **Increase the Maximum Period for the Zoning Board of Adjustment to Hold a Public Hearing to 45 Days from 30 Days**

#### **Background**

A town may choose to schedule its Zoning Board of Adjustment (ZBA) meetings monthly on a specified day of the month, for example the first Thursday of the month. Such a schedule is beneficial in that (1) ZBA members and the Zoning Administrator can plan in advance to be available on such dates; (2) ZBA members and the Zoning Administrator need to commit to only one meeting per month, therefore encouraging citizens to be candidates for ZBA membership; (3) Citizens who wish to attend ZBA meetings have advance knowledge of the date of such meetings; (4) It can be assured that ZBA meetings will not conflict with meetings of other town boards; (5) A meeting venue can be reserved. If such a schedule is followed, meetings will be held 4 or 5 weeks apart, therefore 28 or 35 days apart, depending on the calendar.

RSA 676:7 states that the ZBA must hold a public hearing within 30 days of the town receiving an application for ZBA action. RSA 676:7 also states that notice must be posted 5 days in advance of the hearing, notices must be sent to abutters 5 days in advance of the hearing, and a notice must be published 5 days in advance of the hearing in "a newspaper of general circulation in the area."

#### **The Problem**

If an application is received approximately a week or less before a scheduled monthly meeting date, there will not be enough time to meet the notice requirements, and the application cannot be considered at the ZBA's next meeting date. However, frequently the following regularly scheduled meeting date will be more than 30 days beyond the application date. In addition, if an application is received on a meeting date or up to 4 days following a meeting date when the next following scheduled meeting date is 35 days hence, the next scheduled meeting date is also more than 30 days beyond the application date. Therefore the provision of RSA 676:7 which requires that the ZBA hold a public hearing within 30 days of receiving an application is inconsistent with a regular specific monthly meeting schedule.

#### **Proposed Solution**

Amend RSA 676:7 to state that the ZBA must hold a public hearing within 45 days of the town receiving an application.

**To the Members of the NH House Municipal and County Committee; Chairman Clyde Carson**

I am writing in support of HB 136, a bill to increase the period of time available to a zoning board to schedule a public hearing. The town of Sunapee is fortunate in the willingness of many citizen-volunteers to run for important boards such as planning and zoning. There are times when state regulations create an extra, perhaps unnecessary, challenge to these boards. HB 136 deals with a Zoning Board challenge where the Board is required to schedule a public hearing within 30 days from receipt of a request to the actual public hearing. This deadline sometimes makes it impossible for the committee to comply without asking for an extra unscheduled meeting. It also complicates the duties of the zoning administrator who is the first point of contact. When a resident submits an application, it should be easy to tell the applicant when the next meeting is as most communities meet the same day every month. Therefore, the deadline for applications and abutters can be readily available. However, if the application is received just after the public notice deadline, it would go to the following month's next scheduled meeting, more than the 30-day requirement. The administrative staff can't tell the applicant what day the meeting will be until members are polled to make sure we have a quorum. I urge the committee to revise the statutory deadline.

# TOWN OF SUNAPEE ZONING BOARD OF ADJUSTMENT

## 2019 APPLICATION DEADLINES FOR PUBLIC HEARINGS

MEETING DATE 1 <sup>st</sup> Thurs. of the Month, 7pm unless otherwise noted	DEADLINE DATE Wednesdays 12:00 Noon unless otherwise noted	NEWSPAPER DEADLINE Fridays 5pm, Intertown Record (Fri. deadline - Tues. publication)	ABUTTER MAILING to Post Office
JANUARY 03, 2019	DECEMBER 5, 2018	DECEMBER 14, 2018	FRI. DECEMBER 21, 2018
FEBRUARY 7, 2019	JANUARY 9, 2019	JANUARY 18, 2019	FRI. JANUARY 25, 2019
MARCH 7, 2019	FEBRUARY 6, 2019	FEBRUARY 15, 2019	FRI. FEBURARY 22, 2019
APRIL 4, 2019	MARCH 6, 2019	MARCH 15, 2019	FRI. MARCH 22, 2019
MAY 2, 2019	APRIL 3, 2019	APRIL 12, 2019	FRI. APRIL 19, 2019
JUNE 6, 2019	MAY 8, 2019	MAY 17, 2019	FRI. MAY 24, 2019
JULY 18, 2019 (3 <sup>rd</sup> Thur)	JUNE 19, 2019	JUNE 28, 2019	FRI. JULY 5, 2019
AUGUST 1, 2019	JULY 3, 2019	JULY 12, 2019	FRI. JULY 19, 2019
SEPTEMBER 5, 2019	AUGUST 7, 2019	AUGUST 16, 2019	FRI. AUGUST 23, 2019
OCTOBER 3, 2019	SEPTEMBER 4, 2019	SEPTEMBER 13, 2019	FRI. SEPTEMBER 20, 2019
NOVEMBER 7, 2019	OCTOBER 9, 2019	OCTOBER 18, 2019	FRI. OCTOBER 25, 2019
DECEMBER 5, 2019	NOVEMBER 6, 2019	NOVEMBER 15, 2019	FRI. NOV. 22, 2019
JANUARY 2, 2020	DECEMBER 4, 2019	DECEMBER 13, 2019	FRI. DECEMBER 20, 2019

\*Meetings are held Sunapee Town Hall, lower level meeting room, 23 Edgemont Road, Sunapee NH (unless otherwise posted)

**ALL APPLICATIONS *MUST* BE IN  
BY 12:00 NOON ON THE DEADLINE DATE.  
*THIS WILL BE STRICTLY OBSERVED.***

**THE CHAIRMAN RESERVES THE RIGHT TO CALL SPECIAL MEETINGS  
TO SATISFY RSA REQUIREMENTS REGARDING TIMELINES OF ZBA REVIEW.  
THE MEETING ROOM IS RESERVED FOR ADDITIONAL ZBA MEETINGS  
ON THE 3<sup>RD</sup> THURSDAY OF THE MONTH.**

**Website:** [www.town.sunapee.nh.us](http://www.town.sunapee.nh.us) **Phone:** (603) 763-2212 ext. 14  
**Mail:** Town of Sunapee, 23 Edgemont Road, Sunapee NH 03782

**TOWN OF SUNAPEE FIRE DEPARTMENT  
CAPITAL RESERVE FUND  
2019 SCHEDULE FOR VEHICLE & EQUIPMENT REPLACEMENT**

[illegible]



TOWN OF SUNAPEE								
COMPARATIVE STATEMENT OF REVENUES 2018 (unaudited)								
		2013	2014	2015	2016	2017	2018	2019
		Revised Revenues	Revised Revenues	Revised Revenues	Revised Revenues	Revised Revenues	Revised Revenues	Proposed Revenues
	<b>TAXES</b>							
3120	Land Use Change Tax	0	24,005	0			6,375	
3180	Resident Tax							
3185	Timber Tax	0	1,955	0			2,791	
3186	Payment in Lieu of Taxes							
3189	Other Taxes							
3190	Interest & Penalties on Delinquent Taxes	100,600	95,000	75,000	54,000	60,000	60,000	60,000
3187	Excavation Tax (\$.02 cents per cu yd)						86	
	<b>LICENSES, PERMITS &amp; FEES</b>							
3210	Business Licenses & Permits			500	500	825	500	500
3220	Motor Vehicle Permit Fees	600,000	600,000	650,000	725,000	790,000	750,000	750,000
3230	Building Permits	29,000	29,000	43,000	48,000	55,000	35,000	35,000
3290	Other Licenses, Permits & Fees	33,000	33,000	36,000	36,000	36,000	36,000	36,000
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>							
	<b>FROM STATE</b>							
3351	Shared Revenues							
3352	Meals & Rooms Tax Distribution	150,037	162,760	163,358	177,364	177,168	177,291	177,291
3353	Highway Block Grant	103,518	104,209	112,072	121,863	122,211	124,468	124,468
3354	Water Pollution Grant	5,272	5,328	5,308	5,308	0		
3357	Flood Control Reimbursement							
3359	Other (Including Railroad Tax)			2,200	2,200	7,508	7,508	7,508
3379	<b>FROM OTHER GOVERNMENTS</b>	95,500	95,500	98,755	102,756	104,054	104,054	109,054
	<b>CHARGES FOR SERVICES</b>							
3401-3406	Income from Departments	159,859	97,000	145,000	84,000	80,000	118,025	109,820
3409	Other Charges	2,200	2,200	5,550	2,000	2,000	2,000	2,000
	<b>MISCELLANEOUS REVENUES</b>							
3501	Sale of Municipal Property	28,679	67,119	1,900	16,330	130,000	5,000	8,000
3502	Interest on Investments	28,000	30,000	30,000	40,000	35,000	57,000	80,000
3503-3509	Other	47,637	22,500	26,000	38,000	26,000	30,000	26,000
	<b>INTERFUND OPERATING TRANSFERS IN</b>							
3912	From Special Revenue Funds		125,000			45,000		
3913	From Capital Projects Funds							
3914	From Enterprise Funds							
	Sewer - (Offset)	942,153	1,040,276	1,117,749	1,149,682	1,074,238	1,114,743	1116243
	Water - (Offset)	497,343	506,667	525,844	500,038	505,358	551,609	531090
	Electric - (Offset)	108,674	113,360	114,145	391,703	132,760	285,113	233912
3915	From Capital Reserve Funds	266,000	270,000			159,000	78,172	
3916	From Trust & Fiduciary Funds							
	<b>OTHER FINANCING SOURCES</b>							
3934	Proc. from Long Term Bonds & Notes	975,000						
	<b>SUBTOTAL OF REVENUES</b>	4,172,472	3,424,879	3,152,381	3,494,744	3,542,122	3,545,735	3,406,886
	Fund Balance to reduce taxes	300,000	300,000	300,000	300,000	350,000	400,000	
	Voted from Surplus		3,600	2,900	47,100	18,200	48,350	
	<b>Net Revenues</b>	4,472,472	3,728,479	3,455,281	3,841,844	3,910,322	3,994,085	3,406,886

# MINUTES - NONPUBLIC SESSION

DATE: 1/14/15

PRESENT: Josh  
Sue  
John  
Fred  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Y  
Y  
Y  
Y  
Y  
Y  
Y

N  
N  
N  
N  
N  
N  
N

MOTION TO ENTER NONPUBLIC SESSION MADE BY: Josh

## SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR THE NONPUBLIC SESSION

\_\_\_\_ RSA 91-A:3 II(a) - The dismissal, promotion, or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him or her unless the employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

\_\_\_\_ RSA 91-A:3 II(b) - The hiring of any person as a public employee.

X RSA 91-A:3 II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body or agency itself, unless such person requests an open meeting. ***This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.***

\_\_\_\_ RSA 91-A:3 II(d) - Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

\_\_\_\_ RSA 91-A:3 II(e) - Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. ***Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.***

\_\_\_\_ RSA 91-A:3 II(f) - Consideration of applications by the adult parole board under RSA 651-A.

- \_\_\_\_\_ **RSA 91-A:3 II(g)** - Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county correctional facilities by county correctional superintendents or their designees.
- \_\_\_\_\_ **RSA 91-A:3 II(h)** - Consideration of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13, where consideration of an application in public session would cause harm to the applicant or would inhibit full discussion of the application.
- \_\_\_\_\_ **RSA 91-A:3 II(i)** - Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- \_\_\_\_\_ **RSA 91-A:3 II(j)** - Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

**ROLL CALL VOTE:**

_____	Y	N
_____	Y	N
_____	Y	N
_____	Y	N
_____	Y	N
_____	Y	N

**THE BOARD ENTERED NONPUBLIC SESSION AT 8:36 AM PM**

**OTHER PERSONS PRESENT DURING THE NONPUBLIC SESSION:**

*Donna*

**BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:**

NOTE: RSA 91-A:3 (III) Minutes of meetings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the public body itself, or render the proposed action ineffective, or pertain to terrorism, more specifically, to matters relating to the preparation for and the carrying out of all emergency functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life, which shall include training to carry out such functions. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed?  
If No, the following motion is required:

Y N

MOTION MADE BY John, SECONDED BY Se,  
to not publicly disclose the minutes because it is determined that divulgence of the information likely would:

/ Affect adversely the reputation of any person other than a member of the Board, or  
    Render the proposed action ineffective, or  
    Pertain to terrorism, more specifically, to matters relating to the preparation for and the carrying out of all emergency functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life, which shall include training to carry out such functions.

ROLL CALL VOTE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Y  
Y  
Y  
Y  
Y  
Y

N  
N  
N  
N  
N  
N

MOTION TO RECONVENE THE PUBLIC SESSION MADE BY: John  
SECONDED BY: Se

ROLL CALL VOTE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Y  
Y  
Y  
Y  
Y  
Y

N  
N  
N  
N  
N  
N

THE BOARD RECONVENED THE PUBLIC SESSION AT 8:47 AM/PM

Minutes Recorded By: Joh

Note: In order to avoid any questions, the Board should note in public session that the minutes have been sealed and the reason therefore.



**10-YEAR PAVEMENT MANAGEMENT PLAN**  
**TOWN OF SUNAPEE**  
 Prepared by Scott Hazelton, Highway Director  
 Revised December 19, 2018

**NOTE:** This document will be used as a guide to plan for the reconstruction, rehabilitation and/or resurfacing of roadways within the Town of Sunapee over the next 6-years. Roadway conditions may change significantly during that period of time due to the nature of the climate in which we live. All roadways that are proposed to be reconstructed, rehabilitated, and/or resurfaced are evaluated on an annual basis. When conditions warrant, the order in which the roadways are proposed to be reconstructed, rehabilitated and/or resurfaced may be revised to address the changing needs of other roads. The costs presented in this document are estimates that are based on current asphalt paving prices, and these costs are subject to change without notice as they are controlled by the petroleum products industry.

ROAD NAME	ROAD SURFACE & LENGTH (ft)		AVERAGE ROADWAY WIDTH (ft)	AVERAGE DAILY TRAFFIC COUNT (ADT)	EXISTING ROADWAY CONDITION (BASED ON 2017 VISUAL OBSERVATION)	DATE OF LAST KNOWN OVERLAY OR REPAIR	RECOMMENDED REPAIR	RECOMMENDED REPAIR SCHEDULE	15-YEAR SCHEDULED REHABILITATION OR RESURFACING	CONSTRUCTION MATERIAL QUANTITIES REQUIRED FOR RESURFACE OR REHABILITATION				15-YEAR REHABILITATION OR RESURFACING TOTAL ESTIMATED COST PER ROADWAY
	PAVED	GRAVEL								SQUARE YARDS GRINDING ASPHALT	SQUARE YARDS ASPHALT EMULSION	TONS ASPHALT	TONS SHOULDER GRAVEL	
2014 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED														
Bradford Rd	5500		22	1,665	Poor	2000	Grind & Repave 3" & 1.5" Thickened Overlay	2015	2014	13,444.4	13,444.4	2,375.6	183.3	\$184,565.99
Cross Rd	1600		22	<500	Fair	2004	1.5" Thickened Overlay	2019	2014		3,911.1	356.7	53.3	\$25,511.65
Lawton Rd	300		22	<500	Fair	2000	1.5" Thickened Overlay	2015	2014		733.3	129.6	10.0	\$9,201.90
Messer Rd	2000		22	<500	Poor	2000	Grind & Repave 3"	2015	2014	4,888.9				\$5,768.89
Nutting Rd	1030		22	<500	Poor	2000	Grind & Repave 3"	2015	2014	2,550.0	2,550.0	475.0	34.3	\$36,726.86
Nutting Rd	7170		22	<500	Poor	2000	Grind with Stone Supplement 2014 & Repave 3" in 2015	2015	2015	20,044.4	17,526.7		239.0	\$25,335.00
TOTAL QUANTITIES OF CONSTRUCTION MATERIALS										18,333.3	18,088.9	2,861.9	246.7	

**ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2014** **\$287,110.29**

NOTE: Lower Main Street (from the west intersection with Route 11 to the SAU Office), North Road (from Lower Main Street to the upper High School entrance), North Road (from Ryder Corner to approximately 300' before Perkins Pond Road, and Jobs Creek Road (from Grandliden Road to the southwest intersection of Garnet Hill Road) received pavement leveling courses due to the poor roadway conditions that were observed following the winter months.

<b>2015 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED</b>														
Messer Rd	2000		22	<500	Poor	2000	Grind & Repave 3"	2015	2014			863.9	66.7	\$61,795.80
Nutting Rd	8200		22	<500	Poor	2000	Repave 3"	2015	2015			3,541.9	273.3	\$257,342.51
TOTAL QUANTITIES OF CONSTRUCTION MATERIALS										0.0	0.0	3,541.9	273.3	

**ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2015** **\$319,138.31**

NOTE: Stage Coach Road (from Route 103 to the top of the hill), and Jobs Creek Road from Garnet Street to Garnet Hill Road received a pavement leveling course due to the poor condition of the roadways and as a results of the annual paving bid proposal prices that were received.

ROAD NAME	ROAD SURFACE & LENGTH (ft)		AVERAGE ROADWAY WIDTH (ft)	AVERAGE DAILY TRAFFIC COUNT (ADT)	EXISTING ROADWAY CONDITION (BASED ON 2017 VISUAL OBSERVATION)	DATE OF LAST KNOWN OVERLAY OR REPAIR	RECOMMENDED REPAIR	RECOMMENDED REPAIR SCHEDULE	15-YEAR SCHEDULED REHABILITATION OR RESURFACING	CONSTRUCTION MATERIAL QUANTITIES REQUIRED FOR RESURFACE OR REHABILITATION				15-YEAR REHABILITATION OR RESURFACING TOTAL ESTIMATED COST PER ROADWAY
	PAVED	GRAVEL								SQUARE YARDS GRINDING ASPHALT	SQUARE YARDS ASPHALT EMULSION	TONS ASPHALT	TONS SHOULDER GRAVEL	

2016 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED

Garnet Hill Rd	6500		22	<500	Fair	2005	1.5" Thickened Overlay	2015	2016		15,888.9	1,449.1	216.7	\$104,360.79
Jobs Creek Road (From Route 11 to Gardner Bay Road)	4550		22	<500	Fair/Poor	1998 (Route 11 to Granliden)/2001 (Route 11 to top of hill)	1.5" Thickened Overlay	2013 to 2016	2016		11,122.2	1,014.3	151.7	\$73,052.55
Jobs Creek Rd (Fire Station GM to top of hill)	2380		22	<500	Poor	2001 (Route 11 to top of hill)	Grind & Repave 3"	2011	2016	5,817.8	5,817.8	1,028.0	79.3	\$86,919.35
Woodland Rd		2100	22	<500	Good	2016	New 3" Pavement	N/A	N/A	0.0	5,133.3	907.1	70.0	\$82,860.21
Woodland Rd	200	2100	22		Fair/Good	2007	1" Overlay	2022	2016		488.9	30.7	6.7	\$2,254.16

TOTAL QUANTITIES OF CONSTRUCTION MATERIALS

ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2016

5,817.8 38,451.1 4,429.1 524.3 \$349,447.07

NOTE: Prospect Hill Road (from the intersection with Meadowbrook Road north approximately 3,370 linear-feet)to the SAU Office) and Perkins Pond Road (from the top of the hill approximately 1,200 linear feet north down the hill) received pavement leveling courses due to the poor roadway conditions that were observed following the 2016 winter months.

2017 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED

Lower Main St	1800		28	1,705	Fair	2002	Cold Plane & 1.5" Thickened Overlay	2017	2017	5,700.0	5,700.0	536.0	40.0	\$53,534.96
Main St	2300		22		Fair	2010	Cold Plane & 1.5" Thickened Overlay	2017	2017	8,000.0	8,000.0	684.0	60.0	\$70,339.24
Trow Hill Rd	5200		22		Fair/Poor	1999	Grind & Repave 3"	2014	2017	12,711.1	12,711.1	2,246.1	173.3	\$178,206.36

TOTAL QUANTITIES OF CONSTRUCTION MATERIALS

ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2017

0.0 0.0 0.0 0.0 \$302,080.56

NOTE: The 2018 paving projects was the first year of the 10-year Pavement Management Plan (formerly the 15-year Pavement Management Plan above). Asphalt prices increased from \$61.30 per ton in 2017 to \$64.25 per ton for 2018, which prevented the planned overlay of Chase Street. Chase Street paving has been delayed until 2019. All other paving projects that were planned for 2018 were completed between May 21st and June 6th.

ROAD NAME	ROAD SURFACE & LENGTH (ft)		AVERAGE ROADWAY WIDTH (ft)	AVERAGE DAILY TRAFFIC COUNT (ADT)	EXISTING ROADWAY CONDITION (BASED ON 2013 VISUAL OBSERVATION)	DATE OF LAST OVERLAY OR REPAIR	RECOMMENDED REPAIR	RECOMMENDED REPAIR SCHEDULE	10-YEAR SCHEDULED REHABILITATION OR RESURFACING	CONSTRUCTION MATERIAL QUANTITIES REQUIRED FOR RESURFACE OR REHABILITATION				10-YEAR REHABILITATION OR RESURFACING TOTAL COST PER ROADWAY
	PAVED	GRAVEL								SQUARE YARDS GRINDING ASPHALT	SQUARE YARDS ASPHALT EMULSION	TONS ASPHALT	TONS SHOULDER GRAVEL	

2018 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED

North Rd (Ryder Corner to Trow Hill)	8,500		22		Poor	1999 Ryder to Trow	Grind & Repave 3"	2014	2018	20,777.8	20,777.8	3,671.4	212.5	\$268,125.13
North Rd (West Court to NHEC Substation)	1100		22		Good/Poor	Unknown	1.75" Thickened Overlay	2014 to 2017	2018	0.0	2,688.9	268.2	27.5	\$18,312.36
Perkins Pond Rd	2900	4900	22		Poor	1999 base/ 2002 overlay	Grind & Repave 3"	2014 to 2017	2018	7,088.9	7,088.9	1,252.6	72.5	\$91,477.99
North Rd (Ryder Corner to Hill Top Drive)	715		22		Fair	Unknown	1.75 Thickened Overlay	2017	2018	0.0	1,747.8	174.3	17.9	\$11,903.03

TOTAL QUANTITIES OF CONSTRUCTION MATERIALS

ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2018

27,866.732,303.35,366.6330.4

\$389,818.51

NOTE: Burkehaven Hill Road (from Lake Avenue to approximately 800' south of Harbor Hill road) and Stagecoach Road (from Hell's Corner Road to approximately 3,600' west) received a pavement leveling courses of asphalt due to the poor condition of the roadway that was observed during the 2016/2017 winter months and during the spring of 2017. North Road (from the NHEC sub station to Ryder Corner Road), Ryder Corner Road (from North Road approximately 2,000' north) were reconstructed due to the May 31, 2017 washouts and repaved with 2" thickness of 3/4" base material. Perkins Pond Road was reconstructed due the the May 31, 2017 washouts and patched with 2" thickness of 3/4" base material.

2019 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED

Alpine Ct	400		22		Fair/Poor	Unknown	1.5" Overlay	2018	2019		977.8	61.3	13.3	\$4,403.23
Chase St	1300		22		Fair	Unknown	1.5" Thickened Overlay	2019	2019		3,177.8	271.7	43.3	\$18,961.28
Stagecoach Rd (Route 103B to Stagecoach Lane)	1000		22		Poor	Unknown	Grind & Repave 3"	2014	2019	2,444.4	2,444.4	431.9	24.4	\$31,505.65
Stagecoach Rd (Stagecoach Lane to Youngs Hill Road)	4800	2300	22		Fair/Poor	2007	1.75 " Thickened Overlay	2019 to 2021	2019		11,733.3	1,203.8	160.0	\$82,889.96
Stagecoach Ln	700		22		Fair	2006	1.5" Thickened Overlay	2021	2019		1,711.1	146.3	23.3	\$10,209.92
River Rd	900		34		Fair/Good	2007	1" Overlay	2016	2019		3,400.0	213.2	30.0	\$14,702.92
Old Georges Mills Rd	2400		22		Fair/Poor	Unknown	1.75" Thickened Overlay	2019	2020		5,866.7	601.9	80.0	\$41,444.98
Paradise Rd	600		22		Fair/Poor	Unknown	1" Overlay	2022	2019		1,466.7	92.0	20.0	\$6,604.85
Pochelon St	300		22		Poor	2001	1.75 Thickened Overlay	2016	2019		733.3	75.2	10.0	\$5,129.29
Prospect Hill Rd	7900		22		Fair/Poor	2001	Grind & Repave 3" and 1.5" Thickened Overlay	2016	2019	4,216.7	19,311.1	2,040.6	263.3	\$145,075.80
Ryder Corner Rd (Sewer Access Road to Croydon)	3000		22		Fair	2002	1.75" Thickened Overlay	2017	2018		7,333.3	731.5	100.0	\$49,951.32

TOTAL QUANTITIES OF CONSTRUCTION MATERIALS

0.011,733.31,203.8160.0

ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2019

\$410,879.18



ROAD NAME	ROAD SURFACE & LENGTH (ft)		AVERAGE ROADWAY WIDTH (ft)	AVERAGE DAILY TRAFFIC COUNT (ADT)	EXISTING ROADWAY CONDITION (BASED ON 2013 VISUAL OBSERVATION)	DATE OF LAST OVERLAY OR REPAIR	RECOMMENDED REPAIR	RECOMMENDED REPAIR SCHEDULE	10-YEAR SCHEDULED REHABILITATION OR RESURFACING	CONSTRUCTION MATERIAL QUANTITIES REQUIRED FOR RESURFACE OR REHABILITATION				10-YEAR REHABILITATION OR RESURFACING TOTAL COST PER ROADWAY
	PAVED	GRAVEL								SQUARE YARDS GRINDING ASPHALT	SQUARE YARDS ASPHALT EMULSION	TONS ASPHALT	TONS SHOULDER GRAVEL	

2020 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED

Pine Ridge Rd	400	3200	22		Fair	2006	1" Overlay	2021	2024		977.8	61.3	13.3	\$4,334.79
Winn Hill Rd (Estimated Cost)	1200	1300	22		Poor	2002/2006	Grind, Modify Elevation, Reconstruct Drainage & Repave 3"	2017 to 2021	2020	2,933.3	2,933.3	518.3	1,466.7	\$300,000.00
Youngs Hill Rd	7500		22		Fair/Poor	2006	1.75" Thickened Overlay	2021	2020		18,333.3	1,828.8	250.0	\$126,161.63

TOTAL QUANTITIES OF CONSTRUCTION MATERIALS

ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2020

2,933.32,933.3518.31,466.7

\$430,496.42

2021 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED

Angel Brook Rd	1100		22		FairPoor	Unknown	Paver Levelling Course	2028	2020		0.0	168.6	36.7	\$11,372.01
Avery Rd	3300		22		Good	2010 (Grind & Repave 2,500 ft) /2012 Overlay	1" Overlay	2022	2021		8,066.7	505.8	110.0	\$35,761.98
Birch Point Rd	2300		22		Fair	2003	1" Overlay	2018	2021		5,622.2	352.5	76.7	\$24,340.05
Birch Point Ln	700		22		Fair	2003	1.5" Thickened Overlay	2018	2021		1,711.1	156.1	23.3	\$10,538.17
Cooper St	800		22		Fair	2001	1" Overlay	2016	2021		1,955.6	122.6	26.7	\$8,669.57
Dowd Ln	1200		22		Fair/Good	Unknown	1.5" Thickened Overlay	2027	2022		2,933.3	267.5	40.0	\$18,370.64
John Avery Ln	1400		22		Fair	2008	Grind & Repave 3"	2023	2021	3,422.2	3,422.2	604.7	46.7	\$48,769.97
Lake Ave GM	3000		22		Fair/Poor	2001	Grind & Repave 3"	2016	2021	7,333.3	7,333.3	1,295.8	100.0	\$104,507.07
Lovejoy Ln	600		22		Fair	2003	1" Overlay	2018	2021		1,466.7	92.0	20.0	\$6,502.18
Otter Hill Rd	2100		22		Fair	2008	Grind & Repave 3"	2023	2021	5,133.3	5,133.3	907.1	70.0	\$73,154.95
Old Springfield Rd (Off Stony Brook Rd)	150		20		Fair	2001	1" Overlay	2019	2021		333.3	58.9	5.0	\$3,927.27
Sargent Rd	2000	2000	22		Good	2012	1" Overlay	2027	2021		4,888.9	306.5	66.7	\$21,673.93
Stoney Brook Rd	2000		22		Fair	2001	1.5" Thickened Overlay	2016	2021		4,888.9	445.9	66.7	\$30,617.74

TOTAL QUANTITIES OF CONSTRUCTION MATERIALS

ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2021

10,083.376,733.38,031.23,883.3

\$398,205.54

ROAD NAME	ROAD SURFACE & LENGTH (ft)		AVERAGE ROADWAY WIDTH (ft)	AVERAGE DAILY TRAFFIC COUNT (ADT)	EXISTING ROADWAY CONDITION (BASED ON 2013 VISUAL OBSERVATION)	DATE OF LAST OVERLAY OR REPAIR	RECOMMENDED REPAIR	RECOMMENDED REPAIR SCHEDULE	10-YEAR SCHEDULED REHABILITATION OR RESURFACING	CONSTRUCTION MATERIAL QUANTITIES REQUIRED FOR RESURFACE OR REHABILITATION				15-YEAR REHABILITATION OR RESURFACING TOTAL COST PER ROADWAY
	PAVED	GRAVEL								SQUARE YARDS GRINDING ASPHALT	SQUARE YARDS ASPHALT EMULSION	TONS ASPHALT	TONS SHOULDER GRAVEL	

2022 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED

Burkehaven Lane	725		22		Fair	2001	1" Overlay	2016	2021		1,772.2	111.1	26.7	\$7,709.91
Jobs Creek Rd	10900		22		Fair	2007 (Center section)	1.75" Thickened Overlay	2022	2022		26,644.4	2,733.7	363.3	\$181,260.20
Granliden Rd	2300		22		Good/Fair	2005	1.5" Thickened Overlay	2020	2022		5,622.2	512.7	76.7	\$35,210.40
Fernwood Point Rd	300	1900	22		Fair/Good	2007	1" Overlay	2022	2023		733.3	46.0	10.0	\$3,251.09
Fernwood Rd	1000		22		Fair/Good	2007	1" Overlay	2022	2023		2,444.4	153.3	33.3	\$10,836.97
Lake Ave	8600		22		Good/Fair	2003 (Birch to Burkehaven) 2008 (Sta 33+0 to Sta 86+0 Grind/Repave, Sta 0+00 to Sta 33+0 overlay) 2009 (Sta 33+0 to Sta 86+0 overlay)	1.5" Overlay	2018 to 2024	2022		21,022.2	1,797.4	286.7	\$125,436.15
Ryder Corner Rd (Sewer Access Rd to North Road)	2600		22		Fair	2002	1 " Overlay	2017	2018		6,355.6	398.5	86.7	\$27,514.84

TOTAL QUANTITIES OF CONSTRUCTION MATERIALS

ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2022

145,566.7 202,866.7 22,225.1 8,521.1

\$391,219.56

2023 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED

Browns Hill Rd	1800		22		Fair/Good	2005	1" Overlay	2020	2023		4,400.0	275.9	60.0	\$19,506.54
Burkehaven Hill Road	5200		22		Fair/Poor (Harbor to top of Hill & Lake Ave to end)	2003	1.75" Thickened Overlay	2018	2022		12,711.1	1,304.2	173.3	\$88,907.67
Cary Farm Rd	300		22		Fair	2005	1.5" Thickened Overlay	2020	2023		733.3	66.9	10.0	\$4,592.66
Fairway Dr	4700		22		Fair/Good	2005	1" Overlay	2020	2022		11,488.9	720.4	156.7	\$50,933.74
Gardner Bay Rd	700		22		Fair/Good	2007	1" Overlay	2022	2022		1,711.1	107.3	23.3	\$7,585.88
Harbor Hill Rd	1300		22		Good/Fair	2003	1.5" Thickened Overlay	2018	2023		3,177.8	289.8	43.3	\$19,901.53
Holmes Ln	200		22		Fair/Good	2005	1" Overlay	2020	2023		488.9	30.7	6.7	\$2,167.39
Jeffrey Dr	1770		22		Fair/Good	2000	1.5" Thickened Overlay	2015	2023		4,326.7	394.6	59.0	\$27,096.70
Main St GM	1200		22		Fair/Good	2005	1" Overlay	2020	2023		2,933.3	183.9	40.0	\$13,004.36
Old Granliden Rd	900		22		Fair/Good	2005	1" Overlay	2020	2023		2,200.0	137.9	30.0	\$9,753.27
Pleasant St	500		22		Fair/Good	2005	1" Overlay	2020	2023		1,222.2	76.6	34.4	\$5,820.79
Skijor Steppe	500		22		Fair/Good	2005	1" Overlay	2027	2023		1,222.2	76.6	16.7	\$5,418.48
Stagecoach Rd (Hells Corner to Route 103)	6100		22	380	Poor	2017	1.75 " Thickened Overlay	2014 to 2017	2023		14,911.1	1,529.9	203.3	\$104,295.54
Sunny Ln	1400		22		Good	2007	1" Overlay	2020	2023		3,422.2	214.6	46.7	\$15,171.75
Timothy Rd	2980		22		Fair/Good	2000	1" Overlay	2015	2023		7,284.4	456.7	99.3	\$32,294.16

TOTAL QUANTITIES OF CONSTRUCTION MATERIALS

ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2023

0.0 11,171.1 823.7 170.1

\$406,450.46

ROAD NAME	ROAD SURFACE & LENGTH (ft)		AVERAGE ROADWAY WIDTH (ft)	AVERAGE DAILY TRAFFIC COUNT (ADT)	EXISTING ROADWAY CONDITION (BASED ON 2013 VISUAL OBSERVATION)	DATE OF LAST OVERLAY OR REPAIR	RECOMMENDED REPAIR	RECOMMENDED REPAIR SCHEDULE	15-YEAR SCHEDULED REHABILITATION OR RESURFACING	CONSTRUCTION MATERIAL QUANTITIES REQUIRED FOR RESURFACE OR REHABILITATION				15-YEAR REHABILITATION OR RESURFACING TOTAL COST PER ROADWAY
	PAVED	GRAVEL								SQUARE YARDS GRINDING ASHPALT	SQUARE YARDS ASPHALT EMULSION	TONS ASPHALT	TONS SHOULDER GRAVEL	
2024 -ROADWAYS TO BE RECONSTRUCTED, REHABILITATED OR RESURFACED														
Angel Brook Rd	1100		22		Fair/Poor	Unknown	Grind & Repave 3"	2021	2024	2,688.9	2,688.9	475.1	36.7	\$38,319.26
Coventry Drive	1400		22		Fair/Good	Unknown	1" Overlay	2028	2024		3,422.2	214.6	46.7	\$15,171.75
Hamel Rd	3200		22		Good	2004	1" Overlay	2019	2024		7,822.2	490.5	106.7	\$34,678.29
New Province Rd	100	2400	22		Fair	Unknown	1.5" Thickened Overlay	2028	2024		244.4	22.3	3.3	\$1,530.89
Orchard Circle	300		22		Fair/Good	Unknown	1" Overlay	2028	2024		733.3	46.0	10.0	\$3,251.09
Pleasant Place	400		22		Fair/Poor	Unknown	1" Overlay	2026	2024		977.8	172.8	13.3	\$11,489.83
Seven Hearths Ln	900	400	22		Good	2012 (Paid by Others)	1" Overlay	2027	2024		2,200.0	137.9	30.0	\$9,753.27
Treatment Plant Rd	1300		22		Good	Unknown	1" Overlay	2028	2024		3,177.8	199.2	43.3	\$14,088.05
Beech St	400	350	22		Good	2013	1" Overlay	2028	2024		977.8	61.3	13.3	\$4,334.79
Central St	1500		22		Good	2013	1" Overlay	2028	2024		3,666.7	229.9	50.0	\$16,255.45
Dewey Beach Rd	600		22		Good	2013	1" Overlay	2028	2024		1,466.7	92.0	20.0	\$6,502.18
Elm St	350		22		Good	2013	1" Overlay	2028	2024		855.6	53.6	11.7	\$3,792.94
Garnet St	4400		22		Good	2013	1" Overlay	2028	2024		10,755.6	674.4	146.7	\$47,682.65
High St	1500		22		Good	2013	1" Overlay	2028	2024		3,666.7	229.9	50.0	\$16,255.45
Lochly Rd	200	400	22		Fair	Unknown	1" Overlay	2028	2024		488.9	30.7	6.7	\$2,167.39
Lower Winn Hill Rd	300	100	22		Good	Unknown	1" Overlay	2028	2024		733.3	46.0	10.0	\$3,251.09
Maple Ct	300		22		Good	2013	1" Overlay	2028	2024		733.3	46.0	10.0	\$3,251.09
Maple St	1900		22		Good	2013	1" Overlay	2028	2024		4,644.4	291.2	63.3	\$20,590.23
North Road (Lower Main to Ryder Corner)	3100		22		Good	2017	1" Overlay	2020			7,577.8	475.1	103.3	\$33,594.59
Penacock Path	100	2300	22		Fair	Unknown	1" Overlay	2028	2024		244.4	15.3	3.3	\$1,083.70
Post Office Rd	700		22		Good	2013	1" Overlay	2028	2024		1,711.1	107.3	23.3	\$7,585.88
Riverside Dr	500	200	22		Good	2013	1" Overlay	2028	2024		1,222.2	76.6	16.7	\$5,418.48
School St	700		22		Fair/Good	2002	1" Overlay	2017	2023		1,711.1	107.3	23.3	\$7,585.88
Scotts Cove Rd	600		22		Fair	2007	1" Overlay	2022	2024		1,466.7	92.0	20.0	\$6,502.18
Sleeper Rd	900	3400	22		Good	2013	1" Overlay	2028	2024		2,200.0	137.9	30.0	\$9,753.27
Stone End Rd	500		22		Poor	Unknown	Grind & Repave 3"	2028	2024	1,222.2	1,222.2	216.0	16.7	\$17,417.84
TOTAL QUANTITIES OF CONSTRUCTION MATERIALS														

TOTAL QUANTITIES OF CONSTRUCTION MATERIALS

ESTIMATED COST FOR ROADWAY IMPROVEMENTS IN 2024

TOTAL LINEAR FOOTAGE OF PAVED ROADS 200,220  
TOTAL MILES OF PAVED ROADS 37.9  
TOTAL LANE MILES OF PAVED ROADS 75.8

TOTAL COST FOR ROADWAY RESURFACING & REHABILITATION EXTENDED OVER 15-YEAR REPAIR PERIOD

\$341,307.49

\$4,026,153.38